

BOLTON BOARD OF SELECTMEN
Special Meeting & Budget Workshop #3
6:15 p.m. TUESDAY, JANUARY 30, 2024
BOLTON TOWN HALL, 222 BOLTON CENTER ROAD
In-Person and Virtual (Hybrid Format)

MINUTES

Board of Selectmen Members Present In-Person: First Selectman Rodney Fournier, Deputy First Selectman Robert Morra, Gwen Marrion, Pamela Sawyer, Tim Sadler, Amanda Gordon (6:22 p.m.), Mather Clarke (6:26 p.m.)

Staff Present In-Person: Town Administrator James Rupert, Senior and Social Services Director Carrie Concatelli, Tax Assessor Kara Fishman (7:27 p.m.)

Staff Present Via Zoom: Recording Secretary Linda H. McDonald, Finance Director Jill Collins, Town Clerk Elizabeth Waters (6:32 p.m.)

1. **Call to Order:** R. Fournier called the meeting to order at 6:17 p.m.

2. **Consider and Act on A/P Report:**

P. Sawyer MOVED the Board of Selectmen accept the A/P report as presented. R. Morra SECONDED. J. Rupert answered questions from the board members. MOTION CARRIED 6:0:0.

3. **Consider and Act on Budget Transfers:**

P. Sawyer MOVED the Board of Selectmen approve the transfer of \$3,500 from the Repairs category to the Fire Security Maintenance category in the Fire Commission budget. She withdrew her motion as this transfer was already approved.

P. Sawyer MOVED the Board of Selectmen approve the transfer of \$6,000 from the Uniforms category to the Fire Security Maintenance category in the Fire Commission budget. R. Morra SECONDED. MOTION CARRIED 6:0:0.

4. **Discussion and Possible Action for BOS Retreat:**

J. Rupert said former Coventry Town Manager John Elsesser would facilitate the meeting and discussed his fees. Discussion followed on whether to pursue a facilitator for the retreat and in what capacity. J. Rupert said he believes the purpose of the retreat is for the members to find common ground and determine what are the goals for the next two years.

A. Gordon MOVED that the Board of Selectmen authorize up to \$1,200 for the purpose of a Board of Selectmen retreat and authorize the Town Administrator work to schedule a retreat with John Elsesser and that the Board of Selectmen schedule a special meeting or add to a future meeting's agenda to set the agenda for said retreat. R. Morra SECONDED. 7:0:0.

P. Sawyer said she would like to see the motion split for a vote, one for setting the meeting and setting the agenda and the second for hiring a facilitator.

A. Gordon amended her prior motion and MOVED that the Board of Selectmen authorize the Town Administrator to spend up to \$1,200 to hire a consultant for the purposes of a strategic planning meeting and to work with that consultant to set a meeting date that works for the board. M. Clarke SECONDED. MOTION CARRIED 5:2:0 with R. Fournier and P. Sawyer against.

A. Gordon MOVED that the Board of Selectmen set aside time on an agenda of a regular meeting or set a special meeting date to discuss and set the agenda for this retreat. P. Sawyer SECONDED. MOTION CARRIED 7:0:0.

5. Budgets:

- **Senior Social Services/ Public Health:**

Senior and Social Services Director Carrie Concatelli presented the requested FY2024-2025 Senior Social Services/ Public Health budgets. Her proposed budget includes pay increases for the per diem van drivers and an increase in the Repairs and Maintenance Services category as the vehicles are getting older and have high mileage. She answered questions from the board members.

P. Sawyer asked that a future agenda include discussion on how to make it more attractive for the van drivers to get their CDL.

C. Concatelli presented the Public Health budget. This budget is Bolton's contribution to the EHHD health district and the amount is set according to the per capita of the town.

- **Town Clerk:**

Town Clerk Elizabeth Waters presented the requested FY2024-2025 Town Clerk budget. She answered questions from the board members.

- **Assessor:**

Tax Assessor Kara Fishman presented the requested FY2024-2025 Assessor budget. She answered questions from the board members.

6. Adjournment: P. Sawyer MOVED to adjourn the meeting at 7:45 p.m. R. Morra SECONDED. MOTION CARRIED 7:0:0.

Respectfully submitted by Linda H. McDonald *Linda H. McDonald*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.