

1st: R. Morra 2nd: P. Sawyer

Vote:

Yes: M. Clarke, A. Gordon, T. Sadler, R. Morra, P. Sawyer, G. Marrion and R. Fournier.

No: None

Abstain: None

6. Ongoing Business:

a. Consider and Act on Indian Notch Pricing. (Pick Effective Start Date for New Pricing)

P. Sawyer made a motion to accept the Indian Notch Park fees as presented as of May 1, 2024, with those who have already booked being grandfathered in on current pricing. and leaving the time limit (number of hours for an event) to be decided on by the administration and applied to all events moving forward except those that have already been booked and are now grandfathered in.

1st: P. Sawyer 2nd: T. Sadler

Vote:

Yes: M. Clarke, A. Gordon, T. Sadler, R. Morra, P. Sawyer, G. Marrion and R. Fournier.

No: None

Abstain: None

Discussion: A. Gordon asked about the \$250 fee and what it covers. J. Rupert stated that the fee lets us just break even, as we have to have a staff member come in to lock and unlock and they are automatically paid for 3 hours according to the union contract.

P. Sawyer made a second motion leaving the time limit (number of hours for an event) to be decided on by the administration and applied to all events moving forward that have not been grandfathered in already.

1st: P. Sawyer 2nd: A. Gordon

Vote:

Yes: M. Clarke, A. Gordon, T. Sadler, R. Morra, P. Sawyer, G. Marrion and R. Fournier.

No: None

Abstain: None

b. Consider and Act on Town Administrator's Ability to Make Transfers.

P. Sawyer made a motion that the Board of Selectmen authorize the Town Administrator to approve budget transfers from one line item to another for up to \$1,000 additionally the Town Administrator is authorized to make transfers not to exceed \$5,000 through the end of June 30, 2024, and all transfers will be reported to the Board of Selectmen.

1st: P. Sawyer 2nd: M. Clarke

Vote:

Yes: T. Sadler, A. Gordon, R. Morra, P. Sawyer, R. Morra, M. Clarke, G. Marrion and R. Fournier.

No: None

Abstain: None

c. Tour Date for Temporary Building Tour.

Tour date for temporary building tour(s) will be Tuesday, May 14, 2024, from 2 p.m. to 6:30 p.m.

7. New Business.

a. Review of Bolton Heritage Farm Manure Pit Proposals.

Discussion: Per J. Rupert the money set aside in the capital budget is for code upgrades only – what they are looking to do is not code upgrades. This project was not formally put out to bid and there were not bid specs given. Bolton Heritage Farm commission solicited these proposals. That and the proposals received had discrepancies in them as to what each was offering and charging for. M. Clarke brought up that at least one of the proposals included burying chunks of the old concrete, not removing them. This is not something we want done and there are zoning regulations prohibiting this. A. Gordon suggested adding this money into the CDS (Congressionally Directed Spending) grant.

A. Gordon made a motion to increase the CDS grant from \$113,000 to \$133,000 to include filling in the manure pit at Bolton Heritage Farm, with the disposal of concrete slab and the concrete pit to get the site ready for a pavilion.

1st: A. Gordon 2nd: G. Marrion

Vote:

Yes: T. Sadler, A. Gordon, R. Morra, P. Sawyer, R. Morra, M. Clarke, G. Marrion and R. Fournier.

No: None

Abstain: None

b. Consider and Act on Approving the Date of March 9, 2025, for the 47th Annual Bolton Road Race.

P. Sawyer made a motion to approve the date of March 9, 2025, for the 47th Annual Bolton Road Race.

1st: P. Sawyer 2nd: A. Gordon

Vote:

Yes: T. Sadler, A. Gordon, R. Morra, P. Sawyer, R. Morra, M. Clarke, G. Marrion and R. Fournier.

No: None

Abstain: None

8. Reports and Updates:

a. FY 24 Budget Report.

J. Rupert stated that the waste collection line is still the only line in the budget we are concerned about.

b. Budget Transfers.

P. Sawyer made a motion to approve the budget transfer from the Town Building Operations budget as follows: \$5,000 from the Overtime line to Repairs and Maintenance Services.

1st: P. Sawyer 2nd: A. Gordon

Vote:

Yes: T. Sadler, A. Gordon, R. Morra, P. Sawyer, R. Morra, M. Clarke, G. Marrion and R. Fournier.

No: None

Abstain: None

P. Sawyer made a motion to approve the budget transfer from the Highway budget as follows: \$13, 000 from the Sand and Salt line to the Equipment New line.

1st: P. Sawyer 2nd: R. Morra

Vote:

Yes: T. Sadler, A. Gordon, R. Morra, P. Sawyer, R. Morra, M. Clarke, G. Marrion and R. Fournier.

No: None

Abstain: None

9. First Selectman's Report.

a. Retreat Info and Time. (Saturday, April 13, 2024)

It was the consensus of the BOS that the retreat will be held Saturday, April 13, 2024, from 9 a.m. to 2 p.m. at the Bolton Senior Center. Retreat topics will be an item on the April 9, 2024, agenda for discussion.

10. **Administrative Officer's Report.**

a. Monthly Report.

See attachment D.

b. Other.

G. Marrion brought up the South Road parking area for the trail. R. Morra stated that there were line of sight issues the engineer brought up where the pond is and the area behind England's Hardware is very nasty terrain and not an option. G. Marrion also stated the amount of fill needed is significant. It was decided that the subcommittee (G. Marrion, R. Morra, and B. Meyerson) would meet to discuss the options and then bring their recommendations to the BOS. R. Fournier asked that they also consider looking at the bottom of Stony Road as a possibility. P. Sawyer then asked that whatever the decision is that it go before the state traffic authority for approval first.

A. Gordon stated that she had heard from the ROV that they are not happy with not having direct access to NOVUS. They also feel the new building is not big enough for them to hold voting and it's difficult to access some of their stuff and they have space concerns in the new building. A. Gordon also asked that time be set aside to meet with the ROV to discuss these issues.

J. Rupert explained that the ROV did have direct access to NOVUS, as they were given Cameron's cell phone number by Cameron himself. J. Rupert also stated he had not heard from ROV at all regarding any of these issues or concerns. If there is a problem, they should contact him to discuss things, as this has always been the protocol. P. Sawyer stated that yes, protocol has always been to bring any questions, problems and/or issues to the Town Administrator and not to the Board of Selectmen. If the Town Administrator cannot handle things or needs additional guidance, then he will reach out to the Board of Selectmen for their help.

11. **Adjournment.**

R. Morra made a motion to adjourn at 9:01 p.m. 2nd by A. Gordon. All in favor and approved.

Next A/P meeting to be scheduled for:

Tuesday, April 9, 2024 – 6:00 p.m. – R. Morra to chair the meeting as R. Fournier will be out of town.

Respectfully submitted,

Kathy McCavanagh

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

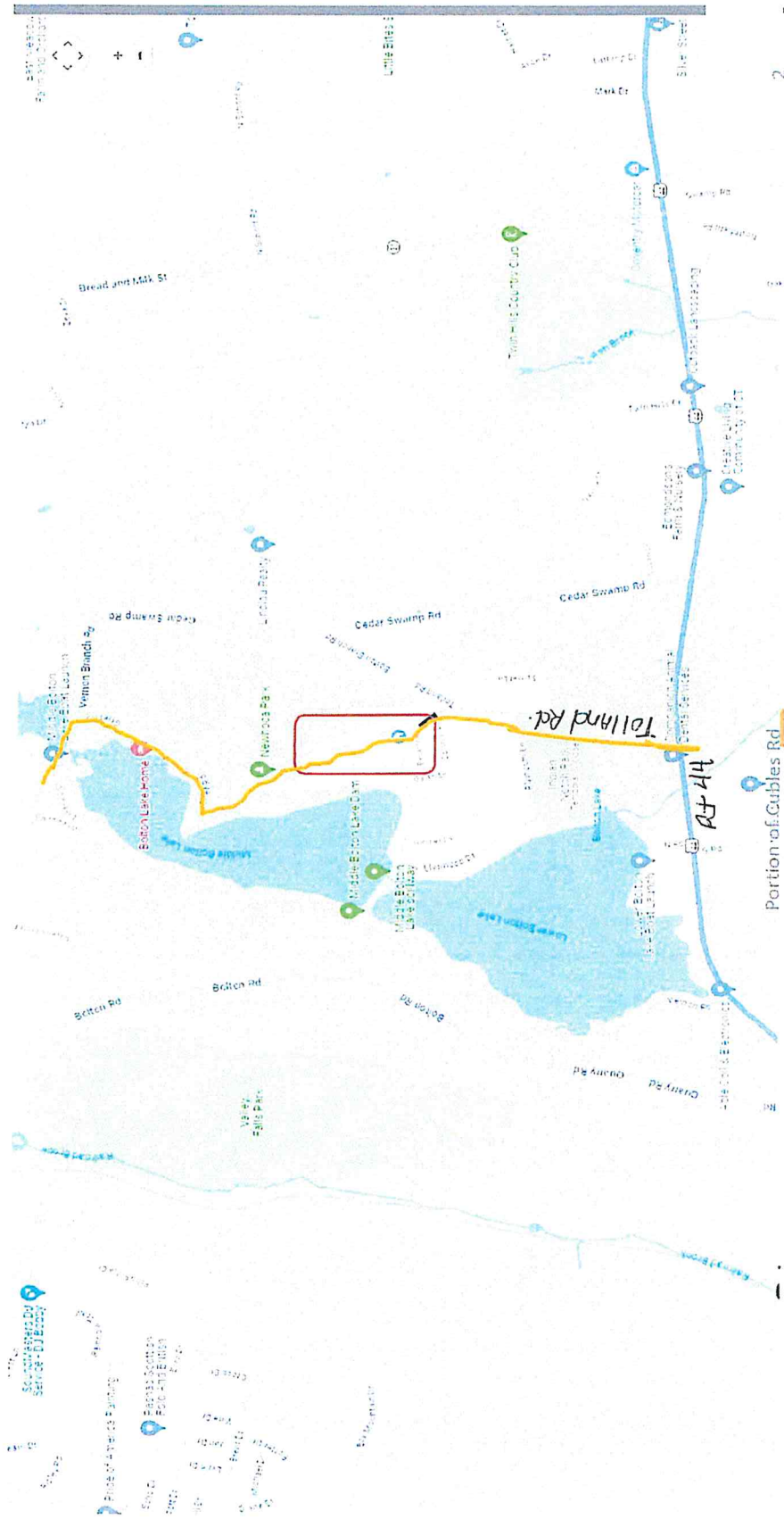
Black line shows 192' of Cubles Rd dedeed to Bolton Lake Shores Association. You can see it is only a portion of Cubles Rd in Bolton.

Red box shows properties that are part of BLSA.



Portion of Cubles Rd

Gold line shows sewer line which goes from Rt 44, down Tolland Rd to Cubles Dr and between Middle and Upper Bolton Lake to service homes on Lakeview Dr.
Black line shows 192' of Cubles Rd dedeed to Bolton Lake Shores Association. Red box shows properties that are part of BLSA.



Meeting April 2, 2024

Janine Gelineau, 28 Anchorage Rd., Vernon. (Corner of Cubles/ Anchorage)

Bolton Lake Shores Association (BLSA)

Cubles Road is a vital connector between Bolton and Vernon

We are being told this little section of Cubles it is OUR PRIVATE road and yet BLSA has NO CONTROL over who uses the road. NO CONTROL over all the changes that have taken place, such as paving, sewers, etc. Also, how can only 192 feet be our private road, when it's right In the middle of a public thru road. How does any of this make it our road or our responsibility? All of Cubles has been used as a **PUBLIC thru road** for years.

Sure we believe at this point it should be owned by Bolton similar to what Vernon already did several years ago with the rest of Cubles. Unfortunately we seem to keep get bogged down on who owned the road in the 50's but how is that even relevant anymore? It's time to look at this from today's perspective and have the town officially take over the care and responsibility of this road even if ownership is not possible.

I hesitate to bring this up, but it is so important for you to understand on just how critical this little section of road truly is.

With the recent tragedy we had on Bolton lake, Cubles is actually the road the emergency vehicles used. I must've seen over 30 vehicles go by my house. Why, because Cubles is the connector or the fastest way into Bolton and as we all know, a few seconds saved, can literally mean life or death.

So we ask that you preserve and care for this public thru road **properly** for the safety & convenience for all, now and into the future.

Attachment C

Met with Louis to discuss CyberSecurity project status

Attended CCSWA Meeting

Delivered Fall Thank to Eastern of Fall School

On site Meeting w/ Shady mill to discuss Violations

participated in public Sector workable meeting

Participated in CCLDg Policy Bd Meeting

held walkthrough for NEMC Demo-

Renewal Bids for NEMC Demo

Conducted interviews for Intern Candidates for next yr

Cleared out Storage Lanes NEMC

Open enrollment for Health Insurance open till April 30th

~~Administrative~~

Hired 1 new Board Clerk

Sent out Rehire letters for Summer Staff B.G.

Posted for Recreation Summer Help.

Town of Bolton

Sign In Sheet

Meeting: Board of Selectmen

Date: April 2, 2024

	Print Name	Print Address
1.	Fayanna Riskey	29 Anchorage Rd - VERNON
2.	Cal Scallion	28 Anchorage Rd. Vernon
3.	Janine Gelineau	28 Anchorage Rd VERNON
4.	Jim Loensch	Brookfield Rd
5.	JOHN COOPER	8 BEECHWOOD
6.	Alex DiMauro	60 Cubes Dr.
7.	LORI VERNIER	50 LYNNWOOD DR BOLTON
8.	LISIT BROOKS 860-965-5391	21 Psychwood Rd VERNON
9.		
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25.		

BISA
TRIA SUMER
860-965-
5391

4b.

**TOWN OF BOLTON
BOARD OF SELECTMEN
SPECIAL MEETING – A/P
TUESDAY, APRIL 9, 2024 – 6:00 P.M.
TOWN HALL & ZOOM
MINUTES**

The Bolton Board of Selectmen held a special meeting on Tuesday, April 9, 2024, with Deputy First Selectman Robert Morra presiding. Also, in attendance were selectmen: Pam Sawyer, Gwen Marrion, Tim Sadler, Amanda Gordon and Mather Clarke.

Absent: First Selectman, Rodney Fournier

1. Call to Order.

R. Morra called the meeting to order at 6:00 p.m.

2. Consider and Act on A/P.

P. Sawyer made a motion to accept the A/P report as presented.

1st: P. Sawyer 2nd: G. Marrion

Vote:

Yes, P. Sawyer, G. Marrion, A. Gordon, R. Morra, M. Clarke and T. Sadler.

3. Consider and Act on Budget Transfers.

None.

4. Finalize Agenda for Retreat.

The upcoming retreat topics were discussed. These will be “broad” topics and will be discussed with John Elsessor who will lead the meeting. The BOS should pick the topics that are most important to them.

It was also suggested that everyone should review the Plan of Conservation and Development, especially familiarizing themselves with the affordable housing section as this will be a topic of discussion in the retreat/

5. Adjourn.

P. Sawyer made a motion to adjourn at 6:18 p.m.. A. Gordon seconded.

Next Meeting:
Tuesday, April 23, 2024, at 6:00 p.m. (Town Hall).

Respectfully submitted,

Kathy McCavanagh

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

H.C.

**BOLTON BOARD OF SELECTMEN
RETREAT
9:00 AM, SATURDAY, APRIL 13, 2024
BOLTON SENIOR CENTER, 104 NOTCH ROAD
In-Person Only**

MINUTES

Board of Selectmen Members Present: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Mather Clarke, Gwen Marrion, Tim Sadler, Amanda Gordon, Pamela Sawyer

Staff Present: Town Administrator James Rupert, Recording Secretary Linda H. McDonald

Others Present: John Elsesser, Facilitator and Jim Loersch

Facilitator John Elsesser laid the groundwork for the meeting. He talked about setting goals and establishing priorities. He noted some big issues/trends facing the town; i.e., student enrollment trends, grand list growth, state aid, and unfunded state mandates. He recommended that the Selectmen identify all drainage issues in town and suggested the BOS meet with the Planning and Zoning Commission (PZC) for an update on the goals of the Plan of Conservation and Development (POCD) and asked if there is an implementation committee for the POCD. The topic of creating attainable housing in town was also discussed.

Referring to the POCD, J. Elsesser reviewed population trends, the land use and zone maps and suggested the town have less zones with broader uses. He noted the state sometimes has unspent funds in the transportation budget at the end of the fiscal year and recommended the town contact district engineers to possibly get free road improvements, such as left hand turns on state roads in town.

School enrollment was discussed. J. Elsesser noted overall town population in the past 22 years decreased by 166 (3.4%) but student population has dropped 28.6% (down 280 students), with the cost per student increasing dramatically. He strongly believes the current direction of the school system is not sustainable and needs significant work and communicated this will impact everything else the town wants to do.

The Selectmen then participated in a brainstorming workshop, listing items/projects in several categories they considered of importance to the future of the town. The items were ranked by priority. The top priority items are as follows:

- 1. Community Facility Needs:**
 - New Town Hall/Community space – consider size, accessibility and location

- 2. Infrastructure Needs:**
 - Getting water up Route 44 – water tower – private vs public
 - Attainable Housing – options for seniors, condominiums, apartments, home ownership
 - Getting the Department of Transportation to prioritize the Rt 6 & 44 intersection

3. Public Safety:

- Address structure of the fire department regarding staffing/volunteers
- Having State Troopers or consider regionalization

4. Schools:

- Collaboration between the Board of Education and Administration

5. Community Communications:

- Have consortium (multi-board) meetings/presentations, possibly quarterly

6. Parks and Natural Resources:

- Leverage the parks – how to increase use at Indian Notch (rent space to store kayaks, create secondary parking)

(After the brainstorming session ended, A. Gordon asked to add Heritage Farms as a priority project to this list.)

7. Economic Development:

- Generating new revenue by attracting new businesses
- Simplification of the zoning regulations
- Director of Community Development needs more time to recruit businesses

8. Governance:

- Ability to apply for more grants

P. Sawyer suggested the BOS send positive messages to the residents involved in helping the town in the form of proclamations or letters of appreciation.

A. Gordon suggested the BOS meet with state and federal officials to let them know the town priorities.

The retreat concluded at 12:58 p.m.

Respectfully submitted by Linda H. McDonald

Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

4d.

**BOLTON BOARD OF SELECTMEN
SPECIAL MEETING
6:00 PM, TUESDAY, APRIL 16, 2024
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD
In-Person and Virtual (Hybrid Format)**

MINUTES

Board of Selectmen Members Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Mather Clarke, Gwen Marrion, Tim Sadler

Board of Selectmen Members Absent: Amanda Gordon, Pamela Sawyer

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Recording Secretary Linda H. McDonald

1. **Call to Order:** R. Fournier called the meeting to order at 6:01 p.m.
2. **Discussion on Bids for the Demolition, Selective Demolition and Reconstruction as necessary for the Notch Road Municipal Center and a Greenhouse at the Bolton Center School:**

To open discussion, R. Morra said one of the unknowns for the two bidding companies and the board is projecting the costs of environmental remediation. He said the town could hire someone to test for hazardous materials and estimate the environmental remediation costs before awarding a contract for demolition. The Selectmen discussed different approaches for determining the remediation costs. If the remediation costs could be determined, the RFP could be reposted and possibly there would be more interest from companies to bid on the project. J. Rupert said eight companies came to the mandatory walk-through, but only two submitted a bid.

The town is under time constraints to have the ARPA funds committed to this project by the end of 2024, preferring to have the demolition work completed this summer while school is not in session. This would require getting an RFP out as soon as possible for the hazardous materials testing and remediation costs. R. Morra said the board could waive the bid process based on the time issue.

J. Rupert noted there is no remediation involved with the demolition of the greenhouse at the school. The language in the RFP allows the town to move ahead with all, part, or none of the project.

The consensus of the Selectmen was to bring the discussion to the board at the next meeting as to how to move forward with the environmental portion of the project to teardown portions of the Notch Road school.

3. **Consider and Possibly Act on awarding a Contract for the Demolition, Selective Demolition and Reconstruction as necessary for the Notch Road Municipal Center and a Greenhouse at the Bolton Center School:**

R. Morra MOVED that the Board of Selectmen cannot go forward with the bids as presented. M. Clarke SECONDED. MOTION CARRIED 5:0:0.

4. **Adjournment:** R. Morra MOVED to adjourn the meeting at 6:36 p.m. M. Clarke SECONDED. MOTION CARRIED 5:0:0.

Respectfully submitted by Linda H. McDonald

Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

4e.

**BOLTON BOARD OF SELECTMEN
SPECIAL MEETING – A/P
6:00 PM, TUESDAY, APRIL 23, 2024
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD
In-Person and Virtual (Hybrid Format)**

MINUTES

Board of Selectmen Members Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Mather Clarke, Gwen Marrion, Tim Sadler, Amanda Gordon

Board of Selectmen Members Absent: Pamela Sawyer

Staff Present In-Person: Town Administrator James Rupert

Staff Present Via Zoom: Recording Secretary Linda H. McDonald

1. **Call to Order:** R. Fournier called the meeting to order at 6:00 p.m.
2. **Consider and Act on A/P Report:**
R. Morra MOVED that the Board of Selectmen accept the A/P report as presented. A. Gordon SECONDED. J. Rupert answered questions from the Selectmen. MOTION CARRIED 6:0:0.
3. **Consider and Act on Budget Transfers:**
A. Gordon MOVED that the Board of Selectmen approve the budget transfer of \$14,000 from category Legal to category Professional & Technical Services in the Administration budget. R. Morra SECONDED. MOTION CARRIED 6:0:0.
4. **Consider and Act on Bid Waiver for Road Sweeping:**
J. Rupert reported that the Highway Foreman has had a difficult time obtaining quotes for road sweeping in town, resulting in only two quotes for the project. The company the town used in the past has gone out of business.

A. Gordon MOVED that the Board of Selectmen waive the bid waiver and accept the two bids on hand as a result of the Highway Foreman not hearing back from three other entities and that the Board of Selectmen accept the Tri-State Industrial Maintenance quote of \$175 per hour, assuming that it is possible just to do the hourly rate. R. Morra SECONDED. MOTION CARRIED 6:0:0.
5. **Discussion and Possible Action on next steps with the Notch Road Municipal Center Building Demolition:**
The Selectmen debated whether the town should go through the bid process for the environmental testing of the Notch Road Municipal Building or to have staff contact and look at prices from firms.

A. Gordon MOVED that the Board of Selectmen waive the bid process for the environmental testing of the Notch Road Municipal Building for the purpose of expediency so the board can ensure the town is able to spend the ARPA dollars it has available for this project and instead the

town create a detailed scope of work and request bids from specific entities that the town reaches out to. T. Sadler SECONDED. MOTION CARRIED 6:0:0.

6. Consider and Possible Action on CT Siting Council Hearing regarding Solar Farm Installation at 250 Carter Street, Manchester:

R. Fournier said testimony has to be submitted by 4/27/2024 to the Siting Council. An evidentiary hearing session for this Petition No. 1609 is scheduled for Thursday, May 2, 2024. The Board of Selectmen requested standing at the hearing so that town residents could voice their concerns.

J. Rupert noted that the company that wants to build the solar array is trying to take jurisdiction away from the Town of Manchester. His opinion is that should not happen and that the Town of Manchester should have jurisdiction so local residents have the opportunity to have their concerns heard by the local officials who can make a decision based on local issues and local results.

A. Gordon agreed that the Siting Council should not grant the waiver that the group is asking for, taking away the power from the local jurisdiction. Discussion followed and there was consensus with A. Gordon's statement.

R. Morra MOVED that the Board of Selectmen supports the removal of the proposal from the CT Siting Council for the jurisdiction to go back to the community, Town of Manchester for Petition No. 1609 of the CT Siting Council. A. Gordon SECONDED. MOTION CARRIED 6:0:0.

7. Adjournment: A. Gordon MOVED to adjourn the meeting at 6:39 p.m. R. Morra SECONDED. MOTION CARRIED 6:0:0.

Respectfully submitted by Linda H. McDonald

Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

**TOWN OF BOLTON
CALL FOR ANNUAL TOWN MEETING**

The legal voters of the Town of Bolton are hereby warned and notified to meet in the Annual Town Meeting at the Town Hall, 222 Bolton Center Road, on Thursday, May 16, 2024, at 6:30 P.M. for the following purposes:

1. To hear annual reports from each town Commission, Board, Agency and Office.
2. To authorize the Board of Selectmen and the Treasurer of the Town of Bolton, when the annual budget is adopted, to borrow on specific accounts, or otherwise, such sums of money from time to time, and at such time or times as may be necessary to meet the expenses and obligations of said Town of Bolton for the fiscal year 2024-2025 in an amount not exceeding the appropriations authorized herein.
3. To consider and act upon the five (5) year capital improvement plan as presented by the Board of Selectmen in the annual budget document.

Dated at Bolton, Connecticut, this 7th day of May 2024.

Bolton Board of Selectmen

Rodney J. Fournier

Robert R. Morra

Pamela Z. Sawyer

Gwen E. Marrion

Timothy J. Sadler

Amanda D. Gordon

Mather P. Clarke

Rupert, Jim

From: Millie C. Brosseau <MBrosseau@ehhd.org>
Sent: Wednesday, April 17, 2024 9:53 AM
To: Rupert, Jim
Subject: Board term

External (mbrosseau@ehhd.org)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Hi Jim,
Your appointment to the EHHD Board of Directors expires in May. Will you get yourself reappointed?

Thanks,

Millie

Millie CW Brosseau
Office Manager
Eastern Highlands Health District
860-429-3325



This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity(s) named as recipients in the message. If you are not an intended recipient of the message, please notify the sender immediately, delete the material from any computer, do not deliver, distribute, or copy this message, and do not disclose its contents or take action in reliance on the information it contains. Thank you.

cod.

AUTHORIZING RESOLUTION OF THE

Town of Bolton

CERTIFICATION:

I, Elizabeth C. Waters, the Town Clerk of the Town of Bolton, do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Selectmen at its duly called and held meeting on May 7, 2024, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Rodney Fournier, as First Selectman of the Town of Bolton, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Rodney Fournier now holds the office of First Selectman and that he has held that office since November 14, 2023.

IN WITNESS WHEREOF: The undersigned has executed this certificate the 9th day of September 2019.

Elizabeth C. Waters, Town Clerk



6e.

APPLICATION
TARGETED GRANT FY 2025
Historic Documents Preservation Program
Connecticut Municipalities
GP-001 (rev. 1/2024)



STATE OF CONNECTICUT
Connecticut State Library
PUBLIC RECORDS ADMINISTRATOR
231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at <https://ctstatelibrary.org/publicrecords/hdpp>

Name of Municipality: **Town of Bolton**
Use full municipality name, ie 'Town of ' or 'City of '

Name of Municipal CEO: **James M. Rupert** **Title:** **Town Administrator**

Phone with Area Code: 860-649-8066 x6115

Email: jrupert@boltonct.gov

Name of Town Clerk: **Elizabeth C. Waters** **Title:** **Town Clerk**

Phone with Area Code: 860-649-8066 x6106

Email: ewaters@boltonct.gov **Check if Designated Applicant:**

TC Mailing Address: 222 Bolton Center Rd., Bolton, CT 06043

MCEO Address if Different: same

Grant Application Deadline: Cycle 1: April 30, 2024 Cycle 2: September 30, 2024

Grant Contract Period: The contract period begins after July 1, 2024 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2025.

Maximum Grant Allowed:

\$5,500	Small Municipality	Population less than 20,000
\$7,500	Medium Municipality	Population between 20,000 and 69,999
\$10,500	Large Municipality	Population of 70,000 or greater

Amount Requested: \$ 5,500

Grant Category(ies):

<input type="checkbox"/> Inventory and Planning	<input type="checkbox"/> Organization and Indexing
<input type="checkbox"/> Program Development	<input checked="" type="checkbox"/> Storage and Facilities
<input type="checkbox"/> Preservation/Conservation	

See Page 6 of the Guidelines for Category descriptions.

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$	\$	\$
2. Equipment (Total cost for eligible items, i.e. shelving)	\$ 5,500	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$	\$	\$
4. Town Personnel Costs (Total cost for all town personnel)	¹ \$	² \$	\$
5. Other (Please specify on a separate sheet; rarely used)	\$	\$	\$
6. TOTAL	\$ 5,500	\$	\$

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
² Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documents

Answer on an attached page. **Number each question and answer.** If applying for more than one project, questions 1 through 3 must address each project **separately** and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.

- 1. Describe the project.** State what will be done and why. In addition, for **records projects**, identify the specific records, including date ranges. For **conservation projects**, also address microfilming – see Guidelines booklet for instructions under Preservation/Conservation on **Page 9**.
- 2. Provide vendor/personnel info & timeframe.** For **vendors**, identify the company and the timeframe for completing the work within the grant period. For **town personnel** – see Guidelines booklet for instructions under Town Personnel Costs on **Page 12**.
- 3. State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.
- 4. Provide a detailed budget.** If applying for only **one** project with one vendor – **omit** this question. If applying for more than one project – show the **detail** for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the **split** between grant and local funds for each line item (if any).
- 5. Attach supporting documents.** For **vendors**: provide a copy of the proposal or quote. For **direct purchases** of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, Elizabeth C Waters, the Town Clerk, as the agent for making the above application.

Signature of MCEO

Date

James M. Rupert
Name and Title of MCEO

Certification of the Application

This section **must** be signed by the **applicant**.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2025 Targeted Grant Guidelines* have been met.

Elizabeth C. Waters
Signature of Applicant (MCEO or Town Clerk if Designated)

Date (*must be same as or later than above date*)

Elizabeth C. Waters
Name and Title of Applicant

For State Library Use Only

Grant Disposition: Approved Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

Signature of Public Records Administrator

Date

Waters, Elizabeth

From: Ron Keith <ronkeith@dupontsystems.com>
Sent: Wednesday, February 14, 2024 4:59 PM
To: Waters, Elizabeth
Cc: Ken Dupont; Dee May; Ron Keith
Subject: Bolton Mobile Shelving

External (ronkeith@dupontsystems.com)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Hi Liz,

Thanks for meeting with me today.

There are 3 options that you can do.

Option 1:
Mobile Shelving with Carriages & Track
Shelving (1) unit @ 48" long x 12" deep x 85" high (6 openings)
Carriage (1) unit @ 48" long x 12" deep x 2" high
Track System 96" long x 14" deep x 2" high
Project Price: \$2,825.00

Option 2:
Mobile Shelving with Carriages & Track
Shelving (1) unit @ 48" long x 12" deep x 85" high (6 openings)
Shelving (1) unit @ 42" long x 12" deep x 85" high (6 openings)
Carriage (1) unit @ 48" long x 12" deep x 2" high
Carriage (1) unit @ 42" long x 12" deep x 2" high
Track System 138" long x 14" deep x 2" high
Project Price: \$5,500.00

→ This is the project for the Grant

Option 3:
Mobile Shelving with Carriages & Track
Shelving (1) unit @ 48" long x 12" deep x 85" high (6 openings)
Shelving (2) units @ 42" long x 12" deep x 85" high (6 openings)
Carriage (1) unit @ 48" long x 12" deep x 2" high
Carriage (2) units @ 42" long x 12" deep x 2" high
Track System 180" long x 14" deep x 2" high
Project Price: \$7,225.00

Please contact me with any questions.

Thanks,

Ronald Keith
Dupont Storage Systems

April 2024

To Bolton Board of Selectmen

The Veterans Commission was asked to research the placing of a monument in memory of the Bolton men and women who served their country during the Revolutionary War, the War of 1812 and the American Civil War. None of these wars have a monument on the town green.

We have estimates for both a granite monument and a cast plaque mounted on a stone.

The granite monument would be like the large granite monument that is in the center of the current monuments. (see attachment A)

The cast plaque mounted on a stone would be like the current monuments honoring World War I and the other honoring World War II, the Korean Conflict and the Vietnam Conflict. (see attachments B & C). These are located at the far left and right of the area.

The estimate for the granite monument was \$5,000.00 to \$7,000.00 depending on size.

The cast plaque option can be cast bronze or cast aluminum. The bronze estimate is \$3,000.00 and the aluminum estimate is \$1700.00. These estimates are for the plaques only. Cast plaque size is 20" x 30".

Members of the Veterans Commission have indicated that they may be able to provide the stone, move and mount the stone, and attach the cast plaque to the stone.

Things that need to be decided by the BOS:

1. To go ahead with this project and how to fund it.
2. Location of the monument on the green.
3. The border and the color of the cast plaques.
4. The type of emblem at the top of the monument.

Thank you


Barry Stearns

Bolton Veterans Commission

A.



IN MEMORY OF ALL
BOLTON MEN AND WOMEN
WHO SERVED THEIR
COUNTRY DURING

THE REVOLUTIONARY WAR

1775 - 1783

THE WAR OF 1812

1812 - 1815

THE AMERICAN CIVIL WAR

1861 - 1865

1914

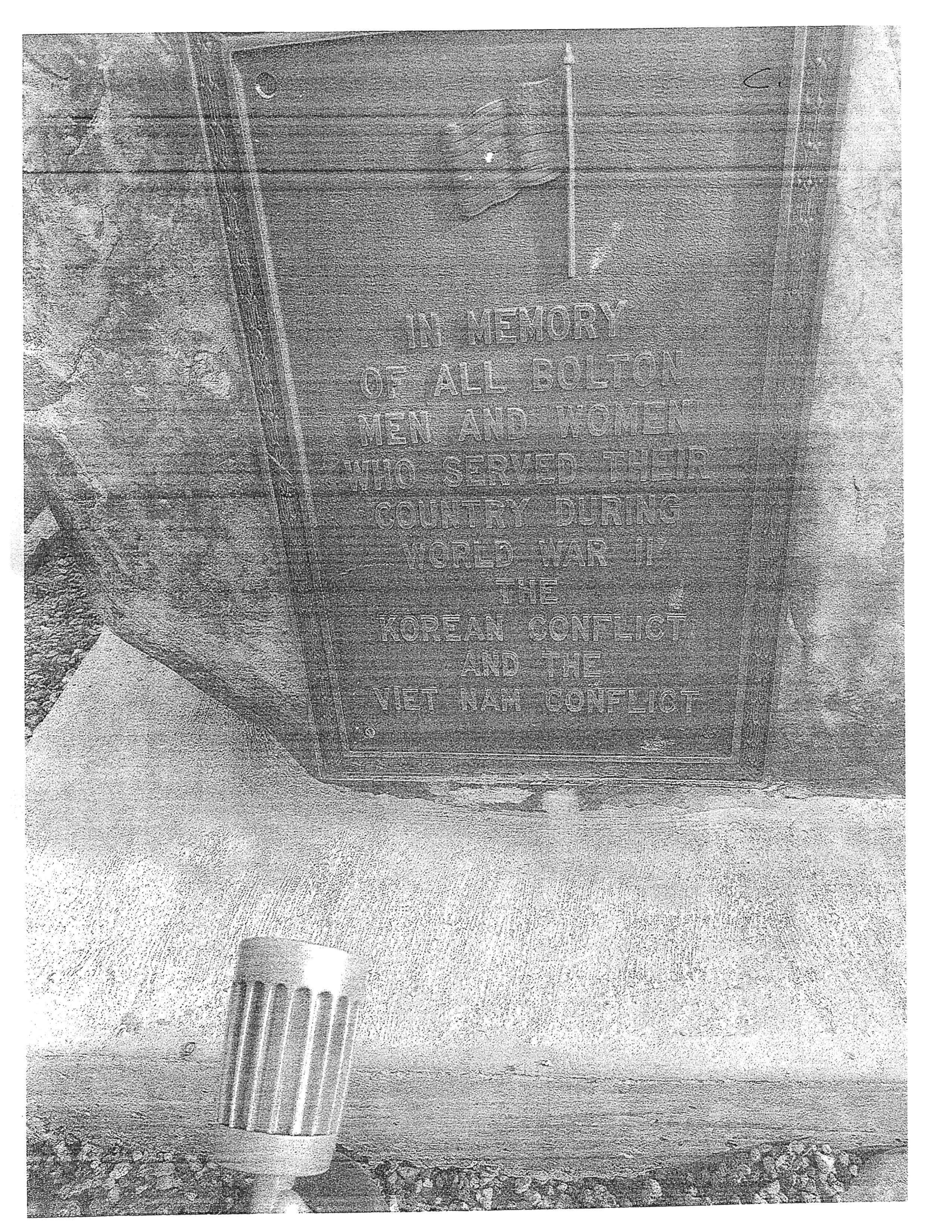
1918

HONOR ROLL OF
BOLTON BOYS
IN THE WORLD WAR

CAMILLO BOERO
MERRILL CROSS
MICHAEL DALY
HARRY S. DOOLITTLE
JACOB HOROWITZ
KEENEY HUTCHINSON
JAMES A. LEE
HERALD LEE
VICTOR LACHAPPELLE
FRED O. MANNEL
JOSEPH MACK
ROBERT W. PETERS
FRED REICHARD
ROY J. SANFORD
HENRY F. STRANGE
GEORGE WIPPERT

ERECTED BY THE TOWN

B.



IN MEMORY
OF ALL BOLTON
MEN AND WOMEN
WHO SERVED THEIR
COUNTRY DURING
WORLD WAR II
THE
KOREAN CONFLICT
AND THE
VIET NAM CONFLICT

Budget Transfer Request

1. Budget: Assessor

Transfer: \$200.00 from Dues & Fees to Professional Educational Training
From: #1005-041-4131-000000-58100-00000
To: #1005-041-4131-000000-53200-00000
Reasoning: School tuition increase more than forecast

2. Budget: Town Buildings Operations

Transfer \$750.00 from Training to Seasonal Payroll
From: #1005-043-4399-000000-53200-00000
To: #1005-043-4399-000000-51620-00000
Reasoning: To have one summer help start earlier to help with projects

3. Budget: Town Buildings Operations

Transfer \$750.00 from Uniforms to Seasonal Payroll
From: #1005-043-4399-000000-56930-00000
To: #1005-043-4399-000000-51620-00000
Reasoning: To have one seasonal employee start earlier to help with projects

4. Budget: Town Building Operations

Transfer \$2000.00 from Overtime to Seasonal Payroll
From: #1005-043-4399-000000-51630-00000
To: #1005-043-4399-000000-51620-00000
Reasoning: To have one seasonal employee start earlier to help with projects

5. Budget: Town Buildings Operations

Transfer \$ 4,400.00 from Heating Fuel to Communications
From: #1005-043-4399-000000-56120-00000
To: #1005-043-4399-000000-55300-00000
Reasoning: To cover increase costs from Frontier

6. Budget: ZBA

Transfer \$375.00 from Supplies to Regular Payroll
From: #1005-041-4155-000000-51620-00000
To: #1005-041-000000-51610-00000
Reasoning: Transfer needed for payroll line – funds have been used, and additional funds are needed to pay the Board Clerk

7. Budget: Conservation Commission

Transfer \$250.00 from Other Professional Services to Other Payroll

From: #1005-045-4599-000000-53400

To: #1005-045-4599-000000-51610

Reasoning: Increase in Clerk's salary was not properly considered in creating the 2024 budget. Notch Pond water testing by Freja Park will not be performed.

8. Budget: Fire Commission

Transfer \$2,000.00 from Uniforms to Fire Security

From: #042-4203-0000-56930

To: #042-4203-0000-54302

Reasoning: Transfer because increased costs in annual service for TK134

9. Budget: Fire Commission

Transfer \$400.00 from Communications to Other Supplies

From: #042-4203-0000-55300

To: #042-4203-0000-56300

Reasoning: Transfer for purchase water and annual banquet award ceremony

10. Budget: Town Buildings Operations

Transfer \$750.00 from Training to Seasonal Payroll

From: #1005-043-4399-000000-53200-00000

To: #1005-043-4399-000000-51620-00000

Reasoning: To have one summer help start earlier to help with projects

11. Budget: Fire Commission

Transfer \$4,000.00 from Medical to Equipment

From: #042-4203-0000-56900

To: #042-4203-0000-57300

Reasoning: EGR system for Truck 134

12. Budget: Fire Commission

Transfer \$500.00 from Other Professional Services to Office Equipment

From: #042-4203-0000-53400

To: #042-4203-0000-55612

Reasoning: Transfer for purchase toner, supplies

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ANTHEM BLUE CROSS						
Check Group:						
RETIREE MEDICAL - MAY 2024	1	0		1658527G 4/17/2024	1005.000.0000.000000.20770.00000 Insurance Clearing Liability	\$502.93
				Check #: 0		
					PO/Invoice Total:	\$502.93
					Vendor Total:	\$502.93
ANTHEM LIFE						
Check Group:						
TOWN LIFE INSURANCE - MAY 2024	1	0		9907972 4/17/2024	1005.041.4141.000000.52100.00000 Life Insurance - Empl. Bene	\$195.43
				Check #: 0		
					PO/Invoice Total:	\$195.43
					Vendor Total:	\$195.43
B.T. LINDSAY & CO., INC.						
Check Group:						
TOWN HALL BOILER REPAIR	1	241362		13179 4/16/2024	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$1,803.75
				Check #: 0		
					PO/Invoice Total:	\$1,803.75
					Vendor Total:	\$1,803.75
BERNICE DIXON						
Check Group:						
REIMBURSEMENT - SUBWAY LUNCH FOR POLL WORKERS DISTRICT 1	1	0		SUBWAY 4/2/24 #1 4/24/2024	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$71.03
REIMBURSEMENT - SUBWAY LUNCH FOR POLL WORKERS DISTRICT 2	1	0		SUBWAY 4/2/24 #2 4/24/2024	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$71.03
				Check #: 0		
					PO/Invoice Total:	\$142.06

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Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
		2	3/20/24 AMAZON 4/29/2024	2822.000.0000.000000.20797.00000 Early Voting Grant	\$41.46
		2	3/20/24 AMAZON 4/29/2024	2822.000.0000.000000.20797.00000 Early Voting Grant	\$299.98
				Check #: 0	
				PO/InvoiceTotal:	\$341.44
				Vendor Total:	\$483.50
Bibliomation Inc.					
Check Group:					
		1	24-489 4/24/2024	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$80.00
				Check #: 0	
				PO/InvoiceTotal:	\$80.00
				Vendor Total:	\$80.00
BIG Y FOOD, INC.					
Check Group:					
		1	045-00030386154 3 4/18/2024	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	\$159.96
				Check #: 0	
				PO/InvoiceTotal:	\$159.96
				Vendor Total:	\$159.96
BRODART CO.					
Check Group:					
		1	B6774844 4/15/2024	1005.045.4501.000000.56400.00000 Library Materials - Libr.	\$83.55
				Check #: 0	
				PO/InvoiceTotal:	\$83.55
				Vendor Total:	\$83.55

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Account Amount

CAPITOL GARAGE INC

Check Group:

PASSENGER MIRROR FOR S234	1	241414	53969	1005.042.4203.000000.56100.00000	Repairs & Maint. Supplies - Fire Comm.	\$331.20
			4/24/2024			

Check #: 0

PO/InvoiceTotal: \$331.20
Vendor Total: \$331.20

CCM.

T1539

Check Group:

CORRECTION COPIES OF ZONING REGS - 20 SETS	1	0	INV304835	1005.041.4153.000000.56120.00000	Office Oper. Supplies - P & Z	\$35.37
			4/15/2024			

Check #: 0

PO/InvoiceTotal: \$35.37
Vendor Total: \$35.37

CHRISTINE WAGNER

Check Group:

RELEASE - HP SECURITY DEPOSIT, EVENT DATE	1	0	HP SEC DEP	2990.000.0000.000000.25003.00000	Other Liability - Herrick Park Security Deposit	\$200.00
			4/20/24			
			4/23/2024			

Check #: 0

PO/InvoiceTotal: \$200.00
Vendor Total: \$200.00

COMCAST.

Check Group:

HP INTERNET #5775	1	0	#5775	1005.043.4399.000000.55300.00000	Communications - Town Building Oper.	\$115.35
			4/30-5/29/24			
			4/23/2024			

Check #: 0

PO/InvoiceTotal: \$115.35
Vendor Total: \$115.35

CONNECTICUT NATURAL GAS CORP.

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:					
Heating Fuel - FIRE DEPT #9069	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$780.22
Heating Fuel - RST #1148	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$392.57
Heating Fuel - PARK BLDG #8180	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$512.65
Heating Fuel - TOWN HALL #1072	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$673.55
Heating Fuel - LIBRARY #7591	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$454.97
Heating Fuel - TOWN GARAGE #1461	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$705.89
Heating Fuel - NRMC #1656	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$1,016.61
Heating Fuel - NRMC SMALL TANK #1664	1	0	HEAT 3/9-4/8/24 4/10/2024	1005.043.4399.000000.56210.00000 Heating Fuel - Town Building Oper.	\$881.37
Check #: 0					
PO/InvoiceTotal:					\$5,417.83
Vendor Total:					\$5,417.83
CONNECTICUT RECREATION AND PARKS ASSOC.					
Check Group:					
SUMMER CAMP - CAMP COLLEGE REGISTRATIONS	1	0	28511 4/17/2024	2970.045.4503.300101.53400.00000 Herrick Park Summer Camp - Other Profess. Serv	\$120.00
SUMMER QUARTERLY REGISTRATION - S CRANE	1	0	28519 4/17/2024	2970.045.4503.300111.53400.00000 Professional Training - Other Profess. Services	\$60.00
Check #: 0					
PO/InvoiceTotal:					\$180.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Date	Account	Amount
MED & EPI TRAINING	1	241365	28496	2970.045.4503.300101.53400.00000	\$63.00	
			4/10/2024	Herrick Park Summer Camp - Other Profess. Serv		
EPI PEN TRAINING	8	241365	28496	2970.045.4503.300101.53400.00000	\$360.00	
			4/10/2024	Herrick Park Summer Camp - Other Profess. Serv		
Check #: 0						
PO/InvoiceTotal:					\$423.00	
Vendor Total:					\$603.00	
COREY CHRISTIANS						
Check Group:						
DEC 2023 FIREFIGHTER I CLASS REIMBURSEMENT	1	241384	12/6/23 ECFS	1005.042.4203.000000.53200.00000	\$1,150.00	
			4/17/2024	Prof. Educational Training - Fire Comm.		
JUNE 2023 EMT CLASS REIMBURSEMENT	1	241384	6/2/23 MISSION CIT	1005.042.4203.000000.53200.00000	\$1,385.00	
			4/17/2024	Prof. Educational Training - Fire Comm.		
Check #: 0						
PO/InvoiceTotal:					\$2,535.00	
Vendor Total:					\$2,535.00	
COTT SYSTEMS INC.						
Check Group:						
MONTHLY HOSTED SOLUTION + PROPERTY CHECK - APRIL 2024	1	240112	INV-191707	1005.041.4147.000000.53520.00000	\$740.00	
			4/15/2024	Other Contracts - Town Clerk		
Check #: 0						
PO/InvoiceTotal:					\$740.00	
Vendor Total:					\$740.00	
CT MILITARY ACTIVITIES FUND						
Check Group:						
5/17/24 LUNCHEON RESERVATION - R MORRA	1	0	5/17/24 LUNCHEON	1005.041.4107.000000.58100.00000	\$45.00	
			4/24/2024	Dues & Fees - Admin.		
Check #: 0						

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
ELECTRONIC MEASUREMENT LABS., INC.					
T3285					
Check Group:					
GAS METER CALIBRATION & SERVICE	1	240231	63541	1005.042.4203.000000.54302.00000	\$439.63
			4/26/2024	Fire/Security Maint. & Supply - Fire Comm.	
				Check #: 0	
				PO/InvoiceTotal:	\$45.00
				Vendor Total:	\$45.00
ELIZABETH WATERS					
T40861					
Check Group:					
MILEAGE REIMBURSEMENT: 4/17/24 CTCA CONFERENCE	33.3	0	4/17/24	MILEAGE	1005.041.4141.000000.52910.00000
			4/30/2024	Mileage Stipend/Reimbursement	
				Check #: 0	
				PO/InvoiceTotal:	\$439.63
				Vendor Total:	\$439.63
EVERSOURCE.					
Check Group:					
Electricity - FIRE DEPT #2007	1	0	#2007	1005.043.4399.000000.56220.00000	\$654.67
			3/20-4/22/24	Electricity - Town Building Oper.	
			4/22/2024		
Electricity - TOWN HALL/COMM HALL #2014	1	0	#2014	1005.043.4399.000000.56220.00000	\$597.46
			3/20-4/22/24	Electricity - Town Building Oper.	
			4/22/2024		
Electricity - 98 NOTCH REAR #2020	1	0	#2020	1005.043.4399.000000.56220.00000	\$627.12
			3/20-4/22/24	Electricity - Town Building Oper.	
			4/22/2024		
Electricity - LIONS #2031	1	0	#2031	1005.043.4399.000000.56220.00000	\$50.18
			3/20-4/22/24	Electricity - Town Building Oper.	
			4/22/2024		

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Electricity - INP #2041	1	0	#2041 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.18
Electricity - LIBRARY #2045	1	0	#2045 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$354.20
Electricity - GAZEBO #2055	1	0	#2055 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.00
Electricity - 98 NOTCH SSS #2075	1	0	#2075 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$44.00
Electricity - RST #2086	1	0	#2086 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$167.56
Electricity - NRMC #2092	1	0	#2092 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$1,223.41
Electricity - BHF #4029	1	0	#4029 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$21.86
Electricity - BALLFIELD #4069	1	0	#4069 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$220.25
Electricity - BI-OP SHED #6034	1	0	#6034 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$45.01
Electricity - TENNIS COURTS #9098	1	0	#9098 3/20-4/22/24	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	\$208.54

Check #: 0

PO/InvoiceTotal: \$4,302.44

Vendor Total: \$4,302.44

EXTREME AUDIO & PERFORMANCE

Check Group:

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
INSTALLATION OF REAR BACK-UP SAFETY CAMERA SYSTEM	1	241346	34702	1005.042.4203.000000.54302.00000	\$1,340.00	
			4/9/2024	Fire/Security Maint. & Supply - Fire Comm.		
			Check #: 0			
			PO/InvoiceTotal:		\$1,340.00	
			Vendor Total:		\$1,340.00	
GEORGINA'S RESTAURANT AND BANQUETS	B8419					
Check Group:						
FOOD FOR 5 MEMBERS DURING HOSE & LADDER TESTING	1	0	ORDER #159070	1005.042.4203.000000.56300.00000	\$72.50	
			4/30/2024	Other Supplies - Fire Comm.		
			Check #: 0			
			PO/InvoiceTotal:		\$72.50	
			Vendor Total:		\$72.50	
GOWANS-KNIGHT CO, INC						
Check Group:						
TANKER 234 ANNUAL SERVICE	1	240233	33565	1005.042.4203.000000.54302.00000	\$4,873.53	
			4/16/2024	Fire/Security Maint. & Supply - Fire Comm.		
			Check #: 0			
			PO/InvoiceTotal:		\$4,873.53	
			Vendor Total:		\$4,873.53	
GRAINGER	B3131					
Check Group:						
V-BELT FOR FIRE HOUSE EXHAUST FAN	1	0	9086446615	1005.043.4399.000000.56900.00000	\$14.22	
			4/15/2024	Medical Supplies - Town Building Oper.		
FIRST AID SUPPLIES	1	0	9091116328	1005.043.4399.000000.56900.00000	\$124.56	
			4/18/2024	Medical Supplies - Town Building Oper.		
			Check #: 0			
			PO/InvoiceTotal:		\$138.78	
			Vendor Total:		\$138.78	
GRANITE COMMUNICATIONS INC						

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
REPLACE & PROGRAM CORDLESS PHONE AT SENIOR CTR	1		240962	115183 4/26/2024	1005.043.4399.0000000.54300.000000 Repair & Maint. Services - Town Build. Oper.	\$731.96
Check #: 0						PO/InvoiceTotal: \$731.96
Vendor Total:						\$731.96
INCLUSION SOLUTIONS, LLC						
Check Group:						
EQUIPMENT FOR EARLY VOTING - FRANKLIN 4 STATION VOTING BOOTHS	1		241388	150260 2/28/2024	2822.000.0000.0000000.20797.000000 Early Voting Grant	\$2,166.00
Check #: 0						PO/InvoiceTotal: \$2,166.00
Check Group:						
FEATHER FLAG WITH CASE	1		241389	150372 3/26/2024	2822.000.0000.0000000.20797.000000 Early Voting Grant	\$363.30
BALLOT BOX SEALS	12		241389	150372 3/26/2024	2822.000.0000.0000000.20797.000000 Early Voting Grant	\$12.00
BALLOT RETURN BAGS	8		241389	150372 3/26/2024	2822.000.0000.0000000.20797.000000 Early Voting Grant	\$112.00
CUSTOM CONE CAP	4		241389	150372 3/26/2024	2822.000.0000.0000000.20797.000000 Early Voting Grant	\$119.80
Check #: 0						PO/InvoiceTotal: \$607.10
Vendor Total:						\$2,773.10
KARA FISHMAN						
Check Group:						
REIMBURSEMENT OF CT MLS DUES FOR PERIOD MAY-OCT 2024	1		241376	SMART MLS #676894 4/18/2024	1005.041.4131.0000000.58100.000000 Dues & Fees - Assess.	\$210.00
Check #: 0						PO/InvoiceTotal: \$210.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Laframboise Water Service Inc Check Group:						
MONTHLY WELL OPERATOR CONTRACT MAY 2024 - NOTCH RD WELL SYSTEM	B3773		1 240918	60235 4/17/2024	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$441.74
PO/InvoiceTotal:						\$210.00
Vendor Total:						\$210.00
Check #: 0						
LHS ASSOCIATES INC. Check Group:						
4/2/24 BALLOT PRINTING & FOLDING	T8174		1 0	80465 4/1/2024	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$193.80
PO/InvoiceTotal:						\$441.74
Vendor Total:						\$441.74
Check #: 0						
LOWES BUSINESS ACCOUNT Check Group:						
FENCING FOR MANURE PIT	T1158		1 0	25167 4/2/2024	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$127.56
STAPLES FOR SHINGLES			1 0	25390 4/11/2024	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	\$18.96
PO/InvoiceTotal:						\$193.80
Vendor Total:						\$193.80
Check #: 0						
Check Group:						
OUTDOOR STORAGE & SHELVING			1 241324	90569 4/11/2024	2861.044.4427.000000.25045.00000 Other Liabilities - AARP Grant	\$430.35
PO/InvoiceTotal:						\$146.52
Vendor Total:						\$430.35
Check #: 0						

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MANCHESTER AWNING & CANVAS, LLC					
Check Group:					
	1	240142	20212980	1005.044.4427.000000.54300.00000	\$576.87
			4/26/2024	Repairs & Maint. Services - Sen. Serv.	\$345.00
				Check #: 0	
				PO/InvoiceTotal:	\$345.00
				Vendor Total:	\$345.00
MCKESSON MEDICAL SURGICAL					
Check Group:					
	1	240235	66164246	1005.042.4203.000000.56900.00000	\$212.46
			4/23/2024	Medical Supplies - Fire Comm.	
				Check #: 0	
				PO/InvoiceTotal:	\$212.46
				Vendor Total:	\$212.46
MIDWEST TAPE					
Check Group:					
	1	241024	505338504	1005.045.4501.000000.56400.00000	\$22.49
			4/15/2024	Library Materials - Libr.	
				Check #: 0	
				PO/InvoiceTotal:	\$22.49
				Vendor Total:	\$22.49
MUNICIPAL EMERGENCY SERVICES					
Check Group:					
	1	240571	IN2044102	1005.042.4203.000000.56930.00000	\$59.75
			4/25/2024	Uniforms & Supplies - Fire Comm.	
	1	240571	SO1900828	1005.042.4203.000000.56930.00000	\$194.70
			4/24/2024	Uniforms & Supplies - Fire Comm.	
				Check #: 0	

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
OVERHEAD DOOR CO. OF HARTFORD, INC. T2049					
Check Group:					PO/Invoice Total: \$254.45
OVERHEAD DOOR REPAIR AT PARKS GARAGE	1	241375	511885	1005.043.4399.000000.54300.00000	Vendor Total: \$254.45
			4/15/2024	Repair & Maint. Services - Town Build. Oper.	\$519.97
				Check #: 0	PO/Invoice Total: \$519.97
					Vendor Total: \$519.97
PAMELA PHILLIPS					
Check Group:					PO/Invoice Total: \$250.00
11/16/23 NARCAN TRAINING INSTRUCTOR	1	0	11/16/23	2822.044.4401.000000.53200.05160	Vendor Total: \$250.00
			TRAINING	DMHAS SOR Funding-Training	\$250.00
			3/14/2024		
				Check #: 0	PO/Invoice Total: \$250.00
					Vendor Total: \$250.00
PATRICE L CARSON					
Check Group:					PO/Invoice Total: \$3,955.00
HOURLY CONSULTING SERVICES 4/15-4/21/24	30	0	W/E 4/21/24	1005.041.4151.000000.53300.00000	Vendor Total: \$2,100.00
			4/28/2024	Professional/ Tech Serv - Build. & Land Use	\$2,100.00
HOURLY CONSULTING SERVICES 4/22-4/28/24	26.5	0	W/E 4/28/24	1005.041.4151.000000.53300.00000	Vendor Total: \$1,855.00
			4/28/2024	Professional/ Tech Serv - Build. & Land Use	\$1,855.00
				Check #: 0	PO/Invoice Total: \$3,955.00
					Vendor Total: \$3,955.00
PHOENIX ENVIRONMENTAL LAB INC. T1250					
Check Group:					PO/Invoice Total: \$1,153.00
TOWN HALL WATER TEST	1	0	1165704	1005.043.4399.000000.54300.00000	Vendor Total: \$1,153.00
			4/22/2024	Repair & Maint. Services - Town Build. Oper.	\$1,153.00

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
HERRICK PARK WATER TEST	1	0	1165705 4/22/2024	1005.043.4399.0000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	\$153.00
Check #: 0					PO/Invoice Total: \$306.00
Vendor Total: \$306.00					
PITNEY BOWES INC					
Check Group:					
INK FOR TOWN HALL MAIL MACHINE	1	241364	1025129371 4/8/2024	1005.043.4399.0000000.56100.00000 Supplies - Town Building Oper.	\$265.58
Check #: 0					PO/Invoice Total: \$265.58
Vendor Total: \$265.58					
ROAST, LLC					
Check Group:					
REPORTS & LABELS	1	0	2024-134 4/25/2024	1005.041.4197.0000000.56120.00000 Office Oper. Supplies - Elect.	\$108.00
Check #: 0					PO/Invoice Total: \$108.00
Vendor Total: \$108.00					
ROVAC					
Check Group:					
SPRING CONFERENCE ATTENDANCE - B DIXON & R LALLY	2	241387	2024 SPRING CONF 4/30/2024	1005.041.4197.0000000.53200.00000 Prof. Educational Training - Elect.	\$500.00
Check #: 0					PO/Invoice Total: \$500.00
Vendor Total: \$500.00					
SANDY PIEROG					
Check Group:					

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Date	Account	Amount
REIMBURSEMENT - SHOP RITE PURCHASE OF BREAKFAST & SNACKS FOR POLL WORKERS	1 0			4/1/24 SHOP RITE 4/1/2024	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$163.96
Check #: 0						PO/InvoiceTotal: \$163.96
Vendor Total: \$163.96						
STEPHEN HOPKINS, CPA, PC	T19088					
Check Group:						
FY23 AUDITING SERVICES & FINANCIAL STATEMENT PREP	1 0			Bolton 01-24 4/22/2024	1005.041.4123.000000.53410.00000 Auditing Services	\$16,500.00
Check #: 0						PO/InvoiceTotal: \$16,500.00
Vendor Total: \$16,500.00						
STEWART & STEVENSON						
Check Group:						
SERVICE WORK ON TRUCK 134 ERG SYSTEM	1 241383			60121447 4/19/2024	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	\$5,399.58
Check #: 0						PO/InvoiceTotal: \$5,399.58
Vendor Total: \$5,399.58						
Verizon Wireless						
Check Group:						
TOWN TELEPHONE - REC DEPT #1082	1 0			9962012578 4/19/2024	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$40.01
TOWN TELEPHONE - PARKS DEPT #7775	1 0			9962012578 4/19/2024	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$26.84
TOWN TELEPHONE - JIM RUPERT #3386	1 0			9962012578 4/19/2024	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	\$50.47
SENIOR CTR PHONE - LINE 1 #1130	1 0			9962012578 4/19/2024	1005.044.4427.000000.55300.00000 Telephone - Sen. Serv.	\$18.40

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1381 05/03/2024

Fiscal Year: 2023-2024

Vendor Remit Name
Description

Vendor #	QTY	PO No.	Invoice Date	Account	Amount
SENIOR CTR PHONE - LINE 2 #5383					
	1	0	9962012578 4/19/2024	1005.044.4427.000000.55300.00000 Telephone - Sen. Serv.	\$18.40
Check #: 0					
PO/InvoiceTotal: \$154.12					
Vendor Total: \$154.12					
VILLAGE SPRING DISTRIBUTOR LLC					
Check Group: T1169					
	1	0	167925 - LIBRARY 4/17/2024	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	\$24.85
Check #: 0					
PO/InvoiceTotal: \$24.85					
Vendor Total: \$24.85					
WECARE DENALI LLC					
Check Group:					
	1	241367	INVELTN099684 4/3/2024	1005.084.8405.000000.54101.00000 Refuse Removal. - Ref. Serv.	\$500.00
Check #: 0					
PO/InvoiceTotal: \$500.00					
Vendor Total: \$500.00					
WILLIAM HEBERT					
Check Group:					
	1	0	4/2/24 DUNKIN DONUTS 4/24/2024	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	\$64.19
Check #: 0					
PO/InvoiceTotal: \$64.19					
Vendor Total: \$64.19					
Grand Total: \$58,994.18					

End of Report

TAX COLLECTOR
3.31.24

	ADOPTED	COLLECTIONS		REFUNDS	RETURNED PAYMENTS	Transfers	NET COLLECTION		PERCENTAGE COLLECTED FY 24 BUDGET
		YTD					3.31.24		
CURRENT YR. LEVY	\$ 17,614,056.00	\$ 17,842,477.52	\$ (9,166.12)	\$ (54,055.90)	\$ 855.12	\$ 17,780,110.62		100.94%	
MOTOR VEHICLE	\$ 1,787,741.00	\$ 1,765,945.03	\$ (8,135.39)	\$ (638.17)	\$ 581.58	\$ 1,757,753.05		98.32%	
SUPP. MV LEVY	\$ 195,000.00	\$ 179,472.35	\$ -	\$ -	\$ 389.37	\$ 179,861.72		92.24%	
SUB TOTAL	\$ 19,596,797.00	\$ 19,787,894.90	\$ (17,301.51)	\$ (54,694.07)	\$ 1,826.07	\$ 19,717,725.39		100.62%	
PRIOR YEARS	\$ 75,000.00	\$ 140,645.73	\$ (1,895.97)	\$ -	\$ (1,821.72)	\$ 136,928.04		182.57%	
INTEREST & FEES	\$ 55,000.00	\$ 71,074.77	\$ (64.90)	\$ (12.74)	\$ (4.35)	\$ 70,992.78		129.08%	
TOTAL	\$ 19,726,797.00	\$ 19,999,615.40	\$ (19,262.38)	\$ (54,706.81)	\$ 0.00	\$ 19,925,646.21		101.01%	

PREVIOUS YEAR CURRENT YR LEVY COLLECTED

7.31.2023	8.31.2023	9.30.23	10.31.2023	11.30.2023	12.31.2023
80.73%	99.99%	100.34%	100.45%	100.54%	100.77%
1.31.2024	2.29.2024	3.31.2024	4.30.2024	5.31.2024	6.30.2024
100.85%	100.92%	100.94%			
7.31.2022	8.31.2022	9.30.2022	10.31.2022	11.30.2022	12.31.2022
86.13%	99.24%	99.63%	100.92%	101.10%	101.25%
1.31.2023	2.28.2023	3.31.2023	4.30.2023	5.31.2023	6.30.2023
101.23%	101.29%	101.38%	99.98%	100.11%	100.11%

5/3/24

April Highlights

From the Town Administrator

- Annual report completed with exception of adding audit information
- Held migrant working group meeting with DEMHS Region 3 coordinator
- Held quarterly meeting with Eversource Representatives
- Participated in board meeting and executive committee meeting of Central CT Solid Waste Authority.
- Participated in CRCOG Policy Board meeting
- Completed Bolton Lakes Public hearing on budget
- Continuing on planning to honor Vietnam Veterans with Lt. Governors office (fall)
- Completed the 12 week ICMA High performance leadership Course
- Held Yankee Street Fair meeting with Bolton Congregational Church
- Attended the Emergency management Symposium with the Emergency Management Director. Information provided was very heavy on cybersecurity
- Planned and Held the Selectman's goal setting retreat
- Held a supervisor's meeting
- Working on DOT sign permitting for Washington Rochambeau site
- Held demolition company interviews and sent notifications to the two companies interviewed
- Working on defining a scope of work to identify all hazardous materials for abatement at the old Notch Road Municipal Center
- Interviewed and hired cemetery maintainer, Ausberto Lopez
- Conducted interviews and had an early match for an intern for next year
- Held a status meeting with NOVUS, current work plan nearing completion with an eye toward building a cyber attack response plan
- Planning extinguisher training as well as NARCAN, CPR and AED for staff
- Completed a contract with CT Department of Public Health for the community septic project
- Completed spring tree survey, tree cutting to begin shortly
- Finance Committee held public hearing on budget
- Administration and Finance team completed the budget package and filed with the Town Clerk
- We have accepted delivery of the new town hall sedan
- Participated in CRCOG policy board meeting
- Sent the bid award notification to the auditor
- Communicated with the Ct Sitting Council on behalf of the Board of Selectmen
- Working with Town Attorney to get wetlands and zoning violations corrected at 65 Shoddy Mill Road

Respectfully submitted,

James Rupert
Town Administrator

COST Legislative Update

As the Connecticut General Assembly heads to adjournment on May 8 at midnight, a number of issues affecting municipalities are on the move or are awaiting action. Please take a few minutes to contact your legislative delegations regarding any issues of concern.

Solar Arrays – Property Tax Issues and Land Use Approvals

Efforts to agree on language regarding the creation of a Uniform Capacity Tax on solar PV systems failed. Instead, HB-5232 was amended to require the state Dept. of Energy & Environmental Protection to study the feasibility and potential cost-related impacts of establishing a uniform capacity tax for solar facilities. The bill also requires municipalities to amend their zoning regulations to establish a simplified approval process to approve or deny land use applications to build solar canopies within six months of their filing dates. An amendment to strip this section was offered by House Republicans but the amendment failed. The bill was approved by the House in a 98-49 vote and heads to the Senate for final approval.

Climate Change – Plans of Conservation & Development

Two bills pending before the legislature would require municipalities to evaluate environmental sustainability and climate resiliency in updating their Plans of Conservation & Development. HB-5004 is expected to be amended in the House on Wednesday in an effort to reinsert numerous climate change provisions deleted by the legislature's Appropriations Committee.

SB-11, the Governor's Climate Resiliency bill, also includes provisions requiring municipalities to incorporate climate change impacts in local Plans of Conservation & Development. In addition, the bill 1) requires municipalities to update their zoning regulations to address climate change, sea level rise, and extreme heat; 2) requires municipalities to prepare an annual report on each culvert and bridge, including geospatial data, locational coordinates, and age and dimensions. The bill also authorizes municipalities to create resiliency improvement districts, similar to Tax Increment Financing districts, to finance projects to address climate resiliency.

Solid Waste Management

SB-191 is expected to be amended in the Senate to eliminate the requirement that municipalities implement food scrap recycling programs by January 2028. Instead, the bill will maintain provisions authorizing grants for pilot programs to assist municipalities in launching food scrap recycling programs. The amendment also calls for the use of Regional Performance Incentive Program (RPIP) funding to support a waste characterization study.

Inland Wetland Commission Member Training

A bill requiring all members and employees of local inland wetland commissions to complete 8 hours of training passed the House by a wide margin. The training, which is administered by DEEP, is conducted online and free of charge.

Property Tax Issues

The House approved a bill establishing a property tax exemption for veterans with a service connected permanent and total disability rating. HB-5491 awaits final approval by the Senate.

SB-452 revamps the property tax appeals process, including 1) requiring applicants and assessors to retain a mediator for property tax assessment appeals brought to Superior Court; 2) limiting property tax assessment appeals for which applicants must file a property tax

appraisal, 3) requiring boards of assessment appeals to hear appeals for certain property assessed at over \$1 million. The bill is awaiting action by the Senate.

Other bills pending before the state legislature include bills lowering the interest rate on delinquent property taxes and limiting the ability of municipalities to foreclose and assign liens for unpaid sewer assessments. Download [COST's Status Report](#) of Major Issues.

Housing Issues

Housing continues to be a big topic at the state Capitol. Given the number of bills pending, it is uncertain which bills will move forward in the process, particularly at this late date and the uncertainty relative to the state budget. Download a list of pending [Housing Bills](#).

Contact your Lawmakers to Make Your Voice Heard!