

**BOARD OF SELECTMEN
SPECIAL MEETING
WEDNESDAY, MARCH 15, 2023 – 12 P.M.
BOLTON TOWN HALL
MINUTES**

The Board of Selectmen held a special meeting on Wednesday, March 15, 2023 with First Selectman Pam Sawyer presiding. Also, in attendance were selectmen: Robert Morra, Mike Eremita, Adam Teller, Robert DePietro and Town Administrator Jim Rupert.

1. Call to Order.

P. Sawyer called the meeting to order at 12:00 p.m.

2. Discussion on Highway Supervisor and Facilities Director position.

Discussion ensued with all Selectmen weighing in on the four hierarchy models that were presented (see attachments). Though there was not one single hierarchy model that everyone could agree on; what they did agree on was that however structured everyone would like to see more collaboration, shared services and shared equipment between the highway department, buildings and grounds and the school custodians. Anyway that can be found to help each department out and share equipment between departments is a main goal.

Motion: A. Teller moved to authorize the Town Administrator to hire/fulfill the position currently known as “Highway Supervisor/Public Works Supervisor” with added duties so that this person could fill-in as the Facilities Director. This person would need to have the provided skills, knowledge and experience needed to fulfill the Town-wide Facilities Director position in his absence.

By: A. Teller

2nd: R. Morra

Vote:

Yes: A. Teller, R. Morra, R. DePietro, P. Sawyer

No: M. Eremita

Abstain: None

Motion passed.

Discussion then continued as to the titles and changes in job description for both the “highway supervisor/public works supervisor and the facilities director” moving forward. We would also need to advise the unions and get final approval.

Motion: A. Teller moved to direct the Town Administrator to amend the Town-wide Facilities Director job description to add that this person should be cross-trained as the “highway supervisor/public works supervisor” or whatever we choose to call the position in the absence of that individual in crisis or if they are unavailable.

By: A. Teller

2nd: R. Morra

Vote:

Yes: A. Teller, R. Morra, R. DePietro, P. Sawyer

No: None

Abstained: M. Eremita

Motion passed.

3. Adjournment.

P. Sawyer adjourned the meeting at 1:29 p.m.

Respectfully Submitted,

Kathy McCavanagh

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.