Required Documentation

Federal Emergency Rental Assistance Program (ERAP)
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In order to apply to the Federal Emergency Rental Assistance Program (ERAP), renters will need to provide the following required documents:

Identification For Head of Household
- This document will need to include the head of household’s full name and date of birth.
- Examples include a state issued driver’s license, birth certificate, or passport

Proof of Current Housing
- This includes a lease, tenancy agreement or a tenancy at-will form

Verification of Eligible Housing Crisis
- Notice of arrears or balance overdue
- Court summons
- Notice to quit
- Notice of eviction
- Letter from host if doubled up

Verification of Income
1. Presumed eligibility: Households receiving benefits from the Department of Transitional Assistance (DTA) or most MassHealth plans are presumed eligible.
2. Benefit Letters: Households can provide an income eligibility form from one of the following benefit programs:
   - Public housing (state or federal)
   - Housing Choice Vouchers (Section 8)
   - State housing vouchers: MRVP, AHVP, DMH, or DDS housing vouchers
   - LIHEAP
   - Massachusetts subsidized childcare
   - Veterans Chapter 115 benefits
3. Self-Submitted Documents:
   - Annual income may be verified by 2020 Form 1040 (s); OR
   - Monthly income may be verified by two paystubs from the past 60 days, plus social most recent benefit letters (security, child support, unemployment, etc.)

Landlord Documents
- Applicants let their landlord know they are planning to apply, as they will need to provide the following documents in order to receive payment:
  - W-9 for property owner or authorized agent of the property owner, like a property manager
  - Proof of ownership for unit