

The Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) held a meeting on May 9, 2019 at the Vernon Town Hall with Chair Robert Morra presiding. Also in attendance were: members Daniel Champagne, Richard Hayes and Daniel Wright; alternate members Joyce Stille and Michael Purcaro; and Vernon WPCA Director Robert Grasis.

1. CALL TO ORDER

R. Morra called the meeting to order at 9:03 A.M. M. Purcaro and J. Stille were made voting Members.

2. PUBLIC COMMENT

None.

3. ACCEPTANCE OF MINUTES

A. January 30, 2019 Meeting Minutes.

R. Hayes seconded by J. Stille, moved to accept the minutes of the January 30, 2019 meeting of the BLRWPCA as presented. Motion unanimously passed.

B. March 4, 2019 Public Hearing Minutes

C. March 4, 2019 Meeting Minutes

These two (2) sets of minutes are to be approved at the next meeting.

4. CORRESPONDENCE

Letter received from Phillip Blazawski, Coventry, concerning fines and connection with his rental property at 1 Tolland Road, Bolton, CT. Attorney Quinn is copied on the letter. Sewer Administrator, J. Stille, will respond to Attorney Quinn that fines will continue to accrue until the property is connected. All property owners have been given extended time to connect. Fines and associated fees will not be waived.

5. PENDING BUSINESS

A. Report on Connections

One house under construction in Vernon will be tied in this summer. The few other outstanding connections have fines/liens on the properties unless there is not a structure on the property or if it is deemed unsafe.

B. Status Report on Operations

Current issue is with valve at St. George's Church in Bolton. The earlier stages did not include metal valves and periodic failure of the plastic valves has occurred. The board will review the number of plastic valves used and whether or not a replacement program is feasible.

C. FY20 Budget

The group reviewed the FY20 proposed budget. Costs covered by the Towns of Vernon and Bolton were noted. The group will need to review the budget categories and estimates next year and in subsequent years to refine future budgets based on historical data. A motion was made by D. Champagne, seconded by R. Hayes, to approve the budget as presented (Attachment A). Motion unanimously passed.

D. Expansion to Sewer Service Area

Town of Coventry: J. Stille attended with Town of Coventry Officials a meeting with DEEP and OPM officials. Coventry may need to do an Environmental Impact Study (EIS).

6. REPORT OF THE CHAIR

Items were previously discussed.

7. ANY ADDITIONAL MATTERS/OTHER BUSINESS

None.

8. ADJOURNMENT

A motion was made by R. Hayes, seconded by J. Stille to adjourn the meeting at 10:01 A.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille
BLRWPCA Administrator

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.

**BOLTON LAKES REGIONAL
WATER POLLUTION CONTROL
FY20 BUDGET**

EXPENDITURE A3:F37S

Operation and Maintenance Costs

Sewer Use Charges (Manchester)	\$65,000
Grinder Pumps Maintenance	\$42,000
Odor Control Station	\$35,000
Miscellaneous	<u>\$2,000</u>
Subtotal	\$144,000

Administrative Costs

Contributions by Towns

Legal Costs	\$6,000 Bolton	
Insurance	\$7,500 Bolton	
Audit	\$5,500 Bolton	
WPCA Administrator		Bolton In-kind
Finance Support		Bolton In-kind
Billing/Collection Services		Vernon In-kind
Engineering	\$11,000 Bolton	\$3,000
Miscellaneous		<u>\$1,000</u>
Subtotal	\$30,000	\$4,000

Contingency

Asset Account (\$70/EDU/Year)	(Capital/Infrastructure)	\$33,600
Replacement Account \$25/EDU/Year	(Grinder Pumps)	<u>\$12,000</u>
Subtotal		\$45,600

Total Expenditures **\$193,600**

REVENUES

User Fees (\$100/EDU/Quarter 98%)	\$185,500
Connection Fees/Fines	\$5,000
Miscellaneous	<u>\$3,100</u>
Total Revenues	\$193,600

NOTE: Debt payment is not included in this budget, benefit assessments and Town contributions pay this expense.