

**Motions for Board of Selectman meeting 12/6/22**

Mr. Teller moved to go into executive session with Town Administrator James Rupert and Town Attorney Richard Barger to discuss the trash contract proposals at 7:10 pm. The motion was seconded by Mr. Morra and passed 5-0-0

Executive session ended at 7:50 pm and Mr. Teller moved to accept the contract offered by Willimantic Waste Paper. The motion was seconded by Mr. DePietro and passed 5-0-0.

Mr. Morra moved to approve the minutes of the November 1, 2022 meeting with corrections. The motion was seconded by Mr. DePietro and approved 5-0-0.

Mr. Eremita moved to approve the minutes of the November 14, 2022 meeting. The motion was seconded by Mr. Morra and passed 5-0-0.

Mr. Morra moved to accept the resignations of Mr. Rivera from Board of Finance and Mr. Toomey from the Temp. Public Building Commission. Mr. DePietro seconded the motion and it was approved 5-0-0.

Mr. Morra moved to appoint E. Barnes and C Phillip to the Ethics Board. The motion was seconded by Mr. DePietro and passed 5-0-0.

Mr. Eremita moved to approve the AP report. The motion was seconded by Mr. Morra and passed 5-0-0.

Mr. Eremita moved to approve the transfer request from the Tax Collector in the amount of \$200.00 as presented. The motion was seconded by Mr. Morra and passed 5-0-0.

Mr. Teller resolved to support the concept of a mountain bike trail behind the High School. The motion was seconded by Mr. Morra and passed 4-1-0 with Mr. DePietro voting no.

Mr. DePietro moved to adjourn the meeting at 9:20 pm. The motion was seconded by Mr. Morra and passed 5-0-0.

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
REGULAR MEETING  
MINUTES  
TUESDAY, DECEMBER 6, 2022, 7:00 P.M.  
HYBRID FORMAT**

		Present	Absent
First Selectman	Pam Sawyer	X	
Selectman	Adam Teller	X	
Selectman	Robert DePietro - remote	X	
Selectman	Mike Eremita - remote	X	
Selectman Deputy First Selectman	Robert Morra	X	
Interim Administrative Officer	Jim Rupert	X	

**1. Call to Order:**

By: Sawyer

Time: 7:00 p.m.

Place: Hybrid

All rose to recite the Pledge of Allegiance to the flag.

**2. Public Comment:**

Jim Loersch, Brookfield Road – He has been a resident for a long time. Very concerned about the replacement of Town Hall. He feels this is not being paid attention to. The demolition of the old elementary school is coming up soon. There is a perfect spot to build a new Town Hall. The town should consider that. It has many advantages there. The center of town is too busy with the church, wetlands, state police. The provisions in this building are inadequate. This is a matter that should have attention paid to it. Attention to this matter seems to be waning.

Rod Fournier – The cemeteries are looking wonderful since the town took them over. The new flag poles look wonderful. Keep up the good work.

Mr. Rivera – There are two sides to create a new Town Hall in the Notch area. He is a preservationist. Attention needs to be paid to this Town Hall. This town hall should be preserved and never torn down.

Jim Loersch – He agrees this building should be preserved but it is not big enough anymore. The center should be preserved but we have the opportunity to build a bigger, modern Town Hall on Notch Road.

**3. Executive Session: R. Barger – Discussion on Trash Contract**

**Motion:** I move the Board of Selectmen enter executive session with the Town Administrator, James Rupert, and Town Attorney, Richard Barger, to discuss the trash

contract proposals at 7:10 p.m.

By: Teller

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

The Board of Selectmen exited Executive Session at 7:50 p.m.

**4. Consider and Act on Trash Contract:**

**Motion:** I move the Board of Selectmen resolve to enter into the contract with Willimantic Waste Paper Company, Inc. for municipal solid waste, bulky waste, and recycling in accordance with the contract submitted by that company on November 13, 2022 for a five-year contract terminating in November 2027.

By: Teller

Seconded: DePietro

Discussion: Teller: The Board has looked at a number of options and timeframes, none of them particularly good. They are more expensive than what we are paying now. This one holds the best promise of savings over the five year period and does not lock us into a mistake given this will be an issue that probably will be addressed by the state or regionally sometime in the next four to five years.

Morra: It meets the needs of our town at the best price we can get. Eremita: At this time.

Sawyer: Thanked the Town Attorney and the Intern Town Administrator for doing due diligence; they were very thorough.

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

**5. Approval of Minutes:**

**A. November 1, 2022 – Regular Meeting**

Discussion: BOS would like to see people's last names and titles mentioned in the minutes.

Correction:

- Page 1, Others Present – change “Alex Miller-Davry” to Alex Miller-Davey”.

**Motion:** I move the Board of Selectmen approve the November 1, 2022, Regular Meeting minutes with the correction noted.

By: Morra

Seconded: DePietro



Against: None  
Abstain: None

**7. Reports & Updates:**

**A. Properties and Facilities Report**

**1. Cemetery Signage**

Sawyer: Cemetery signage indicates they are not connected with the church each is near or adjacent to. The sign gives the cemeteries a title and a name. For traffic reasons we have marked the entrances and exits. She has heard from people in town that it is beginning to look like the town cares.

**B. FY 22 Budget Report**

No comments.

**C. Consider and Act on A/P Report and Budget Transfers**

**Motion:** I move the Board of Selectmen approve the A/P Report as presented.

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

Rupert: The transfer request is due to extra expenses for the Supplemental Motor Vehicle Tax bill.

**Motion:** I move the Board of Selectmen approve the transfer request from the Tax Collector in the amount of \$200 as presented.

BUDGET TRANSFER REQUEST  
TO  
BOARD OF SELECTMEN

BUDGET: Tax Collector

Transfer \$200.00 from category Other payroll to category Advertising

(within budget) from # 1005-041-4135-000000-5160-00000

to # 1005-041-4135-000000-55400-00000

Transfer \$ \_\_\_\_\_ from Budget \_\_\_\_\_ to Budget \_\_\_\_\_

from category \_\_\_\_\_ to category \_\_\_\_\_

from # \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

to # \_\_\_\_\_ - 000000 - \_\_\_\_\_ - 00000

Other \$ \_\_\_\_\_

Explanation:

Extra billing created extra expense in legal ads. This includes supplemental MV add as well as June ad.

Lois Bunnell Signature

Tax Collector Title

12/2/22 Date

By: Eremita

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller, DePietro

Against: None

Abstain: None

#### **D. Report and Update on Trails Committee**

Rupert: We did look at the parking area nearest Bolton Collision with Gwen Marrison and she recommends we do not follow through with that location because it would have a negative impact on the business. It would have a detrimental effect for the business to have vehicles out there to be well seen that are for sale. Marrison recalled we own another parcel uphill and west of Munson's. That may be an opportunity for a parking area to gain access to the trails. Rupert will be meeting with Joe Dillon and do a site visit to see what possibilities that has for us. In a recent communication Marrison informed us there was a recent announcement for a trails grant and grants have to be submitted by the end of February.

### **8. Ongoing Business:**

#### **A. Update: Alexandra Miller-Davey Presentation for Bolton High School Trail Project**

Sawyer: Miller-Davey gave a presentation of her idea for this project previously and we sent her away with a list of questions to be answered.

Alexandra Miller-Davey was present. She took a look at the wetlands map, went to the high school and walked around where the trail would go. She presented the GPS track of that site visit. Her map shows the wetlands, where the trail would be, and where this trail stems off the cross-country trail. Property lines are also shown. She is looking to make this a loop trail that is .03 miles. The starting point is behind the detention pond behind the high school. The terrain has a bit of dense sapling growth, fairly steep but easy to walk. It goes down the hill on dirt with few rocks. Going back up the hill there are some switchbacks and continues to the starting/ending point. Require a bit of benching on the switchback. Otherwise, mostly require raking. The trail will be blazed. She has an advisor through her school but that person will not help her on the trail. Her dad will help her on the trail. No power equipment will be used. Municipalities are not responsible for injuries during recreational activity on their land according to her insurance. Sawyer: Will Miller-Davey need/have insurance while building the trail? Miller-Davey: This is sort of a school sponsored activity as the students have to do a personal project. Sawyer: Asked Miller-Davey to have her advisors speak to Rupert to finalize some of these questions.

Morra: This seems like a nice ride. What is the width of the path? Miller-Davey: One and one half to two feet. This would be a single-track.

Teller: A person would unload a bike from a vehicle from the parking lot and accessing the path via the cross-country trail. Will bicycles riding on a portion of the cross-country trail be a question about maintenance of that trail? Miller-Davey: Common etiquette would not have people riding the trail when it is wet to possibly cause ruts. That should not be an issue. Sawyer: We have a joint crew for maintenance of town and school buildings properties. Rupert: Has made a note to ask this question.

Sawyer: What is the timeline for getting approval of this? Miller-Davey: Technically, it is due at the end of the month which is now impossible but she would like to finish the

project. Sawyer: Present to your instructor the proposal, how far you have gotten with the project, and a construction timeline will that be acceptable? If you need a letter from the Selectmen's office or the Town Administrator let us know. Miller-Davey: Presenting her current progress with the project to her advisor will probably be acceptable.

DePietro: He has a difficult envisioning how this would benefit the town. Miller-Davey: Mountain biking can bring people willing to spend money in town. DePietro: We already have a number of trails in town. How will this particular trail be of benefit to anyone in Bolton? Miller-Davey: It could pave the way to see how mountain biking could work in Bolton to see if it would be viable to include more mountain biking trails in the future. This would be a multi-use trail with an emphasis for mountain bikes. That is why she appreciates the rugged terrain.

Morra: A mountain bike trail are more aggressive than the typical walking trail. Teller: Are there any mountain biking trails already in town? Sawyer: Not approved ones.

**Motion:** I move that the Board of Selectmen approve the plan from the student to construct a mountain bike trail the student behind the high school to be constructed in the spring with the proper Town staff involved along with her advisor.

By: Morra

Seconded: Teller

Discussion: Teller: He has concerns about liability. He is not opposed to it but he would abstain. If the town insurance carrier is okay with the project Teller would be okay with it. He has some discomfort with it as a minor constructing the trail but also once it is constructed we have altered the land there. It is true there is a statute that absolves landowners from injuries sustained during recreational activities conducted for free on the land. There is a question if the municipality constructs a trail that has a dangerous design whether that is free of liability. This brings him a level of discomfort that he could not approve this.

Morra: The caveat could be the Town's insurance company can review this to confirm the lack of town liability which is a concern of the BOS. It is a good idea if it works but we do not want to put the town in jeopardy. Keep working on the plan for your schoolwork. If it does not go forward it is because our insurance company does not allow it to go forward. DePietro: He objects to that. Sawyer: Confirmed Morra is changing the motion and Teller agrees with the change.

DePietro: It is not up to the insurance company if the BOS is to approve this or not.

Eremita: He would be okay with going forward with the planning and finding out about the rest of the details worked out. He does not feel he is in a position to approve this now. He is not inclined to vote in favor of the motion on the table because that would give permission to move forward with the project.

Morra: Will withdraw his motion and allow the BOS to craft a motion allowing Miller-Davey to move forward with the plan as it has been presented. The Town will do its due diligence as to what the town's liabilities are.

Sawyer: There is no motion at this time to approve the plan. There is interest by the Board but there is caution because it is a new form of recreational usage and the Town would like to do more due diligence. Morra: We will provide Miller-Davey with a letter that we have reviewed the plan with her and are researching various aspects of it that might impact the town. Teller: There is support for the concept but we have concerns various aspects of it. Miller-Davey: It would be great to have a letter from the BOS expressing support of the concept with due diligence pending from Bolton as to the insurance side of it. Sawyer: We are please Miller-Davey came before the BOS tonight. She improved on the presentation and provided answers to questions the BOS had at the previous meeting.

**Resolution:** I resolve the Board of Selectmen supports the concept of a mountain bike trail in the area behind Bolton High School by Ms. Miller-Davey and intends to evaluate the various issues of construction, placement, and insurance, etc. in the near future. The BOS commends Ms. Miller-Davey for her concept.

By: Teller

Seconded: Morra

Voting:

For: Morra, Eremita, Sawyer, Teller

Against: DePietro

Abstain: None

## **B. Reenactment**

Sawyer: Rupert has had some meetings and discussions. Rupert: This is not really a reenactment; it is an encampment because no battle never took place at that location. Met with gentleman that is in charge of the regiment from Rhode Island. We talked about budget items. They are really beginning to work on this. We will be having a meeting with Arlene Fiano in the near future. We have to really move forward with the planning. There were a couple of asks from them that are financial in nature. We do not have current funding set aside for in the grant monies we receive for this event. Those asks added up to less than \$2k. They would like to do a distribution of rations and have some local tradespeople. They are looking for a budget to bring some of these tradespeople as part of the program. We believe there are funds available in the Founders' Day fund that the BOS would have to approve. The encampment will take place in October 2023 on the Heritage Farm. The Heritage Farm commission is in support of this.

Sawyer: The Founders' Day fund was established six to seven years ago. Small amounts of money was put into it to have some monies for the 300<sup>th</sup> anniversary and to create some lasting monuments or mementos besides one-time events. We now have the story boards which were paid for with a grant from the National Park Service. Some money remains in that account. Rupert: We believe this use of funds from that account meet the criteria but it does have to be approved by the BOS.

Teller: Does not have a problem with this and the use of funds from that account. He would like this event to be publicized that the encampment is part of the 300<sup>th</sup> celebration that never ended. Eremita and Morra agreed with Teller's comment.



Rupert: These folks are a French regiment from Rhode Island. They are very excited to have an encampment in a place that Rochambeau camped.

Teller: It is a good way to raise the profile of the farm as a Rochambeau historical site. The money has to be there before we can support it. Sawyer: It also fits the scope of the way the BOS has looked at the archeological dig and looking at the farm as a living, historical site. Particularity this is a French regimental unit. They have done this a number of times. They are very excited to be on a site that French troops were.

### **C. Consider and Act on Administrative Officer Contract**

Sawyer: We are getting close with the contract. She asked the BOS if this agenda item can be placed on the December 20, 2022, meeting agenda for review and voting on it. Members agreed to this suggestion.

### **D. Discussion about Posting Sale of Brush Truck**

Sawyer: The old brush truck evaluation and market value was included in the packet.

Rupert: We have a process we go through when we are selling such items. This is not a run-of-the-mill vehicle. This will go out for bid or for auction. We had someone evaluate the vehicle. We have an evaluation from the professional that has a high and low valuation that is about \$9k. We do want to set a reserve so we hit a minimum number. Does the BOS want to go with the high end, median, low end valuation and are you comfortable with the process? There is a lot of interest after having this on the Town website for a couple of weeks. If we do meet our reserve it gets sold and held locally. If we don't hit the reserve amount it can go out to a regional and national audience.

Sawyer: If we sell this locally we save dollars on advertising? Rupert: We have already gotten emails about this vehicle.

Eremita: There are a couple of caveats. It cannot be sold to a fire department within the United States. This was part of a FEMA grant; they replaced a fire apparatus that is deemed unsafe as fire equipment. Recommends we take the pump off of it. It is a fairly decent pump and worth some money. Since it can't be sold as a fire apparatus he does not see why we can't retain ownership of the pump. It could be used by Public Works or the Fire Department. Morra: Agrees with that. It is small and portable.

Eremita: A vehicle like this that has been restored to military shape goes for ~\$40k on the military scale at two. One that is in non-running condition is about \$5k. He would set a minimum of a \$10k. Teller: He was going to suggest \$12k. Eremita and Morra can agree with that amount. Rupert: This is less than the minimum, in the \$15k range, from the evaluation. The BOS members are okay with the reserve at the minimum amount from the valuation.

Sawyer: There is consensus for this vehicle to be advertised on the town website with a minimum bid of \$15k.

## **9. New Business:**

### **A. Eagle Scout Trail project**

Sawyer: This project by Shepard Livingstone has been postponed. He will come back to the BOS in January or February. He has working with his scout advisor.

**B. Diversity and Inclusion Training: January 31<sup>st</sup> (morning) and February 7<sup>th</sup> (afternoon)**

Rupert: They would like to do the training on January 30, 2023, and January 31, 2023, so they do not have to travel back and forth. This will be four hour in-person training. We are still engaging them about online training. The vendor would like to limit the class size to 30 people because these are engaging, interactive sessions. We will make it available to as many people as we can.

**10. First Selectman's Report:**

**A. COVID-19**

Sawyer: The variations are jumping in and out of households. Rupert: The flu is more of an issue right now.

**B. Department of Revenue Services**

Sawyer: At the CCM conference there was a discussion by the Commissioner of Revenue Services with a number of people from his department in attendance. The discussion was about grants from the infrastructure money, the federal dollars. After that meeting she had a discussion with the Commissioner about the needs Bolton has for the costs of Town Hall and the demolition of the Notch Road Municipal Center. As a small town how do we go forward looking for grants doing that kind of projects. He has the background along with someone on his staff that have the experience of building a new Town Hall. They will be coming to Bolton to give us their institutional knowledge on grants that are possible and what are some of the strategies as well as taking a look at the properties.

**11. Administrative Officer's Report:**

**A. Monthly Report**

Rupert reported the following:

12/05/22

December Meeting Highlights  
From Interim Town Administrative Officer

- Held a meeting with CRCOG and their consultants regarding the LOTCIP grant application to be prepared to respond to DOT comments.
- Joe Dillon is looking at the drainage issues on Bayberry Lane. Lance and the Highway crew have added some curbing.
- TRIP grant application period is open and staff are meeting to discuss possible options for submittal. There are 8 towns in the CRCOG region that are eligible and 4 applications will be selected for funding.
- We have received the funding for the Connectivity Grant and will begin to order materials that have long lead times and plan for starting the project.
- We held our kickoff meeting with NOVUS for cybersecurity work.
- I continue to participate in apprenticeship training meetings which we are wrapping up with a report due to the CT Legislature in January.
- I attended and participated in the EHHD Finance Committee meetings and Board of Directors meetings.
- I attended the Hop River Trail Alliance meeting as the Bolton representative. They will be working on a trails grant for submission to place signage on the entire trail to assist in users locating where they. It will also assist first responders on the trail.
- Looking at possible submission for trail parking on Hop River Road just west of Munsons.
- I attended and participated in the CRCOG Policy Board meeting.
- Attended and participated in the CT Countryside meeting. Please see attached flyer which will be a tri fold brochure.
- We held a staff meeting and recognized staff in the Highway Department and Buildings and Grounds Department for exemplary service during staff shortages.
- The budget letter has been distributed requesting budgets be returned just before Christmas.
- Last weekend saw several programs with Stuff a Cruiser, Breakfast with Santa, Winter Fest and the tree lighting. Great job was done by all and the programs were a success.
- We held the first CAPA meeting the second meeting will be next week.
- Continue to work on trash proposals with Attorney Barger.
- Barbara Amodio sent an email with some questions regarding road safety at crosswalks and road diets. I asked CRCOG to provide some comments. The feedback was that road diets are really only applied when lane width is over 11 feet. And if BOS agrees that crosswalks should be painted we can send a letter to DOT.

Respectfully Submitted, James Rupert

**B. Other**

Sawyer: Shout out to the fire department, the auxiliary, and the students that volunteered at breakfast with Santa. They did a great job in decorating the fire truck. When Santa arrived, the lighting of the tree, singers from Bolton High School sang carols and holiday songs at the gazebo. There were many young families present.

Eremita: Changed his party to Unaffiliated. For personal reasons he had to make the change.

**12. Adjournment:**

**Motion:** I move the Bolton Board of Selectmen adjourn at 9:20 p.m.

By: DePietro

Seconded: Morra

Voting:

For: Morra, DePietro, Sawyer, Eremita, Teller

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
SPECIAL MEETING – A/P  
TUESDAY, DECEMBER 20, 2022  
MINUTES**

The Board of Selectmen held a Special Meeting on Tuesday, December 20, 2022 with First Selectman Pam Sawyer presiding. Also, in attendance were selectmen: Robert Morra, Robert DePietro, Interim Administrative Officer Jim Rupert and Kathy McCavanagh.

1. Call to Order.

P. Sawyer called the meeting to order at 9:00 a.m.

2. Consider and Act on A/P Report.

Motion: I move we approve the A/P report as presented.

By: R. Morra                    2<sup>nd</sup>: R. DePietro

Vote:

Yes: R. Morra, R. DePietro and P. Sawyer.

No: None

Abstain: None

3. Consider and Act on Budget Transfers.

Motions: I move we approve the budget transfer as presented.

Motion: I move we approve the A/P report as presented.

By: R. Morra                    2<sup>nd</sup>: R. DePietro

Vote:

Yes: R. Morra, R. DePietro and P. Sawyer.

No: None

Abstain: None

4. Consider and Act on Budget Workshop Dates.

- Tuesday, January 17, 2023
- Tuesday, January 24, 2023
- Tuesday, January 31, 2023
- Thursday, February 2, 2023
- Thursday, February 9, 2023
- Tuesday, February 21, 2023
- Thursday, February 23, 2023 (if needed)
- Tuesday, February 28, 2023 (if needed)

Motion: I move we accept the Budget workshop dates as presented.

By: R. Morra                      2<sup>nd</sup>: R. DePietro

Vote:

Yes: R. Morra, R. DePietro and P. Sawyer.

No: None

Abstain: None

5. Consider and Act on Administrative Officer Contract.

Motion: I move we approve the Administrative Officers contract as presented.

By: R. Morra                      2<sup>nd</sup>: R. DePietro

Vote:

Yes: R. Morra, R. DePietro and P. Sawyer. M. Eremita – 9:16 a.m.

No: None

Abstain: A. Teller – 10:29 a.m.

9:09 a.m. - Meeting is recessed until 3:30 p.m. or once all board members have called in their votes on #5.

6. Adjournment.

Last vote was called in at 10:29 a.m. – Meeting adjourned 10:30 am.

Respectfully Submitted,

Kathy McCavanagh  
Recording Secretary

*Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.*

**McCavanagh, Kathleen**

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**From:** Yvonne B Filip <yfilip@charter.net>  
**Sent:** Friday, December 16, 2022 1:06 PM  
**To:** Rupert, Jim; McCavanagh, Kathleen; Carson, Patrice; Kelly, Barbara; Covill, Cameron; Palazzini, Danielle  
**Subject:** Minutes Clerk postion

All - There is a very high probability that I will be going to Idaho for an indefinite period in the near future. My son's family needs help with the young grandchildren while my daughter-in-law fights Stage 4 ovarian cancer. I will clerk for the December 27 IWC meeting.

Please consider this my resignation. I have enjoyed the years I have spent clerking for the Board of Selectmen, Planning & Zoning Commission, and the Inland Wetlands Commission.

Thank you -  
Yvonne Filip

413

TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: JANE PROULX

Address: 134 TOLLAND ROAD

Telephone Number: (774) 230-3436 Cell Number: SAME

Email Address: Jmpwjp@aol.com

Political Affiliation: R

I am interested in serving on the (name of board/commission) BOARD OF ETHICS  
as a full member  and/or alternate .

Please provide a brief statement as to why you are interested in serving on this board/commission.  
RETIRED

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

BACHELORS OF SCIENCE DEGREE IN ECONOMICS  
18 YRS MEDICAL RECORDS CLERK (BIRTH CERTIFICATE / PRIVACY  
OFFICE 13 YEARS CLERK / ADMINISTRATIVE ASSISTANT SOUTHERIDGE  
HOUSING + NORTH BROOKFIELD HOUSING AUTHORITY

Please add any additional information or comments.

Signed: Jane M Proulx

Date: 12/20/22

If you have any questions, please contact Administrative Officer

Please complete this form and return to:

Administrative Officer  
222 Bolton Center Road  
Bolton, CT 06043  
(860) 649-8066 x 6111



TOWN OF BOLTON  
BOARD/COMMISSION  
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Ellen B. Barnes  
Address: 45 South Rd. Bolton  
Telephone Number: \_\_\_\_\_ Cell Number: 860.966.7869  
Email Address: ellen.barrettbarnes@gmail.com  
Political Affiliation: Independent

I am interested in serving on the (name of board/commission) Board of Ethics  
as a full member \_\_\_\_\_ and/or alternate \_\_\_\_\_.

Please provide a brief statement as to why you are interested in serving on this board/commission.

I have been a Bolton resident for over 20 years. I have a strong interest in just culture and am at a point in my life where I feel I am able to participate in the work of our town. I believe the Board of Ethics is an important function in all organizations and am excited to learn & contribute to the board/commission position.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

I currently am a Labor Relations partner for Trinity Health in New York City. I am obligated to represent both management & employees and ensure policies & labor contracts are implemented fairly. I participate in labor union contract negotiations & arbitrations in the healthcare/hospital industry. I believe much of this experience is transferable to this Board.

Signed: Ellen Barnes Date: 11/30/2022

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to:  
Selectman's Office  
222 Bolton Center Road  
Bolton, CT 06043  
[media@boltonct.org](mailto:media@boltonct.org)  
(860) 649-8066 x 6111

FY2023 December 31, 2022										
	Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expensed	FY22	FY21	FY20
Administration	\$ 708,256.00	\$ 708,256.00	\$ 245,358.70	\$ 462,897.30	\$ 1,519.08	\$ 461,378.22	34.86%	35.47%	39.14%	45.95%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 382.50	\$ 1,817.50	\$ -	\$ 1,817.50	17.39%	13.98%	12.73%	13.18%
Financial Administration	\$ 237,546.00	\$ 237,546.00	\$ 108,358.84	\$ 129,187.16	\$ -	\$ 129,187.16	45.62%	45.98%	46.19%	45.23%
Auditing	\$ 29,000.00	\$ 29,000.00	\$ -	\$ 29,000.00	\$ -	\$ 29,000.00	0.00%	0.00%	0.00%	0.00%
Assessor	\$ 131,112.00	\$ 131,112.00	\$ 56,664.13	\$ 74,447.87	\$ 575.00	\$ 73,872.87	43.66%	40.64%	46.74%	47.28%
Tax Collector	\$ 91,208.00	\$ 91,208.00	\$ 40,649.86	\$ 50,558.14	\$ -	\$ 50,558.14	44.57%	47.82%	45.34%	44.34%
Fringe Benefits	\$ 1,036,526.00	\$ 1,036,526.00	\$ 440,570.37	\$ 595,955.63	\$ -	\$ 595,955.63	42.50%	46.05%	43.29%	45.85%
Town Clerk	\$ 137,760.00	\$ 137,760.00	\$ 65,129.36	\$ 72,630.64	\$ 4,550.00	\$ 68,080.64	50.58%	50.61%	50.30%	50.68%
Land Use	\$ 342,653.00	\$ 342,653.00	\$ 123,467.98	\$ 219,185.02	\$ 21,542.00	\$ 197,643.02	42.32%	41.36%	53.78%	50.93%
Planning & Zoning	\$ 4,250.00	\$ 4,250.00	\$ 1,513.24	\$ 2,736.76	\$ -	\$ 2,736.76	35.61%	14.46%	6.46%	6.65%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ 304.24	\$ 1,335.76	\$ -	\$ 1,335.76	18.55%	2.10%	3.96%	19.56%
Property Insurance	\$ 145,400.00	\$ 145,400.00	\$ 66,506.34	\$ 78,893.66	\$ -	\$ 78,893.66	45.74%	51.07%	60.59%	55.01%
Probate	\$ 6,258.00	\$ 6,258.00	\$ -	\$ 6,258.00	\$ -	\$ 6,258.00	0.00%	95.18%	0.00%	100.00%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 507.49	\$ 1,727.51	\$ -	\$ 1,727.51	22.71%	22.75%	10.96%	24.91%
Elections	\$ 65,613.00	\$ 65,613.00	\$ 34,480.54	\$ 31,132.46	\$ 779.10	\$ 30,353.36	53.74%	47.89%	59.02%	25.54%
Police	\$ 331,050.00	\$ 331,050.00	\$ 681.72	\$ 330,368.28	\$ -	\$ 330,368.28	0.21%	1.77%	0.02%	0.75%
Fire Commission	\$ 241,385.00	\$ 241,385.00	\$ 81,429.09	\$ 159,955.91	\$ 50,363.58	\$ 109,592.33	54.60%	57.46%	49.71%	68.40%
Animal Control	\$ 3,100.00	\$ 3,100.00	\$ 3,000.00	\$ 100.00	\$ -	\$ 100.00	96.77%	0.00%	100.00%	85.71%
Fire Marshal	\$ 32,000.00	\$ 32,000.00	\$ 8,180.09	\$ 23,819.91	\$ -	\$ 23,819.91	25.56%	27.89%	20.00%	8.50%
Emergency Management	\$ 14,693.00	\$ 14,693.00	\$ 7,909.98	\$ 6,783.02	\$ -	\$ 6,783.02	53.84%	40.13%	44.10%	44.10%
Highways and Streets	\$ 1,002,817.00	\$ 1,002,817.00	\$ 502,373.79	\$ 500,443.21	\$ 119,877.26	\$ 380,565.95	62.05%	39.11%	47.74%	55.33%
Public Building Commission	\$ 4,100.00	\$ 4,100.00	\$ 161.50	\$ 3,938.50	\$ -	\$ 3,938.50	3.94%	0.00%	0.00%	0.00%
Parks/Town Building Ops	\$ 803,646.00	\$ 803,646.00	\$ 300,963.69	\$ 502,682.31	\$ 7,772.39	\$ 494,909.92	38.42%	40.82%	39.72%	41.62%
Public Health Admin	\$ 28,878.00	\$ 28,878.00	\$ 14,578.90	\$ 14,299.10	\$ -	\$ 14,299.10	50.48%	47.84%	46.27%	42.37%
Seniors / Social Services	\$ 159,498.00	\$ 159,498.00	\$ 68,540.13	\$ 90,957.87	\$ 6,745.00	\$ 84,212.87	47.20%	46.19%	37.55%	49.84%
Library	\$ 295,408.00	\$ 295,408.00	\$ 146,389.05	\$ 149,018.95	\$ 5,081.42	\$ 143,937.53	51.28%	54.20%	50.95%	53.72%
Conservation	\$ 2,105.00	\$ 2,105.00	\$ 869.88	\$ 1,235.12	\$ -	\$ 1,235.12	41.32%	35.66%	40.00%	46.77%
Waste Collection	\$ 572,454.00	\$ 572,454.00	\$ 255,896.96	\$ 316,557.04	\$ 986.00	\$ 315,571.04	44.87%	47.95%	48.55%	43.87%
<b>Totals</b>	<b>\$ 6,432,791.00</b>	<b>\$ 6,432,791.00</b>	<b>\$ 2,574,868.37</b>	<b>\$ 3,857,922.63</b>	<b>\$ 219,790.83</b>	<b>\$ 3,638,131.80</b>	<b>43.44%</b>	<b>33.76%</b>	<b>37.41%</b>	<b>44.33%</b>

Departments that we feel will not have enough money in their budgets.

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1234

01/05/2023

ADKINS PRINTING AND STATIONERS  
 Vendor # B29986

Check Group:

Vendor Remit Name Description	QTY	PO No.	Invoice Date	Account	Amount
PATCHES W/DATE FOR MINUTE BOOKS	11	230844	6680	2822.041.4147.000000.56010.00000	\$375.00
BURIAL PERMIT BINDER	1	230844	6680	2822.041.4147.000000.56010.00000	\$140.00
500-PG 8.5 x 11 MINUTE BOOK (BOA)	1	230844	6680	2822.041.4147.000000.56010.00000	\$195.00
MAROON YEAR TABS FOR VITALS	17	230844	6680	2822.041.4147.000000.56010.00000	\$255.00
TRANSFERS BINDER	1	230844	6680	2822.041.4147.000000.56010.00000	\$95.00
INDEX TO LAND RECORDS BINDER (VARIOUS YEARS)	11	230844	6680	2822.041.4147.000000.56010.00000	\$1,045.00
VITALS BINDER	1	230844	6680	2822.041.4147.000000.56010.00000	\$140.00

Check #: 12876

PO/InvoiceTotal: \$2,245.00  
 Vendor Total: \$2,245.00

ANTHEM BLUE CROSS

Check Group:

RETIREE MEDICAL - JAN 2023

1435497G	1005.000.0000.000000.20770.00000	\$476.22
12/17/2022	Insurance Clearing Liability	

Check #: 12877

PO/InvoiceTotal: \$476.22  
 Vendor Total: \$476.22

BIG Y FOOD, INC.

Check Group:

WINTER FAIRE & TREE LIGHTING SUPPLIES

045-00030329251	2970.045.4503.300109.56120.00000	\$143.69
7-IN	Miscellaneous - General Supplies	
12/2/2022		

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check #: 12878					
BRENDA T LAMBERT					PO/Invoice Total: \$143.69
Check Group: BASKETBALL REFEREE SERVICES 12/16/22					Vendor Total: \$143.69
	1	0	REFeree 12/16/22	2970.045.4503.300103.53400.00000	\$52.00
Youth Basketball - Other Professional Serv.					
Check #: 12879					
BRIAN NYBERG					PO/Invoice Total: \$52.00
Check Group: BASKETBALL REFEREE SERVICES 12/10/22 11AM					Vendor Total: \$52.00
	1	0	REFeree 12/10/22 #1	2970.045.4503.300103.53400.00000	\$55.00
Youth Basketball - Other Professional Serv.					
	1	0	REFeree 12/10/22 #2	2970.045.4503.300103.53400.00000	\$55.00
Youth Basketball - Other Professional Serv.					
	1	0	REFeree 12/10/22 #3	2970.045.4503.300103.53400.00000	\$55.00
Youth Basketball - Other Professional Serv.					
	1	0	REFeree 12/10/22 #4	2970.045.4503.300103.53400.00000	\$55.00
Youth Basketball - Other Professional Serv.					
	1	0	REFeree 12/10/22 #5	2970.045.4503.300103.53400.00000	\$42.00
Youth Basketball - Other Professional Serv.					
Check #: 12880					
BRODART CO.					PO/Invoice Total: \$262.00
Check Group: T1259					Vendor Total: \$262.00

# Town of Bolton

## Voucher Detail Listing

Voucher Batch Number: 1234 01/05/2023

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
9 BOOKS	1	230846	B6531337 12/6/2022	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$137.11
Check #: 12881					PO/InvoiceTotal: \$137.11
Vendor Total:					\$137.11
BROWN & BROWN OF CT INC					
Check Group:					
MONTHLY CONSULTING SERVICE CONTRACT - JAN 2023	1	0	10617671 1/1/2023	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	\$770.00
Check #: 12882					PO/InvoiceTotal: \$770.00
Vendor Total:					\$770.00
COMCAST.					
Check Group:					
HP INTERNET #5775	1	0	#5775 12/30-1/29/23 12/23/2022	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$115.35
FIRE DEPT TV - DEC 2022	1	0	#9727 12/1-12/31/22 11/19/2022	1005.042.4203.000000.55300.00000 Communications - Fire Comm.	\$140.56
Check #: 12883					PO/InvoiceTotal: \$255.91
Vendor Total:					\$255.91
CONNECTICUT NATURAL GAS CORP.					
Check Group:					
Heating Fuel - #1072 TOWN HALL	1	0	HEAT 11/9-12/8/22 12/12/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$825.68
Heating Fuel - #7591 BML	1	0	HEAT 11/9-12/8/22 12/12/2022	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$528.70

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
	1	0	HEAT 11/9-12/8/22	1005.043.4399.000000.56210.00000	\$763.84
			12/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 11/9-12/8/22	1005.043.4399.000000.56210.00000	\$1,949.95
			12/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 11/9-12/8/22	1005.043.4399.000000.56210.00000	\$1,052.13
			12/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 11/9-12/8/22	1005.043.4399.000000.56210.00000	\$736.02
			12/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 11/9-12/8/22	1005.043.4399.000000.56210.00000	\$447.86
			12/12/2022	Heating Fuel - Town Building Oper.	
	1	0	HEAT 11/9-12/8/22	1005.043.4399.000000.56210.00000	\$660.28
			12/12/2022	Heating Fuel - Town Building Oper.	
<p>Check #: 12884</p> <p>PO/Invoice Total: \$6,964.46</p> <p>Vendor Total: \$6,964.46</p>					
<p>CONNECTICUT OCCUPATIONAL MEDICINE PARTNE</p> <p>Check Group:</p>					
	1	230448	256777	1005.042.4203.000000.53400.00000	\$122.00
			11/22/2022	Other Professional Services - Fire Comm.	
	1	230448	256960	1005.042.4203.000000.53400.00000	\$226.00
			12/14/2022	Other Professional Services - Fire Comm.	
<p>Check #: 12885</p> <p>PO/Invoice Total: \$348.00</p> <p>Vendor Total: \$348.00</p>					
<p>CONNECTICUT TRAILERS INC</p> <p>Check Group:</p>					
	1	230681	100504	1005.042.4203.000000.57300.00000	\$359.87
			12/5/2022	Equipment - Fire Comm.	

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
Check #: 12886					
T1079					
Check Group: COTT SYSTEMS INC.					
		1	149612	1005.041.4147.000000.53520.00000	\$359.87
			11/1/2022	Other Contracts - Town Clerk	\$359.87
		1	150644	1005.041.4147.000000.53520.00000	\$650.00
			11/1/2023	Other Contracts - Town Clerk	\$650.00
Check #: 12887					
Check Group: CTX					
		1	2230	1005.041.4135.000000.58100.00000	\$75.00
			12/19/2022	Dues & Fees - Tax Coll.	\$75.00
Check #: 12888					
Check Group: FLUID DYNAMICS LLC					
		1	958737-001	1005.043.4303.000000.56100.00000	\$32.75
			12/21/2022	Repair & Maintenance Supplies - H.W.	\$32.75
Check #: 12889					
Check Group: FRONTIER.					
					\$32.75
					\$32.75

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

NRMC TELEPHONE #1243

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
1	0		#1243	1005.043.4399.000000.55300.000000	\$314.61
			12/17-1/16/23	Communications - Town Building Oper.	
			12/17/2022	Check #: 12890	
				PO/Invoice Total:	\$314.61
				Vendor Total:	\$314.61
INTERSTATE REFRIGERANT RECOVERY, INC.					
		T3414			
Check Group:					
			11304	1005.084.8405.000000.54101.000000	\$480.00
			12/10/2022	Refuse Removal. - Ref. Serv.	
				Check #: 12891	
				PO/Invoice Total:	\$480.00
				Vendor Total:	\$480.00
IVS LLC					
		T19288			
Check Group:					
			CT062122-1	1005.041.4197.000000.56120.000000	\$75.00
			11/16/2022	Office Oper. Supplies - Elect.	
			CT071222-1	1005.041.4197.000000.56120.000000	\$75.00
			11/16/2022	Office Oper. Supplies - Elect.	
				Check #: 12892	
				PO/Invoice Total:	\$150.00
				Vendor Total:	\$150.00
JEFFREY McCAULEY JR					
Check Group:					
			VEHICLE TAX REFUND	1005.000.0000.000000.20780.000000	\$87.38
			11/20/2022	Tax Refund Exchange Account	
				Check #: 12893	
				PO/Invoice Total:	\$87.38
				Vendor Total:	\$87.38



**Town of Bolton**

**Voucher Detail Listing**

Voucher Batch Number: 1234      01/05/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description

JOHN JOHNSON JR

Check Group:

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
35 TUMBLEBROOK DR BILL #2021-01-0001009	1	0	PROP TAX REFUND 12/5/2022	1005.000.0000.000000.20780.000000	\$12,422.86
VIN #5YJXCBE4XGF003268 BILL #2021-03-0052438	1	0	VEHICLE TAX REFUND 1 12/5/2022	Tax Refund Exchange Account 1005.000.0000.000000.20780.000000	\$1,552.56
VIN #1GKS2CKJ8FR284612 BILL #2021-03-0052439	1	0	VEHICLE TAX REFUND 2 12/5/2022	Tax Refund Exchange Account 1005.000.0000.000000.20780.000000	\$939.07

Check #: 12894

PO/Invoice Total: \$14,914.49  
Vendor Total: \$14,914.49

JOSEPH CAMPOSEO

Check Group:

BASKETBALL REFEREE SERVICES 12/9/22 6:15PM	1	0	REFEREE 12/9/22 #1 12/20/2022	2970.045.4503.300103.53400.000000	\$52.00
BASKETBALL REFEREE SERVICES 12/9/22 7:30PM	1	0	REFEREE 12/9/22 #2 12/20/2022	Youth Basketball - Other Professional Serv. 2970.045.4503.300103.53400.000000	\$52.00

Check #: 12895

PO/Invoice Total: \$104.00  
Vendor Total: \$104.00

LEO DESAUTELES

Check Group:

BASKETBALL REFEREE SERVICES 12/16/22	1	0	REFEREE 12/16/22 12/20/2022	2970.045.4503.300103.53400.000000	\$52.00
			Youth Basketball - Other Professional Serv. 12/20/2022	Youth Basketball - Other Professional Serv. 2970.045.4503.300103.53400.000000	\$52.00

Check #: 12896

PO/Invoice Total: \$52.00  
Vendor Total: \$52.00

## Town of Bolton

### Voucher Detail Listing

Voucher Batch Number: 1234      01/05/2023

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LOWES BUSINESS ACCOUNT					
Check Group:					
T1158					
CONCRETE MIX FOR SIGNS	1	0	27467 11/17/2022	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$181.44
BUNGEE CORDS & OTHER MISC SHOP SUPPLIES	1	0	27542 11/21/2022	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$104.56
CHRISTMAS LIGHTS FOR GAZEBO	1	0	28790 11/28/2022	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$134.20
Check #: 12897					
PO/Invoice Total:					\$420.20
Check Group:					
RENOVATION SUPPLIES FOR ROOM B AT NRM	1	230877	28191 12/15/2022	1005.043.4399.000000.56100.000000 Supplies - Town Building Oper.	\$1,647.86
Check #: 12897					
PO/Invoice Total:					\$1,647.86
Vendor Total:					\$2,068.06
Check Group:					
MUSEUM PASS RENEWAL 1/1-12/31/23	1	230837	2023 - LIBRARY PASS 11/1/2023	1005.045.4501.000000.56400.000000 Library Materials - Libr.	\$215.00
Check #: 12898					
PO/Invoice Total:					\$215.00
Vendor Total:					\$215.00
Check Group:					
FIRST AID SUPPLIES	1	0	50341329 12/13/2022	2970.045.4503.300112.56120.000000 Office Operations - General Supplies	\$61.44
Check #: 12899					
PO/Invoice Total:					\$61.44

**Town of Bolton**

**Voucher Detail Listing**

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
<b>MDSOLUTIONS, INC</b>					
Check Group:					
1	230895	50304	12/20/2022	1005.043.4303.000000.57500.000000 Road Repair - H.W.	\$202.50
Check #: 12900					Vendor Total: \$61.44
PO/Invoice Total: \$202.50					
Vendor Total: \$202.50					
<b>MUNICIPAL EMERGENCY SERVICES</b>					
Check Group:					
1	230241	IN1802263	12/14/2022	1005.042.4203.000000.54302.000000 Fire/Security Maint. & Supply - Fire Comm.	\$407.50
Check #: 12901					PO/Invoice Total: \$407.50
Vendor Total: \$407.50					
<b>NATHAN L. JACOBSON &amp; ASSOC, INC.</b>					
Check Group:					
1	230684	IN1795676	11/30/2022	1005.042.4203.000000.56930.000000 Uniforms & Supplies - Fire Comm.	\$762.10
1	230684	IN1799755	12/8/2022	1005.042.4203.000000.56930.000000 Uniforms & Supplies - Fire Comm.	\$1,655.01
Check #: 12901					PO/Invoice Total: \$2,417.11
Vendor Total: \$2,824.61					
<b>NATIONAL RECREATION &amp; PARK ASSOC</b>					
Check Group:					
1	0	95702	10/21/2022	2988.041.4151.415129.25000.000000 837 Boston Tpke/PL-18-6	\$1,067.20
Check #: 12902					PO/Invoice Total: \$1,067.20
Vendor Total: \$1,067.20					

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
MEMBERSHIP RENEWAL BEGINNING 2/1/23 - S CRANE	1	0	407064 RENEW 2/1/23	2970.045.4503.300111.53400.000000	\$115.00
			12/15/2022	Professional Training - Other Profess. Services	
			Check #: 12903		
				PO/Invoice Total:	\$115.00
				Vendor Total:	\$115.00
NEW ENGLAND FIRE EQUIPMENT &					
Check Group:					
INSTALLATION OF DRAIN VALVE PLUS LABOR & TRANSPORT	1	0	30819	1005.042.4203.000000.54302.000000	\$157.37
			11/10/2022	Fire/Security Maint. & Supply - Fire Comm.	
			Check #: 12904		
				PO/Invoice Total:	\$157.37
				Vendor Total:	\$157.37
NFPA.					
Check Group:					
FIRE MARSHAL MEMBERSHIP RENEWAL THROUGH 2/6/24 - J RUPERT	1	0	8352864X	1005.042.4219.000000.58100.000000	\$175.00
			12/2/2022	Dues & Fees - Fire Marshal	
			Check #: 12905		
				PO/Invoice Total:	\$175.00
				Vendor Total:	\$175.00
ORKIN					
Check Group:					
RODENT PESTICIDE TREATMENT - SENIOR CENTER	1	230130	236038030	1005.043.4399.000000.54300.000000	\$135.00
			12/9/2022	Repair & Maint. Services - Town Build. Oper.	
			Check #: 12906		
				PO/Invoice Total:	\$135.00
				Vendor Total:	\$135.00
PATRICE L CARSON					

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1234

01/05/2023

Check Group:	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CONSULTING SERVICES 12/12-12/18/22		33	0	W/E 12/18/22 12/25/2022	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$2,310.00
CONSULTING SERVICES 12/19-12/25/22		28	0	W/E 12/25/22 12/25/2022	1005.041.4151.000000.53300.000000 Professional/ Tech Serv - Build. & Land Use	\$1,960.00
Check #: 12907						
PO/InvoiceTotal:						\$4,270.00
Vendor Total:						\$4,270.00
QUALITY DATA SERVICE INC.	T1137					
Check Group:						
OFFICE ENVELOPES		1	0	2019-12447 12/9/2022	1005.041.4135.000000.56120.000000 Office Oper. Supplies - Tax Coll.	\$113.83
Check #: 12908						
PO/InvoiceTotal:						\$113.83
Vendor Total:						\$113.83
RAINBOW GRAPHICS INC						
Check Group:						
T-SHIRTS & JERSEYS		1	0	21949 12/8/2022	2970.045.4503.300103.56120.000000 Youth Basketball - General Supplies	\$68.00
Check #: 12909						
PO/InvoiceTotal:						\$68.00
Vendor Total:						\$68.00
ROBERT J FRANK JR						
Check Group:						
BASKETBALL REFEREE SERVICES 12/9/22 6:15PM		1	0	REFEREE 12/9/22 #1 12/20/2022	2970.045.4503.300103.53400.000000 Youth Basketball - Other Professional Serv.	\$52.00
BASKETBALL REFEREE SERVICES 12/9/22 7:30PM		1	0	REFEREE 12/9/22 #2 12/20/2022	2970.045.4503.300103.53400.000000 Youth Basketball - Other Professional Serv.	\$52.00
Check #: 12910						

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
B5071					PO/Invoice Total: \$104.00
SAFETY MARKINGS INC					
Check Group:					
	1	230719	9134005 11/30/2022	1005.043.4303.000000.57500.00000 Road Repair - H.W.	\$104.00
LINE PAINTING - VARIOUS STREETS					
Check #: 12911					
					Vendor Total: \$1,995.00
					PO/Invoice Total: \$1,995.00
SCHEDULES PLUS LLC					
Check Group:					
	1	230857	2079 1/1/2023	1005.044.4427.000000.56120.00000 Office Oper. Supplies - Sen. Serv.	\$840.00
ANNUAL SENIOR CENTER SOFTWARE LICENSE FEE					
Check #: 12912					
					Vendor Total: \$1,995.00
					PO/Invoice Total: \$840.00
STEPHEN HOPKINS, CPA, PC					
Check Group:					
	1	0	BOLTON 03-22 12/26/2022	1005.041.4123.000000.53410.00000 Auditing Services	\$5,000.00
Auditing Services - PARTIAL PAYMENT					
Check #: 12913					
					Vendor Total: \$5,000.00
					PO/Invoice Total: \$5,000.00
THE BOSTON GLOBE					
Check Group:					
	1	0	RENEW THRU 1/8/23 12/12/2022	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$21.20
NEWSPAPER SUBSCRIPTION THROUGH 1/8/23					
	1	0	RENEW THRU 1/8/23 12/12/2022	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$1.50
INVOICE PROCESSING FEE					

# Town of Bolton

## Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1234

01/05/2023

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
12/11/22	1	0	RENEW THRU 1/8/23	1005.045.4501.000000.56400.00000	\$37.10
			12/12/2022	Library Materials - Libr.	
				Check #: 12914	
				PO/InvoiceTotal:	\$59.80
				Vendor Total:	\$59.80
TOWN OF COVENTRY .					
				Check Group:	
	1	0	2022-001 12/12/2022	2970.045.4503.300103.53400.00000	\$49.00
				Youth Basketball - Other Professional Serv.	
				Check #: 12915	
				PO/InvoiceTotal:	\$49.00
				Vendor Total:	\$49.00
TUMBLEWEED PRESS INC					
				Check Group:	
	1	230845	112599 12/9/2022	1005.045.4501.000000.56400.00000	\$266.33
				Library Materials - Libr.	
				Check #: 12916	
				PO/InvoiceTotal:	\$266.33
				Vendor Total:	\$266.33
USA HAULING & RECYCLING					
				Check Group:	
	1	0	602913383 12/1/2022	1005.084.8405.000000.54101.00000	\$394.72
				Refuse Removal. - Ref. Serv.	
				Check #: 12917	
				PO/InvoiceTotal:	\$394.72
				Vendor Total:	\$394.72
VERIZON WIRELESS					
				Check Group:	

## Town of Bolton

### Voucher Detail Listing

Fiscal Year: 2022-2023

Vendor Remit Name  
Description

Voucher Batch Number: 1234

01/05/2023

FD CELL PHONE 12/7/22-1/6/23

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1 0			9922253196 12/7/2022	1005.042.4203.000000.55300.00000 Communications - Fire Comm.	\$120.56

Check #: 12918

PO/InvoiceTotal: \$120.56  
Vendor Total: \$120.56

VILLAGE SPRING DISTRIBUTOR LLC

T1169

Check Group:

WATER DELIVERY

1 0			159601 - FIRE DEPT 11/1/2022	1005.042.4203.000000.56300.00000	\$22.97
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WATER DELIVERY

1 0			160120 - FIRE DEPT 11/30/2022	1005.042.4203.000000.56300.00000	\$29.96
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WATER DELIVERY

1 0			160525 - FINANCE DEP 12/27/2022	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$10.95
-----	--	--	---------------------------------------	--	---------

Check #: 12919

PO/InvoiceTotal: \$63.88  
Vendor Total: \$63.88

W.H. PREUSS & SONS, INC.

T24631

Check Group:

SPARK PLUGS

1 0			150093 12/22/2022	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	\$8.98
-----	--	--	----------------------	--	--------

Check #: 12920

PO/InvoiceTotal: \$8.98  
Vendor Total: \$8.98  
Grand Total: \$49,899.77

End of Report



**TAX COLLECTOR  
11.30.22**

	ADOPTED	COLLECTIONS		RETURNED PAYMENTS	TAX COLL. TRANSFERS	NET COLLECTION	PERCENTAGE COLLECTED
		YTD	REFUNDS				
CURRENT YR.LEVY	\$ 15,953,417.00	\$ 16,174,144.58	\$ (33,131.18)	\$ (14,577.84)	\$ 1,771.72	\$ 16,128,207.28	101.10%
MOTOR VEHICLE	\$ 1,737,991.00	\$ 1,635,631.06	\$ (7,212.45)	\$ (5,037.65)	\$ 380.54	\$ 1,623,761.50	93.43%
SUPP.MV LEVY	\$ 175,000.00	-	\$ -	\$ -	\$ -	\$ -	0.00%
<b>SUB TOTAL</b>	<b>\$ 17,866,408.00</b>	<b>\$ 17,809,775.64</b>	<b>\$ (40,343.63)</b>	<b>\$ (19,615.49)</b>	<b>\$ 2,152.26</b>	<b>\$ 17,751,968.78</b>	<b>99.36%</b>
PRIOR YEARS	\$ 70,000.00	\$ 49,497.67	\$ (333.74)	\$ (2,703.25)	\$ 46,460.68	\$ 46,460.68	66.37%
INTEREST & FEES	\$ 55,000.00	\$ 33,744.72	\$ (8.72)	\$ (212.37)	\$ 550.99	\$ 34,074.62	61.95%
<b>TOTAL</b>	<b>\$ 17,991,408.00</b>	<b>\$ 17,893,018.03</b>	<b>\$ (40,686.09)</b>	<b>\$ (19,827.86)</b>	<b>\$ -</b>	<b>\$ 17,832,504.08</b>	<b>99.12%</b>

**PREVIOUS YEAR CURRENT YR LEVY COLLECTED**

7.31.2022	8.31.2022	9.30.2022	10.31.2022	11.30.2022	12.31.2022
86.13%	99.24%	99.63%	100.92%	101.10%	
1.31.2023	2.28.2023	3.30.2023	4.30.2023	5.31.2023	6.30.2023
7.31.2021	8.31.2021	9.30.2021	10.31.2021	11.30.2021	12.31.2021
19.07%	90.94%	98.67%	99.09%	99.52%	99.95%
1.31.2022	2.28.2022	3.30.2022	4.30.2022	5.31.2022	6.30.2022
100.98%	101.06%	101.12%	101.24%	100.18%	100.39%



Buy local, grown local, and live local



More information can be found on

[Town.boltonct.org](http://Town.boltonct.org)

[Coventry.org](http://Coventry.org)

[Mansfieldct.gov](http://Mansfieldct.gov)

[Tollandct.gov](http://Tollandct.gov)

If wanting more, please contact



*Connecticut's*  
**COUNTRYSIDE**

BOLTON • COVENTRY • MANSFIELD • TOLLAND

Adventure, Agriculture, Arts & More!



**Connecticut's Countryside**  
Adventure, Agriculture, Art

**Agriculture**

# Agriculture, grown local

In the various communities of Connecticut's Countryside, there remains a constant presence; agriculture. Agriculture has been part of the region since the colonial period.

While farming is no longer the dominant profession, it is still a way of life here for many. Here in the four towns, there are various types of agri-businesses.



In the community of Bolton, there are a number of crop and dairy farms. The same can be said for Tolland, which also has a sizable orchard presence. While in the town of Mansfield there is a mixture of crop farms, nurseries, and equestrian farms. Coventry has a number of equestrian pastures.



Together these towns have a major agricultural culture that is unique. Connecticut's Countryside

seeks to help our farmers grow and thrive.

# Current Projects

In the 4-Town Economic Vitality Plan, there are a number of projects promoting the region's agriculture including:



Creating community gardens

Creating regional agriculture committee



Connecting with valuable agriculture partners

Enacting pro-farming regulations



# Future Goals

There are several tasks and projects that Connecticut's Countryside will seek to implement. These are but a few projects that are planned for the near future:



Promote and expand buy local campaigns



Create and run an equipment sharing program



Coordinate workshops and networking events



Help local farmers participate in local farmer's markets



Art and Culture

For more information  
please visit:

- [Town.Boltonct.org](http://Town.Boltonct.org)
- [Coventry.org](http://Coventry.org)
- [Mansfieldct.gov](http://Mansfieldct.gov)
- [Tollandct.gov](http://Tollandct.gov)

Or contact our ?, at ?



Be Creative



# HAVING FUN



There are many places throughout the different towns to visit and have a good time. In Bolton there

is the Heritage Farm, a historic farm owned by the town and is now an agricultural museum. While in Coventry, there is the historical Nathan Hale Homestead. This was the home of Nathan Hale, a revolutionary war spy.



Meanwhile, in the town of Tolland, there is the old Tolland County Jail house. Last, but not least, Mansfield. In Mansfield there is a number of theaters,

music halls, and a drive in movie theater. Combined, these towns have plenty of different entertainment options. Whether it be museums, theaters, or movies, there is plenty of things to choose from.

# MORE THEN JUST ART

Throughout the 4-town region, there is a strong culture and arts presence. There are plenty painters, musicians, actors, sculptors, and more here.



At Connecticut's Countryside, there are several projects that are being undertaken to promote art and culture.



Regional arts and culture committee

Partnering with other organizations in the region



Organizing new regional events for people to enjoy





Welcome to rural Connecticut! Here in this quaint part of the state, there are plenty of wildlife, parks, and fun.



For more information

please visit:

[Town.Boltonct.org](http://Town.Boltonct.org)

[Coventry.org](http://Coventry.org)

[Mansfieldct.gov](http://Mansfieldct.gov)

[Tollandct.gov](http://Tollandct.gov)

Or contact our ?, at ?



Outdoor Recreation

# Welcome to the Great Outdoors!

## Trails

There are many different open space areas in the four different towns. Trails are prevalent throughout our open space – fifty of them located here in the region .



## The Outdoors



Here in at Connecticut's Countryside, there a number of different plans and projects to highlight the region's numerous outdoor areas. In the next three years we will seek to accomplish the following:

1. Incorporate trails to CT Trail Finder to promote tourism
2. Promote and start outdoor recreation events
3. Create a comprehensive open space plan for the region
4. Improve park infrastructure

These are but just a few of the many different projects that we seek to implement in the coming years.

## Lakes

Between the 4-towns there are plenty of lakes and ponds here. The region is home to plenty of lakes and ponds. There are over five lakes and a dozen different ponds to enjoy in the region!





7C

Honorary Directors

December 8, 2022

Joe Furey  
William McGurk  
K. Prasad Menon  
Icy Mounds  
Brewster Perkins

Mr. Jim Rupert  
Interim Town Administrator  
Town of Bolton  
222 Bolton Center Road  
Bolton, CT 06043

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Faith Palmer  
  
Lauren Sigg, Esq.  
  
Kate Sims  
  
Charon Smalls  
  
Carol Yvette Thorney  
  
Ruodan Zhang

Mr. Rupert:

I am writing to you with an urgent request.

Interval House, which provides free and confidential services to victims of domestic violence in Bolton, needs your help.

Every year we write a letter to you, asking you to consider adding a small amount of funding for Interval House to your budget for the coming year. This year is no different.

In Fiscal Year 2021–2022, Interval House assisted eight of your residents through our crisis intervention and advocacy programs. Eight people may not seem like a lot in a town of over 4,800, but I encourage you to consider what our services can do for a victim who is trapped in a violent home, unable to escape because they cannot afford to live on their own or because they fear losing their children to an abusive partner. A modest line item for Interval House could mean a world of difference for someone suffering behind closed doors.

This is your opportunity to provide hope for your neighbors who deserve safety and justice. Please consider the attached invoice for current year funding to support the clients we are serving in your town right now. And please earmark \$1,000 for Interval House in your 2023-24 budget to help defray the cost of serving your residents. I am able to share more information to support our request if needed, and we would be pleased to meet with you to discuss how we can form a stronger, more direct partnership in terms of services and education in your town.

Sincerely,

Amanda Delaura  
Director of Advancement

\_\_\_\_\_  
Mary-Jane Foster, Esq.  
President and CEO

Cc: Pamela Sawyer, First Selectman



70

RECEIVED

DEC 19 2022

TOWN OF BOLTON  
SELECTMEN'S OFFICE

Board of Selectmen  
Town of Bolton  
222 Bolton Center Road  
Bolton, CT 06043

Dear Board Members:

I am writing on behalf of the newly formed Veteran's Commission to request your approval to name the small section of street behind the "Veteran's Monument and Honor Roll".

This original request was brought forward by one of our community members. After careful and thoughtful discussion in our Commission, it was unanimously voted to request this currently unnamed section of road to be named "Veteran's Way."

Our veterans have sacrificed their lives for our country and the liberties we have and have contributed to the Town in ways too numerous to mention. This is a small tribute for our veterans, and it is never too late to continue letting them know their sacrifices are deeply appreciated.

Thank you for your honest and sincere review of this request.

Sincerely,



Kathy Walsh  
Chairman of the Veteran's Commission

**Jan. 3, 2023**

**Veterans Commission Property Tax Exemption Request to BOS**

- 1. New Income Related Exemption**
- 2. Existing Exemption**

## **Summary**

### **Veteran Property Tax Exemption- Income Related**

CT Public Act No. 22-34 Sec. 33

– Effective Oct 31, 2022

“Veterans whose Federal Adjusted Gross income is less than \$50,100.00 shall be entitled to an exemption for the tax imposed on any dwelling owned and occupied by such veteran as such veteran’s primary residence in an amount equal to 10% of the assessed value of such primary residence.”

## Chart of impact on property tax revenue:

There are currently 361 homes in Bolton that receive the veteran property tax exemption.

I have rounded off the mil rate to 40 mils and the current total property tax revenue to \$18,000,000.00.

EXEMPTION	\$ COST	X 361 UNITS	= Total Cost	% OF TOTAL PROPERTY TAX REVENUE
\$4500.00 <sup>^</sup>	\$180		\$64,980	.36%
\$6,000.00	\$200		\$86,640	.48%
\$7,000.00	\$280		\$101,080	.56%
\$8,000.00	\$320		\$115,500	.64%
\$9,000.00	\$360		\$129,960	.70%
\$10,000.00	\$400		\$144,400	.80%

<sup>^</sup> Current Exemption

## Chart of impact on property tax revenue after State Reimbursement:

There are currently 361 homes in Bolton that receive the veteran property tax exemption.

I have rounded off the mil rate to 40 mils and the current total property tax revenue to \$18,000,000.00.

State Reimbursement is: \$1,500 x 40 mils= \$60.00 per unit X 361 units= \$21,660

EXEMPTION	\$ COST*	X 361 UNITS = Total Cost*	% OF TOTAL PROPERTY TAX REVENUE
\$4500.00 <sup>^</sup>	\$ 120	\$43,320	.24%
\$6,000.00	\$ 140	\$50,540	.28%
\$7,000.00	\$220	\$79,420	.44%
\$8,000.00	\$260	\$93,860	.52%
\$9,000.00	\$300	\$108,300	.60%
\$10,000.00	\$340	\$122,740	.68%

<sup>^</sup> Current Exemption

\*cost numbers are reduced due to state reimbursement.

7F



**Hartford Foundation**  
FOR PUBLIC GIVING

Together for good.®

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David M. Roth  
Andrew R. Worthington

**President and CEO**

Jay Williams

December 19, 2022

Town of Bolton, Bentley Memorial Library  
206 Bolton Center Road  
Bolton, CT 06043

Dear Grantee:

**Grant Number: 79808**

I am pleased to inform you that the Hartford Foundation for Public Giving has processed a grant of \$10,000.00 to Town of Bolton, Bentley Memorial Library, through your fiscal agent Friends of the Bentley Memorial Library, on behalf of the Bolton Community Funds.

Grant Purpose: To support the creation of an accessible patio area at the library

**In an effort to expedite our grant payment process, the payment for this grant will be sent to your fiscal agent, directly from Bank of America; the grant number is referenced on the check.**

The Bolton Advisory Committee will contact you directly in regards to condition or reporting requirement in regards to this grant, if any.

We wish you the best on this important effort.

Sincerely,

Jay Williams  
President & CEO  
JW/ga

c: Cinde Smith, President, Friends of the Bentley Memorial Library

10 Columbus Boulevard, 8th Floor  
Hartford, CT 06106

860-548-1888  
fax 860-249-3561  
www.hfpg.org

1/03/23

## January Meeting Highlights

### From Town Administrator

- Received and responded to LOTCIP grant application comments from CT DOT
- Staff met regarding the TRIP Grant application process and we recommend applying for the Lyman Road Bridge replacement to be the best fit for the grant. It is a 20% match instead of 50% under the federal program.
- Trees that will need to be removed as part of the Connectivity Grant have been posted and will remain so for two week. Work is planned to begin after school lets out for the summer.
- Novus is working with our current IT provider to enhance our cybersecurity.
- The apprenticeship training group that I have participated in completed the report that was due January first for consideration.
- Looking at possible submission for trail parking on Hop River Road just west of Munsons. This is still in the works.
- I attended and participated in the CRCOG Policy Board meeting.
- Attended and participated in the CT Countryside meeting. Please see attached flyer which will be a tri fold brochure.
- Most department budgets have been returned to administration and we are beginning our process of review.
- We held the second CAPA meeting and hope to wrap up recommendations to the BOS at our next meeting..
- We have executed our contract for MSW disposal with Willi Waste.
- We had some impact from the recent storms and have highlighted our readiness, response and recovery effort below.
  - By Wednesday all departments reported completing their preparation checklists.
  - We staffed EOC until 3:30 PM on Friday and worked with our Eversource liaison to prioritize response and restoration efforts.
  - Town Hall was open for phone charging, warming and internet access on Friday and the Library was open until 1:00 PM on Saturday for the same.
  - Our response was a collaborated effort between Emergency Management, Fire Department, Highway staff and Buildings and grounds staff.
  - Senior and Social Services updated our at risk citizen call list.
  - We had some roads closed with tree and wire damage.
  - Two power poles were damaged in the storm.
  - Approximately 47% of Eversource customers had no power at the height of the storm
  - By Friday at 9:00 pm we had restored a significant number of customers and were down to about 20%.
  - I continued to work with staff and Eversource on Saturday and by 4:00 pm all but 87 customers were restored.
  - We continued to collaborate on Sunday and by 2:00 pm were down to fewer than 4 customers without power. By 9:00 PM all customers were restored.

Respectfully Submitted, James Rupert