

**BOLTON BOARD OF SELECTMEN
REGULAR MEETING
7:00 PM, TUESDAY, DECEMBER 5, 2023
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD
In-Person and Virtual (Hybrid Format)**

MOTIONS

Board of Selectmen Members Present In-Person: First Selectman Rodney Fournier, Robert Morra, Amanda Gordon, Mather Clarke, Gwen Marrion, Tim Sadler

Board of Selectmen Members Present Via Zoom: Pamela Sawyer

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Recording Secretary Linda H. McDonald

Others Present Via Zoom: Nick Lavigne (Community Voice Channel) and three others

Others Present In-Person: Jim Loersch, James Aldrich, Jim Adams, Barbara Amodio, Max Anderson, Barry Stearns, Adam Teller, Bryce Aaronson, Ellen King, Rhea Klein

1. **Call to Order:** R. Fournier called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

R. Fournier MOVED to open the agenda to add item 6.f: Election of a Deputy First Selectman. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

2. **Public Comment**

3. **Correspondence**

- 3.a **Bike Walk Bolton**

4. **Approval of Minutes:**

- 4.a **Regular Meeting Minutes -November 8, 2023:**

R. Morra MOVED to approve the November 8, 2023 regular meeting minutes as presented. P. Sawyer SECONDED. MOTION CARRIED 2:0:5 with R. Fournier, T. Sadler, A. Gordon, M. Clarke, and G. Marrion abstaining .

- 4.b **Special A/P Meeting Minutes–November 21, 2023:**

P. Sawyer MOVED to approve the November 21, 2023 special meeting minutes as presented. R. Morra SECONDED. MOTION CARRIED 7:0:0.

5. **Ongoing Business:**

- 5.a **Consider and Possibly Act on First Selectman’s Salary:**

P. Sawyer MOVED to place the issue of the First Selectman’s salary before the townspeople at a public hearing. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

6. **New Business**

- 6.a **Consider and Act on Budget Workshop Meeting Dates for 2024:**

P. Sawyer MOVED to accept as presented in the packet the 2024 Board of Selectmen budget workshop meeting dates as proposed. G. Marrion SECONDED.

P. Sawyer MOVED to make the corrections as an amendment to her original motion and the meeting time being set as 6:30 p.m. G. Marrion SECONDED the amended motion. MOTION CARRIED 7:0:0.

6.b Consider and Act on BOS members for the following Committees:

6.b.1 Finance Committee:

P. Sawyer MOVED to appoint Robert Morra as the First Selectman's designee on the Finance Committee and to appoint Amanda Gordon to the Finance Committee as the two members to represent the Board of Selectmen. T. Sadler SECONDED. MOTION CARRIED 7:0:0.

6.b.2 BOS Finance and Administration Subcommittee

6.b.3 BOS Facilities and Public Safety Subcommittee

6.b.4 BOS Human Resources/Personnel Subcommittee

6.c Consider and Act on 1st Organizational Finance Committee Meeting Date (possibly December 19, 2023, immediately following A/P meeting) and two other Dates before January 31, 2024:

A. Gordon MOVED to set the Finance Committee organizational meeting for December 21, 2023 at 7:15 p.m. which would have been the next regular meeting date for the Board of Finance. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

6.d Consider and Act on Giving the Town Administrator the Authorization to Perform Various Firearms Permitting and Administrative Functions:

P. Sawyer MOVED the BOS give the Town Administrator the authorization to perform various firearms permitting and administrative functions when there is a straight-forward application before him. In the case of the background check coming back with unusual information, it would then revert to the First Selectman to make the evaluation and approval. R. Morra SECONDED.

P. Sawyer MOVED to table her motion for one month. R. Morra SECONDED. MOTION CARRIED 7:0:0.

6.e Action on Town Administrator's Contract and Wage Increase:

R. Morra MOVED that the Bolton Board of Selectmen approve a \$3,000 wage increase for the Town Administrator retroactive to July 1, 2023. P. Sawyer SECONDED. MOTION CARRIED 6:0:1 with A. Gordon abstaining.

R. Morra MOVED the Bolton Board of Selectmen authorize First Selectman Rodney Fournier to execute a two-year extension of the existing contract with the Town Administrator with a salary re-opener for the second year. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

6.f Election of a Deputy First Selectman:

P. Sawyer MOVED that the Board of Selectmen approve Robert Morra as Deputy First Selectman. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

7. Reports and Updates:

7.a Properties and Facilities Administrator Report

7.b FY 24 Budget Report

7.c A/P Report:

P. Sawyer MOVED that the Board of Selectmen accept the A/P report as presented. A. Gordon SECONDED. MOTION CARRIED 7:0:0.

7.d Budget Transfers: P. Sawyer MOVED that the Board of Selectmen approve a \$125 budget transfer from Senior to Public Health. M. Clarke SECONDED. MOTION CARRIED 7:0:0.

8. First Selectman's Report

9. Administrative Officer's Report

9.a Monthly Report

9.b Other

10. Adjournment: R. Morra MOVED to adjourn the meeting at 8:52 p.m. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Linda H. McDonald *Linda H. McDonald*