

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
REGULAR MEETING  
MOTIONS  
TUESDAY, AUGUST 2, 2022, 7:00 P.M. HYBRID FORMAT**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman	Robert DePietro - remote	X	
Selectman	Mike Eremita - remote	X	
Selectman Deputy First Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	

**Call to Order:**

By: Sawyer

Time: 7:00 p.m.

Place: Hybrid

**Motion:** I move the Board of Selectmen approve the request of a memorial bench with Clark's name be placed at an appropriate location.

By: Morra

Seconded:

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**Motion:** I move the Board of Selectmen move to agenda item 6.B. at this time.

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**Approval of Minutes:****A. June 7, 2022 – Special Meeting w/BHF**

**B. June 7, 2022 – Regular Meeting**

**C. June 21, 2022 – Special Meeting A/P**

**D. June 24, 2022 – Special Meeting**

**E. June 30, 2022 – Special Meeting A/P**

**F. July 12, 2022 – Regular Meeting**

**G. July 19, 2022 – Special Meeting**

**H. July 27, 2022 - Special Meeting A/P**

**Motion:** I move the Board of Selectmen approve the meeting minutes from the dates listed above with the following corrections:

- June 21, 2022 – Special Meeting, item 6 – the reference to “curly pond leaf weed” be changed to “curly pond weed”.
- June 24, 2022 – Special Meeting, item 5., second paragraph, first sentence – change “company” to “town employment”.
- June 24, 2022 – Special Meeting, item 5 – add “Vote: For: Sawyer, Teller, Eremita, Morra”.
- July 12, 2022 - Regular Meeting, item 2 – “Beuadoin” to be changed to “Beaudoin”.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

#### **Appointments and Resignations**

##### **Resignation – D. Bokshan (Library Page)**

**Motion:** I move the Board of Selectmen accept the letter of resignation from D. Bokshan with thanks

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

#### **Reports & Updates:**

##### **Consider and Act on A/P Report**

**Motion:** I move the Board of Selectmen accept the A/P report.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**Ongoing Business:**

**Review Cannabis Ordinance with changes made**

**Motion:** I move the Board of Selectmen table this subject until such a time it is more relevant.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**New Business:**

**Consider and Act on Non-Union Pay Raises**

**Consider and Possibly Act On 401K Raises**

**Motion:** I move the Bolton Board of Selectmen accept the non-union hourly pay and pension raises as presented and have Rupert come back with additional research on the hourly rate for the Senior Van Driver position.

By: Morra

Seconded: DePietro

Discussion: Eremita: How many van drivers do we have? Rupert: Three and one that fills in once in awhile.

Voting:

For: Morra, Sawyer, Teller, DePietro

Against: None

Abstain: Eremita (on the portion pertaining to the fire department)

**Motion:** I move the Bolton Board of Selectmen accept the non-union salary pay and pension raises as presented; the Interim Town Administrator will be retroactive to January 2022.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Sawyer, Teller, DePietro

Against: None

Abstain: Eremita (on the portion pertaining to the fire department)

**Motion:** I move the Bolton Board of Selectmen approve the salary increase at 2.25% for the BOS and the Assessor.

By: Morra

Seconded: Eremita

Discussion: Teller: Feels it is not appropriate to vote on your own salary. Morra and Eremita mentioned other boards have given themselves raises.

Voting:

For: Morra, Sawyer, Eremita

Against: None

Abstain: Teller, DePietro

**Motion:** I move the Bolton Board of Selectmen approve the increases in salary or stipends for fire department personnel.

By: Morra

Seconded: Teller

Discussion: When was the 5-year plan voted on, who voted on it, and what did it say?

Eremita: The Fire Chief brought it up during budget discussions in 2018 or 2019. The higher raises going to the lower officers to encourage people to volunteer. The BOS and the chief thought it was an appropriate plan to phase in over five years. Morra: Originally the BOS looked at significant increases at the beginning. The BOS felt then it would have to be worked in over time. So this five year plan was decided on. This is the fifth year of the plan.

Sawyer: What is the department strength right now?for captain and lts. Eremita: We are one officer short right now. There are 39 people on the roster with 17 or18 active fire fighters. Others are support and EMS personnel. This is a means to try to entice some of the town's younger people to join the department.

Voting:

For: Morra, Sawyer, Teller, DePietro

Against: None

Abstain: Eremita

**Consider and Act on Next Real Estate/Personal Property Tax Due Date (Request for October 1, 2022, with November 1, 2022, Delinquent Date)**

**Motion:** I move the Bolton Board of Selectmen approve the next the Real Estate/Personal Property tax due date as October 1, 2022, with November 1, 2022, being the delinquent date.

By: Teller

Seconded: Morra

Discussion: Morra: Why wouldn't be sending these with the supplementals they do on January? Rupert: This was the request from the Tax Collector; it will be easier for her with these dates because everybody will get a tax bill in January for items other than on a motor vehicle. The January tax bills will only be for changes.

Voting:



By: Eremita

Seconded: Morra

Voting:

For: Morra, DePietro, Sawyer, Eremita

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these motions and any corrections hereto.

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
REGULAR MEETING  
MINUTES  
TUESDAY, AUGUST 2, 2022, 7:00 P.M. HYBRID FORMAT**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman	Robert DePietro - remote	X	
Selectman	Mike Eremita - remote	X	
Selectman Deputy First Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	

**1. Call to Order:**

By: Sawyer

Time: 7:00 p.m.

Place: Hybrid

All rose to recite the Pledge of Allegiance to the flag.

Sawyer: Wants to take a moment to read portions of a special letter that Congressman Joe Courtney wrote to honor Michael Clark of Bolton. Master Sargent Clark died recently during National Guard training. Then Sawyer asked people to rise and observe a moment of silence to honor of Master Sargent Clark.

Sawyer: The Bolton PTA has asked that consideration be made to install a bench in Clark's honor.

**Motion:** I move the Board of Selectmen approve the request of a memorial bench with Clark's name to be placed at an appropriate location.

By: Morra

Seconded:

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Sawyer: Introduced Jacob Messier the State Trooper assigned to Bolton since May.

Sawyer: We have had a request to move up agenda item 6.B.

**Motion:** I move the Board of Selectmen move to agenda item 6.B. at this time.

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**2. Public Comment:**

Ron Beaudoin, 2 Cook Drive – He lives in the residential neighborhood where shots have been fired and would like to have a noise ordinance considered.

Mr. Beauchamp, 48 Notch Road –Based off the state regulations an allowable noise level is 100 decibels during the daytime and 80 decibels at night. He not know if the impulse sound is allowable. He does not go over the daytime allowable level. He has been shooting less frequently. He would like to come up with a reasonable timeframe for shooting that is okay with the neighbors. He put letters in the neighbors' mailboxes today. He would like to continue shooting while finding a way to do so that everyone would be okay with it.

Linda Lavigne, 10 Cook Drive – It is not just about him shooting. There are noises from other people around the same area.

Ron Beaudoin, 2 Cook Drive – We hear gun shots coming from the other direction, too. Eighty decibels is the allowable noise during the night. Anything over 59 decibels is not allowed. This is not just about Mr. Beauchant.

State Trooper Messier – These are of valid points. But it comes down to a Bolton resident exercising their rights. He is talking about coming up with a plan to keep the peace around the neighborhood. The density of person per square mile in town is much less than Windham that does have a noise ordinance. The state police keep getting calls about this matter but we cannot really do anything. It is up to the officer's discretion.

Sawyer: Suggest asking the neighbors to go outside to talk about a possible agreement.

Barry Stearns, 21 Cook Drive – He appreciates this is on the agenda. After the last meeting the noise is way down. We have to determine what level of noise is acceptable. The town needs to have some kind of noise ordinance.

John Mancini, 11 Cook Drive – We have children; young children who are scared of it. At some time, they will get used to it and that is unacceptable. He is favor of an ordinance.

Ron Beaudoin, 2 Cook Drive – Every town does not have a ordinance. Hearing a gun shot is an emotional event. In my home people may not feel safe and that is an adult reacting to gun fire.

Mr. Stearns, 21 Cook Drive – Re: the Notch Road intersection. Are we pushing the state to improve the intersection? The state has only said the intersection is non-conforming.

**3. Approval of Minutes:**

Sawyer: Received consensus to return to this agenda item later in the meeting.



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- July 12, 2022 - Regular Meeting, item 2 – “Beuadoin” to be changed to “Beaudoin”.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

#### **4. Appointments and Resignations**

##### **A. Resignation – D. Bokshan (Library Page)**

Sawyer: Received consensus to return to this agenda item later in the meeting.

**Motion:** I move the Board of Selectmen accept the letter of resignation from D. Boksahn with thanks

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

#### **5. Reports & Updates:**

**A. Properties and Facilities Report**

Rupert: There is not anything specific to report. The debris pile behind the Bolton Center Cemetery has been removed.

**B. FY 22 Budget Report**

Rupert: Jill produced a report for us. This shows we've expensed 87.3% of the budget with still a few bills straggling in. These are unaudited figures.

**C. Consider and Act on A/P Report**

Eremita: Under TruGreen processing vegetation control - why are we outsourcing that?

Rupert: You have to be a licensed applicator if pesticides and herbicides are being applied in a public location. In this instance there is a mouse infestation in a building that we cannot control; the vegetation control is needed at the farm. Eremita: Asked that Rupert check and make sure that we could not do it in-house as he would rather it be done that way.

**Motion:** I move the Board of Selectmen accept the A/P report.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**6. Ongoing Business:**

**A. Review Cannabis Ordinance with changes made**

Rupert: This has been talked about a couple of times and people wanted time to study it a bit more. The Town Attorney suggested this was one he reviewed and that it is a good one. We took that and adapted it for Bolton. The typo was corrected.

Eremita: This will handle anything where we have fines and have a hearing procedure.

Morra: It is readable.

Teller: He objects to some of the language in this. Teller does not think it is appropriate to be drafting such an ordinance.

Eremita: While he does not have a problem with what he is reading he will yield to Teller to take his expertise as guidance.

**Motion:** I move the Board of Selectmen hold this until the next meeting.

By: Morra

Discussion: Rupert: We have had a change in the law and have not had any reports that there is any more of an issue this year on town property than in past years. We could enact a cannabis ordinance and remove the fine portion of this.

Teller: This draft says it *may* apply. Page 2 refers to a citation hearing procedure. This

ordinance says a citation may be issued after the warning notice. Getting a notice and then getting a citation is confusing. Teller questions the time and effort for what might be a \$100 fine. These are for repeated violations. Teller is not in favor of us having a lot of ordinances that we are then having to enforcing. He does not see adding a whole structure of enforcement for what may be one or two citations. It is overkill to have fines. He will not vote in favor of this.

Morra: The law has been changed since we began this discussion. He concurs with Teller. We should rethink this ordinance.

Eremita: Teller makes a great point - he hit the nail on the head. Pack it up and leave it.

**Motion:** I move the Board of Selectmen table this subject until such a time it is more relevant.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

### **B. Consider and Possibly Act on Heritage Farm Master Site Plan**

Rupert: Consultant could not put together the executive summary in time for this meeting.

Morra: He went through the plan but he needs to understand it better than he does. He would like to see the executive summary. DePietro and Eremita: Agree with Morra.

Eremita: Would like to see a plan for cost recovery. An actual plan that lays out each step of the plan and what the cost recovery is for that step.

Teller: Would have been okay with the plan as they presented it but is happy to wait for an executive summary.

Sawyer: Thanked those present for doing what they are doing for the center of our town.

Sawyer: Received consensus to move to agenda item 9.B. at this time.

## **7. New Business:**

### **A. Consider and Act on Non-Union Pay Raises**

Rupert: We tend to follow the supervisor's contract who have received 2.25 % for this year and increasing the town share to 5.5% for pension contribution. The library wanted substitutes to have a pay rate that was reasonable compared to library pages. The fire department is being provided with wage increases that were discussed and agreed upon five years ago. Some have to do with minimum wage. Rupert asked that these be made retroactive to July 1, 2022.

Sawyer: Senior van drivers are required to have physicals and CDLs. It is getting harder to find people for that position and they are underpaid. Eremita: School bus drivers are

paid in the mid-20s. The van driver has more responsibility with helping people on and off the van. They are underpaid.

Teller: School bus drivers need a different endorsement and have a split shift.

**Motion:** I move the Bolton Board of Selectmen accept the non-union hourly pay and pension raises as presented and have Rupert come back with additional research on the hourly rate for the Senior Van Driver position.

By: Morra

Seconded: DePietro

Discussion: Eremita: How many van drivers do we have? Rupert: Three and one that fills in once in awhile.

Voting:

For: Morra, Sawyer, Teller, DePietro

Against: None

Abstain: Eremita (on the portion pertaining to the fire department)

**Motion:** I move the Bolton Board of Selectmen accept the non-union salary pay and pension raises as presented; the Interim Town Administrator will be retroactive to January 2022.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Sawyer, Teller, DePietro, Eremita

Against: None

Abstain:

Sawyer: Next we consider the non-union monthly category. There are no increases proposed other than for the Fire Chief and the Deputy Fire Chief; we no longer have a Treasurer. Rupert: There is no change proposed for the Selectmen.

Morra: At a minimum, the Selectmen should have a 2.25% increase. It is a small amount. Eremita: Agrees. Teller: Has a philosophical objection to an elected board voting to increase their pay during their term of office. He would be okay if the increase was to take effect during the following term to see if the citizens agree to the increase through voting. He will abstain from this vote if it does not take effect for the next term. Morra: If this was for a significant increase he would concur. The salary for the First Selectmen should be looked at so it more properly compensates that person for this exceedingly time consuming position. With this low salary we are leaving out so many people that may consider being on this board. It is time to look at the compensation for the First Selectman position. He would like the Board to consider putting forth a subcommittee to examine the salary paid to the First Selectmen. That would be for the next term. Rupert: Will do some research.

DePietro: Is concerned about Teller's point. The number of selectmen will be the other consideration. Morra: That is also something to look at. Sawyer: With the Charter revision the board members will number seven and the term for each will be 4 years.

**Motion:** I move the Bolton Board of Selectmen approve the salary increase at 2.25% for the BOS and the Assessor.

By: Morra

Seconded: Eremita

Discussion: Teller: Feels it is not appropriate to vote on your own salary. Morra and Eremita mentioned other boards have given themselves raises.

Voting:

For: Morra, Sawyer, Eremita

Against: None

Abstain: Teller, DePietro

**Motion:** I move the Bolton Board of Selectmen approve the increases in salary or stipends for fire department personnel.

By: Morra

Seconded: Teller

Discussion: Teller: When was the 5-year plan voted on, who voted on it, and what did it say? Eremita: The Fire Chief brought it up during budget discussions in 2018 or 2019. The higher raises going to the lower officers to encourage people to volunteer. The BOS and the chief thought it was an appropriate plan to phase in over five years. Morra: Originally the BOS looked at significant increases at the beginning. The BOS felt then it would have to be worked in over time. So this five year plan was decided on. This is the fifth year of the plan.

Sawyer: What is the department strength right now? Eremita: We are one officer short right now. There are 39 people on the roster with 17 or 18 active fire fighters. Others are support and EMS personnel. This is a means to try to entice some of the town's younger people to join the department.

Voting:

For: Morra, Sawyer, Teller, DePietro

Against: None

Abstain: Eremita

A five minute recess was called at 8:45 p.m.

The meeting resumed at 8:50 p.m.

**B. Consider and Possibly Act On 401K Raises**

See above.

**C. Consider and Act on Next Real Estate/Personal Property Tax Due Date (Request for October 1, 2022, with November 1, 2022, Delinquent Date)**

**Motion:** I move the Bolton Board of Selectmen approve the next Real Estate/Personal Property tax due date as October 1, 2022, with November 1, 2022, being the delinquent date.

By: Teller

Seconded: Morra

Discussion: Morra: Why wouldn't we be sending these with the supplementals they do in January? Rupert: This was the request from the Tax Collector; it will be easier for her with these dates because everybody will get a tax bill in January for items other than on a motor vehicle. The January tax bills will only be for changes.

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

#### **D. Consider and Act on Revaluation Bid**

Sawyer: There is a memo from the Interim Assessor. Two bids were received. The recommendation is for Vision Government Solutions which is the lower cost bid and the current provider. Morra: The Vision program is already in place; Vision is more prominent in the state. Rupert: We have gotten some appeals since using Vision but the number of appeals have not been crazy.

**Motion:** I move the Bolton Board of Selectmen accept the low bidder of Vision Government Solutions.

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

#### **E. Consider and Act on Being Able to Vote Via Zoom**

Sawyer: This is for town meetings.

Rupert: From the information he gathered – there are no towns he found that are allowing people to vote on Zoom or Teams. Vernon held the town meeting via zoom and a time period following, about 2-2.5 hours, to drive up and vote. They had some success with this.

Teller: Does the moderator have to be outside? Eremita: You will have to have a set up just like a voting place with everything ready for the potential of 800 people to vote.

Morra: If anything like this is done it should be state-wide. Rupert: The state is not wrestling with this right now.

Teller: He would have liked to find some technology that does allow this.

#### **F. Discuss Possible Noise Ordinance**

Morra: He is not a fan of having new ordinances for an instance that is very specific in its location. Especially when the individual is willing to work it out between himself and the neighbors. This is really a neighborhood issue. Once you create an ordinance or law there can be unintended consequences. Morra is opposed to having one and will vote against.

DePietro: Agrees with Morra. If you sit by the road on Route 6 near the candy place, near

Bolton Collision the noise there is really a pain. The issue is really gun fire, shooting. Mr. Beauchamp is willing to work this out. DePietro would vote against this.

Teller: He has had experience of a noise ordinance about a club that was shooting. In our current environment the discharge of firearms in neighborhoods is viewed as a problem and not acceptable to some people. Firearms should not be discharged outdoors in a backyard. Hunting is a different issue. He is not sympathetic to someone shooting in a backyard. Obtaining the equipment to measure the noise costs \$2,500 – \$10,000 needed in order to prosecute someone. That is not a reasonable deterrent. An ordinance to disallows shooting in a backyard is a different matter. In this situation, Mr. Beauchamp is trying very hard and sincerely to satisfy the neighbors. Neighbors should be encourage to work with him.

Eremita: Agrees with Teller that a noise ordinance is impossible to enforce. The big concern is safety of the neighbors living around him. He is truly concerned about the location of the shooting and the close proximity to the neighbors and people on the trail. Eremita is opposed to shooting in a residential neighborhood.

Resident Trooper Messier: You cannot enforce noise ordinances. It is near impossible. This is about a specific area and specific people. We have gone to 48 Notch Road. He is within his rights and in the limits. There is no state law against shooting at your residence. You cannot target one group without affecting the hunters if you put in an ordinance about shooting in neighborhoods. Using Windham as an example is not comparing apples to apples. Coventry is a little larger and does not have a noise ordinance; that is apples to apples. We are only getting complaints from Notch Road. The town cannot target one person.

#### **8. First Selectman's Report:**

##### **A. COVID-19**

Sawyer: It is hard to report on now because of home testing. There is a small spike happening but that is less than half what it was in May.

##### **B. Other**

Sawyer: Monthly report from State Police on calls responded to. Will pass those around and they will be posted on the web page.

Sawyer: We have had a request for an archeological dig with some students on the farm. Some questions remain, such as what is the student age level. There is a response from Mary Harper from PAST. There is some interest in putting in a trail were it crosses both of those pieces. The request is for the summer of 2023. Under the State Archological Preserve there are sensitive concerns where major artifacts could be found. The requestor will be asked to the September meeting to discuss this.

#### **9. Administrative Officer's Report:**

##### **A. Monthly Report**

8/2/22

## August Highlights

### From Interim Town Administrative Officer

- ✔ Working on completing contract for trash services
- ✔ continuing to put new computers into service
- ✔ continuing employee search for vacancy in buildings and grounds department
- ✔ Completed road paving beginning catch basin top replacement for next phase of paving
- ✔ Beginning review for Farm Day event
- ✔ Participated in the meeting between engineers regarding Mark Anthony bridge
- ✔ Working with UCONN School of Engineering to create a project to assist with Mark Anthony bridge
- ✔ Received an application for a qualified individual for shared assessor position
- ✔ We have welcomed Jon Treat and SueEllen Kamara as new hires in Highway and Selectman Departments
- ✔ Lake usage continues to be reasonably smooth
- ✔ Updated animal control contact information and held discussion with Jerry
- ✔ Dirt pile has been removed from Bolton Center Cemetery
- ✔ Provide support for Registrars to mail notices regarding voting locations
- ✔ Second billing for second trash cars has gone out
- ✔ Received brush truck and completing work to get into service
- ✔ Working on evaluating value of old brush truck
- ✔ Updated fees for 25 Anchorage in Vernon regarding sewer
- ✔ Completed EMPG for 18/19 requests
- ✔ Completed ARPA reporting with OPM
- ✔ Installed speed limit signs and ordered signs for Wall Street
- ✔ Met with CRCOG leadership and working group regarding regional BO and FM
- ✔ Letters to unsuccessful applicants sent thanking them for their time and applications
- ✔ Discussion with Attorney Barger regarding FOI request for personal information on all union employees
- ✔ Working on RFP info for bond council and temporary building
- ✔ Both spaces at Notch Road are ready for use. First meeting with Historical Society and use for summer art program are scheduled.
- ✔ Virtual meeting with Superintendent Heckt and Novus regarding cyber security

Respectfully submitted,

James Rupert  
Interim Town Administrative Officer

Teller: When members of the public write to us and their letters are included in the packets the phone numbers and email addresses should be blacked out.

### **B. Bolton Heritage Farm Event September 25, 2022**

Rupert: Great start of a plan when he met with Arlene recently. Commission has worked to put together a family fun afternoon.

Arlene – This is an event planned for September 25, 2022. We have interpretive signage that we want displayed when the site plan is approved. We put together a plan to hold a picnic to celebrate the farm. We have the reenactment for next year. We also have LOTCIP grant information to share with the community. We feel this is a way to get people to come out to the farm.

DePietro: Fish Family Farm – what is the date for their big deal? Rupert: September 3, 2022.

Rupert: We will promote the event through the website and social media when the plan gels up.

### **C. Other**



None

**10. Executive Session: Discussion on Personnel Evaluation-Interim Administrative Officer**

Teller left the meeting at 9:18 p.m.

Sawyer: This can be an open discussion on how to carry out this process. It does not need to be in executive session.

Sawyer: The Administrator evaluation results should be sent to the Selectmen Morra's email address. She believes the personnel subcommittee is the correct group to collate the results and present them to the BOS. She recommends that results we get back from Staff have the names and titles redacted so they can speak freely.

Eremita: Is a believer in 'if you are going to say it, put your name on it.' Morra: Agrees with that. This goes to the subcommittee.

DePietro: He is reluctant to agree. He has never heard of employees evaluating their supervisor.

Eremita: These should be collected by the subcommittee. This person works for the BOS. We should evaluate the person's work as we believe. When Eremita votes he does what is in the best interest of the community. Morra: We concur. He and Teller had a long discussion about this. If an employee wants to comment on they can come to the subcommittee.

**Motion:** I move the Bolton Board of Selectmen approves the evaluation process as having the evaluation tool filled out by the BOS members, sent to Morra's email address, and those shared with the Personnel subcommittee before being brought back to the BOS.

By: Morra

Seconded: Eremita

Discussion: Rupert: He would like to speak to what Teller said. Teller felt strongly both the public and direct reports should have the opportunity to weigh in on this position. The public is impacted on how he interacts and BOS has the ability look at what was real and what was someone's exaggeration. There is value hearing from both the public and the direct reports. Morra: Felt pretty much as Teller did. The subcommittee will listen to any comments from employees.

**Friendly amendment** was agreed to by Morra and Eremita: Morra is willing to accept comments from the public or town personnel as head of the personnel subcommittee during the evaluation process.

Voting:

For: Morra, Eremita, DePietro, Sawyer

Against: None

Abstain: None

**11. Adjournment:**

**Motion:** I move the Bolton Board of Selectmen adjourn at 9:33 p.m.

By: Eremita

Seconded: Morra

Voting:

For: Morra, DePietro, Sawyer, Eremita

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING  
WEDNESDAY, AUGUST 17, 2022  
3:00 P.M. –ZOOM  
MINUTES**

The Board of Selectmen held a Special Meeting on Wednesday, August 17, 2022 with First Selectman Pam Sawyer presiding. Also, in attendance were selectmen: Robert Morra, Mike Eremita, Adam Teller; Fire Chief Bruce Dixon; Administrative Officer Jim Rupert and Kathy McCavanagh.

Missing: R. DePietro

**1. Call to Order.**

P. Sawyer called the meeting to order at 3:01 p.m.

**2. Consider and Act on Budget Transfers.**

Budget Transfer: \$1,000 from General Supplies to Repairs/Maintenance – for new tires for the 10 passenger senior van which failed inspection.

**Motion:** I move the Board of Selectmen approve the budget transfer for \$1,000 from General Supplies to Repairs/Maintenance for the new tires for the 10 passenger senior van.

By: B. Morra                      2<sup>nd</sup>: A.Teller

Vote:

Yes: B. Morra, A. Teller M. Eremita, , P. Sawyer

No: None

Abstain: None

**3. Consider and Act on A/P Report.**

Discussion: Cemetery bill for G&G property services shows we are being charged late fees for 2-3 months. Why are we being charged late fees. J. Rupert explained it was a mix up on our part and the bill was missed, along with the fact that the way we now approve bills to be paid puts us at 21 or more days to get approval and get checks out. We pay a monthly fee – is a late fee even in the contract and if so, we need to negotiate these late fees.

Frontier also had late fees. Again, the A/P meeting was put off last month due to people not being able to make it an it held the payment up causing it to be late.

Regarding the True Green bill that was questioned last month: John B. has reported that it was for two days, two guys, spraying all rock walls at Heritage Farm to kill poison ivy and such.

**Motion:** I move the Board of Selectmen approve the A/P reports with the exception of late fees on the G&G Property Services bill.

By: M. Eremita                      2<sup>nd</sup>: B. Morra

Vote:

Yes: M. Eremita, B. Morra, A. Teller, P. Sawyer

No: None

Abstain: None

**4. Adjournment.**

P. Sawyer adjourned the meeting at 3:18 p.m.

Respectfully Submitted,

Kathy McCavanagh

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING  
THURSDAY, AUGUST 25, 2022  
MINUTES**

The Board of Selectmen held a Special Meeting on Thursday, August 25, 2022 with First Selectman Pam Sawyer presiding. Also, in attendance were selectman: Robert Morra, Mike Eremita, Robert DePietro; Chief Financial Officer Jill Collins; Town Clerk Elizabeth Waters; Administrative Officer Jim Rupert and Kathy McCavanagh.

Missing: Selectman Adam Teller.

**1. Call to Order.**

P. Sawyer called the meeting to order at 11:00 a.m.

**2. Consider and Act on A/P Report To Close Out FY 2022.**

**Motion:** I move the Board of Selectman approve the 2022 A/P report as presented.

By: R. Morra                      2<sup>nd</sup>: R. DePietro

Vote:

Yes: R. Morra, R. DePietro, M. Eremita, P. Sawyer

No: None

Abstain: None

**Motion:** I move the Board of Selectman approve the 2023 A/P report as presented.

By: M. Eremita                      2<sup>nd</sup>: R. DePietro

Vote:

Yes: M. Eremita, R. Morra, R. DePietro, P. Sawyer

No: None

Abstain: None

**3. Consider and Act on Budget Transfers.**

Budget transfers have already been approved this is just for notification purposes.

Administration Budget:	\$145.00 from Office Oper. Supplies	to	Other Supplies
Building & Grounds:	\$623.86 from Payroll	to	Other Payroll

**4. Consider and Act on Resolution for STEAP Grant.**

**Motion:** I move the Board of Selectman approve the resolution for the STEAP Grant requesting \$500,000.

By: R. Morra                      2<sup>nd</sup>: R. DePietro

Vote:

Yes: R. Morra, R. DePietro, M. Eremita,, P. Sawyer

No: None

Abstain: None

**5. Adjournment.**

P. Sawyer adjourned the meeting at 11:18 a.m.

Respectfully Submitted,

Kathy McCavanagh

*Please see minutes of subsequent meetings for corrections to these  
Minutes and any corrections hereto.*

## McCavanagh, Kathleen

---

**From:** Waters, Elizabeth  
**Sent:** Monday, August 15, 2022 9:08 AM  
**To:** McCavanagh, Kathleen  
**Cc:** Rupert, Jim  
**Subject:** FW: Resignation of Emily Bradley

FYI – see below

*Elizabeth C. Waters, CCTC*

Town Clerk

Town of Bolton

PH: 860-649-8066 x6106

Fax: 860-643-0021

**CONFIDENTIALITY NOTICE:**

This document and the attached files, if any, are intended only for the addressee and may contain information which is privileged confidential, or otherwise protected from disclosure. If this email has been sent to you by mistake, please inform us by reply email and then delete the email, destroy any printed copy, and do not disclose or use the information in it. Any review, use, transmission or dissemination of this message and/or any attached files is prohibited. There is no warranty that this email is error - or - virus free. This email is copyrighted.

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**From:** Waters, Elizabeth  
**Sent:** Thursday, August 11, 2022 2:23 PM  
**To:** bdmunroe1@gmail.com; johntoomey@snet.net  
**Cc:** Sawyer, Pamela <psawyer@boltonct.org>  
**Subject:** Resignation of Emily Bradley

Good afternoon:

I have just received the resignation of Emily Bradley as Chair and member of the BOF. Pursuant to our Old Town Charter Section 2.5 B&C (new charter is not applicable until 2023) a vacancy needs to be selected by the remaining members of your board. In this case since the Republicans hold a 5 member majority on a 7 member board, the replacement must be a Democrat in order to preserve minority representation under the statute.

**You have until **October 10<sup>th</sup>** to fill the vacancy.** That replacement will finish out her term, which ends **11/20/2023**. Failure to fill the vacancy by the October 10<sup>th</sup> deadline will then bring the decision to the BOS who would then fill the seat (with a Democrat) within the next 30 days (**Deadline Nov 9<sup>th</sup>**.)

As soon as you have a replacement, please forward a letter to me with that person's name and address on it so that I can update the Town records and inform the Secretary of the State. That person will also need to appear in my office to be sworn in.

Let me know if you have any questions.

Sincerely,  
Liz

*Elizabeth C. Waters, CCTC*

## McCavanagh, Kathleen

---

**From:** Elizabeth Thornton <bentley@biblio.org>  
**Sent:** Thursday, August 18, 2022 9:27 AM  
**To:** McCavanagh, Kathleen  
**Subject:** FW: Letter of Resignation

Hi Kathy,  
See below,  
Liz

**From:** Taylor Michaud <michaud.tay@gmail.com>  
**Sent:** Wednesday, August 17, 2022 8:30 PM  
**To:** bentley@biblio.org  
**Subject:** Letter of Resignation

Good evening,

I wanted to officially let you know that my last day working at the library will be next Wednesday, August 24th, right before I leave for UCONN.

Thank you so much for the opportunity to work in such a positive environment! I have learned so much in my time here and I will never forget it. I will miss working here and I couldn't have asked for a better first job!

Have a great night,  
Taylor Michaud



TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Ann R. Maulucci

Address: 55 School Rd

Telephone Number: (860) 643-0325 Cell Number: —

Email Address: alrm2@comcast.net

Political Affiliation: ~~In~~ Unaffiliated

I am interested in serving on the (name of board/commission) Heritage Farm  
as a full member  and/or alternate

Please provide a brief statement as to why you are interested in serving on this board/commission.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please add any additional information or comments.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: Ann Maulucci Date: 8/10/22

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
media@boltonct.org  
(860) 649-8066 x 6111

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Rhea Klein  
Address: 4 Bayberry Rd, Bolton, CT 06043  
Telephone Number: \_\_\_\_\_ Cell Number: 860-803-2609  
Email Address: rmk17@aol.com  
Political Affiliation: Democrat

I am interested in serving on the (name of board/commission) Bolton Heritage Farm  
as a full member  and/or alternate \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.  
I have served on the Commission since 2017 and am committed to the preservation & maintenance of the farm.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.  
I have a Ph.D. in Special Education and have used my grant writing skills to fund projects. I hope to continue these activities in the future.

Please add any additional information or comments.  
\_\_\_\_\_  
\_\_\_\_\_

Signed: Rhea Klein Date: 8/10/2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
media@boltonct.org  
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TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Chris Moquin  
Address: 17 Laurelwood Dr Bolton  
Telephone Number: 8605330052 Cell Number: \_\_\_\_\_  
Email Address: cmoquin@sbcglobal.net  
Political Affiliation: Dem

I am interested in serving on the (name of board/commission) Fire  
as a full member  and/or alternate \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.  
\_\_\_\_\_  
\_\_\_\_\_  
would like to renew  
his term

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please add any additional information or comments.  
\_\_\_\_\_  
\_\_\_\_\_

Signed: Chris Moquin Date: 8-8-22

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
[media@boltonct.org](mailto:media@boltonct.org)  
(860) 649-8066 x 6111

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Timothy J Johnston

Address: 87 Tinker Pond Rd

Telephone Number: 860-559-2392 Cell Number: 5cm

Email Address: atty.t.j@boltonct.org

Political Affiliation: U

I am interested in serving on the (name of board/commission) Bd of Ethics  
as a full member  and/or alternate \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.  
my term expired on 1/30/21

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

I am an attorney with an office in Vernon. I was a member of the Bolton Bd of Ethics when it was originally formed and played a role in developing its bylaws and procedures.

Please add any additional information or comments.

Signed: [Signature]

Date: 8/8/2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
media@boltonct.org  
(860) 649-8066 x 6111

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: C PETER VANDINE

Address: 81 VERNON RD, BOLTON

Telephone Number: 860 649 8445 Cell Number: 860 490 7314

Email Address: PETERVANDINE81@COMCAST.NET

Political Affiliation: D

I am interested in <sup>CONTINUING TO SERVE</sup> ~~serving~~ on the (name of board/commission) CONSERVATION COMMISSION  
as a full member \_\_\_\_\_ and/or alternate \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.

HAVE SERVED SEVERAL YEARS AS VICE CHAIR AND TREASURER  
I GET THE IMPRESSION THE OTHER MEMBERS WANT ME TO STAY

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

SELF TAUGHT ECOLOGIST. GOOD WITH NUMBERS AND COMPUTERS

Please add any additional information or comments.

USED THIS FORM SINCE NO FORM CAME WITH ATTACHED LETTER.

Signed: C Peter Vandine

Date: August 6, 2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:

Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
media@boltonct.org  
(860) 649-8066 x 6111

LIC-6

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Corenda Haugh  
Address: 40 Tinker Pond Rd Bolton, CT 06043  
Telephone Number: 860-647-1096 Cell Number: 860-836-3514  
Email Address: chaugh@att.net  
Political Affiliation: Republican

I am interested in serving on the (name of board/commission) Senior Citizens Commission  
as a full member \_\_\_\_\_ and/or alternate  \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.  
Interested in making our Senior Center interesting  
and warm and comfortable for our seniors.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.  
worked 30 yrs as administrative Assistant

Please add any additional information or comments.  
\_\_\_\_\_  
\_\_\_\_\_

Signed: Corenda Haugh Date: 8/30/22

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
[media@boltonct.org](mailto:media@boltonct.org)  
(860) 649-8066 x 6111

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Leslie Shea

Address: 26 Green Hill Drive

Telephone Number: \_\_\_\_\_ Cell Number: 860 559 9455

Email Address: leslie2652@gmail.com

Political Affiliation: D

I am interested in serving on the (name of board/commission) Senior Commission  
as a full member \_\_\_\_\_ and/or alternate \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.

my first term was through the pandemic and I hope to make a contribution as we move forward to finding new ways to support our senior community.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

I've served on many boards and commissions and helped build the senior center over 20 years ago as a member of the Public Building Commission

Please add any additional information or comments.

Thank you for your consideration  
Sincerely,

Signed: Leslie Shea

Date: 30 August 2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
[media@boltonct.org](mailto:media@boltonct.org)  
(860) 649-8066 x 6111

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Jim Clark

Address: 41 Toomey Rd Bolton

Telephone Number: \_\_\_\_\_ Cell Number: 860-993-4366

Email Address: Jim9461@Aol.com

Political Affiliation: Personal

I am interested in serving on the (name of board/commission) Veterans Commission  
as a full member  and/or alternate .

Please provide a brief statement as to why you are interested in serving on this board/commission.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

10 yrs Army - RN - Nurse Practitioner  
Retired

Please add any additional information or comments.

\_\_\_\_\_  
\_\_\_\_\_

Signed: James T. Clark

Date: 7/22/22

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
[media@boltonct.org](mailto:media@boltonct.org)  
(860) 649-8066 x 6111



HC-9

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: GREGORY CARINI

Address: 55 QUARTY ROAD - BOLTON

Telephone Number: NA Cell Number: 860-424-6757

Email Address: GREGORYCARINI50@GMAIL.COM

Political Affiliation: NA

I am interested in serving on the (name of board/commission) Veterans ~~Board~~ Commission  
as a full member  and/or alternate

Please provide a brief statement as to why you are interested in serving on this board/commission.

I FEEL MY LIFE EXPERIENCES MAKES ME THE RIGHT  
PERSON TO DO THIS JOB.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

I WAS IN THE ARMY, ALSO IN VIETNAM, SO I  
FEEL FOR ALL VETERANS & THEY ALL USED TO BE  
REMEMBERED FOR STEPPING UP FOR OUR COUNTRY TO DO THEIR DUTY.

Please add any additional information or comments.

I GROW UP IN BOLTON THO I WAS IN THE ARMY THEN  
TRAVEL ALOT BUT I ALWAYS COME BACK TO BOLTON. IVE  
LIVED HERE MOST OF MY LIFE & SO I KNOW TOO MANY PEOPLE HERE.

Signed: [Signature]

Date: 24 Aug 22

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:

Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
media@boltonct.org  
(860) 649-8066 x 6111

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: CHERYL UDIN

Address: 31 Keeney Drive, Bolton

Telephone Number: 860.8176642 Cell Number: (2)

Email Address: czudin@gmail.com

Political Affiliation: Dem

I am interested in serving on the (name of board/commission) Senior Citizens Commission  
as a full member  and/or alternate .

Please provide a brief statement as to why you are interested in serving on this board/commission.  
I'm a senior, who has been involved with senior issues for many years. I would like to continue being a member of this commission.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

My involvement in Bolton's citizens & a myriad of town related commissions has served me well. I hope the town as well!

Please add any additional information or comments.

Personal interests in town affairs is crucial to a good small town success. A town is only as good as its citizens

Signed: Cheryl J. Udin

Date: 9.1.2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:

Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
[media@boltonct.org](mailto:media@boltonct.org)  
(860) 649-8066 x 6111

FY2023 August 29, 2022										
	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expended	FY22	FY21	FY20
Administration	\$ 708,256.00	\$ 708,256.00	\$ 78,067.28	\$ 630,188.72	\$ -	\$ 630,188.72	11.02%	11.72%	11.98%	24.42%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 68.50	\$ 2,131.50	\$ -	\$ 2,131.50	3.11%	3.05%	0.00%	0.00%
Financial Administration	\$ 237,546.00	\$ 237,546.00	\$ 30,474.55	\$ 207,071.45	\$ -	\$ 207,071.45	12.83%	13.06%	13.37%	13.08%
Auditing	\$ 29,000.00	\$ 29,000.00	\$ -	\$ 29,000.00	\$ -	\$ 29,000.00	0.00%	0.00%	0.00%	0.00%
Assessor	\$ 131,112.00	\$ 131,112.00	\$ 11,790.77	\$ 119,321.23	\$ -	\$ 119,321.23	8.99%	13.75%	13.85%	13.80%
Tax Collector	\$ 91,208.00	\$ 91,208.00	\$ 12,603.86	\$ 78,604.14	\$ 300.00	\$ 78,304.14	14.15%	17.14%	14.64%	16.10%
Fringe Benefits	\$ 1,036,526.00	\$ 1,036,526.00	\$ 139,707.84	\$ 896,818.16	\$ -	\$ 896,818.16	13.48%	12.29%	14.25%	15.73%
Town Clerk	\$ 137,760.00	\$ 137,760.00	\$ 19,363.97	\$ 118,396.03	\$ 6,500.00	\$ 111,896.03	18.77%	18.87%	18.97%	19.81%
Land Use	\$ 342,653.00	\$ 342,653.00	\$ 29,600.85	\$ 313,052.15	\$ 34,570.00	\$ 278,482.15	18.73%	17.62%	20.83%	17.72%
Planning & Zoning	\$ 4,250.00	\$ 4,250.00	\$ 339.84	\$ 3,910.16	\$ -	\$ 3,910.16	8.00%	3.31%	2.25%	1.14%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ -	\$ 1,640.00	\$ -	\$ 1,640.00	0.00%	2.10%	0.00%	0.00%
Property Insurance	\$ 145,400.00	\$ 145,400.00	\$ 28,630.48	\$ 116,769.52	\$ -	\$ 116,769.52	19.69%	27.85%	31.05%	26.26%
Probate	\$ 6,258.00	\$ 6,258.00	\$ -	\$ 6,258.00	\$ -	\$ 6,258.00	0.00%	0.00%	0.00%	100.00%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 153.50	\$ 2,081.50	\$ -	\$ 2,081.50	6.87%	3.00%	3.36%	10.44%
Elections	\$ 65,613.00	\$ 65,613.00	\$ 13,879.47	\$ 51,733.53	\$ 1,837.44	\$ 49,896.09	23.95%	15.86%	19.90%	4.82%
Police	\$ 331,050.00	\$ 331,050.00	\$ -	\$ 331,050.00	\$ -	\$ 331,050.00	0.00%	0.00%	0.01%	0.00%
Fire Commission	\$ 241,385.00	\$ 241,385.00	\$ 26,049.42	\$ 215,335.58	\$ 34,375.00	\$ 180,960.58	25.03%	21.76%	19.96%	54.68%
Animal Control	\$ 3,100.00	\$ 3,100.00	\$ 3,000.00	\$ 100.00	\$ -	\$ 100.00	96.77%	0.00%	0.00%	0.00%
Fire Marshal	\$ 32,000.00	\$ 32,000.00	\$ 658.08	\$ 31,341.92	\$ -	\$ 31,341.92	2.06%	2.15%	5.05%	0.00%
Emergency Management	\$ 14,693.00	\$ 14,693.00	\$ 2,433.84	\$ 12,259.16	\$ -	\$ 12,259.16	16.56%	12.03%	11.68%	
Highways and Streets	\$ 1,002,817.00	\$ 1,002,817.00	\$ 174,832.39	\$ 827,984.61	\$ 162,779.38	\$ 665,205.23	33.67%	18.31%	27.94%	32.40%
Public Building Commission	\$ 4,100.00	\$ 4,100.00	\$ 67.00	\$ 4,033.00	\$ -	\$ 4,033.00	1.63%	0.00%	0.00%	0.00%
Parks/Town Building Ops	\$ 803,646.00	\$ 803,646.00	\$ 85,946.54	\$ 717,699.46	\$ 4,804.19	\$ 712,895.27	11.29%	11.35%	13.08%	13.69%
Public Health Admin	\$ 28,878.00	\$ 28,878.00	\$ 7,119.45	\$ 21,758.55	\$ -	\$ 21,758.55	24.65%	23.27%	22.97%	20.43%
Seniors / Social Services	\$ 159,498.00	\$ 159,498.00	\$ 19,569.44	\$ 139,928.56	\$ 9,435.35	\$ 130,493.21	18.19%	10.15%	10.53%	18.47%
Library	\$ 295,408.00	\$ 295,408.00	\$ 55,762.34	\$ 239,645.66	\$ 6,068.01	\$ 233,577.65	20.93%	24.66%	20.57%	26.65%
Conservation	\$ 2,105.00	\$ 2,105.00	\$ 282.45	\$ 1,822.55	\$ -	\$ 1,822.55	13.42%	4.82%	10.46%	15.08%
Waste Collection	\$ 572,454.00	\$ 572,454.00	\$ 77,897.65	\$ 494,556.35	\$ -	\$ 494,556.35	13.61%	8.72%	14.32%	13.08%
<b>Totals</b>	<b>\$ 6,432,791.00</b>	<b>\$ 6,432,791.00</b>	<b>\$ 818,299.51</b>	<b>\$ 5,614,491.49</b>	<b>\$ 260,669.37</b>	<b>\$ 5,353,822.12</b>	<b>16.77%</b>	<b>11.41%</b>	<b>11.47%</b>	<b>23.94%</b>

A department that needs to be watched.

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1080      09/08/2022

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
ACT GROUP					
B8459					
Check Group:					
FIRE HOUSE COPIER MAINTENANCE CONTRACT	1	0	INV149831	1005.043.4399.000000.54300.000000	\$81.00
			8/16/2022	Repair & Maint. Services - Town Build. Oper.	
				Check #: 12412	
				PO/Invoice Total:	\$81.00
Check Group:					
MAINTENANCE CONTRACT FOR FINANCE PRINTERS	1	230370	INV149830	1005.043.4399.000000.54300.000000	\$621.00
			8/16/2022	Repair & Maint. Services - Town Build. Oper.	
				Check #: 12412	
				PO/Invoice Total:	\$621.00
				Vendor Total:	\$702.00
ALLSTATE FIRE EQUIPMENT					
Check Group:					
ANNUAL FIRE HOUSE FIRE SUPPRESSION SYSTEM INSPECTION	1	230336	64743	1005.043.4399.000000.54300.000000	\$456.00
			8/1/2022	Repair & Maint. Services - Town Build. Oper.	
				Check #: 12413	
				PO/Invoice Total:	\$456.00
				Vendor Total:	\$456.00
AMERI-LOO					
Check Group:					
TOWN GREEN PORTABLE TOILET RENTAL	1	230367	7287	2970.045.4503.300109.53400.000000	\$229.50
			8/22/2022	Miscellaneous - Other Professional Services	
				Check #: 12414	
				PO/Invoice Total:	\$354.50
				Vendor Total:	\$354.50
CENTER SCHOOL PORTABLE TOILET RENTAL FOR CAMP PROGRAMS					
				Check #: 12414	
				PO/Invoice Total:	\$354.50
				Vendor Total:	\$354.50

ANTHEM BLUE CROSS

50

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1080      09/08/2022

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Check Group:</b>					
	1	0	1381808G 8/18/2022	1005.000.0000.000000.20770.000000 Insurance Clearing Liability	\$458.57
					PO/Invoice Total: \$458.57
					Vendor Total: \$458.57
<b>ASPLUNDH TREE EXPERT CO.</b>					
<b>Check Group:</b>					
	1	230102	69Z12322 8/5/2022	1005.043.4303.000000.54304.000000 Tree Trimming - H.W.	\$3,904.00
					PO/Invoice Total: \$3,904.00
					Vendor Total: \$3,904.00
<b>BIG Y FOOD, INC.</b>					
<b>Check Group:</b>					
	1	0	045-00030314402 7-IN 8/2/2022	2970.045.4503.300101.56120.000000 Herrick Park Summer Camp - General Supplies	\$50.74
					PO/Invoice Total: \$50.74
					Vendor Total: \$50.74
<b>BOBCAT OF CONNECTICUT INC</b>					
<b>Check Group:</b>					
	1	0	01-422430 8/11/2022	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$39.60
					PO/Invoice Total: \$39.60
					Vendor Total: \$39.60
<b>BOLTON FIRE DEPARTMENT</b>					
<b>Check Group:</b>					

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1080      09/08/2022

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1	230240	PROFICIENCY FY 22/23	1005.042.4203.000000.55900.000000		\$19,375.00
		8/22/2022	Proficiency - Fire Comm.		
		Check #: 12419			
			PO/Invoice Total:		\$19,375.00
			Vendor Total:		\$19,375.00
BROWN & BROWN OF CT, INC					
		Check Group:			
		MONTHLY SERVICE AGREEMENT - SEPT 2022	1 0	1005.041.4141.000000.52010.000000	\$770.00
		9/1/2022	Insurance Admin. Fees - Empl. Bene.		
		Check #: 12420			
			PO/Invoice Total:		\$770.00
			Vendor Total:		\$770.00
CCMC COMMITTEE					
		Check Group:			
		TRAINING COURSE II - A. JOHNSON	1 230337	1005.041.4135.000000.53200.000000	\$300.00
		FALL 2022 COURSE II		Prof. Educational Training -Tax Coll.	
		8/24/2022			
		Check #: 12421			
			PO/Invoice Total:		\$300.00
			Vendor Total:		\$300.00
COASTAL TOOL AND SUPPLY INC					
		Check Group:			
		VARIOUS TOOLS/SUPPLIES	1 230350	1005.043.4303.000000.56100.000000	\$652.85
		ORDER #716105A		Repair & Maintenance Supplies - H.W.	
		8/18/2022			
		Check #: 12422			
			PO/Invoice Total:		\$652.85
			Vendor Total:		\$652.85

COMCAST.

Check Group:

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1080

09/08/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HP INTERNET #5775	1	0	#5775 8/30-9/29/22 8/23/2022	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$110.35
Check #: 12423					
PO/InvoiceTotal:					\$110.35
Vendor Total:					\$110.35
CONNECTICUT FIRE MARSHALS ASSOCIATION					
Check Group:					
ANNUAL DUES 5/1/22-4/30/23	1	0	DUES 5/1/22-4/30/23 5/1/2022	1005.042.4219.000000.58100.00000 Dues & Fees - Fire Marshal	\$40.00
Check #: 12424					
PO/InvoiceTotal:					\$40.00
Vendor Total:					\$40.00
CONNECTICUT NATURAL GAS CORP.					
Check Group:					
Heating Fuel - #1072 TOWN HALL	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$142.01
Heating Fuel - #7591 BML	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$115.61
Heating Fuel - #1461 TOWN GARAGE	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$172.81
Heating Fuel - #1656 NRMC	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$292.77
Heating Fuel - #1664 NRMC SMALL TANK	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$137.61
Heating Fuel - #9069 FIRE DEPT	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$226.85
Heating Fuel - #1148 RST	1	0	HEAT 7/12-8/8/22 8/11/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$147.50

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1080      09/08/2022

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
	1	0	HEAT 7/12-8/8/22	1005.043.4399.000000.56210.00000	\$169.74
			8/1/2022	Heating Fuel - Town Building Oper.	
				Check #: 12425	
				PO/Invoice Total:	\$1,404.90
				Vendor Total:	\$1,404.90
COTT SYSTEMS INC.					
Check Group:					
MONTHLY HOSTED SOLUTION - SEPT 2022	1	230162	148553	1005.041.4147.000000.53520.00000	\$650.00
			9/1/2022	Other Contracts - Town Clerk	
				Check #: 12426	
				PO/Invoice Total:	\$650.00
				Vendor Total:	\$650.00
CTCMA					
Check Group:					
ANNUAL DUES 7/1/22-6/30/23 - J RUPERT	1	0	DUES	1005.041.4107.000000.58100.00000	\$175.00
			7/1/22-6/30/23	Dues & Fees - Admin.	
			8/24/2022		
				Check #: 12427	
				PO/Invoice Total:	\$175.00
				Vendor Total:	\$175.00
EAST RIVER ENERGY					
Check Group:					
DIESEL - 1,638 GAL @ \$3.856644 PER GAL	1	0	363374 TWN	1005.043.4303.000000.56260.00000	\$6,317.18
			8/15/2022	Diesel & Gasoline - H.W.	
GAS - 908.60 GAL @ \$3.493934 PER GAL	1	0	363375 TWN	1005.043.4303.000000.56260.00000	\$3,174.59
			8/10/2022	Diesel & Gasoline - H.W.	
				Check #: 12428	
				PO/Invoice Total:	\$9,491.77
				Vendor Total:	\$9,491.77

EVERSOURCE.



# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1080

09/08/2022

Check Group:	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - #2007 FIRE DEPT	1 0			#2007 7/21-8/22/22	1005.043.4399.000000.56220.00000	\$585.80
Electricity - #2014 TOWN HALL	1 0			#2014 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$927.27
Electricity - #2020 98 NOTCH REAR	1 0			#2020 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$749.97
Electricity - #2031 LIONS	1 0			#2031 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$61.10
Electricity - #2041 INDIAN NOTCH PARK	1 0			#2041 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$57.10
Electricity - #2045 LIBRARY	1 0			#2045 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$807.01
Electricity - #2055 GAZEBO	1 0			#2055 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$44.18
Electricity - #2075 98 NOTCH SSS	1 0			#2075 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$44.00
Electricity - #2086 RST	1 0			#2086 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$100.17
Electricity - #2092 NRMC	1 0			#2092 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$1,181.07
Electricity - #4029 BHF	1 0			#4029 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$20.91
Electricity - #4069 BALLFIELD	1 0			#4069 7/21-8/22/22	Electricity - Town Building Oper. 1005.043.4399.000000.56220.00000	\$494.06

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1080      09/08/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
	1	0	#5034 7/15-8/16/22 8/16/2022	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$12.79
	1	0	#6034 7/21-8/22/22 8/22/2022	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.93
	1	0	#9098 7/21-8/22/22 8/22/2022	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$231.13
Check #: 12429					
PO/Invoice Total:					\$5,361.49
Vendor Total:					\$5,361.49
	1	230129	80518773 8/12/2022	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$217.00
	1	230129	80518779 8/24/2022	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$432.00
Check #: 12430					
PO/Invoice Total:					\$649.00
Vendor Total:					\$649.00
	1	0	#1243 8/17-9/16/22 8/17/2022	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$334.43
Check #: 12431					
PO/Invoice Total:					\$334.43
Vendor Total:					\$334.43

FIRST STUDENT, INC

B3386

Check Group:

BUS CHARTER - INDIAN NOTCH FIELD TRIP 8/4/22

BUS CHARTER - QUASSY AMUSEMENT PARK FIELD TRIP 8/11/22

FRONTIER.

Check Group:

NRMC TELEPHONE #1243

GUY'S ELECTRIC SERVICE, INC.

T1674

Check Group:

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1080

09/08/2022

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
INSPECTION OF 10-PASSENGER VAN FOR DWV REGISTRATION	1	230198	WORK ORDER #47,603 8/15/2022	1005.044.4427.000000.54300.00000 Repairs & Maint. Services - Sen. Serv.	\$345.35
Check #: 12432					
PO/Invoice Total:					\$345.35
Vendor Total:					\$345.35
IVS LLC					
Check Group: T19288					
BALLOT MARKING SYSTEM - 5/24/22 REFERENDUM	1	0	CT052422-1 5/27/2022	1005.000.0000.000000.20200.00000 Accounts payable - Town	\$125.00
Check #: 12433					
PO/Invoice Total:					\$125.00
Vendor Total:					\$125.00
LAURAIN ROSS					
Check Group:					
FINANCIAL ASSISTANCE - 1 MONTH RENT FOR TENANT	1	230299	RENT 70 BROOKFIELD 8/22/2022	2860.000.0000.000000.25200.00000 Other Liability - Resident Assist. Fund	\$1,500.00
Check #: 12434					
PO/Invoice Total:					\$1,500.00
Vendor Total:					\$1,500.00
LOWES BUSINESS ACCOUNT					
Check Group: T1158					
LIGHT FIXTURE FOR TOWN HALL	1	0	18765 7/21/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$63.62
Check #: 12435					
PO/Invoice Total:					\$63.62
Vendor Total:					\$63.62
A/C UNIT AND OTHER SUPPLIES FOR NEW MEETING ROOMS AT NRMIC	1	230242	11411 8/2/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$566.19
Check Group:					

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1080

09/09/2022

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 12435					
NFPA					PO/Invoice Total: \$566.19
Check Group:					Vendor Total: \$629.81
ANNUAL MEMBERSHIP DUES - M EREMITA	1	0	2022/2023 DUES 8/22/2022	1005.042.4203.0000000.58100.000000 Dues & Fees - Fire Comm.	\$175.00
Check #: 12436					
PITNEY BOWES GLOBAL FINANCIAL SERV LLC					PO/Invoice Total: \$175.00
Check Group:					Vendor Total: \$175.00
TOWN HALL POSTAGE METER CONTRACT 6/30/22-9/29/22	1	0	33-16189263 8/26/2022	1005.043.4399.0000000.54300.000000 Repair & Maint. Services - Town Build. Oper.	\$846.12
FINANCE POSTAGE METER CONTRACT 6/30/22-9/29/22	1	0	33-16189263 8/26/2022	1005.043.4399.0000000.54300.000000 Repair & Maint. Services - Town Build. Oper.	\$179.40
Check #: 12437					
QUALITY NAME PLATE INC					PO/Invoice Total: \$1,025.52
Check Group:					Vendor Total: \$1,025.52
GOLD & BLACK DESK PLATES	1	0	199746 8/12/2022	1005.041.4107.0000000.56120.000000 Office Oper. Supplies - Admin.	\$55.80
Check #: 12438					
RJ THOMAS MFG					PO/Invoice Total: \$55.80
Check Group:					Vendor Total: \$55.80

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1080

09/08/2022

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
<b>DOG1 WASTE CAN LINER</b>					
	1	230338	256311	1005.043.4399.000000.56100.00000	\$75.00
			8/23/2022	Supplies - Town Building Oper.	
<b>DOG1 WASTE PICK-UP BAGS</b>					
	1	230338	256311	1005.043.4399.000000.56100.00000	\$204.00
			8/23/2022	Supplies - Town Building Oper.	
				Check #: 12439	
				PO/InvoiceTotal:	\$279.00
				Vendor Total:	\$279.00
<b>SOUTHBURY WYNDHAM</b>					
				Check Group:	
	1	230393	2022 ROVAC	1005.041.4197.000000.53200.00000	\$575.00
			8/26/2022	Prof. Educational Training - Elect.	
				Check #: 12440	
				PO/InvoiceTotal:	\$575.00
				Vendor Total:	\$575.00
<b>STAPLES CREDIT PLAN</b>					
				Check Group:	
	1	0	3116411541	1005.041.4107.000000.56120.00000	\$60.98
			8/5/2022	Office Oper. Supplies - Admin.	
				Check #: 12441	
				PO/InvoiceTotal:	\$60.98
<b>EMPLOYMENT FOLDERS</b>					
	1	230143	3109619161	1005.041.4197.000000.56120.00000	\$10.49
			7/25/2022	Office Oper. Supplies - Elect.	
<b>MISC. OFFICE SUPPLIES AND 4 APC UPS BATTERIES</b>					
	1	230143	3110491111	1005.041.4197.000000.56120.00000	\$37.48
			7/26/2022	Office Oper. Supplies - Elect.	
<b>MISC. OFFICE SUPPLIES AND 4 APC UPS BATTERIES</b>					
	1	230143	3110831221	1005.041.4197.000000.56120.00000	\$1,214.47
			7/27/2022	Office Oper. Supplies - Elect.	
				Check #: 12441	
				PO/InvoiceTotal:	\$1,262.44

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 4080

09/08/2022

Account

Invoice Date

PO No.

QTY

Vendor #

Amount

Vendor Description	Account	Invoice Date	PO No.	QTY	Vendor #	Amount
TILCON CONNECTICUT INC.					T1039	\$1,323.42
Check Group:						
ASPHALT FOR REPAIRS OF RECENT WORK	1005.043.4303.000000.57500.00000	1788599 8/18/2022	1 230008			\$560.07
ASPHALT FOR REPAIRS OF RECENT WORK	1005.043.4303.000000.57500.00000	1793416 8/20/2022	1 230008			\$510.84
	Check #: 12442					
	PO/Invoice Total:					\$1,070.91
	Vendor Total:					\$1,070.91
TOWN OF COVENTRY.						
Check Group:						
ANNUAL RAIL TRAIL MAINTENANCE FEE	1005.043.4303.000000.55010.00000	FEE 11/1/21-10/31/22	1 0			\$250.00
	Shared Services - H. W.	8/22/2022				
	Check #: 12443					
	PO/Invoice Total:					\$250.00
	Vendor Total:					\$250.00
UNITED CONCRETE PRODUCTS INC					B40775	
Check Group:						
CATCH BASIN TOPS FOR BRIAN DR & GREEN HILLS	2963.043.4303.000000.57500.00000	201791	1 230005			\$2,040.00
RD - 16 PARK CURB TOPS, 8 WINDSOR TOPS, 10						
RISERS	Town Aid Road Expenditures	8/9/2022				
	Check #: 12444					
	PO/Invoice Total:					\$2,040.00
	Vendor Total:					\$2,040.00
4 CATCH BASIN TOPS FOR STOCK	1005.043.4303.000000.57500.00000	201260 8/9/2022	1 230300			\$2,040.00
	Road Repair - H.W.					
	Check #: 12444					
	PO/Invoice Total:					\$2,040.00

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1080

09/08/2022

Vendor #      QTY      PO No.      Invoice Date      Account      Amount

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
T1236					<b>Vendor Total: \$4,080.00</b>
US ELECTRICAL SERVICES INC.					
Check Group:					
BALLAST FOR NRMC	1	0	8/2/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$104.08
WHITE CAT 5E CABLE JACK ENDS	1	0	8/17/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$71.50
Check #: 12445					
PO/Invoice Total:					<b>\$175.58</b>
Vendor Total:					<b>\$175.58</b>
VERIZON WIRELESS					
Check Group:					
FD CELL PHONE 8/7-9/6/22	1	0	8/6/2022	1005.042.4203.000000.55300.00000 Communications - Fire Comm.	\$115.62
TOWN TELEPHONE #7775 B&G	1	0	8/18/2022	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$26.90
TOWN TELEPHONE #3386 J RUPERT	1	0	8/18/2022	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$50.55
TOWN TELEPHONE #1082 REC DEPT	1	0	8/18/2022	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$40.01
SENIORS TELEPHONE #1130	1	0	8/18/2022	1005.044.4427.000000.55300.00000 Telephone - Sen. Serv.	\$18.45
SENIORS TELEPHONE #5383	1	0	8/18/2022	1005.044.4427.000000.55300.00000 Telephone - Sen. Serv.	\$18.45
Check #: 12446					
PO/Invoice Total:					<b>\$269.98</b>
Vendor Total:					<b>\$269.98</b>
Grand Total:					<b>\$57,160.57</b>

End of Report

8/22

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Highway

Transfer \$ 2500 from category Equipment to category Road Repairs

(within budget) from # 1005-043-4303-000000-57300-00000

to # 1005-043-4303-000000-57500-00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

to # \_\_\_\_\_ - \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

Other \$ \_\_\_\_\_

Explanation: Transfer to cover paving traffic control for paving job in June

[Signature] Administrative Officer

8/8/22 Date

Board of Selectmen

Approved

Comments:

Approved

- Robert Morra \_\_\_\_\_
- Mike Eremita \_\_\_\_\_
- Robert DePietro \_\_\_\_\_
- Adam Teller \_\_\_\_\_
- Pam Sawyer \_\_\_\_\_

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_

Equip	road repair
7500	317350
-2500	2500
5000 ✓	319,850 -



**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Fire Commission

Transfer \$ 2,341.78 from category Equipment to category Fire/Security Maint. & Supply  
 (within budget) from 1005 - 042 - 4203 - 00 - 57300 to 1005 - 042 - 4203 - 00 - 54302

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_  
 from category \_\_\_\_\_ to category \_\_\_\_\_  
 from \_\_\_\_\_ - 0000 - \_\_\_\_\_ to \_\_\_\_\_ - 0000 - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

to cover the cost of repair services performed on ET334

*Thomas P. ...* Signature  
*Admin Officer* Title  
*8/2/22* Date

Board of Selectmen

Approved

Comments:

*Approved*

- Robert Morra
- Mike Erenita
- Robert DeFleiro
- Adam Teller
- Pam Sawyer

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date \_\_\_\_\_

<i>equip</i>	<i>fire/sec</i>
<i>42,217</i>	<i>50,640.59</i>
<i>2,341.78</i>	<i>2,341.78</i>
<i>39,875.22</i>	<i>52,982.37</i>

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Fire Commission

Transfer \$ 465.59 from category Uniforms & Supplies to category Fire/Security Maint. & Supply

(within budget) from 1005 - 042 - 4203 - 00 - 56930 to 1005 - 042 - 4203 - 00 - 54302

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

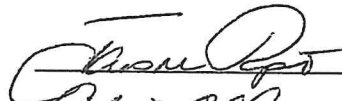
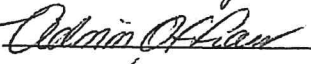

from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_ - 0000 - - to \_\_\_\_\_ - 0000 - -

Other \$ \_\_\_\_\_

Explanation:

to cover the cost of repair services performed on  
ET334

  
 \_\_\_\_\_ Signature  
  
 \_\_\_\_\_ Title  
  
 \_\_\_\_\_ Date

Board of Selectmen

Approved

Comments:

Robert Morra \_\_\_\_\_  
 Mike Erritta \_\_\_\_\_  
 Robert DePietro \_\_\_\_\_  
 Adam Teller \_\_\_\_\_  
 Pam Sawyer \_\_\_\_\_

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

*Approved*

Uniforms	Fire/Sec
16700	50175
- 465.59	+ 465.59
<u>16234.41</u>	<u>50640.59</u>

Date \_\_\_\_\_

Fy 2022

**BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN**

BUDGET: Town Building Operation

Transfer \$ .03 from category Advertising to category Office Oper Supplies

(within budget) from 1005 - 041 - 4115 - 00 - 5540C to 1005 - 041 - 4115 - 00 - 5612C

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_ - 0000 - \_\_\_\_\_ to \_\_\_\_\_ - 0000 - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

to cover additional season workers needed

[Signature] Signature  
Finance Director Title  
7/22/22 Date

Board of Selectmen

Approved

Comments: Approved

Robert Morra  
Mike Eremite  
Robert DePietro  
Adam Teller  
Pam Sawyer

Yes No

Town Building Operation 7/28/22

Adv.      Office Op.  
103.86      413.99  
- .03      + .03  
103.83      414.02

Date \_\_\_\_\_

FY2022

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Finance

Transfer \$ 63.84 from category Other Payroll to category Payroll

(within budget) from 1005 - 041 - 4117 - 00 - 5162C to 1005 - 041 - 4117 - 00 - 5161C

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_ - \_\_\_\_\_ - 0000 - \_\_\_\_\_ to \_\_\_\_\_ - \_\_\_\_\_ - 0000 - \_\_\_\_\_

Other \$ \_\_\_\_\_

Explanation:

to cover shortage in payroll account

[Signature] Signature  
Finance Director Title  
7/22/22 Date

Board of Selectmen

Approved

Comments: *Approved*

Robert Morra \_\_\_\_\_  
Mike Eremita \_\_\_\_\_  
Robert DePietro \_\_\_\_\_  
Adam Teller \_\_\_\_\_  
Pam Sawyer \_\_\_\_\_

Yes No

*Robert DePietro 7/28/22*

*Other P/C  
10,000  
- 63.84  
-----  
9936.16*

*PC  
218190  
63.84  
-----  
218253.84*

Date \_\_\_\_\_

FY2022

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Town Clerk

Transfer \$ 77.89 from category Prof. Educ. Training to category Payroll

(within budget) from 1005 - 041 - 4147 - 00 - 5320C to 1005 - 041 - 4147 - 00 - 5161C

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from \_\_\_\_\_ - 0000 - - to \_\_\_\_\_ - 0000 - -

Other \$ \_\_\_\_\_

Explanation:

to cover shortage in the payroll account/additional hours work by Asst. Town Clerk

[Signature] Signature  
Finance Director Title  
7/22/22 Date

Board of Selectmen

Approved

Comments: Approved

Robert Morra  
Mike Eremita  
Robert DePietro  
Adam Teller  
Pam Sawyer

Yes No

Town Clerk 7/28/22

Prof ed train  
1239.72  
-77.89  
1161.83 ✓

pr  
121,109.00  
+ 77.89  
121,186.89 ✓

Date \_\_\_\_\_

7A

## McCavanagh, Kathleen

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**From:** Rupert, Jim  
**Sent:** Thursday, August 4, 2022 12:45 PM  
**To:** McCavanagh, Kathleen  
**Subject:** RE: Email Popup Form Submission

Please put this on the next BOS agenda

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**From:** McCavanagh, Kathleen  
**Sent:** Thursday, August 4, 2022 9:20 AM  
**To:** Rupert, Jim <jrupert@boltonct.org>  
**Subject:** FW: Email Popup Form Submission

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**From:** Leslie Alexander [<mailto:notifications@branchcms.com>]  
**Sent:** Wednesday, August 3, 2022 2:19 PM  
**To:** McCavanagh, Kathleen <[kmccavanagh@boltonct.org](mailto:kmccavanagh@boltonct.org)>  
**Subject:** Email Popup Form Submission

New form submission on August 03, 2022

**Name:** Leslie Alexander

**Email:** [lalex4@gmail.com](mailto:lalex4@gmail.com)

*A copy of this form will be sent to your email as listed above.*

**Phone number:** 8606436379

**Message:** Kathy,

Thank you for returning my call.

As the ct.gov map (see link below) quite clearly shows the section of Bolton Center Rd for which I have requested the installation of a solar-radar speed sign is improved local road and not a state highway.

Would you please update the town personnel who think this is state highway?

Also, please accept this as a formal request for speed control on the section of BC Road that runs from Clark Rd to the STOP sign by the Town Offices. As this is town road I am again making a request for the installation of a solar-radar speed sign.

Leslie Alexander

[https://portal.ct.gov/-/media/DOT/documents/dpolicy/policymaps/tru/pdf/012\\_tru.pdf](https://portal.ct.gov/-/media/DOT/documents/dpolicy/policymaps/tru/pdf/012_tru.pdf)

**Attachment:**

**Contact name:** Kathy McCavanagh

7B



# Town of Bolton

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222 BOLTON CENTER ROAD • BOLTON, CT 06043

Recreation Department  
(860) 649-8066 Phone  
(860) 643-0021 Fax

8/23/2022

To the Bolton Board of Selectmen,

At this time I am recommending that we change the hourly rate for the Basketball Supervisor position from what was voted on at the last BOS meeting from \$14, to \$16.36. This position was paid \$16 during the 2021-2022 Basketball Season, which was not reflected accurately on the Non-Union Hourly wage list.

Sincerely,

Stephanie Crane

Bolton Recreation Director

## McCavanagh, Kathleen

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**From:** Christine Pittsley <notifications@branchcms.com>  
**Sent:** Tuesday, July 26, 2022 9:08 AM  
**To:** McCavanagh, Kathleen  
**Subject:** Email Popup Form Submission

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

New form submission on July 26, 2022

**Name:** Christine Pittsley

**Email:** christine.pittsley@ct.gov

*A copy of this form will be sent to your email as listed above.*

**Phone number:** 203-317-1775

**Message:** Good morning,

I have been trying to get in touch with Town Manager Jim Rupert or First Selectwoman Pam Sawyer to discuss a project centered on the Rochambeau campsite in Bolton. Ingrid Wood, the Columbia Town Historian suggested they would be the best people to speak with about this.

I am working with State Archaeologist Dr. Sportman and will be hosting a group of Connecticut and French students for an archaeological dig next summer. I would like to discuss the possibility of how we might work with (or possibly work in) Bolton (at no cost to the town) on this. I would appreciate any suggestions you might have in getting a conversation about this started. Thank you for your time.

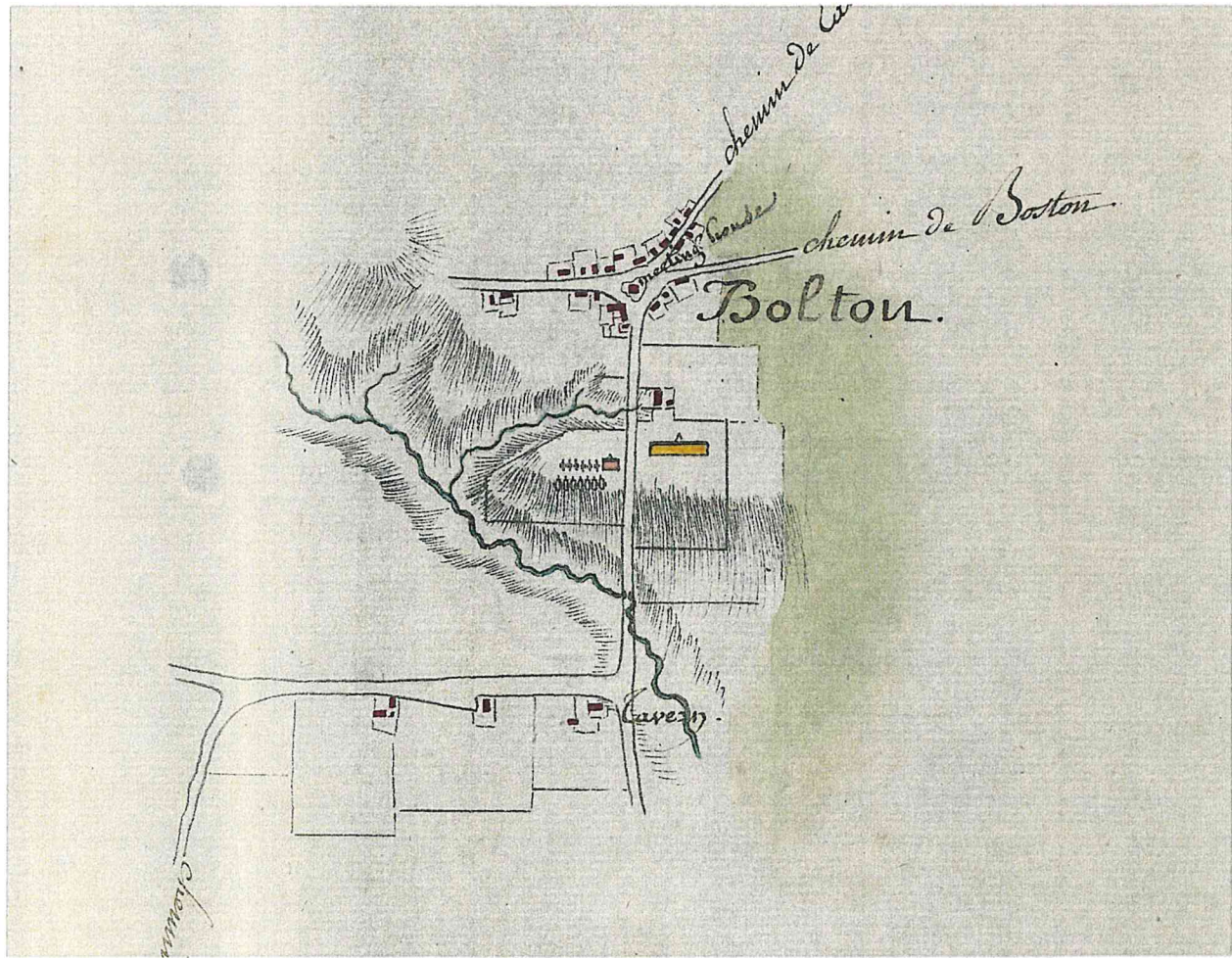
Christine Pittsley  
Special Projects Director  
Connecticut State Library | 231 Capitol Ave. Hartford CT 06106  
Christine.Pittsley@ct.gov

**Attachment:**

**Contact name:** Kathy McCavanagh

**Contact:** aHJAYm9sdG9uY3Qub3Jn





# Digging Into History - The Rochambeau Edition

Prepared for: Bolton Board of Selectmen  
Prepared by: Christine Pittsley, Special Projects Director  
Date: August 23, 2022



## SUMMARY

### Objective

Digging Into History, a program of the Connecticut State Library, would like to request permission from the Bolton Board of Selectmen to conduct our 2023 program at the Bolton Heritage Farm, under the direction of Connecticut Archaeologist Dr. Sarah Sportman. This program will run 10-24 July 2023 with a focus on the French presence in Connecticut during the American Revolution, with an archaeological excavation of comte de Rochambeau's Camp #5 in Bolton.

### Goals

If the Bolton Board of Selectmen approve this partnership, there are three primary goals the 2023 Digging Into History program would like to achieve: to strengthen the bonds between Connecticut and our friends in and around Seicheprey, France; raise awareness of the comte de Rochambeau and his army's presence in Connecticut, and the contributions of the French to the American Revolution; and continue building collaborative community connections between the Connecticut State Library and the communities we serve, in this case with the town of Bolton.

### Program Details

- Dates:
  - Students arrive - Monday 10 July 2023
  - Excavation dates - Wednesday 12 July 2023 - Thursday 20 July 2023
  - Students depart - Monday 24 July 2023
- Students
  - There will be 30 students: 15 Connecticut and 15 French
- Chaperones
  - There will be 3 Connecticut chaperones, at least one of whom will hold American Red Cross First Aid/CPR/AED certification:
    - Christine Pittsley, Project Director
    - TBD, History teacher
    - TBD, French teacher
  - Up to 3 French chaperones
  - 1-2 interns
    - TBD, a 2019 Digging Into History participant
    - TBD, a French intern

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## DIGGING INTO HISTORY 2023

### Program Specifics

The 2023 Digging Into History program is building on our award winning 2019 *Digging Into History: WWI Trench Restoration in Seicheprey, France*, which was just named one of CT Explored magazine's 20 Game Changers in Connecticut History.

Next summer we will welcome 15 French students with their chaperones from the Communauté de Communes Mad et Moselle to Connecticut. They'll work side by side with 15 high school students from across the state next July on a project related to the comte de Rochambeau's time in Connecticut. This one of a kind program will continue to strengthen the bonds that have existed between Connecticut and France for almost 250 years. The program will focus on raising awareness of the French Army's contributions to the Revolution and its marches through Connecticut in 1781 and 1782, albeit with a special emphasis on their stops in Bolton.

Once Connecticut students have been accepted into the program, we will have a series of in-person team building meetings held at locations around the state. Each student will be required to do a research project related to the Revolutionary War in Connecticut and the French students will be researching the lives of French soldiers, whenever possible, from the towns they are from. This incredible research will help to shed light on the lives of our own soldiers and the French soldiers who camped in Bolton and help students experience a small piece of history.

The full program will begin on 10 July 2023 when we gather at our lodgings to welcome the French students to Connecticut. The archaeological excavation work will begin on 12 July 2023 and will continue for the next 6 weekdays, ending 20 July 2023. Work days will run from 9:00 a.m. to 3:00 or 4:00 p.m. and may be extended to do community service work in Bolton. The other weekdays and weekends will be full of both educational and fun activities designed to continue building the bond between this region of France and our state.

### Students

We will be selecting 15 Connecticut high school students this fall through a competitive application process. Students will be required to complete two-three short essays and submit two recommendations from teachers, coaches, or other community leaders. Essays will be stripped of identifying information, read and scored by a group of educators and cultural heritage professionals. Chaperones will review and score recommendations and produce an overall score that reflects the entire application. The students

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with the 20-25 highest scores will be interviewed, and the top 15 of those students will be offered a spot in the program. The remaining top candidates will be placed on a waitlist.

Due to the application process, we are unable to offer a Bolton student automatic entry, but we will give any Bolton student applying for the program 4 extra points on their essay scores. They will still need a strong application and interview to be accepted however.

## **Housing**

The issue of housing and meals is as yet unsettled. We are looking at a number of options including the University of Connecticut or Eastern Connecticut State University. Each of these options lengthen our day with a longer commute time as well as incurring higher transportation costs. A suggestion had been made regarding having students stay with local families, something we are looking into, but there may be some serious obstacles we would have to overcome to make this work.

We were very interested in housing students at the Channel 3 Kids Camp in Andover because the location is ideal from both a transportation and a student supervision standpoint. However, since the abrupt closure of the camp last spring, we have not had any luck contacting anyone involved with the camp or organization responsible for the camp.

## **Insurance**

We have been working with Melissa Frank, JD, the Director of Insurance and Risk Management for the state of Connecticut to obtain an insurance policy that will cover the students, chaperones, and interns for the duration of the program, and will rely upon Connecticut's sovereign immunity for participants in the event. The policy cannot be issued more than 30 days prior to the start of the event, so we are unable to supply a specific policy with this package. The policy will be provided to the town of Bolton when it is issued, with the understanding that without said policy, the program will not be allowed to go forward.

Insurance for the archaeological excavation site will be provided by the Office of the State Archaeologist and the University of Connecticut, and will cover activities at the site during working hours. Any activities undertaken at the site by DIH participants after working hours, will be covered by our own insurance policy.

## **Archaeological Site & Finds**

The area to be excavated will be determined by further survey, details of which can be found in the attached report from Dr. Sarah Sportman. The disposition of any finds is also discussed in her report, and

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we are willing to help town organizations identify grants that can help with preservation and exhibition costs.

We are aware that this property is leased to a local farmer, and will work with them to minimize the impacts of our program. The site may remain open after our departure, if the Office of the State Archaeologist and the town of Bolton choose to continue the dig as a community program. Otherwise we will ensure the site is restored to a manner acceptable to the town and the farmer who leases the property.

During the actual excavation, the work area will be roped off to prevent visitors from entering and disturbing the integrity of the site. That said, we will encourage visitors, and will try to have someone available to answer questions about the work and the program. We are also working on a plan to invite some very high profile visitors to see what the program is all about.

We will need to erect a large canopy tent with tables and chairs as a lunch and work area, and a portable toilet and hand washing station, possibly on the flat ground behind the barn. These will all be funded by and the responsibility of the State Library.

### **Site Security**

If this proposal is approved by the Bolton Board of Selectmen, we will formally announce the details of the program including the chosen site. We will be talking about the program in a variety of mediums over the next year, raising the visibility of the site. Neither the State Library nor the Office of the State Archaeologist can provide security for the site during that time, though in discussing the site we will stress that it is an archaeological preserve and there are penalties for disturbing the site in any way.

During the work period, when excavation trenches are open, we will need to rely on the people of Bolton and possibly increased patrols by the State Police to ensure site security.

### **Community Engagement**

We recognized the importance of involving community, both here and in France, when we ran this program in 2019. So one of our key goals is to engage the Bolton community in our work. While our students won't be staying in Bolton, we see the town as our primary location, and have considered how we might make this a truly community based program. The following are a few of the ideas we have had on how to incorporate the community into our work. We are just starting our activity planning so the people of Bolton will have the opportunity to work with us to develop these activities further.

- 
- Community picnic - at the end of our work period, we would like to have a celebratory community picnic. This would include a short set of remarks by community leaders, project leaders, and our French guests. The community would be invited to see and hear about the work the students have accomplished, while sharing a very traditional American style meal with our French friends (think hamburgers, hot dogs, potato salad, and the usual fixings).
  - Service projects - Our work days will be somewhat shorter than what we did in France, so we would like to spend a few extra hours doing some sort of community service work. Ideally, this would be in service of the Rochambeau connection and something that would benefit the town's tourism. One idea discussed was trail maintenance and cleanup at Bolton Heritage Farm.
  - Student involvement - Our application process for students is competitive, so we can't set aside a spot for a Bolton student, but we will provide an extra point(s) for any Bolton students that apply. Students will still have to complete the application process and have a successful interview, but the extra point(s) can and will make a difference.
  - Education - We will work with local teachers to create curriculum based on the Digging Into History program and the work that we do. This will also include having program staff come talk to classes or schools about what we found and how that work served to bolster the connections between France and Bolton and the state.
  - Public Programs - After our 2019 trip to France, chaperones and students spoke at museums, libraries and other community organizations around the state, and we expect the 2023 program will be no different. Much of this included press, television, and radio coverage, and unlike 2019, these outlets will be able to visit Bolton for their reporting.
  - Community Archaeology - There is also a possibility of extending the site work for an additional week to include students or community members. This would allow local students and interested community members to do additional archaeological excavation work with Dr. Sarah Sportman after we've completed our work. We will only have only completed a small section of the site, so there will be plenty of archaeology left.

## **Budget**

The estimated budget for the overall program will run between \$60,000-\$90,000, depending on housing and transportation costs. The National Park Service will be funding a portion of this overall cost and the Connecticut Heritage Foundation, a non-profit entity supporting the State Library's mission, has pledged to match the first \$15,000 in donations. The rest will have to be raised through various fundraising campaigns and grant funds.

---

We do not expect Bolton to incur any costs in hosting us outside of possible trash collection from the work site. The only other thing that might be required of the town would be an increased patrol of the site by State Troopers during the work period to ensure no trespassing.

We would ask and hope that as our primary site, the people of Bolton could help us publicize our fundraising campaign, but we acknowledge that is beyond the scope of the official duties of the Board of Selectmen. We also hope to work with at least one of Bolton's 501c3 organizations on sponsorship and/or grant proposals to fund the final picnic or other community focused activities.

## **Closing**

The success of the 2019 program, which focused on World War One and was conducted in France, captured the attention of people across Connecticut and around the world. The expectation is that the Connecticut version will be even more successful. This is something in our own back yards. It is a site that people from across New England can easily visit and news organizations can easily cover.

Additionally, the recent creation of Connecticut's Semiquincentennial Commission will cast an additional spotlight on the work of this program. As one of the few truly experiential history education programs in the country, Digging Into History can become a model for how communities around the country can engage students in a new way of learning, and Bolton can only benefit from being at the center of it all.

On behalf of the Connecticut State Library and the Office of the State Archaeologist, we would like to thank the Bolton Board of Selectmen for their time in reviewing and considering this proposal. We are available to answer any questions you may have.



## Proposed archaeological work in preparation for “Digging In” Program, Summer 2023

### Connecticut Office of State Archaeology

Fall 2022

#### Preliminary Archaeological Survey

- I. The Office of State Archaeology (OSA) will contact PAST, Inc. which conducted a project in 1999 to document Rochambeau’s march through Connecticut under contract to the Connecticut Historical Commission<sup>1</sup>. The project included metal detector surveys of numerous encampment sites, including the infantry camp in Bolton. If PAST has survey data relating to the distribution of the metal detector finds from the original survey, that information will be used to the guide the current effort.
  
- II. OSA will coordinate with battlefield archaeologist Dr. Kevin McBride (UCONN) to arrange an intensive metal detector survey of the previously identified encampment area at Rose Farm to facilitate identification of concentrations of late 18<sup>th</sup> century and/or military artifacts. Identifications of concentrations of artifacts and/or patterns in the materials recovered will help guide the locations of subsurface archaeological testing.
  - The purpose of the metal-detector survey is to identify and recover any metallic objects that may have been lost/dropped by the French soldiers who camped at the site. These might include personal items such as coins, buttons, and buckles, as well weapons parts, lead shot, cart and animal hardware, etc.
  - When metal objects are encountered in the survey, the location will be flagged, and the detectorist will remove a small “plug” of soil to reveal the find.
  - The location of each find will be recorded with GPS for integration into a GIS map of the site.
  - The artifacts will be collected and brought to the OSA lab at UCONN for processing and cataloguing.
  
- III. Following the metal detector survey, OSA will coordinate with remote sensing specialist Dr. David Leslie of Heritage Consultants who has volunteered to carry out a ground-penetrating radar (GPR) survey of the encampment area. The goal of the GPR survey is to examine the encampment area for indications of buried cultural features, such as hearths, that may be related to the encampment.

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<sup>1</sup> Harper, Mary, Bruce Clouette, and Ross Harper. 1999. The Rochambeau Project: Historical and Archaeological Documentation of the French Army’s March through Connecticut in 1781 and 1782. Public Archaeology Survey Team, Inc.

OFFICE OF STATE ARCHAEOLOGY

CONNECTICUT STATE MUSEUM OF NATURAL HISTORY & DEPARTMENT OF ANTHROPOLOGY

UCONN, 354 MANSFIELD ROAD

STORRS, CONNECTICUT 06269-1176

[Sarah.Sportman@uconn.edu](mailto:Sarah.Sportman@uconn.edu) PHONE 860.617.6884

[Osa.uconn.edu](http://Osa.uconn.edu)

*An Equal Opportunity Employer*



- GPR is a non-invasive geophysical survey method. The GPR antenna emits a pulse of electromagnetic energy into the ground. The equipment records contrasts in the dielectric properties of the subsurface materials as the pulse is reflected or absorbed. Reflections are generally encountered at the boundaries between different stratigraphic soil layers. GPR is an established prospection method for archaeological features such as shaft features (i.e. wells, privies), buried building foundations, trenches, hearths, and cultural stratigraphy. Such features are visible with GPR due to dielectric contrasts that often exist between feature fill and surrounding sediment, visible truncation of internal stratigraphic layers, or high reflection amplitude from intense signal reflection from bricks or stones.
  - The data from both surveys will be mapped in GIS to identify areas of potential archaeological sensitivity.
- IV. OSA will then carry out limited archaeological testing in the form of shovel test pits or excavation units to further examine the areas of sensitivity identified in the metal detector and GPR surveys. This work will refine the identification of areas of archaeological sensitivity that may be productive for excavations with the students in the summer of 2023.

#### **Recovered Cultural Materials**

- I. All artifacts recovered from the metal detector and archaeological survey and subsequent excavations will be taken to the OSA lab at UCONN for cleaning, identification, and cataloguing.
  - Many of the metal objects we recover will require stabilization and long-term conservation, as metal objects are prone to rapid deterioration once they have been removed from the ground. OSA strongly recommends fund-raising and/or application for state funds to help support the cost of conservation to ensure the stabilization of metal artifacts for their long-term preservation and use in exhibits/displays.
- II. OSA will work with the Town of Bolton to develop a plan for the long-term storage and/or exhibition of the recovered artifacts and documentation related to the project.