

The Board of Selectmen held a budget workshop on February 26, 2019 at the Notch Road Municipal Center. Present were: First Selectman Sandra Pierog; Selectmen Robert Morra, Nicole Sullivan and Mike Eremita; and Administrative Officer Joyce Stille. Deputy Chief Peter Morra, Fire Marshal James Rupert, and Fire Commission members John Morianos, Cheryl Udin and Robert Langton were present for discussion on the Fire Commission budget and Fire Marshal budget. Library Director Elizabeth Thornton and Library Board member Ulana Hryn were present for the Library budget.

1. Call to Order

The workshop began at 7:02 p.m.

2. Discussion on FY20 Budget:

Fire commission

P. Morra outlined the following increases in the budget:

- * Training costs have increased
- * Some of the in-house training must now be done by others due to personnel changes
- * One additional set of turn-out gear included
- * Requesting increase for all officers
- * Requesting approximately five (5) hours per week of secretarial help to process run forms, NFIRS reporting and filing

Fire Marshal

J. Rupert went through the details of the Fire Marshal budget. The Deputy Fire Marshal will need to conduct part of the inspections. Realignment of funds is needed to reflect the actual items being purchased. Currently, work on the software program is being done.

Library

L. Thornton discussed the details of the Library budget. Some of the differences in line items is due to the Uniform Chart of Accounts. Other contracts increased due to costs associated with the color copier. The equipment line item is lower due to the completion of the replacement of shelving units. A discussion occurred on the expansion of library hours. L. Thornton will review staff schedules to identify the impact of opening at 9:00 a.m. instead of 10:00 a.m. on Saturdays.

Other Budgets

The group discussed the capital and debt budgets.

3. Adjournment

The budget workshop ended at 8:30 p.m.

Respectfully submitted,

Joyce M. Stille
Administrative Officer

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.