

BOARD OF SELECTMEN
TUESDAY, NOVEMBER 1, 2022
REGULAR MEETING AGENDA – 7:00 P.M.
IN-PERSON AND VIRTUAL- TOWN HALL
Call-In Number: 1-929-205-6099
Meeting ID: 885 9199 5793

1. Call to Order.
2. Public Comment.
3. Approval of Minutes.
 - A. October 4, 2022 – Regular Meeting.
 - B. October 18, 2022 – Special Meeting A/P.
4. Appointments and Resignations.
 - A. Appointments: K. Fishman – Assessor.
5. Reports & Updates.
 - A. Properties and Facilities Report.
 - B. FY 22 Budget Report.
 - C. Consider and Act on A/P Report and Budget Transfers.
 - D. Report and Update on Trails Committee.
6. Ongoing Business:
 - A. Received Letter for Connectivity Grant.
7. New Business.
 - A. Alexandra Miller-Davey Presentation for Bolton High School Trail Project.
 - B. Consider and Act on Resolution for Left Over Funds at the School.
 - C. Diversity and Inclusion Training: Reached out to KJR; Waiting to Hear Back on January Dates.
8. First Selectman's Report:
 - A. COVID-19.
 - B. Trail Safety Meeting Update.
9. Administrative Officer's Report:
 - A. Monthly Report.
 - B. Other.
10. Adjournment.

*To access the meeting audio in real time, please call 1-929-205-6099 and enter the **Meeting ID: 885 9199 5793**. Preference for public commenting will be given to pre-registrants. To pre-register for public comment please contact Kathy at 1-860-649-8066 x6111 prior to 3 p.m. the day of the meeting. Audio recordings of each meeting are posted to the Town's website within seven days following the live event.*

**TOWN OF BOLTON
BOARD OF SELECTMEN
REGULAR MEETING
MOTIONS
TUESDAY, OCTOBER 4, 2022, 7:00 P.M.
HYBRID FORMAT**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman	Robert DePietro - remote	X	
Selectman	Mike Eremita - remote	X	
Selectman Deputy First Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	

Call to Order:

By: Sawyer

Time: 7:00 p.m.

Place: Hybrid

Approval of Minutes:

A. September 6, 2022 – Regular Meeting

B. September 20, 2022 – Special Meeting A/P

With the following corrections:

- September 6, 2022 meeting, page 5, item 8 – the last sentence to read “Thank you.”
- September 6, 2022 meeting, page 6, item 10 – Note that the motion and vote did not take place during Executive Session; it was done after the BOS exited Executive Session.

Motion: I move the Board of Selectmen approve the meeting minutes from the dates listed above with the corrections noted.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Appointments and Resignations

R. Morra (BLRWPCA – renewal)

R. Hayes (BLRWPCA – renewal)

J. Rupert (BLRWPCA – renewal - Alternate)

Motion: I move the Board of Selectmen appoint Morra and Hayes to Regular members and Rupert as an Alternate for 4-year terms.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

CAPA

a. First Selectman Pamela Sawyer

b. Selectman

c. Member-at-large possibly Carl Preuss

Motion: I move the Board of Selectmen accept the CAPA grouping.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Motion: I move the Board of Selectmen move to agenda item 6 at this time.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Reports & Updates:

Diversity Commission Update

Motion: I move that the Board of Selectmen extend the Diversity Commission's deadline and the Members' terms to February 2023 for the presentation of the final report at the Board of Selectmen's February 2023 meeting.

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Consider and Act on A/P Report and Budget Transfers

Motion: I move the Board of Selectmen accept the A/P report.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Motion: I move the Board of Selectmen accept the budget transfer as presented.

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Finance

Transfer \$300 from category Payroll to category Prof. Ed. Training
(within budget) from 1005 .045 .4117 .00 .5469C to 1005 .045 .4117 .00 .5320C

Transfer \$ from Budget to Budget
from category to category
from .0000 to .0000

Other \$

Explanation:

To attend the fall and spring C/FQA conferences

 Signature
Director of Finance Title
9/27/22 Date

By: Eremita

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Ongoing Business:

Consider and Act on State Library Archeological Dig at Bolton Heritage Farm

Motion: I move that the Board of Selectmen grant permission to the Digging into History program for the archeological dig at Heritage Farm and we direct the Town Administrator to coordinate with both the tenant and the Digging into History program for the specific conditions at the site so the tenant's use of the site is accommodated by the dig. And the Town enter into an agreement with State Archeologist and the State Historic Preservation office as to the ultimate disposition and curation of the items removed from the site with the intention of returning them to the Town when a suitable place for them can be managed.

By: Teller

Seconded: Morra

Discussion: DePietro: He could be looking at something with no idea of what I am looking

at. He suggests a program be held once or twice a year to speak to the BOS as to what the artifacts really are and their significance.

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

New Business:

Consider and Act on BOS dates for 2023

Motion: I move the Bolton Board of Selectmen accept the dates for 2023 as presented.

By: DePietro

Seconded: Eremita

Discussion: Teller: Was there some reason to move the August meeting from the second to the eighth? Rupert: He does not know what that reason is as he did not prepare the list of dates.

Voting:

For: Morra, Sawyer, Teller, DePietro, Eremita

Against: None

Abstain: None

Proclamation for Larry Fiano

Motion: I move the Bolton Board of Selectmen proclaim the status of Larry Fiano as presented in the draft proclamation and acknowledge the date listed for Larry Fiano Day.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Sawyer, Teller, DePietro, Eremita

Against: None

Abstain: None

Executive Session: Discussion on Personnel Evaluation-Interim Administrative Officer

Discussion on Personnel Evaluation-Interim Administrative Officer

Cyber security discussion

Motion: I move the Bolton Board of Selectmen enter executive session for discussion on personnel evaluation Interim Administrative Officer and a cyber security discussion with Interim Town Administrator Rupert to be in attendance.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Sawyer

Against: None

Abstain: None

The BOS entered Executive Session at 9:37 p.m.

The BOS exited Executive Session at _____ p.m.

Adjournment:

Motion: I move the Bolton Board of Selectmen adjourn at _____ p.m.

By:

Seconded:

Voting:

For: Morra, DePietro, Sawyer, Eremita, Teller

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these motions and any corrections hereto.

**TOWN OF BOLTON
BOARD OF SELECTMEN
REGULAR MEETING
MINUTES
TUESDAY, OCTOBER 4, 2022, 7:00 P.M.
HYBRID FORMAT**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman	Robert DePietro - remote	X	
Selectman	Mike Eremita - remote	X	
Selectman Deputy First Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	

1. Call to Order:

By: Sawyer

Time: 7:00 p.m.

Place: Hybrid

All rose to recite the Pledge of Allegiance to the flag.

2. Public Comment:

No one wished to speak.

3. Approval of Minutes:

A. September 6, 2022 – Regular Meeting

B. September 20, 2022 – Special Meeting A/P

With the following corrections:

- September 6, 2022 meeting, page 5, item 8 – the last sentence to read “Thank you.”
- September 6, 2022 meeting, page 6, item 10 – Note that the motion and vote did not take place during Executive Session; it was done after the BOS exited Executive Session.

Motion: I move the Board of Selectmen approve the meeting minutes from the dates listed above with the corrections noted.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

4. Appointments and Resignations

A. Appointments

- 1. R. Morra (BLRWPCA – renewal)**
- 2. R. Hayes (BLRWPCA – renewal)**
- 3. J. Rupert (BLRWPCA – renewal - Alternate)**

Motion: I move the Board of Selectmen appoint Morra and Hayes to Regular members and Rupert as an Alternate for 4-year terms.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

4. Vacant (BLRWPCA)

Sawyer: Asked if anyone knows of a non-Democrat that would like to serve to get in contact. Morra: This agency meets four times per year and deals with important issues. Rupert: There are occasionally special meetings. The agency could really use the help because we struggle to get a quorum.

5. E. Richardson (Veterans Commission – Alternate)

Motion: I move the Board of Selectmen appoint Richardson as an Alternate on the Veterans Commission.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

6. CAPA

- a. First Selectman Pamela Sawyer**
- b. Selectman**
- c. Member-at-large possibly Carl Preuss**

Rupert: This is Capital Acquisitions. The group consists of members of the BOS, BOF, and BOE. Morra is willing to serve again.

Motion: I move the Board of Selectmen accept the CAPA grouping.

By: Morra

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

B. L. Bushnell: CCMO - Certified Connecticut Municipal Official – Achieved September 2022

Sawyer: Voiced congratulations to Laurie Bushnell for this achievement.

Motion: I move the Board of Selectmen move to agenda item 6 at this time.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

5. Reports & Updates:

A. Diversity Commission Update

Amanda Borden, Chair of the Diversity Commission, gave a short presentation about the adult survey. The entire survey and analysis information was sent to the BOS. One hundred and eighty-two responses or 4.1% of the adult population of Bolton were received. Six recommendations were offered to the BOS from the Commission. Other members of the commission were present at the meeting.

John Toomey, member of the Commission: His birth mother was born on a reservation so he grew up with two cultures. Parts of his upbringing in town have been disconcerting and others have been encouraging. He thinks the Commission covered a lot of ground.

Kawan Gorden, Commission member: Believe the Commission took the charge given to it with a lot of determination and ability in the group. This was very passionate for him. One incident that he had had was when he moved here in 2019 his first interaction with a neighbor, now a friend, was not ideal. He was thought to be suspicious while walking his dog in his neighborhood. There are opportunities to improve.

Jennifer Cyr, member of the Commission: Amanda gave a wonderful presentation. She is honored to be part of the group.

Sawyer: This was a very, very, very impressive statistical gathering and presentation. It is of a high level caliber done by volunteers. We do not have the youth piece yet. Did you take a member vote on the survey recommendations? Borden: Yes.

Teller: Found it extremely important, informative, and useful for this thinking about this issue. He is disturbed by some of the things he read in the report. This is a wake up call for a lovely town and yet that is not always the experience for everyone. It disturbs him of some of the issues that some young people are experiencing. One person with such experiences is too many. Generally, it is hard to get a group of people committed to undertaking long-term efforts. With energy and goodwill we could do a lot. Is there that group of people available? He would love to see that happen as a goal or project for this town and he respects anyone who is willing to do it. Are there enough people willing to do that to make us a better town? Borden: I hope so. We do have a small group of people to engage in those conversations and in training environments.

Morra: He read the presentation material and listened to Borden's overview. He will have to go back over the material again. His comment right now is – this is not a Bolton issue; it is a regional issue. Was any thought given to have a group that is more regional to work on the issues raised? Most reports end up shelved. Are there issues brought up that can be successfully dealt with? Borden: Agreed that report will be shelved unless a permanent commission is created to work on the issues.

Sawyer: Noted responses from people of non-Christian religions. We don't have a synagogue. We don't have a mosque. There are many religions that are not served in a town of 5,000 people. It was all very interesting and more time is needed to digest all of the information.

Paula Meyers, Commission member: We talked about what activities we could do. The ideas were all over the place to think of ways to get people to participate. The commission could tackle the smaller goals first based on the BOS' charge. What are those goals for this town?

DePietro: There are so many feelings and so many comments with too much to talk about. He thinks that in five to ten years from now the results will be very similar regardless of our goals. He spent some years teaching in Hartford. Personally, he feels we have to work hard in the schools at the lowest levels on the things that have to be changed.

Morra: Also did some teaching in Hartford. We all have exceedingly diverse backgrounds. We all look at this with slightly different eyes.

John Toomey: Murders of people that are different have to stop.

Kawan Gordon: Hopefully, the Commission will get the charge to continue. We have a lot of ideas. He urges the BOS to review the report and take it seriously. It is highly important.

Sawyer: The commission still needs time to get the youth survey results and compile the information. The original charge goes through November 2022. How many months do you think you need? Borden: The analysis will take the most time. February 2023 would be reasonable. There was concurrence of the BOS to allow an extension of the Diversity Commission until February 2023.

Teller: There should be focus of attention on the agenda for the proposal of a permanent entity including discussion of a mission statement to decide what our next step is. Sawyer: She is not sure that is appropriate for February until we see the youth piece.

Motion: I move that the Board of Selectmen extend the Diversity Commission's deadline and the Members' terms to February 2023 for the presentation of the final report at the Board of Selectmen's February 2023 meeting.

By: Morra

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

B. Properties and Facilities Report

Sawyer: There have been some property changes and mischief made at Freya Park. People have been going in and creating bike paths for off-road biking with jumps and marking of trees. We don't have the staff to deal with this. The Conservation Commission has asked if the BOS will approve them to put a trail camera at the park. She has a comfort level with this request.

Rupert: They will expend monies that they have in their budget for the camera.

Teller: If allowed they should put signs up about being under surveillance. He is not on board with private people having camera footage. They are volunteers, they are not trained. Is the footage going to be accessible on the web? There are too many things that can go wrong. As the town he does not want to be responsible for possibly having someone's two-year old put online. Would there be a trained monitor looking at the footage?

Morra: Perhaps ask Mr. Parlee if he can answer these questions and report back.

Sawyer: Would the BOS like to have the Conservation Commission make a presentation about their request? Eremita and DePietro replied no. The consensus is that no cameras be put on town property at this time.

C. FY22 Budget Report

Rupert: The information from the Tax Collector shows that we are on target with collections. We are watching the highlighted line item. With elections this year there will be more money spent.

D. Consider and Act on A/P Report and Budget Transfers

Motion: I move the Board of Selectmen accept the A/P Report.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Teller: The first budget transfer report shows an arrow at the top of the page. This transfer did not need to happen? Rupert: Jill believes that it should be undone by an action of the BOS since the original transfer was by action of the BOS. Eremita: Why take any action at all? The auditor will see this and understand that it was unneeded and unspent. This is no need for taking any action.

Motion: I move the Board of Selectmen accept the budget transfer as presented.

**BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN**


BUDGET: Finance

Transfer \$300 from category Payroll to category Prof. Ed. Training
 (within budget) from 1005 .041 4117 .00 5101 to 1005 .041 4117 .00 5300

Transfer \$ from Budget no Budget
 from category to category
 from .0000 to .0000

Other \$

Explanation:
 To attend the fall and spring GFOA conferences


 Director of Finance Title
 8/27/22 Date

By: Eremita

Seconded: Teller

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Agenda Packet item 5D-1 was tabled.

E. Report and Update on Trails Committee

1. G. Marrion Meeting with J. Dillon

Rupert: Marrion and Dillon met on-site with the owners of Bolton Collision. The discussion was about creating a parking area on this property. The owners expressed some concerns about their ability to conduct business. Marrion and Dillon put some ideas out there and asked the owners to think about them. They intend to have a second meeting.

6. Ongoing Business:

A. Consider and Act on State Library Archeological Dig at Bolton Heritage Farm

Sawyer: Correspondence, including a late supplement, was included in the agenda packet.

Christine Pittsley, Special Project Director from the CT State Library, was present. This is to be an experiential educational program taking place next summer with students from France and CT high school students exploring the revolutionary war site. Bolton was chosen because it is a beautiful spot and accessible. The French students will be here for two weeks. The dig would involve a small 20' x 20' excavation under the direction of the State Archeologist. Additional signage will be obtained for the preserve and we can have cameras installed to help protect the site. Bolton citizens can get engaged. We would like to receive permission to have this dig take place from the BOS.

Morra: He commented at the last meeting that he had questions and wanted time to receive comments about this subject from Bolton residents. He did not get a single negative comment. Additional material was sent that explained the project very well. He thinks it is safe for have this project go forward with the security measures put in place. He has no

further objections to the project.

Beth Harney, 176 Bolton Center Road – She sent a letter about this matter. She is excited Heritage Farm has this opportunity to have a defined archeological site on the property. She believes it will benefit the community in many ways, such as showcasing Bolton and the Farm.

DePietro: Is somebody going to coordinate publicity? Pittsley: The project team will work with town to coordinate this as there will be lots of publicity.

Teller: He was at the farm event a week or so ago. That event included a tent with information about this project. He heard people expressing support of this project as presented. At the last meeting, Ms. Marrison commented this might encourage people to dig up things on their own. In this instance, artifacts that have been dug up, cataloged, and displayed are more secure than if in the ground waiting for someone to get it. He is in favor of this project going forward.

Sawyer: The farm is leased and farmer tenants are here. They are in favor of this project.

John Toomey, 25 Hebron Road, President of the Bolton Historical Society: Views this as one of the happiest days for the farm since we have owned this property. We received a lot of grants from the State Historic Preservation Office for preservation of the 100-year old barn. Now the State Library wants to come here with the Dig Into History project. No one died here. They will provide cameras to prevent theft. Any artifacts on the site need to be found, dug up, and saved.

Judy, Town Road: She belongs to the Lions Club. Should she bring this project up to the club to see if they can come up with a donation? Sawyer: Please get in touch with Ms. Prissley.

Rodney Fournier: Is there another place they could do this dig and come up with results? Katherine Labadia, runs the Archeology Preservation Program. This was not the first choice but we were constricted with options, including transportation of the students. Rochambeau's campsite was chosen because it is deemed safe for the students, accessible, and there is housing nearby. We explored other options but Bolton is the best location for this program.

Sawyer: Is this project in front of anyone else? Labadia: Bolton is the only place it is in front of. The office realizes the site is a fragile resource. The exact dig location has not yet been picked. A metal detecting survey will be done to determine the best area for the dig. This area will be temporarily marked with someone following up with GPS mapping. This will be done first concentrating on the campsite. This is within the thirteen acres. We may go a little beyond the boundaries of the campsite. This is not going to be an extensive program. The office of the State Archeologist will be cataloging the items found. The Historical Society wanted to do some of their own digging using some of Bolton citizens.

Mr. Treat: This is a pivotal component of the history of Bolton, the state, and the nation. We should do the best we can by this property. It is a good project but he cannot support it

unless there is a written agreement between the Town of Bolton and the entity doing the dig. Artifacts found should remain in Bolton. It is a wonderful opportunity. An agreement has to be made to protect the artifacts. He asks that the BOS not support it unless such an agreement is executed.

Sawyer: Treat is a life-long resident of the town. He experienced artifacts taken by the State and not being returned to the Town. John Toomey: Richard Rose found things over the years. Bolton has no control those. Until we have a proper preservation are in we cannot keep these safe. Sawyer: The town could ask for them back if we had an appropriate place to hold them. Our office will go for a grant so the artifacts can be kept safely. Toomey: When the Rose's found the artifacts on the farm twenty, thirty, forty years ago they were given to UConn and have been there the entire time. They were here in storage cases in the early 2000s. They are fragile.

Morra: If the town was interested there would be funds to providing proper environmental area. It could be as small as a display case.

Motion: I move that the Board of Selectmen grant permission to the Digging into History program for the archeological dig at Heritage Farm and we direct the Town Administrator to coordinate with both the tenant and the Digging into History program for the specific conditions at the site so the tenant's use of the site is accommodated by the dig. And the Town enter into an agreement with State Archeologist and the State Historic Preservation office as to the ultimate disposition and curation of the items removed from the site with the intention of returning them to the Town when a suitable place for them can be managed.

By: Teller

Seconded: Morra

Discussion: DePietro: He could be looking at something with no idea of what I am looking at. He suggests a program be held once or twice a year to speak to the BOS as to what the artifacts really are and their significance.

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

A 3-minute break was called for at 7:51 p.m.

The meeting resumed at 7:57 p.m.

B. Update STEAP Grant Award

Rupert: We did receive an affirmative response to the grant application. This grant money will be used to put in a septic system which is a keystone project to allow us to move forward with the Vibrant Community plan. The money already spent on this can be used toward the town match. Sawyer: It is \$125k. In kind donations, such as the town crew using town machinery, can also be used.

DePietro: Wants this to move forward as quickly as possible. Rupert: Receiving a contract

between Bolton and the State of CT is the next step. Morra: The nature of the project is that it will be is very quick and you can hardly see it. Sawyer: We must have sensitivity to the wetlands in the area.

7. New Business:

A. Consider and Act on BOS dates for 2023

Motion: I move the Bolton Board of Selectmen accept the dates for 2023 as presented.

By: DePietro

Seconded: Eremita

Discussion: Teller: Was there some reason to move the August meeting from the second to the eighth? Rupert: He does not know what that reason is as he did not prepare the list of dates.

Voting:

For: Morra, Sawyer, Teller, DePietro, Eremita

Against: None

Abstain: None

B. Proclamation for Larry Fiano

Sawyer: Fiano will be honored this Friday on his 97th birthday. The proclamation before us is to be signed by the BOS.

Motion: I move the Bolton Board of Selectmen proclaim the status of Larry Fiano as presented in the draft proclamation and acknowledge the date listed for Larry Fiano Day.

By: Teller

Seconded: Eremita

Voting:

For: Morra, Sawyer, Teller, DePietro, Eremita

Against: None

Abstain: None

C. Diversity and inclusion training planned

Sawyer: This is planned for the town employees. Rupert: This is a bi-annual training event. Eremita: It was a very enjoyable day. It wasn't a painful at all. Rupert: We will engage the same vendor as the past event as it was enjoyed by those who attended.

8. First Selectman's Report:

A. COVID-19

Sawyer: We have quite a bit of exposure going on. Town staff cases have been less severe than in the past. Churches have reported cases in their parishes. These cases are not incurring hospitalizations.

B. 3 Board meeting (Tuesday, October 18, 2022)

Morra: This is an open discussion between the three boards. Sawyer: All members of the boards are encouraged to attend and will be offered in hybrid format. This meeting is mandated by our charter. Teller: Is there a summary given to the boards when bonds are

being retired, the status of CAPA projects, etc? Rupert: We had a bond report during budget season. Teller: We should generally be aware of the status of our bonding and debt. Which ones are active? That helps prioritize into the future instead of reacting.

9. Administrative Officer's Report:

A. Monthly Report

Rupert reported:

- The shared assessor, Kara Fishman, started in Bolton today. We recognize the service that Helen has given to the town of Bolton. Fishman will be in Town Hall two days a week. She is sharing her time with Willington. Sawyer: Fishman will work two long days in Bolton and two long days in Willington.

Teller: Regarding the Cyber Security contract - have they been vetted? Rupert: We have vetted them and they have provided specific information. We are looking to execute a contract to start on Phases 1 & 2. We have met with CREC which provides IT service. The senior team at CREC will be part of this.

B. Other

Rupert: We have gotten two prices back for solid waste disposal and are soliciting information from two other vendors.

A two-minute break was called at 9:29 p.m.

The meeting resumed at 9:32 p.m.

Consensus of the BOS is to hold the next A/P meeting on October 18, 2022 at 6:30 p.m.

The CAPA committee needs to have their first meeting on or before November 18, 2022. The suggested dates are November 10, 15, or 16 at 7:00 p.m. in hybrid format. Sawyer: We will aim for November 15, 2022.

10. Executive Session:

1. Discussion on Personnel Evaluation-Interim Administrative Officer

2. Cyber security discussion

Motion: I move the Bolton Board of Selectmen enter executive session for discussion on personnel evaluation Interim Administrative Officer and a cyber security discussion with Interim Town Administrator Rupert to be in attendance.

By: Morra

Seconded: DePietro

Voting:

For: Morra, Eremita, DePietro, Sawyer

Against: None

Abstain: None

The BOS entered Executive Session at 9:37 p.m.

The BOS exited Executive Session at ____ p.m.

11. Adjournment:

Motion: I move the Bolton Board of Selectmen adjourn at ____ p.m.

By:

Seconded:

Voting:

For: Morra, DePietro, Sawyer, Eremita, Teller

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

By: R. Morra

2nd: A.Teller

Vote:

For: R. Morra, A. Teller, M. Eremita, P. Sawyer

Against: None

Abstain: None

5. Adjournment.

P. Sawyer adjourned the meeting at 6:43 p.m.

Respectfully Submitted,

Kathy McCavanagh

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

FY2023 October 26, 2022										
	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expensed	FY22	FY21	FY20
Administration	\$ 708,256.00	\$ 708,256.00	\$ 134,930.73	\$ 573,325.27	\$ 4,133.68	\$ 569,191.59	19.63%	26.84%	24.82%	34.12%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 147.00	\$ 2,053.00	\$ -	\$ 2,053.00	6.68%	7.00%	6.36%	6.36%
Financial Administration	\$ 237,546.00	\$ 237,546.00	\$ 73,807.02	\$ 163,738.98	\$ -	\$ 163,738.98	31.07%	31.41%	30.96%	13.08%
Auditing	\$ 29,000.00	\$ 29,000.00	\$ -	\$ 29,000.00	\$ -	\$ 29,000.00	0.00%	0.00%	0.00%	0.00%
Assessor	\$ 131,112.00	\$ 131,112.00	\$ 31,124.36	\$ 99,987.64	\$ 193.78	\$ 99,793.86	23.89%	25.15%	31.40%	32.36%
Tax Collector	\$ 91,208.00	\$ 91,208.00	\$ 27,304.11	\$ 63,903.89	\$ 1,650.98	\$ 62,252.91	31.75%	34.50%	32.23%	33.50%
Fringe Benefits	\$ 1,036,526.00	\$ 1,036,526.00	\$ 287,500.30	\$ 749,025.70	\$ -	\$ 749,025.70	27.74%	31.89%	28.27%	32.28%
Town Clerk	\$ 137,760.00	\$ 137,760.00	\$ 44,633.69	\$ 93,126.31	\$ 5,200.00	\$ 87,926.31	36.17%	36.38%	36.22%	37.00%
Land Use	\$ 342,653.00	\$ 342,653.00	\$ 74,183.49	\$ 268,469.51	\$ 28,056.00	\$ 240,413.51	29.84%	30.01%	37.87%	35.49%
Planning & Zoning	\$ 4,250.00	\$ 4,250.00	\$ 815.10	\$ 3,434.90	\$ -	\$ 3,434.90	19.18%	5.71%	4.35%	3.57%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ 60.00	\$ 1,580.00	\$ -	\$ 1,580.00	3.66%	2.10%	0.00%	5.21%
Property Insurance	\$ 145,400.00	\$ 145,400.00	\$ 57,743.57	\$ 87,656.43	\$ -	\$ 87,656.43	39.71%	41.16%	30.21%	43.61%
Probate	\$ 6,258.00	\$ 6,258.00	\$ -	\$ 6,258.00	\$ -	\$ 6,258.00	0.00%	0.00%	0.00%	100.00%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 343.99	\$ 1,891.01	\$ -	\$ 1,891.01	15.39%	14.46%	6.71%	17.79%
Elections	\$ 65,613.00	\$ 65,613.00	\$ 21,968.93	\$ 43,644.07	\$ -	\$ 43,644.07	33.48%	29.11%	32.20%	8.70%
Police	\$ 331,050.00	\$ 331,050.00	\$ 101.87	\$ 330,948.13	\$ -	\$ 330,948.13	0.03%	0.04%	0.02%	0.00%
Fire Commission	\$ 241,385.00	\$ 241,385.00	\$ 55,971.00	\$ 185,414.00	\$ 31,546.54	\$ 153,867.46	36.26%	34.77%	39.90%	62.26%
Animal Control	\$ 3,100.00	\$ 3,100.00	\$ 3,000.00	\$ 100.00	\$ -	\$ 100.00	96.77%	0.00%	100.00%	85.71%
Fire Marshal	\$ 32,000.00	\$ 32,000.00	\$ 5,021.94	\$ 26,978.06	\$ -	\$ 26,978.06	15.69%	19.38%	12.86%	5.48%
Emergency Management	\$ 14,693.00	\$ 14,693.00	\$ 5,476.14	\$ 9,216.86	\$ -	\$ 9,216.86	37.27%	28.01%	32.50%	-
Highways and Streets	\$ 1,002,817.00	\$ 1,002,817.00	\$ 277,224.31	\$ 725,592.69	\$ 145,590.40	\$ 580,002.29	42.16%	24.92%	33.67%	47.35%
Public Building Commission	\$ 4,100.00	\$ 4,100.00	\$ 135.50	\$ 3,964.50	\$ -	\$ 3,964.50	3.30%	0.00%	0.00%	0.00%
Parks/Town Building Ops	\$ 803,646.00	\$ 803,646.00	\$ 189,428.20	\$ 614,217.80	\$ 9,101.02	\$ 605,116.78	24.70%	26.84%	26.63%	28.98%
Public Health Admin	\$ 28,878.00	\$ 28,878.00	\$ 14,578.90	\$ 14,299.10	\$ -	\$ 14,299.10	50.48%	23.27%	46.27%	42.22%
Seniors / Social Services	\$ 159,498.00	\$ 159,498.00	\$ 46,639.78	\$ 112,858.22	\$ 9,100.00	\$ 103,758.22	34.95%	34.10%	25.58%	36.28%
Library	\$ 295,408.00	\$ 295,408.00	\$ 104,854.57	\$ 190,553.43	\$ 5,835.43	\$ 184,718.00	37.47%	41.04%	39.19%	41.23%
Conservation	\$ 2,105.00	\$ 2,105.00	\$ 610.45	\$ 1,494.55	\$ -	\$ 1,494.55	29.00%	23.27%	29.54%	36.31%
Waste Collection	\$ 572,454.00	\$ 572,454.00	\$ 126,124.49	\$ 446,329.51	\$ -	\$ 446,329.51	22.03%	31.58%	32.20%	28.53%
Totals	\$ 6,432,791.00	\$ 6,432,791.00	\$ 1,583,729.44	\$ 4,849,061.56	\$ 240,407.83	\$ 4,608,653.73	28.36%	25.71%	23.67%	33.06%

A department that is running much higher than previous years.

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description

Vendor # QTY PO No. Invoice Invoice Date Account Amount

AIR CLEANING SPECIALIST OF NE

T19072

Check Group:

ANNUAL EXHAUST REMOVAL SYSTEM MAINTENANCE	1	230447	41870	1005.042.4203.000000.54302.00000	\$884.00
			10/20/2022	Fire/Security Maint. & Supply - Fire Comm.	

Check #: 12618

PO/Invoice Total: \$884.00
Vendor Total: \$884.00

ALL AMERICAN WASTE, LLC

T8450

Check Group:

CONTRACT PICK-UP OCT 2022	1	0	803052405	1005.084.8405.000000.54101.00000	\$31,879.97
			10/1/2022	Refuse Removal. - Ref. Serv.	

Check #: 12619

PO/Invoice Total: \$31,879.97
Vendor Total: \$31,879.97

ANTHEM BLUE CROSS

Check Group:

RETREE MEDICAL - NOV 2022	1	0	1408567G	1005.000.0000.000000.20770.00000	\$458.57
			10/17/2022	Insurance Clearing Liability	

Check #: 12620

PO/Invoice Total: \$458.57
Vendor Total: \$458.57

ANTHEM LIFE

Check Group:

TOWN LIFE INSURANCE - NOV 2022	1	0	8367629	1005.041.4141.000000.52100.00000	\$159.36
			10/18/2022	Life Insurance - Empl. Bene	

Check #: 12621

PO/Invoice Total: \$159.36
Vendor Total: \$159.36

BILLCO HEATING COOLING AND REFRIG.

Check Group:

50

Town of Bolton

Voucher Batch Number: 1156 11/03/2022

Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name

Description

Amount

Account

Invoice Date

PO No.

QTY

Vendor #

HEAT REPAIR AT LIBRARY

1005.043.4399.000000.54300.00000
Repair & Maint. Services - Town Build. Oper.

\$558.00

Check #: 12622

PO/Invoice Total:

\$558.00

Vendor Total:

\$558.00

BRETT TURNER T29831

Check Group:

FY 22/23 REIMBURSEMENT FOR SAFETY SHOES

1 0 FY22/23 SAFETY SHOES
10/6/2022

\$200.00

1005.043.4303.000000.56930.00000
Uniforms & Supplies - H.W.

Check #: 12623

PO/Invoice Total:

\$200.00

Vendor Total:

\$200.00

BROWN & BROWN OF CT INC

Check Group:

MONTHLY CONSULTING SERVICE CONTRACT - NOV 2022

1 0 10057231
10/3/2022

\$770.00

1005.041.4141.000000.52010.00000
Insurance Admin. Fees - Empl. Bene.

Check #: 12624

PO/Invoice Total:

\$770.00

Vendor Total:

\$770.00

BRYANNA MARTIN

Check Group:

FY 22/23 BOOT MONEY AS PER CONTRACT

1 0 FY 22/23 BOOT MONEY
10/19/2022

\$100.00

1005.043.4399.000000.56930.00000
Uniforms - Town Building Oper.

Check #: 12625

PO/Invoice Total:

\$100.00

Vendor Total:

\$100.00

C.E.T. FIRE PUMPS MFG

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156

11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name

Description

Account

Invoice Date

PO No.

QTY

Vendor #

Amount

UPGRADED PART ON FORESTRY TRUCK - 1.5" BALL VALVE OPTION	1	0	26318	26318	1005.042.4203.000000.57300.000000	\$91.00
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Equipment - Fire Comm.

Check #: 12626

PO/Invoice Total: \$91.00

Check Group:

SKID UNIT FIRE PUMP PER DRAWING DP-6360-0701 QUOTE 22314. QUOTED THROUGH SOURCEWELL MEMBER #145803. COMPONENT INCLUDED IN THE FEMA GRANT FOR FORESTRY 139.

2840.042.4203.000000.57320.05081	1	230368	26318	26318	2840.042.4203.000000.57320.05081	\$18,467.50
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FEMA Grant/Brush Truck-Expenditures

Check #: 12626

PO/Invoice Total: \$18,467.50

Vendor Total: \$18,558.50

CAAO

Check Group:

MEMBERSHIP APPLICATION - A. JOHNSON

1 0

A JOHNSON
MEMBER APP
10/18/2022

1005.041.4131.000000.58100.000000

Dues & Fees - Assess.

Check #: 12627

PO/Invoice Total: \$70.00

Vendor Total: \$70.00

CAPITOL SWEEPING SERVICES, INC.

Check Group:

STREET SWEEPING - BRIAN DR & GREEN HILLS DR

1 230548

45136
10/4/2022

1005.043.4303.000000.54305.000000

Road Sweeping - H.W.

Check #: 12628

PO/Invoice Total: \$725.00

Vendor Total: \$725.00

CBOA

Check Group:

T1118

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
10/20/22 MEETING REGISTRATION - J. RUPERT & R. HECKMAN	1	0	10/20/22 MEETING 10/12/2022	1005.041.4151.000000.53200.000000 Prof. Educational Training - Build. & Land Use	\$40.00
Check #: 12629					
PO/Invoice Total:					\$40.00
Vendor Total:					\$40.00
CHAPIN & BANGS					
Check Group:					
STEEL TO REPAIR ALL-SEASON BODIES ON PLOW TRUCKS	1	230539	351339	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$468.70
Check #: 12630					
PO/Invoice Total:					\$468.70
Vendor Total:					\$468.70
CLASSIC WHEELS LLC					
Check Group:					
AUTO APPRAISAL - 1963 DODGE	1	230458	2209-08 9/8/2022	1005.041.4107.000000.53300.000000 Professional/Tech Services - Admin.	\$225.00
Check #: 12631					
PO/Invoice Total:					\$225.00
Vendor Total:					\$225.00
CLEAR VIEW GLASS & MIRROR LLC					
Check Group:					
NEW WINDOW INSTALLATION ON PLOW TRUCK FOR UPCOMING WINTER SEASON - CURRENT WINDSHIELD HAS MULTIPLE SCRATCHES CREATING LIMITED/POOR VISIBILITY	1	230526	1295	1005.043.4303.000000.54300.000000 Repairs & Maintenance Services - H.W.	\$512.89
Check #: 12632					
PO/Invoice Total:					\$512.89
Vendor Total:					\$512.89
CLIA LABORATORY PROGRAM					
T29733					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156

11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description

Amount

Account

Invoice Date

PO No.

QTY

Vendor #

Check Group:

LABORATORY USER CERTIFICATE FEE FOR PERIOD
2/25/23-2/24/25

1005.042.4203.000000.58100.000000
Dues & Fees - Fire Comm.

\$180.00

Check #: 12633

PO/Invoice Total:

\$180.00

Vendor Total:

\$180.00

COMCAST.

Check Group:

FD INTERNET #3962

#3962
10/12-11/11/22
10/5/2022

1005.043.4399.000000.55300.000000

\$128.40

Communications - Town Building Oper.

HP INTERNET #5775

#5775
10/30-11/29/22
10/23/2022

1005.043.4399.000000.55300.000000

\$110.35

Communications - Town Building Oper.

Check #: 12634

PO/Invoice Total:

\$238.75

Vendor Total:

\$238.75

COMMISSION ON FIRE PREVENTION & CONTROL T40439

Check Group:

FIRE OFFICER 1 CLASS: J. DeMORRO

20230119
8/17/2022

1005.042.4203.000000.53200.000000
Prof. Educational Training - Fire Comm.

\$440.00

Check #: 12635

PO/Invoice Total:

\$440.00

Vendor Total:

\$440.00

CONNECTICUT NATURAL GAS CORP.

Check Group:

Heating Fuel - #1072 TOWN HALL

HEAT
9/10-10/10/22
10/12/2022

1005.043.4399.000000.56210.000000

\$248.19

Heating Fuel - Town Building Oper.

Heating Fuel - #7591 BML

HEAT
9/10-10/10/22
10/12/2022

1005.043.4399.000000.56210.000000

\$152.36

Heating Fuel - Town Building Oper.

Town of Bolton

Voucher Batch Number: 1156 11/03/2022

Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
	1	0	HEAT 9/10-10/10/22	1005.043.4399.000000.56210.00000	\$215.69
			10/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 9/10-10/10/22	1005.043.4399.000000.56210.00000	\$438.42
			10/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 9/10-10/10/22	1005.043.4399.000000.56210.00000	\$413.77
			10/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 9/10-10/10/22	1005.043.4399.000000.56210.00000	\$328.93
			10/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 9/10-10/10/22	1005.043.4399.000000.56210.00000	\$249.43
			10/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 9/10-10/10/22	1005.043.4399.000000.56210.00000	\$177.66
			10/12/2022	Heating Fuel - Town Building Oper.	

Check #: 12636

PO/Invoice Total: \$2,224.45
Vendor Total: \$2,224.45

CONNECTICUT OCCUPATIONAL MEDICINE PARTNE

Check Group:

MEMBER PHYSICAL	1	230448	255229	1005.042.4203.000000.53400.00000	\$233.00
			8/29/2022	Other Professional Services - Fire Comm.	
2 MEMBER PHYSICALS	1	230448	255711	1005.042.4203.000000.53400.00000	\$542.51
			10/5/2022	Other Professional Services - Fire Comm.	

Check #: 12637

PO/Invoice Total: \$775.51
Vendor Total: \$775.51

CT DEPT OF ENERGY & ENVIRONMENTAL PROT. B3032

Check Group:

Town of Bolton

Voucher Batch Number: 1156 11/03/2022

Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
STAFF SALARY REIMBURSEMENT FOR LOWER BOLTON LAKE DRAWDOWN 10/30/2021-4/2022	1	0	DEP394997 10/5/2022	1005.000.0000.0000000.20200.000000 Accounts payable - Town	\$1,043.70
Check #: 12638					PO/Invoice Total: \$1,043.70
Vendor Total:					\$1,043.70
CT INFLATABLES LLC					
Check Group:					
BOUNCE HOUSE RENTAL FOR TRUNK OR TREAT EVENT 10/29/22	1	230515	ORDER #11656783 9/19/2022	2970.045.4503.300109.53400.000000 Miscellaneous - Other Professional Services	\$219.71
Check #: 12639					PO/Invoice Total: \$219.71
Vendor Total:					\$219.71
DELTA MEDICAL, INC.					
Check Group:					
OXYGEN SERVICE & DELIVERY	1	0	65535 9/1/2022	1005.042.4203.0000000.56900.000000 Medical Supplies - Fire Comm.	\$169.80
OXYGEN SERVICE & DELIVERY	1	0	65536 10/17/2022	1005.042.4203.0000000.56900.000000 Medical Supplies - Fire Comm.	\$187.50
Check #: 12640					PO/Invoice Total: \$357.30
Vendor Total:					\$357.30
DEPT OF ENVIRONMENTAL PROTECTION					
Check Group:					
LANDUSE QUARTERLY FEES JULY-SEPT 2022	1	0	LANDUSE JUL-SEP 2022 10/3/2022	1005.000.0000.0000000.20794.000000 Landuse Activity Account	\$1,682.00
Check #: 12641					PO/Invoice Total: \$1,682.00
Vendor Total:					\$1,682.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
EAST RIVER ENERGY					
Check Group:					
	1	0	368755 TWN 10/1/2022	1005.043.4303.000000.56260.00000 Diesel & Gasoline - H.W.	\$1,137.16
					Check #: 12642
					PO/Invoice Total: \$1,137.16
					Vendor Total: \$1,137.16
EASTERN CONNECTICUT FIRE SCHOOL					
Check Group: T19243					
	1	0	22-00091 10/1/2022	1005.042.4203.000000.53200.00000 Prof. Educational Training - Fire Comm.	\$100.00
					Check #: 12643
					PO/Invoice Total: \$100.00
					Vendor Total: \$100.00
ENGLAND TRUE VALUE HARDWARE					
Check Group:					
	1	0	SEPT 2022 - PARK DEP 9/30/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$333.92
	1	0	TRANS #763825 9/9/2022	1005.045.4599.000000.56100.00000 General Supplies	\$35.95
					Check #: 12644
					PO/Invoice Total: \$369.87
					Vendor Total: \$369.87
EVERSOURCE					
Check Group:					
	1	0	#5034 9/15-10/14/22 10/14/2022	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$13.22
					Check #: 12645

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FREIGHTLINER OF HARTFORD, INC					
Check Group: T1995					
	1	0	914426 9/28/2022	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$43.26
	1	0	914428 9/28/2022	1005.043.4303.000000.56100.000000 Repair & Maintenance Supplies - H.W.	\$164.16
Check #: 12646					PO/Invoice Total: \$13.22
					Vendor Total: \$13.22
FRONTIER.					
Check Group: NPMC TELEPHONE #1243					
	1	0	#1243 10/17-11/16/22 10/17/2022	1005.043.4399.000000.55300.000000 Communications - Town Building Oper.	\$307.16
	1	0	#6926 10/7-11/6/22 10/7/2022	1005.043.4399.000000.55300.000000 Communications - Town Building Oper.	\$181.73
Check #: 12647					PO/Invoice Total: \$488.89
					Vendor Total: \$488.89
FUTURE REWARDS INC					
Check Group: FINANCIAL ASSISTANCE - 150 GAL OIL DELIVERY AT 14 CARPENTER RD, BOLTON					
	1	230567	62884 10/7/2022	2860.000.0000.000000.25200.000000 Other Liability - Resident Assist. Fund	\$689.85
Check #: 12648					PO/Invoice Total: \$689.85
					Vendor Total: \$689.85
GALASSO MATERIALS LLC					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
	1	230365	502057 10/18/2022	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$50,776.71
				Check #: 12649	
				PO/Invoice Total:	\$50,776.71
				Vendor Total:	\$50,776.71
GOODYEAR AUTO CENTER					
Check Group:					
	1	230527	32330 10/4/2022	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$801.68
				Check #: 12650	
				PO/Invoice Total:	\$801.68
				Vendor Total:	\$801.68
HARTFORD COURANT MEDIA GROUP					
Check Group:					
	1	0	CU00248164 9/30/2022	1005.041.4131.000000.55400.00000 Advertising - Assess.	\$140.32
	1	0	CU00254195 9/30/2022	1005.041.4131.000000.55400.00000 Advertising - Assess.	\$59.70
				Check #: 12651	
				PO/Invoice Total:	\$200.02
				Vendor Total:	\$200.02
HILLYARD - NEW ENGLAND					
Check Group:					
	8	230525	604893669 10/3/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$285.04
	5	230525	604893669 10/3/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$180.00
	5	230525	604893669 10/3/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$295.00

Town of Bolton

Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1156

11/03/2022

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check #: 12652					
IAFC				PO/Invoice Total:	\$760.04
				Vendor Total:	\$760.04
Check Group:					
MEMBERSHIP DUES: NOV 2022 THROUGH OCT 2023	1	230622	SALES ORDER #250817 10/16/2022	1005.042.4203.000000.58100.00000 Dues & Fees - Fire Comm.	\$255.00
				Check #: 12653	
J & S RADIO SALES INC.				PO/Invoice Total:	\$255.00
				Vendor Total:	\$255.00
Check Group:					
REMAINING BALANCE OF FORESTRY TRUCK FY 21/22	1	0	32664. 6/29/2022	1005.000.0000.000000.20200.00000 Accounts payable - Town	\$5,891.97
				Check #: 12654	
				PO/Invoice Total:	\$5,891.97
Check Group:					
FEMA GRANT FORESTRY TRUCK PER QUOTE #8608: EMERGENCY LIGHTING/BRACKETS/POWER PACK, CONSOLE EMERGENCY RADIOS & ANTENNA AND GRAPHICS PKG INSTALLED, PLUS LABOR FOR INSTALLATION OF ALL ITEMS ABOVE.	1	230369	32664 6/29/2022	2840.042.4203.000000.57320.05081 FEMA Grant/Brush Truck-Expenditures	\$15,754.51
				Check #: 12654	
				PO/Invoice Total:	\$15,754.51
Check Group:					
2-WAY RADIO INSTALLATION IN NEW TRUCK	1	230538	32886 9/29/2022	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$847.00
				Check #: 12654	
				PO/Invoice Total:	\$847.00
Check Group:					
				PO/Invoice Total:	\$847.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156

11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
F-134 BACKUP & EMERGENCY LIGHTS (8) AND PCB BOARD	1	230602	32768	1005.042.4203.000000.57300.00000 Equipment - Fire Comm.	\$2,240.00
Check #: 12654					PO/Invoice Total: \$2,240.00
Vendor Total: \$24,733.48					
MAINE OXY					
Check Group:					
RENEWAL OF 1-YR LEASE FOR COMMERCIAL TANK	1	0	5000267188	1005.043.4303.000000.54300.00000 Repairs & Maintenance Services - H.W.	\$159.75
Check #: 12655					PO/Invoice Total: \$159.75
Vendor Total: \$159.75					
MICHELSON, KANE, ROYSTER & BARGER PC					
Check Group:					
TOWN LEGAL FEES - SEPT 2022	1	0	508M SEPT 2022	1005.041.4107.000000.53020.00000 Legal Services - Admin.	\$1,596.25
Check #: 12656					PO/Invoice Total: \$1,596.25
Vendor Total: \$1,596.25					
MONROE TRACTOR & IMPLEMENT CO, INC.					
Check Group:					
PART KIT FOR 580 CASE	1	0	P07477	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$151.64
Check #: 12657					PO/Invoice Total: \$151.64
Vendor Total: \$151.64					
MONROE TRACTOR & IMPLEMENT CO, INC.					
Check Group:					
ROAD PADS FOR BACKHOE OUTRIGGERS	1	230582	P07599	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$497.04
Check #: 12657					PO/Invoice Total: \$497.04
Vendor Total: \$497.04					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MUNICIPAL EMERGENCY SERVICES					
Check Group:					
		1	230604	1005.042.4203.000000.57300.00000	\$337.37
			IN1773057	Equipment - Fire Comm.	
			10/5/2022		
		1	230604	1005.042.4203.000000.57300.00000	\$92.45
			IN1779214	Equipment - Fire Comm.	
			10/20/2022		
				Check #: 12658	
				PO/Invoice Total:	\$429.82
				Vendor Total:	\$429.82
NAPA AUTO PARTS					
Check Group:					
		1	0	1005.043.4399.000000.56100.00000	\$118.02
			0693-281004	Supplies - Town Building Oper.	
			10/4/2022		
				Check #: 12659	
				PO/Invoice Total:	\$118.02
WIPER BLADES & OIL					
Check Group:					
		1	230542	1005.042.4203.000000.56100.00000	\$28.73
			0693-281610	Repairs & Maint. Supplies - Fire Comm.	
			10/7/2022		
		1	230542	1005.042.4203.000000.56100.00000	\$22.54
			0693-282820	Repairs & Maint. Supplies - Fire Comm.	
			10/14/2022		
				Check #: 12659	
				PO/Invoice Total:	\$51.27
				Vendor Total:	\$169.29
NATHAN L. JACOBSON & ASSOC, INC.					
				12272	
Check Group:					
		1	0	2988.000.0000.000000.20200.00000	\$443.12
			95023	Accounts payable - Town	
			6/15/2022		

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor # QTY PO No. Invoice Date Account Amount

Check #: 12660

PO/InvoiceTotal: \$443.12
Vendor Total: \$443.12

NORTH AMERICAN FIRE

Check Group:

ANNUAL FIRE EXTINGUISHER INSPECTION - NRMC	1	0	11590	1005.043.4399.000000.54300.00000	\$195.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	
ANNUAL FIRE EXTINGUISHER INSPECTION - BML	1	0	11591	1005.043.4399.000000.54300.00000	\$65.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	
ANNUAL FIRE EXTINGUISHER INSPECTION - RST OFFICE	1	0	11592	1005.043.4399.000000.54300.00000	\$57.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	
ANNUAL FIRE EXTINGUISHER INSPECTION - TOWN HALL	1	0	11593	1005.043.4399.000000.54300.00000	\$118.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	
ANNUAL FIRE EXTINGUISHER INSPECTION - HERRICK PARK	1	0	11594	1005.043.4399.000000.54300.00000	\$115.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	
ANNUAL FIRE EXTINGUISHER INSPECTION - PARKS GARAGE	1	0	11595	1005.043.4399.000000.54300.00000	\$127.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	

Check #: 12661

PO/InvoiceTotal: \$677.00

Check Group:

YEARLY FIRE EXTINGUISHER INSPECTION AT TOWN GARAGE - INCLUDES REPLACEMENT AND/OR TESTING OF EXTINGUISHERS AS NEEDED	1	230616	11596	1005.043.4399.000000.54300.00000	\$235.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper.	

Check #: 12661

PO/InvoiceTotal: \$235.00

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156

11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
YEARLY FIRE EXTINGUISHER INSPECTION AT FIRE DEPT - INCLUDES REPLACEMENT AND/OR TESTING OF EXTINGUISHERS AS NEEDED	1	230617	11589	1005.043.4399.000000.54300.00000	\$261.00
			10/18/2022	Repair & Maint. Services - Town Build. Oper. Check #: 12661	
				PO/Invoice Total:	\$261.00
				Vendor Total:	\$1,173.00
O&G INDUSTRIES INC					
Check Group:					
2 BAGS OF CONCRETE	1	0	595844	1005.043.4303.000000.57500.00000	\$21.50
			9/29/2022	Road Repair - H.W. Check #: 12662	
				PO/Invoice Total:	\$21.50
				Vendor Total:	\$21.50
OPENGOV, INC.					
Check Group:					
BUILDING & LANDUSE SOFTWARE	1	0	INV00007970	1005.041.4107.000000.53520.00000	\$21,471.89
			7/18/2022	Other Tech. Services - Admin. Check #: 12663	
				PO/Invoice Total:	\$21,471.89
				Vendor Total:	\$21,471.89
ORKIN					
Check Group:					
TERMITE CONTROL AT TOWN HALL	1	0	1908253-1122	1005.043.4399.000000.54300.00000	\$106.00
			10/1/2022	Repair & Maint. Services - Town Build. Oper.	
SENIOR CENTER RODENT CONTROL	1	0	236038027	1005.043.4399.000000.54300.00000	\$135.00
			9/19/2022	Repair & Maint. Services - Town Build. Oper. Check #: 12664	
				PO/Invoice Total:	\$241.00
				Vendor Total:	\$241.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156

11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Amount

PARKERVILLE WOOD PRODUCTS INC

Check Group:

MACHINE & FINISH PREMIUM MARINE PLYWOOD FOR F-134	1	230647	221021	1005.042.4203.000000.54302.000000	Fire/Security Maint. & Supply - Fire Comm.	\$600.00
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Check #: 12665

PO/Invoice Total: \$600.00

Vendor Total: \$600.00

PATRICE L CARSON

Check Group:

CONSULTING SERVICES 10/10-10/16/22	25.5	0	W/E 10/16/22 10/16/2022	1005.041.4151.000000.53300.000000	Professional/ Tech Serv - Build. & Land Use	\$1,785.00
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CONSULTING SERVICES 10/3-10/9/22	28	0	W/E 10/9/22 10/16/2022	1005.041.4151.000000.53300.000000	Professional/ Tech Serv - Build. & Land Use	\$1,960.00
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Check #: 12666

PO/Invoice Total: \$3,745.00

Vendor Total: \$3,745.00

POST ROAD STAGES INC

Check Group:

10/15/22 BUS CHARTER TO SALEM, MA	1	230581	26153 10/15/2022	2970.045.4503.300106.54300.000000	Bus Trips - Other Professional Serv.	\$2,075.00
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Check #: 12667

PO/Invoice Total: \$2,075.00

Vendor Total: \$2,075.00

RODNEY PARLEE

Check Group:

COSTCO REIMBURSEMENT - 2 STORAGE BINS FOR RBV EQUIPMENT	1	0	COSTCO PURCHASE 10/21/2022	1005.045.4599.000000.56100.000000	General Supplies	\$21.98
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Check #: 12668

PO/Invoice Total: \$21.98

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SAVAGE JOY CORPORATION					
Check Group:					
	1	0	202210161101838 360	1005.042.4203.000000.55300.00000	\$92.00
			10/16/2022	Communications - Fire Comm.	
				Check #: 12669	
				PO/Invoice Total:	\$92.00
				Vendor Total:	\$92.00
SITEONE LANDSCAPE SUPPLY					
Check Group:					
	1	230621	124698341-001 10/25/2022	1005.043.4399.000000.56100.00000	\$1,063.30
				Supplies - Town Building Oper.	
				Check #: 12670	
				PO/Invoice Total:	\$1,063.30
				Vendor Total:	\$1,063.30
SMITH BROTHERS INSURANCE					
Check Group:					
	1	0	FY 22/23 RENEWAL 10/10/2022	1005.041.4157.000000.55200.00000	\$800.00
				Property & Liability Insurance	
				Check #: 12671	
				PO/Invoice Total:	\$800.00
				Vendor Total:	\$800.00
STAPLES CREDIT PLAN					
Check Group:					
	1	0	3139587321 9/13/2022	1005.041.4107.000000.56120.00000	\$48.28
				Office Oper. Supplies - Admin.	
	1	0	3152117331 10/5/2022	1005.041.4107.000000.56120.00000	\$53.48
				Office Oper. Supplies - Admin.	
				Check #: 12672	
				PO/Invoice Total:	\$800.00
				Vendor Total:	\$800.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
	1	230568	3152121701 10/5/2022	1005.041.4131.000000.56120.00000 Office Oper. Supplies - Assess.	\$193.78
Check #: 12672					PO/Invoice Total: \$101.76
Vendor Total:					\$295.54
TILCON CONNECTICUT INC. T1039					
Check Group:					
	1	230008	1805053 10/22/2022	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$840.56
Check #: 12673					PO/Invoice Total: \$840.56
Vendor Total:					\$840.56
TOWN OF WINDHAM FINANCE DEPT.					
Check Group:					
	1	0	MIDNEROC 7/1-9/30/22 10/6/2022	1005.084.8405.000000.55010.00000 Shared Services - Ref. Serv.	\$329.19
Check #: 12674					PO/Invoice Total: \$329.19
Vendor Total:					\$329.19
US ELECTRICAL SERVICES INC. T1236					
Check Group:					
	1	0	S121682393.001 10/13/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$24.57
Check #: 12675					PO/Invoice Total: \$24.57
Vendor Total:					\$24.57
USA HAULING & RECYCLING					

Town of Bolton

Voucher Batch Number: 1156 11/03/2022

Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Account Amount

Check Group:

BULKY RECYCLING - SEPT 2022 1005.084.8405.000000.54101.000000 Refuse Removal. - Ref. Serv. \$391.94

YARDWASTE RECYCLING - SEPT 2022 1005.084.8405.000000.54101.000000 Refuse Removal. - Ref. Serv. \$195.97

Check #: 12676

PO/InvoiceTotal: \$587.91

Vendor Total: \$587.91

VERIZON WIRELESS

Check Group:

FD CELL PHONE 10/7-11/6/22 9917493860 10/7/2022 1005.042.4203.000000.55300.000000 Communications - Fire Comm. \$120.64

TOWN TELEPHONE #7775 B&G 9918531476 10/19/2022 1005.043.4399.000000.55300.000000 Communications - Town Building Oper. \$26.51

TOWN TELEPHONE #3386 J RUPERT 9918531476 10/19/2022 1005.043.4399.000000.55300.000000 Communications - Town Building Oper. \$50.43

TOWN TELEPHONE #1082 REC DEPT 9918531476 10/19/2022 1005.043.4399.000000.55300.000000 Communications - Town Building Oper. \$40.01

SENIORS TELEPHONE #1130 9918531476 10/19/2022 1005.044.4427.000000.55300.000000 Telephone - Sen. Serv. \$18.16

SENIORS TELEPHONE #5383 9918531476 10/19/2022 1005.044.4427.000000.55300.000000 Telephone - Sen. Serv. \$18.16

Check #: 12677

PO/InvoiceTotal: \$273.91

Vendor Total: \$273.91

VILLAGE SPRING DISTRIBUTOR LLC

T1169

Check Group:

WATER DELIVERY

159129 - TOWN HALL 1005.043.4399.000000.56100.000000 Supplies - Town Building Oper. \$21.80

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
WATER DELIVERY	1	0	159132 - TWN GARAGE 9/29/2022	1005.043.4303.000000.56010.00000 Supplies - H. W. Check #: 12678	\$11.90
<p>PO/InvoiceTotal: \$33.70 Vendor Total: \$33.70</p>					
WB MASON, CO INC					
Check Group:					
8.5x11 COPY PAPER	80	230579	233445750 10/13/2022	1005.041.4107.000000.56120.00000 Office Oper. Supplies - Admin. Check #: 12679	\$3,589.60
<p>PO/InvoiceTotal: \$3,589.60 Vendor Total: \$3,589.60</p>					
W.H. PREUSS & SONS, INC.					
Check Group:					
CHAINSAW MAINTENANCE	1	0	145446 10/1/2022	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$10.00
PARTS FOR SCAG MOWERS	1	0	146170 10/17/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$67.92
BELT FOR BLADES ON SCAG MOWER #1	1	0	146661 10/24/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper. Check #: 12680	\$86.70
<p>PO/InvoiceTotal: \$164.62 Vendor Total: \$164.62</p>					
WAAA					
Check Group:					
SEPT 2022 - AUG 2023 ANNUAL DUES: K. FISHMAN	1	0	DUES SEPT22-AUG23 10/12/2022	1005.041.4131.000000.58100.00000 Dues & Fees - Assess. Check #: 12681	\$25.00
<p>PO/InvoiceTotal: \$25.00</p>					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156

11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description

Amount

Account

Invoice Invoice Date

PO No.

QTY

Vendor #

WHITE WAY LAUNDRY, INC.
Check Group:

Vendor Total:

\$25.00

UNIFORMS		1	0	14511	1005.043.4303.000000.56930.00000	Uniforms & Supplies - H.W.	\$58.73
UNIFORMS		1	0	24427	1005.043.4303.000000.56930.00000	Uniforms & Supplies - H.W.	\$58.73
UNIFORMS		1	0	986500	1005.043.4303.000000.56930.00000	Uniforms & Supplies - H.W.	\$58.73
CARPETS		1	0	986500	1005.043.4399.000000.56100.00000	Supplies - Town Building Oper.	\$16.18
UNIFORMS		1	0	995722	1005.043.4303.000000.56930.00000	Uniforms & Supplies - H.W.	\$58.73

Check #: 12682

PO/InvoiceTotal: \$251.10

Vendor Total: \$251.10

WILLIMANTIC WASTE PAPER CO, INC

T5210

Check Group:

Tipping Fees - SEPT 2022

		1	0	3337579	1005.084.8405.000000.54421.00000	Tipping Fees - Ref. Serv.	\$12,313.66
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Check #: 12683

PO/InvoiceTotal: \$12,313.66

Vendor Total: \$12,313.66

WINDHAM MATERIALS, LLC

T40529

Check Group:

WASTE ASPHALT

		1	0	197968	1005.043.4303.000000.57500.00000	Road Repair - H.W.	\$111.94
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Check #: 12684

PO/InvoiceTotal: \$111.94

Vendor Total: \$111.94

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1156 11/03/2022

Fiscal Year: 2022-2023

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
T3657					
	1	0	465103 9/30/2022	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$86.53

Check Group:

HARDWARE SUPPLIES

Check #: 12685

PO/InvoiceTotal: \$86.53
Vendor Total: \$86.53
Grand Total: \$196,984.16

End of Report

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Assessor's Office

Transfer \$200.00 from category Office supplies to category Dues and fees (within budget)

from #005-041-4131-00000-56120-00000

to #005-041-4131-000000-58100-00000

Transfer \$ _____ from Budget _____ to Budget _____

from category _____ to category _____

from # _____ - _____ - _____ - 000000 - _____ - 000000

to # _____ - _____ - _____ - 000000 - _____ - 000000

Other \$ _____

Explanation: Reimbursement for semi-annual MLS dues.

Kara J. Fishman

Signature

Assessor

Title

10/25/2022

Date

Board of Selectmen

Approved

Comments:

Yes No

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date _____

Rupert, Jim

From: Gwen Marrion <gmarrion@snet.net>
Sent: Tuesday, October 11, 2022 1:31 PM
To: Sawyer, Pamela; Joe Dillon; Rupert, Jim
Subject: Access to Nathan Hale Corridor

Dear Pam, Jim and Joe,

After Jim, Joe and I met with Dave and Susan Wilson on September 20 I decided to step away from being part of that conversation. Susan and Dave are great people, they work hard at running their business and their business is great to have in Bolton. I won't press for an access that will negatively affect their business or jeopardize my friendship with them.

I spoke to Dave this morning and told him this. He reiterated what he told Joe, Jim and me which is that he doesn't see a solution because the area where his cars are parked gives his business the most visibility and is therefore the most valuable for his business.

I still feel that an access to the parking area next to Dave's business must be created so that the public can park and enjoy the beautiful 154 acres of town-owned land.

I suggest that Joe be authorized to create a preliminary design and cost estimate for an access to the parking area closer to Munson's. The area is steep and will require design work and a lot of fill to build a driveway, so of course there will be a cost. To help the town pay for this, the Recreational Trail Program (through the CT Greenways Council and the DEEP) has funds and the application process for grants will open around the end of November. The program requires a 20% match by the Town, some of which can be in in-kind services. I would be happy to prepare an application for funding for the work required for the access. Please let me know if you would like me to do that.

I hope the town will continue to pursue a way to open that area to the public.

Gwen

McCavanagh, Kathleen

From: Rupert, Jim
Sent: Tuesday, October 25, 2022 11:08 AM
To: McCavanagh, Kathleen
Subject: FW: Another possible parking area - Nathan Hale Corridor
Attachments: Parking - north of Munsons 1.JPG; Parking - north of Munsons 2.JPG; Parking - north of Munsons 3.JPG; Parking - north of Munsons 4.JPG; Parking - north of Munsons 5.JPG; Parking - north of Munsons 6.JPG; Parking - north of Munsons 7.JPG; Parking - north of Munsons map .png

From: Gwen Marrion <gmarrion@snet.net>
Sent: Wednesday, October 12, 2022 4:16 PM
To: Sawyer, Pamela <psawyer@boltonct.org>; Rupert, Jim <jrupert@boltonct.org>; Joe Dillon <jdillon@nlja.com>
Cc: Brent Mayerson <brentnliz@gmail.com>
Subject: Another possible parking area - Nathan Hale Corridor

Dear Pam, Jim and Joe,

There is another possible location for a parking area for the Nathan Hale Corridor land.

Brent Mayerson reminded me that the town owns a 3.4 acre parcel adjacent to the north side of the Munson's employee parking lot (see attached map). Brent, Richard Treat and I walked this property in 2019 and attached are photos from that walk.

The area is fairly level and the sight lines seem ok. With some tree clearing and grading this could be a good site for a parking area.

I would be glad to walk this area with any of you so please let me know if you would like to do that.

Gwen

Polton Notch

Hopkinton Rd

6

6

Hopkinton Rd

300ft





END DAYTIME
HEADLIGHT
USE
THANK YOU



NO TRESPASSING
STATE PROPERTY
POLICE TAKE NOTICE
VIOLATORS WILL BE PROSECUTED
UNDER AN APPROPRIATE STATUTE





McCavanagh, Kathleen

From: Rupert, Jim
Sent: Wednesday, October 26, 2022 10:55 AM
To: Alexandra Miller-Davey; Butrymovich, John
Cc: McCavanagh, Kathleen
Subject: RE: [BULK] Building a trail at BHS

Alexandra,

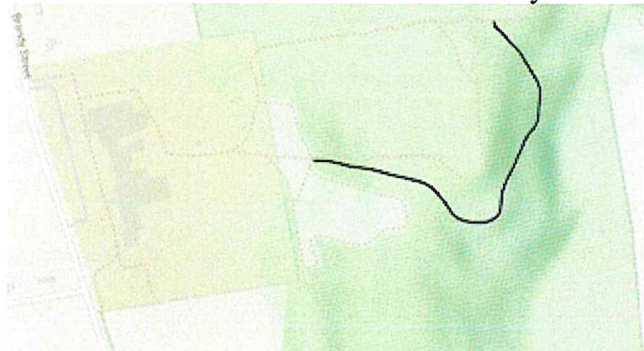
Might you be available to present your request to the Board of Selectmen on November 1 at their meeting which begins at 7:00 pm at the Town Hall.

Jim Rupert

From: Alexandra Miller-Davey <alex@daveyeditorial.com>
Sent: Monday, October 24, 2022 7:07 PM
To: Butrymovich, John <jbutrymovich@boltonct.org>; Rupert, Jim <jrupert@boltonct.org>
Subject: [BULK] Building a trail at BHS
Importance: Low

Mr. Rupert and Mr. Butrymovich I would love to build a trail at Bolton High School for a school project. I go to Connecticut IB Academy and we have to a personal project this year. What I would like to do is build a multi-use trail with a few features for mountain bikes. The features would likely consist of some rollers and rock gardens.

Attached below where I would most likely want to put the trail.



Let me know if you need any more information in order to make a decision.

Thank you,
Alexandra Miller-Davey

I move that the Board of Selectmen approve the expenditures for the remaining funds from the 2017 borrowing allocation for the Board of Education projects at Bolton Center School according to Section (a)(iv) of the approved resolution of town meeting on January 25, 2017, for the purposes of the replacement of the fireproof stage curtain, cafeteria kitchen stove, energy management system and lockers, to the extent of available funds.

TOWN OF BOLTON

**RESOLUTION OF SPECIAL TOWN MEETING
INCREASING THE \$340,000 APPROPRIATION FOR THE FISCAL YEAR
2016/17 BOARD OF EDUCATION FACILITY IMPROVEMENTS PROGRAM
AT BOLTON CENTER SCHOOL, AND THE AUTHORIZATION TO ISSUE
BONDS OR NOTES AND TEMPORARY NOTES TO FINANCE THE
APPROPRIATION, BY \$606,500, FOR AN AGGREGATE APPROPRIATION
AND AGGREGATE BORROWING AUTHORIZATION OF \$946,500 EACH;
AND EXPANDING THE SCOPE OF THE APPROPRIATION
(January 25, 2017)**

RESOLVED,

(a) That the Town of Bolton increase the THREE HUNDRED FORTY THOUSAND DOLLAR (\$340,000) appropriation for the Fiscal Year 2016/17 Board of Education Facility Improvements Program at Bolton Center School and the authorization to issue bonds or notes and temporary notes in the same amount to finance the appropriation, as approved at the Annual Town Meeting held May 17, 2016, by SIX HUNDRED SIX THOUSAND FIVE HUNDRED DOLLARS (\$606,500), for an aggregate appropriation of NINE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$946,500) and an aggregate borrowing authorization of the same amount to finance the increased appropriation; and that the scope of the appropriation be expanded to include the following: (i) reconstruction of the parking lots, including related work and improvements (estimated cost of \$236,390); (ii) carpet removal, floor tile asbestos abatement and carpet and/or tile replacement for the K-3, first floor and second floor building sections, including related work and improvements (estimated cost of \$140,110); (iii) building boilers and water heater replacement and conversion to natural gas, including related work and improvements (estimated cost of \$230,000); and (iv) to the extent of available funds, replacement of the fireproof stage curtain, cafeteria kitchen stove, energy management system and lockers. The appropriation may be spent for design, acquisition, installation and construction costs, related work and improvements, equipment, materials, architectural/engineering services, consulting fees, testing costs, survey costs, legal and administrative costs related to the projects, costs related to any application for and acceptance of available grants, legal fees, net interest on borrowings and other financing costs, and other expenses related to the projects. The Board of Selectmen is authorized to determine the scope and particulars of the projects and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the projects as so reduced or modified; and is further authorized to delegate to the Temporary Public Building Commission all or any portion of such authority with respect to any of such projects;

(b) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in

an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The First Selectman and the Treasurer or Deputy Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(c) That the Board of Selectmen, the First Selectman, the Treasurer, the Deputy Treasurer, the Public Building Commission and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the projects and to issue bonds and notes and obtain grants to finance the aforesaid appropriation.

10/28/22

November Meeting Highlights

From Interim Town Administrative Officer

- We have completed the bid process for MSW, recycling and bulky waste
- The skid unit for the brush and is installed and the truck should be in service.
- Senior Center pickle ball court has been striped and final details are being completed.
- Participated in CCM Public Safety Committee meeting
- Participated in CRCOG Policy Board Meeting
- Participated in EHHD board meeting and finance committee meeting.
- I am working with HGAC and Precision Structures regarding the modular office structure.
- We received a commitment letter regarding the connectivity grant
- NLJA has completed LOCIP edits and has resubmitted
- I have been working with staff on projects for consideration in the CAPA budget process
- Gave Buildings and Grounds vehicle to BOE as it was in better condition than one they currently had in service
- Held BLRWPCA authority meeting
- Reviewed school EOP and signed off
- Reviewed two grants for submission to Hartford Foundation for Giving. One for Conservation Commission and the other for Heritage Farm.
- Met with Friar and Associates regarding a town wide facility study and possible renovations to Notch Road meeting rooms to facilitate voting and meeting space.
- Working on scheduling diversity training, possibly January.
- Completed Job description for Maintainer II and Lead Maintainer per contract
- Training on Tyler software
- Insurance for election use of Church Hall
- Creating calendars for B&C meeting dates on website for next year
- WEB EOC training for Selectmans Office
- Updating sexual harassment training list so we can audit for compliance
- Letter went to supervisors for CAPA Budget
- Scheduled staff meeting and CAPA Meeting
- Trails safety meeting with State Police and DEEP
- Holiday party scheduled for Dec 7th at Georginas
- Final revisions to union contracts, awaiting Union feedback

Respectfully submitted,

James Rupert
Interim Town Administrative Officer