



Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043
TELEPHONE (860) 649-8066 FAX (860) 643-0021

BOARD OF SELECTMEN

TUESDAY, JANUARY 4, 202

IMMEDIATELY FOLLOWING THE PUBLIC HEARING

BOTH THE PUBLIC HEARING AND MEETING WILL BE HELD VIRTUAL ONLY VIA ZOOM

REGULAR MEETING AGENDA

Call-In Number: 1-929-205-6099

Meeting ID: 832 7052 3597

<https://us02web.zoom.us/j/83270523597?pwd=c1NIWWdWN3ZFbldNTVJZeGZRVGdOZz09>

1. Call to Order.
2. Public Comment.
3. Approval of Minutes.
 - A. September 29, 2021 – Special Meeting.
 - B. December 7, 2021 – Regular Meeting.
 - C. December 21, 2021 – Special Meeting
4. Appointments.
 - A. Bolton Heritage Farm Commission.
 - B. Diversity Commission.
5. Reports & Updates.
 - A. Properties and Facilities Report.
 - B. FY 21 Budget Report.
 - C. Budget Transfers
6. Ongoing Business:
 - A. Fire Department Suburban Truck.
 - B. Other.
7. New Business.
 - A. A/P Detail List.
 - B. Consider and Act Upon Approval for 2022 RiMaConn Relay.
 - C. Diversity Commission Chair, Amanda Gordon
8. First Selectman's Report:
 - A. COVID-19.
 - B. Other.
9. Administrative Officer's Report:
 - A. Monthly Report.
 - B. Other.
10. Adjournment.

To access the meeting audio in real time, please call 1-929-205-6099 and enter the Meeting ID: 832 7052 3597. Preference for public commenting will be given to pre-registrants. To pre-register for public comment please contact the Media Coordinator at media@boltonct.org or 1-860-649-8066 x6112 and leave your name, number, and address. Audio recordings of each meeting are posted to the Town's website within seven days following the live event.



3A

Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043

**BOARD OF SELECTMEN
SPECIAL MEETING
WEDNESDAY, SEPTEMBER 29, 2021 – 7:00 P.M.
MINUTES**

The Board of Selectmen held a Special Meeting on Wednesday, September 29, 2021 with First Selectman Sandra Pierog presiding. Also in attendance were selectmen: Robert Morra, Mike Eremita, Kim Miller, Bob DePietro; and Interim Administrative Officer James Rupert.

1. Call to Order.

S. Pierog called the meeting to order at 7:00 p.m.

2. Approve Explanatory Documents for Referendum Questions.

S. Pierog started with the first part is the narrative on the Fire Truck. Both the Bond Attorney and Charter Revision Attorney suggested we put a question first and then a narrative on the question. The narrative on the fire truck comes from B. Dixon and edited by the attorney because we are prohibited from using any verbs or providing any language that looks like we are trying to influence the outcome.

Second are the referendum questions #2 through #11 on the ballot.

R. Morra asked about question #5. Looking at the last sentence which currently states: this is a change from current practice where such restrictions are not in place. R. Morra believes it should read: this is a change from current practice where such charter restrictions are not in place but can be instituted by the Board of Selectmen if so desired.

Per S. Pierog she thinks it needs to be changed a bit more and she can get the attorney to approve the following: this is a change from current practice where such charter restrictions are not in place; however, could be put in place by the Board of Selectmen.

Motion: I move the Board of Selectmen accept the explanatory documents as amended.

By: R. Morra

Seconded: K. Miller

Vote:

For: R. Morra, B. DePietro, K. Miller, M. Eremita, S. Pierog.

Against: None

Abstain: None

3. Consider and Act to Set a Date and Time for a Town Meeting.

Motion: I move the Board of Selectmen accept the date for the Town Meeting to be Tuesday, October 19, 2021. This shall be an in-person meeting with a call in option.

By: R. Morra

Seconded: K. Miller

Vote:

For: R. Morra, B. DePietro, K. Miller, M. Eremita, S. Pierog.

Against: None

Abstain: None

4. Consider and Act on Call and Resolutions for Town Meeting.

Motion: I move the Board of Selectmen approve the call for the Town Meeting.

By: B. DePietro Seconded: M. Eremita

Vote:

For: R. Morra, B. DePietro, K. Miller, M. Eremita, S. Pierog.

Against: None

Abstain: None

5. Consider and Possibly Act on Appointing David Lynn to the Inland Wetlands Commission.

Motion: I move the Board of Selectmen appoint David Lynn as an alternate to the Inland Wetlands Commission.

By: R. Morra Seconded: K. Miller

Vote:

For: M. Eremita, K. Miller, B. DePietro, R. Morra, S. Pierog.

Against: None

Abstain: None

6. Consider and Act on Authorization for the Board of Education to Utilize Funds Left Over From 2017 Bond Issuance for a Fire Curtain for Bolton Center School.

S. Pierog stated that in the packet they should have all received a copy of the resolution passed in 2017 that said if there were leftover funds from the bond issuance they could use them for specific things including the fire curtain on the stage at the Center School.

Motion: I move the Board of Selectmen approve the BOE to utilize funds left over from the 2017 bond issuance for a fire curtain for Bolton Center School.

By: R. Morra Seconded: B. DePietro

Vote:

For: M. Eremita, K. Miller, B. DePietro, R. Morra, S. Pierog.

Against: None

Abstain: None

7. Approve the Polling Place for the November Election as Bolton Center School.

Motion: I move the Board of Selectmen approve Bolton Center School as the November election polling place.

By: R. Morra Seconded: B. DiPietro

Vote:

For: R. Morra, B. DePietro, K. Miller, M. Eremita, S. Pierog.

Against: None

Abstain: None

8. Adjournment.

S. Pierog adjourned the meeting at 7:25 p.m.

Respectfully Submitted,

Kathy McCavanagh

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

**TOWN OF BOLTON
BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, DECEMBER 7, 2021, 7:00 P.M. VIRTUAL
MINUTES**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman - remote	Robert DePietro	X (arrived 7:13 p.m.)	
Selectman - remote	Mike Eremita	X	
Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	
Members of the Public			

Also present: Kim Welch, Nick Lavigne

1. Call to Order:

By: Pam Sawyer

Time: 7:05 p.m.

Place: Hybrid

2. Pledge of Allegiance:

The pledge was recited.

3. Public Comment:

Kim Welch, Lake Commissioner – reported it was an active and discouraging lake season, including having an algae bloom until last week. The Town has had a \$250k STEAP grant that expired on 12-31-2020. The grant has paid for lake monitoring since 2012. We do not want the services to lapse so Bolton needs to put monies in the budget for lake monitoring. In the near future we will be spending more on lake services than in past years. Welch has been working with and will continue to work with Jim, the Town of Vernon, and the Friends of Bolton Lakes on a watershed management plan for the purpose of a federal funding grant. Also expiration of permits for treatment for Lower Bolton Lake expire on 1-31-2022. Bolton will have to submit an application to DEEP for a multi-year permit. Welch has found there is a need to review and revise the communications when algae blooms occur. Rupert said the Health District has committed to making those communications better. There is a lot to coordinate and Welch is committed to improving that process. Welch thanked town staff for helping to survive the tumultuous summer.

Sawyer thanked Welch for her work as Lake Commissioner.

4. Approval of Minutes:

A. November 9, 2021 - Regular Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the November 9,

2021, Regular Meeting as presented.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro

Against: None

Abstain: Teller, Sawyer

B. November 23, 2021 - Special Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the November 23, 2021, Special Meeting as corrected.

With the following correction:

- Page 3 – Motion was by R. Morra and seconded by B. DePietro.

Voting:

For: Morra, Eremita, Teller, Sawyer, DePietro

Against: None

Abstain: None

C. November 30, 2021 – Special Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the November 30, 2021, Special Meeting as presented.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Motion: I move the Bolton Board of Selectmen move to agenda item 8.C. at this time.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

5. Appointments

A. Heritage Farm Commission

Rupert said it was an error in bookkeeping as this commission is full. Morra confirmed with Rupert that the applicant was notified and Sawyer suggested sending the applicant the list of vacancies on other boards and commissions.

B. Fire Commission

An interest form was received from Daniel Moquin. The form details his background.

Motion: I move the Bolton Board of Selectmen appoint to Daniel Moquin to the Fire Commission. He is a very good diesel repair mechanic.

By: DePietro

Seconded: Eremita

Discussion: Teller said he has no objection to this appointment and will support it. It might not be a bad idea to email the commission involved as a courtesy as the commission may have someone they have approached. The person who spoke up should be given consideration. In some of the boards and commission it takes coaching to have someone come forward. DePietro said the chairman of the commission may have someone in mind. Morra said the chairman will be pleased with this person. Teller did not mean that we have some concerns with this person.

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

C. Ethics Commission

Sawyer said some of the terms have expired with two members left with active terms. There will be some names brought to the next meeting for reappointments or some new people with interest in this commission. This commission has not met since 2017. They only meet on the request of the Board of Selectmen (BOS). Sawyer said members of this commission cannot be an elected officer but it can be someone who has sat on a board. No person can be a sitting member of a board or commission while serving on this commission. The BOS will ask the Ethics Commission to meet annually to review any laws to review or issues or cases that have come up in the state.

Morra sits as alternate to the Health District and his term expires in January. Morra will continue unless Rupert has other interested people. Rupert said no one has expressed interest.

Motion: I move the Bolton Board of Selectmen add agenda item 5.D. Alternate to the Health District.

By: Eremita

Seconded: Teller

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

D. Alternate to the Health District

Motion: I move the Bolton Board of Selectmen reappointment Bob Morra as Alternate to the Health District.

By: Eremita

Seconded: Teller

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None
Abstain: None

6. Reports & Updates:

A. Subcommittee Reports

No current reports from the subcommittees.

B. Properties and Facilities Report

No current reports from these committee.

DePietro would like this committee to come to the BOS meeting so the committee charge can be discussed. Rupert said their first meeting is next week and will be an organizational meeting. After that we could meet with them to refine their direction and charge. The charge was narrowed down to two projects, Notch Road and the Fire Station, so it is a more defined scope. DePietro likes the idea of giving them their marching orders beforehand. Morra concurred with DePietro saying it is critical when we create boards to give them a defined mission. This committee has always been made up of the First Selectman and two other people. DePietro would like to see Eremita on this committee due to his background. Teller will temporarily be the third member. This committee will meet on Friday at 12:30 via Zoom.

Teller and DePietro volunteered to be on the Personnel Subcommittee.

C. Open Space Management & Acquisition

No report.

D. FY 21 Budget Report

Sawyer met with the Finance office and talked about the accounts payable where BOS approval is necessary. We are now paying invoices every two weeks and there may be delays if BOS approval is needed. It is important to pay our bills on time for our credit rating. A suggestion was made that the BOS have a second Zoom meeting to approve any accounts payable.

Teller said he is okay with that suggestion as long as the invoice has been publicly posted. Rupert said the process will be the same for the regular meeting with the agenda being posted. Eremita suggested holding this meeting on the third Tuesday of the month.

There was consensus of the Selectmen to hold the second meeting for this purpose.

Rupert reported the budget is in the right place of spending for the year with no red flags raised. We are doing well with tax collections. Supplemental bills were sent out because the original bills went out at the old mil rate.

7. Ongoing Business:

A. Consider and Possible Action on Alcohol and Cannabis Ordinance

Rupert said the BOS worked hard on this ordinance. We currently have an alcohol policy. Comments received included it was thought the BOS did a good job with crafting the ordinance and that it is enforceable. It was revised somewhat based on the Town Attorney's feedback. Sawyer said matter this will be taken to a public hearing as the first item at a regular meeting.

Motion: I move the Bolton Board of Selectmen hold a public hearing on the proposed marijuana ordinance on January 4, 2022 at 7:00 p.m. via Zoom.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

B. Report on Budget Transfers

There is one transfer request.

Motion: I move the Bolton Board of Selectmen approve the budget transfer request of \$418.28 from Prof. Educational Training to Advertising in budget 1005-041-4147.

By: Eremita

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

TO		BOARD OF SELECTMEN	
BUDGET: <u>Town Clerk</u>			
Transfer \$	<u>418.28</u>	from category	<u>Prof. Educational Training</u> to category <u>Advertising</u>
(within budget)		from #	<u>1005-041-4147-000000-53200-00000</u>
		to #	<u>1005-041-4147-000000-55400-00000</u>
Transfer \$		from Budget	
		to Budget	
		from category	
		to category	
		from #	
		to #	
Other \$			
Explanation: <u>To cover cost of Election Warning</u>			
<u>due to extensive questions on ballot driving the</u>			
<u>price of notice up more than</u>			
<u>usual.</u>			
		<u>Elizabeth C. Water</u>	Signature
		<u>Town Clerk</u>	Title

Both the Hartford Courant and Journal Inquirer have similar readership in town. The cost of public notices is reviewed annually and we go with the cheapest. The Legislative has not approved attempts by towns to advertise via the internet which would save considerable money. The newspapers fight this every time.

C. Discussion on Draft Charter Revision

Sawyer said the Charter Revision Committee did a great job. Former First Selectmen directed Rupert to forward the changes to Rich Roberts to incorporate the changes into the document. This has been forwarded to the Town Attorney with his office making minor

changes. These final changes will be incorporated into the document and then posted to the website. We are days away from having this completed. This is a job well done and the group who worked on this tremendous task was thanked.

D. Discussion on South Road Truck Traffic

Sawyer said there is a new business on Route 44 that have very obvious large trucks using South Road. Staff called the company and those have stopped using South Road, at least for now. Sawyer said this is a small road and not built for 18 wheelers. The bottom of the road does have a sign saying no thru trucks but Bolton cannot ban trucks from the road. The packet includes signage options that Bolton can use.

Rupert said there is a group of residents he hears from often; they are not pleased that trucks continue to use the road. Rupert explains this is not under the authority of the BOS rather it is for the state Traffic Division. If the BOS feels it is important to ban truck traffic they can make a request to the traffic division. These types of requests are seldom approved.

Teller suggested putting more stop signs along South Road. Sawyer said the one at Stoney Road is regularly ignored. There is a straightaway here with Stonehedge and Fern Wood that do not line up. Stop signs in the opposite direction and installing speed bumps were discussed. The advantage with stop signs is if there are reports of trucks not obeying them we can ask the police to sit out there; a stop sign violation for truckers is a big deal. Therefore, truckers will stop at stop signs and will use the road less.

Rupert said based on concerns of residents the State Trooper has spent time out there and ended up giving out warnings to residents of Bolton and South Road.

Morra said we have had this same issue with the same results – the speeding is generally by motorists. This is a way too windy road for trucks. Morra suggested having the State Trooper look at it and give options for traffic calming. The speed limit of 25 is controlled by the state Traffic Commission.

Consensus was reached to have the State Trooper look at this location and have the matter back on the agenda in February. In the meantime, we will move the electronic sign there.

E. Purchase of Engine Tanker

Rupertsaid there has been a request from the fire department to approve the purchase of the tanker that has already had a price increase of 1.5%. It is proposed to use HGAC Purchasing Services; this is a great program. We have \$180k budgeted for the truck but do not have the balance of the purchase price yet. It is suggested we find the funding mechanism at a later date.

Eremita said the delivery window after order is 12 – 14 months. There will be a price increase of 5% at the beginning of 2022. There are other incentives to move forward on a quicker basis. FEMA thinks HGAC is the way to go. There are problems with the other truck but the department will keep that with the caveat for as long as it remains running for a 30-year old truck. People on the committee have been working on the specs and comparisons of the trucks for nine months. The committee has picked out a fantastic truck.

Motion: I move the Bolton Board of Selectmen proceed with the recommendation to purchase this truck.

By: DePietro

Seconded: Morra

Discussion: Morra asked if the BOE uses the same bid process? Staff said it does or has used HGAC for purchasing. Morra wants to get the best buy for the dollar but is not a fan of not using a bidding process involving equipment purchases but he believes the State uses a similar service as HGAC in this type of situation. Eremita said that is correct; it is how the State bids. If we went out to bid it would be higher than 1.5% with HGAC. DePietro is more concerned about the safety liability of something happening before we get this new unit. Teller asked if there is a fee for the HGAC service? Eremita believes their fee comes from the manufacturer. HGAC is highly recommended by FEMA for the purchase of vehicles. We have to join the service but the fee is not significant and we can use it for other purchases. This is access to a large buying consortium. The voters have authorized this purchase; we have \$180k to put down and have to figure out a way to finance what the town has approved.

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

F. Other

None

8. New Business:

A. Consider and Act on Election of Deputy First Selectman

Motion: I move the Bolton Board of Selectmen nominate Bob Morra as Deputy First Selectman.

By: Eremita

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

B. Consider and Act on Budget Workshop Dates

Sawyer said the workshop dates are included in the packet. The department heads meet with the BOS with the Board of Finance (BOF) being invited to the meeting. The BOS then justifies the budget to the BOF.

C. Bolton Winterfest

Karen Cordero – The Land Trust would like to hold a WinterFest on February 26, 2022 from 1:00 p.m. to 4:00 p.m. at Bolton Heritage Farm. Events will include snowshoeing, x-country skiing, possibly sledding, and snowman building. If there is no snow a bonfire will be built. We have spoken to Bruce Dixon and town staff about this. We've asked about

electricity for urns of hot water and a speaker. It will be a fun afternoon to spend at the Farm. We have spoken to Arlene Fiano of the Heritage Farm Committee and they love the idea and approve of use of the farm. We will survey the site two weeks before the event for the conditions. The location does have a fire ring.

Rupert said wind direction could affect the bonfire and the Land Trust will make sure they have water on site to put the fire out. Cordero can bring in Gatorade jugs for this purpose.

Ms. Cordero said they may try to bring in snowshoe rentals. A release of liability form will be signed by guests.

Sawyer asked if the Land Trust has considered parking and port-a-potties. Cordero said parking will be along the side of the entrance with four rows of parking. Port-a-potties were not considered due to the short time frame. The Health Department might require it and it should be an accessible unit. Cordero will look into this matter; Sawyer suggested they might find a booster for this expense.

Morra thanked the Land Trust for taking the initiative with this giving residents something to do in the winter.

D. A/P Detail list

Motion: I move the Bolton Board of Selectmen approve the bills to be paid.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro, Sawyer

Against: None

Abstain: Teller

E. Discussion on Possible New Committees: Cemetery and Veterans

Cemetery:

Sawyer said there is a new contract for maintenance of the cemetery. The idea of a new committee is to have three to five people on the committee that are the eyes and ears to the town about the cemeteries.

Eremita likes the idea of having oversight of the cemeteries and the head of Parks or Public Works is more than capable to oversee the subcontractors working on the cemeteries. This falls under the Parks department in his opinion.

Sawyer said there is competent staff to provide oversight but they are already stretched thin. There have been thoughts of beautification, such as there is no closure at the end of the cemetery – a small stone wall on the backside would be attractive. There is the issue of replacement of the flagpole at Quarry Cemetery. This could be a temporary commission to allow members of the community to step forward and add pride and respect of the cemeteries; they have had a rough go of it for the past ten years.

Morra said temporary commissions in the past have been given a specific charge. They could be directed to look at the cemeteries and suggest what is needed. Those that visit cemeteries may have suggestions of what can be approved upon. The cemeteries are

properly funded. The commission's recommendations would be given to the BOS. Morra responded to Teller's question about who has been responsible for oversight saying that has been the BOS. Teller asked if there is not town staff responsible for periodic inspection or oversight of the contractors or if it is on an ad hoc basis? Morra said Buildings and Grounds have done some of the oversight and their job was to fix what may be broken and/or needed repair. Morra does not recall there ever being a charge given of examining the cemeteries and come back to the BOS for overall improvement suggestions.

Teller said the town took over private cemeteries so they took over the maintenance for the facility. The town should have someone designated to be responsible for a list of tasks and held accountable. The town has the ultimate obligation. Teller wants to be clear on what the town is doing before giving a commission a charge.

Sawyer said a broad charge can be given including asking for a report to the BOS on a quarterly basis. Eremita said when an issue arises a staff person can take care of a situation rather than a commission. Town staff should be making things happen on a timely basis with personnel and budget. Sawyer said the past history is that maintenance has been put out to bid and the town has sat back. Sawyer believes we have a competent staff but they are stretched thin right now. With community eyes on the hallowed grounds we should be respectful to our residents. Eremita said we hired private contractor and never gave John oversight of it. Therefore give him the oversight and see how it goes and hold the contractor to task and do what is necessary. Volunteers cannot direct staff to get things done. Sawyer respectfully disagrees that staff or BOS have a good track record in taking care of the cemeteries.

Morra said we all want the same goal. We could make a modification for this matter to be part of the Buildings and Grounds subcommittee with volunteers to meet with the BOS to make suggestions about the cemeteries.

Teller said hopefully there would be volunteers to be on such a committee and not get frustrated after making suggestions to the BOS for improvements. The town took the cemeteries over as a public facility and they should be dealt with as other public facilities. As a committee we would be asking interested members of the public to be involved in a committee that is just advisory to the BOS or the Parks department.

DePietro tends to agree with Eremita and Teller. No boss ever said we are not going to give you more work because you are already stretched thin.

Rupert said this happens to some degree when issues arise at a cemetery. John or his staff take care of it but no department has been tasked with the oversight. Building & Grounds makes sense.

Sawyer said in other towns they are in a different group. Sawyer asked Morra and Teller to convene a meeting and to bring forward ideas or walk the cemeteries as a subcommittee with people who have expressed interest in having respect of the cemeteries. Consensus was reached to move forward this way.

Veterans:

Eremita said veterans are putting flags on veterans' graves. They look out for themselves. The veterans have different concerns than the Parks department which needs to oversee the

maintenance.

Morra said there are veterans' issues that go beyond the cemeteries. Bolton has never had a group of veterans for current veterans and future veterans. Our veterans may be depleted but there are still people serving. Placing flags is one aspect of veterans affairs. This would be providing an agency to be made up of men and women who can understand the issues and what is important. Morra is in favor of creating such an organization. Eremita agreed this is a broader topic than the cemetery.

Teller asked if there is enough working space for a veteran's affairs or advisory committee? If we do have such a committee there should be some topics for them handle that are not duplicating staff services. Teller does not like to confuse what the town, state, or federal staff are doing and what the committee is doing.

Consensus was reached to have this committee be formed with membership of five people.

Motion: I move the Bolton Board of Selectmen create a Veteran's Committee of five members with a four-year term.

By: DePietro

Seconded: Morra

Discussion: Sawyer said she has a married history of being a veteran's wife. She was on the first state committee for veterans and it was successful. For the 300th history it was suggested to have small monuments on the green to recognize the other wars and have a small piece of road to be called Veterans' Way. Teller asked if creation of a commission has to be done by ordinance? Rupert said this might be temporary for 18 months with the ability to continue it after that or create it as permanent.

There was consensus to postpone this until the January meeting.

9. First Selectman's Report:

A. COVID-19

We are in the red category. There are five cases in the schools. There are no new deaths. Mr. Miller believes there will be no changes in the near term. Many of the hospitalizations are of people who have not been vaccinated.

B. Other

None

10. Administrative Officer's Report:

A. Monthly Report

- Closed out FEMA reimbursement for Isaias having received \$75k.
- Submitted for recurring grants
- Completed settlement for opioid settlement.
- Completed review with supervisors.
- UConn student is working on the Fair Housing Plan and has been engaged with the budgeting process.
- Contract was finalized with the cemetery.
- Finalized the lease for the farm with L. Pease.

- Holiday gathering for town staff is on 12-16 around noon at Georgina's.
- The first meeting of the Diversity Commission was held.

B. Other

None

11. Executive Session: Interim Administrative Officer Agreement

Motion: I move the Bolton Board of Selectmen enter Executive Session for the purpose of discussing the Interim Administrative Officer Agreement with Mr. Rupert in attendance.

By: Teller

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

The BOS entered Executive Session at 9:34 p.m.

12. Consider and Act on Interim Administrative Officer Agreement

13. Adjournment:

Motion: I move the Bolton Board of Selectmen adjourn at _____ p.m.

By:

Seconded:

Voting:

For: Morra, Eremita, DePietro

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.



Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043
TELEPHONE (860) 649-8066 FAX (860) 643-0021

BOARD OF SELECTMEN SPECIAL MEETING MINUTES TUESDAY, DECEMBER 21, 2021

The Board of Selectmen held a Special Meeting on Tuesday, December 21, 2021 in Bolton Town Hall and by zoom with First Selectman Pam Sawyer presiding. Also in attendance were selectmen: Bob Morra, Mike Eremita, Bob DePietro Jr. and Adam Teller; Interim Administrative Officer James Rupert and Assistant to the Administrative Officer Kathy McCavanagh.

1. Call to Order.

P. Sawyer called the meeting to order at 10:32 a.m.

2. Consider and Act on A/P Report.

Discussion: None

Motion: I move the Bolton Board of Selectmen approve the A/P report as presented.

By: B. Morra

Seconded: B. DePietro Jr.

Voting:

For: Morra, Eremita, Teller, DePietro Jr. and Sawyer.

Against: None

Abstain: None

3. Consider and Approve Draft Proclamation.

Discussion: None

Motion: I move the Bolton Board of Selectmen approve the presented proclamation for RST Brian Contenta as presented.

By: M. Eremita

Seconded: B. Morra

Voting:

For: Morra, Eremita, Teller, DePietro Jr. and Sawyer.

Against: None

Abstain: None

4. Adjournment.

P. Sawyer adjourned the meeting at 10:40 a.m.

Respectfully Submitted,

Kathy McCavanagh

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Town of Bolton Board/Commission Interest Form

Name: Paula Lynn

Address: 13 Lookout Landing Bolton, CT

Telephone Number: 8608362258

Alternate/Cell Number: 8608362258

paulalynn@sbcglobal.net

Political Affiliation: Democrat

Board/Commission: Heritage Farm Commission

Type of Member: Both

Statement: I have lived in Bolton 35 years. I brought my children to Rose's when it was a working farm, and now often enjoy the property as Heritage Farm for hiking, snow sports and yoga. I love the property. I want to give back to the Bolton community with my participation on this board.

Background Information: I recently retired with over 30 years of corporate experience as a business systems analyst. I also am certified to teach K-6 in the CT public school system, and have done so part-time evenings teaching ESL and GED classes. Additionally, I have held various volunteer positions with The Bolton PTA, The Bolton Women's Club and Bolton Co-op Nursery School (since closed), and Sadie Mae Foundation which is a dog rescue organization. I have a B.A. degree in Communication Studies. I believe the interpersonal and organizational skills acquired with my experience can be an asset to the board. My husband and I raised two children in Bolton, and I have a vested interest in Bolton's preservation.

Additional Info:

Signature: Paula S. Lynn

Town of Bolton Board/Commission Interest Form

Name: Milton E Ives

Address: 101 South Road

Telephone Number: 8603771638

Alternate/Cell Number:

miltonives90@outlook.com

Political Affiliation: Republican

Board/Commission: Diversity & Inclusion

Type of Member: Both

Statement: I believe that diverse input on any issue or project is a key element to full success

Background Information: I work in manufacturing, work with many people, and believe in active inclusion

Additional Info: I am a volunteer advisor for the Workforce and Organizational Research Center

Signature: Milton Ives

TAX COLLECTOR
11.30.21

	ADOPTED	COLLECTIONS YTD	REFUNDS	RETURNED PAYMENTS	TRANFERS	NET COLLECTION 11.30.21	PERCENTAGE COLLECTED FY 22 BUDGET
CURRENT YR LEVY	\$ 15,678,283.00	\$ 15,660,700.93	\$ (43,337.15)	\$ (17,033.17)	\$ 2,336.19	\$ 15,602,666.80	99.52%
MOTOR VEHICLE	\$ 1,694,841.00	\$ 1,566,029.82	\$ (3,689.32)	\$ (5,366.36)	\$ 507.15	\$ 1,557,481.29	91.90%
SUPP. MV LEVY	\$ 175,000.00	-	\$ -	\$ -	\$ -	\$ -	0.00%
SUB TOTAL	\$ 17,548,124.00	\$ 17,226,730.75	\$ (47,026.47)	\$ (22,399.53)	\$ 2,843.34	\$ 17,160,148.09	97.79%
PRIOR YEARS	\$ 75,000.00	\$ 42,629.85	\$ (223.47)		\$ (2,843.34)	\$ 39,563.04	52.75%
INTEREST & FEES	\$ 50,000.00	\$ 30,683.25	\$ -	\$ (76.89)		\$ 30,606.36	61.21%
		\$					
TOTAL	\$ 17,673,124.00	\$ 17,300,043.85	\$ (47,249.94)	\$ (22,476.42)	\$ -	\$ 17,230,317.49	97.49%

PREVIOUS YEAR CURRENT YR LEVY COLLECTED

7.31.2021	8.31.2021	9.30.2021	10.31.2021	11.30.2021	12.31.2021
19.07%	90.94%	98.67%	99.09%	99.52%	
1.31.2022	2.28.2022	3.30.2022	4.30.2022	5.31.2022	6.30.2022
7.31.2020	8.31.2020	9.30.2020	10.31.2020	11.30.2020	12.31.2020
74.79%	82.27%	97.69%	100.02%	100.17%	100.32%
1.31.2021	2.28.2021	3.30.2021	4.30.2021	5.31.2021	6.30.2021
100.37%	100.43%	100.49%	100.67%	100.03%	100.33%

55

FY2022 December 31, 2021	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expended	FY21	FY20	FY19
Administration	\$ 721,079.00	\$ 721,079.00	\$ 249,136.55	\$ 471,942.45	\$ 6,632.56	\$ 465,309.89	35.47%	39.14%	45.95%	49.88%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 307.50	\$ 1,892.50	\$ -	\$ 1,892.50	13.98%	12.73%	13.18%	13.18%
Financial Administration	\$ 236,040.00	\$ 236,040.00	\$ 108,527.68	\$ 127,512.32	\$ -	\$ 127,512.32	45.98%	46.19%	45.23%	46.56%
Auditing	\$ 26,500.00	\$ 26,500.00	\$ -	\$ 26,500.00	\$ -	\$ 26,500.00	0.00%	18.87%	0.00%	0.00%
Assessor	\$ 83,246.00	\$ 83,246.00	\$ 33,440.09	\$ 49,805.91	\$ 387.29	\$ 49,418.62	40.64%	46.74%	47.28%	46.45%
Tax Collector	\$ 87,680.00	\$ 87,680.00	\$ 41,515.15	\$ 46,164.85	\$ 416.89	\$ 45,747.96	47.82%	45.34%	44.34%	48.73%
Fringe Benefits	\$ 895,821.00	\$ 895,821.00	\$ 412,564.32	\$ 483,256.68	\$ -	\$ 483,256.68	46.05%	43.29%	45.85%	47.88%
Town Clerk	\$ 136,058.00	\$ 136,058.00	\$ 63,914.60	\$ 72,143.40	\$ 4,943.28	\$ 67,200.12	50.61%	50.30%	50.68%	52.44%
Land Use	\$ 309,845.00	\$ 309,845.00	\$ 117,428.89	\$ 192,416.11	\$ 10,712.56	\$ 181,703.55	41.36%	53.78%	50.93%	47.74%
Planning & Zoning	\$ 4,940.00	\$ 4,940.00	\$ 714.51	\$ 4,225.49	\$ -	\$ 4,225.49	14.46%	6.46%	6.65%	9.78%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ 34.44	\$ 1,605.56	\$ -	\$ 1,605.56	2.10%	3.96%	19.56%	4.51%
Property Insurance	\$ 143,900.00	\$ 143,900.00	\$ 73,484.62	\$ 70,415.38	\$ -	\$ 70,415.38	51.07%	60.59%	55.01%	64.80%
Probate	\$ 5,960.00	\$ 5,960.00	\$ 5,673.00	\$ 287.00	\$ -	\$ 287.00	95.18%	0.00%	100.00%	96.67%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 508.52	\$ 1,726.48	\$ -	\$ 1,726.48	22.75%	10.96%	24.91%	18.75%
Economic Development	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%	29.50%	36.50%	34.25%
Elections	\$ 44,383.00	\$ 44,383.00	\$ 21,254.41	\$ 23,128.59	\$ -	\$ 23,128.59	47.89%	59.02%	25.54%	43.27%
Parks/Town Building Ops	\$ 813,493.00	\$ 813,493.00	\$ 312,667.44	\$ 500,825.56	\$ 19,391.22	\$ 481,434.34	40.82%	39.72%	41.62%	39.64%
Police	\$ 391,050.00	\$ 391,050.00	\$ 6,925.14	\$ 384,124.86	\$ -	\$ 384,124.86	1.77%	0.02%	0.75%	0.00%
Fire Commission	\$ 223,538.00	\$ 223,538.00	\$ 81,791.02	\$ 141,746.98	\$ 46,649.26	\$ 95,097.72	57.46%	49.71%	68.40%	60.77%
Animal Control	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%	100.00%	85.71%	85.71%
Fire Marshal	\$ 33,000.00	\$ 33,000.00	\$ 9,205.02	\$ 23,794.98	\$ -	\$ 23,794.98	27.89%	20.00%	8.50%	10.43%
Emergency Management	\$ 19,693.00	\$ 19,693.00	\$ 7,902.11	\$ 11,790.89	\$ -	\$ 11,790.89	40.13%	44.10%	0.00%	0.00%
Highways and Streets	\$ 1,039,838.00	\$ 1,039,838.00	\$ 320,727.68	\$ 719,110.32	\$ 85,977.44	\$ 633,132.88	39.11%	47.74%	55.33%	47.86%
Public Building Commission	\$ 1,100.00	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	0.00%	0.00%	0.00%	0.00%
Public Health Admin	\$ 30,900.00	\$ 30,900.00	\$ 14,783.38	\$ 16,116.62	\$ -	\$ 16,116.62	47.84%	46.27%	42.37%	41.41%
Seniors/ Social Services	\$ 180,421.00	\$ 180,421.00	\$ 76,780.91	\$ 103,640.09	\$ 6,560.00	\$ 97,080.09	46.19%	37.55%	49.84%	49.40%
Library	\$ 292,454.00	\$ 292,454.00	\$ 149,771.81	\$ 142,682.19	\$ 8,745.10	\$ 133,937.09	54.20%	50.95%	53.72%	56.17%
Conservation	\$ 1,805.00	\$ 1,805.00	\$ 643.75	\$ 1,161.25	\$ -	\$ 1,161.25	35.66%	40.00%	46.77%	47.05%
Waste Collection	\$ 522,604.00	\$ 522,604.00	\$ 250,580.67	\$ 272,023.33	\$ -	\$ 272,023.33	47.95%	48.55%	43.87%	45.16%
Totals	\$ 6,256,423.00	\$ 6,256,423.00	\$ 2,360,283.21	\$ 3,896,139.79	\$ 190,415.60	\$ 3,705,724.19	40.77%	37.41%	44.38%	48.27%

5B

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

5C


BUDGET: Senior/Social Services

Transfer \$ 500 from category Senior Supplies to category Other Professional Services
(within budget) from # 1005-044-4427-000000-56010-00000
to # 1005-044-4427-000000-53400-00000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from # _____ - _____ - _____ - 000000 - _____ - 00000
to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: Covering the cost of program fees that should not be classified as supplies. Pertains to Senior Center programs or joint programs with Library and Recreation.

 Signature
Director Title
12/23/21 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALLEN PATNODE DBA PATNODE ELECTRIC						
Check Group:						
BREAKER REPLACEMENT AT TOWN GARAGE - REWIRING BREAKER		1	220876	13601 12/19/2021	1005.041.4199.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$200.00
Check #: 11367						
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00
ANTHEM BLUE CROSS						
Check Group:						
RETIREE MEDICAL JAN 2021		1	0	1263856G 12/7/2021	1005.000.0000.000000.20770.00000 Insurance Clearing Liability	\$22.02
Check #: 11368						
PO/InvoiceTotal:						\$22.02
Vendor Total:						\$22.02
APTUITIV, INC						
Check Group:						
WEBSITE UPKEEP - MAINTENANCE, HOSTING FEES, ETC.		1	0	b-36815 12/13/2021	1005.041.4107.000000.53520.00000 Other Tech. Services - Admin.	\$333.00
Check #: 11369						
PO/InvoiceTotal:						\$333.00
Vendor Total:						\$333.00
BACHER CORP. OF CONN. T2390						
Check Group:						
KING POST PIN & BUSHINGS FOR BOOM MOWER		1	220846	28699 12/13/2021	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$684.60
Check #: 11370						
PO/InvoiceTotal:						\$684.60
Vendor Total:						\$684.60
BAKER & TAYLOR B13638						

Printed: 12/28/2021

12:39:39 PM

Report: rptAPVoucherDetail

2021.4.07

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Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
30 BOOKS AND AUDIO/VISUAL MATERIALS		1	220358	5017392905 12/9/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$434.47
11 BOOKS AND AUDIO/VISUAL MATERIALS		1	220358	5017418000 12/7/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$180.10
23 BOOKS AND AUDIO/VISUAL MATERIALS		1	220358	5017431938 12/10/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$294.38
Check #: 11371						
PO/InvoiceTotal:						\$908.95
Vendor Total:						\$908.95
BOLTON LAKES REGIONAL WPCA						
Check Group:						
FINANCIAL ASSISTANCE - SEWER BILL PRINCIPAL PAYMENT		1	220880	2020-05-0000114 HOAR 12/17/2021	2860.000.0000.000000.25200.00000 Other Liability - Resident Assist. Fund	\$469.68
FINANCIAL ASSISTANCE - SEWER BILL PRINCIPAL PAYMENT		1	220880	2021-05-0000114 HOAR 12/17/2021	2860.000.0000.000000.25200.00000 Other Liability - Resident Assist. Fund	\$469.68
Check #: 11372						
PO/InvoiceTotal:						\$939.36
Vendor Total:						\$939.36
BROWN & BROWN OF CT, INC						
Check Group:						
INSURANCE CONSULTING FEE - JULY 2021		1	0	7438745 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83
INSURANCE CONSULTING FEE - AUG 2021		1	0	7438746 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83
INSURANCE CONSULTING FEE - SEPT 2021		1	0	7438747 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83
INSURANCE CONSULTING FEE - OCT 2021		1	0	7438748 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INSURANCE CONSULTING FEE - NOV 2021		1	0	7438749 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83
INSURANCE CONSULTING FEE - DEC 2021		1	0	7438750 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83
INSURANCE CONSULTING FEE - JAN 2021		1	0	7438751 12/21/2021	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$769.83
Check #: 11373						
PO/InvoiceTotal:						\$5,388.81
Vendor Total:						\$5,388.81
COMCAST.						
Check Group:						
INTERNET 12/30/21-1/29/22 #5775 HERRICK PARK		1	0	#5775 12/30-1/29/22 12/23/2021	1005.041.4199.000000.55300.00000 Communication - Town Build. Oper.	\$110.35
Check #: 11374						
PO/InvoiceTotal:						\$110.35
Vendor Total:						\$110.35
COTT SYSTEMS INC.	T1079					
Check Group:						
MONTHLY HOSTED SOLUTION - JAN 2022		1	220323	144357 1/1/2022	1005.041.4147.000000.53520.00000 Other Contracts - Town Clerk	\$650.00
Check #: 11375						
PO/InvoiceTotal:						\$650.00
Vendor Total:						\$650.00
Cummins Sales and Service	T1480					
Check Group:						
MAINTENANCE ON HIGHWAY GENERATOR		1	220780	G4-65702 12/17/2021	1005.041.4199.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$584.06
Check #: 11376						
PO/InvoiceTotal:						\$584.06

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$584.06
DEMCO INC						
Check Group:						
SUPPLIES - 2-RING ALBUMS & SCOTCH BOOK TAPE		1 0		7047264 11/29/2021	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$172.78
Check #: 11377						
PO/InvoiceTotal:						\$172.78
Vendor Total:						\$172.78
EAST RIVER ENERGY						
Check Group:						
GAS - 1,090.90 GAL @ \$1.727738 PER GAL		1 0		330260 TWN 12/8/2021	1005.043.4303.000000.56260.00000 Diesel & Gasoline - H.W.	\$1,884.79
Check #: 11378						
PO/InvoiceTotal:						\$1,884.79
Vendor Total:						\$1,884.79
EBERL IRON WORKS INC	T35235					
Check Group:						
12 BARRICADE LEGS PLUS SHIPPING		1 220781		307408 12/8/2021	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$944.88
Check #: 11379						
PO/InvoiceTotal:						\$944.88
Vendor Total:						\$944.88
EVERSOURCE.						
Check Group:						
Electricity 11/12-12/14/21 #5034 HIGH RIDGE FARM		1 0		#5034 11/12-12/14/21 12/14/2021	1005.041.4199.000000.56220.00000 Electricity- Town Build. Oper.	\$13.38
Check #: 11380						
PO/InvoiceTotal:						\$13.38
Vendor Total:						\$13.38

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FLUID DYNAMICS LLC						
Check Group:						
HYDRAULIC CAPS & PLUGS		1 0		946303-001 12/13/2021	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$10.11
Check #: 11381						
PO/InvoiceTotal:						\$10.11
Vendor Total:						\$10.11
FRONTIER.						
Check Group:						
TOWN TELEPHONE #1243 NRMC 12/17/21-1/16/22		1 0		#1243 12/17-1/16/22 12/17/2021	1005.041.4199.000000.55300.00000 Communication - Town Build. Oper.	\$300.97
HP TELEPHONE #6926 12/7-1/6/21		1 0		#6926 12/7-1/6/21 12/7/2021	1005.041.4199.000000.55300.00000 Communication - Town Build. Oper.	\$178.25
Check #: 11382						
PO/InvoiceTotal:						\$479.22
Vendor Total:						\$479.22
GEORGINA'S RESTAURANT AND BANQUETS B8419						
Check Group:						
ROV AUDIT FOOD		1 0		ORDER #48258 12/1/2021	1005.041.4107.000000.56300.00000 Other Supplies - Admin.	\$60.50
ROV AUDIT FOOD		1 0		ORDER #48396 12/2/2021	1005.041.4107.000000.56300.00000 Other Supplies - Admin.	\$26.00
Check #: 11383						
PO/InvoiceTotal:						\$86.50
Vendor Total:						\$86.50
GRAINGER B3131						
Check Group:						
PADLOCKS		1 0		9141583287 12/6/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper.	\$131.60

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MOUSE TRAPS		1	0	9151862795 12/15/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper.	\$15.18
					Check #: 11384	
					PO/InvoiceTotal:	\$146.78
					Vendor Total:	\$146.78
H. F. LENZ COMPANY						
Check Group:						
BOLTON CENTER SCHOOL HVAC STUDY		1	220879	37328 11/18/2021	2960.049.4952.000000.25728.00000 Other Liabilities - BOE HVAC	\$9,000.00
					Check #: 11385	
					PO/InvoiceTotal:	\$9,000.00
					Vendor Total:	\$9,000.00
HARTFORD COURANT MEDIA GROUP						
Check Group:						
LEGAL NOTICE FOR NOVEMBER MUNICIPAL ELECTION		1	220889	44202892222 10/31/2021	1005.041.4147.000000.55400.00000 Advertising - Town Clerk	\$418.28
					Check #: 11386	
					PO/InvoiceTotal:	\$418.28
					Vendor Total:	\$418.28
HOOPLA						
Check Group:						
November 2021 Downloads		1	220872	501354356 11/30/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$367.89
					Check #: 11387	
					PO/InvoiceTotal:	\$367.89
					Vendor Total:	\$367.89
JOSEPH WHITE	T7183					
Check Group:						

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PAYMENT TOWARDS SAFETY SHOES FY22		1 0		FY22 SAFETY SHOES 12/17/2021	1005.043.4303.000000.56930.00000 Uniforms & Supplies - H.W. Check #: 11388	\$200.00
PO/InvoiceTotal:						\$200.00
Vendor Total:						\$200.00
L.F. POWERS CO., INC.						
Check Group:						
5 GAL MOBIL GEAR OIL		1 220866		I553225-IN 12/15/2021	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W. Check #: 11389	\$373.38
PO/InvoiceTotal:						\$373.38
Vendor Total:						\$373.38
LINDSEY HOTTIN						
Check Group:						
ZOOM CLASS PRESENTER - WREATH-MAKING 12/2/21		1 0		1126 12/2/2021	1005.045.4501.000000.53400.00000 Other Professional Services - Librar. Check #: 11390	\$75.00
PO/InvoiceTotal:						\$75.00
Vendor Total:						\$75.00
LOWES BUSINESS ACCOUNT	T1158					
Check Group:						
CORNER CUSHIONS FOR SHELVES AT THE LIBRARY		1 0		27638 11/18/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper. Check #: 11391	\$17.06
PO/InvoiceTotal:						\$17.06
Check Group:						
CHRISTMAS LIGHTS FOR GAZEBO		1 220822		28202 12/1/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper. Check #: 11391	\$295.17

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$295.17
						Vendor Total: \$312.23
MCKESSON MEDICAL-SURGICAL						
Check Group:						
FINANCE CHARGE - PAST DUE INVOICES		1	220344	11985768 11/30/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$11.12
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30482458 9/24/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$114.84
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30482901 9/24/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$225.81
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30482903 9/24/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$95.00
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30483551 9/24/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$5.70
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30484353 9/24/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$60.48
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30485666 9/24/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$5.60
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	30774233 9/30/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$244.52
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	31003132 10/6/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm.	\$57.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1233

01/05/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MEDICAL RESTOCKING SUPPLIES - BANDAGES, O2 APPARATUS, SPLINTS, SUCTION APPARATUS SUPPLIES		1	220344	31315782 10/13/2021	1005.042.4203.000000.56900.00000 Medical Supplies - Fire Comm. Check #: 11392	\$188.79
						PO/InvoiceTotal: \$1,008.86
						Vendor Total: \$1,008.86
MIDWEST TAPE	T29773					
Check Group:						
5 AUDIO/VISUAL MATERIALS		1	220359	501367156 12/3/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$119.70
6 AUDIO/VISUAL MATERIALS		1	220359	501408307 12/13/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$141.69
7 AUDIO/VISUAL MATERIALS		1	220359	501443660 12/20/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$90.68
						Check #: 11393
						PO/InvoiceTotal: \$352.07
						Vendor Total: \$352.07
NAPA AUTO PARTS						
Check Group:						
SUPPLIES - OIL & WIPER BLADES		1	220281	0693-234124 12/16/2021	1005.041.4199.000000.56100.00000 Rep. & Maint. Supplies - Town Build. Oper.	\$297.14
						Check #: 11394
						PO/InvoiceTotal: \$297.14
						Vendor Total: \$297.14
NFPA						
Check Group:						
ANNUAL MEMBERSHIP RENEWAL - J RUPERT		1	0	8088830X ID #2768351 12/2/2021	1005.042.4219.000000.58100.00000 Dues & Fees - Fire Marshal	\$175.00
						Check #: 11395

Town of Bolton

Voucher Detail Listing

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01/05/2022

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$175.00
						Vendor Total: \$175.00
PAUL JACKSON CO.	T2185					
Check Group:						
TRAFFIC VESTS W/SILK SCREEN		10	220692	6372 12/7/2021	1005.042.4203.000000.56930.00000 Uniforms & Supplies - Fire Comm.	\$400.00
						Check #: 11396
						PO/InvoiceTotal: \$400.00
						Vendor Total: \$400.00
QUALITY NAME PLATE						
Check Group:						
NAME PLATES		1 0		192141 12/6/2021	1005.041.4107.000000.56120.00000 Office Oper. Supplies - Admin.	\$20.00
						Check #: 11397
						PO/InvoiceTotal: \$20.00
						Vendor Total: \$20.00
ROBERT G SCOTT						
Check Group:						
8 YOUTUBE PRESENTATIONS - WINTER RECIPES		1 0		4536 12/7/2021	1005.045.4501.000000.53400.00000 Other Professional Services - Librar.	\$79.00
						Check #: 11398
						PO/InvoiceTotal: \$79.00
						Vendor Total: \$79.00
SITEONE LANDSCAPE SUPPLY						
Check Group:						
ICE MELT		1	220823	115280167-001 12/16/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper.	\$620.98
						Check #: 11399
						PO/InvoiceTotal: \$620.98

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
STEPHEN HOPKINS, CPA, PC						
Check Group:						
Auditing Services - PARTIAL PYMT						
	T19088	1 0		BOLTON 04-21 12/20/2021	1005.041.4123.000000.53410.00000 Auditing Services	\$5,000.00
Check #: 11400						
Vendor Total:						\$620.98
PO/InvoiceTotal:						\$5,000.00
Vendor Total:						\$5,000.00
THE BOSTON GLOBE						
Check Group:						
SUBSCRIPTION THROUGH 1/29/22						
		1 0		RENEW THRU 1/29/22 12/20/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$17.20
PAPER INVOICE PROCESSING FEE						
		1 0		RENEW THRU 1/29/22 12/20/2021	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$1.50
Check #: 11401						
PO/InvoiceTotal:						\$18.70
Vendor Total:						\$18.70
TREASURER - STATE OF CONN						
Check Group:						
COMMUNITY INVESTMENT						
		1 0		NOV 2021 12/3/2021	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	\$1,728.00
NOMINEE AS GRANTOR/GRANTEE						
		1 0		NOV 2021 12/3/2021	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	\$2,090.00
NOMINEE AS GRANTOR (ASSIGNOR/RELEASOR)						
		1 0		NOV 2021 12/3/2021	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	\$1,651.00
Check #: 11402						
PO/InvoiceTotal:						\$5,469.00
Vendor Total:						\$5,469.00
TREASURER, STATE OF CONNECTICUT.						

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
HISTORIC DOC PRESERVATION - NOV 2021		1 0		NOV 2021 12/3/2021	1005.000.0000.000000.20790.00000 Hist Doc Preservation Exchange Account	\$384.00
Check #: 11403						
PO/InvoiceTotal:						\$384.00
Vendor Total:						\$384.00
TYLER TECHNOLOGIES	T40848					
Check Group:						
WEB PORTAL TRAINING		1	220877	025-360140 12/8/2021	1005.041.4107.000000.53300.00000 Professional/Tech Services - Admin.	\$520.00
Check #: 11404						
PO/InvoiceTotal:						\$520.00
Vendor Total:						\$520.00
VERIZON WIRELESS						
Check Group:						
FIRE DEPT PHONE 12/7-1/6/21		1 0		9894418889 12/7/2021	1005.042.4203.000000.55300.00000 Communications - Fire Comm.	\$175.86
Check #: 11405						
PO/InvoiceTotal:						\$175.86
Vendor Total:						\$175.86
VILLAGE SPRING DISTRIBUTOR LLC	T1169					
Check Group:						
WATER DELIVERY		1 0		154751 - TWN HALL 12/23/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper.	\$21.80
WATER DELIVERY		1 0		154752 - LIBRARY 12/23/2021	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$15.90
WATER DELIVERY		1 0		154754 - TWN GARAGE 12/23/2021	1005.043.4303.000000.56010.00000 Supplies - H. W.	\$6.95

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WATER DELIVERY		1 0		154756 - FINANCE 12/23/2021	1005.041.4199.000000.56010.00000 Supplies - Town Build. Oper. Check #: 11406	\$11.90
						PO/InvoiceTotal: \$56.55
						Vendor Total: \$56.55
W B MASON, CO INC	B3049					
Check Group:						
CORRECTION TAPE 10-PACK		1 0		225791440 12/9/2021	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$16.49
EXTENSION CABLE		1 0		225948457 12/15/2021	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr. Check #: 11407	\$6.99
						PO/InvoiceTotal: \$23.48
						Vendor Total: \$23.48
WILDERNESS GRAPHICS, INC.						
Check Group:						
INTERPRETIVE HERITAGE FARM SIGNAGE AS PER PROPOSAL		1	220575	1506 - PROJ #21.0014 12/20/2021	2822.045.4511.000000.56010.00000 Supplies/W3R Task Agreement Check #: 11408	\$4,866.93
						PO/InvoiceTotal: \$4,866.93
						Vendor Total: \$4,866.93
						Grand Total: \$43,773.94

End of Report

7B



Hartford Marathon Foundation
41 Sequin Drive, Glastonbury, CT 06033
P: 860-652-8866 | F: 860-652-8145
www.hartfordmarathon.com

December 15, 2021

Bolton Board of Selectmen
222 Bolton Center Road
Bolton, CT 06043

Request To Use Town For Athletic Event – RiMaConn Relay – Saturday, August 27th, 2022

Dear Board of Selectmen,

The Hartford Marathon Foundation (HMF) requests permission to traverse the **Town of Bolton** for the third running of the **RiMaConn Relay**, presented by Webster Bank on **Saturday, August 27th, 2022**. The event is an 18 stage relay run that will start in Lincoln, RI and finish in Hartford, CT. The 95-mile journey will traverse 20 towns and 3 states. Teams of 6 members will begin between 4 am and 9 am (depending on their projected pace) and exchanging the “baton” roughly every 5 miles to their teammates. Runners will be instructed to obey all local traffic laws as they make their way along the route. Roads are not requested to be closed to vehicle traffic, however police coordination is requested as deemed necessary to allow for safe passage of runners in key areas. The event concept was developed by HMF and East Coast Greenway advocates as a way to showcase the extensive multi-use trail network’s accomplishments and accessibility through Rhode Island, Massachusetts, and Connecticut. We project that our impact to the town will be between **2:45 PM and 7:00 PM**, and will include the utilization of the following:

- City streets (at trail crossings)
- East Coast Greenway (Hop River Trail / Charter Oak Greenway)
- DOT Commuter Lot, Route 44 (exchange zone)

Thank you for considering this request. If you have any questions, please contact me.

Sincerely,

Bucky Gumbrewicz
Operations Manager
Hartford Marathon Foundation

Attachment(s): RiMaConn Relay - Leg 15 & 16

Bolton Event Approval: Yes _____ | No _____ | Need Further Information _____

Signature: _____ Title: _____ Date: _____

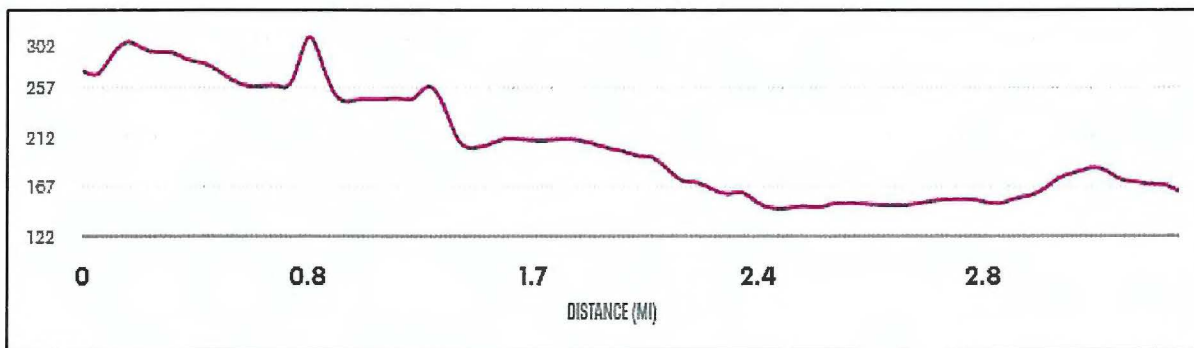
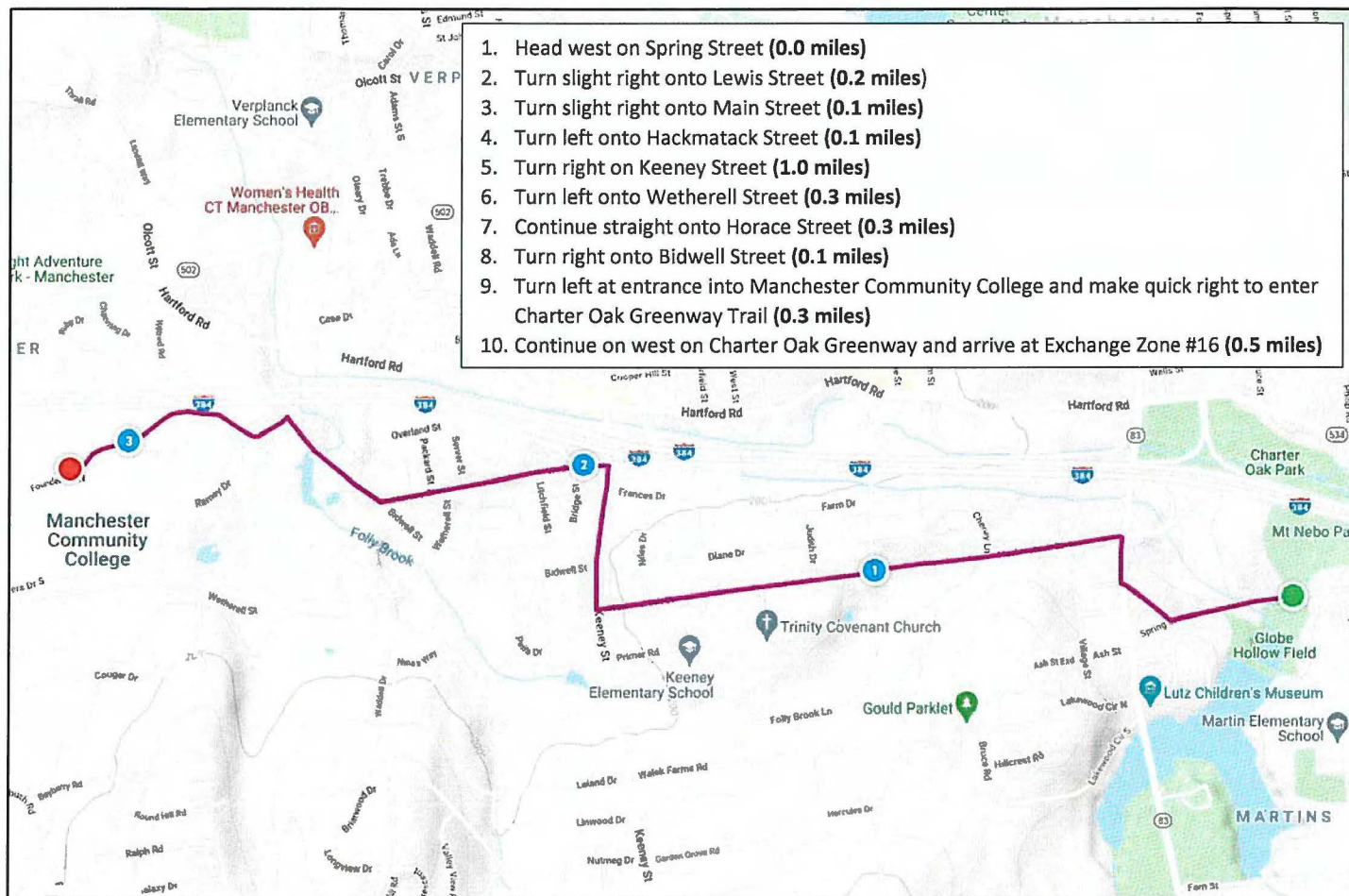
Printed Name: _____

Running Details

Start: Mt. Nebo Park, Spring Street, Manchester, CT

Finish: MCC Solar Field, Founders Drive N, Manchester, CT

DISTANCE	START ELEVATION	MAX ELEVATION	ELEVATION GAIN	DIFFICULTY	TERRAIN
2.8 MILES	272 FEET	302 FEET	81 FT	EASY	ROAD/PAVED TRAIL



Safety Notes:

Stay on sidewalk / bikeway / trail where applicable

Use caution crossing streets

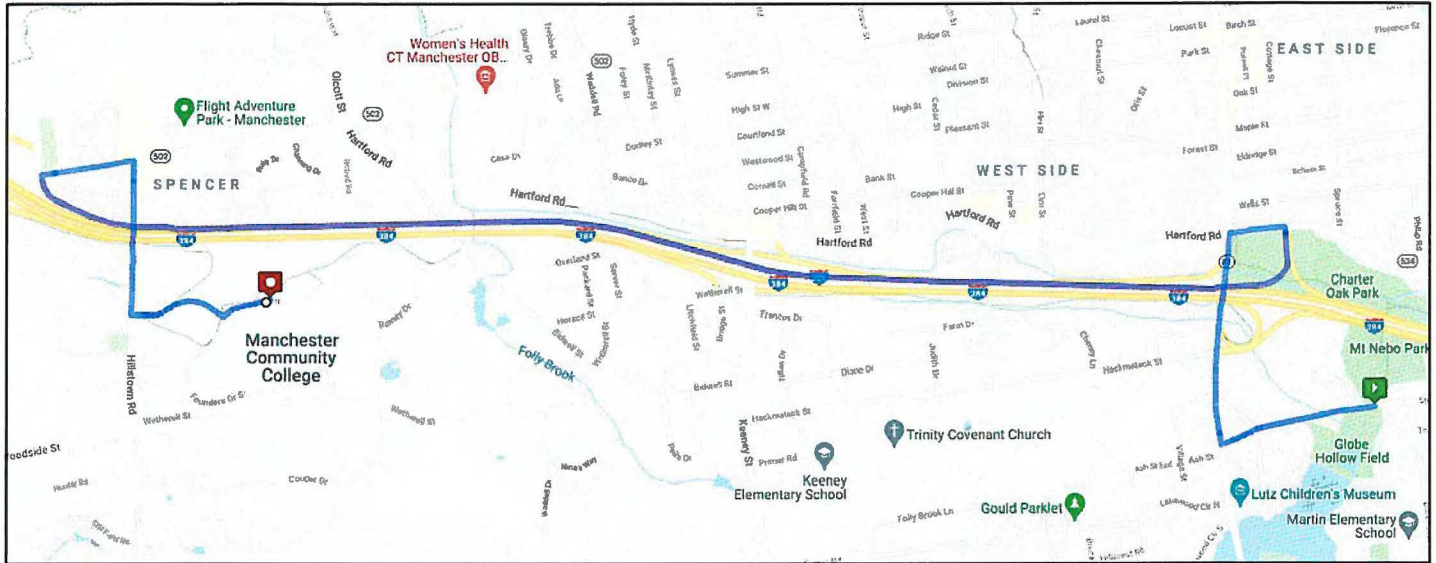
Follow directional signs

Driving Details

Driving Directions to Exchange Zone #16 Parking: Manchester Community College, parking area adjacent to Solar Field, Founders Dr. North, Manchester, CT 06040

Driving Distance: 4.9 miles

Estimated Drive Time: 8 minutes



1. Exit park, turn right on Spring Street – CAUTION RUNNERS MAY BE ON ROAD
2. Turn right onto Main Street (CT-83) – CAUTION RUNNERS MAY BE ON ROAD
3. Turn right onto Charter Oak Street (State Hwy 534)
4. Turn right/take ramp for I-384 W towards Hartford
5. Merge onto I-384 W
6. Take Exit 1 for Spencer Street towards Silver Lane
7. At the end of the ramp, turn right on Spencer Street
8. Turn right on Hillstown Road
9. Turn left on Great Path
10. Turn left on Founders Drive North
11. Destination and parking lot will be on your left

1/3/22

January Highlights

From Interim Town Administrative Officer

- Staff Holiday gathering, got positive feedback from staff
- Moving forward with HGAC and purchase of fire truck
- Moving forward with purchase of brush truck and components
- Inspected Service 134 with Selectman Morra and Town Mechanic
- Working on budget
- COVID commodities pick up and distribution
- Meeting with CONN OSHA
- Meeting with Willi Waste to meet new owners and begin discussions regarding next contract
- Final Charter distributed
- Completed salary survey
- Began Temp Building Committee
- Quote for welcome signs
- Lease agreements with Paggioli and Pesce
- Info to residents regarding bulk and scrap metal pickup
- Initial meeting regarding RT 6 safety as well as 6 and 44
- Working on LOTCIP grant application

Respectfully submitted,

James Rupert
Interim Town Administrative Officer