



Town of Bolton

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**BOARD OF SELECTMEN
TUESDAY, FEBRUARY 1, 2022
REGULAR MEETING AGENDA
Call-In Number: 1-929-205-6099
Meeting ID: 812 9162 2739**

1. Call to Order.
2. Public Comment.
3. Approval of Minutes.
 - A. January 4, 2022 – Public Hearing and Regular Meeting.
 - B. January 11, 2022 – Budget Workshop #1
 - C. January 13, 2022 – Budget Workshop #2
4. Appointments.
 - A. Temporary Public Building Commission.
 - B. Branding Committee.
5. Reports & Updates.
 - A. Properties and Facilities Report.
 - B. FY 21 Budget Report.
 - C. Budget Transfers
6. Ongoing Business:
 - A. Discussion about Additional Budget Workshops and Possible Dates.
 - B. Other.
7. New Business.
 - A. A/P Detail List.
8. First Selectman's Report:
 - A. COVID-19.
 - B. Bond Council Bid.
 - C. Other.
9. Administrative Officer's Report:
 - A. Monthly Report.
 - B. Other.
10. Executive Session: Discussion of Separation Agreement for Highway Supervisor.
11. Adjournment.

To access the meeting audio in real time, please call 1-929-205-6099 and enter the Meeting ID: 812 9162 2739. Preference for public commenting will be given to pre-registrants. To pre-register for public comment please contact the Media Coordinator at media@boltonct.org or 1-860-649-8066 x6112 and leave your name, number, and address. Audio recordings of each meeting are posted to the Town's website within seven days following the live event.

**TOWN OF BOLTON
PUBLIC HEARING &
BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, JANUARY 4, 2021, 7:00 P.M. VIRTUAL
MINUTES**

PUBLIC HEARING:

Sawyer opened the public hearing at 7:00 p.m. Rupert read the notice of the public hearing.

Marijuana and Alcohol Ordinance public comment:

Bill Anderson, 77 French Road – He read the ordinance and it gives the appearance there are properties that you can drink alcohol and smoke marijuana on. He does not think this is the intent. It should state there is no drinking of alcohol or smoking on town property and leave it at that.

Chris Davey, 21 Mt. Sumner Drive – In looking over the ordinance he feels it does two things – bans marijuana anywhere on town property and bans the drinking of alcohol on some town properties. The Selectmen can determine where alcohol can be consumed is a concern. Davey encourages the BOS to go one way or the other. Either ban both in all locations or allow both. He suggests the BOS take another look at the language. Rupert: Replied that Davey's impression is correct. Alcohol is allowed at some events with an insurance rider at the Heritage Park Facility with documentation and allowance by the BOS. Sawyer: For instance, the reenactment in 2011 allowed mead to be consumed.

Rodney Fournier, - Do the state properties fall in line with town properties, in other words – does the ordinance follow on state properties? Teller: Does not believe they would. Morra: This is specifically designed for town property. State properties are controlled by the state. If we purchased property with a grant we own that property.

Teller: Has there been a specific issue with marijuana on town property? What was the genesis of the ordinance? Rupert: There have been some ongoing issues at Indian Notch Park with both substances. Alcohol has been a policy rather than an ordinance. This has been reviewed by the Town Attorney. It has been designed to deal with issues we have had. For enforceability it should be an ordinance rather than a policy. Morra: Use of marijuana has been an ongoing issue primarily at Indian Notch Park with the state trooper patrolling with the police canine. And this was before its use was legal. Now the gates are open. We are trying to bring this up-to-date with our laws. Teller: The current language says the list of town properties is to be maintained in the office of the Selectman. Where is this list and how does the public know about it? Is it posted somewhere or does someone have to go into the office to see the list?

Amanda Gordon - Based on her reading the \$100 violation is only for marijuana use. Is that correct? Do we allow smoking of cigarettes outdoors on town property? Sawyer: We will get an answer for you.

Morra: There are some points brought up that require a little more discussion before we finalize the ordinance.

Teller: Citizens have pointed out some issues. He is not satisfied with this version. A

concern is that we have a statute that allows for medical use of marijuana and prohibits penalties from being applied for the use of medical marijuana. Therefore, possession cannot be prohibited of medical marijuana and this ordinance does not allow for that. It is not clear what the penalty is for the possession or drinking of alcohol. Once an ordinance is created a list of town properties cannot be altered without another public hearing. He is not comfortable with approving the ordinance as currently written. Alcohol and marijuana are no longer different according to the Legislature.

The public hearing was closed by Sawyer at 7:20 p.m.

REGULAR MEETING:

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller - remote	X	
Selectman - remote	Robert DePietro - remote	X	
Selectman - remote	Mike Eremita - remote	X	
Selectman Deputy First Selectman	Robert Morra - remote	X	
Interim Administrative Officer	Jim Rupert	X	
Members of the Public			

Also present: John Toomey, Karl Price, Paula Lynn, Arlene Fiano, Rhea Klein, Christopher Davey, Bill Anderson, Rodney Fournier, Kawan Gordon, Amanda Gordon, Bruce Dixon, Matt P.

1. Call to Order:

By: Pam Sawyer

Time: 7:30 p.m.

Place: Hybrid

The Pledge of Allegiance was recited by the participants.

2. Public Comment:

John Toomey 45 Hebron Road – Wants to discuss the Cemetery Commission. He was with the cemetery association from 1998 until it was dissolved. He wants to make sure the money has been accounted for. Toomey thinks this commission should be comprised of people who have a vested interest in the cemetery – those who have actually purchased a plot. That was always been a criteria of the association since 1912.

Karl Price, Brandy Street – There has been discussion in the past of the town overseeing the cemeteries. Since the founding of the cemeteries in the early 1900s the association was comprised of anyone who owned or whose family owned a plot. There was a 2-year trial period of the Parks department mowing the cemeteries. However, John Butromovich did not have the staff to do the job. Price was the sexton for 20 years or so. Price has considerable concern about who would have a vested interest for the cemeteries to be kept and maintained to an adequate standard.

John Toomey – There have been problems at the cemeteries for some time with the landscaping work that is done. He noticed in his plot deed it states there are to be no decorations or anything on the grave. People grieve differently now. There is so much to go around with the mowers and trimmers. Having an antique business he constantly sees small cemeteries with flags and an occasional flower pot. The cemetery is directly across from one of the highest points in Bolton. The water flowing down the hill is horrendous. Toomey saw staff pumping water out of a grave. Sawyer: At the last meeting the BOS approved a dual contract for the landscape and maintenance and one for sexton services. \$805,000 is available in the budget. Price: The association turned over \$1 mill. 10 years ago. Sawyer: There still are a few plots available in both cemeteries.

Bill Anderson, 77 French Road – The State added a \$.05 nip deposit. The money will be turned back to the municipality where the nips were bought twice a year. Anderson recommends a policy of a fall and spring clean-up by volunteers to pick up any litter and then have a celebration at the end of the afternoon. The nips money can be used to reward people for picking up litter.

Christopher Davey, 21 Mt. Sumner Drive – He echoes Anderson’s comment; he would like the town to pursue something like that. Davey has a plea to BOS to take note of the Calendar of Events on the website and encourage the updater to include times of meetings along with the dates. Meetings are listed but times are not listed. This is inhospitable to town’s residents. Davey brought this up 5 – 6 years ago although now the website is far better and is easier to use.

Sawyer: Would like to move the agenda around to hear item 7.C. at this time.

3. Approval of Minutes:

A. September 29, 2021 - Special Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the September 29, 2021, Special Meeting as presented.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro

Against: None

Abstain: Sawyer, Teller

B. December 7, 2021 - Regular Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the December 7 2021, Regular Meeting as corrected.

With the following corrections:

- Page 4, item 6.B., second paragraph, first sentence – remove “this committee”; insert “the Temporary Public Building Commission”.
- Page 11, item 13 – insert “10:05” as the time of adjournment, motioned By: “Morra”, Seconded: “DePietro”.

This was postponed until next meeting in order to provide information regarding the exit

from Executive Session and the results for item 12.

C. December 21, 2021 – Special Meeting

Motion: I move the Bolton Board of Selectmen accept the minutes of the December 21, 2021, Special Meeting as presented.

By: DePietro

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

4. Appointments

A. Bolton Heritage Farm Commission

Sawyer: An interest form was received from Paula Lynn of 13 Lookout Landing.

Paula Lynn: Is recently retired after being in the corporate world for 35 years as a programmer and business analyst. She now has time to give back to the community.

Motion: I move the Bolton Board of Selectmen appoint Paula Lynn to the Bolton Heritage Farm Commission.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

B. Diversity Commission

Sawyer: An interest form was received from Milton Ives of 101 South Road.

Motion: I move the Bolton Board of Selectmen appoint Milton Ives as a member of the Diversity and Inclusion Commission.

By: Morra

Seconded: Eremita

Discussion: Eremita: Does anyone know and can give some insight about Ives? Sawyer: He is a neighbor, his family is from Puerto Rico, and he has a special needs child.

DePietro: Has worked with Milt. He is hard working and has great skills. He highly recommends him.

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

5. Reports & Updates:

A. Properties and Facilities Report

Morra: The changeover has been done for the maintenance of the cemeteries. At Center Cemetery there is one corner where excess dirt and equipment are stored. Morra suggests getting permission from the church to utilize the parking lot to access the corner with a service gate. Sawyer: A service entrance would be a visual improvement. DePietro: Permission may have to be from the diocese.

B. FY 21 Budget Report

Motion: I move the Bolton Board of Selectmen accept the budget report.

By: Eremita

The meeting was disconnected because of an uninvited interruption. The meeting was reconvened at 8:16 p.m. and action on the motion on the table was resumed.

Seconded: Morra

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

C. Budget Transfer

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

500

BUDGET: Senior/Social Services

Transfer \$ 500 from category Senior Supplies to category Other Professional Services
(within budget) from # 1005-044-4427-000000-56010-00000
to # 1005-044-4427-000000-53400-00000

Transfer \$ _____ from Budget _____ to Budget _____
from category _____ to category _____
from # _____-000000-_____ -000000
to # _____-000000-_____ -000000

Other \$ _____

Explanation: Covering the cost of program fees that should not be classified as supplies. Pertains to Senior Center programs or joint programs with Library and Recreation.

[Signature] Signature
Director Title
12/23/21 Date

Motion: I move the Bolton Board of Selectmen accept the budget transfer request of \$500 from Senior Supplies to Other Professional Services.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

6. Ongoing Business:

A. Fire Department Suburban Truck

Bruce Dixon was present. Eremita: The Suburban vehicle has very low mileage with some small problems that can be easily taken care of. The department can make use of it for years to come. Morra: This vehicle has a long life left. It now has 24k miles on it. The BOS decided back in November to cover regular maintenance by town staff as long as it remains economical. It is well worth the \$3k to bring it up to snuff including the tires.

Teller: What is it used for? Eremita: This was the first response EMS vehicle. Since the new one arrived this vehicle has not been used much in the past one or two months. The vehicle is worth putting money into it. There is a recommendation that the Suburban be assigned to the Bolton Fire Chief with signatures from the Fire Officers, with exception of the Chief, Fire Commission and 2/3 members of the fire department. This would be an excellent use of the vehicle for the life of it.

Teller: What is the fiscal impact? Do we now reimburse the Fire Chief for the use of his own vehicle? Eremita: No. Most volunteer fire departments do reimburse or provide a vehicle. Dixon: Puts 10k miles on his vehicle per year for department use. Teller: Wants to make sure we understand the fiscal impact. Selling the vehicle is the other choice and returning the money from the sale to the town. This option requires the maintaining and insuring of a vehicle. Eremita: The value of the vehicle is as high as it is ever going to be with the mileage on it.

Sawyer: Walked through an inspection of the vehicle. A communications panel has been installed. There is a lot of life left in the vehicle. Currently the replacement cost would be \$60k - \$65k. This is in great running order and of value to the department.

Morra: Insurance and maintenance costs are currently in this year's operating budget.

Motion: I move the Bolton Board of Selectmen spend \$3,000 to make the Suburban whole and keep it in service.

By: DePietro

Seconded: Morro

Friendly Amendment by Morra and accepted by DePietro: The funds will come from the Fire Department's budget with repairs under the supervision of Bruce Monsun, the Town mechanic. The Suburban will be used by the fire department as deemed most appropriate.

Discussion: Teller: Presumes the intent of the motion stating it is to be used by the fire department also means for town purposes.

Friendly Amendment by Teller and accepted by DePietro and Morra: The Suburban will be used by the fire department for town purposes.

Discussion: Eremita: The intent is that the vehicle will be used for community matters.

Voting:

For: Morra, Eremita, DePietro, Teller, Sawyer

Against: None

Abstain: None

B. Other

None

7. New Business:

A. A/P Detail List

Motion: I move the Bolton Board of Selectmen to approve the payment of the bills on the A/P Detail List included in the agenda packet.

By: Eremita

Seconded: Morra

Discussion: DePietro: Regarding the \$9,000 for the HVAC evaluation – why is this not coming from the Education budget? Rupert: Believes it is a capital expense that was planned on. Money was found from another location to cover the excess cost.

Voting:

For: Morra, Eremita, DePietro, Sawyer

Against: None

Abstain: Teller

Sawyer: A Special Meeting will be held in two weeks, on a Tuesday, to approve the next A/P list. It will be noticed on the website with the date and time.

B. Consider and Act Upon Approval for 2022 RiMaConn Relay

Sawyer: This event has been taking place for many years. They have insurance. Professionals are hosting the race.

Motion: I move the Bolton Board of Selectmen to approve the relay using trails in town.

By: Eremita

Seconded: Morra

Discussion: Bruce Dixon: We are contacted annually on this to talk about EMS services and State Police help at the road crossings. The fire department and state police are not actively taking part. Other people cross the roads while using the trails all the time.

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

C. Diversity Commission Chair, Amanda Gordon

Amanda Gordon was present to discuss some of the recent activity of the Commission. This is a temporary commission that is to end in October 2022. At the meeting the Commission reviewed the resolution from the BOS. There is one point that is unclear to the Commission. That is, what actions can it take without coming to the BOS? Discussion included:

- The community has been getting more diverse over the past years.
- The Commission is not as diverse as Bolton is as a whole.
- Being positive ambassadors to residents in town is an important piece of the work.

- We will work on ways that celebrate differences.
- The Commission would like to –
 - Pursue a survey of town members in multiple forms to cover a broad swath.
 - Explore the existing media sources for the survey.
 - Seek a youth who may want to be on the Commission.
 - Planning events in town that celebrate diversity. Allow people to talk about their culture or diversity.
 - Research if DI training is needed.
 - Raise awareness.
 - List ways to attract minority or female-owned businesses into the community.

Morra: This is a whole lot of information to absorb in the last three minutes. He is overwhelmed with what the Commission has gotten a start on. Some issues raised when the BOS put the Commission together were concern in how the town government relates to diverse issues. There are issues of people thinking we are not getting it right and we don't know it. Part of that is because of being of different generations or different mindsets. That should be a component.

Sawyer: It should not just be about race diversity. Contact Rupert for diversity training options.

Eremita: Echoes what Morra stated. When the BOS began talking about this he was floored that we needed something like this. His eyes were opened that this Commission was needed. The Commission has hit the ground running with expectations and goals. We come from different generations. We now have a more homogeneous society and we have to be tolerant of each other.

DePietro: Asked Gordon who is on the Commission, what their background is, and what they represent? Gordon stated the audio recording of their meeting was available and that information is included in the introduction portion of the meeting

8. First Selectman's Report:

A. COVID-19

Sawyer: As of 12-30-2021 there has been an increase of 21 cases. The Superintendent has reported there are 36 coming through schools. The numbers are difficult to monitor now because of home testing.

Bolton was given a lower number of test kits than were anticipated. Those who helped disperse the kits in town were thanked. We have a plethora of N95 masks. Distribution took place on Monday at Indian Notch Park. We were pleased to have volunteer Brent Myerson, Selectman Morra, and three Staff people handing out kits. We are hoping to get more kits on Thursday.

B. Other

Sawyer: We were introduced to the new temporary Resident Trooper John Santiago.

9. Administrative Officer's Report:

A. Monthly Report

- Holiday gathering was well received by the Staff.

- Moving forward with the paperwork for the HVAC with the buying consortium.
- Purchase of the brush truck and components is moving forward.
- Inspection of service 134 showed it to be a well taken care of vehicle.
- We are in the midst of working on the budget.
- We've talked about the COVID commodities and distribution.
- Met with Willi Waste to meet the new owner. There will be changes in tipping fees when contract expires.
- The final version of the Charter has been distributed to the Clerk, the State, and the Law Office.
- First meeting of Temporary Building Committee was held.
- Completed the salary survey through CRCOG.
- Quote for Welcome signs will be discussed at the Facilities and Public Safety subcommittee meeting.
- The notice of scrap metal pick up has gone out to residents
- Working on a LOTCIP application that would allow improvements and the creation of a parking lot and dry hydrant by Munson to access town land.
- Town Engineer is working on the paperwork for replacement of the culverts under Lyman Road in case the grant process opens up. Action would be needed by BOS because it is 50% match.

DePietro: What is the story with Anthony Road? Rupert: We are working on a plan for that. A meeting included Eremita, Dixon, Rupert, the Town Attorney, Lance Dimock, Sawyer, and the Town Engineer. We are still challenged to get fire trucks onto the other side of the bridge. We are trying to work with those residents to resolve the issue. The problem is the bridge is not engineered to carry a fire truck. It was done as a temporary bridge. We cannot get a load rating on the bridge without having the normal background data. Teller: Is there an engineering service that could get that load rating at the residents' or town shared cost? Rupert: That is one question to be posed to the residents. Between Town Engineer and Highway Foreman there is an agreement that we will take a look at this after big storms once we get it certified safe for the fire truck to cross.

B. Other

None

10. Adjournment:

Motion: I move the Bolton Board of Selectmen adjourn at 9:09 p.m.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Sawyer, Teller

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

**BOARD OF SELECTMEN
BUDGET WORKSHOP
TUESDAY, JANUARY 11, 2022 – 7:00 P.M.
MINUTES**

The Board of Selectmen held a Budget Workshop on January 11, 2022 with First Selectman Pam Sawyer presiding. Also in attendance were Selectmen: Bob Morra, Mike Eremita, Bob DePietro, Adam Teller, Interim Administrative Officer Jim Rupert, Town Building Operations Supervisor John Butrymovich and Senior and Social Services Director Carrie Concatelli.

1. Call to Order

P. Sawyer called the meeting to order at 7:06 p.m.

2. Discussion on FY23 Budget

Town Building Operations:

- J. Butrymovich spoke in regards to Town Building Operations.
- a. Regular Payroll – up \$12,000 – this is negotiated pay raises (6 people)
 - b. Other Payroll – Summer help (4 people) this went up due to minimum wage going up.
 - c. Overtime – took the last 8 years and averaged it out at next year's wages.
 - d. Training – minimal training needed as all of our guys have completed the big trainings and all our trainings are online which is cheaper.
 - e. Repairs Services –(this is all our maintenance agreements, i.e. copier, generator, or hiring a contractor to come in). Our copier company has the state bid which lowered our costs a bit. Generator costs have gone up.
 - f. Communications – big increase here is Herrick Park wi-fi /phone for the entire year.
 - g. Postage – should be about the same.
 - h. Supplies (in house) – we had a surplus last year due to COVID cleaning. This coming year we hope to catch up on some other tasks that we've been putting off.
 - i. Repairs and maintenance supplies for the vehicles – 15% for parts - prices just keep going up.
 - j. Heating Fuel – natural gas has gone up 20% this year and our rep expects it will go up another 20% next year as well.
 - k. Electricity – we are locked into a rate already. An increase will occur for the tennis courts which we're being worked on last year.

Senior and Social Services

C. Concatelli spoke about the Senior and Social Services and Public Health Budgets.

Trying to focus on the connection to holding the community together and providing resources for everyone.

Trying to expand our transportation services for those in town – especially for medical appointments for the residence.

Majority of costs to our department are staffing and limited supply and program costs.

In terms of revenue we still have the DOT grant is continuing but remains flat. We receive a lot of donations for the food pantry which is very helpful.

Payroll is the biggest line item – this includes myself as the only full-time employee, two administrative assistants that job share, and the program coordinator position that is currently vacant and then our van drivers (which we are trying to hire additional drivers).

Professional Services – includes Your Community Cares – (connect volunteers w/resident's). I have increased this (reducing our supply line) for any people we may bring in for programs. We've had a lot of people apply for the service but very limited volunteers have come forward. This program will be reevaluated moving forward.

Repairs/Maintenance – increased this year because the fleet is starting to age with more expensive repairs and DOT inspections.

Office Operating Expenses – the biggest chunk is for our new software program.

Public Health

Vast majority of Public Health is for the Eastern Highlands Health District.

3. Adjournment

P. Sawyer adjourned the meeting at 7:42 p.m.

Respectfully Submitted,

Kathy McCavanagh

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**BOARD OF SELECTMEN
BUDGET WORKSHOP
JANUARY 13, 2022
MINUTES**

The Board of Selectmen held a Budget Workshop on January 13, 2022 with First Selectman Pam Sawyer presiding. Also in attendance were Selectmen: Bob Morra, Mike Eremita, Bob DePietro, Adam Teller, Interim Administrative Officer Jim Rupert, Librarian Liz Thornton, Tax Collector Lori Bushnell and Fire Chief Bruce Dixon and Bob Langton from the Fire Commission.

1. Call to Order

P. Sawyer called the meeting to order at 7:01 p.m.

2. Discussion on FY23 Budget:

Library

Liz Thornton spoke about the Library budget.

Increases:

Office Operating Expenses – increased due to office supplies that now come out of our budget instead of the administration budget that we put money towards.

Equipment – this was increased to cover the costs of computers that need to be replaced at the library. Three were replaced this year (public use kiosk) but were looking to replace 9 more.

Other payroll line- has been zeroed out to come into line with the chart of accounts.

December 2021 vs 2020 statistics sheet for the library – about 500 people per month are coming into the building. Program attendance (via zoom) 42 last year and 266 this year. Downloadable items has almost doubled since COVID.

M. Eremita – expiration date on every item the town buys so we can see what needs to be replaced updated each year.

A. Teller – The Town should look at replacing one of the bank of public computers per year so we don't get stuck with such a large bill to replace all at once and you still have other computers that the public can use and they're not all unusable at one time.

Fire Commission:

B. Langton started the discussion about the Fire Commission Budget and Chief Dixon also spoke.

Payroll – this is the last year of the 3-year increase of Officers the BOS agreed to a couple of years ago.

Educational Services – Increased \$2500 for classes – all classes continue to increase in price. They are a number of new members we will space these classes

Professional Services – I dropped it.

Fire Security/Maintenance – this is the maintenance done on our apparatus and equipment by outside vendors. New quote for Scott Air packs – these corrode. New is \$9,000, corrosion in pack that was just received will be about \$3,000 to fix this pack.

Communication – up \$600 per Tolland County Mutual Aid Dispatch.

Proficiency Fund – for FD to cover their gear/gas. \$300-\$350 per person /year.

Repairs/Maintenance – Scot air packs – recertification every 5 years/end of 15 years we get rid of them and get new. 2013 – FEMA grant bought us all new pack and bottles \$130,000. Bottles are coming up needing replacing this year and next.

Medical Expenses – these are vendor increases

Big necessity items this year are the Scot Air Packs – per Jill cannot come out of Capital it must come out of new equipment.

Members of FD: average 40 members per year. Promoted two people to Lieutenant's last year. New members = 11 this year; 6 of these are cadet's (16-17 year olds). We have lost 3-4 volunteers to paid jobs but we are staying around 40 members per year.

Tax Department

L. Bushnell shared info on her department's budget.

Increases:

Professional/Educational Training – for the assistant in the tax dept. to go to some trainings. Pricing increase because classes are now going to be in person.

Equipment – line item that's missing from here – its part of my add package. I'm asking for \$500 for a new printer and a credit card scanner for in the office which is a \$200/year lease.

3. Adjournment

P. Sawyer adjourned the meeting at 7:50 p.m.

Respectfully Submitted,
Kathy McCavanagh

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Town of Bolton Board/Commission Interest Form

Name: Sherry Philopena

Address: 45 Steele Crossing Road

Telephone Number: 860-428-4473

Alternate/Cell Number:

teddysher66@yahoo.com

Political Affiliation: Other/Rather Not Say

Board/Commission: Temp Public Building Committee

Type of Member: Full Member

Statement: To be able to add input to the town.

Background Information: Have lived in Bolton since 1979. No experience but willing to learn.

Additional Info:

Signature: Sherry Philopena

make
Full member?

Town of Bolton Board/Commission Interest Form

Name: Kevin M. Drake

Address: 46 Birch Mountain Road Extension

Telephone Number: 860-646-8366

Alternate/Cell Number: 860-729-6395

kevinmasondrake@gmail.com

Political Affiliation: Democrat

Board/Commission: Branding & Placemaking Focus Group

Type of Member: Full Member

Statement: I would love to help form a plan that promotes Bolton's history and future

Background Information: I'm fair, a researcher and have an avid interest in branding and marketing to increase goals

Additional Info:

Signature: Kevin M. Drake

FY2022 January 31, 2022		Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expensed	FY21	FY20	FY19
Administration	\$ 721,079.00	\$ 721,079.00	\$ 721,079.00	\$ 272,791.78	\$ 448,287.22	\$ 6,112.56	\$ 442,174.66	38.68%	42.10%	50.93%	55.23%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 384.25	\$ 1,815.75	\$ -	\$ 1,815.75	17.47%	12.73%	16.59%	9.77%
Financial Administration	\$ 236,040.00	\$ 236,040.00	\$ 236,040.00	\$ 125,279.98	\$ 110,760.02	\$ 218.40	\$ 110,541.62	53.17%	53.56%	52.71%	54.21%
Auditing	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	\$ 5,000.00	\$ 21,500.00	\$ -	\$ 21,500.00	18.87%	18.87%	73.58%	0.00%
Assessor	\$ 83,246.00	\$ 83,246.00	\$ 83,246.00	\$ 39,135.29	\$ 44,110.71	\$ 387.29	\$ 43,723.42	47.48%	54.60%	54.75%	53.64%
Tax Collector	\$ 87,680.00	\$ 87,680.00	\$ 87,680.00	\$ 47,265.94	\$ 40,414.06	\$ 2,923.66	\$ 37,490.40	57.24%	56.07%	49.84%	55.96%
Fringe Benefits	\$ 895,821.00	\$ 895,821.00	\$ 895,821.00	\$ 440,305.07	\$ 455,515.93	\$ -	\$ 455,515.93	49.15%	50.96%	54.96%	53.82%
Town Clerk	\$ 136,058.00	\$ 136,058.00	\$ 136,058.00	\$ 74,364.81	\$ 61,693.19	\$ 3,875.00	\$ 57,818.19	57.50%	56.98%	58.44%	59.43%
Land Use	\$ 309,845.00	\$ 309,845.00	\$ 309,845.00	\$ 133,375.49	\$ 176,469.51	\$ 9,492.56	\$ 166,976.95	46.11%	59.68%	59.00%	55.29%
Planning & Zoning	\$ 4,940.00	\$ 4,940.00	\$ 4,940.00	\$ 791.26	\$ 4,148.74	\$ -	\$ 4,148.74	16.02%	6.46%	8.90%	13.60%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	\$ 168.44	\$ 1,471.56	\$ -	\$ 1,471.56	10.27%	3.96%	28.57%	4.51%
Property Insurance	\$ 143,900.00	\$ 143,900.00	\$ 143,900.00	\$ 73,484.62	\$ 70,415.38	\$ -	\$ 70,415.38	51.07%	60.59%	61.07%	65.18%
Probate	\$ 5,960.00	\$ 5,960.00	\$ 5,960.00	\$ 5,673.00	\$ 287.00	\$ -	\$ 287.00	95.18%	0.00%	100.00%	96.67%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 2,235.00	\$ 508.52	\$ 1,726.48	\$ -	\$ 1,726.48	22.75%	10.96%	27.82%	18.75%
Economic Development	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%	29.50%	36.50%	34.25%
Elections	\$ 44,383.00	\$ 44,383.00	\$ 44,383.00	\$ 21,652.72	\$ 22,730.28	\$ -	\$ 22,730.28	48.79%	59.96%	26.29%	44.67%
Parks/Town Building Ops	\$ 813,493.00	\$ 813,493.00	\$ 813,493.00	\$ 358,862.16	\$ 454,630.84	\$ 26,818.45	\$ 427,812.39	47.41%	45.09%	50.30%	47.72%
Police	\$ 391,050.00	\$ 391,050.00	\$ 391,050.00	\$ 6,925.14	\$ 384,124.86	\$ -	\$ 384,124.86	1.77%	0.02%	0.75%	0.08%
Fire Commission	\$ 223,538.00	\$ 223,538.00	\$ 223,538.00	\$ 89,500.00	\$ 134,038.00	\$ 43,490.37	\$ 90,547.63	59.49%	51.03%	71.15%	64.28%
Animal Control	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%	100.00%	85.71%	85.71%
Fire Marshal	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 10,509.63	\$ 22,490.37	\$ -	\$ 22,490.37	31.85%	23.40%	12.38%	12.16%
Emergency Management	\$ 19,693.00	\$ 19,693.00	\$ 19,693.00	\$ 9,120.53	\$ 10,572.47	\$ -	\$ 10,572.47	46.31%	49.90%		
Highways and Streets	\$ 1,039,838.00	\$ 1,039,838.00	\$ 1,039,838.00	\$ 371,861.77	\$ 667,976.23	\$ 125,803.04	\$ 542,173.19	47.86%	61.65%	63.32%	58.89%
Public Building Commission	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	0.00%	0.00%	0.00%	0.00%
Public Health Admin	\$ 30,900.00	\$ 30,900.00	\$ 30,900.00	\$ 21,975.07	\$ 8,924.93	\$ -	\$ 8,924.93	71.12%	46.27%	42.52%	41.41%
Seniors / Social Services	\$ 180,421.00	\$ 180,421.00	\$ 180,421.00	\$ 85,692.39	\$ 94,728.61	\$ 6,635.00	\$ 88,093.61	51.17%	45.67%	60.64%	56.84%
Library	\$ 292,454.00	\$ 292,454.00	\$ 292,454.00	\$ 170,344.66	\$ 122,109.34	\$ 5,865.08	\$ 116,244.26	60.25%	56.72%	60.03%	61.93%
Conservation	\$ 1,805.00	\$ 1,805.00	\$ 1,805.00	\$ 693.75	\$ 1,111.25	\$ -	\$ 1,111.25	38.43%	45.23%	52.00%	52.21%
Waste Collection	\$ 522,604.00	\$ 522,604.00	\$ 522,604.00	\$ 262,497.36	\$ 260,106.64	\$ -	\$ 260,106.64	50.23%	51.03%	51.65%	47.17%
Totals	\$ 6,256,423.00	\$ 6,256,423.00	\$ 6,256,423.00	\$ 2,628,163.63	\$ 3,628,259.37	\$ 231,621.41	\$ 3,396,637.96	45.71%	40.28%	49.09%	53.55%

This is an area that I am not concerned about but the percentage in the highway department this year compared to other years does stick out, so I believe it deserves an explanation. The majority of the reason for the large decrease in the expended amount of the highway department's budget is because at this point compared to past years there has been a decrease in the amount of money spent on road repairs out of the general fund.

TAX COLLECTOR
12.31.21

	ADOPTED	COLLECTIONS YTD	REFUNDS	RETURNED PAYMENTS	TRANSFERS	NET COLLECTION 12.31.21	PERCENTAGE COLLECTED FY 22 BUDGET
CURRENT YR. LEVY	\$ 15,678,283.00	\$ 15,730,112.98	\$ (44,544.51)	\$ (17,033.17)	\$ 2,336.19	\$ 15,670,871.49	99.95%
MOTOR VEHICLE	\$ 1,694,841.00	\$ 1,596,559.25	\$ (6,881.42)	\$ (6,467.64)	\$ (1,153.92)	\$ 1,582,056.27	93.35%
SUPP. MV LEVY	\$ 175,000.00	27,686.84	\$ -	\$ -	\$ 1,661.07	\$ 29,347.91	16.77%
SUB TOTAL	\$ 17,548,124.00	\$ 17,354,359.07	\$ (51,425.93)	\$ (23,500.81)	\$ 2,843.34	\$ 17,282,275.67	98.49%
PRIOR YEARS	\$ 75,000.00	\$ 51,527.84	\$ (552.42)	\$ -	\$ (2,843.34)	\$ 48,132.08	64.18%
INTEREST & FEES	\$ 50,000.00	\$ 36,502.43	\$ -	\$ (125.73)	\$ -	\$ 36,376.70	72.75%
TOTAL	\$ 17,673,124.00	\$ 17,442,389.34	\$ (51,978.35)	\$ (23,626.54)	\$ -	\$ 17,366,784.45	98.27%

PREVIOUS YEAR CURRENT YR LEVY COLLECTED

7.31.2021	8.31.2021	9.30.2021	10.31.2021	11.30.2021	12.31.2021
19.07%	90.94%	98.67%	99.09%	99.52%	99.95%
1.31.2022	2.28.2022	3.30.2022	4.30.2022	5.31.2022	6.30.2022
7.31.2020	8.31.2020	9.30.2020	10.31.2020	11.30.2020	12.31.2020
74.79%	82.27%	97.69%	100.02%	100.17%	100.32%
1.31.2021	2.28.2021	3.30.2021	4.30.2021	5.31.2021	6.30.2021
100.37%	100.43%	100.49%	100.67%	100.03%	100.33%

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Seniors

Transfer \$ 500 from category Repairs/Maint. Services to category General Supplies

(within budget) from # 1005-044-4427-000000-54300-00000

to # 1005-044-4427-000000-56100-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - 000000 - _____ - 000000

to # _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation: Purchase of anti-theft devices to protect 10 and 20 passenger vehicles (catalytic converters). Requires use of supply line item rather than a service line item.

[Signature] Signature

Director Title

1/11/22 Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Economic Development

Transfer \$ 80 from category Office Oper Supp. to category DUES + FEES

(within budget) from # 1005-041-4173-000000-56120-000000

to # 1005-041-4173-000000-58100-000000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - 000000 - _____ - 000000

to # _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation: To pay for the cost of the Tolland County Chamber of Commerce that was under-funded in the budget.

Signature

Title

Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Emergency management / Building + Land Use

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ - 000000 - _____ - 00000

to # _____ - 000000 - _____ - 00000

Transfer \$ 194.00 from Budget Building + Land Use to Budget Emergency Mgmt.

from category Payroll to category Payroll

from # 1005041-4151-000000-5160-00000

to # 1005042-4223-000000-5160-00000

Other \$ _____

Explanation: The Emergency management salary is 140% of the Interim Town Administrator's salary. As a result of the Selectmen's salary increase for the Town Administrator more money is needed

for the Emergency management's salary line.

Signature

Title

Date

<u>Board of Selectmen</u>	<u>Approved</u>		<u>Comments:</u>
	Yes	No	
_____	___	___	
_____	___	___	
_____	___	___	
_____	___	___	
_____	___	___	

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Tax Collector

Transfer \$ 230.00 from category Other Payroll to category Prof Educational Training
 (within budget) from # 1005-041-4135-000000-51620-00000
 to # 1005-041-4135-000000-53200-00000

Transfer \$ _____ from Budget _____ to Budget _____
 from category _____ to category _____
 from # _____ - _____ - _____ - 000000 - _____ - 00000
 to # _____ - _____ - _____ - 000000 - _____ - 00000

Other \$ _____

Explanation: Need to add to Professional Training for Ashleigh's Tax Collector's course.

Signature

Title

Date

<u>Board of Selectmen</u>	<u>Approved</u>		<u>Comments:</u>
	Yes	No	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

Date _____

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ABLE TOOL & EQUIPMENT					
Check Group:					
	1	0	130775-1 1/24/2022	1005.043.4303.000000.56100.00000	\$47.15
PAVEMENT CUTTER PARTS					
Check #: 11466					
PO/Invoice Total: \$47.15					
Vendor Total: \$47.15					
ADMINISTRATOR, UNEMPLOYMENT COMP					
Check Group:					
	1	0	00-000-12 NOV 2021 1/15/2022	1005.041.4141.000000.52600.00000	\$30.00
FOR MONTH ENDING 11/30/21					
Check #: 11467					
PO/Invoice Total: \$30.00					
Vendor Total: \$30.00					
ALL AMERICAN WASTE, LLC					
Check Group:					
	1	0	802836510 1/1/2022	1005.084.8405.000000.54101.00000	\$30,678.64
CONTRACT PICK-UP - JAN 2022					
Check #: 11468					
PO/Invoice Total: \$30,678.64					
Vendor Total: \$30,678.64					
ANTHEM BLUE CROSS					
Check Group:					
	1	0	1287383G 1/17/2022	1005.000.0000.000000.20770.00000	\$458.57
RETIREE MEDICAL FEB 2021					
Check #: 11469					
PO/Invoice Total: \$458.57					
Vendor Total: \$458.57					
BAKER & TAYLOR					
B13638					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
27 BOOKS AND AUDIOVISUAL MATERIALS	1	220358	5017479423 1/7/2022	1005.045.4501.000000.56400.00000	\$385.77
1 BOOKS AND AUDIOVISUAL MATERIAL	1	220358	H59528420 1/14/2022	1005.045.4501.000000.56400.00000	\$10.75
Check #: 11470					
				PO/Invoice Total:	\$396.52
				Vendor Total:	\$396.52
BRODART CO.					
Check Group: T1259					
BOOK BINDING TAPE	1	0	594890 1/11/2022	1005.045.4501.000000.56120.00000	\$16.61
DISC RING BINDERS & 24-CD BINDERS	1	0	595022 1/13/2022	1005.045.4501.000000.56120.00000	\$194.48
Check #: 11471					
				PO/Invoice Total:	\$211.09
				Vendor Total:	\$211.09
CHERYL L WOODS					
Check Group: VIN #5J6RM4H3XFL072228, BILL #2020-03-0055312					
VEHICLE TAX REFUND	1	0	1/8/2022	1005.000.0000.000000.20780.00000	\$405.31
Check #: 11472					
				PO/Invoice Total:	\$405.31
				Vendor Total:	\$405.31
CHRIS HANSEN					
Check Group: VIN #2A11258H7, BILL #2020-03-0052095					
VEHICLE TAX REFUND	1	0	1/9/2022	1005.000.0000.000000.20780.00000	\$73.06
Check #: 11473					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COMCAST.					
Check Group:					
	1	0	#3962 1/12-2/11/22 1/5/2022	1005.041.4199.000000.55300.000000	\$128.40
PO/Invoice Total:					\$73.06
Vendor Total:					\$73.06
Check #: 11474					
CONNECTICUT NATURAL GAS CORP.					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$483.12
PO/Invoice Total:					\$128.40
Vendor Total:					\$128.40
Heating Fuel #1148 RST					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$872.95
PO/Invoice Total:					\$872.95
Vendor Total:					\$872.95
Heating Fuel #9069 FIRE DEPT					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$684.66
PO/Invoice Total:					\$684.66
Vendor Total:					\$684.66
Heating Fuel #8180 PARKS BLDG					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$939.47
PO/Invoice Total:					\$939.47
Vendor Total:					\$939.47
Heating Fuel #1072 TOWN HALL					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$607.16
PO/Invoice Total:					\$607.16
Vendor Total:					\$607.16
Heating Fuel #7591 LIBRARY					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$1,121.01
PO/Invoice Total:					\$1,121.01
Vendor Total:					\$1,121.01
Heating Fuel #1461 TOWN GARAGE					
Check Group:					
	1	0	HEAT 12/9/21-1/10/22 1/12/2022	1005.041.4199.000000.56210.000000	\$2,461.05
PO/Invoice Total:					\$2,461.05
Vendor Total:					\$2,461.05
Heating Fuel #1656 NRMC					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Account Amount

Heating Fuel #1664 NRMCM SMALL TANK

1005.041.41199.000000.56210.00000

\$1,068.08

Invoice
Invoice Date

HEAT
12/9/21-1/10/22
1/12/2022

PO No.

1 0

QTY

Vendor #

Check #: 11475

PO/Invoice Total: \$8,237.50

Vendor Total: \$8,237.50

CONNECTICUT OCCUPATIONAL MEDICINE PARTNE

Check Group:

MEMBER PHYSICALS

1005.042.4203.000000.53400.00000

\$270.51

251321
1/10/2022

1 220694

Check #: 11476

PO/Invoice Total: \$270.51

Vendor Total: \$270.51

CONNECTICUT TAX COLLECTOR ASSOC, INC.

Check Group:

MARCH CONFERENCE - L. BUSHNELL

1005.041.4135.000000.53200.00000

\$200.00

2022 TAX
SEMINAR
1/20/2022

1 220985

Check #: 11477

PO/Invoice Total: \$200.00

Vendor Total: \$200.00

COTT SYSTEMS INC.

Check Group:

MONTHLY HOSTED SOLUTION - FEB 2022

1005.041.4147.000000.53520.00000

\$650.00

144874
2/1/2022

1 220323

Check #: 11478

PO/Invoice Total: \$650.00

Vendor Total: \$650.00

DAMARIS ARCELAY-ACEVEDO

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
VIN #3TMLU4EN5CM097694, BILL #2020-03-0050136	1	0	VEHICLE TAX REFUND 1/2/2022	1005.000.0000.000000.20780.00000	\$525.00
Check #: 11479 PO/Invoice Total: \$525.00					
Vendor Total: \$525.00					
DEPT OF ENVIRONMENTAL PROTECTION					
Check Group: T1150					
QUARTERLY LAND USE APP FEES OCT-DEC 2021	1	0	LANDUSE OCT-DEC 2021 1/4/2022	1005.000.0000.000000.20794.00000	\$1,914.00
Check #: 11480 PO/Invoice Total: \$1,914.00					
Vendor Total: \$1,914.00					
EAST RIVER ENERGY					
Check Group:					
DIESEL - 600.20 GAL @ \$2.809354 PER GAL	1	0	333877 TWN 12/30/2021	1005.043.4303.000000.56260.00000	\$1,686.17
Check #: 11481 PO/Invoice Total: \$1,686.17					
Vendor Total: \$1,686.17					
EPPCO , #576					
Check Group: T1161					
DRAIN BASKETS & COVERS FOR FLOOR DRAINS	1	220865	1068434 12/29/2021	1005.043.4303.000000.56100.00000	\$790.00
DRAIN BASKETS & COVERS FOR FLOOR DRAINS	1	220865	1070074 12/30/2021	1005.043.4303.000000.56100.00000	\$340.00
CREDIT FOR 4 SEDIMENT BUCKETS	1	220865	CM085218 1/12/2022	1005.043.4303.000000.56100.00000	(\$400.00)
Check #: 11482 PO/Invoice Total: \$730.00					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor # QTY PO No. Invoice Date Account Amount

Vendor Total: \$730.00

EVE MARY & MARIANNA KNEC

Check Group:

19 TUMBLEBROOK DR, BILL #2020-01-0001088	1	0	PROP TAX REFUND 1/7/2022	1005.000.00000.20780.00000	\$5,705.21
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Check #: 11483

PO/Invoice Total: \$5,705.21

Vendor Total: \$5,705.21

EVERSOURCE.

Check Group:

Electricity 12/20/21-1/20/22 #2007 FIRE DEPT	1	0	#2007 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$532.48
Electricity 12/20/21-1/20/22 #2014 TOWN HALL	1	0	#2014 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$496.40
Electricity 12/20/21-1/20/22 #2020 98 NOTCH REAR	1	0	#2020 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$486.50
Electricity 12/20/21-1/20/22 #2031 LIONS	1	0	#2031 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$45.68
Electricity 12/20/21-1/20/22 #2041 INP	1	0	#2041 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$44.17
Electricity 12/20/21-1/20/22 #2045 BML	1	0	#2045 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$409.42
Electricity 12/20/21-1/20/22 #2055 GAZEBO	1	0	#2055 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$69.87
Electricity 12/20/21-1/20/22 #2075 98 NOTCH SSS	1	0	#2075 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.00000	\$44.67

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity 12/20/21-1/20/22 #2086 RST	1	0	#2086 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.000000	\$75.58
Electricity 12/20/21-1/20/22 #2092 NRMCM	1	0	#2092 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.000000	\$905.97
Electricity 12/20/21-1/20/22 #4029 BHF	1	0	#4029 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.000000	\$20.88
Electricity 12/20/21-1/20/22 #4069 BALLFIELD	1	0	#4069 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.000000	\$104.49
Electricity 12/14/21-1/14/22 #5034 HIGH RIDGE FARM	1	0	#5034 12/14-1/14/22 1/14/2022	1005.041.4199.000000.56220.000000	\$13.20
Electricity 12/20/21-1/20/22 #6034 BI-OP SHED	1	0	#6034 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.000000	\$48.36
Electricity 12/20/21-1/20/22 #9098 TENNIS COURTS	1	0	#9098 12/20-1/20/22 1/20/2022	1005.041.4199.000000.56220.000000	\$44.00
Check #: 11484 PO/Invoice Total: \$3,341.67 Vendor Total: \$3,341.67					
FLUID DYNAMICS LLC					
Check Group:					
AIR FITTINGS	1	0	947164-001 1/12/2022	1005.043.4303.000000.56100.000000	\$141.17
Check #: 11485 PO/Invoice Total: \$141.17 Vendor Total: \$141.17					
FRONTIER.					
Check Group:					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TOWN TELEPHONE #1243 NRMC 1/17-2/16/22	1	0	#1243 1/17-2/16/22	1005.041.4199.000000.55300.00000	\$317.34
HP TELEPHONE #6926 1/7-2/6/22	1	0	#6926 1/7-2/6/22 1/17/2022	1005.041.4199.000000.55300.00000	\$189.97
Check #: 11486					
PO/Invoice Total:					\$507.31
Vendor Total:					\$507.31
FUSION CROSS-MEDIA LLC					
Check Group:					
BUSINESS CARDS	1	0	61621 12/8/2021	1005.041.4107.000000.56120.00000	\$143.06
Check #: 11487					
PO/Invoice Total:					\$143.06
Vendor Total:					\$143.06
GARY A GRUNDER					
Check Group:					
30 HILLCREST RD, BILL #2020-01-0000837	1	0	PROP TAX REFUND 1/7/2022	1005.000.0000.000000.20780.00000	\$7,418.37
VIN #WA1D7AFP8GA092125, BILL #2020-03-0052017	1	0	VEHICLE TAX REFUND 1/7/2022	1005.000.0000.000000.20780.00000	\$1,531.47
Check #: 11488					
PO/Invoice Total:					\$8,949.84
Vendor Total:					\$8,949.84
GEORGINA'S RESTAURANT AND BANQUETS					
Check Group:					
EMPLOYEE HOLIDAY PARTY/LUNCHEON	1	0	HOLIDAY LUNCH 12/16 12/16/2021	1005.041.4107.000000.56300.00000	\$1,620.00
Check #: 11489					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GOODYEAR AUTO CENTER	B40834					
Check Group:						PO/Invoice Total: \$1,620.00
4 WRANGLER A.T. KEVLAR TIRES AND 4 AIR PRESSURE SENSORS FOR SUBURBAN PLUS MOUNTING & BALANCING	1	220990	29863	1005.042.4203.000000.54302.000000		Vendor Total: \$1,620.00
			1/22/2022			
				Check #: 11490		
HARTFORD COURANT MEDIA GROUP						
Check Group:						PO/Invoice Total: \$970.64
P & Z LEGAL NOTICE 12/21/21	1	0	46928119000	1005.041.4153.000000.55400.000000		Vendor Total: \$970.64
			12/31/2021			
				Check #: 11491		
HIGHLAND PARK MARKET						
Check Group:						PO/Invoice Total: \$36.46
CREAM	1	0	01-543522	1005.044.4427.000000.56010.000000		Vendor Total: \$36.46
			12/22/2021			
			03-557409	1005.044.4427.000000.56010.000000		
			12/7/2021			
				Check #: 11492		
REFRESHMENTS FOR PEARL HARBOR PRESENTATION 12/7/21	1	0				PO/Invoice Total: \$13.45
						Vendor Total: \$13.45
JEFFREY & CYTHINA WOODS						
Check Group:						

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VIN #2T3DFREV6DW043090, BILL #2020-03-0055316	1	0	VEHICLE TAX REFUND 1/8/2022	1005.000.0000.000000.20780.00000	\$572.41
Check #: 11493					
JENNIFER C. BAUM Check Group: VIN #2T2BK1BA0BC116270, BILL #2020-03-0050299	1	0	VEHICLE TAX REFUND 1/14/2022	1005.000.0000.000000.20780.00000	\$339.64
Check #: 11494					
JO WALLACE Check Group: VIN #1G1ZG5ST9LF150772, BILL #2020-03-0055142	1	0	VEHICLE TAX REFUND 1/7/2022	1005.000.0000.000000.20780.00000	\$704.14
Check #: 11495					
JOHN VALERI Check Group: BOOK DISCUSSION ZOOM LEADER 1/27/22	1	0	12722 1/24/2022	1005.045.4501.000000.53400.00000	\$125.00
Check #: 11496					
KEVIN WILLIAMS Check Group:				PO/InvoiceTotal: Vendor Total:	\$125.00 \$125.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
VIN #WAUBFAFL6EN040735, BILL #2020-03-0055271	1	0	VEHICLE TAX REFUND 1/8/2022	1005.000.0000.000000.20780.00000	\$505.18
Check #: 11497					
PO/Invoice Total:					\$505.18
Vendor Total:					\$505.18
LAUREN E BENNETT					
Check Group:					
VIN #JF2SJAH2FH514325, BILL #2020-03-0050341	1	0	VEHICLE TAX REFUND 1/7/2022	1005.000.0000.000000.20780.00000	\$420.47
Check #: 11498					
PO/Invoice Total:					\$420.47
Vendor Total:					\$420.47
LYLE SIGNS, INC					
Check Group:					
SIGNS & REFLECTORS	1	220941	2465551 1/11/2022	1005.043.4303.000000.57500.00000	\$565.60
Check #: 11499					
PO/Invoice Total:					\$565.60
Vendor Total:					\$565.60
MARK S BOYAJIAN					
Check Group:					
VIN #2GCEK19C371575792, BILL #2020-03-0050443	1	0	VEHICLE TAX REFUND 1/13/2022	1005.000.0000.000000.20780.00000	\$673.96
Check #: 11500					
PO/Invoice Total:					\$673.96
Vendor Total:					\$673.96
MICHELSON, KANE, ROYSTER & BARGER PC					
Check Group:					

Town of Bolton

Voucher Detail Listing

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Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
	1	0	508M DEC 2021 12/31/2021	1005.041.4107.000000.53020.00000	\$2,767.50
TOWN LEGAL FEES DEC 2021					
Check #: 11501					
				PO/Invoice Total:	\$2,767.50
				Vendor Total:	\$2,767.50
MIDWEST TAPE					
Check Group:					
1 DVD	1	220359	501078157 10/4/2021	1005.045.4501.000000.56400.00000	\$9.74
4 AUDIOVISUAL MATERIALS	1	220359	501531417 1/10/2022	1005.045.4501.000000.56400.00000	\$112.71
7 AUDIOVISUAL MATERIALS	1	220359	501561783 1/17/2022	1005.045.4501.000000.56400.00000	\$168.18
Check #: 11502					
				PO/Invoice Total:	\$290.63
				Vendor Total:	\$290.63
MONROE TRACTOR & IMPLEMENT CO, INC.					
Check Group:					
Valve blocks - 580 Case	1	221020	P26738 1/18/2022	1005.043.4303.000000.56100.00000	\$271.71
Check #: 11503					
				PO/Invoice Total:	\$271.71
				Vendor Total:	\$271.71
MORTON SALT, INC					
Check Group:					
WINTER SALT	1	220745	5402487776 1/19/2022	1005.043.4303.000000.56910.00000	\$7,042.62
Check #: 11504					
				PO/Invoice Total:	\$7,042.62
				Vendor Total:	\$7,042.62

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NAPA AUTO PARTS						
Check Group:						
SPARK PLUGS, FLUIDS & OTHER SHOP SUPPLIES	1	220991		0693-238790 1/18/2022	1005.041.4199.000000.56100.000000	\$574.81
				Check #: 11505		
					PO/Invoice Total:	\$574.81
					Vendor Total:	\$574.81
NFPA						
Check Group:						
ANNUAL MEMBERSHIP RENEWAL THROUGH 2/6/23 - J. RUPERT	1	0		RENEW THRU 2/6/23 1/4/2022	1005.042.4219.000000.58100.000000	\$175.00
				Check #: 11506		
					PO/Invoice Total:	\$175.00
					Vendor Total:	\$175.00
PATRICE L CARSON						
Check Group:						
CONSULTING SERVICES 1/10-1/16/22	32.25	0		W/E 1/16/22 1/23/2022	1005.041.4151.000000.53300.000000	\$2,096.25
CONSULTING SERVICES 1/17-1/23/22	27	0		W/E 1/23/22 1/23/2022	1005.041.4151.000000.53300.000000	\$1,755.00
				Check #: 11507		
					PO/Invoice Total:	\$3,851.25
					Vendor Total:	\$3,851.25
PITNEY BOWES INC						
Check Group:						
POSTAGE INK	1	220987		1019867804 1/25/2022	1005.041.4199.000000.55301.000000	\$237.98
POSTAGE TAPE	1	220987		1019867804 1/25/2022	1005.041.4199.000000.55301.000000	\$118.98

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Account Amount

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1	220987	1019867804	1019867804	1005.041.4199.000000.55301.00000	(\$17.86)
		1/25/2022			

Check #: 11508

PO/Invoice Total: \$339.10
Vendor Total: \$339.10

QUALITY DATA SERVICE INC.

T1137

Check Group:

SUPPLEMENT MV ENVELOPES

1005.041.4135.000000.55500.00000

\$83.58

1/1/2022

Check #: 11509

PO/Invoice Total: \$83.58

Check Group:

PRINTING & PROCESSING 2nd INSTALL BILLS

1005.041.4135.000000.55500.00000

\$2,053.27

1/1/2022

PRINTING & PROCESSING MVS BILLS

1005.041.4135.000000.55500.00000

\$253.50

1/1/2022

Check #: 11509

PO/Invoice Total: \$2,306.77
Vendor Total: \$2,390.35

RAINBOW GRAPHICS INC

Check Group:

BASKETBALL SHIRTS

2970.045.4503.300103.56120.00000

\$76.50

1/20/2022

Check #: 11510

PO/Invoice Total: \$76.50
Vendor Total: \$76.50

ROSS LALLY

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
	1	0	CACIWC 11/6/21 11/24/2021	1005.041.4163.000000.53200.000000	\$30.00
REIMBURSEMENT FOR ANNUAL MEETING/CONFERENCE REGISTRATION					
SAFETY MARKINGS INC B5071					
Check Group:					
	1	220666	9133457 12/31/2021	1005.043.4303.000000.57500.000000	\$1,495.00
LINE PAINTING & LINE REMOVAL FOR HEBRON RD SIGN PROJECT					
SEAN K OOI					
Check Group:					
	1	0	VEHICLE TAX REFUND 11/4/2021	1005.000.0000.000000.20780.000000	\$103.95
VIN #1FAHP3K23CL223916, BILL #2020-03-0053928					
SHARON D MAYOCK					
Check Group:					
	1	0	VEHICLE TAX REFUND 1/6/2022	1005.000.0000.000000.20780.000000	\$409.58
VIN #1N4AL3APOHC211126, BILL #2020-03-0053229					
SITEONE LANDSCAPE SUPPLY					
Check Group:					

PO/Invoice Total: \$30.00

Vendor Total: \$30.00

PO/Invoice Total: \$1,495.00

Vendor Total: \$1,495.00

PO/Invoice Total: \$103.95

Vendor Total: \$103.95

PO/Invoice Total: \$409.58

Vendor Total: \$409.58

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ICE MELT	1	220992	115739783-001 1/18/2022	1005.041.4199.000000.56010.000000	\$620.98
Check #: 11515					
PO/InvoiceTotal:					\$620.98
Vendor Total:					\$620.98
STAPLES CREDIT PLAN					
Check Group:					
LABELS	1	0	2962962121 11/11/2021	1005.041.4107.000000.56120.000000	\$36.49
PAPER HOT CUPS	1	0	2969780231 11/23/2021	1005.041.4107.000000.56120.000000	\$17.58
K-CUPS, PAPER PLATES, PAPER CLIPS, CABLE TIES, MOUSE PAD & CALENDAR	1	0	2969780411 11/23/2021	1005.041.4107.000000.56120.000000	\$77.24
CALENDAR, PLANNER & PAPER CLIPS	1	0	2969780411 11/23/2021	1005.041.4199.000000.56010.000000	\$34.77
PAPER HOT CUPS	1	0	2969780411 11/23/2021	1005.044.4427.000000.56010.000000	\$49.99
Check #: 11516					
PO/InvoiceTotal:					\$216.07
Check Group:					
DESK CALENDARS & INK CARTRIDGES	1	220738	2962993221 11/11/2021	1005.041.4135.000000.56120.000000	\$232.74
COIN ENVELOPES	1	220738	2963354851 11/11/2021	1005.041.4135.000000.56120.000000	\$8.99
Check #: 11516					
PO/InvoiceTotal:					\$241.73
Vendor Total:					\$457.80

SUMMIT SUPPLY CORP OF COLORADO

T19317

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
	2	220929	83965 1/17/2022	1005.041.4199.000000.56010.00000	\$923.70
	2	220929	83965 1/17/2022	1005.041.4199.000000.56010.00000	\$1,049.70
PEDESTAL GRILLS A-20-B2					
PICNIC TABLE FRAMES W/HARDWARE					
Check #: 11517					
PO/Invoice Total: \$1,973.40					
Vendor Total: \$1,973.40					
THE BELL/SIMONS CO., INC					
Check Group: T35197					
	1	0	S013180502.001 1/19/2022	1005.041.4199.000000.56010.00000	\$24.86
PUMP COUPLING FOR NRMC					
Check #: 11518					
PO/Invoice Total: \$24.86					
Vendor Total: \$24.86					
THE BOSTON GLOBE					
Check Group:					
	1	0	RENEW THRU 2/6/22 1/10/2022	1005.045.4501.000000.56400.00000	\$17.20
SUBSCRIPTION THROUGH 2/6/22					
	1	0	RENEW THRU 2/6/22 1/10/2022	1005.045.4501.000000.56400.00000	\$1.50
PAPER INVOICE PROCESSING FEE					
Check #: 11519					
PO/Invoice Total: \$18.70					
Vendor Total: \$18.70					
TOWN OF COVENTRY					
Check Group: T13848					
	1	0	2021-001 1/18/2022	2970.045.4503.300103.56120.00000	\$42.00
BASKETBALL SEASON QUICKSCORES WEBSITE					
Check #: 11520					
PO/Invoice Total: \$42.00					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1275 02/02/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TOWN OF WINDHAM FINANCE DEPT.					
Check Group:					
	1	0	MIDNEROC 10/1-12/31 1/6/2022	1005.084.8405.000000.55010.000000	\$330.78
Vendor Total:					\$42.00
TOYOTA LEASE TRUST.					
Check Group:					
	1	0	JTMJFREVIJD23 5870 11/4/2021	1005.000.0000.000000.20780.000000	\$592.59
Vendor Total:					\$330.78
TREASURER - STATE OF CONN					
Check Group:					
	1	0	DEC 2021 1/4/2022	1005.000.0000.000000.20792.000000	\$1,692.00
	1	0	DEC 2021 1/4/2022	1005.000.0000.000000.20792.000000	\$1,210.00
	1	0	DEC 2021 1/4/2022	1005.000.0000.000000.20792.000000	\$1,397.00
Vendor Total:					\$592.59
TREASURER, STATE OF CONNECTICUT.					
Check Group:					
				1005.000.0000.000000.20792.000000	\$4,299.00
Vendor Total:					\$4,299.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name Description

Voucher Batch Number: 1275

02/02/2022

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
HISTORIC DOC PRESERVATION - DEC 2021	1	0	DEC 2021 1/4/2022	1005.000.0000.000000.20790.000000	\$376.00

Check #: 11524

PO/Invoice Total: \$376.00
Vendor Total: \$376.00

TYLER BUSINESS FORMS

Check Group:

W2s/ENVELOPES, 1099-NECs/ENVELOPES & 1095s - COST SPLIT W/BOE

1	220968	68532 TWN	1005.041.4117.000000.56120.000000		\$218.40
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Check #: 11525

PO/Invoice Total: \$218.40
Vendor Total: \$218.40

VERIZON WIRELESS

Check Group:

FIRE DEPT PHONE 1/7-2/6/22

1	0	9896659811	1005.042.4203.000000.55300.000000		\$115.38
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Check #: 11526

PO/Invoice Total: \$115.38
Vendor Total: \$115.38

VETERANS PETROLEUM SERVICES INC

Check Group:

Diesel pump nozzle and repairs

1	221021	165146	1005.043.4303.000000.54300.000000		\$396.45
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Check #: 11527

PO/Invoice Total: \$396.45
Vendor Total: \$396.45

VILLAGE SPRING DISTRIBUTOR LLC

Check Group:

1	0	165146	1005.043.4303.000000.54300.000000		\$396.45
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Town of Bolton

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name Description

Voucher Batch Number: 1275

02/02/2022

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
155187 - PARKS DEPT	1	0	1/25/2022	1005.041.4199.000000.56010.00000	\$6.95
155190 - FINANCE DEP	1	0	1/25/2022	1005.041.4199.000000.56010.00000	\$16.85
Check #: 11528					
PO/Invoice Total:					\$23.80
Vendor Total:					\$23.80
226812023	1	0	1/19/2022	1005.045.4501.000000.56120.00000	\$13.79
Check #: 11529					
PO/Invoice Total:					\$13.79
Vendor Total:					\$13.79
1060	1	220989	11/16/2021	1005.045.4501.000000.53400.00000	\$75.00
1060	1	220989	11/16/2021	2970.045.4503.300109.53400.00000	\$75.00
1060	1	220989	11/16/2021	1005.044.4427.000000.53400.00000	\$75.00
1060	1	220989	11/16/2021	1005.044.4427.000000.53400.00000	\$75.00
Check #: 11530					
PO/Invoice Total:					\$225.00
Vendor Total:					\$225.00
Grand Total:					\$101,524.06

WATER DELIVERY

WATER DELIVERY

WB MASON, CO INC

Check Group:

SHEET PROTECTORS

B3049

WONDERLAND WORKS COMPANY LLC

Check Group:

LIBRARY PORTION OF 12/20/21 60-MINUTE PROGRAM - SANTA & MRS CLAUS SING-ALONG AND STORYTIME

REC DEPT PORTION OF 12/20/21 60-MINUTE PROGRAM - SANTA & MRS CLAUS SING-ALONG AND STORYTIME

SENIORS PORTION OF 12/20/21 60-MINUTE PROGRAM - SANTA & MRS CLAUS SING-ALONG AND STORYTIME

End of Report