



Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043
TELEPHONE (860) 649-8066 FAX (860) 643-0021

BOARD OF SELECTMEN
TUESDAY, NOVEMBER 9, 2021
7:00 P.M. – VIRTUAL
REGULAR MEETING AGENDA
Call-In Number: 1-929-205-6099
Meeting ID: 844 1123 9603

1. Call to Order.
2. Public Comment.
3. Approval of Minutes.
 - A. October 5, 2021 – Regular Meeting.
 - B. October 25, 2021 – Special Meeting
 - C. October 28, 2021 – Special Meeting
4. Appointments.
 - A. Temporary Public Building Committee.
 - B. Heritage Farm Commission.
 - C. Diversity Commission.
5. Reports & Updates.
 - A. Subcommittee Reports.
 - B. Properties and Facilities Report.
 - C. Open Space Management & Acquisition.
 - D. FY 21 Budget Report.
6. Ongoing Business:
 - A. Consider and Possibly Approve Bolton Heritage Farm Lease Bid.
 - B. Consider and Possibly Approve Cemetery Maintenance Bid.
 - C. Consider and Possibly Approve Cemetery Sexton Bid.
 - D. Consider and Possible Action on Revisions from Town Attorney on Regulation on Possession and/or Use of Cannabis Policy.
 - E. Report on Budget Transfers.
 - F. Other.
7. New Business.
 - A. Consider and Act on Meeting Dates for 2022.
8. First Selectman's Report:
 - A. COVID-19.
 - B. Other.
9. Administrative Officer's Report:
 - A. Monthly Report.
 - B. Other.
10. Adjournment.

To access the meeting audio in real time, please call 1-929-205-6099 and enter the Meeting ID: 844 1123 9603. Preference for public commenting will be given to pre-registrants. To pre-register for public comment please contact the Media Coordinator at media@boltonct.org or 1-860-649-8066 x6112 and leave your name, number, and address. Audio recordings of each meeting are posted to the Town's website within seven days following the live event.

**BOLTON BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, OCTOBER 5, 2021– 7:00 pm
VIRTUAL MEETING VIA ZOOM WEBSITE PLATFORM
Motions**

Board of Selectmen Members Present: First Selectman Sandra Pierog, Deputy First Selectman Kim Miller, Robert DePietro, Mike Eremita, and Robert Morra

Staff Present: Interim Administrative Officer Jim Rupert and Board Clerk Linda McDonald

Others Present: Nick Lavigne of the Community Voice Channel (CVC), Director of Community Development Patrice Carson, AICP, Jay Brudz

1. Call to Order: S. Pierog called the meeting to order at 7:01 p.m.

2. Public Comment

3. Approval of Minutes:

- 3.a Approval of August 3, 2021 Regular Meeting Minutes
- 3.b Approval of August 25, 2021 Special Meeting Minutes
- 3.c Approval of September 1, 2021 Special Meeting Minutes
- 3.d Approval of September 2, 2021 Special Meeting Minutes
- 3.e Approval of September 7, 2021 Regular Meeting Minutes

R. Morra MOVED to approve the August 3, 2021 regular meeting minutes, August 25, 2021 special meeting minutes, September 1, 2021 special meeting minutes, September 2, 2021 special meeting minutes and September 7, 2021 regular meeting minutes as presented. R. DePietro SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

4. Affordable Housing Report

5. Correspondence

- 5.a Alan Weide – Traffic on South Road
- 5.b Carol Zapadka – Traffic on South Road
- 5.c National Opioids Settlement:

R. Morra MOVED to have the Town of Bolton opt-in to the class action National Opioids lawsuit. K. Miller SECONDED.

Per suggestion by S. Pierog, R. Morra amended the motion to have the Town of Bolton opt-in to the class action National Opioids lawsuit as follows:

R. Morra MOVED to have the Town of Bolton opt-in to the class action National Opioids lawsuit and to authorize J. Rupert to sign the document on behalf of the subcommittee. K. Miller SECONDED the amended motion. By roll call vote, the AMENDED MOTION CARRIED 5:0:0.

6. Appointments: Public Building Committee

- 7. Reports and Updates
- 7.a Subcommittee Reports
- 7.b Properties and Facilities Report
- 7.c Open Space Management and Acquisition
- 7.d FY21 Budget Report

R. Morra moved to approve the budget transfers as presented. K. Miller SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- 8. Ongoing Business:
- 8.a Report on Budget Transfers
- 8.b Consider and Possible Action on Revisions from Town Attorney on Regulation on Possession and/or Use of Cannabis on Town Property
- 8.c Stop Signs on Hebron Road
- 8.d Other

- 9. New Business
- 9.a Consider and Possibly Approve Bolton Heritage Farm Request for Bid:

R. DePietro MOVED to approve the Bolton Heritage Farm Request for Bid as amended. R. Morra SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- 9.b Consider and Possibly Approve Cemetery Grounds Maintenance Request for Bid:

- 9.c Consider and Possibly Approve Cemetery Sexton Request for Bid:

R. Morra MOVED to approve Cemetery Grounds Maintenance Request for Bid as amended and the Cemetery Sexton Request for Bid as amended. K. Miller SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- 9.d Consider and Act Upon Auditor Contract for Fiscal year Ending June 30, 2021

- 10. First Selectman's Report
- 10.a COVID-19
- 10.b Other

- 11. Administrative Officer's Report
- 11.a Monthly Report
- 11.b Other

- 12. Adjournment: R. Morra MOVED to adjourn the regular meeting at 8:44 p.m. K. Miller SECONDED. MOTION CARRIED 5:0:0.

Respectfully submitted by Linda H. McDonald, Board Clerk

Linda H. McDonald.

**TOWN OF BOLTON
BOARD OF SELECTMEN JOINT SPECIAL MEETING
WITH MEMBERS OF THE LAND USE BOARDS;
PLANNING & ZONING AND ZBA**

**THURSDAY, OCTOBER 28, 2021, 7:00 P.M. VIRTUAL
MINUTES**

		Present	Absent
First Selectman	Sandra Pierog	X	
Deputy First Selectman	Kim Miller	X	
Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	
ZBA Chairman	Mark Altermatt	X	
PZC Member	Arlene Fiano	X	
PZC Chairman	Adam Teller	X	
PZC Member	Chris Davey	X	
Land Use Intern	Nicholas Tatro	X	
Acting ZEO	Michael D'Amato	X	
PZC Member	Jim Cropley	X	
Consulting Director of Community Development	Patrice Carson	X	
PZC Member	Tom Manning	X	
PZC Member	Marilee Manning	X	
ZBA Member	Anne Decker	X	
ZBA Member	John Toomey	X	
ZBA Member	Morris Silverstein	X	
ZBA Member	Letrisa Miller	X	
ZBA Member	Peyton Rutledge	X	

Also present: Milton Hathaway

1. Call to Order:

By: Sandra Pierog

Time: 7:01 p.m.

Place: Virtual

2. Affordable Housing Plan Update - Nick Tatro

Carson introduced Nick Tatro who is in an internship program through UConn that Bolton has been taking advantage. Tatro is in the Public Policies Mastership program. Carson and D'Amato have been working with Tatro on an affordable housing program plan for Bolton.

Tatro went through his presentation regarding an affordable housing program to provide an overview to those present. T. Manning asked what the upper cost of housing includes? Tatro said the number was only the mortgage or rent amount. Tatro said the next step of this plan is for a survey to go out to the community; he is targeting finishing this up by the end of Decembers. Other steps would be to hold a public meeting and the PZC to take action on the plan and updating the POCD. The deadline for the plan to be filed with the State is by July 2022. Pierog said we are currently analyzing housing data and then doing the survey to help develop implementation and goals of the plan. The public hearing will take place after this step. Tatro said for the survey it will be posted on social medias, the Town website, and using Survey Monkey. Pierog said we have typically used the Town Clerk, the library, and the Senior Center to distribute information such as the survey.

Anne Decker asked if there is any thought on how to increase the parcels that can be used for affordable housing? Tatro said the idea is to use the parcels we currently have available to us.

Teller said the recent regulation changes will now allow accessory dwelling units (ADUs) in a huge portion of town. Would those change the target for affordable housing units in town? D'Amato said the statute to allow ADUs went on to say they will not count against affordable housing. Affordable units have to be deed restricted. Any housing type could qualify.

T. Manning asked if the plan is going to identify potential sources of funding and sources of developers? Tatro said part of the planning process is figuring out how to implement the plan, how to fund it, and how it would be going forward.

Morra asked when looking at this plan would someone have to develop a proposal based on the current zoning. Bolton does not have strong zoning for condos. Carson said the plan can discuss ways to get there by looking at what we have now and how we get to be able to utilize the plan. The plan itself cannot change zoning; it can offer where changes may be possible. Morra asked if it looks like something we can accomplish in the current parameters that exist? Tatro said that will be part of step two.

Fiano asked how does affordable housing play into incentive housing? Do they coexist, one helps the other, they have nothing to do with each other? How do these interact? Carson said she is not sure they interact. D'Amato said the plan could evaluate and suggest how incentive and inclusionary zoning could be implemented in Bolton. The next part of the process is going to focus on what makes sense for the town. Carson said we also have to keep in mind what we are dealing with - little sewer and no water. This will have to be a housing plan that will fit into what we have now.

Fiano asked Carson to explain incentive housing. Carson said these areas were overlay zone. Teller said overlay housing is where housing can be placed in areas that may

otherwise allow it. When Bolton PZC and other towns adopted incentive housing the grant funds did not materialize. This was not necessarily affordable housing units.

Cropley asked wasn't there a project for the drive-in parcel that was supposed to be dual purpose housing. Teller said that was never the concept for that parcel. Morra said the parcel was being looked at for individual stand-alone condo units. Regulations to allow this never went forward. Teller said the proposal was for a total of 80 units and the issue became water and septic and it would not be a viable project without that many units. Also he does not recall affordable restrictions but there may have been age restriction units. Cropley asked if there are any incentives to do this? Carson said not yet. Developers would have to go out and seek out their own grants. Senior housing can also be affordable housing - it could qualify as both. Morra said infrastructure are the excessive costs, the land not as much - that made the projects impossible in today's work. D'Amato said this process has been creating the stick but without the carrot.

T. Manning said 830G was passed not to encourage put to permit affordable housing. That is what 830G is about - when the money and the desire is there but towns were refusing. T. Manning said Bolton has or had an ordinance to create a Housing Authority that was never appointed. Tatro may want to look at this. Pierog said the ordinance still exists and Carson said there was an initial appointment of a Housing Authority. Pierog said at one point there was a not-for-profit set up.

3. Discuss Land Use Activities Going on in Town

Adam Teller related the PZC's most recent meeting in October included a public hearing on regulation changes to conform the regulations to public acts pass by the legislation. This was mostly dealing with ADUs by right. The public hearing was closed and the Commission approved the regulations. PZC also recently approved a 10,000 sq. feet commercial development on an existing three site lot on Route 44 by the lake.

Morra asked if an ADU is like an in-law apartment? Teller said it can be what we used to call an in-law apartment but now it can be a detached unit. It cannot create another curb cut and has one parking space. This is now a use as-of-right in all residential zones with no special permits required. This can also include adding to the existing septic field with special overview. Carson added you need to still have Health sign off. Teller said it gives people the option for living space for a caretaker, an elderly person, or a younger person.

4. Adjournment:

Pierog adjourned the meeting at 7:37 p.m.

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

4A

Town of Bolton Board/Commission Interest Form

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name *

Sherry Philopena

Address *

45 Steele Crossing Road

Telephone Number *

[REDACTED]

Alternate/Cell Number

[REDACTED]

Email Address *

[REDACTED]

Political Affiliation *

Other/Rather Not Say ▼

I am interested in serving on the (name of board/commission) *

Temp Public Building Committee

I am interested in serving as a(n) *

☒ Full Member

☐ Alternate

☐ Both

Please provide a brief statement as to why you are interested in serving on this board/commission. *

To be able to add input to the town.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position. *

Have lived in Bolton since 1979. No experience but willing to learn.

Please add any additional information or comments.

Signature *

By entering your name in the box below, you are effectively providing your signature, indicating that all the information on this form is true and accurate, to the best of your knowledge.

Sherry Philopena

This form was created inside of Bolton Public Schools.

Google Forms

Town of Bolton Board/Commission Interest Form

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name *

Stacey Trichka

Address *

39 Quarry Rd

Telephone Number *

[REDACTED]

Alternate/Cell Number

203-556-7624

Email Address *

[REDACTED]

Political Affiliation *

Democrat ▼

I am interested in serving on the (name of board/commission) *

Temporary Building Committee

I am interested in serving as a(n) *

☒ Full Member

☐ Alternate

☐ Both

Please provide a brief statement as to why you are interested in serving on this board/commission. *

Involvement in town interests

Please share any pertinent information on your background, education and experience as it relates to the board/commission position. *

Scouting leader for 10 years

worked as a project manager for 15 years
at ATT, and am a certified PMP.

Please add any additional information or comments.

Signature *

By entering your name in the box below, you are effectively providing your signature, indicating that all the information on this form is true and accurate, to the best of your knowledge.

Stacey Trichka

This form was created inside of Bolton Public Schools.

Google Forms

4A

Town of Bolton Board/Commission Interest Form

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name *

Kevin Glenn

Address *

46 Country Club Road

Telephone Number *

[REDACTED]

Alternate/Cell Number

Email Address *

[REDACTED]

Political Affiliation *

Other/Rather Not Say ▼

I am interested in serving on the (name of board/commission) *

Buildings

I am interested in serving as a(n) *

☒ Full Member

☐ Alternate

☐ Both

Please provide a brief statement as to why you are interested in serving on this board/commission. *

I would like the Town of Bolton to extend it's reputation as a high quality place to live and work. That goal requires sensible investments in infrastructure. I believe I can help evaluate the options.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position. *

Background: Worked at Pratt & Whitney for over four decades in various capacities including: Engineering, Project Management, Marketing, Strategic Planning and Communications.

Please add any additional information or comments.

Signature *

By entering your name in the box below, you are effectively providing your signature, indicating that all the information on this form is true and accurate, to the best of your knowledge.

Kevin Glenn

This form was created inside of Bolton Public Schools.

Google Forms

4B

McCavanagh, Kathleen

From: town.boltonct.org <notifications@branchcms.com>
Sent: Thursday, October 14, 2021 6:47 PM
To: McCavanagh, Kathleen; Silver, Gary
Subject: [BULK] Report an Issue Form Submission

Importance: Low

New form submission on October 14, 2021

First & Last Name: Leslie Shes

Phone Number: [REDACTED]

Email: [REDACTED]

Issue Location: Heritage Farm

Description of issue: It looks like there is an alternate position on The Heritage Commission and I would like to volunteer.

I have been active in our community,

I've served 5 terms on The Board of Selectmen and for over 20 years on The Public Building Commission.

I've enjoyed hiking the farm and would like an opportunity to work with your commission to maintain and improve this important town property.

Thank you.

Leslie Shes

Upload an Image: Download at <https://bcms-files.s3.amazonaws.com/EzoynNLyL2-1704/form-file-uploads-oeVrw0Q5Me/7D0E4957-C346-4F5C-A5DC-E954A54D46F0-9GMDEEuD.jpeg>

Location: 26 Green Hills Dr, Bolton, CT 06043, USA

Town of Bolton Board/Commission Interest Form

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name *

Anne Decker

Address *

30 Toomey Rd

Telephone Number *

[REDACTED]

Alternate/Cell Number

Email Address *

[REDACTED]

Political Affiliation *

Democrat ▼

I am interested in serving on the (name of board/commission) *

~~BOE, ZBA~~ Diversity (Verbal)

I am interested in serving as a(n) *

☒ Full Member

☐ Alternate

☐ Both

Please provide a brief statement as to why you are interested in serving on this board/commission. *

Diversity is important, and our town needs a serious approach to encouraging diversity among town boards and commissions and also in welcoming new residents and businesses of diverse backgrounds.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position. *

None, just a serious interest.

Please add any additional information or comments.

Signature *

By entering your name in the box below, you are effectively providing your signature, indicating that all the information on this form is true and accurate, to the best of your knowledge.

Anne Decker

This form was created inside of Bolton Public Schools.

Google Forms

FY2022 October 31, 2021	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expended	FY21	FY20	FY19
Administration	\$ 721,079.00	\$ 721,079.00	\$ 193,520.87	\$ 527,558.13	\$ -	\$ 527,558.13	26.84%	24.82%	34.12%	41.45%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 154.00	\$ 2,046.00	\$ -	\$ 2,046.00	7.00%	6.36%	6.36%	6.36%
Financial Administration	\$ 236,040.00	\$ 236,040.00	\$ 74,141.44	\$ 161,898.56	\$ -	\$ 161,898.56	31.41%	31.53%	30.96%	38.41%
Auditing	\$ 26,500.00	\$ 26,500.00	\$ -	\$ 26,500.00	\$ -	\$ 26,500.00	0.00%	0.00%	0.00%	0.00%
Assessor	\$ 83,246.00	\$ 83,246.00	\$ 20,934.72	\$ 62,311.28	\$ -	\$ 62,311.28	25.15%	31.40%	32.36%	39.01%
Tax Collector	\$ 87,680.00	\$ 87,680.00	\$ 30,248.47	\$ 57,431.53	\$ -	\$ 57,431.53	34.50%	32.23%	33.50%	41.19%
Fringe Benefits	\$ 895,821.00	\$ 895,821.00	\$ 285,640.40	\$ 610,180.60	\$ -	\$ 610,180.60	31.89%	28.27%	32.28%	38.15%
Town Clerk	\$ 136,058.00	\$ 136,058.00	\$ 43,677.83	\$ 92,380.17	\$ 5,825.00	\$ 86,555.17	36.38%	36.22%	37.00%	45.35%
Land Use	\$ 309,845.00	\$ 309,845.00	\$ 76,214.44	\$ 233,630.56	\$ 16,760.00	\$ 216,870.56	30.01%	37.87%	35.49%	40.48%
Planning & Zoning	\$ 4,940.00	\$ 4,940.00	\$ 282.07	\$ 4,657.93	\$ -	\$ 4,657.93	5.71%	4.35%	3.57%	6.21%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ 34.44	\$ 1,605.56	\$ -	\$ 1,605.56	2.10%	0.00%	5.21%	0.00%
Property Insurance	\$ 143,900.00	\$ 143,900.00	\$ 58,474.90	\$ 85,425.10	\$ 753.96	\$ 84,671.14	41.16%	60.21%	43.61%	44.85%
Probate	\$ 5,960.00	\$ 5,960.00	\$ -	\$ 5,960.00	\$ -	\$ 5,960.00	0.00%	0.00%	100.00%	96.97%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 323.16	\$ 1,911.84	\$ -	\$ 1,911.84	14.46%	6.71%	17.79%	14.94%
Economic Development	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%	24.50%	29.50%	26.75%
Elections	\$ 44,383.00	\$ 44,383.00	\$ 12,922.10	\$ 31,460.90	\$ -	\$ 31,460.90	29.11%	32.20%	8.70%	33.40%
Parks/Town Building Ops	\$ 813,493.00	\$ 813,493.00	\$ 209,462.79	\$ 604,030.21	\$ 8,862.01	\$ 595,168.20	26.84%	26.63%	28.98%	24.36%
Police	\$ 391,050.00	\$ 391,050.00	\$ 148.50	\$ 390,901.50	\$ -	\$ 390,901.50	0.04%	0.02%	0.00%	0.02%
Fire Commission	\$ 223,538.00	\$ 223,538.00	\$ 55,087.83	\$ 168,450.17	\$ 22,632.14	\$ 145,818.03	34.77%	39.90%	62.26%	55.12%
Animal Control	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%	100.00%	85.71%	85.71%
Fire Marshal	\$ 33,000.00	\$ 33,000.00	\$ 6,394.13	\$ 26,605.87	\$ -	\$ 26,605.87	19.38%	12.86%	5.48%	7.85%
Emergency Management	\$ 19,693.00	\$ 19,693.00	\$ 5,515.97	\$ 14,177.03	\$ -	\$ 14,177.03	28.01%	32.50%	0.00%	0.00%
Highways and Streets	\$ 1,039,838.00	\$ 1,039,838.00	\$ 216,922.54	\$ 822,915.46	\$ 42,182.08	\$ 780,733.38	24.92%	33.67%	47.35%	36.89%
Public Building Commission	\$ 1,100.00	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	0.00%	0.00%	0.00%	0.00%
Public Health Admin	\$ 30,900.00	\$ 30,900.00	\$ 7,191.69	\$ 23,708.31	\$ -	\$ 23,708.31	23.27%	46.27%	42.22%	41.12%
Seniors / Social Services	\$ 180,421.00	\$ 180,421.00	\$ 52,077.28	\$ 128,343.72	\$ 9,447.03	\$ 118,896.69	34.10%	25.58%	36.28%	33.17%
Library	\$ 292,454.00	\$ 292,454.00	\$ 108,240.82	\$ 184,213.18	\$ 11,770.80	\$ 172,442.38	41.04%	39.19%	41.23%	40.94%
Conservation	\$ 1,805.00	\$ 1,805.00	\$ 420.00	\$ 1,385.00	\$ -	\$ 1,385.00	23.27%	29.54%	36.31%	33.02%
Waste Collection	\$ 522,604.00	\$ 522,604.00	\$ 165,042.35	\$ 357,561.65	\$ -	\$ 357,561.65	31.58%	32.20%	28.53%	29.13%
Totals	\$ 6,256,423.00	\$ 6,256,423.00	\$ 1,623,072.74	\$ 4,633,350.26	\$ 118,233.02	\$ 4,515,117.24	27.83%	23.71%	33.10%	40.41%

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**TAX COLLECTOR
9.30.21**

	ADOPTED	COLLECTIONS YTD	REFUNDS	RETURNED ITEMS	Transfers	NET COLLECTION 9.30.21	PERCENTAGE COLLECTED FY 22 BUDGET
CURRENT YR.LEVY	\$ 15,678,283.00	\$ 15,517,823.72	\$ (32,874.96)	\$ (17,033.17)	\$ 2,339.20	\$ 15,470,254.79	98.67%
MOTOR VEHICLE	\$ 1,694,841.00	\$ 1,491,143.77	\$ (1,086.92)	\$ (5,366.36)	\$ 504.14	\$ 1,485,194.63	87.63%
SUPP.MV LEVY	\$ 175,000.00	-	\$ -	\$ -	\$ -	\$ -	0.00%
SUB TOTAL	\$ 17,548,124.00	\$ 17,008,967.49	\$ (33,961.88)	\$ (22,399.53)	\$ 2,843.34	\$ 16,955,449.42	96.62%
PRIOR YEARS	\$ 75,000.00	\$ 26,868.96	\$ (25.74)		\$ (2,843.34)	\$ 23,999.88	32.00%
INTEREST & FEES	\$ 50,000.00	\$ 16,968.50	\$ -	\$ (76.89)		\$ 16,891.61	33.78%
		\$					
TOTAL	\$ 17,673,124.00	\$ 17,052,804.95	\$ (33,987.62)	\$ (22,476.42)	\$ -	\$ 16,996,340.91	96.17%

PREVIOUS YEAR CURRENT YR LEVY COLLECTED

7.31.2021	8.31.2021	9.30.2021	10.31.2021	11.30.2021	12.31.2021
19.07%	90.94%	98.67%			
1.31.2022	2.28.2022	3.31.2022	4.30.2022	5.31.2022	6.30.2022
7.31.2020	8.31.2020	9.30.2020	10.31.2020	11.30.2020	12.31.2020
74.79%	82.27%	97.69%	100.02%	100.17%	100.32%
1.31.2021	2.28.2021	3.31.21	4.30.2021	5.31.2021	6.30.2021
100.37%	100.43%	100.49%	100.67%	100.03%	100.33%

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6A

BOLTON HERITAGE FARM LAND LEASE

6A

LEONARD W. GIGLIO
49 South Road
Bolton, CT 06043
(860) 559-1661

October 18, 2021

Bolton Board of Selectmen
Town of Bolton
222 Bolton Center Road
Bolton, CT 06043

RE: Bid for Haying at the Rose Farm/Herrick Park

To Whom It May Concern,

I am writing to submit a bid to continue farming fields 1-6 at the Rose Farm and the field across from the playground at Herrick Park.

My late father, Leonard, and I have been farming the fields for many years. Since 2012, we have worked under a lease with the town. I have complied with all of the terms of that lease, have kept the fields in excellent condition, and would like to continue to use them.

Three years ago, I changed the upper field from corn to hay and spent a considerable sum of money seeding the field at that time, and this spring, I re-seeded the field at a cost of several thousand dollars. I fertilize the fields using chicken manure only. The CT DEEP has been encouraging no-till practices and chemical-free fertilizers because they help prevent erosion and are sensitive to human uses of the property. In decent weather conditions, I may get two to three hay cuttings per season.

It is important to point out that I, like all farmers, have to plan far ahead for how fields are used and maintained. For instance, when lime is spread it takes at least one year for it to work. When I invest in seed, the best results come two or three years later. I have been preparing and investing in the Rose Farm fields with the vision of continuing to farm them.

It is also important to know that through many years of working the same fields, I know them well. I know where the wet spots are, how many days of sunshine are needed to cut, ted, rake and bale the hay. I am also aware that many Bolton residents love and use the farm for recreation and I am considerate of that when I'm running my equipment (which I bring from my farm on South Road) and where I park it.

When reviewing the bids for the Rose Farm and Herrick Park fields, please consider that I have been a good steward of the fields, a good tenant under the existing lease, and I have intimate knowledge of the characteristics of the fields.

I hereby submit a bid of \$3,110 per year for the purpose of haying fields 1-6 at the Rose Farm and the field across from the playground at Herrick Park for a period of two years. If I am awarded the lease, I pledge to continue to respect the property and care for the fields so Bolton residents can continue to enjoy, appreciate, and be proud of our heritage and small town charm.

Sincerely,



Leonard W. Giglio

6A

Kyle Paggioli
Paggioli Farm
51 Birch Mountain Road
Bolton CT. 06043

BID PROPOSAL- ROSE FARM LAND LEASE

October 28, 2021

For the proposal of a two-year lease for hay ground located at Rose Farm - \$8472.00 and/or
\$4236.00 per Year.

Thank you for your consideration,

Kyle Paggioli
860-508-8702

Kyle Paggioli 10/28/2021

CEMETERY MAINTENANCE BIDS

Kathy McCavanagh
Town Of Bolton
222 Bolton Center Road
Bolton, CT 06043

BID – CEMETERY MAINTENANCE**REFERENCES:**

- 1) ELLINGTON CENTER CEMETERY. Dale Gerber – President (860) 281-5231
- 2) John F Tierney Funeral Home. Tom Tierney - Owner. (860) 649-1222
- 3) St. James Church/School. Rich – Supervisor Main. (860) 519-3583

Insurance: Copy of Certificate Attached

Employees: Three Full Time Brothers operate a 40 year family run business that employs up to 8 in season employees.

Equipment List: Extensive- W.H. Preuss and Sons Supplied and Maintained for 35 yrs

Total Yearly Maintenance Proposal of \$ 33,900.00. Thirty three thousand nine hundred dollars.

Service Breakdown:

- 1) Spring Clean Up. \$ 2,400.00
- 2) Cut and Trim Lawn. \$27,300.00 \$ 975.00/Cut x 28 Cuts per/season
- 3) Fall Leave Clean up. \$ 3,000.00
- 4) Perimeter Pruning. \$ 1,200.00 (3 times @\$400.00/per)

BID – SEXTON SERVICES

- 1) Conventional Vault Burial \$ 850.00
- 2) Conventional Burial Saturday Surcharge \$ 350.00
- 3) Conventional Burial Sun/Holiday Surcharge \$ 500.00
- 4) Conventional Burial Winter Surcharge. \$ 250.00 (Dec 1 – April 1)
- 5) Cremation Burial. \$ 250.00
- 6) Cremation Burial Saturday Surcharge. \$ 200.00
- 7) Cremation Burial Sun/Holiday Surcharge. \$ 400.00
- 8) Cremation Burial Winter Surcharge. \$ 150.00 (Dec 1- April 1)

Remaining Sexton services are being investigated for proper pricing

Contact Information:

Tom Jaworski. Telephone (860) 798-3229
E-Mail. Tlandscapellc@sbcglobal.net
166 Hatch Hill Road, Vernon CT 06066



THOMA-1

OP ID: DP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Insurance Associate 250 State Street Unit K-1 North Haven, CT 06473 David Caldarella	203-281-5911	CONTACT NAME: David Caldarella PHONE (A/C, No, Ext): 203-281-5911 FAX (A/C, No): 203-248-6518 E-MAIL ADDRESS: david@ciaonline.com														
INSURED Thomas Landscape LLC 166 Hatch Hill Road Vernon, CT 06066		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Ohio Security Ins Co.</td><td>24082</td></tr><tr><td>INSURER B: American Fire and Casualty Co</td><td>24066</td></tr><tr><td>INSURER C: Ohio Casualty Insurance Co.</td><td>24072</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Ohio Security Ins Co.	24082	INSURER B: American Fire and Casualty Co	24066	INSURER C: Ohio Casualty Insurance Co.	24072	INSURER D:		INSURER E:		INSURER F:	
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INSURER F:																

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Per Project Aggre GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BKS (21) 56788829	10/20/2020	10/20/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAA (21) 56788829	10/20/2020	10/20/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO (21) 56788829	10/20/2020	10/20/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	XWA (21) 56788829	10/20/2020	10/20/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Konover Residential Corp, Velvet Mill LP, Clocktower Mill and Dye House are covered as additional insured with respect to work performed by the insured with a written contract.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



6B

Conor J. Gay
(860) 709-0601
GGPropertyServicesLLC@gmail.com

2022-2025 Cemetery Grounds Maintenance

To whom it may concern:

I would like to start off by saying it is a pleasure to be able to bid these properties for the Town of Bolton and its residents. As a company, G&G Property Services understands the importance and significance these cemeteries have for the residents of Bolton and other neighboring towns. We have served companies in the town of Bolton for years and in doing so have been apart of numerous town Facebook groups and social media pages. We have noticed, along with many people in Bolton, how poorly the cemeteries have been serviced and we have seen the lack of improvement despite all the complaints from the residents of Bolton.

There are several things G&G would like to address and change going forward if we are given the opportunity to serve the Town of Bolton. We would address the issues of the following: improper and disrespectful treatment of gravestones; neglect of flowers, flags and other meaningful items left at individual gravestones; weed whacker string carelessly left on the property; and overall neglect of gravestones and personal effects.

We are a local company who takes pride in our work and our reputation. We would like to make a promise to the residents of Bolton and any others who have loved ones in Bolton Center Cemetery and Quarryville Cemetery; we as a company will rectify all the neglect and carelessness you have witnessed in the past. We will use care and show respect to the properties and if there are any issues with our service, we will listen and fix the issues immediately.

Thank you for your consideration; we look forward to the opportunity to service these properties and build a great relationship through the next three years. We welcome any questions you have throughout the bidding process.

Cemetery Grounds Maintenance

- i) Mowing, edging and weed whacking of all green space and around headstones and markers as needed to maintain grass height not to exceed three (3) inches, typical growing season shall be defined as April 1st through November 30th.
- ii) Trimming around all gravestones and markers within the cemetery so that vegetation around such obstacles does not exceed a height of three (3) inches. This includes removal of any grass clippings from gravestones and markers.
- iii) Trimming of bushes and brush vegetation around the perimeter monthly to allow clear access to all grave sites and roadways, and to prevent the spread of brush and trees within mowed areas of the cemetery.
- iv) Removing of any tree or brush growth around grave markers or headstones.
- v) Removal of dead flowers from new graves, removing of dead arrangements and grave blankets and other grave decorations in spring and fall.
- vi) (Spring) first clean up and mow must be done before Mother's Day.
- vii) Mowing must be done within one week prior to Mother's Day, Father's Day, Memorial Day and July 4th. Spring and fall clean-ups include branches, twigs and leaf removal or clearing.
- viii) Monuments, stones, flowers, shrubs and flags shall be treated with respect and shall not be damaged during maintenance and clean ups. Repairs or replacement will be to the satisfaction of the Town of Bolton.



Conor J. Gay
(860) 709-0601
GGPropertyServicesLLC@gmail.com

Insurance Coverages:

G&G will maintain the following types of Insurance: Workers Compensation, Automotive and General Liability.

How to Contact Us:

The best way to reach the contractor is via phone – (860) 709-0601 – or via email – GGPropertyServicesLLC@gmail.com.

Yearly cost for 2022

Services: \$26,360.00

Yearly cost for 2023

Services: \$26,360.00

Yearly cost for 2024

Services: \$26,360.00



Conor J. Gay
(860) 709-0601
GGPropertyServicesLLC@gmail.com

Current list of Commercial Clients

- ABC Supply, Manchester CT
- Woodlake at Tolland Nursing and Rehabilitation Center, Tolland CT
- Gold and Diamond Exchange, Ellington CT
- Natural Park Apartments, Willington CT
- Pine Acres Condominiums, Vernon CT
- Whole life Inc, Stafford & Willington, CT
- David Wesley Real Estate, Manchester CT
- City Properties, LLC, Tolland CT
- Ellington Associates, LLC, Ellington CT
- Over 45 residential clients in Bolton and surrounding towns

References

- Anthony Bradford – Woodlake at Tolland, Tolland CT
 - (860) 881 - 1499
- Chris Buccheri – Natural Park Apartments, Willington CT
 - (860) 331 - 3568
- Ray Roy – Gold and Diamond Exchange, Ellington CT
 - (860) 881 - 1499
- Keith Nicoli - ABC, Manchester CT
 - (860) 643 – 2588

Equipment List

- 2 one-ton trucks
- Bobcat skid steer
- Equipment trailer
- 3 zero turn lawn mowers with bagging systems and dethatcher attachment
- 4 backpack blowers
- 6 string trimmers/weed whackers
- 2 enclosed trailers
- 2 pole saws
- 3 shrub trimmers
- 1 dump trailer
- 2 chainsaws
- Leaf collection system
- Stand on leaf blower
- Rakes, shovels, pruners and ect...




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/23/2020

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PRODUCER  JENNIFER LAMPHERE 62 HARTFORD TPKE TOLLAND CT 06084	CONTACT NAME: GREG LANO PHONE (A/C, No, Ext): 860-375-9369 E-MAIL ADDRESS: GREG.LANO.FPPR@STATEFARM.COM FAX (A/C, No): 860-380-3018
	INSURER(S) AFFORDING COVERAGE INSURER A : State Farm Fire and Casualty Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
INSURED G & G PROPERTY SERVICES LLC 75 MOUNTAIN SPRING RD TOLLAND CT 06084-2928	NAIC # 25143

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			97BP20252	11/23/2020	11/23/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
<input type="checkbox"/>	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			071054J12	11/23/2020	05/23/2021	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
<input type="checkbox"/>	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<input type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

LAWN CARE SERVICES & SNOW REMOVAL

WESTFORD REAL ESTATE MANAGEMENT, LLC

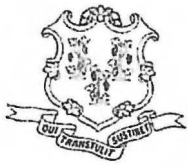
CERTIFICATE HOLDERWESTFORD REAL ESTATE MANAGEMENT, LLC
348 HARTFORD TURNPIKE, SUITE 200
VERNON CT 06066**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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State of Connecticut
Workers' Compensation Commission

Please TYPE or PRINT IN INK

Rev. 6-17-2019

6B

Coverage Election by Employee who is an
Officer of a Corporation or a Member of an LLC

DO NOT SEND THIS FORM TO A DISTRICT OFFICE!

Send to: WORKERS' COMPENSATION COMMISSION
21 OAK STREET, 4th FLOOR
HARTFORD, CT 06106

Pursuant to C.G.S. Section 31-321, this notice must be served
upon the Workers' Compensation Commission in person OR
by registered or certified mail.

**IF YOU WISH TO RECEIVE A
DATE-STAMPED COPY OF
THIS FORM, SEND:**

- 2 COPIES of each form
- a self-addressed STAMPED
envelope

Date filed with WCC

RECEIVED CERTIFIED MAIL

NOV 23 2020

Workers Compensation Comm.
Office of Chairman • Hartford, CT

(for WCC use only)

Incomplete and/or illegible forms will be returned unstamped.

COVERAGE ELECTION - To the Workers' Compensation Commission, 21 Oak Street, 4th Floor, Hartford, Connecticut 06106

and to G & G PROPERTY SERVICES LLC of 75 MOUNTAIN SPRING RD
(name of employer) (street address)

located in TOLLAND, CT, 06084
(city or town) (state) (zip code)

I, CONOR GAY, an Employee of
(name of employee)

G & G PROPERTY SERVICES LLC of 75 MOUNTAIN SPRING RD
(exact name of corporation or LLC) (street address)

located in TOLLAND, CT, 06084
(city or town) (state) (zip code)

and also the OWNER/OPERATOR of said Corporation or LLC,
(office held)

hereby elect to:

☒ **BE EXCLUDED FROM COVERAGE** under the Workers' Compensation Act pursuant to Section 31-275 of the Connecticut General Statutes

☐ **REVOKE ANY PREVIOUS ELECTION OF EXCLUSION** from the provisions of Section 31-275 of the Connecticut General Statutes

**AFFIRMATION - Section 31-284 of the Connecticut General Statutes requires that workers' compensation insurance
be obtained for all covered employees.**

Dated on this 21 day of NOVEMBER, 20 20
(number) (month) (year)

Employee Signature Conor J Gay Date of Birth (required) 07/29/1994

Employee Street Address 75 MOUNTAIN SPRING RD

City or Town TOLLAND State CT Zip Code 06084

Please be advised that the Workers' Compensation Commission accepts the coverage election form 6B for filing purposes ONLY.

The filer of this form is solely responsible for the accuracy of the information contained herein.

6B

CONTRACT

United States Cemetery Services, LLC

309 Pane Road

Newington, Ct 06111

Phone: (860) 667 - 7779 Fax: (860) 667 - 7782

Contract submitted to:

Town of Bolton

Attention: Kathy McCavanagh

222 Bolton Center Road

Bolton, CT 06043

Date submitted:

November 28, 2021

For period covering:

April 1, 2022 — November 30, 2022

April 1, 2023 — November 30, 2023

April 1, 2024 — November 30, 2024

Contract Type:

Cemetery maintenance services for "Bolton Center" and "Quarryville", CT cemeteries.

Services are as follows:

1. All graves will be dug by United States Cemetery Services, LLC.
2. To top soil, fertilize, seed and hay a grave the cost will be \$50.00.
3. Mowing, weed whacking around monuments will be done as needed.
4. Spring and Fall clean-ups include small branches, twigs and leaf removal or clearing.
5. The cost of additional work will be mutually agreed upon.
6. United States Cemetery Services, LLC will meet with Bolton Residents for the purchase of a plot. A deed will be issued and recorded at Bolton Town Hall. Payments by residents will be sent to Bolton Town Hall with a copy of the deed. A copy of the deed and map section will be sent to the Family purchasing the grave.
7. Lot owners will remain responsible for monuments, stones, flowers and shrubs as outlined in the deed.
8. United States Cemetery Services, LLC will provide said maintenance services on an "as needed" basis and agrees to hold the Association harmless with respect to liability or action from the performance of said services.
9. United States Cemetery Services, LLC will follow COVID-19 protocol for all burials.

Contract Price:

\$24,920.00 for each maintenance service period. April 1, 2022 – November 30, 2022,
April 1, 2023 – November 30, 2023, April 1, 2024 – November 30, 2024.

Payment Terms:

10 monthly payments of \$2,492.00 for each service period.

The annual charge of \$650.00 for providing 12 months of Sexton Services will be billed separately in June 2022.

Town of Bolton, CT

United States Cemetery Services,
LLC

United States Cemetery Services, LLC

Number of Employees Available to Provide Services - 14

Phone Number: (860) 667 - 7779

United States_CemeteryServicesLLC@Yahoo.com

**United States Cemetery Services, LLC
Communication**

Phone Number: (860) 667 - 7779

United States_CemeteryServicesLLC@Yahoo.com

United States Cemetery Services, LLC
Fixed Asset Listing

2021

	Asset
Backhoe	Kubota Backhoe 3301
Backhoe	Kubota B 26
Mower	52" Scagg Mower
Mower	2 Scagg mowers
Mower	2 Scagg Mowers
Mower	Scagg Patriot
Mower	52" Scagg Mower
Op. Equipment	Snow Ex Plow
Op. Equipment	Reiser Trailer
Op. Equipment	Husqvarna 54"
Op. Equipment	Reiser Trailer
Op. Equipment	Big Tex Trailer
Op. Equipment	Reiser Plow
Op. Equipment	Reiser Trailer
Vehicle	GMC Sierra 2010
Vehicle	Silverado 2015 LTZ
Vehicle	International Boom Truck
Vehicle	Ford F350
Vehicle	2021 Silverado 3500
Op. Equipment	Snow EX F 350 Plow
Op. Equipment	Silverado 2003 Plow
Op. Equipment	Chevy Dump Plow
Vehicle	Chevy 2006 Silverado 2500

United States Cemetery Services, LLC

Listing of References

Lisa Vaeth

Jewish Federation of Greater Hartford

(860) 978 – 1435

Wendy Saffer

Farmington Valley Jewish Congregation

(860) 573 – 3430

John Nolan

Hamden Plains Cemetery

(203) 288 - 8486

**United States Cemetery Services, LLC
Listing of Clients**

**ADATH ISRAEL SYNAGOGUE
ADOS ISRAELCEMETERIES
AGUDAS ACHIM CEMETERIES
B'NAI TIKVOH-SHOLOM
BETH ALOM
BETH DAVID SYNAGOGUE
BETH EL TEMPLE
BETH HILLEL - BLOOMFIELD
BETH ISRAEL
BOLTON CEMETERIES
CIARLO'S MONUMENTAL
CIESCO MEMORIALS
COLONIAL FUNERALS, LLC
D'AGATA GRANITE & BRONZE LLC
DALEY CONNERTON MEMORIALS
DOOLITTLE FUNERAL SERVICES
EMANUEL CEMETERY
FARMINGTON VALLEY JEWISH
FARMINGTON VALLEY MEMORIALS
FOX-BECKER GRANITE CO.
HAMDEN PLAINS CEMETERY
HARTFORD JEWISH FEDERATION
HARTFORD MUTUAL
HOWARD K HILL FUNERAL SERVICES, NEW HAVEN
LUZZI & SONS
McCLAM FUNERAL HOME
NOLAN'S - HAMDEN MONUMENT CO.
PIATERER VEREIN CEMETERY
SELECTED MEMORIALS
SPRING GROVE CEMETERY
TEFERES ISRAEL
TEMPLE SINAI
TIERNEY FUNERAL HOME
TORELLO FUNERAL HOME
VETERANS' AFFAIRS
VOLPE MONUMENT
WEINSTEIN MORTUARY
ZOCCO MEMORIALS**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/14/2021

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PRODUCER William Carroll Insurance Agency 34 Wall St. Norwalk, CT 06850	CONTACT NAME: James Carroll	
	PHONE (A/C, No, Ext): 203-866-8663 FAX (A/C, No): 203-866-6736	
	E-MAIL ADDRESS: JimC@WmCarrollns.com	
INSURED United States Cemetery Service, LLC 309 Pane Rd. Newington, CT 06111	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: The Hartford	
	INSURER B: LIBERTY MUTUAL	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS					
A	GENERAL LIABILITY		02UENQY8374	06/08/21	06/08/22	EACH OCCURRENCE	\$ 1,000,000				
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000				
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X				MED EXP (Any one person)	\$ 10,000				
						PERSONAL & ADV INJURY	\$ 1,000,000				
						GENERAL AGGREGATE	\$ 2,000,000				
						PRODUCTS - COMP/OP AGG	\$ 2,000,000				
							\$				
	GEN'L AGGREGATE LIMIT APPLIES PER:										
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC										
	A	AUTOMOBILE LIABILITY					02UENQY8374	06/08/21	6/08/22	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
<input checked="" type="checkbox"/> ANY AUTO			BODILY INJURY (Per person)	\$							
<input checked="" type="checkbox"/> ALL OWNED AUTOS		<input checked="" type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident)	\$							
<input checked="" type="checkbox"/> HIRED AUTOS		<input checked="" type="checkbox"/> NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident)	\$							
			UM/UIM STD	\$ 1,000,000							
UMBRELLA LIAB			EACH OCCURRENCE	\$							
EXCESS LIAB			AGGREGATE	\$							
DED <input type="checkbox"/> RETENTION \$				\$							
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC531S625987010	11/24/20	11/24/21				<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTH-ER
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>							E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below		E.L. DISEASE - EA EMPLOYEE				\$ 100,000				
			E.L. DISEASE - POLICY LIMIT				\$ 500,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE James P. Carroll

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CEMETERY SEXTON BIDS

Kathy McCavanagh
Town Of Bolton
222 Bolton Center Road
Bolton, CT 06043

BID – CEMETERY MAINTENANCE**REFERENCES:**

- 1) ELLINGTON CENTER CEMETERY. Dale Gerber – President (860) 281-5231
- 2) John F Tierney Funeral Home. Tom Tierney - Owner. (860) 649-1222
- 3) St. James Church/School. Rich – Supervisor Main. (860) 519-3583

Insurance: Copy of Certificate Attached

Employees: Three Full Time Brothers operate a 40 year family run business that employs up to 8 in season employees.

Equipment List: Extensive- W.H. Preuss and Sons Supplied and Maintained for 35 yrs

Total Yearly Maintenance Proposal of \$ 33,900.00. Thirty three thousand nine hundred dollars.

Service Breakdown:

- 1) Spring Clean Up. \$ 2,400.00
- 2) Cut and Trim Lawn. \$27,300.00 \$ 975.00/Cut x 28 Cuts per/season
- 3) Fall Leave Clean up. \$ 3,000.00
- 4) Perimeter Pruning. \$ 1,200.00 (3 times @\$400.00/per)

BID – SEXTON SERVICES

- 1) Conventional Vault Burial \$ 850.00
- 2) Conventional Burial Saturday Surcharge \$ 350.00
- 3) Conventional Burial Sun/Holiday Surcharge \$ 500.00
- 4) Conventional Burial Winter Surcharge. \$ 250.00 (Dec 1 – April 1)
- 5) Cremation Burial. \$ 250.00
- 6) Cremation Burial Saturday Surcharge. \$ 200.00
- 7) Cremation Burial Sun/Holiday Surcharge. \$ 400.00
- 8) Cremation Burial Winter Surcharge. \$ 150.00 (Dec 1- April 1)

Remaining Sexton services are being investigated for proper pricing

Contact Information:

Tom Jaworski. Telephone (860) 798-3229
E-Mail. Tlandscapellc@sbcglobal.net
166 Hatch Hill Road, Vernon CT 06066



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Commercial Insurance Associate
250 State Street Unit K-1
North Haven, CT 06473
David Caldarella

203-281-5911

CONTACT NAME: David Caldarella

PHONE (A/C, No, Ext): 203-281-5911

FAX (A/C, No): 203-248-6518

E-MAIL ADDRESS: david@ciaoonline.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Ohio Security Ins Co.

24082

INSURER B: American Fire and Casualty Co

24066

INSURER C: Ohio Casualty Insurance Co.

24072

INSURER D:

INSURER E:

INSURER F:

INSURED
Thomas Landscape LLC
166 Hatch Hill Road
Vernon, CT 06066

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Per Project Aggre GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BKS (21) 56788829	10/20/2020	10/20/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAA (21) 56788829	10/20/2020	10/20/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO (21) 56788829	10/20/2020	10/20/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		XWA (21) 56788829	10/20/2020	10/20/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Konover Residential Corp, Velvet Mill LP, Clocktower Mill and Dye House are covered as additional insured with respect to work performed by the insured with a written contract.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

6C

Czaja Brothers Inc.

117 Boston Rd. Middletown Ct.06457

860 754-8287

Proposal

To: Town of Bolton

Date: October 27, 2021

From: Czaja Brothers Inc. Contact: Craig Czaja, email: craig@czjabrothers.com

Re: Proposal for Sexton Services, Town of Bolton CT.

- Provide sexton services for Bolton Center Cemetery, and Quarryville Cemetery. The services provided will include the bullet points outlined on page 1 and 2 of the bid documents, for a term of 3 years.
- Provide grave opening and closing services at the two cemeteries for a term of 3 years.
- Provide monument foundation services for a term of 3 years.
- Maintain required insurance coverage, and proper staff for a term of 3 years.

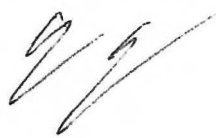
Cost Schedule:

Sexton services: Our cost for sexton services is \$1500.00 a month for a term of 3 years. This includes all the duties outlined on page 1 and 2 of the bid documents. Invoices will be sent out at the end of each month.

Grave openings and closings: Our costs for grave opening and closings are a per burial basis. Full Burial; A full burial excavation is \$1000.00 per grave, Monday thru Friday. Saturdays are \$1150.00 per grave; Sundays are \$1300.00 per grave. A winter charge of \$100.00 per grave will be added to the cost from December 1 thru March 31. Cremations; Cremation burials are \$500.00 per hole Monday thru Friday. Saturdays are \$650.00 per cremation, and Sundays are \$800.00 per cremation. A winter charge of \$100.00 per cremation will be added to the cost from December 1 thru March 31. Winter charge includes removing frost from graves, and snow blowing an area around the gravesite for the service patrons.

Monument Foundations: The cost for monument foundation installations is \$150.00 per square foot, which is measured from the surface area of the proposed monument. Foundations installed will be 42 inches deep with poured concrete, no filler materials.

Unforeseen conditions: The above pricing does not include the following items. 1. Ledge rock removal that our excavators cannot dig thru. 2. Misplacement of cemetery vaults, and/or grave monuments from past cemetery operations. All though these cases are rare in most cemeteries, they do happen occasionally. We may correct these conditions if they ever occur on a per case basis, with a negotiated price with the Town of Bolton.



Czaja Brothers Inc.

117 Boston Rd. Middletown Ct.06457

860 754-8287

Cover Letter

To: Town of Bolton CT.

Date: October 27, 2021

From: Czaja Brothers Inc. Contact: Craig Czaja

Re: Bid documents for "Sexton Services" Town of Bolton, CT.

Dear town of Bolton officials,

My name is Craig Czaja, owner of Czaja Brothers Inc. located in Middletown, CT. This cover letter precludes bid documents we are providing the Town of Bolton with, regarding the Sexton Services bid. Our company currently provides cemetery services throughout the state of Ct. We were incorporated in 2015 following two previous generations of cemetery services provided by our father and grandfather. In the following documents we have provided references for some of our current clients in the funeral industry. This is a small list of the clients we currently provide service to. Our company is highly dedicated to providing outstanding service to our clients. We currently employ 4 full time employees, and hire seasonal staff during busy times. We appreciate the opportunity to bid on the work outlined for the Town of Bolton. Thank you for considering our company.

Sincerely,



Craig Czaja

860-754-8287 email: craig@czajabrothers.com

Czaja Brothers Inc.

117 Boston Rd. Middletown Ct. 06457

860 754-8287

References

Current client list: (List corresponds with the busiest cemeteries, there are more that we service).

Calvary cemetery, Middletown Ct.

Green cemetery, Glastonbury Ct.

Old Church Cemetery, Glastonbury Ct.

Wilcox cemetery, Berlin Ct.

Mica Hill cemetery, Durham Ct.

Neipsic cemetery, Glastonbury Ct.

References:

Bruce Sullivan, Superintendent for Green cemetery. 860-328-2311

Joseph Biega, Owner of Biegas Funeral Home. 860-346-1055

Jonathan Field, President of Durham Cemetery Company. 860-936-4611

Richard Benson, Superintendent Wilcox Cemetery Association. 860-690-5715





CZAJBRO-01

MALEXANDER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/27/2021

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PRODUCER Smith Brothers Insurance, LLC. Location: 2 No. Main Street, Chester, CT 06412 Mailing: 68 National Drive, Glastonbury, CT 06033	CONTACT NAME:	
	PHONE (A/C, No, Ext): (860) 652-3235	FAX (A/C, No): (860) 652-3236
	E-MAIL ADDRESS: GeneralMailbox@SmithBrothersUSA.com	
INSURED Czaja Brothers Inc. 117 Boston Road Middletown, CT 06457	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Selective Insurance Group	
	INSURER B: Selective Insurance Co of SC	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		S 2445218	8/12/2021	8/12/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		S 2445218	8/12/2021	8/12/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		S 2445218	8/12/2021	8/12/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC 9083236	8/12/2021	8/12/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
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CERTIFICATE HOLDER Bolton Connecticut	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

CONTRACT
United States Cemetery Services, LLC
309 Pane Road
Newington, Ct 06111
Phone: (860) 667 - 7779 Fax: (860) 667 - 7782

60C

Sexton contract submitted to:

Town of Bolton
Attention: Kathy McCavanagh
222 Bolton Center Road
Bolton, CT 06043

Date submitted:

November 28, 2021

For period covering:

April 1, 2022 — November 30, 2022
April 1, 2023 — November 30, 2023
April 1, 2024 — November 30, 2024

Contract Type:

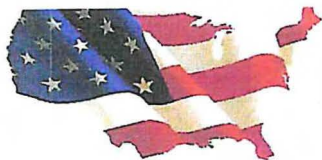
Cemetery Sexton services for "Bolton Center" and "Quarryville", CT cemeteries.

Services are as follows:

1. Confirmation of burial permits obtained at time of burial from the Public Health Officer as required by law.
2. Digging, Opening and Closing of all graves.
3. Coordinating with Funeral homes for the scheduling of burials. Direct the proper marking and location of grave sites.
4. Assure the integrity of existing grave sites.
5. Issue permits to set grave markers.
6. Identify proper location for Foundation placement.
7. Leveling and seeding of all new graves.
8. Leveling and seeding for all graves that have settled as necessary.
9. Meeting with Families at the specific cemetery to show available grave sites.
10. Assist in locating sites at the Cemetery.
11. Maintain up-to-date records of all cemetery lots and their status.
12. Provide consolation and consultation services to the families of the bereaved: provide aid and coordination with the Funeral Directors in scheduling burials, openings and closing of plots.
13. Meeting with Bolton Residents for the purchase of plots. Issue a Deed as recorded at Bolton Town Hall. Payments by the residents will be sent to The Town Hall with a signed copy of the deed. A copy of the deed and map will be sent to the family purchasing the grave.
14. Maintain and provide copies of up-to-date maps to Bolton Town Hall of each cemetery on a quarterly basis.
15. Ensure purchaser of plots is aware of the covenants of the cemetery.
16. Lot owners will remain responsible for monuments, stones, flowers and shrubs as outlined in the deed.
17. United States Cemetery Services, LLC will provide said maintenance services on an "as needed" basis and agrees to hold the Association harmless with respect to liability or action from the 9. United States Cemetery Services, LLC will follow COVID-19 protocol for all burials.

Contract Price: \$50.00 per month for contract periods.

See attached grave opening price list



United States Cemetery Services, LLC

U.S. Cemetery Services
309 Pane Rd
Newington, CT 06111

Unitedstates_cemeteryservicesllc@yahoo.com
Tel # 860-667-7779
Cel # 860-982-5854

Grave Price List

Please note on January 1, 2022, the following prices for opening and closing of all burials will be in effect.

Full Grave:

Monday through Friday	\$1,150.00
Saturday and Sunday	\$1,400.00
Holidays and Holiday Weekends	\$1,750.00

Cremation:

Monday through Friday	\$500.00
Saturday and Sunday	\$600.00
Holidays and Holiday Weekends	\$700.00

Additional Charges:

There will be an additional charge of \$150.00 added to the above prices if required for jack hammering due to frost, frozen ground or stone in order to open a grave.

There will be an additional charge of \$175.00 for pumping of water from the grave.

For all graves there will be a late charge of \$200.00 per hour for any funerals arriving at 2:30 p.m. or later Monday through Friday (\$50.00 per 15 minutes). A late charge will also be incurred if a funeral in progress goes past 2:30 p.m. Monday through Friday (\$50.00 per 15 minutes). On a Saturday, Sunday or a Holiday, the charge will begin at 12:00 p.m. Holiday late charges will be \$300.00 per hour (\$75.00 per 15 minutes). Holiday rates apply to Holidays and Holiday weekends.

Grave prices listed above include a lowering device and grass.

Snow Removal Charges:

Clearing of snow/ice up to and around the grave site will be billed separately ranging from \$125.00 to \$300.00 depending upon the depth of snow, distance to the gravesite, and area requested to be cleared. In the event the cemetery roadway requires plowing and / or sanding, an additional charge will be made Depending upon depth of snow and or severity of ice.

COVID – 19:

United States Cemetery Services, LLC will follow its own protocol as well as comply with all the protocol promulgated by the City, State, the CDC and The World Health Organization.

United States Cemetery Services, LLC
Listing of Clients

ADATH ISRAEL SYNAGOGUE
ADOS ISRAELCEMETERIES
AGUDAS ACHIM CEMETERIES
B'NAI TIKVOH-SHOLOM
BETH ALOM
BETH DAVID SYNAGOGUE
BETH EL TEMPLE
BETH HILLEL - BLOOMFIELD
BETH ISRAEL
BOLTON CEMETERIES
CIARLO'S MONUMENTAL
CIESCO MEMORIALS
COLONIAL FUNERALS, LLC
D'AGATA GRANITE & BRONZE LLC
DALEY CONNERTON MEMORIALS
DOOLITTLE FUNERAL SERVICES
EMANUEL CEMETERY
FARMINGTON VALLEY JEWISH
FARMINGTON VALLEY MEMORIALS
FOX-BECKER GRANITE CO.
HAMDEN PLAINS CEMETERY
HARTFORD JEWISH FEDERATION
HARTFORD MUTUAL
HOWARD K HILL FUNERAL SERVICES, NEW HAVEN
LUZZI & SONS
McCLAM FUNERAL HOME
NOLAN'S - HAMDEN MONUMENT CO.
PIATERER VEREIN CEMETERY
SELECTED MEMORIALS
SPRING GROVE CEMETERY
TEFERES ISRAEL
TEMPLE SINAI
TIERNEY FUNERAL HOME
TORELLO FUNERAL HOME
VETERANS' AFFAIRS
VOLPE MONUMENT
WEINSTEIN MORTUARY
ZOCCO MEMORIALS

United States Cemetery Services, LLC

Listing of References

Lisa Vaeth

Jewish Federation of Greater Hartford

(860) 978 – 1435

Wendy Saffer

Farmington Valley Jewish Congregation

(860) 573 – 3430

John Nolan

Hamden Plains Cemetery

(203) 288 - 8486

United States Cemetery Services, LLC

Number of Employees Available to Provide Services - 14

Phone Number: (860) 667 - 7779

United States_CemeteryServicesLLC@Yahoo.com

6E

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Fire Commission

Transfer \$ 550 from category Equipment to category Office Operations

(within budget) from # 1005-042-4203-000000-5730000000

to # 1005-042-4203-000000-56120-000000

Transfer \$ from Budget to Budget

from category to category

from # - - - 000000 - - 000000

to # - - - 000000 - - 000000

Other \$

Explanation:

*FD Information/Medical Printed Forms -
printed every few years.*

B. J. D. Signature
Fire Chief. Title
10.28.2021 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date

emailed Jan 1
10-28-21

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Five Commission

Transfer \$ 1300⁰⁰ from category Equipment to category Travel

(within budget) from # 1005-042-4203-000000-57300-00000

to # 1005-042-4203-000000-55800-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ -000000- _____ -00000

to # _____ -000000- _____ -00000

Other \$ _____

Explanation:

Transportation expenses - new category this year -
Training in NY for (4) members Transportation + Lodging -

[Signature] Signature

Fire Chief Title

10-28-2021 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

**BOARD OF SELECTMEN
PROPOSED 2022 MEETING DATES**

January 4th

February 1st

March 1st

April 5th

May 3rd

June 7th

July 5th

August 2nd

September 7th

October 4th

November 1st

December 6th