

The Board of Selectmen held a budget workshop on January 24, 2017, at the Notch Road Municipal Center. Present were: First Selectman Robert Morra; Selectmen Michael Eremita, Robert Neil, Gwen Marrion, and Sandra Pierog; and Administrative Officer Joyce Stille. Building and Grounds Supervisor John Butrymovich was present for discussion on his budget. For the Library budget discussion, Library Director Elizabeth Thornton and Library Board members Dot Neil, Rebecca Holliman, Kelly Goldsnider and Polly Silva were present.

**1. CALL TO ORDER**

The workshop began at 7:10 P.M.

**2. DISCUSSION ON FY18 BUDGET:**

**Buildings and Ground Department**

Mr. Butrymovich went through the details of his budget with the group. Savings were projected in the heating fuel line item as the result of the conversion to natural gas. However, there is an increase in the maintenance supplies line item to address oil tank removal and costs related to the conversion not covered in capital. An increase is in the electricity line item for the cost of lighting energy upgrades. The conversion of street lights may produce some electric savings but the project is not yet complete. An increase in the other contracts line item is partially tied to the CEN line expenditure for the library which was free to libraries in past years.

**Library**

Ms. Thornton discussed the details of the Library budget. The materials line item was increased to reflect increased costs of books. Equipment line item includes funding for ongoing shelving replacement. Statistical information was shared. Also, programs, equipment updates and shared services were reviewed.

**Other Budgets**

Comments on specific budgets are as follows:

5. Auditing Services – no change, includes \$5,000 for the Bolton Lakes Regional Water Pollution Control Authority audit.
6. Finance – payroll increase. Budget includes actuarial services and audit filings.
7. Tax collector – Slight decrease in payroll due to restructuring of part time shared position (with Land Use).
8. Data processing – Contracts include the following major services: CREC (IT services); financial software; Tax/Assessor program; and permitting system.

**3. Adjournment**

The Budget Workshop ended at 8:15 P.M.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.