INSTRUCTIONS & REQUIREMENTS FOR CONSIDERATION TO BE ADDED TO THE CITY OF REVERE APPROVED DRAIN LAYERS LIST

1. Provide a letter on the company’s letterhead requesting to be added to the cities drain layer list.

2. Provide three letters of recommendation*

3. Provide a $10,000.00 street and sidewalk bond to be made out to The City of Revere. Please Note: The original bond with a raised seal will be mandatory.

4. A Certificate of Insurance must be provided; which covers workers compensation and general liability coverage of minimum of $100,000 per person and a minimum $300,000 per claim or provide evidence of self insurance in equal amounts.

5. Provide a list of employee(s) with a hoisting equipment license and a copy of each employee(s) hoisting equipment license. This will be mandatory for every employee holding such a license.

6. Please make check payable to the City Of Revere
   a. $100.00 if company located in The City of Revere
   b. $200.00 of company is located outside the City of Revere

Upon receipt of all documents:

- A meeting will be scheduled with the DPW & Water and Sewer Superintendants.
- Pending their findings of your references and provided mandatory paperwork, the Superintendants will jointly forward the Mayor their recommendation(s).
- All paperwork will then be forwarded to the City Council for a decision.

*Not required if renewal from last year.