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Required Documentation

Federal Emergency Rental Assistance Program
(ERAP)



Required Documentation

In order to apply to the Federal Emergency Rental Assistance Program (ERAP), renters will need to provide the following required documents:

Identification For Head of Household

- This document will need to include the head of household's full name and date of birth.
- Examples include a state issued driver's license, birth certificate, or passport

Proof of Current Housing

- This includes a lease, tenancy agreement or a tenancy at-will form

Verification of Eligible Housing Crisis

- Notice of arrears or balance overdue
- Court summons
- Notice to quit
- Notice of eviction
- Letter from host if doubled up

Landlord Documents

- Applicants let their landlord know they are planning to apply, as they will need to provide the following documents in order to receive payment:
 - W-9 for property owner or authorized agent of the property owner, like a property manager
 - Proof of ownership for unit

Verification of Income

- 1. Presumed eligibility:** Households receiving benefits from the Department of Transitional Assistance (DTA) or most MassHealth plans are presumed eligible.
- 2. Benefit Letters:** Households can provide an income eligibility form from one of the following benefit programs:
 - Public housing (state or federal)
 - Housing Choice Vouchers (Section 8)
 - State housing vouchers: MRVP, AHVP, DMH, or DDS housing vouchers
 - LIHEAP
 - Massachusetts subsidized childcare
 - Veterans Chapter 115 benefits
- 3. Self-Submitted Documents:**
 - Annual income may be verified by 2020 Form 1040 (s); OR
 - Monthly income may be verified by two paystubs from the past 60 days, plus social most recent benefit letters (security, child support, unemployment, etc.)