OBTAINING A CERTIFIED COPY OF A DEATH CERTIFICATE

You may obtain, in person or by mail, a certified copy of a death certificate from the Office of the City Clerk at the following address:

Office of the City Clerk  
Revere City Hall  
281 Broadway  
Revere, MA 02151

Hours of operation of the Office of the City Clerk are as follows:

- **Monday – Thursday**: 8:15 a.m. – 5:00 p.m.  
- **Friday**: 8:15 a.m. – 12:15 p.m.

The fee is ten ($10.00) dollars. The Office of the City Clerk will accept either check or money order by mail, and check, money order, or cash in person. Checks and money orders should be made payable to the “City of Revere.”

For requests in person at the Office of the City Clerk, bring the following information with you:

- the name of the deceased  
- the date of death

For requests by mail, submit the following information:

| Name of deceased: | | |
|-------------------|-------------------|
| Date of death:    | | |
| Phone # (so we may contact you if necessary): | | |

Include a self-addressed stamped envelope and mail this form along with a $10.00 check or money order to the address above.