



The City of REVERE, MASSACHUSETTS
Water & Sewer Department
321R Charger Street, Revere, MA 02151
(781) 286-8149

DONALD P. CIARAMELLA
Superintendent

**INSTRUCTIONS & REQUIREMENTS FOR CONSIDERATION TO BE ADDED TO THE CITY
OF REVERE APPROVED DRAIN LAYERS LIST**

1. Provide a letter on the company's letterhead requesting to be added to the cities drain layer list.
2. Provide three letters of recommendation*
3. Provide a \$10,000.00 street and sidewalk bond to be made out to The *City of Revere*. Please Note: The original bond with a raised seal will be mandatory.
4. A Certificate of Insurance must be provided; which covers workers compensation and general liability coverage of minimum of \$100,000 per person and a minimum \$300,000 per claim *or* provide evidence of self insurance in equal amounts.
5. Provide a list of employee(s) with a hoisting equipment license and a copy of each employee(s) hoisting equipment license. This will be mandatory for every employee holding such a license.
6. Please make check payable to the *City Of Revere*
 - a. \$100.00 if company located in The City of Revere
 - b. \$200.00 of company is located outside the City of Revere

Upon receipt of all documents:

- A meeting will be scheduled with the DPW & Water and Sewer Superintendants.
- Pending their findings of your references and provided mandatory paperwork, the Superintendants will jointly forward the Mayor their recommendation(s).
- All paperwork will then be forwarded to the City Council for a decision.

**Not required if renewal from last year.*