

## CITY OF REVERE

NOTICE OF MEETINGS CITY OF REVERE HOUSING AUTHORITY  
As Required by Chapter 28 of Acts of 2009 which amends MGL Chapter 30 A

NAME OF PUBLIC BODY: REVERE HOUSING AUTHORITY

DATE OF MEETING: Wednesday, April 29, 2020

TIME: 6:30 p.m.

PLACE: Remote – Go To Meeting

Please join our meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/953984997>

**You can also dial in using your phone.**

United States (Toll Free): 1 877 309 2073 **Access Code:** 953-984-997

### TOPICS TO BE DISCUSSED:

Agenda

Wednesday, April 29, 2020 6:30 p.m.

#### **Approval of Minutes**

Any omissions or corrections before the minutes of the Regular Meeting held on February 19, 2020.

Any omissions or corrections of the email poll vote for the FYE 3/31/2020 write offs.

#### **Crime Report**

RHA Properties

#### **CORRESPONDENCE**

#### **Executive Director's Report**

#### **Maintenance Report**

Vacancy Report

Occupancy Rate/Plan

#### **Procurement**

Award the 1513 North Shore Road, Shingle Roof Replacement Job# 248117 contract to the lowest eligible and responsible bidder, S.I. Service, Inc., for \$11,920 subject to DHCD approval. (Resolution Needed)

#### **Fee Accountant Report**

Approval of Bills

#### **Capital Funds Summary**

Obligation and Expenditure

#### **Payroll Report**

Payroll Review

#### **Vendor Report**

Approval of Bills

#### **TARs Report**

Amounts Collected

#### **Write Offs**

Write Offs

#### **Housing Management Report**

April 29<sup>th</sup> Report

Recertification Report

#### **Commissioner's Input**

#### **Unfinished Business**

Election of Officers (Viva Voce)

Format of Agendas (day-to-day)

Resolution for approval of FY 2020 Staff Proposed 3% Raises per submitted budget

Job Analysis – Resident Service Director Update

Boston Area Roof Replacement Grant Update

**New Business**

Resolution for approval of 2020 Fair Market Rents (FMR's)

Covid-19 Update

- a. HUD and DHCD Guidance on Operations (found at <https://www.mass.gov/service-details/public-housing-admin-notices>)
  - 1. Recertifications, move-ins, work orders, rent collections
  - 2. Construction
- b. Operations at RHA
  - 1. Weekly resident contact via phone
  - 2. Operations and staff coverages

**Executive Session**

**Adjournment**

Please note that the Board of Commissioners may act on items in a different order than they appear on this agenda.  
Also, if it so votes, the committee may go into Executive Session

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.