

**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING
TUESDAY, JUNE 21, 2022
9:00 A.M. –ZOOM
CALL-IN NUMBER: 1-929-205-6099
MEETING ID: 838 2563 5319**

1. Call to Order.
2. Consider and Act on Budget Transfers.
3. Consider and Act on A/P Report.
4. Consider and Act on All American Waste Contract.
5. Discuss and Possibly Act on CREC Contract.
6. Discuss and Possibly Act on Solitude Contract
7. Adjournment.

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: _____

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ -000000- _____ -00000

to # _____ -000000- _____ -00000

Transfer \$ 15,000 from Budget Admin. to Budget Refuse Services

from category Other Tech Prof. Serv. to category Refuse Removal

from # 1005-041-4107-000000-53300-00000

to # 1005-084-8405-000000-54101-00000

Other \$ _____

Explanation: To cover under budgeted refuse services.

Signature

Title

Date

Board of Selectmen

Approved

Comments:

Yes No

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Admin./Employee Separation

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ - 000000 - _____ - 00000

to # _____ - 000000 - _____ - 00000

Transfer \$ 19,000 from Budget Admin. to Budget Emp. Separation Func

from category Prof./Tech Serv. to category Fund Balance

from # 1005-041-4107-000000-53300-00000

to # 1005-000-0000-000000-32001-00000

Other \$ _____

Explanation:

Signature

Title

Date

Board of Selectmen

Approved

Comments:

Yes No

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Date _____

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**

BUDGET: Admin./Resident Asst. Fund

Transfer \$ _____ from category _____ to category _____

(within budget) from # _____ - 000000 - _____ - 00000

to # _____ - 000000 - _____ - 00000

Transfer \$ 10,000 from Budget Admin. to Budget Resident Asst.
 from category Prof/Tech Serv. to category Other - Liab. Fund.
 from # 1005-041-4107-000000-53300-00000
 to # 2860000-0000-000000-25200-00000

Other \$ _____

Explanation: _____

Signature

Title

Date

Board of Selectmen

Approved

Comments:

Yes No

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Date _____

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Amount

A.D.B. CONSTRUCTION & SEPTIC CORP

Check Group:

| | | | | | |
|-------------------------------|---|--------|----------|-----------------------------------|----------|
| PUMP OUT LIBRARY SEPTIC TANKS | 1 | 221311 | 12660 | 1005.041.41199.000000.54300.00000 | \$309.00 |
| | | | 4/8/2022 | | |

Check #: 12033

PO/InvoiceTotal: \$309.00

Check Group:

| | | | | | |
|---------------------|---|--------|-----------|----------------------------------|----------|
| WASTE WATER REMOVAL | 1 | 221449 | 12585 | 1005.043.4303.000000.54411.00000 | \$620.00 |
| | | | 4/29/2022 | | |

Check #: 12033

PO/InvoiceTotal: \$620.00
Vendor Total: \$929.00

ADVANCED BENEFIT STRATEGIES

Check Group:

| | | | | | |
|----------------------------------|---|---|----------|-----------------------------------|----------|
| PARTICIPATION - APRIL & MAY 2022 | 1 | 0 | 344085 | 1005.041.41141.000000.52010.00000 | \$106.84 |
| | | | 6/3/2022 | | |

Check #: 12034

PO/InvoiceTotal: \$106.84
Vendor Total: \$106.84

BARKER ADVERTISING SPECIALTY CO INC

Check Group:

| | | | | | |
|--|-----|--------|-----------|-----------------------------------|----------|
| CUSTOM DIE STRUCK SOFT ENAMEL FILLED LAPEL PINS - BOLTON - SILVER FINISH | 500 | 221248 | 912653 | 1005.041.41107.000000.56300.00000 | \$740.00 |
| | | | 4/20/2022 | | |

Check #: 12035

PO/InvoiceTotal: \$740.00
Vendor Total: \$740.00

BIG Y FOOD, INC.

Check Group:

T40356



Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449

06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Amount

50 STREET SIGN POLES - 3LBs PER FT 1 221345 1005.043.4303.000000.57500.00000 402971 5/13/2022 \$1,930.50

Check #: 12043

PO/Invoice Total: \$1,930.50
Vendor Total: \$1,930.50

ENGLAND TRUE VALUE HARDWARE

Check Group:

MISC. SUPPLIES

1 0 MAY 2022 - HWY DEPT 1005.043.4303.000000.56100.00000 5/31/2022 \$2.90

VARIOUS BUILDING SUPPLIES

1 0 MAY 2022 - PARK DEPT 1005.041.4199.000000.56010.00000 5/31/2022 \$46.04

Check #: 12044

PO/Invoice Total: \$48.94
Vendor Total: \$48.94

EVERBRIDGE, INC

Check Group:

EMERGENCY NOTIFICATION SYSTEM

1 0 M69094 1005.041.4107.000000.53520.00000 3/26/2022 \$2,649.68

Check #: 12045

PO/Invoice Total: \$2,649.68
Vendor Total: \$2,649.68

EVERSOURCE.

Check Group:

Electricity - 5/2-6/1/22 #2018 TRAFFIC LIGHTS

1 0 #2018 5/2-6/1/22 1005.041.4199.000000.56220.00000 6/1/2022 \$35.14

Electricity - 5/2-6/1/22 #2048 STREET LIGHTS

1 0 #2048 5/2-6/1/22 1005.041.4199.000000.56220.00000 6/1/2022 \$1,335.95

Check #: 12046

PO/Invoice Total: \$1,371.09

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|----------|-----|--------|-------------------------------|-----------------------------------|------------------------------|
| FLAG STORE USA | | | | | | Vendor Total: \$1,371.09 |
| Check Group: | | | | | | |
| FLAG ORDER - 50 AMERICAN FLAGS & 12 BOLTON FLAGS | 1 0 | | | 3040 5/3/2022 | 1005.041.4107.000000.56300.00000 | \$3,100.00 |
| | | | | | Check #: 12047 | PO/Invoice Total: \$3,100.00 |
| | | | | | | Vendor Total: \$3,100.00 |
| FREIGHTLINER OF HARTFORD, INC. | T1995 | | | | | |
| Check Group: | | | | | | |
| 2 CORE RETURNS | 1 0 | | | CM849070 3/18/2022 | 1005.043.4303.000000.56100.00000 | (\$62.40) |
| | | | | | Check #: 12048 | PO/Invoice Total: (\$62.40) |
| Check Group: | | | | | | |
| TOWN TRUCK SERVICE/REPAIRS - TRUCK CANNOT BE DRIVEN AND WAS TOWED TO VENDOR ON 5/19/22 | 1 221536 | | | 119060 5/24/2022 | 1005.043.4303.000000.54300.00000 | \$1,159.57 |
| | | | | | Check #: 12048 | PO/Invoice Total: \$1,159.57 |
| | | | | | | Vendor Total: \$1,097.17 |
| FRONTIER. | | | | | | |
| Check Group: | | | | | | |
| TELEPHONE #1499 HF | 1 0 | | | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$57.23 |
| TELEPHONE #7349 BML | 1 0 | | | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$147.71 |
| TELEPHONE #8152 B&G | 1 0 | | | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$53.19 |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449

06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

| Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--|-----|--------|------------------------------------|-----------------------------------|------------------------------|
| TELEPHONE #6643 INP | 1 | 0 | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$84.71 |
| TELEPHONE #8066 TH | 1 | 0 | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$313.24 |
| TELEPHONE #3910 FD | 1 | 0 | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$135.27 |
| TELEPHONE #4302 HWY | 1 | 0 | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$64.80 |
| LATE FEE | 1 | 0 | #0022 6/1-6/30/22 6/1/2022 | 1005.041.41199.000000.55300.00000 | \$22.17 |
| TOWN TELEPHONE #0933 RST 5/27-6/26/22 | 1 | 0 | #0933 5/27-6/26/22 5/27/2022 | 1005.041.41199.000000.55300.00000 | \$69.70 |
| HP TELEPHONE #6926 6/7-7/6/22 | 1 | 0 | #6926 6/7-7/6/22 6/7/2022 | 1005.041.41199.000000.55300.00000 | \$179.44 |
| Check #: 12049 | | | | | |
| | | | | | PO/Invoice Total: \$1,127.46 |
| | | | | | Vendor Total: \$1,127.46 |
| G&G PROPERTY SERVICES LLC | | | | | |
| Check Group: | | | | | |
| MONTHLY CEMETERY LANDSCAPING SERVICES - | | | | | |
| MAY 2022 | | | | | |
| | | | | | \$4,393.33 |
| Check #: 12050 | | | | | |
| | | | | | PO/Invoice Total: \$4,393.33 |
| | | | | | Vendor Total: \$4,393.33 |
| GENGRAS FORD LLC | | | | | |
| Check Group: | | | | | |
| PLATFORM BODY/FORESTRY FT - FORD F-550 CAB | | | | | |
| 4x4 AND B&C INC PLATFORM BODY W/OPTIONS AS | | | | | |
| NOTED ON QUOTE #211108002.1 | | | | | |
| | | | | | \$68,592.70 |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Amount

Vendor # QTY PO No. Invoice Date Account

Check #: 12051

PO/Invoice Total: \$68,592.70
Vendor Total: \$68,592.70

GEORGINA'S RESTAURANT AND BANQUETS B8419

Check Group:

REFERENDUM DINNER FOR ROV VOLUNTEERS 1 0 ORDER #72872 1005.041.4107.000000.56300.00000
6/7/2022

\$94.50

Check #: 12052

PO/Invoice Total: \$94.50
Vendor Total: \$94.50

GUY'S ELECTRIC SERVICE, INC. T1674

Check Group:

ELECTRICAL DIAGNOSIS & REPAIRS ON TOWN
TRUCK #2 (1999 FREIGHTLINER FL-80 DUMP TRUCK)

\$727.37

Check #: 12053

PO/Invoice Total: \$727.37
Vendor Total: \$727.37

HARTFORD COURANT MEDIA GROUP

Check Group:

2 IWC NOTICE PUBLICATIONS 1 0 54830598000 1005.041.4163.000000.55400.00000
5/31/2022

\$57.03

2 ADMIN LEGAL NOTICES 1 0 54831387000 1005.041.4163.000000.55400.00000
5/31/2022

\$163.82

Check #: 12054

PO/Invoice Total: \$220.85
Vendor Total: \$220.85

HORIZON WINGS INC.

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|----------------------------------|----------------------------------|----------|
| JUNE 23RD "BIRDS OF PREY" PROGRAM | | 1 | 221463 | 623 5/9/2022 | 1005.045.4501.000000.53400.00000 | \$300.00 |
| Check #: 12055 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$300.00 |
| Vendor Total: | | | | | | \$300.00 |
| JAMES RUPERT | T19241 | | | | | |
| Check Group: | | | | | | |
| PETTY CASH REIMBURSEMENT - LUNCH DURING STATE DRILL | | 1 | 0 | PETTY CS DRILL LUNCH 6/6/2022 | 1005.042.4223.000000.56300.00000 | \$38.00 |
| Check #: 12056 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$38.00 |
| Vendor Total: | | | | | | \$38.00 |
| MOHAWK SAFETY | | | | | | |
| Check Group: | | | | | | |
| PERSONAL PROTECTIVE SUPPLIES | | 1 | 220279 | 133818 6/3/2022 | 1005.041.4199.000000.56010.00000 | \$200.00 |
| Check #: 12057 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$200.00 |
| Vendor Total: | | | | | | \$200.00 |
| NAPA AUTO PARTS | | | | | | |
| Check Group: | | | | | | |
| FILTERS | | 1 | 0 | 0693-261276 6/3/2022 | 1005.041.4199.000000.56100.00000 | \$22.51 |
| Check #: 12058 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$22.51 |
| Vendor Total: | | | | | | \$22.51 |
| BATTERIES, SPARK PLUGS & OIL | | 1 | 221562 | 0693-261275 6/3/2022 | 1005.041.4199.000000.56100.00000 | \$371.84 |
| Check #: 12058 | | | | | | |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Date | Account | Amount |
|--|----------|-----|--------|--------------------------------|----------------------------------|------------|
| <p>NORTH CENTRAL CONSERVATION DISTRICT</p> <p>Check Group:</p> | | | | | | |
| MONTHLY WETLANDS AGENT PYMT - JUNE 2022 | | | 1 | 220302 | 1005.041.4151.000000.53300.00000 | \$1,220.00 |
| | | | | 2423 6/1/2022 | | \$371.84 |
| | | | | | | \$394.35 |
| | | | | | | \$1,220.00 |
| <p>Check #: 12059</p> <p>PO/InvoiceTotal: \$1,220.00</p> <p>Vendor Total: \$1,220.00</p> | | | | | | |
| <p>O&G INDUSTRIES INC</p> <p>Check Group:</p> | | | | | | |
| CONCRETE | | | 1 | 0 | 1005.043.4303.000000.57500.00000 | \$102.12 |
| | | | | 564558 6/7/2022 | | |
| | | | | | | \$102.12 |
| <p>Check #: 12060</p> <p>PO/InvoiceTotal: \$102.12</p> <p>Vendor Total: \$102.12</p> | | | | | | |
| <p>PATRICE L CARSON</p> <p>Check Group:</p> | | | | | | |
| BI-ANNUAL PERFORMANCE PAYOUT - JUNE 2022 | | | 1 | 0 | 1005.041.4151.000000.53300.00000 | \$2,500.00 |
| | | | | FY 2022 PAYOUT #2 6/22/2022 | | |
| <p>Check #: 12061</p> <p>PO/InvoiceTotal: \$5,815.00</p> <p>Vendor Total: \$5,815.00</p> | | | | | | |
| <p>CONSULTING SERVICES 6/6-6/12/22</p> | | | | | | |
| | | | 28 | 0 | 1005.041.4151.000000.53300.00000 | \$1,820.00 |
| | | | | W/E 6/12/22 6/12/2022 | | |
| <p>Check #: 12061</p> <p>PO/InvoiceTotal: \$5,815.00</p> <p>Vendor Total: \$5,815.00</p> | | | | | | |
| <p>CONSULTING SERVICES 5/30-6/5/22</p> | | | | | | |
| | | | 23 | 0 | 1005.041.4151.000000.53300.00000 | \$1,495.00 |
| | | | | W/E 6/5/22 6/12/2022 | | |
| <p>Check #: 12061</p> <p>PO/InvoiceTotal: \$5,815.00</p> <p>Vendor Total: \$5,815.00</p> | | | | | | |
| <p>PITNEY BOWES GLOBAL FINANCIAL SERV LLC</p> <p>Check Group:</p> | | | | | | |

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Voucher Batch Number: 1449

06/22/2022

| Vendor # | QTY | PO No. | Invoice Date | Account | Amount |
|--|-----|--------|------------------------------------|----------------------------------|-------------|
| TOWN HALL POSTAGE METER 3/30-6/29/22 | 1 | 0 | 3315735386 5/27/2022 | 1005.041.4199.000000.54300.00000 | \$846.12 |
| FINANCE POSTAGE METER 3/30-6/29/22 | 1 | 0 | 3315735386 5/27/2022 | 1005.041.4199.000000.54300.00000 | \$179.40 |
| Check #: 12062 | | | | | |
| PO/InvoiceTotal: | | | | | \$1,025.52 |
| Vendor Total: | | | | | \$1,025.52 |
| QUALITY DATA SERVICE INC. | | | | | |
| Check Group: | | T1137 | | | |
| POSTAGE FOR BILLING | 1 | 221560 | 2019-10345 5/18/2022 | 1005.041.4135.000000.55500.00000 | \$2,027.40 |
| Check #: 12063 | | | | | |
| PO/InvoiceTotal: | | | | | \$2,027.40 |
| Vendor Total: | | | | | \$2,027.40 |
| REBECCA PARKER | | | | | |
| Check Group: | | | | | |
| 2022 FOOD EXPLORERS CLASS REFUND- CANCELLED DUE TO LOW ENROLLMENT | 1 | 0 | 2022 FOOD EX REFUND 6/2/2022 | 2970.045.4503.300109.48810.00000 | \$45.00 |
| Check #: 12064 | | | | | |
| PO/InvoiceTotal: | | | | | \$45.00 |
| Vendor Total: | | | | | \$45.00 |
| SHAW VAC SERVICE, LLC | | | | | |
| Check Group: | | | | | |
| CLEANING 499 CATCH BASINS | 1 | 220995 | 2022020 5/17/2022 | 1005.043.4303.000000.54306.00000 | \$12,649.65 |
| Check #: 12065 | | | | | |
| PO/InvoiceTotal: | | | | | \$12,649.65 |
| Vendor Total: | | | | | \$12,649.65 |
| THE ACCESS AGENCY, INC. | | | | | |
| Check Group: | | T5207 | | | |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449

06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Check Group:

| | | | | | |
|------------------------------|---|--------|------------------------------------|----------------------------------|----------|
| ANNUAL CONTRIBUTION FY 21/22 | 1 | 221575 | 2021-2022 DONATION 6/10/2022 | 1005.044.4427.000000.53400.00000 | \$500.00 |
|------------------------------|---|--------|------------------------------------|----------------------------------|----------|

Check #: 12066

PO/Invoice Total: \$500.00
Vendor Total: \$500.00

THE BOSTON GLOBE

Check Group:

| | | | | | |
|------------------------------|---|---|------------------------------------|----------------------------------|---------|
| SUBSCRIPTION THROUGH 6/25/22 | 1 | 0 | RENEW THRU 6/25/22 5/16/2022 | 1005.045.4501.000000.56400.00000 | \$21.20 |
|------------------------------|---|---|------------------------------------|----------------------------------|---------|

PAPER INVOICE PROCESSING FEE

| | | | | | |
|--|---|---|------------------------------------|----------------------------------|--------|
| | 1 | 0 | RENEW THRU 6/25/22 5/16/2022 | 1005.045.4501.000000.56400.00000 | \$1.50 |
|--|---|---|------------------------------------|----------------------------------|--------|

Check #: 12067

PO/Invoice Total: \$22.70
Vendor Total: \$22.70

THERESA FERRON

Check Group:

| | | | | | |
|--|---|---|-------------------------------------|----------------------------------|----------|
| 2022 SUMMER CAMP WEEK 1 REFUND - CAMPERS IN SCHOOL UNTIL FOLLOWING WK | 1 | 0 | 2022 CAMP WK1 REFUND 6/2/2022 | 2970.045.4503.300101.44709.00000 | \$330.00 |
|--|---|---|-------------------------------------|----------------------------------|----------|

Check #: 12068

PO/Invoice Total: \$330.00
Vendor Total: \$330.00

TILCON CONNECTICUT INC.

T1039

Check Group:

| | | | | | |
|---------|---|--------|---------------------|----------------------------------|----------|
| ASPHALT | 1 | 220615 | 1773590 6/2/2022 | 1005.043.4303.000000.57500.00000 | \$668.71 |
|---------|---|--------|---------------------|----------------------------------|----------|

Check #: 12069

PO/Invoice Total: \$668.71

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|--------|------------|----------------------|----------------------------------|-----------------------------|
| TOLLAND AUTOMOTIVE ENTERPRISES | T24510 | | | | | |
| Check Group: | | | | | | |
| TOWN TRUCK TOW SERVICE TO FREIGHTLINER ON 5/19/22 | 1 | 221580 | T135452 | 5/19/2022 | 1005.043.4303.000000.54300.00000 | \$518.00 |
| | | | | | | Vendor Total: \$668.71 |
| Check #: 12070 | | | | | | PO/InvoiceTotal: \$518.00 |
| | | | | | | Vendor Total: \$518.00 |
| TREASURER - STATE OF CONN | | | | | | |
| Check Group: | | | | | | |
| COMMUNITY INVESTMENT | 1 | 0 | APRIL 2022 | | 1005.000.0000.000000.20792.00000 | \$1,656.00 |
| NOMINEE AS GRANTOR/GRANTEE | 1 | 0 | 5/18/2022 | | 1005.000.0000.000000.20792.00000 | \$990.00 |
| NOMINEE AS GRANTOR (ASSIGNOR/RELEASOR) | 1 | 0 | APRIL 2022 | | 1005.000.0000.000000.20792.00000 | \$889.00 |
| COMMUNITY INVESTMENT | 1 | 0 | 5/18/2022 | | 1005.000.0000.000000.20792.00000 | \$2,160.00 |
| NOMINEE AS GRANTOR/GRANTEE | 1 | 0 | MAY 2022 | | 1005.000.0000.000000.20792.00000 | \$1,540.00 |
| NOMINEE AS GRANTOR (ASSIGNOR/RELEASOR) | 1 | 0 | 6/1/2022 | | 1005.000.0000.000000.20792.00000 | \$1,143.00 |
| | | | | | | Vendor Total: \$8,378.00 |
| Check #: 12071 | | | | | | PO/InvoiceTotal: \$8,378.00 |
| | | | | | | Vendor Total: \$8,378.00 |
| TREASURER, STATE OF CONNECTICUT. | | | | | | |
| Check Group: | | | | | | |
| HISTORIC DOC PRESERVATION - APRIL 2022 | 1 | 0 | APRIL 2022 | 5/18/2022 | 1005.000.0000.000000.20790.00000 | \$368.00 |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|--------------------------------------|----------|-----|--------|-------------------------|----------------------------------|------------|
| HISTORIC DOC PRESERVATION - MAY 2022 | 1 0 | | | MAY 2022 6/1/2022 | 1005.000.0000.000000.20790.00000 | \$480.00 |
| Check #: 12072 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$848.00 |
| Vendor Total: | | | | | | \$848.00 |
| TYCHE PLANNING & POLICY GROUP, LLC | | | | | | |
| Check Group: | | | | | | |
| MONTHLY ZEO SERVICES - MAY 2022 | 1 220317 | | | 012_2022_05 6/1/2022 | 1005.041.4151.000000.53300.00000 | \$2,000.00 |
| Check #: 12073 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$2,000.00 |
| Vendor Total: | | | | | | \$2,000.00 |
| USA HAULING & RECYCLING | | | | | | |
| Check Group: | | | | | | |
| RECYCLING MAY 2022 *BULKY* | 1 0 | | | 602847141 6/1/2022 | 1005.084.8405.000000.54101.00000 | \$410.30 |
| RECYCLING MAY 2022 *YARDWASTE* | 1 0 | | | 602847142 6/1/2022 | 1005.084.8405.000000.54101.00000 | \$205.15 |
| Check #: 12074 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$615.45 |
| Vendor Total: | | | | | | \$615.45 |
| VERIZON WIRELESS | | | | | | |
| Check Group: | | | | | | |
| FIRE DEPT PHONE 6/7-7/6/22 | 1 0 | | | 9908160415 6/7/2022 | 1005.042.4203.000000.55300.00000 | \$115.34 |
| Check #: 12075 | | | | | | |
| PO/InvoiceTotal: | | | | | | \$115.34 |
| Vendor Total: | | | | | | \$115.34 |
| VILLAGE SPRING DISTRIBUTOR LLC | | | | | | |
| Check Group: | | | | | | |
| | T1169 | | | | | |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|---|----------|-----|--------|-------------------------------------|----------------------------------|---------------------------|
| SUMMER CAMP WATER DELIVERY | | 1 | 0 | 157250 - REC DEPT 6/9/2022 | 2970.045.4503.300101.56120.00000 | \$103.00 |
| WATER DELIVERY | | 1 | 0 | 157251 - TOWN HALL 6/9/2022 | 1005.041.4199.000000.56010.00000 | \$26.75 |
| WATER DELIVERY | | 1 | 0 | 157252 - LIBRARY 6/9/2022 | 1005.045.4501.000000.56120.00000 | \$15.90 |
| WATER DELIVERY | | 1 | 0 | 157253 - B & G 6/9/2022 | 1005.041.4199.000000.56010.00000 | \$11.90 |
| WATER DELIVERY | | 1 | 0 | 157254 - TWN GARAGE 6/9/2022 | 1005.043.4303.000000.56010.00000 | \$11.90 |
| WATER DELIVERY | | 1 | 0 | 157256 - FINANCE DEP 6/9/2022 | 1005.041.4199.000000.56010.00000 | \$11.90 |
| WATER DELIVERY | | 1 | 0 | 157257 - SENIOR CTR 6/9/2022 | 1005.044.4427.000000.56010.00000 | \$16.85 |
| Check #: 12076 | | | | | | |
| WB MASON, CO INC | | | | | | PO/InvoiceTotal: \$198.20 |
| Check Group: B3049 | | | | | | Vendor Total: \$198.20 |
| OFFICE SUPPLIES - FOLDERS & PAPER CLIPS | | | | | | |
| | | 1 | 0 | 230014305 5/24/2022 | 1005.045.4501.000000.56120.00000 | \$37.96 |
| Check #: 12077 | | | | | | |
| W.H. PREUSS & SONS, INC. | | | | | | PO/InvoiceTotal: \$37.96 |
| Check Group: T24631 | | | | | | Vendor Total: \$37.96 |
| BELT FOR SCAG MOWERS | | | | | | |
| | | 1 | 0 | 140056 6/9/2022 | 1005.041.4199.000000.56100.00000 | \$22.17 |

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

| Vendor Remit Name Description | Vendor # | QTY | PO No. | Invoice Invoice Date | Account | Amount |
|-------------------------------|----------|-----|--------|----------------------|---------|--------|
|-------------------------------|----------|-----|--------|----------------------|---------|--------|

Check #: 12078

PO/InvoiceTotal: \$22.17
Vendor Total: \$22.17

WECARE DENALI LLC

Check Group:

| | | | | | | |
|-----------------|---|--|--------|----------------------------|-----------------------------------|----------|
| RECYCLING BRUSH | 1 | | 221574 | INVELTN093743 5/13/2022 | 1005.084.8405.000000.54101.000000 | \$360.00 |
|-----------------|---|--|--------|----------------------------|-----------------------------------|----------|

Check #: 12079

PO/InvoiceTotal: \$360.00
Vendor Total: \$360.00

WHITE WAY LAUNDRY, INC.

Check Group:

| | | | | | | |
|----------|---|---|--|---------------------|-----------------------------------|---------|
| UNIFORMS | 1 | 0 | | 831559 4/6/2022 | 1005.043.4303.000000.56930.000000 | \$48.69 |
| UNIFORMS | 1 | 0 | | 839380 4/13/2022 | 1005.043.4303.000000.56930.000000 | \$48.69 |
| UNIFORMS | 1 | 0 | | 846619 4/20/2022 | 1005.043.4303.000000.56930.000000 | \$48.69 |
| CARPETS | 1 | 0 | | 846619 4/20/2022 | 1005.041.4199.000000.56010.000000 | \$16.18 |
| UNIFORMS | 1 | 0 | | 854217 4/27/2022 | 1005.043.4303.000000.56930.000000 | \$48.69 |

Check #: 12080

PO/InvoiceTotal: \$210.94
Vendor Total: \$210.94

WILLIAM G JOHNSON

Check Group:

| | | | | | | |
|---------------------------------|---|---|--|-----------------------------------|-----------------------------------|----------|
| FY 2022 BOOT MONEY PER CONTRACT | 1 | 0 | | FY 2022 BOOT MONEY 6/2/2022 | 1005.041.4199.000000.56930.000000 | \$100.00 |
|---------------------------------|---|---|--|-----------------------------------|-----------------------------------|----------|

Check #: 12081

2021.4.21

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1449 06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Vendor # QTY PO No. Invoice Invoice Date Account Amount

PO/InvoiceTotal: \$100.00
Vendor Total: \$100.00

WILLIMANTIC WASTE PAPER

T5210

Check Group:

TIPPING FEES - MAY 2022

1 0

3249571
5/31/2022

1005.084.8405.000000.54421.00000

\$11,317.34

Check #: 12082

PO/InvoiceTotal: \$11,317.34
Vendor Total: \$11,317.34

WINDHAM MATERIALS, LLC

T40529

Check Group:

WASTE ASPHALT

1 0

193710
5/14/2022

1005.043.4303.000000.57500.00000

\$35.69

WASTE ASPHALT

1 0

193945
5/21/2022

1005.043.4303.000000.57500.00000

\$98.94

WASTE ASPHALT

1 0

194164
5/31/2022

1005.043.4303.000000.57500.00000

\$27.17

Check #: 12083

PO/InvoiceTotal: \$161.80
Vendor Total: \$161.80
Grand Total: \$153,336.00

End of Report

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1448 06/22/2022

Fiscal Year: 2021-2022

Vendor Remit Name
Description

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

A.D.B. CONSTRUCTION & SEPTIC CORP

Check Group:

FINANCIAL ASSISTANCE FOR SEWER INSTALL - M.
GURSKE, 17 COLONIAL DR

2860.000.0000.000000.25200.00000

12630

1 221388

1

\$2,888.22

5/31/2022

Check #: 12032

PO/InvoiceTotal: \$2,888.22

Vendor Total: \$2,888.22

Grand Total: \$2,888.22

End of Report



June 14, 2022

Mr. Jim Rupert
Administrative Officer
Town of Bolton
222 Bolton Center Rd
Bolton, CT 06043

Re: Refuse and Recycling Service Collection - Extension Options

Mr. Rupert:

All American Waste (AAW) desires to continue providing collection services to the Town and requests an extension under the existing agreement. AAW is proposing the following (3) options for extension:

- Option 1: 10-Year Extension** - AAW will forego FY23 CPI and FY29 CPI
> estimated savings of \$384,000 over 10-years
- Option 2: 6-Year Extension** - AAW will forego FY23 CPI
> estimated savings of \$195,000 over 6-years
- Option 3: 3-Year Extension** – terms as per current agreement to include items below

With any of the above options, AAW includes the following:

- Services as currently provided for curbside residential refuse and recycling collection, town buildings, schools, and parks
- Ongoing maintenance and replacement of all AAW-owned carts
- Bi-monthly bulky waste collection at no additional cost
- Semi-annual metal collection at no additional cost
- \$2,500 annual community development contribution
- Reserve disposal capacity for MSW disposal and recyclable processing
- Partnership with AAW Outreach Coordinator for recycling education, policy review, etc.

Please contact me directly with questions at 860-508-8295 or email at eric@aawllc.com.

Sincerely,

Eric Fredericksen
Director of Municipal Services

| | | <u>CPI</u> | <u>Extended</u> | <u>Opt 1</u> | <u>Extended</u> | <u>Opt 2</u> | <u>Extended</u> | <u>Opt 3</u> | <u>Extended</u> |
|------|---------|------------|------------------|--------------|------------------|--------------|------------------|--------------|------------------|
| | Current | | 359,124 | | 359,124 | | 359,124 | | 359,124 |
| FY23 | Year 1 | 8.50% | 389,650 | 0.00% | 359,124 | 0.00% | 359,124 | 8.50% | 389,650 |
| FY24 | Year 2* | 2.50% | 399,391 | 2.50% | 368,102 | 2.50% | 368,102 | 2.50% | 399,391 |
| FY25 | Year 3 | 2.50% | 409,376 | 2.50% | 377,305 | 2.50% | 377,305 | 2.50% | 409,376 |
| | | | | | | | | | <u>1,198,416</u> |
| FY26 | Year 4 | 2.50% | 419,610 | 2.50% | 386,737 | 2.50% | 386,737 | | |
| FY27 | Year 5 | 2.50% | 430,100 | 2.50% | 396,406 | 2.50% | 396,406 | | |
| FY28 | Year 6 | 2.50% | 440,853 | 2.50% | 406,316 | 2.50% | 406,316 | | |
| | | | <u>2,488,979</u> | | <u>2,293,990</u> | | <u>2,293,990</u> | | (194,989) |
| FY29 | Year 7 | 2.50% | 451,874 | 0.00% | 406,316 | | | | |
| FY30 | Year 8 | 2.50% | 463,171 | 2.50% | 416,474 | | | | |
| FY31 | Year 9 | 2.50% | 474,750 | 2.50% | 426,886 | | | | |
| FY32 | Year 10 | 2.50% | 486,619 | 2.50% | 437,558 | | | | |
| | | | <u>4,365,393</u> | | <u>3,981,222</u> | | | | (384,170) |

Year 1 - CPI actual as per contract/calculations (CPI-U / US City / as of March)

Year 2 - CPI assumed to be back in line with normal averages

Proposal for Technical Support Services for the Town of Bolton

7/1/2022 through 6/30/2023

\$128,968

This quote is for one full-time (1.0 FTE), on-site support technician to work at any of the Bolton town or board of education (school) buildings Monday through Friday. General working hours will be 08:00 am – 4:00 pm. Actual start and stop times may be adjusted as needed so long as they are consistent from week to week, fall within a 7:30 am– 5:00 pm window, and represent a 37.5-hour work week. Services provided include the following:

- Network management and support.
- Server management and administration.
- Creation and maintenance of user and email accounts.
- Break-fix support for computers and general front-line support for Help Desk type issues.
- Development and delivery of quotes and specifications for hardware and software.
- Support for all desktop/laptop hardware and software. Includes installation, diagnosis and repair. Does not include parts for repair but technician will research and locate replacement parts for purchasing. Replacement parts will only be ordered with the authorization of a pre-approved Town of Bolton representative. The technician will make the best effort possible to utilize available spare parts.
- Tech support for routine troubleshooting of hardware and software problems at school and town sites. This work will include resolving network management issues for local users and responding to issues related to new users.
- Administration of network firewalls, spam filters, and Internet content filters. Administration does not include software license or media costs, which remain the responsibility of the town and district.
- Tech support for the implementation of enhancements to security and system-wide backup/business contingency plan. Includes 16 hours per year of “after-hours” support time for emergency support work. Additional support time can be paid by the Town of Bolton as it is accrued or comp time can be negotiated to off-set on-call work that exceeds the yearly quota. After-hours emergency support work is billed at \$100 per hour. “Afterhours” is time worked outside the normally scheduled work week. CREC will not proceed with billable after hours work prior to obtaining approval via email from an authorized Bolton representative such as the Town Manager or Superintendent of Schools.

Rates for services if additional resources are requested

| | |
|---|--|
| The following services are charged at \$75 per hour | |
| Imaging of computers | |
| Desktop and laptop computer repair | |
| Internet content filtering management | |
| The following services are charged at \$100 per hour | |
| Server installation, upgrades and periodic maintenance | |
| Installation or upgrades for server level software (e.g., Exchange server, IIS, spam filtering) | |
| Database programming and administration | |
| Network configuration, management, and maintenance | |
| After-hours emergency support work | |
| IT project management | |

Company: Capitol Region Education Council
 Address: 111 Charter Oak Avenue, Hartford, CT 06106
 Telephone Number: (860) 509-3688
 Email Address: dwu@crec.org
 Authorized Representative: David Wu
 Title: Director, Technology Support and Infrastructure

Credentials:

- Multi-year experience managing/maintaining one-to-one student laptop initiatives using wireless connectivity.
- CREC technical staff have years of hands-on experience with identifying technical specifications and the implementation of network infrastructure for new and renovated school buildings.
- Various support staff possess in-depth knowledge/experience in Microsoft Exchange, SQL Server, Windows Server, and virtualized servers. All front-line support staff have in-depth and expert knowledge of MS client operating systems.
- Various front-line support staff have in-depth knowledge and experience with various models of Apple products and operating systems.
- In-depth knowledge and experience using remote deployment and imaging tools (e.g., SCCM, WDS and Ghost).
- In-depth knowledge and experience utilizing virtualization technologies such as VMware.
- All CREC employees receive state-required background checks for working in public schools.
- All front-line IT support staff have experience working in school environments.

Vendor Requirements

The following is a list of requirements that the client must provide for CREC to provide proper IT support.

Work environment

Client must provide a clean, secure, and lockable space for vendor to perform work. Client must provide sufficient work space for at least three computers to be repaired and staged simultaneously. Client must provide storage areas for vendor staff personal belongings and technical material (e.g., documents) that must be retained to support client. Any work areas where vendor staff will be located must have adequate ventilation, heating, cooling and be free of hazardous materials and hazardous conditions. Client must provide vendor staff with an internal phone for internal communication with client.

Time off for staff meetings

Vendor support personnel are periodically required to participate in a 1.5 hour staff meeting once every two weeks. The meeting is usually held virtually using software such as Zoom or Microsoft Teams. Staff meetings are used to update personnel about ongoing projects, discuss current issues and coordinate resources for client work.

Utilization of online problem ticketing system

Requests for support must be submitted through CREC's Help Desk ticketing portal which is a Web-based problem ticketing system. The problem ticketing system provides greater efficiency in handling requests for support. Training will be provided for end users that need to use the ticketing system.

Holidays observed by CREC New

Year's Day
Martin Luther King Day
Presidents' Day
Good Friday
Memorial Day
Juneteenth
Independence Day
Labor Day
Columbus Day
Veteran's Day
Thanksgiving Day and Friday after
Christmas Day
New Year's Eve

When the holiday for Christmas, New Year, or Independence Day occurs on a Tuesday, CREC observes the Monday before as a holiday.

When the holiday for Christmas, New Year, or Independence Day occurs on a Thursday, CREC observes the Friday after as a holiday.

Technical support on Holidays observed by CREC will be provided using the guidelines indicated under emergency support.

Emergency support

Off-hours emergency support will be available for mission critical issues that occur with Bolton's network infrastructure. Emergency support can be initiated at the request of Bolton's Town Administrative Officer or their designee. CREC may initially work remotely to resolve emergency situations. Emergency support can be initiated by contacting CREC's Technical Support Manager or CREC's Managing Director of IT.

The following are considered emergency situations: widespread network outages and server outages that impact mission critical processes (e.g., operation of financial servers, tax office systems, e-mail server, etc.).

Inclement weather

If CREC closes its offices due to inclement weather, CREC employees do not report into work. Technical support will be provided using the guidelines indicated under emergency support. Bolton can be reimbursed for technical support time that is not provided by CREC due to inclement weather resulting in a CREC — but not a Bolton — closure, through a billing adjustment or additional services of equal value.

Disclaimer; Limitation of Liability

EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, CREC MAKES NO PROMISES, REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, RELATING TO THE SERVICES OR MATERIALS FURNISHED IN CONNECTION WITH THIS AGREEMENT. CREC SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT AND TITLE, AND ANY WARRANTY ARISING FROM A COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE PRACTICE. IN NO EVENT SHALL CREC BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF DATA, SECURITY BREACH OR COMPUTER FAILURE OR MALFUNCTION, WHETHER OR NOT CREC HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND WHETHER OR NOT BROUGHT AS A CLAIM IN TORT, CONTRACT, STRICT LIABILITY OR OTHERWISE. IN ADDITION, WITHOUT LIMITING THE FOREGOING, IN NO EVENT SHALL CREC'S AGGREGATE LIABILITY IN CONNECTION WITH THIS AGREEMENT EXCEED THE AMOUNT PAID BY CLIENT TO CREC UNDER THIS AGREEMENT IN THE TWELVE MONTHS PRECEDING THE DATE OF THE EVENT GIVING RISE TO THE CLAIM.

Authorized Representative, Town of Bolton

Date

SERVICES CONTRACT

CUSTOMER NAME: Town of Bolton

SUBMITTED TO: Jim Rupert

CONTRACT DATE: May 3, 2022

SUBMITTED BY: Camila Morao

SERVICES: Treatment of invasive Curly-leaf Pondweed and other nuisance submersed weed species in Lower Bolton Lake

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

1. The Services. SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:

2. PAYMENT TERMS. The fee for the Services is **\$10,152.00**. The Customer shall pay 50% of this service fee upon execution of this Agreement. The balance (remaining 50% of fee) will be invoiced to Customer by SOLitude following completion of the Services.

For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.

3. TERM AND EXPIRATION. This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SOLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



4. DISCLAIMER. SOLitude is not responsible for the failure of any treatment, equipment installation, or other work that result from dam or other structural failures, severe weather and storms, flooding, or other acts of God that are outside of the control of SOLitude.

Customer understands and acknowledges that there are irrigation restrictions associated with many of the products used to treat lakes and ponds. The customer is responsible for notifying SOLitude in advance of the contract signing and the start of the contract if they utilize any of the water in their lakes or ponds for irrigation purposes. The customer accepts full responsibility for any issues that may arise from the irrigation of turf, ornamentals, trees, crops, or any other plants as a result of treated water being used by the customer for irrigation without the consent or knowledge of SOLitude.

Although there is rarely direct fish toxicity with the products used for treatment when applied at the labeled rate, or the installation and normal operation of the equipment we install, there is a risk under certain circumstances of significant dissolved oxygen drops. This risk is most severe in times of extremely hot weather and warm water temperatures, as these are the conditions during which dissolved oxygen levels are naturally at their lowest levels. Oftentimes lakes and ponds will experience natural fish kills under these conditions even if no work is performed. Every effort, to include the method and timing of application, the choice of products and equipment used, and the skill and training of the staff, is made to avoid such problems. However, the customer understands and accepts that there is always a slight risk of the occurrence of adverse conditions outside the control of SOLitude that will result in the death of some fish and other aquatic life. The customer also understands and accepts that similar risks would remain even if no work was performed. The customer agrees to hold SOLitude harmless for any issues with fish or other aquatic life which occur as described above, or are otherwise outside the direct control of the SOLitude, unless there is willful negligence on the part of SOLitude.

While SOLitude Lake Management LLC makes every effort to thoroughly inspect the site before providing this contract proposal or beginning any work, it is possible, without fault or negligence, that unforeseen circumstances may arise, or that hidden conditions on the site might be found in the course of the performance of the contract work, which would result in additional time or material costs that exceed this contract pricing. Should this occur, the customer will be notified of these unforeseen circumstances or conditions and be responsible for the costs associated with remedying. By signing this agreement, the customer acknowledges that they have informed SOLitude Lake Management® of all known and relevant current site conditions that would be reasonable to expect could affect our ability to successfully complete the contract work.

5. INSURANCE AND LIMITATION OF LIABILITY. Solitude will maintain general liability and property damage insurance as necessary given the scope and nature of the Services. The Company will be responsible for those damages, claims, causes of action, injuries or legal costs to the extent of its own direct negligence or misconduct, and then only to an amount not to exceed the annual value of this Agreement. In no event will any party to this Agreement be liable to the other for incidental, consequential or purely economic damages.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SOLitude Lake Management. Recipients may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



6. FORCE MAJEURE. The Company shall not be liable for any delay in performing the Services, nor liable for any failure to provide the Services, due to any cause beyond its reasonable control.
7. ANTI-CORRUPTION AND BRIBERY. Each party represents that neither it nor anyone acting on its behalf has offered, given, requested or accepted any undue financial or other advantage of any kind in entering into this Agreement, and that it will comply with all applicable laws and regulations pertaining to corruption, competition and bribery in carrying out the terms and conditions of this Agreement.
8. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the state in which the Services are performed.
9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties with respect to the subject matter and replaces any prior agreements or understandings, whether in writing or otherwise. This Agreement may not be modified or amended except by written agreement executed by both parties. In the event that any provision of this Agreement is determined to be void, invalid, or unenforceable, the validity and enforceability of the remaining provisions of this Agreement shall not be affected.
10. NOTICE. Any written notice provided under this Agreement may be sent via overnight mail, certified mail, hand delivery or electronic mail with delivery confirmation, to the individuals and addresses listed below.
11. BINDING. This Agreement shall inure to the benefit of and be binding upon the legal representatives and successors of the parties.
12. FUEL/TRANSPORTATION SURCHARGE. Like many other companies that are impacted by the price of gasoline, a rise in gasoline prices may necessitate a fuel surcharge. As such, the Company reserves the right to add a fuel surcharge to Customer's invoice for any increase in the cost of fuel as measured above the same time period in the prior year (by the National U.S. Average Motor Gasoline-Regular Fuel Price per Gallon Index reported by the U.S. Department of Energy). The surcharge may be adjusted monthly (up or down) with the price of gasoline.
13. E-Verify. Solitude Lake Management LLC utilizes the federal E-Verify program in contracts with public employers as required by Florida State law, and acknowledges all the provisions of Florida Statute 448.095 are incorporated herein by reference and hereby certifies it will comply with the same.

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ACCEPTED AND APPROVED:

SOLITUDE LAKE MANAGEMENT, LLC.

Town of Bolton

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Please Remit All Payments to:

Customer's Address for Notice Purposes:

***1320 Brookwood Drive Suite H
Little Rock AR 72202***

Please Mail All Contracts to:

***2844 Crusader Circle, Suite 450
Virginia Beach, VA 23453***

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SCHEDULE A - SERVICES

Aquatic Weed Control:

1. Any growth of Curly-leaf Pondweed found in the lake (up to 39 acres) shall be treated and controlled through the application of **contact aquatic herbicides**.
2. Treatment will be conducted with Reward (diquat) herbicide

Permitting (when applicable):

1. SOLitude staff will be responsible for the following:
 - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
 - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
 - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
 - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

Customer Responsibilities (when applicable):

1. Customer will be responsible for the following:
 - a. Providing information required for the permit application process upon request.
 - b. Providing Certified Abutters List for abutter notification where required.
 - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
 - d. Compliance with any other special requirements or conditions required by the local municipality.
 - e. Compliance and enforcement of temporary water-use restrictions where applicable.

General Qualifications:

1. Company is a licensed pesticide applicator in the state in which service is to be provided.
2. Individual Applicators are Certified Pesticide Applicators in Aquatics, Public Health, Forestry, Right of Way, and Turf/Ornamental as required in the state in which service is to be provided.
3. Company is a SePRO Preferred Applicator and dedicated Steward of Water. Each individual applicator has been trained and educated in the water quality testing and analysis required for prescriptive site-specific water quality management and utilizes an integrated approach that encompasses all aspects of ecologically balanced

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management. Each applicator has received extensive training in the proper selection, use, and application of all aquatic herbicides, algaecides, adjuvants, and water quality enhancement products necessary to properly treat our Customers' lakes and ponds as part of an overall integrated pest management program.

4. Company guarantees that all products used for treatment are EPA registered and labeled as appropriate and safe for use in lakes, ponds, and other aquatic sites, and are being applied in a manner consistent with their labeling.
5. All pesticide applications made directly to the water or along the shoreline for the control of algae, aquatic weeds, or other aquatic pests as specified in this contract will meet or exceed all of the Company's legal regulatory requirements as set forth by the EPA and related state agencies for NPDES and FIFRA. Company will perform treatments that are consistent with NPDES compliance standards as applicable in and determined by the specific state in which treatments are made. All staff will be fully trained to perform all applications in compliance with all federal, state, and local law.
6. Company will furnish the personnel, vehicles, boats, equipment, materials, and other items required to provide the foregoing at its expense.

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Employee File Checklist

- _____ Background Consent Form (over 18 yrs old)
- _____ Background Check Fax Form
- _____ Background Check Returned
- _____ Application
- _____ CT Tax Form
- _____ Federal Tax Form
- _____ I-9 w/Identity Proof
- _____ Code of Ethics Signature Form
- _____ Sexual Harassment Training Certification
- _____ Direct Deposit Slip
- _____ Emergency Contact Form

- _____ Emailed Tax Forms, Direct Deposit and DOB to Finance For Payroll

Date Complete: _____