

**Bolton Zoning Board of Appeals
Regular Meeting Minutes
December 8, 2020
Virtual Meeting via Zoom**

Members Present: Chairman Mark Altermatt, Anne Decker, William Pike, John Toomey, and Alternates Letrisa Miller and Peyton Rutledge and Morris Silverstein (seated for Jonathan Treat)

Staff Present: AICP, Consulting Director of Community Development Patrice Carson and Zoning Enforcement Officer Jim Rupert

1. Call to Order: Chairman M. Altermatt called the meeting to order at 7:05 p.m.

2. Public Comment: No public comment.

3. Elect Officers

J. Toomey nominated M. Altermatt as Chairman. A. Decker seconded. The motion passed unanimously.

New Business

1. Approval of Minutes May 12, 2020

A. Decker made a motion to accept the minutes as presented. M. Altermatt seconded. The motion passed 3:0:2. M. Silverstein and J. Toomey abstained.

2. Set Meeting Dates for 2021

J. Toomey made a motion to set the 2021 meeting dates for the second Tuesday of each month as follows:

January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
May 11, 2021
June 8, 2021
July 13, 2021
August 10, 2021
September 14, 2021
October 12, 2021
November 9, 2021
December 14, 2021

All regular meetings will take place at 7:00 p.m. at the Bolton Town Hall, 222 Bolton Center Road, Bolton, CT or utilizing Zoom if COVID-19 restrictions necessitate.

A. Decker seconded. The motion passed unanimously 5:0:0.

3. Review and Approve Budget

The budget remains unchanged at \$1,640 although it is proposed to decrease allocations from two line items in order to increase a third (to allow for the increased expense in publishing notices and decisions in the newspaper).

M. Silverstein proposed adding to the budget to purchase a new set of publications from the CT Zoning Board of Appeals, specifically to educate new Board members. J. Rupert stated that he could probably find money in the current budget for that purchase. He will find out the most recent publication date and will place an order by the end of December 2020. M. Silverstein finds that to be an acceptable plan.

A motion was made by M. Silverstein to accept the budget as presented. J. Toomey seconded. The motion passed unanimously 5:0:0.

4. Correspondence: None

5. Other

J. Toomey mentioned that at the last Charter Revision Commission meeting it was proposed that chairs should be reappointed to boards following municipal elections-every two years.

6. Adjournment

M. Silverstein made a motion to adjourn at 7:20 p.m. A. Decker seconded. The motion passed unanimously 5:0:0.

Respectfully submitted,

Leslie J. Brand

Leslie J. Brand

Please see minutes of subsequent meetings for any additions or corrections hereto.