

**TOWN OF BOLTON
BOARD OF SELECTMEN, REGULAR MEETING
TUESDAY, OCTOBER 6, 2020, 7:00 P.M.
(FOLLOWING TOWN MEETING) – VIRTUAL
MINUTES**

		Present	Absent
First Selectman	Sandra Pierog	X	
Deputy First Selectman	Kim Miller	X	
Selectman	Robert DePietro	X	
Selectman	Mike Eremita	X	
Selectman	Robert Morra	X	
Administrative Officer (Staff)	Joshua Kelly	X	
Members of the Public			

Also present: Nick Lavigne, Bruce Dixon, Kyle Paggioli

1. Call to Order:

By: Sandra Pierog

Time: 8:27 p.m.

Place: Virtual

2. Public Comment:

No one wished to speak.

3. Approval of Minutes:

September 1, 2020, Regular Meeting

Motion: I move the Bolton Board of Selectmen approve the minutes of the September 1, 2020, regular meeting.

By: Morra

Seconded: Miller

Voting:

For: Pierog, Morra, DePietro, Eremita, Miller

Against: None

Abstain: None

September 8, 2020, Special Meeting

Motion: I move the Bolton Board of Selectmen approve the minutes of the September 8,

2020, special meeting.

By: Morra

Seconded: Miller

Voting:

For: Pierog, Morra, DePietro, Miller, Eremita

Against: None

Abstain: None

4. Appointments:

None

5. Correspondence:

None

6. Reports & Updates:

A. Subcommittee Reports

The recommendations from the Facilities subcommittee will be discussed farther into the agenda.

B. Properties and Facilities Report

John Butrymovich, via letter, has indicated the concrete for the tennis courts has been poured, the poles installed and the electrician is working on the lighting.

C. Open Space Management & Acquisition

Nothing to report

D. Lower Bolton Lake Report

Kim Welch provided a report to Staff. This summer was a great lake season. We are waiting for the DEEP draw down plan; normally this happens on or around November 1. Using the remaining STEAP funds, approximately \$20k, monitoring equipment and creation of a comprehensive watershed management plan for all of the lakes may be possible. Welch added a reminder that the Board it should continue to budget money for the lake in future years as the STEAP funds are depleted.

E. FY 20 & FY 21 Budget Reports

FY 20 - Kelly presented the final numbers before the audit that are being forwarded to the auditor. This shows 91.59% expended.

FY 21 - The collections report for end of September shows 95.7% collection rate on personal and real estate; 81.7% on motor vehicle. Overall, 93.1% has been collected for this year. The expenditures for Land Use show 3.5% over last year at this time. Kelly is confident that department can control their expenditures.

7. Ongoing Business

A. Consider and possibly act on Budget Transfers and/or Appropriation Requests

Proposed FY 2021 Transfers - October 6, 2020					
\$	1,001.00	To	Repair/Maintenance Supplies - Senior & Social Services	From	\$ 1,001.00 Senior Supplies - Senior & Social Services
<i>Rationale: A repair is needed on the 10-passenger van, which was identified during inspection for registration. The AC Compressor needs replacement as it impacts the defrost system.</i>					
\$	1,472.05	To	Vehicles - Fire Commission	From	\$ 1,472.05 Equipment - Fire Commission
<i>Rationale: After going through the acquisition process for the rescue boat, as identified in the FY 21 Capital Improvement Plan as item #2, it has come to our attention that the boat will cost \$1,472.05 more than has been allocated to this project in the Capital Reserve Fund. The Fire Chief has proposed that the remainder of this money come out of his Equipment line, but, in order to satisfy proper accounting procedures, the payment must come from a new "Vehicles" line, which requires a transfer.</i>					
\$	5,000.00	To	Property - Administration	From	\$ 5,000.00 Professional & Technical Services - Administration
<i>Rationale: For the purposes of making a deposit as part of a property purchase.</i>					
\$	6,053.25	To	Other Contracts - Refuse Service	From	\$ 6,053.25 Professional & Technical Services - Administration
<i>Rationale: For the purposes of covering the wood chipping bill after Hurricane Isaias.</i>					

Motion: I move that the Bolton Board of Selectmen approve the budget transfers as requested.

By: Morra

Seconded: DePietro

Voting:

For: Pierog, Morra, DePietro, Miller, Eremita

Against: None

Abstain: None

B. Other

None

8. New Business:

A. Consider and possibly act on accepting the National Park Service's Grant of \$18,633.19, by way of the W3R nonprofit, for events and actions to take place at Bolton Heritage Farm

This was discussed at the Facilities subcommittee and recommended we accept this. Staff and The Heritage Farm Commission has been working on this for some time.

Motion: I move that the Bolton Board of Selectmen accept the WARO grant award draft resolution.

By: DePietro

Seconded: Eremita

Discussion: Miller asked if there is a negative to accepting this? Pierog said there are none that we can think of. The Farm has to be open to the public because of the grant.

Voting:

For: Pierog, Morra, DePietro, Miller, Eremita

Against: None

Abstain: None

B. Consider and possibly act on authorizing a Request for Proposals to be made regarding the haying of fields at Bolton Heritage Farm

Staff said that in reviewing the existing lease it was discovered that we must give the

current lessee a growing season's notice that we will break the lease and go out to bid. Therefore, the earliest an RFP can go out would be about this time in 2021. Staff will give the current farmer notice.

Motion: I move that the Bolton Board of Selectmen table this item.

By: DePietro

Seconded: Eremita

Motion: I move that the Bolton Board of Selectmen notify the current lease holder that we will be terminating the lease at the end of the 2021 growing season.

By: Morra

Seconded: Pierog

Discussion: The current farmer will be invited to participate in the proposal process.

Voting:

For: Pierog, Morra, Miller, Eremita

Against: None

Abstain: DePietro

C. Discussion on FY 2022 budget

Staff asked the Board reflect on the budget process and how they want to move forward. How would you like Staff to frame the budget conversations? DePietro said he would like to think about this and send his thoughts to Staff via email. Pierog thinks this is a good idea. Staff asked that any comments be sent by October 20th.

D. Consider and possibly act on property acquisition

This item was skipped as it will be addressed in item 11.

E. Other

None

9. First Selectman's Report:

A. Sustainable CT

The application has been submitted; we are waiting the hear back

B. Other

The Town Meeting was successful. Pierog thanked Staff and the high school principal for making that happen. If there are any suggestions for future hybrid meetings, please pass those on to Staff.

There were a series of break-ins in Bolton last night. These occurred at the Valero, the Thai restaurant and the hair salon, the Shell station. Also on Route 6 in Andover and Route 44 in Coventry, as well as in Columbia and Mansfield. The State Police are working on it; they believe it to be a group and appears to be a smash, grab, and run.

10. Administrative Officer's Report:

A. Administrator's Goals

Staff reported:

- He has established an Extended Leadership meeting.
- Joe Maselli helped with the live stream of the Town Meeting in the Commons at the high school. Staff learned of some devices to accomplish this that he would like to have available in Town Hall.
- He has had a meeting with Kevin and Kathy to improve the web site.
- The draft personnel policies will be on the November meeting agenda.
- He has expanded on the budget documents and is gathering ideas to implement assembly of budget.

DePietro asked if there are suggestions or feedback on special achievement award he proposed. Staff reported this is will ready for the November agenda.

B. Other

None

11. Executive Session for the purpose of discussing property acquisition

Motion: I move that the Bolton Board of Selectmen enter executive session with Joshua Kelly in attendance.

By: Eremita

Seconded: DePietro

Voting:

For: Pierog, Morra, DePietro, Eremita, Miller

Against: None

Abstain: None

The Board entered executive session at 9:03 p.m.

12. Adjournment:

Motion: I move to adjourn at p.m.

By:

Seconded:

Voting:

For: Pierog, Morra, DePietro

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.