

The Board of Selectmen held its regular meeting on March 1, 2016, at the Town Hall with the First Selectman Robert Morra presiding. In attendance were: Selectmen Michael Eremita, Robert Neil, Gwen Marrion, and Sandra Pierog; and Administrative Officer Joyce Stille.

1. **Call to Order:** The meeting was called to order at 6:59 p.m.
2. **Public Comment:** Richard Treat, 8 Lyman Road, thanked the BOS for getting the brush in the Town Hall area cut and asked them to remove the metal posts. R. Morra said they plan to remove them.
3. **Approval of Minutes:**
 - A. January 26, 2016 Budget Workshop** – Motion by R. Neil to approve with the correction of “ash box disease” to “ash borer disease” in #2. M. Eremita seconded. Vote 5:0:0.
 - B. February 2, 2016 Meeting** – Motion by R. Neil. M. Eremita seconded. S. Pierog asked that “past or” be removed from item F so that it reflects the BOS’ intent to read, “Ethics Board members shall not be **present** members of any other town boards, commission, or committee,” R. Neil and M. Eremita agreed. Vote 5:0:0.
 - C. February 4, 2016 Special Meeting** – Motion by R. Neil. M. Eremita seconded. Vote 5:0:0.
 - D. February 9, 2016 Budget Workshop** – Motion by R. Neil. M. Eremita seconded. Vote 5:0:0.
 - E. February 16, 2016 Special Meeting** – Motion by R. Neil. M. Eremita seconded. Vote 5:0:0. S. Pierog asked that Attachment A, referred to in the minutes, be included with them. J. Stille stated that it was included with the minutes filed with the Town Clerk but since the BOS had a copy from the previous meeting, attachments are not usually redistributed to them. It will be online as well. Vote 5:0:0.
 - F. February 16, 2016 Budget Workshop** – Action postponed by consensus.
 - G. February 23, 2016 Budget Workshop** – Action postponed by consensus.
4. **Correspondence:** None.
5. **Unfinished Business:** None.
6. **New Business:**

A. Emergency Management Director Information Sharing:

Jim Rupert, Emergency Management Director, updated the BOS on the progress of the Everbridge Emergency Notification System. A test message was sent out to the white pages home phone numbers. Lessons were learned from that exercise. Staff is working to advertise the customer notification portal and increase the number of people signed up for alternate means of notifications beyond their home phone number. He encouraged residents to sign up

for notifications by cell phone call, text, and email in addition to landline calls, or to add self-designation as an at-risk citizen. J. Stille and J. Rupert have access to the system as decision makers, and two other staff have been trained to input information.

Bert Flynn, 191 Hebron Road, asked if there was a reason to go into the system if his landline already gets the notification. J. Rupert said only to add another contact method, such as cell phone, text, or email. B. Flynn asked if a message would be left on an answering machine if they are away. J. Rupert said the system will make three call attempts and leave a message.

B. Charter Oak Greenway Shared Use Path and Path Extension: R. Morra reported the Trails Committee has not met since the Path was last discussed. Each BOS member has received the compiled packet of comments, and the comments were also sent to BSC. The Trails Committee and BOS are waiting for BSC's final report. The survey work will begin shortly.

M. Eremita and G. Marrion reported that the Tales from the Trails presentation on February 29 went very well with about 90 people in attendance. It focused on the conversion of rail road beds to trails and their economic benefits. It did not directly address the section on Route 44. M. Eremita said he would still like more information about trails located next to roads and putting in new trails as that has been the main issue of concern in town.

C. Lower Bolton Lake Status Report:

R. Morra shared that an informational meeting at 7:00 pm, March 30, at the Town Hall. Consultant George Knoecklein will be sharing his research and data on the lake. Lake Commissioner Kim Welch reported that the ice has melted. She will check on a follow up meeting with the fisheries about catfish stocking.

D. FY16 Budget Report: J. Stille reported the budget is 56.34% expensed, compared to 57.21% at this point last year.

E. FY17 Budget:

FY17 state budget information is still in discussion. J. Stille and R. Morra will propose a list of reductions for the Town budget for discussion at the special meeting.

F. Consider and Act on Code of Ethics Implementation Plan: M. Eremita moved to approve the Code of Ethics Implementation Plan. R. Neil seconded. Vote 5:0:0.

G. Consider and Act on Budget Transfer and / or Appropriation Requests:

S. Pierog moved to approve the transfer of \$140 in the Assessor Budget: Office Operating to Regular Payroll for the Assistant to the Assessor position and a transfer of \$14,071 in the Town Clerk Budget: Regular Payroll to Other Payroll for the Assistant Town Clerk position. M. Eremita seconded. Vote 5:0:0.

7. Ongoing Business:

A. Subcommittee Reports: Nothing new to report.

B. Properties and Facilities:

S. Pierog reported the Heritage Farm barn roof has been repaired and the cupola restoration is about 70% complete. They are waiting on approval from the State to proceed with new siding and replacement of an interior larger door (to meet code) in the same style.

BHS LEED certification: BVH, mechanical engineer on the project needed to pull archived information to answer the last set of questions. After review by the architect, it will be resubmitted.

C. Revenue Sources: Nothing new to report.

8. First Selectman's Report:

A. Capital Acquisition Planning and Allocation Committee (CAPA): CAPA requested to separate the capital building projects at BCS from the rest of the list. BOS will discuss next Tuesday.

B. Economic Development: Inquiries on the Lyndale property continue. Syndet's new addition is closed in with a privacy fence.

C. Next Gen CT Pathways to UConn: Eastern Gateways Study: CRCOG has hired a group to study corridors to UConn. It will be looking at impact on communities, economic development and roads. They asked for a business owner and two town staff representatives to serve on a Technical Advisory Committee that will meet four times over 18 months on the project. R. Morra appointed J. Stille, Patrice Carson, and J. Cropley as Bolton's representatives.

9. Administrative Officer's Report:

A. Expressway Properties: DOT continues to work on getting the deeds together. The BOS will need to decide whether to move forward with a Town Meeting before receiving the deeds or not.

B. Personnel: Background checks are underway for the Financial Director position. We are working on other vacancies as well.

10. Appointments: None.

11. Adjournment: R. Neil moved to adjourn. M. Eremita seconded. Meeting adjourned at 8:24 pm.

Respectfully submitted,

Sarah Benitez

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.