

**TOWN OF BOLTON
BOARD OF SELECTMEN
FACILITIES AND PUBLIC SAFETY COMMITTEE
WEDNESDAY, JANUARY 05, 2022
MINUTES**

The Board of Selectmen – Facilities and Public Safety Committee held a meeting on Wednesday, January 5, 2022 with First Selectman Pam Sawyer presiding. Also in attendance were Selectmen: Robert Morra, Adam Teller, Bob DePietro, Interim Officer Jim Rupert, Town-wide Facilities Director John Butrymovich and Kathy McCavanagh.

1. Call to Order.

P. Sawyer called the meeting to order at 10:06 a.m.

2. Discuss Cemetery Conditions with Buildings and Grounds.

J. Butrymovich reported that the stones in both Bolton Center and Quarryville Cemeteries were in pretty good shape. His crew will try to regain the fence between Bolton Center Cemetery and St. Maurice Church this winter and he will work with the Highway Dept. to get rid of the dirt pile there.

Quarryville Cemetery – the fence is believed to be Mr. Hoar’s and he has asked for some time to do some work on the area; so, John will check back with him in the spring.

P. Sawyer has asked for signage to be put at both cemeteries. J. Butrymovich to get quotes on signs like our existing Bolton Town Hall sign for the following:

- Bolton Center Cemetery
- Quarryville Cemetery
- Entrance
- Exit

P. Sawyer would also like to see information on our website about the cemeteries.

- contact info to purchase a plot
- Sexton services
- Maintenance info
- Stone cleaning info

Drainage at Bolton Center Cemetery was brought up. P. Sawyer would like to see some type of drainage put in – possibly on the acre of land down in the back of the cemetery. B. Morra explained that there is an exceedingly high water table where the cemetery is located. We would need to put in a retention pond down behind the cemetery which is very costly. J. Rupert agreed to have the Town Engineer take a look and see if he has any ideas on this situation.

Bob DePietro suggested we may want to find out how many plots are still available in both cemeteries so we have that information for future consideration in case we need to think about closing them. K. McCavanagh to work on getting those numbers.

3. Consider and Act on Additional Pricing for Cemetery Burials.

J. Rupert to find out from finance what the balance is for the cemetery fund. Do we have enough money to cover our maintenance contract and expenses? Do we need to consider upping the plot price or possibly adding in an extra fee to the burial services? This information should be brought to the next BOS meeting and discussed by the entire board.

P. Sawyer brought up that many of the stones in both cemeteries are covered with a heavy growth of lichen. She is requesting that maybe a fund be setup for the cleaning of stones. K. McCavanagh to get pricing on this for the next meeting.

Adam Teller questioned if the maintenance of stones is a Town responsibility? Some owners may not want their stone touched and would we even have contact info for these people to reach out to them.

4. Consider and Act on Flag Pole Quote.

P. Sawyer brought up that the committee that handles the Hartford Foundation for Giving is receiving additional grant funds and we should try reaching out to them to see if they'd be willing to cover the cost of the new flagpole for Quarryville Cemetery as a gift to the Town. P. Sawyer to give info to J. Rupert and he will reach out to them

5. Consider and Act on Welcome Signs.

J. Butrymovich received quote for "Welcome" sign at Town Hall. Cost is \$183.78. White aluminum sign with blue lettering and blue pinstripe board.

P. Sawyer would like black lettering. All agreed on this and J. Butrymovich was told to order the sign.

6. Adjourn.

P. Sawyer adjourned the meeting at 10: 46 a.m.

Respectfully submitted,

Kathy McCavanagh

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.