

TOWN OF BOLTON  
BOARD OF SELECTMEN  
TUESDAY, JUNE 5, 2018 – 7:05 P.M.  
(Immediately Following Public Hearing)  
TOWN HALL

1. Call to Order.
2. Public Comment.
3. Approval of Minutes:
  - A. May 8, 2018 Meeting.
  - B. May 22, 2018 Special Meeting.
4. Correspondence: Email from Gwen Marrion, Bolton Land Trust, requesting letter of support for Land Trust grant application.
5. Unfinished Business.
6. New Business:
  - A. Charter Oak Greenway Shared Use Path and Path Extension.
  - B. Lower Bolton Lake Status Report.
  - C. FY18 Budget.
  - D. Consider and Act on FY19 Budget.
  - E. Consider and Act on Stormwater Ordinance.
  - F. Consider and Act on Bid Waiver.
  - G. Appointment of Charter Study Committee.
  - H. Consider and Act on Budget Transfers and/or Appropriation Requests.
7. Ongoing Business:
  - A. Subcommittee Reports.
  - B. Properties and Facilities.
  - C. Revenue Sources.
8. First Selectman's Report:
  - A. Meeting with Land Use Boards.
  - B. Other Updates.
9. Administrative Officer's Report:
  - A. Statewide Emergency Management Drill.
  - B. CRCOG.
  - C. Refuse and Recycling.
10. Appointments.
11. Adjournment.

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
MINUTES  
REGULAR MEETING TUESDAY, MAY 8, 2018**

		<b>Present</b>	<b>Absent</b>
First Selectman	Sandra Pierog	X	
Deputy First Selectman	Robert Morra	X	
Selectman	Mike Eremita	X	
Selectman	Kim Miller	X	
Selectman	Nicole Sullivan	X	
Administrative Officer	Joyce Stille	X	
Others	8 members of the public	X	

**1. Call to Order**

By: Sandra Pierog

Time: 7:01 p.m.

Place: Town Hall

All rose to recite the Pledge of Allegiance.

**2. Public Comment:**

Gwen Marrion, 38 Maple Valley Road – spoke about the trail erosion near Notch Pond. Trail maintenance is more difficult with pond overflow. She requested the Board take a position on maintaining the pond level or allowing it to turn into a swamp. There is no funding for an engineered dam and the DEEP Dam division is extracting itself from dam maintenance. Morra indicated the Board was willing to discuss a solution short of an engineered dam including how work could be done and how the solution will be maintained. Pierog will have the issue added to a subcommittee meeting agenda.

Marrion continued by asking that a trail subcommittee meeting be scheduled to discuss the Nathan Hale Greenway, connection from Cook Drive to the Rail-trail and how the opening of the trail will be celebrated. Pierog indicated a trails meeting will be scheduled after this busy season.

Milton Hathaway, 40 Quarry Road – has been following this project for some time and has some suggestions. He suggested using that mailing list to inform interested people about the efforts being made for Notch Pond. This is a major asset for Bolton.

William Anderson, 76 French Road – is the Chair of the Economic Development Committee. This pond is on their agenda all the time. EDC is willing to work with other boards on the issues raised by Marrion. It is a shame that DEEP is forcing the Town to address the issue when they do not maintain the drainage that flows into the pond. His suggestion is to look into putting the pond into a limited liability corporation (LLC) to limit the liability the town and its taxpayers would have. Grant money and donations could be sought through the LLC. Pierog commented this is thinking outside of the box. However, the town cannot take state property and put it into an LLC.

Ross Lally, 41 Notch Road – is the Chair of the Inland Wetlands Commission. There is value in this pond and stream. There is a lot of highway runoff that flows into the pond. He is in favor of maintaining it as a pond. It provides recreation and water quality. As a private citizen he enjoys the view of it when driving. The pond is a great resource to have and enjoy.

Barbara Amodio, 50 Volpi Road – has requests for the Rolling Museum on June 2, 2018 (rain date June 3). She requests that the trenches along the trail be unclogged and that the gate at Steele Crossing Road be open. Riders with bike trailers cannot pass on the side of the closed gates. Amodio is grateful for the port-a-pot. She would like the Board to consider using recreation funds to leave the port-a-pot in place year-round. She asked if the Town is interested in pursuing bike-friendly status. If so, the goal is to achieve the status in 2020 to coincide with the 300<sup>th</sup> anniversary. Ms. Amodio won a kiosk and asked for help in figuring out where to place it. EDC has been informed of this. Her thought is to place it on the pad at the end of the I-384 Exit 5 ramp. There is a bench there for riders to rest. The kiosk can contain a map of the businesses in Bolton. Pierog commented that this is State land; the Town would have to get permission to install the kiosk there.

### **3. Approval of Minutes:**

#### **A. April 3, 2018 Regular Meeting**

**Motion:** Move to approve the minutes of the April 3, 2018, meeting as corrected.

Corrections:

- Page 1 of 6, Public Comment – change “Sontag” to “Sonntag”.
- Page 3 of 6, New Business, item A – change “Piergo” to “Pierog”.
- Page 4 of 6, First Selectman’s Report, item B – change “plaque” to “award”.
- Page 5 of 6, Administrative Officer’s Report, item A – change “multi-nodal” to “multi-modal”.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

#### **B. April 21, 2018 Special Meeting**

**Motion:** Move to approve the minutes of the April 21, 2018, meeting as corrected.

Corrections:

- Page 1, second motion, first sentence – change “single” to “per”.
- Page 1, second motion, second sentence – change “single” to “larger”.

By: Morra

Seconded: Miller



Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

### **C. April 21, 2018 Retreat**

**Motion:** Move to approve the minutes of the April 21, 2018, retreat.

By: Eremita

Seconded: Miller

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

### **4. Correspondence:**

None

### **5. Unfinished Business:**

None

### **6. New Business:**

#### **A. Charter Oak Greenway Shared Use Path and Path Extension**

Pierog praised the DOT for the minimal interruptions for the sewer and bridge work. The work was well executed and shutdown of the off-ramp was less than one day.

Stille complimented the DOT for the extra effort made to visit and speak with the business owners to be affected by the shut down even though the Town had notified the owners.

#### **B. Lower Bolton Lake Status Report**

Work has not started up again.

#### **C. FY18 Budget**

Stille noted no major impacts. Budget is 70.97% expensed. There was a transfer in fringe benefits for unemployment. Paving will begin soon. The Fire Department is sending trucks out for repair work; there is a potential problem with the pump truck. Data Processing is getting new equipment and ransomware. At this time of year routine repairs and beach sand are needed.

Pierog thanked Eremita for suggesting the three-year history data included in the report.

#### **D. FY19 Budget**

The Public Hearing on the budget was held and filmed last week. The link for the power point is available on the website. The zero percent tax increase was not opposed at the meeting. The Board of Finance is acting this Thursday on the budget to go to referendum on May 22, 2018. A special meeting for the BOS is scheduled for 8:05 p.m. on May 22, 2018 in order to set a date for a second referendum should the budget vote fail.

**E. Consider and Act on Public Hearing for Stormwater Ordinance**

This is tied to MS4 compliance.

**Motion:** Move to approve the draft of the ordinance and set the public hearing date for June 5, 2018.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

**F. Participation in Remote Meetings**

Pierog reported that the Board of Finance has approved a policy for attendance via electronic communications. They have managed well using this form of attendance when members cannot physically be at the meeting due to work travel. She believes it is overdue for the BOS.

**Motion:** Move to approve the policy for attendance via electronic communications as presented.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

**G. Consider and Act on Budget Transfers and/or Appropriation Requests**

Stille reported that the Board has nothing to act on at this time. She shared a list of the following transfers:

Budget	Amount	From Line Item		To Line Item
Senior /Social Services	\$1,500.00	Other Payroll	to	Vendor Payments
Data Processing	\$725.00	Other Contracts	to	New Equipment

## **7. Ongoing Business:**

### **A. Subcommittee Reports**

BOS Finance and Administration Subcommittee - There was a discussion on the employment separation based on the auditor making comment about the language. Additional clarification language is being proposed.

Stille reported that work has been started on the CT Sustainability Program. So far this is not taking up much staff time. Work will continue when time and town resources allow.

The current practice of a yearly tax collection was discussed. A change to collection twice a year is not being recommended at this time.

**Motion:** Move to approve the following Employment Separation Fund additional language:

**Contributions (amount and timing thereof) shall be determined by the Board of Selectmen annually. The Selectmen may delegate to the Administrative Officer or a duly authorized individual the authority to make the contribution (amount and timing).**

By: Eremita

Seconded: Sullivan

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

**Motion:** Move to delegate the authority to Joyce Stille for contribution to the Employment Separation Fund for the current year.

By: Eremita

Seconded: Sullivan

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

### **B. Properties and Facilities**

Meetings have to be scheduled for some of the subcommittees. The possible bike friendly designation mentioned earlier will go to Facilities and Public Safety.

Estimates have been requested for painting at Heritage Farm. The porch work is nearing completion although the porch posts have to be hand-crafted. Stille reported that a PO was submitted today for the painting job.

### **C. Revenue Sources**



None

## **8. First Selectman's Report:**

### **A. Memorial Day Parade**

The Preuss family has agreed to be in charge of the parade. The Resident Trooper has been requested for traffic duty. Parade to start at 10:00 a.m. at Bolton Center School. The BOS members walk in the parade. Services will be held at the Town Green at 10:30 a.m. Family Day begins at 11:00 a.m. at the Center School and continues into the afternoon.

### **B. Other Updates**

The 300th anniversary committee has met twice and has had some great ideas for the celebration. They will reach out for other ideas. There are many opportunities for voicing what you would like to see take place or to be a support person for the planned events. The committee is considering running events throughout 2020.

The Town submitted a response to the state regarding the high school audit. The Town is appealing a number of the disallowed costs totaling approximately \$200,000.

## **9. Administrative Officer's Report:**

### **A. Eastern Gateways Study**

Sandy Pierog, Joyce Stille, and Patrice Carson attended the meeting. The PowerPoint presentation was posted on the Town's website. Bolton has followed up on the key areas that are part of the study:

- Highlight the economic development node at the town line with Coventry.
- The extension of the trail.
- The Notch Road interim plan to correct the end of the road.
- Support of the entire interchange plan.
- A sign on I-384 to notify of potential issues on Routes 6 and/or 44.

### **B. CRCOG**

Ten homes in Town have sought an assessment change due to crumbling foundation. In total, 591 homeowners throughout the region have sought a change, but there are many more out there. There are two sources of funding for testing, which are listed on the website. There is still no assistance for the fix of the foundations. Joe Courtney's office is holding a presentation at Ellington High School with an IRS representative attending to outline the remedies available as a tax deduction on a tax return. Information about the meeting will go out via a bulletin and be posted on the website.

## **10. Appointments:**

**Motion:** Move to appoint Lance Dimock as Tree Warden for a two (2) year term.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

**Motion:** Move to confirm the appointment of Jordan Hosey as Town Clerk Assistant.

By: Eremita

Seconded: Kim Miller

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

### **11. Adjournment:**

**Motion:** Move to adjourn the meeting at 8:05 p.m.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Miller, Morra, Sullivan, Eremita

Against: None

Abstain: None

Respectfully Submitted,

*Yvonne B. Filip*

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.



The Board of Selectmen held a special meeting on May 22, 2018 at the Town Hall. Present were: Selectmen Robert Morra, Michael Eremita, Nicole Sullivan and Kim Miller; and Administrative Officer Joyce Stille. First Selectmen Sandra Pierog arrived at 8:10 p.m.

**1. Call to Order**

Deputy First Selectman R. Morra called the meeting to order at 8:06 p.m.

**2. Consider and Act on Second Referendum Date**

No action necessary since the Budget Referendum passed.

**3. Appointments**

A motion was made by M. Eremita, seconded by N. Sullivan, to confirm the Fire Commission's appointment of Jim Rupert as the Fire Marshal. J. Stille and S. Pierog shared information on the discussions held with J. Rupert, Chief Dixon and Fire Commission Chair Cheryl Udin. While there is still work to be done as to job description, role of Deputy Fire Marshal(s), impact on Land Use and budget; all parties agreed on the appointment at this time. Motion was unanimously passed by all five Selectmen.

**4. Adjournment**

A motion was made by N. Sullivan, seconded by K. Miller, to adjourn the meeting at 8:14 p.m. Motion unanimously passed.

Respectfully submitted,



Joyce M. Stille  
Administrative Officer

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

**Stille, Joyce**

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**Subject:** Agenda item - June meeting

From: **Gwen Marrion** <[gmarrion@snet.net](mailto:gmarrion@snet.net)>  
Date: Fri, May 18, 2018 at 1:42 PM  
Subject: Agenda item - June meeting  
To: Sandra Pierog <[pierog.sandra@gmail.com](mailto:pierog.sandra@gmail.com)>  
Cc: Deborah Livingston <[deblivingston@mac.com](mailto:deblivingston@mac.com)>

Dear Sandy,

The land trust is applying for a grant to purchase a property (89 Church Street Realty, adjacent to the Lombardi Ridge Preserve.) A big part of the grant is to show public support and input so I would like to ask the BOS and other boards for letters of support.

May this item be put on the BOS agenda for your June 5 meeting? It would be a request for support of the land trust's efforts to acquire the property. I have drafted a letter that the BOS could use. I will attend the meeting to answer questions.

Thank you,

**Stille, Joyce**

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**Subject:** Map of parcel  
**Attachments:** Map - Open Space with 89 CS.pdf

From: **Gwen Marrion** <[gmarrion@snet.net](mailto:gmarrion@snet.net)>  
Date: Mon, May 21, 2018 at 11:33 AM  
Subject: Map of parcel  
To: Sandra Pierog <[pierog.sandra@gmail.com](mailto:pierog.sandra@gmail.com)>

Dear Sandy,

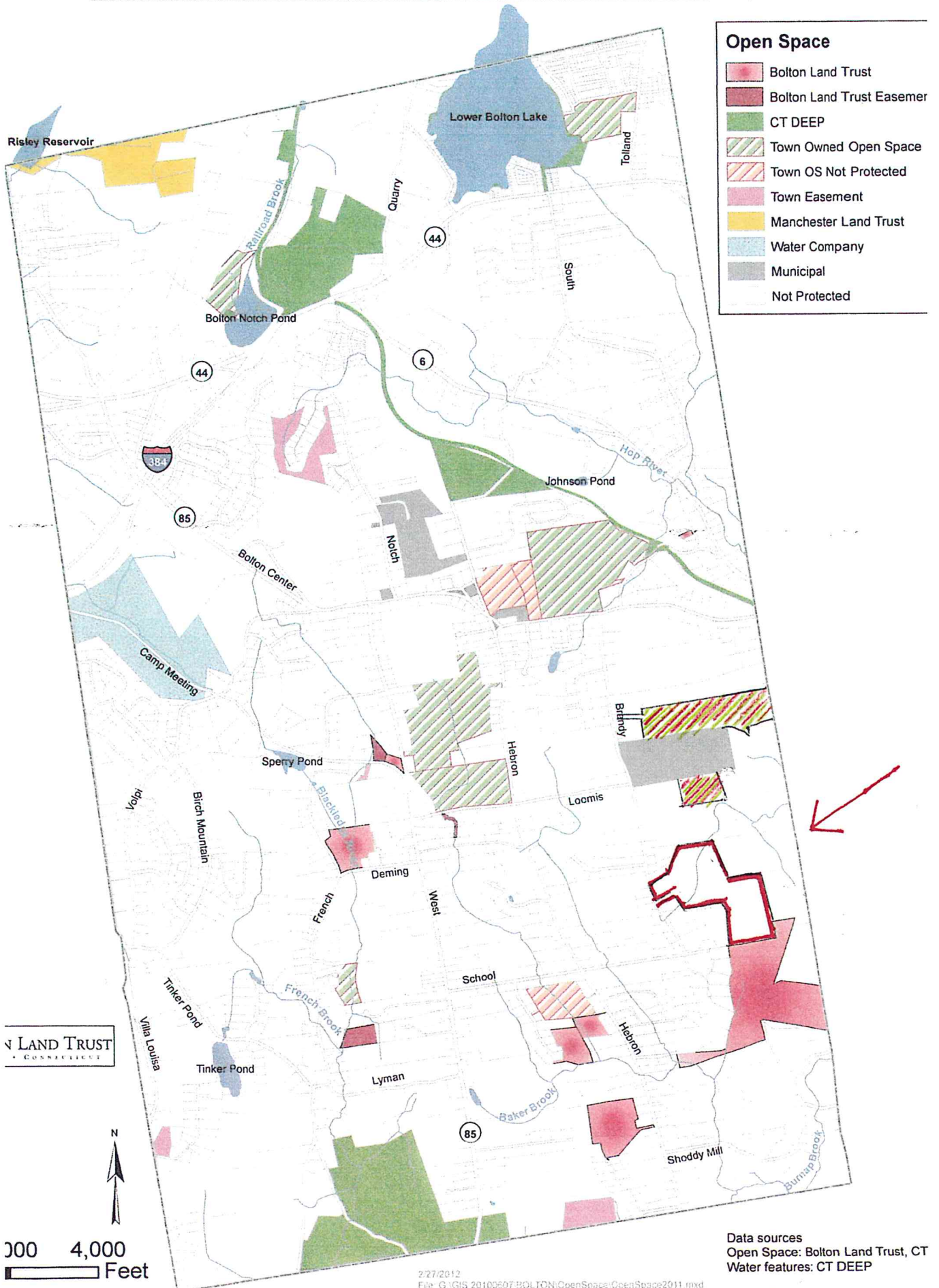
It was nice to see you at the art show.

To aid the selectmen's review of the land trust's request for a letter of support, attached is a 2012 open space map of Bolton which I updated by hand because my computer refuses to print maps off the CCROG gis system. The property for which the Bolton Land Trust is applying for a grant is outlined in red.

I will attend the June 5 meeting to speak about it and answer questions.

Gwen

# BOLTON OPEN SPACE FEBRUARY, 2012





**BRANDY ST**

**Location** BRANDY ST **Assessment** \$6,180  
**Mblu** 18 / 50 / / **Appraisal** \$472,300  
**Owner** EIGHTY NINE CHURCH ST REALTY CO **PID** 788  
**Building Count** 1

**Current Value**

Appraisal	
Valuation Year	Total
2013	\$472,300
Assessment	
Valuation Year	Total
2013	\$6,180

**Owner of Record**

**Owner** EIGHTY NINE CHURCH ST REALTY CO **Sale Price** \$0  
**Co-Owner** C/O JOSEPHINE RYDER **Certificate**  
**Address** 56 FRANKLIN ST **Book & Page** 0065/0129  
ROCKVILLE, CT 06066 **Sale Date** 01/01/1900

**Ownership History**

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
EIGHTY NINE CHURCH ST REALTY CO			0065/0129	01/01/1900

**Building Information**

**Building 1 : Section 1**

**Year Built:**  
**Living Area:** 0  
**Building Percent Good:**

**Building Photo**

Building Attributes	
Field	Description
Style	Vacant Land
Stories	
Occupancy	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure	

Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Heat Fuel	
Heat Type:	
AC Percent	
Total Bedrooms:	
Full Bthrms:	
Half Baths:	
Extra Fixtures	
Total Rooms:	
Num Kitchens	
Fireplace(s)	
Wood Stoves	
Bsmt Gar(s)	
Fin Bsmt Qual	



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**Building Layout**

Building Layout

Building Sub-Areas	Legend
No Data for Building Sub-Areas	

**Extra Features**

Extra Features	Legend
No Data for Extra Features	

**Land**

**Land Use**

Zone R-1

**Land Line Valuation**

Size (Acres) 68  
 Depth  
 Assessed Value \$6,180  
 Appraised Value \$472,300

**Outbuildings**

Outbuildings	Legend
No Data for Outbuildings	

**Valuation History**

Appraisal	
Valuation Year	Total
2014	\$472,300
2013	\$472,300

Assessment	
Valuation Year	Total

DRAFT

[Town letterhead]

June 6, 2018

Gwen E. Marrion, President  
Bolton Land Trust  
38 Maple Valley Road  
Bolton, CT 06043

Dear Gwen and Members of the Bolton Land Trust,

The Bolton Board of Selectmen supports the efforts of the Bolton Land Trust to acquire the 67-acre parcel of land located in the southeast area of Bolton known as the 89 Church Street property. This potential acquisition complements the Town of Bolton's recent open space acquisitions of 53 acres adjacent to Bolton High School on the north and 18 acres adjacent to the high school on the south, both within a few hundred feet of the subject property. This acquisition will enhance and enlarge the connection of open space in the southeastern section of Bolton.

The Board of Selectmen also supports the acquisition for its value as forested wildlife habitat and for its public benefits, including using the site for a timber harvest to teach other landowners good forest management, expanding the existing trail on the land trust's Lombardi Ridge Preserve and acting as an outdoor classroom for people of all ages.

This acquisition of the property supports and promotes the goals of the Town's Open Space Plan. The property lies within the Rochambeau Route "Core Area", a priority preservation area, which is important for its large unfragmented forest area and historical significance.

Sincerely,

Sandra W. Pierog,  
First Selectman



6.C

FY18 May 31, 2018	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	%	FY17	FY16	FY15
Administration	\$282,713	\$282,713	\$252,113.60	\$30,599.40	\$1,221.53	\$29,377.87	89.61%	85.22%	85.97%	88.15%
Prof and Tech Svcs	\$278,450	\$278,450	\$189,081.97	\$89,368.03	\$4,563.07	\$84,804.96	69.54%	88.80%	75.69%	81.28%
Financial Administration	\$220,712	\$220,712	\$188,408.08	\$32,303.92	\$0.00	\$32,303.92	85.36%	79.53%	86.69%	95.55%
Auditing	\$23,000	\$23,000	\$20,000.00	\$3,000.00	\$0.00	\$3,000.00	86.96%	97.83%	78.57%	100.00%
Assessor	\$77,026	\$77,026	\$64,005.02	\$13,020.98	\$425.00	\$12,595.98	83.65%	83.24%	82.63%	85.75%
Tax Collector	\$96,184	\$91,684	\$73,500.08	\$18,183.92	\$250.00	\$17,933.92	80.44%	80.51%	87.67%	89.17%
Data Processing	\$109,851	\$109,851	\$96,692.40	\$13,158.60	\$4,011.66	\$9,146.94	91.67%	92.32%	95.90%	85.20%
Town Clerk	\$113,472	\$113,472	\$101,308.69	\$12,163.31	\$0.00	\$12,163.31	89.28%	85.02%	84.04%	87.54%
Property Insurance	\$131,088	\$130,688	\$112,075.48	\$18,612.52	\$0.00	\$18,612.52	85.76%	87.91%	84.13%	84.71%
Probate	\$5,280	\$5,680	\$5,673.00	\$7.00	\$0.00	\$7.00	99.88%	98.95%	94.60%	99.95%
Elections	\$39,107	\$39,107	\$19,498.40	\$19,608.60	\$0.00	\$19,608.60	49.86%	47.64%	65.27%	60.98%
Board of Finance	\$2,200	\$2,200	\$1,313.00	\$887.00	\$0.00	\$887.00	59.68%	66.27%	56.05%	81.75%
Public Building Commission	\$540	\$540	\$0.00	\$540.00	\$0.00	\$540.00	0.00%	12.04%	0.00%	0.00%
Parks/Town Building Ops	\$677,637	\$677,637	\$536,822.49	\$140,814.51	\$19,336.21	\$121,478.30	82.07%	86.55%	80.39%	88.12%
Police	\$365,293	\$365,293	\$1,211.82	\$364,081.18	\$0.00	\$364,081.18	0.33%	1.43%	0.81%	1.19%
Fire	\$179,032	\$179,032	\$93,662.39	\$85,369.61	\$44,391.42	\$40,978.19	77.11%	88.64%	84.66%	68.43%
Animal Control	\$3,500	\$3,500	\$3,000.00	\$500.00	\$0.00	\$500.00	85.71%	80.00%	0.00%	0.00%
Fire Marshal	\$14,724	\$14,724	\$6,812.14	\$7,911.86	\$0.00	\$7,911.86	46.27%	87.68%	89.36%	91.42%
Highways and Streets	\$991,064	\$991,064	\$804,543.17	\$186,520.83	\$100,643.89	\$85,876.94	91.33%	92.20%	89.07%	86.42%
Public Health Admin	\$33,240	\$33,240	\$27,131.36	\$6,108.64	\$0.00	\$6,108.64	81.62%	80.48%	77.29%	78.02%
Seniors / Social Services	\$160,977	\$160,977	\$131,175.24	\$29,801.76	\$4,769.34	\$25,032.42	84.45%	73.82%	82.99%	66.38%
Conservation	\$1,575	\$1,575	\$1,320.00	\$255.00	\$0.00	\$255.00	83.81%	71.48%	74.70%	87.24%
Recreation	\$33,185	\$33,185	\$33,185.00	\$0.00	\$0.00	\$0.00	100.00%	100.00%	100.00%	100.00%
Library	\$285,561	\$285,561	\$247,844.59	\$37,716.41	\$3,304.81	\$34,411.60	87.95%	86.05%	87.00%	89.94%
Land Use	\$270,408	\$270,408	\$218,355.06	\$52,052.94	\$1,125.00	\$50,927.94	81.17%	81.79%	82.51%	76.30%
Planning & Zoning	\$6,580	\$6,580	\$1,725.36	\$4,854.64	\$0.00	\$4,854.64	26.22%	22.92%	28.17%	26.41%
Zoning Board of Appeals	\$1,440	\$1,440	\$494.91	\$945.09	\$0.00	\$945.09	34.37%	12.15%	38.19%	15.60%
Inlands/Wetlands	\$2,235	\$2,235	\$1,013.01	\$1,221.99	\$0.00	\$1,221.99	45.32%	24.11%	23.40%	67.04%
Open Space	\$645	\$645	\$0.00	\$645.00	\$0.00	\$645.00	0.00%	0.00%	0.00%	29.46%
Economic Development	\$2,000	\$2,000	\$575.00	\$1,425.00	\$0.00	\$1,425.00	28.75%	35.75%	43.25%	23.25%
Fringe Benefits	\$823,929	\$836,429	\$752,544.47	\$83,884.53	\$0.00	\$83,884.53	89.97%	82.45%	81.47%	85.28%
Waste Collection	\$486,714	\$478,714	\$402,607.87	\$76,106.13	\$0.00	\$76,106.13	84.10%	80.90%	80.00%	74.32%
Totals	\$5,719,362	\$5,719,362	\$4,387,693.60	\$1,331,668.40	\$184,041.93	\$1,147,626.47	79.93%	80.75%	79.29%	80.02%

**TAX COLLECTOR**  
**4.30.18**

ESTIMATES FOR FISCAL	ADOPTED	REVISED	COLLECTIONS YTD	REFUNDS	RETURNED CHECKS	Transfers	NET COLLECTION 4.30.18	PERCENTAGE
								COLLECTED FY 18 BUDGET
CURRENT YR.LEVY*	\$ 15,129,904.00	\$ 15,229,904.00	\$ 15,298,204.01	\$ (13,836.02)	\$ (19,454.23)	\$ 4,190.85	\$ 15,269,104.61	100.26%
MOTOR VEHICLE	\$ 1,262,803.00	\$ 1,478,971.00	\$ 1,481,691.89	\$ (8,215.76)	\$ (2,829.06)	\$ (2,428.27)	\$ 1,468,218.80	99.27%
SUPP.MV LEVY	\$ 125,000.00	\$ 195,980.00	\$ 198,042.36	\$ (520.85)	\$ (187.67)	\$ 3,250.34	\$ 200,584.18	101.05%
<b>SUB TOTAL</b>	<b>\$ 16,517,707.00</b>	<b>\$ 16,904,855.00</b>	<b>\$ 16,977,938.26</b>	<b>\$ (22,572.63)</b>	<b>\$ (22,470.96)</b>	<b>\$ 5,012.92</b>	<b>\$ 16,937,907.59</b>	<b>100.20%</b>
PRIOR YEARS	\$ 85,000.00	\$ 155,000.00	\$ 173,009.42	\$ (6,340.43)	\$ (1,000.00)	\$ (4,707.07)	\$ 160,961.92	103.85%
INTEREST & FEES	\$ 60,000.00	\$ 85,000.00	\$ 97,854.10	\$ (4.46)	\$ (238.82)	\$ (305.85)	\$ 97,304.97	114.48%
<b>TOTAL</b>	<b>\$ 16,662,707.00</b>	<b>\$ 17,144,855.00</b>	<b>\$ 17,248,801.78</b>	<b>\$ (28,917.52)</b>	<b>\$ (23,709.78)</b>	<b>\$ -</b>	<b>\$ 17,196,174.48</b>	<b>100.30%</b>

\*Unlike previous years, this year's current year tax collection does not include Motor Vehicles

\*\*This column represents initial revisions due to the state MV cap from 32 to 37 mills

PREVIOUS YEAR CURRENT YR LEVY COLLECTED			
	PREVIOUS YEAR	CURRENT YR	LEVY COLLECTED
7.31.2016	8.31.2016	9.30.2016	10.31.2016
89.63%	99.35%	100.11%	100.48%
			11.30.2016
			100.72%
1.31.2017	2.29.2017	3.31.2017	4.30.2017
101.09%	100.21%	100.44%	100.59%
			100.65%
			100.74%
7.31.2017	8.31.2017	9.30.2017	10.31.2017
87.21%	98.97%	99.31%	99.79%
			99.94%
			100.10%
1.31.2018	2.28.2018	3.31.2018	4.30.2018
100.19%	99.86%	99.95%	100.26%
			5.31.2018
			6.30.2018



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## Memorandum

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TO: Bolton Board of Selectmen

FR: Kristin B. Heckt  
Superintendent

DT: May 24, 2018

RE: BCS Phone Upgrade

CC: Bolton Board of Education

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The Bolton Board of Education unanimously approved waiving the bid process for the BCS phone system upgrade at the May 24, 2018 meeting. The waiving of the bid was based on the fact that Granite installed the office system at BCS and a full system at Town Hall but, more critically, they designed the interconnection between BHS, BCS, and Town Hall. This interconnection also involved the BHS school network and necessitated reconfiguring the original BHS system. Granite has been and continues to be our vendor for any needed repairs or expansions.

The Granite programmers are the only ones familiar with the intricacies of how this system was configured. It is critical that they perform the expansion work at BCS. Using any other vendor not familiar with our system and how it was configured has the potential for creating an unsafe condition with unreliable phones as well as an increase in the cost of the upgrade.



**Granite Communications, Inc.**

Phone: (203) 234-4900 Fax: (203) 234-4999  
 55 Middletown Avenue, Suite 1  
 North Haven, CT 06473

**Quote**

No.: **4093**  
 Date: 10/12/2017

[www.GraniteComm.com](http://www.GraniteComm.com)

Prepared for:

Prepared by: Ashlee D. Terrible

Account No.: 2087

**Bolton Center School**

108 Notch Road  
 Bolton, CT 06043 U.S.A.

Phone: (860) 643-2411

Quantity	Item ID	Description	UOM	Sell	Total
3.00	PVC-50 Pair	PVC-50 Pair Cable Run installed in a ducted return ceiling <b>50 Pairs to connect new phone room and old phone room location.</b>	EA	\$600.00	\$1,800.00
1.00	BOT20	Block of Time 20 Hours <b>Labor to move system and terminate all cables on patch panel.</b>	EA	\$2,184.00	\$2,184.00
6.00	48 Port 5e panel	48 Port 19 inch category 5e patch panel <b>Patch panels for all new cabling to classrooms.</b>	EA	\$150.00	\$900.00
41.00	PVC- (2) Cat5E	PVC- (2) Cat5E Data Cable Runs installed in a ducted return ceiling (Includes Ivory Faceplates) <b>Price for 19 cables discounted as we are running these cables with another job. 60 dual locations for new phones</b>	EA	\$170.00	\$6,970.00
60.00	Wire mold 3/4' Metal	3/4' by 10' metal race way with metal boxes <b>Metal wire mold for coming down the wall</b>	EA	\$31.75	\$1,905.00
1.00	BOT20	Block of Time 20 Hours <b>Labor to dress and snake the cables through the wiremold and mount on metal work boxes.</b>	EA	\$3,048.50	\$3,048.50

[https://biznet.ct.gov/SCP\\_Search/ContractDetailVendor.aspx?CID=6870](https://biznet.ct.gov/SCP_Search/ContractDetailVendor.aspx?CID=6870)

Your Price:                       
**\$16,807.50**

Total:                       
**\$16,807.50**

Prices are firm until 8/1/2018

Terms: 50% Deposit, Bal upon Comp.

**Quoted by:** Ashlee D. Terrible, ashlee@granitecomm.com**Date:** 10/12/2017**Accepted by:** \_\_\_\_\_**Date:** \_\_\_\_\_

**Granite Communications, Inc.**

Phone: (203) 234-4900 Fax: (203) 234-4999  
 55 Middletown Avenue, Suite 1  
 North Haven, CT 06473



**Quote**

No.: **4089**  
 Date: 10/2/2017

[www.GraniteComm.com](http://www.GraniteComm.com)

Prepared for:

Prepared by: Ashlee D. Terrible  
 Account No.: 2087  
 Phone: (860) 643-2411

**Bolton Center School**

108 Notch Road  
 Bolton, CT 06043 U.S.A.

Quantity	Item ID	Description	UOM	Sell	Total
4	040361	16PSUB-2 Board - Provides 16 Digital Station Ports <b>4- 16 Digital extensions cards this will increase the system to 64 additional extension</b>	EA	\$1,030.00	\$4,120.00
6	505800-10P	Iwatsu Icon Series IX-5800 Telephone - 10-Pack 9 Multipurpose Keys with Full Duplex Speakerphone. <b>60- New digital 5800 phones</b>	EA	\$1,755.00	\$10,530.00
<b>Labor to install 4 cards and 60 phones, program and train</b>					
1.00	Labor - Installation Labor	Installation Labor	HR	\$1,500.00	\$1,500.00
<b>Bid Registration</b> <a href="https://biznet.ct.gov/SCP_Search/ContractDetailVendor.aspx?CID=6870">https://biznet.ct.gov/SCP_Search/ContractDetailVendor.aspx?CID=6870</a>					

Your Price: \_\_\_\_\_  
**\$16,150.00**

Total: \_\_\_\_\_  
**\$16,150.00**

Prices are firm until 7/1/2018

Terms: 50% Deposit, Bal upon Comp.

**Quoted by:** Ashlee D. Terrible, ashlee@granitecomm.com

**Date:** 10/2/2017

**Accepted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

FY18 TOWN GOVERNMENT  
BUDGET TRANSFERS

June 2018

BOS

6.H.

Budget	Amount	From Line Item	To Line Item
Administration	\$1,000.00	Regular Payroll	to Office Operating
Tax Collector	\$3,100.00	Other Payroll	to Office Operating
Data Processing	\$840.00	Other Contracts	to Office Operating
Fire Commission/Fire Dept.	\$38.00	Office	to Medical
	\$205.00	Other Contracts	to Uniforms
	\$3,699.00	Purchased Services	to Uniforms
	\$213.00	Other Contracts	to Equipment
	\$1,470.00	Professional Business	to Equipment
	\$5,000.00	Purchased Services	to Equipment
	\$326.00	Other Contracts	to Repairs
Seniors	\$4,000.00	Other Payroll	to Vendor Payments
Fringe Benefits	\$4,000.00	Pension	to Unemployment
Insurance/Fringe Benefits	\$4,500.00	Property & Liability Insurance	to Unemployment
Auditing/Data Processing	\$1,450.00	Audit	to Other Contracts