



Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043
TELEPHONE (860) 649-8066 FAX (860) 643-0021

**BOARD OF SELECTMEN
TUESDAY, MARCH 1, 2022
REGULAR MEETING AGENDA
Call-In Number: 1-929-205-6099
Meeting ID: 898 4436 3708**

1. Call to Order.
2. Public Comment.
3. Approval of Minutes.
 - A. February 1, 2022 – Regular Meeting
4. Appointments and Resignations.
 - A. J. Ortega – Resignation – Diversity Commission.
 - B. E. Luntta – Temporary Building Commission - Alternate.
 - C. L. McDonald – Resignation.
5. Reports & Updates.
 - A. A. Gordon – Diversity Commission Survey Update.
 - B. Properties and Facilities Report.
 - C. FY 21 Budget Report.
 - D. Budget Transfers
6. Ongoing Business:
 - A. S. Crane – Recommendation for Permanent Status as Recreation Director.
 - B. Discussion about Additional Budget Workshops and Possible Dates.
 - C. OSHA Citation Update.
 - D. Other.
7. New Business.
 - A. A/P Detail List.
 - B. Information on An Act Reforming Motor Vehicle Assessment.
 - C. Consider and Act on Tax Sale.
 - D. Consider and Act on Purchase of Tires and Rims for FD Brush Truck.
8. First Selectman's Report:
 - A. Discussion on Approval for a Plaque for H. DePold
 - B. COVID-19.
 - C. Go Out to Bid for Bond Council Other.
 - D. Temporary Trooper Kristin Coit.
9. Administrative Officer's Report:
 - A. Monthly Report.
 - B. Other.
10. Executive Session: Discussion of Separation Agreement for Highway Supervisor.
11. Adjournment.

To access the meeting audio in real time, please call 1-929-205-6099 and enter the Meeting ID: 898 4436 3708. Preference for public commenting will be given to pre-registrants. To pre-register for public comment please contact the Media Coordinator at media@boltonct.org or 1-860-649-8066 x6112 and leave your name, number, and address. Audio recordings of each meeting are posted to the Town's website within seven days following the live event.

**TOWN OF BOLTON
BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, FEBRUARY 1, 2022, 7:00 P.M. VIRTUAL
MINUTES**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman	Robert DePietro	X	
Selectman	Mike Eremita	X	
Selectman Deputy First Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	
Members of the Public			

Also present: Nick Lavigne

1. Call to Order:

By: Sawyer

Time: 7:00 p.m.

Place: Virtual

2. Public Comment:

No one was present to speak.

3. Approval of Minutes:

A. January 4, 2022 – Public Hearing and Regular Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the January 4, 2022, Public Hearing and Regular Meeting as corrected.

With correction:

- Page 2, Public Comment – change “Karl Price” to “Carl Preuss”.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

B. January 11, 2022 – Budget Workshop #1

Motion: I move the Bolton Board of Selectmen accept the minutes of the January 11, 2022, Budget Workshop #1.

By: DePietro

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

C. January 13, 2022 – Budget Workshop #2

Motion: I move the Bolton Board of Selectmen accept the minutes of the January 13, 2022, Budget Workshop #2.

By: DePietro

Seconded: Eremita

Voting:

For: Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: Morra

4. Appointments

A. Temporary Public Building Commission

Sawyer: Eric Lunta was asked if he would be interested in serving on this commission as it is short of people. He agreed but the interest form has not been submitted. Sherry Philopena is being suggested as a full member from an alternate position.

Motion: I move the Bolton Board of Selectmen appoint Sherry Philopena as a full member of the Temporary Public Building Commission.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

B. Branding and Placemaking Focus Group

Sawyer: An interest form was received from Kevin Drake who grew up in town. He lives on Birth Mountain Extension.

Motion: I move the Bolton Board of Selectmen appoint Kevin Drake to the Branding and Placemaking Focus Group.

By: Eremita

Seconded: Teller

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

5. Reports & Updates:

A. Properties and Facilities Report

Rupert: At a recent meeting the cemeteries were discussed about some improvements that are being worked on. Grant funding is being accepted to install a flag pole at Quarryville Cemetery.

Morra: A section of the North Cemetery driveway has deteriorated due to a row of pine trees on an abutting property. The trees have been taken down and the stumps are to be removed in the spring. The gravel portion of the driveway will be repaved. We also talked about a gate entryway into the lower part of the cemetery at the Center; we are waiting to hear back from Tom Manning to get permission.

Sawyer: Asked Rupert to ask about possibly having identifying signs installed on the cemetery properties.

B. FY 21 Budget Report

Rupert: The budget is on track with spending in the 50% - 60% range. At 98.27% on the Tax Collector's report we are in good shape. Eremita: We never shoot for 100%, rather 98%.

C. Budget Transfers

Sawyer: Outlined the requested budget transfer represented below:

BUDGET: Economic Development

Transfer \$ 80 from category Office Op Exp to category DUES + FEES
 (within budget) from # 1005-041-4123-000000 to # 1005-041-4123-000000
80.00000
 to # 1005-041-4123-000000 80.00000

Transfer \$ _____ from Budget _____ to Budget _____
 from category _____ to category _____
 from # _____ .000000 - _____ .00000
 to # _____ .000000 - _____ .00000

Obj: 5
 Explanation: To pay for the cost of the Tolland County Chamber of Commerce that was under-funded in the budget.

 Signature

 Title

 Date

BUDGET: Security

Transfer \$ 5000 from category Supplemental Services to category Personnel

(within budget) from # 1005-049-522-000000-5000-000000
to # 1005-049-522-000000-5100-000000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ -000000- _____ -000000

to # _____ -000000- _____ -000000

Other \$ _____

Explanation: Purchase of used - light trucks to provide to and 20
passenger vehicles (including maintenance) Requirements
of Supply line item 4-1100-0000-0000-0000

[Signature] Signature

[Title] Title

4/1/22 Date

BUDGET: Emergency Management / Building + Land Use

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ -000000- _____ -000000

to # _____ -000000- _____ -000000

Transfer \$ 1440 from Budget Building / Land Use Budget Emergency Mgmt

from category Payroll to category Payroll

from # 1005-041-4151-000000-5140-000000

to # 1005-042-4223-000000-5140-000000

Other \$ _____

Explanation: The Emergency management salary
is 14% of the Interim Town Administrator's
Salary. As a result of the Selectmen's
Salary increase for
the Town Administrator,
more money is needed
for the Emergency Management's salary line

Signature

Title

Date

BUDGET: Tax Collector

Transfer \$ 1,125.00 from category Other Personnel to category Professional Training

(within budget) from # 1005-091-1135-000000 to # 1005-091-1135-000000
to # 1005-091-1135-000000 to # 1005-091-1135-000000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from # _____ -000000- _____ -000000
to # _____ -000000- _____ -000000

Other \$ _____

Explanation: Need to add to Professional Training for Ashleigh's Tax Collector's course.

Signature

Title

Date

BUDGET: Fire Commission

Transfer \$ 5,000.00 from category Professional Ed. Training category Office Operations

(within budget) from # 1005-091-1201-000000 to # 1005-091-1201-000000
to # 1005-091-1201-000000 to # 1005-091-1201-000000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from # _____ -000000- _____ -000000
to # _____ -000000- _____ -000000

Other \$ _____

Explanation:

Annual and Office Supplies to update files - \$5000.00
pull, notebooks, hanging files, file folders, two cartons

Signature

Title
1-31-2022
Date

Motion: I move the Bolton Board of Selectmen accept the budget transfer requests as submitted.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

6. Ongoing Business:

A. Discussion about Additional Budget Workshops and Possible Dates

Rupert: There is a meeting scheduled for Thursday that will have us getting through the balance of the budgets. Next week will be used to put together minutes and the budget book for discussion with the BOS. Members will receive a hard copy of the book.

B. Other

None

7. New Business:

A. A/P Detail List

Motion: I move the Bolton Board of Selectmen approve the payment of the bills on the A/P Detail List included in the agenda packet.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

8. First Selectman's Report:

A. COVID-19

Sawyer: There was a Command meeting on Monday – our numbers are going down. One discussion was about the high rate of vaccination among adults but we are lower than the State average for 5 – 12 year olds. The State Health Department has been asked to put together a clinic to get those numbers up.

Rupert: We received another set of kits and masks for the schools. We will try to do a more low key distribution by having people come by Town Hall for pick up. Some kits were donated to Carrie so she does not have additional need for the most vulnerable population. We are keeping some in inventory for staff and first responders.

B. Bond Council Bid

Sawyer: It may be possible to find savings in Bond Council if we go out to bid. Rupert: We have a current agreement that does not have an end date; either party can get out of the agreement. Teller: How long has it been since we have gone out to bid? Morra: At least a decade. Rupert: Jill feels the current bond council has history with the town and that does have value. There are two firms interested in giving bids. Teller: What do we pay for an hourly rate? Rupert: Will get that number for the BOS. Teller: Assumes the existing council will want to bid again since they bid in August. It is not necessarily the lowest rate that we want. Sawyer: Sometimes the work is passed off to assistants or junior members or others keep on the work to the end. Teller: The partner sending the letter does not mean they are doing the work especially if it is a blended rate.

C. Other

Sawyer: A resident contacted her to ask that the BOS revisit having taxes paid two times per year. This has come up a few times. Bolton is one of the few towns that collects taxes once per year. Towns notify you once with a tax bill but you can pay in two installments. DePietro: It was determined in the past that the cost to the town of issuing two bills exceeds any benefit. Eremita: This was talked about 30 years ago. When interest rates are high it is a lot of money the town was making by having one tax payment. When budget

increases of 2% fail, receiving 1% interest is a lot of money. We would never be able to recoup that money if we go to two payments. Teller: Agrees with what Eremita said. This was addressed on the Charter Commission. If we notice once and someone forgets to make the second payment they are hit with the interest penalty. It is an expense to produce two notices with two processing phases. Most people with mortgages pay throughout the year anyway. Those that don't should know that the payment is coming.

Sawyer: Should we put this forward as a question on bulletins or save it and put on the referendum? Eremita: Does not want to do either of those. We cannot afford to lose what we gain from the one payment. It's a matter of budget. Teller: We just saw that we have 99% of taxes collected. Morra: We have battled with this for years on both ends. We've looked at the numbers and the collections are there. You have to adjust for those hard times and have the discipline to budget. The margins in the budget are very tight.

There was no consensus to move forward with this matter.

Bolton 300th

Sawyer: Flags will be put up along the parade route with the fire department's assistance.

Memorial Day Parade:

Sawyer: What is the feeling for holding the parade this year? John Toomey has proposed it be held this year. Morra: Is happy to assist Toomey with setting it up. Teller: Has no strong feelings either way. Right now it looks like it will be okay to hold this. DePietro: Suggests leading off the parade with a tractor pulling a trailer. Sawyer: It will be requested that no candy be thrown. This is about memory, memorial, and respect.

9. Administrative Officer's Report:

A. Monthly Report

Rupert: Letters were sent to the Marc Anthony Road residents with zero responses. Teller: Can we ask the UConn Engineering School for students to work on the project? The street residents have to pursue this but we can help them. Rupert: Teams of students have worked on projects for the Town for two years now. This year they are working on how to get a water line in from Manchester to Bolton Notch. Any plans the students work on cannot be stamped because they are not Professional Engineers. Eremita: There needs to be a long-term solution. DePietro: Heard from a resident who lives on the road and she is concerned about the costs. They are spending a bit of money on lawyers right now. Be aware the residents are trying on their side. Rupert: They have been responsive from the beginning. The Town is not in a position to do more; we have spent thousands of dollars with the engineering and oversight of the construction of the temporary bridge. He gets the sense the residents understand the limitations of the town. The lines of communications are open. Teller: There is a mechanism where they could have a private district that would float a bond with a caveat on each property to pay the cost over 20 – 30 years. Rupert: When we communicate with UConn we can put this project forward to the program in the fall and see if it is chosen. What is most needed is to do the hydrologic calculations for the drainage. This is the piece that would save them the most amount of money. And then have a registered professional certify the accuracy of the calculations.

Sawyer: Hears that the consensus of the BOS is to put this on as a project for the fall to the UConn Engineering School. Rupert: He will let the professors know we would like this to be considered. Eremita: The people cannot take this as a guarantee. The students may

choose something else.

B. Other

Sawyer: A letter was received letter requesting the BOS approve the Bolton Road Race for March 13, 2022.

Motion: I move the Bolton Board of Selectmen approve the Bolton Road Race for March 13, 2022.

By: DePietro

Seconded: Morra

Discussion: Teller: Are there any issues with the date for town staff? Rupert: Not that we can see; this race normally has very little effect on staff.

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

Sawyer: on February 26, 2022, Winterfest that is happening at Heritage Farm sponsored by the Land Trust. It will take place from 1:00 p.m. – 4:00 p.m. with many fun outdoor winter activities.

10. Executive Session: Discussion of Separation Agreement for Highway Supervisor

Motion: I move the Bolton Board of Selectmen enter executive session for discussion of separation agreement for Highway Supervisor with Jim Rupert in attendance.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, DePietro, Sawyer

Against: None

Abstain: Teller

The BOS entered executive session at 8:03 p.m.

The BOS existed executive session at 8:33 p.m.

Motion: I move the Town Administrative Officer should contact Attorney Barger and request a draft contract be created for the Highway Supervisor to provide consulting as necessary to the Town at a rate of forty dollars per hour. The contract should specify that it is based on need and would be at the discretion of the Town. There is no guaranteed minimum number of hours and the work performed would be as an independent contractor.

By: Teller

Seconded: Morra

Voting:

For: Morra, DePietro, Sawyer, Teller

Against: Eremita

Abstain: None

11. Adjournment:

Motion: I move the Bolton Board of Selectmen adjourn at 8:38 p.m.

By: Morra

Seconded: Teller

Voting:

For: Morra, DePietro, Sawyer, Teller, Eremita

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

2/3/2022

To whom it may concern

I, Jaime Ortega,

resign from the Ad Hoc

Diversity Commission since

I am no longer a

resident of Bolton.

Best,

J. Ortega

RECEIVED

FEB 03 2022

Town Clerk of Bolton

Town of Bolton Board/Commission Interest Form

Name: Eric M Luntta

Address: 384 Lake St. Bolton , Ct.

Telephone Number: 860-643-0170

Alternate/Cell Number: 860-508-0857

eluntta@gmail.com

Political Affiliation: Republican

Board/Commission: Temp Building Commission

Type of Member: Alternate

Statement: To contribute ideas for the development of the Town of Bolton facilities that best serves the Town now and in the future. Taking in consideration for safety, economic, and growth issues that concern the Town.

Background Information:

- 20 plus years on Planning and Zoning Commission / Served as Chairman
- 30 plus years in building/construction industry both residential and commercial as estimator /consulting /sales

Additional Info: (This is a digital copy of the paper form that Eric filed)

Signature: Eric M Luntta (2/9/22)

TOWN OF BOLTON
BOARD/COMMISSION
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Eric M Luntta

Address: 384 Lake St. Bolton, Ct.

Telephone Number: 860-643-0170 Cell Number: 860-508-0857

Email Address: eluntta@gmail.com

Political Affiliation: Republican

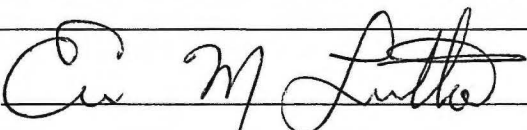
I am interested in serving on the (name of board/commission) Temp Building Commission
as a full member _____ and/or alternate X _____.

Please provide a brief statement as to why you are interested in serving on this board/commission.
To contribute ideas for the development of the Town of Bolton facilities that best serves the Town now and in the future. Taking in consideration for safety, economic, and growth issues that concern the Town.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

20 plus years on Planning and Zoning Commission / Served as Chairman
30 plus years in building/construction industry both residential and commercial as estimator /consulting /sales

Please add any additional information or comments.

Signed: 

Date: 2/9/2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:

Selectman's Office
222 Bolton Center Road
Bolton, CT 06043
media@boltonct.org
(860) 649-8066 x 6111

McCavanagh, Kathleen

From: Garrett McDonald <garrett_m06237@yahoo.com>
Sent: Wednesday, February 23, 2022 12:24 PM
To: Rupert, Jim
Cc: Garrett McDonald; McCavanagh, Kathleen
Subject: Board Clerk resignation

Jim,

It is with deep regret that I am submitting my resignation as Board of Finance clerk, effective today (February 23, 2022). A health issue from last year has re-surfaced and I would not be an effective, reliable clerk for the board. This resignation also extends to the temporary clerk duties I had arranged with Kathy McCavanagh for the Board of Selectmen, Inland Wetlands Commission and Planning and Zoning Commission. I filled in for the Inland Wetlands Commission clerk last night and the minutes have been submitted.

Please know working for the Town of Bolton has been a wonderful experience. Thank you for the opportunity to spend time with your dedicated staff persons and board and commission members. I wish circumstances were different.

Respectfully,

Linda McDonald

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Seniors

Transfer \$ 500 from category Office Oper. Supplies to category General Supplies

(within budget) from # 1005-044-4427-000000-56120-00000

to # 1005-044-4427-000000-56100-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 000000

to # _____ - _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation: Brakes on the 10-passenger van need to be replaced due to significant deterioration.

 Signature

Director. Title

2/18/22 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**


BUDGET: Seniors

Transfer \$ 200 from category Repairs Maint. Services to category General Suppliers
 (within budget) from # 1005-044-4427-000000-54300-00000
 to # 1005-044-4427-000000-56100-00000

Transfer \$ _____ from Budget _____ to Budget _____
 from category _____ to category _____
 from # _____ - _____ - _____ - 000000 - _____ - 000000
 to # _____ - _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation: Transfer 2 of 2. Additional parts required for repair to 10-passenger van brakes due to significant deterioration.

 Signature
Director Title
2/23/22 Date

<u>Board of Selectmen</u>	<u>Approved</u>		<u>Comments:</u>
	Yes	No	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

Date _____

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Conservation Commission

Transfer \$15.29 from category Dues & Fees to category Office Supplies

(within budget) from 1005-045-4599-000000-58100-00000
to 1005-045-4599-000000-56120-00000

Explanation: Change in Commission goals and projects due to Covid-19 pandemic.

 02/07/2022

Board of Selectmen

Approved

Comments

Date:

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: _____

Transfer \$ 179.77 from category Prof/Tech Admin to category Admin Other Supplies.

(within budget) from 1005-041-4107000000-5330000000
to # 1005-041-4107000000-5630000000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 000000

to # _____ - _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation:

_____ Administrative Officer

_____ Date

Board of Selectmen

Approved

Comments:

Date _____

McCavanagh, Kathleen

From: Matos, Jenna
Sent: Tuesday, February 15, 2022 10:38 AM
To: McCavanagh, Kathleen
Subject: Barker PO

Hi Kathy,

I received your PO request for Barker Advertising. Per Jill, we need to use account # 56300 rather than 53300 because we're purchasing products rather than paying for services. There's only \$560.23 available in account # 56300, so you'll need a budget transfer before I'm able to move forward with the PO. Please let me know if you have any questions. Thank you!

- Jenna

Jenna S. Matos

Administrative Clerk I
Finance Department
Town of Bolton
222 Bolton Center Rd.
Bolton, CT 06043
860-649-7780 x4153

740.00
560.23

179.77



**Governor Ned Lamont
State of Connecticut**



FACT SHEET
2022 Legislative Session

**GOVERNOR'S BILL
AN ACT REFORMING MOTOR VEHICLE ASSESSMENT**

Motor vehicle taxes are a burden on residents and a headache for municipalities. To complement his proposal to reduce motor vehicle tax rates, Governor Lamont proposes exempting certain vehicles from taxation altogether and making the annual assessment process more predictable.

The Problem

Under Connecticut law, all motor vehicles are subject to property tax. Vehicles registered with the Department of Motor Vehicles are valued and taxed directly as an individual property class. Vehicles that are not registered with the Commissioner, but that are garaged or domiciled in Connecticut, are taxed as personal property and are reported on a Declaration of Personal Property submitted annually to the local assessor.

Currently, motor vehicles are assessed at 70% of retail value based on the National Automobile Dealers Association (NADA) Guide data. A list of vehicles registered with the Department of Motor Vehicles as of October 1st is sent to the Assessor annually. A list of vehicles acquired after October 1st, but before July 31st, is sent to the assessor on a supplemental list.

The current system can result in large surprise bills for residents whose used car went up in value or who appear on a supplemental grand list more than a year after purchasing a vehicle.

It also makes administration of a fair and equitable motor vehicle tax in Connecticut extremely challenging for local assessment staff. In many municipalities, substantial resources are required to properly maintain motor vehicle lists. The time devoted to those endeavors detracts from discovering and listing other taxable assets including updating real estate and personal property accounts to more accurately reflect their value, including in ways that could increase revenues to municipalities.

Motor vehicle tax policy varies nationwide and among our neighboring states. Massachusetts utilizes a uniform excise tax rate based on a percentage of the manufacturer's list price in the year of manufacture (MSRP) that declines with age. Maine utilizes a uniform statewide rate that declines with the vehicle's age.

Contacts:

Governor's Office: Jessica Tyburski, 959-255-4115
Office of Policy and Management: Jeff Beckham, 860-524-7376 • State Capitol, Room 406

Governor Lamont's Solution

Governor Lamont proposes exempting certain vehicles from taxation altogether and replacing Connecticut's current assessment process with an assessment based on vehicle's MSRP and age, also known as a depreciation schedule. His proposals, which are based on the recommendations produced by a local assessors' working group, reduces the regressivity of the motor vehicle tax, substantially increases transparency for taxpayers, and significantly increases efficiencies for municipalities.

Specifically, the governor's proposal:

- **Changes the valuation methodology for motor vehicles from average retail value to manufacturer's suggested retail price (MSRP) with a 20-year deprecation schedule**
 - Motor vehicles would be valued using a depreciation schedule that is applied to the MSRP. The motor vehicle will be valued by the assessor only once when it first appears on the Grand List, based on its MSRP, and then depreciated annually.
 - Eliminates market fluctuations that are inherent in the current system as NADA reflects current retail prices. As was evident during the global pandemic, the current system could lead to increases in value.
- **Exempts snowmobiles, all-terrain vehicles, and residential trailers from taxation**
 - Given the minimal assessments for these types of property, the amount of revenue generated is offset by the time and effort it takes to locate and establish values. Spotty reporting also results in significant inequalities. The exemption will not only provide relief and benefit to taxpayers but will also provide significant time savings for assessment staff.
- **Moves commercial vehicles/trailers to the annual declaration of personal property to reach a more equitable and accurate valuation**
 - Commercial vehicles (including non-passenger vehicles, construction equipment and the like) will be moved from the Motor Vehicle Grand List and added to the business's existing Personal Property Declaration. Business owners are already required to file the Declaration annually with the Assessor.
 - Declarations will allow owners to identify the cost of and list any additions to these commercial vehicles and therefore allow assessors to more accurately value the vehicles. Additional revenue may be realized as a result of this increased accuracy all while reinforcing a property tax system that is fair and equitable.
- **Restructures the supplemental motor vehicle grand list from an annual endeavor to a monthly reporting**
 - In the current system, a supplemental motor vehicle bill is generated anywhere from six to 15 months after the vehicle is initial registered. The current practice is problematic for taxpayers as well as for municipal Assessors and Tax Collectors.

Monthly supplemental vehicle registration lists from the Department of Motor Vehicles will allow for the Assessor to list the vehicle timelier, and the Tax Collector to process a bill timelier to the taxpayer.

Adopted: By the Board of Selectmen on July 1, 2014
Published: Hartford Courant July 22, 2014
Effective Date: August 21, 2014

Adopted: By the Board of Selectmen on October 24, 2000
Published: Manchester Extra on November 2, 2000
Effective Date: November 17, 2000

Adopted: By the Board of Selectmen June 16, 1981
Published: June 22, 1981
Effective Date: July 7, 1981

BIDS: Advertising for

Section 1. Before any department, commission, officer or employee of the Town or Board of Education shall make any expenditure or purchase of a piece of equipment or enter into a contract for services for Five Thousand Dollars (\$5,000.00) to Twelve Thousand Five Hundred Dollars (\$12,500.00), a total of at least three (3) verbal quotes shall be obtained for the goods or services. A written list of the verbal quotes shall be submitted to the Town Administrative Officer (or designee) or Superintendent of Schools (or designee) for approval. Either of said Boards may waive this bidding requirement when in its opinion, the circumstances of a particular case and the best interest of the Town should permit its waiver and the majority of the Board awarding the bid so states in writing noting justification of the waiver. Within ten (10) days following the waiver approval; the Board of Education shall send a written waiver justification to the Board of Selectmen.

Section 2. Before any department, commission, officer or employee of the Town or the Board of Education shall make any expenditure or purchase of a piece of equipment or enter into a contract for services over Twelve Thousand Five Hundred Dollars (\$12,500.00) to Twenty-Five Thousand Dollars (\$25,000.00), a total of at least three (3) written quotes shall be obtained for the goods or services. Either of said Boards may waive this bidding requirement when in its opinion, the circumstances of a particular case and the best interest of the Town should permit its waiver and the majority of the Board awarding the bid so states in writing, notice justification of the waiver. Within ten (10) days following the waiver approval; the Board of Education shall send a written waiver justification to the Board of Selectmen.

Section 3. Before any department, commission, officer or employee of the Town or Board of Education shall make any expenditure or purchase of a piece of equipment or enter into a contract for services in excess of Twenty-Five Thousand Dollars (\$25,000.00), a competitive sealed bidding process shall be conducted under such rules and regulations as the Board of Selectmen or the Board of Education, as the case may be, may establish. Either of said Boards may waive the requirement of competitive bidding when in its opinion, the circumstances of a particular case and the best interest of the Town should permit its waiver and the majority of the Board awarding the bid so states in writing, noting justification of the waiver. All notices for bids shall be advertised in a newspaper having circulation in the Town of Bolton. Within ten (10) days following the waiver approval; the Board of Education shall send a written waiver justification to the Board of Selectmen.

Section 4. During a state of emergency, the procurement of a competitive bid may be waived by the First Selectman (or designee) to address issues of public health, safety and welfare.



Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043

TAX COLLECTOR
(860) 649-8066 Ext. 6101
(860) 643-0021 Fax

February 18, 2022

Jim Rupert, Town Administrator

Pam Sawyer, First Selectman,

The policy of the Tax Collector's office is to start a tax sale on properties that are more than 3 years overdue, and payments on the property tax to lower the delinquency have not been forthcoming. I have put this off as you can see due to the pandemic.

The properties below are the properties that I would like to start with.

UID 10002260 **GONYAW MATTHEW (LU) & GONYAW GWENDOLIN J** 129 NOTCH RD \$26,321.68 (4 yrs)

UID 10000697 **PALUSO JOSEPH** 11 HEBRON RD \$20,519.42 (3 yrs)

UID 10001360 **TOMASEK FRANCIS J** COLONIAL RD \$3,773.11 (8yrs)

UID 10001655 **TOMASEK FRANCIS J** COLONIAL RD \$3,879.06 (8yrs)

UID 10000491 **TOMASEK FRANCIS J** COLONIAL RD \$3,720.12 (8yrs)

I did have someone interested in the 3 properties at the lake some time ago.

I am thinking the Town may have to accept a lower bid on these to just get them back on the tax rolls.



Town of Bolton

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Bolton Lakes Regional Water Pollution Control Authority is also requesting to include some properties into this tax sale for the same or similar reasons.

Terry Hjarne, Collector of Revenue for the Town of Vernon collects sewer use fees and sewer assessments for the Bolton Lakes Regional WPCA. She is requesting that the following properties with delinquent Assessments be added to our tax sale pending her request with the administration for Bolton Lakes Regional WPCA. Demands have been sent to the following properties and they are ready to proceed with collection enforcement.

GURSKÉ JONATHAN W & MAUREEN A 17 COLONIAL RD \$7,269.12*

JARVIS MARY E & KIMBERLEY ANNE 1 LLYNWOOD DR \$7,857.50**

PITKIN TERENCE W 33 TOLLAND RD \$5,911.49

SILVERSTEIN MORRIS (TRUSTEE) 14 HILLCREST RD \$9,828*

THIBODEAU JOSEPH & PERKINS KATHY 21 COLONIAL RD \$7,269.12**

*Additional fees for failure to connect may be obtained from Gary Silver in Administration.

**Additional delinquent sewer fees are also due at this time.

I would like to proceed to send my tax demands in March. I would also like to reach out to Adam Cohen, whom the Town of Bolton used in the past for a tax sale. Tax Sales are his niche for the State of Connecticut and that most Town's use in the State. His website www.cttaxsales.com is where he attracts many bidders. The cost of the tax sale including Attorney's fees and costs are added to what is owed in taxes and that is the amount the bid will start with.

Please let me know if you have any questions and please let me know that I can proceed.

Best,

Lori Bushnell

Tax Collector

Town of Bolton

TOWN OF BOLTON

222 Bolton Center Road
 Bolton, CT 06043-7698
 860 649-8066 fax 860 643-0021

For Business Office Use Only

Purchase Order No. _____

PO Date: _____

PURCHASE ORDER

Vendor Name <u>Firematic Supply Co. Inc</u>	Ship To: TOWN OF BOLTON
Address <u>651 Brock Street</u>	
City <u>Rocky Hill</u> State <u>CT</u> Zip <u>06067</u>	Bolton, CT 06043-7698
Phone _____	
Dept. Budget _____	
Account #: _____ - 0 0 0 0 0 0 - _____ - 0 0 0 0 0	
Account Name: _____	

Quantity	Unit Price	Description	Total Price
1		Set of (4) Founders Tires to include wheels, lift kit, Assembly and Fender modification as noted on Quote # QT 94366	11,471.00
*		This purchase is coupled into the 2021 FEMA Grant for a Firestry Truck	

Approval <u>[Signature]</u> Date <u>12-13-21</u>	Sub-Total	0:00
Requested By: <u>[Signature]</u>	Shipping & Handling	
Authorized By: <u>[Signature]</u> Date <u>12-13-2021</u>	Taxes — Exempt	
Selectmen's Office _____	Total	11,471.00

Notes/Remarks

Send to: Name: _____

Fax: _____

Phone: _____

TOWN OF BOLTON

222 Bolton Center Road
Bolton, CT 06043-7698
860 649-8066 fax 860 643-0021

For Business Office Use Only

Purchase Order No. _____

PO Date: _____

PURCHASE ORDER

Vendor Name <u>Firematic Supply Co., Inc</u>	Ship To: TOWN OF BOLTON
Address <u>651 Brook Street</u>	
City <u>Rocky Hill</u> State <u>CT</u> Zip <u>06067</u>	Bolton, CT 06043-7698
Phone _____	
Dept. Budget <u>Fire Commission</u>	
Account #: _____ - 0 0 0 0 0 0 - _____ - 0 0 0 0 0	
Account Name: _____	

Quantity	Unit Price	Description	Total Price
4		Set of (4) tires + Rims + L.F. Kit for New Forestry Truck	5,951.00
		Freight	300.00
*		FEMA Grant - Forestry Truck	

Approval <u>[Signature]</u>	Date <u>12-20-21</u>	Sub-Total	0.00
Requested By: <u>[Signature]</u>		Shipping & Handling	
Authorized By: <u>[Signature]</u>	<u>12-20-2021</u>	Taxes — Exempt	6,251.00
Selectmen's Office _____		Total	50.00

Notes/Remarks

Send to: Name: _____
Fax: _____
Phone: _____

FIREMATIC SUPPLY CO., INC.

651 Brook Street Rocky Hill, CT 06067-3401
 Phone: 860-571-7372 FAX: (860) 571-7377
 KHannigan@firematic.com
 WebSite: www.firematic.com

Quote



DATE 11/10/2021	PAGE 1
QUOTE NUMBER QT94366	
EXPIRE DATE 12/10/2021	

Quoted To
 BRUCE DIXON
 BOLTON FIRE DEPT
 168 BOLTON CENTER ROAD
 BOLTON, CT 06043

Ship To
 BOLTON FIRE DEPT
 168 BOLTON CENTER ROAD
 BOLTON, CT 06043

CUSTOMER NO. 527	CONTRACT NO.	PHONE NO. (860)649-3910	SALESPERSON KEVIN HANNIGAN	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	FMFGFOUNDERS305	FOUNDERS TIRE 305 70R/19.5 RADIAL SUPER SINGLES	4	545.00	2,180.00
2	SPN195X975FRT	19.5X9.75 STEEL FRONT WHEELS 10X225MM-9.563 SUPER SINGLE	2	634.00	1,268.00
3	SPN195X975REAR	19.5X9.75 STEEL REAR WHEELS 10X225MM-7.313 SUPER SINGLE	2	634.00	1,268.00
4	FMFLIFTKIT	LIFT KIT	1	1,235.00	1,235.00
5	FMFASSEMBLY	SUPER SINGLE WHEEL AND TIRE ASSEMBLED SUPER SINGLE WHEEL AND FOUNDERS TIRE PRE-ASSEMBLED AND BALANCED. READY TO MOUNT.	4	105.00	420.00
6	FMFINSTALL	INSTALLATION SUPER SINGLE WHEELS WITH FOUNDERS TIRE, LIFT KIT, FENDER MODIFICATION	1	4,800.00	4,800.00
7	FREIGHT IN	FREIGHT FROM MANUFACTURER	1	300.00	300.00
8		SUB-TOTAL			14,471.00
9		SUPER SINGLE OPTION			
10	FMFSSBEAD	SUPER SINGLE WITH BEADLOCK	4	1,420.00	5,680.00

TOWN OF BOLTON

222 Bolton Center Road
 Bolton, CT 06043-7698
 860 649-8066 fax 860 643-0021

For Business Office Use Only

Purchase Order No. _____

PO Date: _____

PURCHASE ORDER

Vendor Name <u>Five Matic Supply Co Inc</u>	Ship To: TOWN OF BOLTON
Address <u>651 Brook Street</u>	
City <u>Rocky Hill</u> State <u>CT</u> Zip <u>06067</u>	Bolton, CT 06043-7698
Phone _____	
Dept. Budget <u>Five Commission</u>	
Account #: _____ - 000000 - _____ - 00000	
Account Name: _____	

Quantity	Unit Price	Description	Total Price
		Labor to Assemble wheels @ Tires	
		@ Lift Kit w/ Fender Modifications	
			5,220.00
*		FEM A Grant - forestry Truck	

Approval _____	Date <u>12-20-21</u>	Sub-Total	0.00
Requested By: <u>[Signature]</u>		Shipping & Handling	
Authorized By: <u>[Signature]</u>	Date <u>12-20-2021</u>	Taxes — Exempt	5,220.00
Selectmen's Office _____		Total	50.00

Notes/Remarks

Send to: Name: _____

Fax: _____

Phone: _____

FIREMATIC SUPPLY CO., INC.

651 Brook Street Rocky Hill, CT 06067-3401
 Phone: 860-571-7372 FAX: (860) 571-7377
 KHannigan@firematic.com
 WebSite: www.firematic.com

Quote



DATE 11/10/2021	PAGE 1
QUOTE NUMBER QT94366	
EXPIRE DATE 12/10/2021	

Quoted To
 BRUCE DIXON
 BOLTON FIRE DEPT
 168 BOLTON CENTER ROAD
 BOLTON, CT 06043

Ship To
 BOLTON FIRE DEPT
 168 BOLTON CENTER ROAD
 BOLTON, CT 06043

CUSTOMER NO. 527	CONTRACT NO.	PHONE NO. (860)649-3910	SALESPERSON KEVIN HANNIGAN	CUSTOMER PO. NO.
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LINE NO.	ITEM NUMBER	DESCRIPTION	QTY ORDERED	UNIT PRICE	EXTENDED PRICE
1	FMFGFOUNDERS305	FOUNDERS TIRE 305 70R/19.5 RADIAL SUPER SINGLES	4	545.00	2,180.00
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8		SUB-TOTAL			11,471.00
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