

**Revere School Committee Meeting Agenda**  
**August 17, 2021**

A Regular Meeting of the Revere School Committee will be held on **August 17, 2021 at 6:00 PM in the Ferrante School Committee Room at Revere High School and via Zoom Webinar.**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/86857703649?pwd=MVRWbWduT1pRdWNUMzZTbFU2WHFVQT09>

Passcode: M6Mgpq

Watch on Revere School Committee YouTube

<https://www.youtube.com/c/revereschoolcommittee>

**REGULAR MEETING:**

1. Pledge of Allegiance/Call to Order
2. Public Speak
3. Recognition
4. Superintendent's Report
  - New materials and Equity Reviews – Dr. Costa, Dr. Porter, Ms. Tsoupas
  - Update on Lincoln School A/C Project – Mr. Svendsen
  - Buses – middle school (1 mile and out); high school (2 miles and out)
  - Revised Calendar
5. Student Representative Report
6. Consent Calendar (vote required)
7. Report of Sub-Committees
  - a. Policy Subcommittee
    - Handbooks
    - COVID Policies for start of 21-22 School Year
8. Old Business
9. New Business
10. School Committee Interests
11. Motions
  - a. Encumber \$21,000 for Invoice #8 to Leftfield, LLC for Owner Project Management Services, for the period dated June 1, 2021 to June 30, 2021.
  - b. Approve Payment of Invoice #8 to Leftfield, LLC for Owner Project Management Services, for the period dated June 1, 2021 to June 30, 2021.
  - c. Encumber \$98,420.00 for Invoice #87970.00.0 - 4 to Perkins Eastman for Feasibility Study and Schematic Design for the period dated June 1, 2021 to June 30, 2021.

- d. Approve Payment of Invoice #879870.00.0 - 4 to Perkins Eastman for Feasibility Study and Schematic Design for the period dated June 1, 2021 to June 30, 2021.
- e. Encumber \$14,000.00 for Invoice #2112-00 to Perkins Eastman for Geotechnical Consulting Services Feasibility Study May 30, 2021.
- f. Approve Payment of Invoice #2112-00 to Perkins Eastman for Geotechnical Consulting Services Feasibility Study through May 30, 2021.
- g. Encumber \$1,800.00 for Invoice #1 to Peter W. Sleeper Associates for Retainer Feasibility Services.
- h. Approve Payment of Invoice #1 to Peter W. Sleeper Associates for Retainer Feasibility Services.

12. Adjournment

**Note: The listed agenda items are those that are reasonably anticipated by the School Committee to be discussed at the meeting. Not all items, in fact, may be discussed, and other items not listed also may be brought up for discussion to the extent permitted by law.**

Respectfully submitted,

Dianne K. Kelly, Ed.D  
Superintendent of Schools

DK/rp

File: BEDH

**PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS**

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires citizens of the District to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the Committee would like the opportunity to hear the wishes and ideas of the public.

In order that all citizens who wish to be heard before the Committee have a chance and to ensure the ability of the Committee to conduct the District's business in an orderly manner, the following rules and procedures are adopted:

1. At the start of each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The Chairperson shall determine the length of the public participation segment.
2. Speakers will be allowed three (3) minutes to present their material. The presiding Chairperson may permit extension of this time limit.
3. Topics for discussion must be limited to those items listed on the School Committee meeting agenda for that evening.
4. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chairperson may terminate that individual's privilege of address.
5. All remarks will be addressed through the Chairperson of the meeting.
6. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
7. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.

SOURCE: MASC



# Curriculum Updates Revere School Committee August 17, 2021

Dr. Matthew Costa, Director of STEM  
Disciplines

Dr. Christina Porter, Director of  
Humanities

Ms. Briana Tsoupas, Assistant Director  
of Curriculum and Instruction and  
Director of Title I

# Agenda and Objectives

## Objectives

- Participants will be able to describe curriculum updates in humanities and STEM
- Participants will be able to identify and describe next steps in relation to curriculum and instruction.
- Participant will be able to describe the equity audit process for curriculum and instruction.

## Agenda

1. Introductions
2. ELA curriculum updates and next steps
3. Math curriculum updates and next steps
4. Social studies updates and next steps
5. Equity work

# ELA Curriculum Updates

- Formed Literacy Curriculum Review Team last school year (K-3) . The team was comprised of educators, literacy coaches, and administration.
- Reviewed three programs.
- Discussed [Literacy and Equity in Education](#) and [priority look fors](#) in a new literacy curriculum.
- Paul Revere piloted Being a Writer and SIPPS last school year. Within district-wide PLGs many teachers from other school buildings began using the program as well.
- We received an Early Literacy Assessment grant from the DESE to train educators and purchase materials in the newest version of DIBELS.
- We were one of ten districts to receive the [GLEAM Grant](#) from DESE in the amount of \$121,360.00 for our three middle schools. The focus of this grant to to evaluate ELA instruction in light of equity around tiered systems of instruction.
- In the summer of 2021 a team of MS educators worked to define our core practices in the teaching of ELA (tier one) through an equity lens. They are in the process of culling anchor unit

-[Sample of a grade 7 unit](#) draft in progress.

# ELA Next Steps

- Review Team selected Center for the Collaborative Classroom.
- Implement Being a Reader K-2, Making Meaning Grades 3, Being a Writer K-5, and SIPPS as our Tier 2 intervention.
- Dual focus: Academic learning and social skills development
  - Culturally Responsive Instruction and Equitable Teaching Practices
  - Creating a respectful, safe learning community
  - Facilitating cooperative learning.
  - Building authentic communication.
  - Drawing on students' experiences and knowledge.
  - Scaffolding instruction.
- For the GLEAM grant, we will begin working with our consultant from DESE (Kit Tollerson) on the audit of grades 6-8 ELA .
- For the MS work completed over the summer, we will share with educators in August and then continue via the coaches in PLG.

# Math Curriculum Updates

- Formed Elementary Math Review Team in Early 2020
- Team comprised of teachers, coaches and administrators from all elementary schools
- Reviewed Ideas of [Effective](#) & [Equitable](#) Math Instruction
- Established our [Priorities & Look Fors](#)
- Had project presentations from five mathematics programs (Bridges, ReadyMath, Eureka Math, Envisions 2020, and Illustrative Math).
  - All programs earned the highest ratings from [Ed Reports](#)



# Elementary Math Next Steps

- Review Team selected Illustrative Math
- Implement IM in grades 4 and 5 during the 21-22 SY (K-3 will begin 22-23 SY)
- Student-centered focus with materials
  - Instructional routines
  - Inquiry-based lessons
  - Differentiated supports
- Supports
  - Focus on creating a math community
  - Intentional UDL design - remove barriers
  - Variety of assessments
  - Language routines
  - Protocols for unpacking lessons in PLG

# Social Studies Curriculum Updates

- The newly created Hist/SS coach (Ms. Tina Petty) will be working with grades 6-12 history teachers to support our broad focus of a more equitable curriculum. Ms. Petty will also specifically be supporting the coordination and implementation of the action civics project in grades 8 and 10.
- 5DP Plans to meet with our grades K-5 teacher leaders to reexamine the curriculum documents (fall of 2021).
- Grades 6 and 7 teachers at the RMA were selected to [participate in DESE's model curriculum pilot](#) for social studies. This pilot includes PD (beginning this week) and continuing this year.
- We received the [Action Civics grant from DESE](#). This grant will support teachers in grades 8 and 10 with implementing the civics curriculum, cover trainings for grade 8 teachers from Primary Source, and cover field trip costs for grades 8 and 10 students to attend the [Senate Immersion Module Program](#) (we hope this will be available in the spring of 2022).

# Social Studies - next steps

- Schedule 5DP dates for reviewing the ELEM SS standards.
- Grade 6 and 7 SS teachers from RMA will attend pilot kick off and PD on August 19th and 20th. They also have virtual PD scheduled throughout the year.
- Design a PLG schedule with history coach to work on equity in the curriculum and supporting action civics projects.

# Equity Work

- Prior to COVID we delivered [initial PD](#) to administrators, teacher leaders, and individual schools on evaluating our curriculum for bias.
- During the 20-21 SY we collaborated with the Equity Team to review materials and implementation through an equity lens.
  - Identified other district's rubrics for evaluating curriculum through an equity lens.
  - Proposed some processes for students to report curriculum that contains bias and/or is culturally insensitive.
- Developed a shared understanding with coaches and teacher leaders of equitable practices in specific content areas (began pre-covid). Sample readings/resources include:
  - [Pathway to Equitable Math Instruction](#)
  - [Pedagogy of Voice](#) from **Street Data** (2021)- shared through the Deeper Learning Dozen
  - [Equitable and Excellent teaching](#)- excerpt taken [from](#) **Equity Audits in the Classroom**

# Comments/Questions



July 20, 2021

This letter is presented to the Revere School Committee to grant permission to pay the following Revere School Building Committee voted approved invoices:

1. Leftfield LLC, June OPM Services 2021 services, Invoice 8, \$21,000.00
2. Perkins Eastman Architects DPC, June 2021 Professional Services, Invoice 87972.00.0-4, \$98,420.00
3. Peter W Sleeper Associates, May 2021, Relocation Feasibility, Invoice 1, \$1,800.00
4. Peter W Sleeper Associates, May 2021, Relocation Feasibility, Invoice 2, \$2700.00

Please see the attached invoices for detail information.

Thank you,

Revere School Building Committee/ad



Mr. Matt Kruse  
 District Business Manager  
 Revere Public Schools  
 101 School Street  
 Revere, MA 02151

Invoice Date: 6/30/21  
 Invoice No.: 8  
 Project No.: SCH-2020-1006

FOR: Owner's Project Management Services for MSBA Core Project  
 Revere High School - 101 School Street, Revere, MA 02151

**Professional Services from June 1, 2021 to June 30, 2021**

| <b>OPM Services</b>  |                  |
|--|------------------|
| Owner's Project Management Services for the month of June 2021 | \$ 21,000        |
| <b>Total Labor:</b>  | <b>\$ 21,000</b> |

| <b>Reimbursable Expenses</b>      |             |
|-----------------------------------|-------------|
| Reimbursables 06/01/21 - 06/30/21 | \$ -        |
| <b>Total Expenses:</b>            | <b>\$ -</b> |

**Total this Invoice: \$ 21,000**

| <b>Contract Status</b>       | <b>Budget</b>     | <b>Previous</b>   | <b>Current</b>   | <b>Total To Date</b> | <b>Balance</b>    |
|------------------------------|-------------------|-------------------|------------------|----------------------|-------------------|
| FS/SD Phase                  | \$ 400,000        | \$ 145,000.00     | \$ 21,000        | \$ 166,000           | \$ 234,000        |
| OPM Services Total:          |                   |                   |                  |                      |                   |
| Reimbursable Expenses Total: |                   |                   |                  |                      |                   |
| <b>Total Contract:</b>       | <b>\$ 400,000</b> | <b>\$ 145,000</b> | <b>\$ 21,000</b> | <b>\$ 166,000</b>    | <b>\$ 234,000</b> |

**Please Remit Payment To:**  
 LeftField, LLC  
 17 Highfield Lane  
 Norwell, MA 02061

# INVOICE



**Please remit payment to:**

Perkins Eastman Architects DPC  
115 Fifth Avenue  
New York, NY 10003  
T. +1 212 353 7200 F. +1 212 353 7676

City of Revere  
City Hall  
281 Broadway  
Revere, MA 02151

July 7, 2021  
Invoice No: 87970.00.0 - 4

Project 87970.00.0 Revere High School

Send invoices to: [BDakin@leftfieldpm.com](mailto:BDakin@leftfieldpm.com) - [LLiporto@leftfieldpm.com](mailto:LLiporto@leftfieldpm.com) cc: [d.colli@perkinseastman.com](mailto:d.colli@perkinseastman.com)

**Professional Services from June 1, 2021 to June 30, 2021**

**Fee**

| Billing Phase     | Fee          | % Comp | Earned     | Previous Billing | Current Billing  |
|-------------------|--------------|--------|------------|------------------|------------------|
| Feasibility Study | 703,500.00   | 50.00  | 351,750.00 | 267,330.00       | 84,420.00        |
| Schematic Design  | 600,450.00   | 0.00   | 0.00       | 0.00             | 0.00             |
| Total Fee         | 1,303,950.00 |        | 351,750.00 | 267,330.00       | 84,420.00        |
| <b>Total Fee</b>  |              |        |            |                  | <b>84,420.00</b> |

**Consultant Fees**

|                                |                                |             |  |                  |                  |
|--------------------------------|--------------------------------|-------------|--|------------------|------------------|
| Geotechnical Partnership, Inc. |                                |             |  |                  |                  |
| 6/30/2021                      | Geotechnical Partnership, Inc. | INV#2112-00 |  | 14,000.00        |                  |
| <b>Total Consultant</b>        |                                |             |  | <b>1.0 times</b> | <b>14,000.00</b> |
|                                |                                |             |  |                  | <b>14,000.00</b> |

**Billing Limits**

|                           | Current   | Prior     | To-Date    |                    |
|---------------------------|-----------|-----------|------------|--------------------|
| Consultants               | 14,000.00 | 40,500.00 | 54,500.00  |                    |
| Limit                     |           |           | 166,500.00 |                    |
| Remaining                 |           |           | 112,000.00 |                    |
| <b>Total this Invoice</b> |           |           |            | <b>\$98,420.00</b> |

**Billings to Date**

|               | Current          | Prior             | Total             |
|---------------|------------------|-------------------|-------------------|
| Fee           | 84,420.00        | 267,330.00        | 351,750.00        |
| Consultant    | 14,000.00        | 40,500.00         | 54,500.00         |
| <b>Totals</b> | <b>98,420.00</b> | <b>307,830.00</b> | <b>406,250.00</b> |

**Wire Instructions:**

**Bank Name:** Bank of America  
**Mail Stop:** CT EH 42212A  
**Address:** 1 Landmark Square, 12th Floor  
Stamford, CT 06901  
U.S.A.  
**ABA Routing No:** 026009593 (for Fed wires)  
**ABA Routing No:** 011900254 (for ACH wires)  
**Swift Code:** BOFAUS3N  
**Account Name:** Perkins Eastman Architects DPC  
**Account No:** 009428448595



**Perkins Eastman****Accounting – NYC**

Jun/26/2021 c.he

PROJECT 87970.00.0

PHASE 010

G/L # 516.79

NOTES

 DIRECT  
 REIMB.

Geotechnical Partnership, Inc.  
805 Main Street  
Sanford, Maine 04073  
207/459-7800

Date: 30 May 2021  
GPI File No. 2112  
Invoice No. 2112-00

Daniel Colli – Associate Principal  
Perkins Eastman  
20 Ashburton Place – Floor 8  
Boston, MA 02108

PAGE 1 of 2

PEADPC Project No. 87970.00.0 Revere High School Revere, Massachusetts  
87970.00.0 Base Fee \$26,000

Professional Services through 30 May 2021:*Fee*

| <i>Billing Phase</i>                               | <i>Fee</i> | <i>Percent Complete</i> | <i>Earned</i> | <i>Previous Fee Billing</i> | <i>Current Fee Billing</i> |
|--|------------|-------------------------|---------------|-----------------------------|----------------------------|
| Geotechnical Consulting Services Feasibility Study | \$26,000   | 54%                     | \$14,000      | \$0                         | \$ 14,000                  |
|  |            |                         |               | <i>Total Fee</i>            | <i>\$ 14,000</i>           |
|  |            |                         |               | <i>Total this Invoice</i>   | <i>\$ 14,000</i>           |

*Billings to Date*

|               | <i>Current</i>   | <i>Prior</i> | <i>Total</i>     | <i>Received</i> |
|---------------|------------------|--------------|------------------|-----------------|
| Fee           | \$ 14,000        | 0            | \$ 14,000        | \$0             |
| Expense       | 0                | 0            | 0                | 0               |
| <i>Totals</i> | <i>\$ 14,000</i> | <i>0</i>     | <i>\$ 14,000</i> | <i>\$0</i>      |

*Outstanding Invoices:*

| <i>Number</i> | <i>Date</i> | <i>Balance</i> |
|---------------|-------------|----------------|
| None          |             | \$0            |
| <i>Total</i>  |             | <i>\$0</i>     |

**MBE/WBE hours and fee breakdown on 2<sup>nd</sup> sheet.**

30 May 2021  
Invoice No./File No. 2112  
PEADPC No. 87970.00.0

Perkins Eastman Architects DPC  
20 Ashburton Place, Floor 8  
Boston, MA 02108

Attention: Daniel Colli – Principal

Subject: **Feasibility Study - Geotechnical Site Review**  
Revere High School - Alternate Sites  
Revere, Massachusetts

Dear Dan:

This invoice summarizes our costs and closes File No. 2112 (**Project Budget = \$26,000**):

|  |          |
|--|----------|
| 1. Dig Safe: mark-out, site review and Dig Safe requirements: 2 sites              | = \$ 600 |
| 2. Permitting:   | = ---    |
| 3. Test Boring:  |          |
| a. Truck drill rig and 2-man crew: 2 days x \$3,075/day; 3 hr. travel              | = 6,150  |
| b. Pavement patch: 2 bags x \$25/bag   | = 50     |
| 4. Groundwater monitoring well: none this phase                                    | = ---    |
| 5. Laboratory Soil Gradation Tests: none this phase                                | = ---    |
| 6. Field digital logging, monitoring and testing of borings: geotechnical engineer |          |
| a. Basic rate: 2 days x \$2000/day; 4 hr. travel                                   | = 4,000  |
| 7. Engineering report and recommendations:   |          |
| a. Engineer: 16 hr. x \$200/hr.  | = 3,200  |

-----  
**Due = \$14,000**

MBE/WBE Related Hours Worked:

- Drilling Contractor (MBE Firm): [Note: drilling equipment is included in fees]
  - Dig Safe: 4 hr caucasian male
  - Driller: 16 hr. Caucasian male
  - Helper: 16 hr. Latino male
- Geotechnical Engineering (WBE Firm):
  - Field engineering: 16 hr. female
  - Office engineering: 16 hr. female

**Total hours worked (all personnel): 68 hr.**

**Total MBE/WBE staff worked: 48 hr. (16 hr. minority staff; 32 hr. female staff)**

**Peter W. Sleeper Associates.**

PWSA

51 Oak Hill Drive  
Arlington, MA 02474  
Phone: 617-771-0309

**INVOICE**

INVOICE #1  
DATE: MAY 20, 2021

**TO:**

Brian Dakin  
Senior Project Manager  
Leftfield Project Management, LLC.  
225 Franklin Street.  
Boston, MA 02110

**RE: INVOICE FOR RELOCATION FEASABILITY FOR THE NEW REVERE HIGH SCHOOL PROJECT.**

Per your email dated May 11, 2021 to Peter W. Sleeper, Principal of Peter W. Sleeper Associates ("PWSA"), we are requesting an initial progress invoice in the amount of \$1,800.00.

Additionally, based upon the aforementioned e-mail we will charge \$4,500.00 for the Draft Relocation Plans, per the sites mentioned in your email.

Ultimately, once you have selected a site and a final relocation plan is required, we will furnish you a final price for that task as well.

|                  | DESCRIPTION   | UNIT PRICE | TOTAL             |
|------------------|---|------------|-------------------|
| 1                | Peter W. Sleeper, Associates<br>Retainer for Relocation Feasibility Services. | \$1,800.00 | <u>\$1,800.00</u> |
| <b>TOTAL DUE</b> |   |            | <b>\$1,800.00</b> |

Make all checks payable to Peter W. Sleeper Associates.

If you have any questions concerning this invoice, please contact Peter Sleeper, 617-771-0309, [pwsrelo@aol.com](mailto:pwsrelo@aol.com)

Peter W. Sleeper  
Peter W. Sleeper

5/20/2021  
Date

**Peter W. Sleeper Associates.**

PWSA

51 Oak Hill Drive  
Arlington, MA 02474  
Phone: 617-771-0309

**INVOICE**

INVOICE #2  
DATE: JUNE 15, 2021

**TO:**

Brian Dakin  
Senior Project Manager  
Leftfield Project Management, LLC.  
225 Franklin Street.  
Boston, MA 02110

**RE: FINAL INVOICE FOR DRAFT RELOCATION PLANS FOR FEASIBILITY STUDY, FOR THE NEW REVERE HIGH SCHOOL PROJECT.**

PWSA is awaiting payment for Invoice number 1, in the amount of \$1,800.00 submitted on May 20, 2021.

Therefore, the remaining contract amount of \$2,700.00 is herein requested for the Draft Relocation Plans for the Feasibility Study.

|                  | DESCRIPTION  | UNIT PRICE | TOTAL             |
|------------------|--|------------|-------------------|
| 1                | Peter W. Sleeper, Principal<br>Jennifer Sleeper, Project Manager<br><br>Submission of Draft Relocation Plans for the Feasibility Services, on June 1, 2021, and June 2, 2021.<br><br>Time spent on emails and zoom call on June 7, 2021. | \$2,700.00 | <u>\$2,700.00</u> |
| <b>TOTAL DUE</b> |  |            | <b>\$2,700.00</b> |

Make all checks payable to Peter W. Sleeper Associates.

If you have any questions concerning this invoice, please contact Peter Sleeper, 617-771-0309, [pwsrelo@aol.com](mailto:pwsrelo@aol.com)

Peter W. Sleeper  
Peter W. Sleeper

6/15/2021  
Date