#### BOLTON PLANNING & ZONING COMMISSION Regular Meeting 7:30 p.m., Wednesday, December 9, 2020 Virtual Meeting Minutes & Motions

**Members Present:** Chairman Adam Teller, Vice Chairman James Cropley, Christopher Davey, Arlene Fiano, Thomas Robbins, T. Manning (arrived 7:38 p.m.), and Alternates Rodney Fournier, Marilee Manning (arrived 7:38 p.m.)

Members Excused: Benjamin Davies, Alternate Jeremy Flick

**Staff Present:** Patrice Carson, AICP, Consulting Director of Community Development, Jim Rupert, Zoning Enforcement Officer, and Yvonne Filip, Recording Secretary

Others Present: Megan Phillips, Nick Lavigne, Ronald Beaudoin, Jane Scopino.

1. **Call to Order:** Chairman A. Teller called the meeting to order at 7:35 p.m. R. Fournier was seated for T. Manning.

#### 2. Approval of Minutes: November 18, 2020 Regular Meeting Minutes

Corrections: Page 2, Staff Reports – change "Gramegma's" to "Gramegna's". **C. Davey moved** to approve the minutes of the November 18, 2020 regular meeting as amended. **J. Cropley seconded.** Vote: 4-0-2 (R. Fournier, C. Davey). Motion passed.

The Mannings joined the meeting at 7:38 p.m. R. Fournier is now seated for B. Davies.

#### 3. Public Hearings (begin at 7:45 p.m.)

#### a. Application: Special Permit Application: Proposed Garage/Office Building, Excavation Business, Equipment Storage & Material Processing Areas, 1 Notch Road, William Phillips (#PL-20-12) – Request to Continue Public Hearing to January 13, 2021.

A. Teller began this item at 7:48 p.m. Megan Phillips was present on behalf of Mr. Phillips. The applicant waives any time limits that might still be in effect for the completion of the public hearing. P. Carson said for the record this matter is operating under the Governor's extension.

Audience of Citizens:

<u>Ronald Beaudoin, 2 Cook Drive</u> – Confirmed he was able to connect via Zoom with the information he received from P. Carson. Any neighbors who wish to speak on this matter should contact the Land Use office for individual Zoom instructions or R. Beaudoin can send an email to the office listing the email address interested in participating. The town prefers to have a list of those who enter the Zoom meeting.

P. Carson said a couple of emails were received on this matter and are included in the file.

A. Teller asked P. Carson to put those asking for the Zoom meeting invitation to be put on the list for circulating the information for the next meeting. He said an email was also received from Attorney Fiorentino on behalf of the applicant asking for the continuance.

**A. Teller moved** to continue the public hearing on Mr. Phillips' Special Permit Application #PL-20-12 for a Proposed Garage/Office Building, Excavation Business, Equipment Storage & Material Processing Areas at 1 Notch Road, to Wednesday, January 13, 2020, via Zoom at 7:45pm as requested by the applicant applying the Governor's Executive Order extension and the applicant consents to a waiver of

time standards to continue. **T. Manning seconded. Motion corrected** to the year 2021 by A. Teller; **seconded by T. Manning**. Vote: 7-0-0. Motion passed.

#### 4. Residents' Forum:

No one wished to speak. C. Davey asked for point of order – since the Special Permit application is not going to be heard this evening should anyone wishing to speak on that matter speak now or after the application is heard. A. Teller said the practice of the PZC is to give speakers the opportunity to be heard once the public hearing is opened. The hearing was noticed for 7:45 p.m. this evening. P. Carson added the public hearing is open, although being continued at the applicant's request, and people can only speak on this while the public hearing is open.

#### 5. Staff Reports:

J. Rupert reported:

• The regular activity in the office has slowed down as is normal for this time of year. It has been a busy year and he is happy for a bit of relief. Activity is expected to pick up around the beginning of March.

• Waiting to hear from the judge regarding the wetlands violation for 45 Shoddy Mill Road.

• A strong letter stating a violation was sent to 11 Hebron Road for an unpermitted driveway. It is hoped the owners will respond to the Town Attorney's letter without having to go through the court system. The next step on this matter, if no response, will take place in two weeks.

• The owners have responded to a violation letter regarding a shed without a primary structure on Mt. Sumner Road; they will remove the shed by February 1, 2021. The shed is unpermitted and improperly located as there is no dwelling on the property and the shed was constructed without zoning or building permits.

• A complaint was received about the keeping of chickens on Brookfield Road. The owners seem to be working toward compliance by submitting an application.

• Answering J. Cropley's question, the Lyndale Farm owner has until the end of the year to come back to the PZC with an application with no additional fee. Attorney Penny has called to finish up the application. After the first of the year the matter will be turned over to the Town Attorney if it has not come before PZC.

P. Carson reported:

- She has been working on the items that are on the agenda.
- A draft for Accessory Dwelling Unit is another item she has worked on.
- P. Carson is preparing an annual report for the Commission.

• Last week Bolton received Bronze status from Sustainable CT. She will be working on items to obtain the Silver certification level.

• P. Carson and J. Rupert will attend the Joint Land Use Boards meeting this Monday.

#### 6. Old Business:

# a. Discussion/Possible Decision: Special Permit Application: Proposed Garage/Office Building, Excavation Business, Equipment Storage & Material Processing Areas, 1 Notch Road, William Phillips (#PL-20-12)

There was no further action on this agenda item since the public hearing was continued.

#### **b. Other:** There was none.

#### 7. New Business

#### a. Discussion/Possible Decision: FY 2021/22 Budget

Proposed budget narrative and proposed budget were included in the packet.

The budget narrative was shared. A. Teller wanted to add under section two where we indicate no increases, the fiscal year we are talking about begins when the COVID restrictions are most likely lifted. Are there any applications that have been waiting or held up because of COVID. P. Carson and J. Rupert have not heard from anyone that they are holding up their application because of COVID. A. Teller saw the article about the drive-in property today. Such an application may garner more interest and multiple hearings/meetings may be required. We might want to note there is a little possibility that we might have this budget but then go over it. J. Rupert said we should be able to add something without much difficulty. A. Teller roughed out some language to be added to section two – Please note that if applications delayed by COVID are filed all at once in fiscal 2021 public hearing expenses would increase including publication and clerk compensation. There may be some applications coming forward in the next fiscal year or at the end of this year but these are not being held up by the pandemic.

The budget was shared by P. Carson. This is a flat budget. There is a note that the budget can flex based on the amount of activity coming to the Commission. And there is a note of a \$400 potential drop if that was forced on PZC out of payroll which is a little more than 5%.

**T. Manning moved** to approve the budget narrative with item 2 amended as discussed, the proposed budget and drop as presented. **R. Fournier seconded.** Vote: 7-0-0. Motion passed.

**b.** Other: There was none.

#### 8. Correspondence

#### a. Report on Statewide Planning Conversation – Racism, Planning, Zoning

P. Carson said there has been nothing new on this item. There was a Diversity session discussion by four nationally known speakers at the CCM conference. If there is a meeting recording link that can be shared it will be sent to the PZC. ADUs were not discussed.

A Joint Land Use Boards meeting will be held Monday at 7:00pm. P. Carson will email the Zoom information to attend. A. Teller said each board will be giving a summary of what it has been working on.

T. Manning reported the CRCOG meeting included a presentation on regional planning.

C. Davey asked if Members will be given an overview of the Charter Revision Commission (CRC) at the Joint Meeting of the Land Use Boards? Is there anything we should discuss or make recommendations to that Commission? A. Teller said there is nothing on that agenda regarding charter revision and it will not be part of his brief. The CRC has discussed making the PZC an appointed board rather than elected and combining the PZC with the IWA. Both are proposals that have received support from the majority of the CRC. Also discussed by the CRC is making the Board of Selectmen (BOS) a seven member board with the BOS being more accountable for everything that happens in town. These changes may create a more coordinated approach with the Economic Development Commission, Planning, and Land Use. Not everyone will love this approach but these proposals have bipartisan support of the majority of the CRC.

Combining the PZC and IWA will simplify regulations. Currently, applicants must receive IWA support before receiving a final decision by PZC usually over two months because of the frequency of meetings for each board. Under the proposal the applicant can receive an approval at one meeting with the unstated assumption that most applications are not that complicated. If a more complicated application is brought forth that is where Staff and more reviews by experts would be involved. These proposals have not gone through final draft or voting by the CRC. This is an effort to make things more workable for the applicants and the public. Wetlands education is offered through DEEP and people can benefit from this education whether they are on a wetlands board or not. There is also a suggestion of changing the Board of Finance to a Finance Commission made up of the BOS, Board of Education, and two at-large appointees.

A. Teller said this all has to go to the BOS. They make a decision on the proposals, removing some or sending all the options to the voters. The BOS also decides on how the question(s) are presented to the voters - as a package or as separate questions - as it is permitted either way.

M. Manning said the trend seems to be centralizing the process. A. Teller said the CRC also considered having a Town Manager and strong selectmen but that was voted down. The group of seven BOS would be accountable for the whole process. If townspeople don't like the decisions being made on the board, the officials can be voted out.

R. Fournier said he is glad the coin toss is being saved. A. Teller said there are some real supporters of that process.

J. Cropley asked if ADUs are adopted would things that happened in the past and not allowed be able to go forward? A. Teller said people could apply under the new regulation if they want to. The regulation would be more permissive. People will put up garages or finish off basements to allow someone to live on the property as it is expensive to live in such a town. A. Teller predicts it will happen a lot especially if another building is allowed on a one-acre lot. C. Davey asked if a property consists of multiple acres what would prevent someone from putting many accessory dwellings on the property? Or converting barns into loft apartments and renting those out? How far do we want to prevent the excess? A. Teller said there are formulas available regarding density, number of units, and lot coverage. Those are techniques that should be considered, along with what Desegregate CT is trying to achieve to allow one ADU per lot.

#### 9. Adjournment:

J. Cropley moved to adjourn the *virtual* meeting at 8:36 p.m. R. Fournier seconded.

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Planning & Zoning Commission Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.

From: Tom Fiorentino [mailto:tsf@pfwlaw.com]
Sent: Wednesday, December 30, 2020 10:57 AM
To: Carson, Patrice pcarson@boltonct.org; 'Bill Philips' <<u>Bill@landieconstruction.com</u>>
Cc: 'Andrew Bushnell' <<u>abushnell@bushnellassociatesllc.com</u>>; Rupert, Jim <<u>jrupert@boltonct.org</u>>;
Palazzini, Danielle <<u>dpalazzini@boltonct.org</u>>
Subject: RE: Special Permit for 1 Notch Road - Status?

Patrice

Bill Philips has instructed me to withdraw the application, reserving his right to re-file in the future.

Bill will make the necessary arrangements to pay any outstanding fees owed.

Thank you for your assistance.

Happy New Year.

Tom Fiorentino

# Draft for Discussion at PZC Meeting January 13, 2021

# Accessory Dwelling Units (ADUs) Overview

- Only one ADU is allowed per lot and the minimum occupancy or rental term shall be 30 days.
- The property owner must occupy either the principal dwelling unit or the ADU as their principal place of residence.
- The principal dwelling unit must have been constructed ? or more years prior to the date of application for a building permit to create an ADU.
- A Determination Letter granting pre-approval of the ADU must be received by the Land Use Office and an annual affidavit must be filed with the Land Use Office, attesting to the continued owner occupancy of the property.
- The ADU size shall be:
  - Internal or Detached Unit: a minimum of 250 sq. ft. and not more than 750 sq. ft. or 35% of the total building size of the structure, whichever is less; or up to 1,000 sq. ft. by special permit.

## REGULATION

X.X.X. Accessory Dwelling Units (ADUs)

A. Intent. Accessory Dwelling Units or ADUs are an allowed accessory use where they are, by design, clearly subordinate to the principal dwelling unit, meeting the requirements of the following section.

A. ADUs are intended to advance the following:

1. Diversify housing choices in the Town while respecting the residential character and scale of existing neighborhoods;

2. Provide a non-subsidized form of housing that is generally less expensive than similar rental units in multi-family buildings;

3. Create more housing units with minimal adverse effects on Bolton's neighborhoods;

4. Provide flexibility for families as their needs change over time and, in particular, provide options for seniors to be able to stay in their homes and for households with disabled persons; and

5. Preserve historic buildings, particularly historic carriage houses and barns.

B. Accessory Dwelling Unit (Definition). A separate dwelling unit located within a Single-Family or a Two-Family dwelling, or within a detached building located on the same lot as a Single-Family or a Two-Family, as an accessory and subordinate use to the primary residential use of the property, provided that such separate dwelling unit has been established pursuant to the provisions of the Bolton Zoning Regulations and Building Codes.

C. Rules for All Accessory Dwelling Units (ADUs)

1. No ADU shall be held in separate ownership from the principal structure/ dwelling unit;

2. No more than one (1) ADU shall be allowed per lot;

3. The property owner must occupy either the principal dwelling unit or the ADU;

4. The total combined number of individuals residing in the principal and ADU may not exceed the number allowed in the principal dwelling unit alone;

5. The principal dwelling unit must have been constructed ? or more years prior to the date of application for a permit to construct an accessory apartment as evidenced by a certificate of occupancy for the original construction of the dwelling or, where no certificate is available, the owner provides other evidence of lawful occupancy of the existing dwelling on or before a date at least ? years prior to the date of application, except by special permit;

6. Where the ADU or the principal dwelling is occupied as a rental unit, the minimum occupancy or rental term shall be 30 days;

7. No additional parking is required for the ADU. If parking for the ADU is added, however, screening is required sufficient to minimize the visual impact on abutters, such as evergreen or dense deciduous plantings, walls, fences, or a combination;

8. Once a Certificate of Occupancy is issued the property address will be added to a master list of ADUs and the Assessor's Office shall be notified;

9. When ownership of the property changes, the new property owner shall notify the Land Use Office within 30 days, at which time the Building Department may conduct a determination of compliance with this Section; and

10. The property owner shall file with the Land Use Office a sworn certification attesting to continued compliance with the requirements of this Section and all applicable public safety codes. Such certification shall be filed annually on the first business day of January or upon transfer to a new owner as provided above, and the property may be subject to inspection.

D. Rules for Internal and Detached ADUs

1. An internal ADU is allowed by right as a use accessory to a Single Family Dwelling and a Two-Family Dwelling.

2. An Internal ADU shall be a minimum of 250 square feet and a maximum of 750 square feet or 35 percent of the total Habitable Space in the principal dwelling, as defined in ??, whichever is less. The PZC may grant a special permit for a larger Internal ADU up to 1,000 square feet or ?% of the total Habitable Space, whichever is less.

3. Exterior alterations to an existing structure or existing accessory structure, or the creation of a new accessory structure are permitted provided they are in keeping with the architectural integrity of the structure, and the look, character and scale of the surrounding neighborhood as viewed from the street, including, but not limited to, the following considerations:

a. The exterior finish material should be the same or visually consistent in type, size, and placement, as the exterior finish material of the remainder of the building;

b. The roof pitch should be consistent with the predominant roof pitch of the remainder of the building;

c. Trim should be consistent in type, size, and location as the trim used on the remainder of the building;

d. Windows should be consistent with those of the remainder of the building in proportion and orientation;

e. Exterior staircases should be designed to minimize visual intrusion and be complementary to the existing building;

4. Only one entrance may be located on the facade of the building facing a street unless the building had additional street-facing entrances before the ADU was created.5. A Detached ADU must be at least six (6) feet from the principal dwelling unit on the site.

6. A Detached ADU must meet the setback requirements of the principal dwelling unit, as well as floor area and other applicable dimensional controls as required by the Zoning Regulations.



Town of Bolton

222 BOLTON CENTER ROAD . BOLTON, CT 06043

## BOLTON PLANNING AND ZONING COMMISSION

## APPLICATION FOR SPECIAL PERMIT, SITE PLAN REVIEW OR MODIFICATION OF A PREVIOUSLY APPROVED APPLICATION

- 1. Application Title: Happy Town, LLC
- 2. Check all that apply:
  - X Special Permit Application \_\_\_\_\_ Modification of an Approved Special Permit Application\*
  - Site Plan Review Application \_\_\_\_\_ Modification of an Approved Site Plan Review Application\*

\* The Commission may require a new application if the proposed modification significantly alters the previously approved application.

- 3. Street Address of subject property \_\_\_\_\_ 1225 Boston Turnpike, Bolton, CT
- 4. Deed Reference (Bolton Land Records) Volume 174 Page 989
- 5. Assessor's Records Reference: Map # 06 ; Block # 27 Parcel / Lot # 936
- 6. Current zone(s) of subject property RMUZ Acreage: 4.93
- 7. In Aquifer Protection District? Yes No X
- 8. In FEMA Flood Area? Yes\_\_\_\_\_No \_\_X\_\_\_
- 9. Wetlands Application Required? Yes\_\_\_\_\_No \_\_\_X
- 10. Applicant(s) Happy Town, LLC c/o Andrew T. Ladyga, Member

Address 2812 Boston Turnpike, Coventry, CT Zip 06238

Phone # 860-810-0905 Fax # 860-487-0736 E-mail allbusiness2047@gmail.com

 11. Owner(s) of subject property Same as applicant

 Address
 Zip

 Phone #\_\_\_\_\_\_
 Fax #\_\_\_\_\_\_
 E-mail\_\_\_\_\_\_

 12. Official Contact / Representative regarding this Application:
 Stephen T. Penny, Esq.

 Address
 202 West Center Street, Manchester, CT
 Zip 06040

Phone # 860-646-3500 Fax # 860-643-6292 E-mail stpenny@pbolaw.com

1

Address 18 Lat	urel Lane, Marlborough, CT	Zip064-	47
Phone # 860-29	5-9049 Fax #		
4. Project Architect:	N/A		
Address		Zip	Ye
Phone #	Fax #	E-mail	*******************************
5. Other Experts Reta	ined by Applicant:	115 (17) has also as a second of a factor of the second	georganagaalian adalah da webere,
			999999424 (1999) - Alexandro - Ale
Two tree serv		ery stock, specifically trees, on the prop	
will provide la		ty and sell firewood and wood chips. T rocess logs on the property for use as I od and a heating product.	
7. Square footage of n	new / expanded space: N/A	# of new parking spaces 35	ang mang pang kalakakan gang pang
		oplication is made: <u>8C.2.b.; 8C.2.c.</u>	
9. Provide all the app	licable items for a complete application in	ncluding a completed Checklist for Site Plan Review	w and
Special Permit App	blications. A completed checklist must be	e provided to comprise a complete application.	
0. Applicant's Endors	ement:		
I am a willful part	icipant and fully familiar with the contents $\rho$	s of this application. 12/30/20	
Signature ()	milie fushayon Date	12/30/20	
1. Owner's Endorsem		- 64.1	
		or this application.	
I am a willful parti	mahen Lastyn Date_	12/30/20	
I am a willful parti	ndren Laslyn Date_	12/30/20 tion, the Applicant shall immediately notify the	Town
I am a willful parti	re any material changes to this applicat		Town
I am a willful parti Signature NOTE: If there a Staff in w	re any material changes to this application		

2

#### For Town Use Only

Base Fee Paid Check #
Date application received by Inland Wetlands Commission (if applicable)
Date of Inland Wetlands Commission action (if applicable)
Date application received by Planning and Zoning Commission
Date of public hearing (if required)
Date of Planning and Zoning Commission action
Date of newspaper publication of Planning and Zoning Commission action
Summary of Planning and Zoning Commission action

Revised March 11, 2009

#### **BOLTON PLANNING & ZONING COMMISSION CHECKLIST FOR SITE PLAN REVIEW (§ 16A) AND SPECIAL PERMIT (§ 16B) APPLICATIONS** March 11, 2009

#### THIS CHECKLIST MUST BE COMPLETED BY THE APPLICANT OR AN AUTHORIZED REPRESENTATIVE AND SUBMITTED WITH THE APPLICATION.

The Planning and Zoning Commission will use this checklist in determining the completeness or incompleteness of the application. The applicant is responsible for providing all the applicable information on this checklist. The applicant is encouraged to provide any additional information to clearly present a proposed activity and its potential effects on the community. The Commission may require additional information not included in this checklist to determine compliance with the regulations.

#### AN APPROVAL OF AN APPLICATION COULD BE DENIED IF AN APPLICATION LACKS SUFFICIENT INFORMATION.

Some of the items below are essential for any application while others may not be applicable for a particular proposal. The applicant is encouraged to ask the town staff to review the completed application with all supporting information and the completed checklist, prior to submitting the application to the Planning and Zoning Commission so that the staff can provide the applicant an opinion on the completeness of the application.

Pursuant to Section 16A.2.p, at time of application submission, the applicant may request in writing that the Commission determine that all or a part of the information required under Section 16A.2.c through o. (except subsections e., f., i., and j.) is NOT necessary in order to decide on an application.

Applicants may be subject to supplemental review fees to defray the costs of professional review services such as engineering or legal reviews. Please see attached information sheet.

Name of Development 1225 Boston Turnpike

Applicant Happy Town, LLC Date 12/30/2020

		Applica		Staff	
Item	Description	Included	Not Included	Completeness Opinion Yes No	
1	Completed, signed application by applicant and owner	х		105	110
2	Payment of required application fees	x			
2A	Statement of Use in accordance with § 16A.2.b	x			
3	All draft deeds for any roads, road widenings and easements for drainage, conservation, driveways, utilities		Х		
4	Evidence of request for approval by the Health District and/or Sewer Authority for review, as appropriate		х		
5	Evidence of submission of application to the Inland Wetlands Commission if it is within that Commission's jurisdiction	х			
6	Evidence of submission of a request for review and approval by the Fire Marshal and Fire Chief of the water supply for fire protection		x		
7	Copies of any required applications to other local, state or federal regulatory approvals		x		
8	Written evidence of applicant's legal interest in the subject property (deed, lease option to purchase, bond for deed, etc.)		x		

		Appl	icant	Staff		
Itam	Description		Not Con		pleteness	
Item		Included	Not	Opinion		
			Included	Yes	No	
	List of mailing address of all current property owners					
9	within 500 feet of the subject property, from the Town	x				
	Assessor records (for special permit only)	^				
	List of all hazardous or potentially hazardous materials					
	which will be present on the property with a full					
10	description of procedures that will be used to assure		x			
	safety with the material safety data sheets		~			
12	Digital copy of plans in DXF or DGN format if available		×			
12	Paper and digital copies of all reports including		X			
13	hydrology, hydraulic and drainage computations and		x			
	14 sets of complete stamped and signed site plans					
14	measuring 24" x 36	X				
	THE FOLLOWING ITEMS 15 THROUGH 51					
	SHALL BE INCORPORATED IN PLANS					
	A-2 boundary survey of the subject property showing all					
	existing and proposed boundary lines and markers,					
15		x				
	easements, adjoining property lines and the names of all	^				
16	current abutting property owners	X				
17	Names of abutting lot owners	^	х			
1/	USDA Soils boundaries and types		^			
18	Plan title block in the extreme lower right corner (not	x				
10	sideways) to include the name of the town of Bolton					
19	All plan sheets numbered with the format "sheet x of y"	X				
20	Clear legible plans with all lines, symbols and features	x				
	readily identifiable North arrow on each plan including the reference	~				
21	meridian	х				
	Graphic bar scale on each plan sheet, not smaller than					
22	$1^{"}=40^{"}$ unless otherwise approved by the Commission	х				
	Overall plan of site at a smaller scale, with sheet index, if					
23	the site does not fit on one sheet at a scale of $1^{"}=40$	x				
	Key map at a scale of $1^{2}$ = 500' showing the relation of	Λ				
24	the site to abutting properties and streets, shown on plan					
24	and zoning district boundaries within 500' of site	Х				
	Original and revision plan dates and revision explanations					
25	shown on the affected plan sheets	Х				
	Existing and proposed grading with two foot contours to					
26	T-2 standards, for all ground surfaces, shown on plan		x			
	Existing and proposed structures and features, their uses					
27	and those to be removed, shown on the plan	x				
28	HVAC equipment located outside the building(s)		x			
20	Existing and proposed driveway entrances to street,					
29	parking, loading areas, fire lanes, sidewalks and					
27	construction detail drawings, shown on plan	X				
	Sight distances from property entrances along public					
30	roads shown on plan and on profile if grading is needed		x			
31			X			
- 51	Soil test locations and soil test results shown on plan		^			
32	Existing and proposed sewage disposal systems and design information, shown on plan		x			
33	design information, shown on plan	v				
- 33	Outside Storage Areas	X				

			licant	Staff	
Item	Description	Included			
34	Underground / overhead utilities, existing and proposed		X	105	110
35	Existing and proposed water supply shown on plan	Х			
	Existing wells and sewage disposal systems on other				
36	properties that could conflict with proposed site improvements, shown on plan		x		
37	Existing and proposed footing drains, curtain drains and dry wells, shown on plan		x		
38	Existing and proposed drainage systems, any affected floodway or floodplain and construction detail drawings, shown on plan, including base flood elevation and floor elevation data.	x			
39	Existing and proposed bridges and culverts on or adjacent to the site, shown on plan	x			
40	Existing and proposed signs with dimensions and construction detail drawings, shown on plan	x			
41	Existing and proposed fences and walls with dimensions and construction detail drawings, shown on plan	x			
42	Zoning district boundaries affecting the site, shown on plan	x			
43	Table shown on plan of zoning dimensions required and provided for lot area, street frontage, lot width, yard setbacks, impervious area, building coverage and the height and floor area of each building		x		
44	Table on plan of parking / loading spaces required / provided		x		
45	Fire lanes		Х		
46	Sidewalks and other pedestrian ways		X		
47	Off-site traffic improvements		X		
41	Limits of wetlands as delineated by a certified soil scientist with the soil scientist's signed certification, shown on plan or a certification signed by a soil scientist that no wetlands are within 100 feet	x			
42	Natural features including 100 year flood plain areas, ponds, vernal pools, aquifers, slopes steeper than 25% and potential areas of endangered species, shown on plan		x		
43	Landscaping plan including the locations, numbers, installed sizes, anticipated mature sizes, species and common names of proposed plants plus cost estimate based on published Connecticut DOT unit prices	x			
44	Existing trees of 6" caliper or greater		X		
45	Significant archaeological sites		X		
46	Lighting plan including the location, size, height, light intensity coverage areas and manufacturer's product descriptions for each light type	x			
47	Erosion and Sedimentation Control Plan, with narrative and construction detail drawings, in accordance with the latest Connecticut Guidelines for Soil Erosion and Sediment Control		x		

		Appl	licant	Staff	
Item	Description	Included	Not Included		eteness nion No
48	Best management practices to remove contaminants, including sediments and oils, from runoff water, shown on plan, in construct detail drawings, and explained in a report by a qualified professional		x	105	
49	Architectural elevation drawings of proposed buildings		X		
50	Architectural floor plans of existing and proposed buildings		x		
51	Perspective color drawings or digital views of the site as seen from adjacent roads and from abutting property lines showing the proposed conditions including buildings, landscaping and appurtenant features		x		
52	Traffic Impact Report for applicable sites as described in Zoning Regulations Section 16A.2.k.		x		
53	Thorough, well organized drainage design report for before and after development conditions, that conforms to the latest Conn. Dept. of Transportation and Conn. Dept. of Environmental Protection guidelines and requirements with appropriate calculations, maps, graphics and narrative descriptions of hydrology, hydraulics, assumptions, erosion controls, drainage paths and systems for the 1, 2, 10, 50 and 100 year storm events		x		
54	Statement in drainage report that the after development flows for all storm events do not exceed the before development flows		x		
55	Sanitary Waste Disposal Plan (if community sewerage system)		x		
56	Evaluation of the impact of proposed development upon existing and potential public surface and ground drinking water supplies, pursuant to CGS, Section 8-2		x		
57	Certified copy of Certificate of Public Convenience and Necessity in connection with a "water company", in accordance with CGS, Section 8-25a		x		
58	Existing and proposed Covenants or Restrictions				
59	Engineer's itemized cost estimate for the installation of all erosion and sediment controls based on published Connecticut DOT unit prices		х		
60	Engineer's itemized cost estimate for site improvements based on published Connecticut DOT unit prices as basis for the establishment of a completion bond		x		

# Bolton Planning & Zoning Commission Pending Application

Date: December 30, 2020

Sec. Sec.

Applicant: Happy Town, LLC

Application: Special Use Permit

Property: 1225 Boston Turnpike, Bolton

Document: List of Abutters within 500 feet of subject property

Street and Property Address	Owners and Mailing Address
Boston Turnpike	
1145	1638 Trust & 1638S Trust 540 East Main Street, Branford, CT 06405
1159	HD Property Group LLC 3515 South Street, Coventry, CT 06238
1173	Jessica L. Gagnon 1173 Boston Turnpike, Bolton, CT 06043
1177	Est. of Dominic A. Giglio & Dorothy A. Giglio 1177 Boston Turnpike, Bolton, CT 06043
11 <b>91</b>	Andrew & Catherine Breault 1191 Boston Turnpike, Bolton, CT 06043
1201	Jeffrey A. Poquette & Dawn Strede 1201 Boston Turnpike, Bolton, CT 06043
1212	Westwood LLC 154 Brandy Street, Bolton, CT 06043
1230	Happy Town LLC 2812 Boston Turnpike, Coventry, CT 06238
1262	James V. Cropley 27 Stonehedge Lane, Bolton, CT 06043

Street and Property Address	Owners and Mailing Address
1266	Est. of Charles Minicucci 218 Hebron Road, Bolton, CT 06043
1270	Celjab LLC 6 Mendon Road, Sutton, MA 01590
1239	Kevin A. Byam 276 Jobs Hill Road, Ellington, CT 06029
1276	Mark D & Keri A. Renner 1276 Boston Turnpike, Bolton, CT 06043
1288	Paul Mohr Ditalia 1288 Boston Turnpike, Bolton, CT 06043
2874	Joseph A. Mercure 2874 Boston Turnpike, Coventry, CT 06238
Old Coventry Road	
No #	AMGN LLC 29 Fernwood Drive, Bolton, CT 06043
No #	Amanda G. Olmstead & Robin A. Giglio 137 Washburn Avenue, Coventry, CT 06238
15 Tolland Road	Amanda G. Olmstead 137 Washburn Avenue, Coventry, CT 06238
1	Philip M. Blazawski 2724A Boston Turnpike, Coventry, CT 06238
4	Maya Properties LLC 83 Lookout Mt. Road, Manchester, CT 06040
11	Milly Jo Medina 11 Tolland Road, Bolton, CT 06043
15	Joseph D. & Sharon W. Madore 15 Tolland Road, Bolton, CT 06043
Sec. 2	

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decade + 2 hours

Street and Property Address	Owners and Mailing Address
20	Lainie A. Bickford & Roxann E. Feda 20 Tolland Road, Bolton, CT 06043
21	Robert L. & Diane M. Madore 21 Tolland Road, Bolton, CT 06043
30	Patricia L. LeBrun 30 Tolland Road, Bolton, CT 06043

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#### **Bolton Planning & Zoning Commission Pending Application**

Date: December 30, 2020

Applicant: Happy Town, LLC

Application: Special Use Permit

**Document:** Statement of Use per § 16A.2.b. of the Zoning Regulations

## 1. Detailed Narrative Description as to the Nature and Extent of Proposed Use

Two tree service tenants will both grow nursery stock, specifically trees, on the property. Two locations are shown on the site plan for the raising of the nursery stock, one along the easterly lot line and the other in the northwesterly corner of the 4.93-acre property. "Nursery (agricultural) is a special permit use under § 8C.2.b. of the zoning regulations. One of the tenants will also process logs on the property and sell firewood and wood chips. The other will provide landscaping services off-site and process logs on the property for use as lumber and timber for building materials and also to produce firewood and a heating product. These processing operations will take place out-of-sight of persons travelling on Boston Turnpike (Rte. 44) or even those persons on the front portions of the property.

At least one of these businesses holds a Farmer Tax Exemption Permit from the Connecticut Department of Revenue Services for the acquisition of property (machinery and equipment) "used exclusively in agricultural production".

The proposed uses will not require the construction of any additional buildings on the site, or alteration of the existing buildings. The only new structures will be two tenfoot-high privacy fences strategically located to screen the "value added agribusiness and forestry uses (processing and sale)" that constitute a special permit use under § 8C.2.b. of the zoning regulations. Both companies will store their equipment, overnight and/or when not in use, inside the existing structures on the site, or as necessary if inside space is inadequate, behind the buildings or privacy fences, or within the two existing concrete bunker silos.

## 2. <u>Provision for Water Supply, Sewage, Solid and Liquid Waste Disposal,</u> <u>Drainage, and Utilities</u>

There is a private well on the property, which is also served by the public sewer system. There is no need for additional utilities to support the proposed uses. The site is flat and the project engineer has concluded that it presents no drainage issues.

3. <u>Number of persons estimated to occupy or visit the premises on a daily basis,</u> and the basis for determining the parking and loading requirements for the use; provisions for pedestrian access within and into the site, where appropriate.

The two businesses combined will employ six persons in their on-site operations, but they will only be on the site part-time for approximately 20 hours per week. The proposed (overly generous) 35 parking spaces were based on ten spaces for employees, and twenty-five spaces for customers of the farm stand, though only five at any one time are expected based on past experience. The farm-based nature of the proposed uses do not lend themselves to an expectation of or need for specific provisions for pedestrian access within the site, while entry onto this particular site given its location will be exclusively by vehicle.

4. <u>An estimate of the type of vehicular traffic and number of vehicle trips to be</u> generated on a daily basis and at peak hours.

The engineer based his estimates on 10 vehicle trips a day for the tenant companies and 25 per day for the farm stand (35 both in and out). The traffic manuals do not provide information on these uses.

5. Equipment or other methods to be established to comply with required performance standards.

The applicant is not aware of any such equipment of methods that would be required with respect to the proposed uses.

6. <u>Disclosure of any toxic or hazardous materials to be used, stored or processed in</u> connection with the proposed use or occupancy.

No such toxic or hazardous materials will be used or processed on the site in connection with the proposed uses other than pesticides by the licensed arborist applicators.

7. Waiver and Exception Under Section 15.Q. of the Regulations

To the extent that the Commission might conclude that a parking waiver is required under the circumstances presented by this application, the applicant believes that a waiver of the parking area impervious surface requirement would be appropriate here based on the following considerations:

1) the most intensive use from a traffic perspective is likely to be the pre-existing farm stand use, which is already served by bituminous paving;

2) the site, which has historically been occupied by direct agricultural and agriculture-related accessory uses, presents itself as a rural agricultural property and will continue to do so under the proposed uses, and so the introduction of a large area of bituminous pavement atop the existing gravel base would detract from that environment;

3) the parking areas shown on the plan are separated from one another as the uses they serve are also removed from each other, and so 5-space parking nodules can be accomplished;

4) the site is flat and, as stated above, the engineer has identified no existing drainage issues, so letting the parking area continue to drain by sheet flow onto the site would promote the commission's Low Impact Development requirements set forth in Section 16A.2.I of the regulations; and

5) all parking is well-removed from the man-made agricultural wetlands located along the easterly boundary of the subject parcel.

Happy Town, LLC Applicant/Owner

By

Andrew Ladyga, its Member

Inland Wetlands C-20-11

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Your Submission

Attachments

Permit Fee

**Application Review** 

Inland Wetlands

**Issue Permit** 

## Your submission

Submitted Dec 31, 2020 at 10:17am

Contact Information Stephen Penny Email address stpenny@pbolaw.com

Phone Number 8606463500

Mailing Address 202 West Center Street , Manchester, CT 06040-4855

#### Location

1225 BOSTON TPKE BOLTON, CT 06043



REPORT DATE:November 11, 2020PAGE 1 OF 3

## **REMA ECOLOGICAL SERVICES, LLC**

164 East Center Street, Suite 8 Manchester, CT 06040 860.649.REMA (7362)

# **ON-SITE SOIL INVESTIGATION & WETLAND DELINEATION REPORT**

<b>PROJECT NAME &amp; SITE LOCATION:</b>	REMA Job No.: 20-2339-BOL19
<u>(+/- 4.93 acres)</u>	Field Investigation Date(s): _9/26/2020
1225 Boston Turnpíke	Field Investigation Method(s):
Bolton, CT	Spade and Auger
	Backhoe Test Pits
	Other:
<b>Report Prepared For:</b>	Field Conditions:
Mr. Andrew T. Ladyga, Member	Weather: <u>Mostly sunny</u> , <del>7</del> 0s
Happy Town, LLC	Soil Moisture: <u>low-moderate</u>
2812 Boston Turnpíke	Snow Depth: N/A
Coventry, CT 06238	Frost Depth: N/A
Purpose of Investigation:	
Wetland Delineation/Flagging in	Field
Wetland Mapping on Sketch Plan	or Topographic Plan
High Intensity Soil Mapping by S	Soil Scientist
Medium Intensity Soil Mapping f	from The Soil Survey of Connecticut Maps (USDA-NRCS)
Other:	
Base Map Source: <u>CT Web Soil Survey</u> ; L	ISDA-NRCS) (attached); Fígure A (attached)
Wetland Boundary Marker Series: <u>RES-</u>	A-1 to RES-A-35 (closed line), and RES-1A-1 to RES-
1A-6 (open líne)	
General Site Description/Comments: The "s	tudy area" or "site" is a roughly +/-4.93-acre parcel, on the south
	ch was subdivided out of a large parcel known as the Giglio Farm,
	nce, and several barns and storage buildings. At the far eastern
<b>0</b> - ·	flows southerly to Bolton Pond Brook located off-site. Also, a wet
meadow wetland occurs in this section and is h	ydrologically tied to the stream. The study area's soils are both
	v layer), and include buried wetland soils at the location of the
aforementioned wet meadow. The study area's	s soils are derived predominately from glacial till deposits (i.e.,
unstratified sand, silt, and rock), and sandy fi	ill within the areas of past disturbance. The upland soil types are
the moderately well drained woodbridge (45) so	il series, while the wetland-type soils are the poorly and very poorly
drained Ridgebury, Leicester, and Whitman (:	3) soil series complex. Disturbed upland and wetland soils are
mapped as udorthents (308) and Aquents (30	8w), respectively. The regulated areas associated with the study
area, include the aforementioned ditched waterco	urse and wet meadow. The latter is a seasonally saturated wetland
which also includes a scrub-shrub cover type, p	articularly along the stream. Dominant and common overstory
trees include red maple, weeping willow, and cott	onwood. The locally dense shrub thicket along the stream includes
multiflora rose, silky and gray dogwoods, and	d Morrow's honeysuckle. Herbaceous species include asters and

goldenrods, blue vervain, roughstem and narrow-leaved goldenrods, sedges, soft rush, smartweeds, Joe-pye-weeds, purple willowherbs, sensitive and marsh ferns, rough bedstraw, jewelweed, common reed, and others.

PAGE <u>2</u> OF <u>3</u>

# **ON-SITE SOIL INVESTIGATION & WETLAND DELINEATION REPORT** (CONTINUED)

PROJECT NAME & SITE LOCATION: (-

<u>(+/- 4.93 acres)</u> 1225 Boston Turnpíke, Bolton, CT

# **Upland Soils**

# SOIL MAP UNITS

- **Woodbridge fine sandy loam (45).** This series consists of deep, moderately well drained soils formed in a coarseloamy mantle underlain by firm, compact glacial till on uplands. They are nearly level to moderately steep soils on till plains, low ridges and drumloidal landforms. The soils formed in acid glacial till derived mainly from schist, gneiss or granite. In tilled areas, these soils typically have a very dark grayish brown fine sandy loam surface layer  $\neq$  inches thick. The subsoil from  $\neq$  to 30 inches is dark yellowish brown and light olive brown fine sandy loam, mottled below 18 inches. The substratum from 30 to 60 inches is light olive brown, very firm and brittle gravelly fine sandy loam.
- **Udorthents (308).** This soil mapping unit consists of well drained to moderately well drained soils that have been altered by cutting, filling, or grading. The areas either have had two feet or more of the upper part of the original soil removed or have more than two feet of fill material on top of the original soil. *Udorthents* or Made Land soils can be found on any soil parent material but are typically fluvial on glacial till plains and outwash plains and stream terraces.

## Wetland Soils

**Rídgebury fine sandy loam (3).** This soil series consists of deep, poorly and somewhat poorly drained soils formed in a coarse-loamy mantle underlain by firm, compact glacial till on uplands. They are nearly level to moderately steep soils on till plains, low ridges and drumloidal landforms. The soils formed in acid glacial till derived mainly from schist, gneiss or granite. Typically, these soils have a black sandy loam surface layer 6 inches thick. The mottled subsoil from 6 to 16 inches is olive gray sandy loam. The mottled substratum from 16 to 60 inches is a light olive brown and olive, very firm and brittle gravelly sandy loam.

Léicester fine sandy loam (3). This series, which is some Connecticut counties is found only in complex with the Ridgebury and Whitman series, consists of deep, poorly drained loamy soils formed in friable glacial till on uplands. They are nearly level to gently sloping soils in drainage ways and low lying positions on till covered uplands. The soils formed in acid glacial till derived mainly from schist, gneiss or granite. Typically, these soils have a surface layer of black fine sandy loam 6 inches thick. The subsoil from 6 to 23 inches is grayish brown, mottled fine sandy loam. The substratum from 26 to 60 inches or more is dark yellowish brown, mottled, friable, gravelly fine sandy loam.

PAGE <u>3</u> OF <u>3</u>

## ON-SITE SOIL INVESTIGATION & WETLAND DELINEATION REPORT (CONTINUED)

PROJECT NAME & SITE LOCATION: (+/- 4.93 acres)

(+/-4.93 acres)

#### 1225 Boston Turnpike, Bolton, CT

# SOIL MAP UNITS

Whitman fine sandy loam (3). This series, which is some Connecticut counties is only mapped in complex with the Ridgebury and Leicester series, consists of deep, very poorly drained soils formed in a coarse-loamy mantle underlain by firm, compact glacial till on uplands. They are nearly level and gently sloping soils on till plains, low ridges and drumloidal landforms. The soils formed in acid glacial till derived mainly from schist, gneiss or granite. Typically, these soils have a black fine sandy loam surface layer 8 inches thick. The mottled subsoil from 8 to 15 inches is gray sandy loam. The mottled substratum from 15 to 60 inches is firm, olive gray to gray dense glacial till.

**Aquents (308w).** This soil map unit consists of poorly drained and very poorly drained, disturbed land areas. They are most often found on landscapes which have been subject to prior filling and/or excavation activities. In general, this soil map unit occurs where two or more feet of the original soil surface has been filled over, graded or excavated. The *Aquents* are characterized by a seasonal to prolonged high ground water table and either support or are capable of supporting wetland vegetation. *Aquents* are recently formed soils which have an aquic moisture regime. An aquic moisture regime is associated with a reducing soil environment that is virtually free of dissolved oxygen because the soil is saturated by groundwater or by water of the capillary fringe. The key feature is the presence of a ground water table at or very near to the soil surface for a period of fourteen days or longer during the growing season.

Any accompanying soil logs and soil maps, and the on-site soil investigation narrative are in accordance with the taxonomic classification of the National Cooperative Soil Survey of the USDA Natural Resource Conservation Service, and with the Connecticut Soil Legend (DEP Bulletin No.5, 1983), as amended by USDA-NRCS. Jurisdictional wetland boundaries were delineated pursuant to the Connecticut General Statutes (CGS Sections 22a-36 to 22a-45), as amended. The site investigation was conducted and/or reviewed by the undersigned Registered Soil Scientist(s) [registered with the Society of Soil Scientists of Southern New England (SSSSNE) in accordance with the standards of the Federal Office of Personnel Management].

Respectfully submitted,

**REMA ECOLOGICAL SERVICES, LLC** 

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George T. Logan, MS, PWS, CSE Registered Soil Scientist Field Investigator/Senior Reviewer



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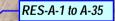
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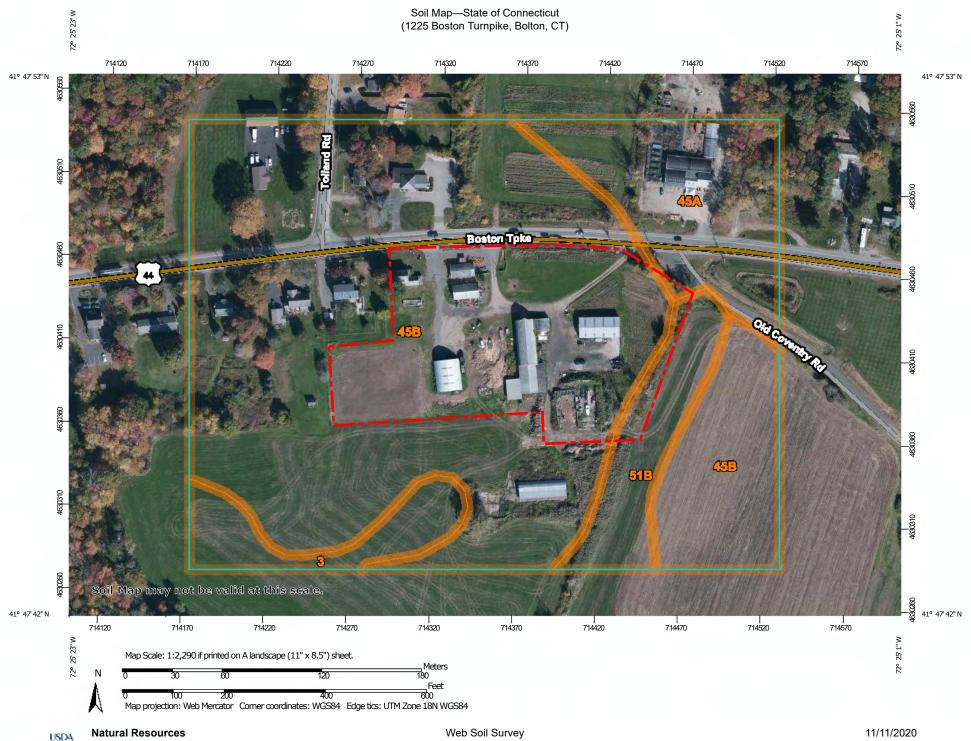
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RES-1A-1 to 1A-6

STUDY AREA

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Web Soil Survey National Cooperative Soil Survey

11/11/2020 Page 1 of 3

	MAP LEGEND			MAP INFORMATION		
Soils		EGEND a a a a a a b a a a b a a a b a a a a a a a a a a a a a	Spoil Area Stony Spot Very Stony Spot Wet Spot Other Special Line Features atures Streams and Canals tation Rails	The soil surveys that comprise your AOI were mapped at 1:12,000. Warning: Soil Map may not be valid at this scale. Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale. Please rely on the bar scale on each map sheet for map measurements. Source of Map: Natural Resources Conservation Service Web Soil Survey URL:		
> X ⊹ @ @ ≫ # X @ 0 > + :: # ◆ A	Gravel Pit Gravelly Spot Landfill Lava Flow Marsh or swamp Mine or Quarry Miscellaneous Water Perennial Water Rock Outcrop Saline Spot Sandy Spot Severely Eroded Spot Sinkhole Slide or Slip Sodic Spot	Backgrou	Interstate Highways US Routes Major Roads Local Roads Ind Aerial Photography	Coordinate System: Web Mercator (EPSG:3857) Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required. This product is generated from the USDA-NRCS certified data as of the version date(s) listed below. Soil Survey Area: State of Connecticut Survey Area Data: Version 20, Jun 9, 2020 Soil map units are labeled (as space allows) for map scales 1:50,000 or larger. Date(s) aerial images were photographed: Sep 3, 2019—Oct 22 2019 The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.		

# Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
3	Ridgebury, Leicester, and Whitman soils, 0 to 8 percent slopes, extremely stony	1.1	4.8%
45A	Woodbridge fine sandy loam, 0 to 3 percent slopes	2.9	12.3%
45B	Woodbridge fine sandy loam, 3 to 8 percent slopes	18.2	76.3%
51B	Sutton fine sandy loam, 0 to 8 percent slopes, very stony	1.6	6.5%
Totals for Area of Interest		23.9	100.0%

