



Town of Bolton

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CAPITAL ACQUISITION, PLANNING, AND ALLOCATON COMMITTEE
WEDNESDAY, JANUARY 29, 2020
7:00 P.M. – BOE CONFERENCE ROOM
SPECIAL MEETING MINUTES

The January 29, 2020 meeting of the Capital Acquisition, Planning, and Allocation Committee was called to order at 7:16 PM.

ROLL CALL

MEMBERS PRESENT: First Selectman Sandra Pierog, Selectman Robert Morra, BOE Member Scott Rich, and Member-at-large Richard Hayes.

OTHERS PRESENT: Buildings & Grounds Supervisor John Butrymovich, Superintendent Kristin Heckt, and Administrator Joshua Steele Kelly.

PUBLIC COMMENT

None.

AGENDA ITEM 4 – Discussion, consideration, and possible action on the FY 2021 Capital Improvement Plan (CIP).

DISCUSSION: It was initially noted that the “High School Soccer Fields” (#37) estimate was too low. That number was adjusted to \$1,490,000, bringing the total FY 2021 ask up to \$3,216,969 and the full five-year ask up to \$5,932,333.

The Committee went through each requested item in order of appearance in the draft CIP. During this discussion, it was generally agreed that any funds that may be bonded should be reflected as requests in FY 2022 rather than FY 2023, and future drafts of the CIP will reflect that fact.

On the subject of the “Heritage Farm Restoration & Code Compliance” (#8), it was suggested that the Planning and Engineering costs requested in FY 2021 be found in the town’s operating budget rather than the Capital Reserve budget, and it was further suggested that all Planning and Engineering costs perhaps be found within respective operating budgets. No formal consensus was reached on this subject.

It was clarified that all estimates pertaining to sporting arenas were derived from a study done in a prior year.

Discussion on Highway vehicles suggested that the “Plow Truck Replacement” (#13) formerly had its costs split between FY 2021 and FY 2022, but the two had been combined to FY 2022 by the Administrator due to the huge ask for other items in FY 2021. It was questioned how important the “Skid-Steer Loader” (#14) was as a new capital asset.

Members asked for clarification on what the “Library Children’s Room/Conference Room Renovation” (#16) would entail. It was explained that it would provide full HVAC, internet, and phone hookups to the room in question and it would be converted into an office space.

Discussion on copier machines brought up the fact that we may be paying extra to buy machines rather than leasing them. It was also noted that it may cost the town extra to buy a coin-operated copier that may not be making back the amount of money it costs to have that feature added on. It was agreed that Butrymovich and Kelly would look into alternative possibilities for the future.

It was noted that the “Notch Road Municipal Center Demolition – North Wing” (#19) costs should actually cover the demolition of both the north wing and the center area.

Discussion on “Bolton Center School HVAC Evaluation & Replacement” (#29) led to Hayes mentioning that Eversource may be willing to help pay for a portion of roof replacement costs if it was paired with a solar installation project. It was noted that the Energy Committee is currently looking into a possible solar installation on that site and that more information would be gathered. It was suggested that the FY 2021 cost estimates for the “Bolton Center School Roof Replacement & Masonry Repairs” (#31) is too high.

It was asked why “Bolton Center School Septic System Evaluation” was listed as a capital project in the first place, to which Butrymovich stated that it was suggested to him that periodic system evaluation was a Health District requirement.

Discussion on blinds at the schools ensued, and it was suggested that all the blinds be taken down rather than replaced. Heckt stated that would not be possible due to the fact that the use of smart boards requires a degree of darkness in each room.

Discussion was held on both the “Board of Education Dump Truck w/Plow” (#41) and “Board of Education Tractor Replacement” (#42). It was suggested that the former may not be a strictly necessary purchase if said equipment could be readily borrowed from the Town.

It was generally agreed that the next draft of the CIP would include a page that in some way separated needed items and wanted items into two separate categories, and that the total remainder left over from both the high school building project and past capital reserve projects would be evaluated and in some way reported out at the next meeting.

The next meeting was set for 7pm on Wednesday, February 19th at the BOE Conference Room.

The meeting adjourned at 9:03 PM.

Respectfully submitted,



Joshua Steele Kelly, Administrator

See minutes of subsequent meetings for approval of these minutes and any corrections hereto.