

CITY OF REVERE

FY 2024 PROPOSED BUDGET



PRESENTED BY:

ACTING MAYOR PATRICK M. KEEFE, JR

TABLE OF CONTENTS

General Overview	Section I
Overview - City of Revere	I - 1
Budget Process Overview	I - 41
Budget Calendar	I - 43
City Organizational Charts	I - 44
Full-time Equivalent (FTE) Schedule	I - 45
Department Detail	Section II
General Government:	
111 City Council	II - 1
121 Mayor's Office	II - 6
124 Talent and Culture	II - 12
125 Human Resources	II - 18
127 Office of Innovation & Data Management	II - 23
135 Chief Financial Officer/ Auditing	II - 29
138 Purchasing	II - 35
140 Information Technology	II - 40
141 Assessors	II - 46
145 Treasurer/ Collector	II - 51
151 Solicitor's Office	II - 56
161 City Clerk	II - 62
162 Election Commission	II - 67
165 License Commission	II - 73
171 Conservation Commission	II - 76
176 Zoning Board of Appeals	II - 79
182 Office of Strategic Plan. & Econ. Development	II - 83
184 Engineering	II - 96
Public Safety:	
210 Police Department	II - 103
220 Fire Department	II - 121
230 Regional Emergency Comm. Ctr. (RECC)	II - 131
241 Municipal Inspections	II - 135
242 Building Commissioner	II - 142
295 Parking Control	II - 146

TABLE OF CONTENTS

Department Detail (continued) Section II

Department of Public Works:

420 Public Works Administration	II - 152
421 Public Works Snow & Ice	II - 159
422 Public Works Highway	II - 161
423 Public Works Open Space	II - 164
424 Public Works Facilities/ Public Property	II - 167

Human Services:

522 Health & Human Services: Public Health	II - 171
541 Health & Human Services: Elder Affairs	II - 180
543 Health & Human Services: Veterans' Affairs	II - 185
549 Health & Human Services: Commission on Disability	II - 190
590 Health & Human Services: Consumer Affairs	II - 195
595 Human Rights Commission	II - 200

Cultural & Recreational:

610 Library	II - 202
650 Parks & Recreation Services	II - 209
651 Health and Wellness Center	II - 214
690 Historical and Cultural Resources	II - 216
695 Travel and Tourism	II - 218

Other

700 Debt Service	II - 220
900 Unclassified	II - 222
911 Retirement & Pension	II - 224

Public Schools Section III

Public Schools

300 Revere Public Schools	III - 1
322 Regional Schools	III - 23

Enterprise Funds Section IV

Water/Sewer Enterprise:	
Budget Summary	IV - 1
Expenditure Detail	IV - 3
Debt Service Detail	IV - 9
Solid Waste Enterprise:	
Budget Summary	IV - 10
Expenditure Detail	IV - 12

TABLE OF CONTENTS	
Revenue Detail	Section V
Revenue Overview	V - 1
Detail Charts	V - 3
Changes in Fund Balances	V - 12
Summary Charts	V - 15
Debt	Section VI
Debt Position Analysis	VI - 1
FY2020 Debt Repayment Schedule	
LT Debt Service - General	VI - 12
LT Debt Service - Water/Sewer Enterprise	VI - 16
Financial Policies	Section VII
Financial Policies	VII - 1
Basis of Accounting & Basis of Budgeting	VII - 7
Revolving Funds	VII - 8
Capital Improvement Plan	Section VIII
Capital Improvement Plan	VIII - 1
Appendix	Section IX
Departmental Fund Relationships	IX - 1
Summary Contact List	IX - 2
Employee Listing	IX - 3
Retirement Board Appropriation	IX - 15
Projected Health Insurance Costs	IX - 16
Glossary	Section X

Section I - General Overview

Overview – City of Revere

The City of Revere is located on the eastern coast of Massachusetts and is bordered by Boston, Winthrop, and Chelsea on the south, Everett and Malden on the west, Saugus and Lynn on the north, and the Atlantic Ocean on the east. The City has a population of approximately 53,073 (according to the 2020 U.S. Census) and occupies a land area of 5.95 square miles. Settled in 1626 and originally a part of Chelsea, Revere was established as a separate town in 1871 and incorporated as a city in 1915. It is primarily a residential suburb of Boston.

Form of Government

The City operates under the Plan B form of government with an elected Mayor and an eleven-member City Council. The Mayor is elected for a four-year term, and Councilors are elected for two-year terms.

Principal Executive Officers

<u>Title</u>	<u>Name</u>	<u>Manner of Selection</u>	<u>First Took Office</u>	<u>Term Expires</u>
Mayor (Interim)	Patrick M. Keefe, Jr.	Elected	April 2023	January 2024
Chief Financial Officer	Richard Viscay	Appointed by Mayor	February 2020	January 2024
Treasurer/Collector	Cathy Bowden	Appointed by Mayor	July 2020	N/A
Auditor	Richard Viscay	Appointed by Mayor	November 2017	January 2024
Clerk	Ashley Melnik	Appointed by Council	January 2010	Tenured

Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, disposal of solid waste, public education, street maintenance, parks, and recreational facilities.

The City is located in Suffolk County but is not assessed any of the costs of county operations, the County tax being paid in its entirety by the City of Boston. The principal services provided by the County are a jail, a house of correction and a registry of deeds. Complete sewer and water services are provided by the City via connections to the Massachusetts Water Resources Authority (MWRA).

The City has a service agreement with Refuse Energy Systems Company (RESCO), under which RESCO is required to accept the City's municipal solid waste for disposal at its Saugus incineration facility.

Coronavirus (COVID-19) Disclosure

COVID-19 is a new respiratory disease caused by a novel coronavirus that has not previously been seen in humans. On March 10, 2020, the Governor of The Commonwealth of Massachusetts declared a state of emergency to support the Commonwealth's response to the outbreak of the virus. On March 11, 2020, the World Health Organization declared COVID-19 a pandemic. On March 13, 2020, the President declared a national emergency due to the outbreak, which has enabled disaster funds to be made available to states to fight the pandemic. On March 15, 2020, the Governor announced emergency actions to help address

the spread of the virus, and as a result the City closed all municipal buildings to the public through May 25, 2020. City Hall is now open without an appointment, but masks are required inside all City buildings. The City is adhering to these actions by strictly following the most updated public health recommendations. City employees are currently reporting to work as normal, maintaining all essential functions and services.

The City was awarded a total of \$30 million in Coronavirus local fiscal recovery funds in FY2021. Of this amount, \$30 million has been committed to various recovery efforts, investing \$5 million in the public sector workforce, \$9 million in water and sewer infrastructure improvements, \$2 million towards the development of a new health and wellness center for the community, \$1 million in assistance to local affected businesses and nonprofits, \$2 million to respond to the coronavirus public health emergency, \$10 million to respond to the negative economic impacts of the coronavirus, and \$1 million for travel and tourism. In addition, the City had received additional funding from FEMA, a CDBG grant to our Planning and Community Development department, a DPH grant for the Health Department, and ESSER funds for the School Department to address specific Covid-related areas.

For fiscal 2021, the City had lowered its estimated receipts by 12.5%, with larger decreases anticipated in the local meals and room tax. New growth for FY2022 increased vs projected by \$1.2 million, which eliminated the need to use \$1 million in revenue replacement from free cash that had been budgeted for FY2021. In its FY2022 budget, the City had estimated that \$1.45 million in local recovery funds may be needed to help shore up continued revenue shortfalls as the City continues to recover from the pandemic. Local receipts are ticking back up closer to pre pandemic levels in most areas.

Education

The Revere Public School system consists of a total of eight schools: six elementary schools, two of which are K-8, a middle school, and one high school. There are also two parochial schools located in the City. The Northeast Metropolitan Regional Vocational School District has 1,294 students, approximately 256 of whom are from Revere.

Student Enrollments

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Beachmont/RumneyMarsh-Mid	963	971	937	970	863
Garfield-Elem/Middle	1,385	1,306	1,291	1,326	1,220
Lincoln/Anthony-Middle	1,226	1,266	1,265	1,240	1,136
Hill (formerly McKinley)	696	712	722	698	639
Paul Revere	494	472	478	461	464
Whelan	730	754	786	752	753
RHS	1,837	1,992	1,978	2,019	1,996
Seacoast	121	82	90	65	70
Total	<u>7,452</u>	<u>7,555</u>	<u>7,547</u>	<u>7,531</u>	<u>7,141</u>

Source: Superintendent of Schools.

Climate Resiliency

The City of Revere constructs a series of planning documents and guides to direct and articulate its vision for the future of Revere. These guides and policies are formulated by its professional and experienced planning team in the Department of Planning & Community Development with input from other municipal, regional, and state officials; nonprofits and local businesses; and community organizations and residents.

The Disaster Mitigation Act of 2000 (DMA 2000) requires that after November 1, 2004, all municipalities that wish to continue to be eligible to for Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) funding to adopt a local multi-hazard mitigation plan, which must be updated in five-year intervals. This planning requirement does not affect post-disaster Public Assistance (PA) funding. Revere completed its Hazard Mitigation Plan (HMP) in 2005, and previously updated it in 2015. A final draft of the 2022 Hazard Mitigation Plan has been accepted by FEMA/MEMA and is now awaiting the Revere City Council's adoption of the plan.

A significant revision to the City of Revere Hazard Mitigation Plan (2022 Update) includes the reorganization of natural hazards through the context of climate change to reflect the increasing urgency of climate change. This is consistent with the approach taken in the Massachusetts State Hazard Mitigation and Climate Adaptation Plan – 2018 (2018 SHMCAP). Furthermore, FEMA's National Risk Index (NRI) was leveraged to update the risk analysis and loss estimation. While there are some limitations with regards to analyzing NRI data at the local scale, it serves as a useful starting point to estimate damages from the following natural hazards for which loss estimates were not provided in the 2015 Update of the City of Revere Hazard Mitigation Plan (2015 Update): drought, landslides, hurricanes (beyond wind), severe winter storms, and tornadoes. The 2022 Update also reflects changes in flood risk from the 2017 update to the FEMA-delineated Special Flood Hazard Area (SFHA). Lastly, the mitigation goals and actions identified in the Hazard Mitigation Strategy were revised in accordance with the needs of the community.

As with previous updates, the 2018 SHMCAP was leveraged as a starting point to identify potential hazards and the risk they present to the Commonwealth. A significant change in the 2018 SHMCAP compared to prior versions is the framing of potential hazards through lens of climate change interactions, which include changes in precipitation, sea level rise, rising temperatures, and extreme weather. The effects of climate change on each hazard, as identified in the 2018 SHMCAP, were incorporated into the Risk Assessment.

The City's climate, geography, and demography significantly determine its risk and vulnerability to impacts from natural hazards. Because risk is at the nexus of natural hazards, human life and critical infrastructure, this Risk Assessment begins with a review of Revere's community profile. The community profile includes a review of the City's social and economic profile, followed by the land use profile and a review of development trends. Finally, the community profile includes a review of the City's climate, which affect many hazards the City may be vulnerable to and summarizes how the City's climate has changed in recent decades.

The Risk Assessment continues with a description of future climate projections in the city followed by a review of all potential natural hazard events that may occur in the City, leveraging work completed as part of the 2018 SHMCAP and the 2019 Revere Municipal Vulnerability Preparedness (Revere MVP, 2019) Summary of Findings Report to identify potential hazards.

Neighboring communities were invited to review and provide comments on the draft update, which was posted on the City's website for public viewing. As previously stated, the City recognizes hazard mitigation planning should not occur independent of other community and resilience planning activities. The City is engaged with the neighboring communities of Chelsea and Winthrop through the newly established North Suffolk Office of Resiliency and Sustainability (NSORS). The two new staff members are advancing regional efforts and securing grant funding. The City has also been coordinating with the neighboring communities;

Lynn, Saugus, Malden, and Everett to progress regional flood mitigation efforts with an established a new regional working group. Funding has been secured for this regional flood mitigation working group via the Accelerating Climate Resiliency grant from MAPC that will be advanced this fiscal year.

The Municipal Vulnerability Preparedness grant program (MVP) provides support for cities and towns in Massachusetts to begin the process of planning for climate change resiliency and implementing priority projects. The State awards communities with funding to complete vulnerability assessments and develop action-oriented resiliency plans. Communities that complete the MVP program become certified as an MVP community and are eligible for MVP Action grant funding and other opportunities. Revere was deemed an MVP community in 2019 and subsequently secured two additional MVP Action grants, for a Coastal Resiliency Study for the Point of Pines and Riverside neighborhoods, and a Planning grant for Stormwater Storage at Gibson Park. The City employs an environmental planner to lead the use of the funding and is further supported by the Department of Planning & Community Development.

In addition, the City has been coordinating regularly with the City of Boston to improve coastal flood resilience at Suffolk Downs, which encompasses portions of both cities. The cities are collaborating to identify opportunities for flood protection alignments based on existing physical conditions, the location of flood pathways, and the extent of flooding.

Further coordination between resiliency planning and the City's broader community, housing, economic development, and other goals are outlined in the City's Next Stop Revere Master Plan, the City's first comprehensive master plan developed in more than four decades. Among other objectives, the plan aims to promote resiliency of the City in the face of increasing climate challenges through comprehensive climate mitigation and resiliency strategies and energy efficiency programs and to position City government at the forefront of regional collaboration, climate resiliency, and mitigation programs.

In summary, the City has several plans in place to address climate resiliency and will continue to update and revise them as new information becomes available.

Cybersecurity

The City has extensive procedures and processes in place and regular employee training regarding cybersecurity.

Industry and Commerce

The following table lists the major categories of income and employment from 2016 to 2020.

Due to the reclassification the U.S. Department of Labor now uses the North American Industry Classification System (NAICS) as the basis for the assignment and tabulation of economic data by industry.

Industry	Calendar Year Average				
	2016	2017	2018	2019	2020
Construction	413	467	735	521	443
Manufacturing	-	-	-	101	91
Trade, Transportation and Utilities	2,945	2,929	2,594	2,665	2,736
Information	285	265	253	223	139
Financial Activities	366	282	279	251	232
Professional and Business Services	740	742	755	815	755
Education and Health Services	2,783	2,781	2,762	2,824	2,556
Leisure and Hospitality	1,507	1,528	1,564	1,080	1,051
Other Services	414	419	405	390	313
Total Employment	9,920	9,880	9,814	9,337	8,783
Number of Establishments	1,033	1,058	1,140	1,201	1,235
Average Weekly Wages	\$ 758	\$ 797	\$ 795	\$ 799	\$ 890
Total Wages	\$ 410,700,467	\$ 428,862,219	\$ 409,654,945	\$ 417,045,989	\$ 408,764,497

Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify its commercial tax base. These efforts have yielded significant success and many continuing prospects for further economic growth. In virtually every corner of the City, economic development is moving forward. The City of Revere has cultivated a robust development pipeline in recent years, allowing both the City and developers to benefit from immense regional demand in the residential and commercial sectors. The City of Revere has become a very desirable location with its ideal access to Boston via its 3 MBTA stations and bus lines and 3-mile crescent beach as well as its proximity to Logan Airport and major highways.

One of the largest mixed-use developments in the Commonwealth. was approved by the Revere City Council in 2018 at the 160-acre Suffolk Downs Racetrack, 52 acres of which are in Revere. The master planned unit development by the HYM Investment Group, LLC will generate over the next 15-20 years approximately 5.8 million gross square feet of commercial, residential, and civic/recreational space across the Revere portion of the site, with residential uses comprising no more than 50%, and commercial uses no less than 50%. This master planned development will be constructed in 4 phases beginning at Beachmont Square adjacent to the Beachmont T Station, with residential uses originally expected to be predominant (80/20 ratio) during this first phase. Recent indications are that commercial development will exceed that target with the announcement of a major new bio-tech manufacturing facility not initially planned for phase 1,

which suggests that overall commercial development may well exceed 50% of the build-out. The total mixed-use project will consist of 2.9 million gross square feet of commercial uses including an Innovation Center, hotels, office buildings, restaurants, and retail and 2.9 million gross square feet of residential uses. Construction of the first phase began in 2021.

Remaining on the horizon is the development of the vacant 34-acre former Wonderland Greyhound Racetrack. This site represents a key opportunity for further economic development in the City of Revere given its prime location on Route 1A and ideal access to the adjacent Wonderland T Station and Commuter Rail. While there are still no definitive plans pending for this transit-oriented property, there has been renewed interest in its development potential, which continues to build with the recent announcement of bio-tech commercial development in nearby Suffolk Downs.

The City of Revere is also home to two Amazon delivery stations, one currently operational in the City's geographic center, with another slated for construction at the former Showcase Cinema site on Squire Road. In 2018, the closure and sale of the 800,000 gsf former New England Confectionary Company (NECCO) facility paved the way for a now-fully operational delivery station that employs over 600 Amazon or third-party delivery staff on site. The 150,000 gsf Squire Road site is expected to open in 2022.

In 2021, the City of Revere advanced planning for the RiverFront District, a long-envisioned opportunity to incorporate significant public waterfront recreational uses into the City's economic development. The City has now completed and adopted a comprehensive Master Plan for this 19-acre site in the most northern sector of Revere's coastline, which calls for the mixed-use residential, recreational, environmental and transportation redevelopment of the public and private properties in this district. That will include a 291-unit mixed-use market-rate residential development, which is now undergoing state and municipal permitting based on a related and recently approved new zoning overlay district.

Many development projects have been completed or are nearing completion along Revere Beach. Following many years of negotiations with the Commonwealth's Department of Conservation and Recreation and the MBTA and the subsequent designation of Eurovest Development as the master developer of Waterfront Square, the City has largely realized its vision of transforming what had been nearly 9 acres of surface parking lots into a series of dynamic, mixed-use properties. These include the completed projects of Ocean 650 at 650 Ocean Avenue consisting of 230 luxury rental units; The Eliot/Vanguard at 660 Ocean Ave consisting of 194 luxury rental units; and 500 Ocean Ave consisting of 305 luxury rental units. The latter of these, along with the 172-room Marriott/Spring Hill Suites Hotel at 400 Ocean Ave, include significant commercial components including restaurants, bars, and function facilities adding further to the significant economic activity at this Transit-Oriented Development site.

Both aforementioned projects are being built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the waterfront. The final two parcels in the Waterfront Square development area are being developed as 213-unit mixed use residential development at 646 Ocean Ave. a 230 mixed use residential development at 656 Ocean Ave. Both projects are fully permitted and are now near or under construction.

Both the southern and northern ends of Revere Beach are experiencing aggressive development activity as well. including the completion of a 234-unit luxury apartment project at 540 Revere Beach Boulevard called the "Beach House" by Baystone Development. The approximately 3-acre parcel at 580 Revere Beach Boulevard, just north of the Beach House, is now under agreement with Mill Creek Residential, which is slated to begin the permitting process for an estimated 330 units of housing, potentially to include additional commercial elements. A 145-unit mixed use development at 320 Revere Beach Boulevard also recently completed construction, with occupancy beginning in summer 2021

On the southerly end of Revere Beach, there are several commercial and residential mixed-use projects in various stages of design, permitting and construction. 90 Ocean Ave, a 75-unit residential project, was completed and actively leasing in 2021. Adjacent to this site at 50 Ocean Avenue and 21 Revere Beach Boulevard is The Ryder, a recently completed 200-unit residential mixed-use project by Gate Residential featuring a dynamic first floor restaurant/bar space.

In addition to the aforementioned developments, there are a number of additional projects that have been completed during or since 2020, including: 195 residential units at 205 Revere Beach Parkway by Gate Residential; a 162 room Staybridge Suites/Holiday Inn by XSS Hotels next door at 245 Revere Beach Parkway; a 35 unit mixed use residential development at 43 Nahant Ave.; a new 15,000 gsf East Boston Neighborhood Health Center located at 10 Garofalo Way; a 110 room Avid Hotel at 405 American Legion Highway; a 6 unit mixed use residential building 7-9 Dehon St.; a 31 unit condominium at 450 American Legion Highway; a 22 unit mixed use residential development at 14 Yeaman Street; a self-service warehouse storage facility at 320 Charger Street; a 52 unit residential development at 571 Revere Street; and a 13 unit residential development at 1064 North Shore Road.

Largest Employers

<u>Name</u>	<u>Nature of Business</u>	<u>Employment</u>
Amazon	E-Commerce	500
Market Basket	Supermarket	210
Mass General Hospital	Medical	200
Price Rite	Supermarket	185
Lighthouse Nursing	Nursing	182
Target	Retail	170
Burlington Coat Factory	Retail	160
Stop & Shop (Squire Road)	Supermarket	150
BeDriven North Shore	Livery	150
Annemark Nursing	Nursing Home	135
OceanAir	Shipping/Logistics	100

Source: Data gathered by City from the individual employers.

Labor Force, Employment and Unemployment Rate

According to the Massachusetts Department of Employment and Training, in November 2021, the City had a total labor force of 29,140 of whom 27,608 were employed and 1,523 or 5.3% were unemployed as compared with 4.8 % for the Commonwealth.

The following table sets forth the City's average labor force and average annual unemployment rates for calendar years 2016 through 2020 and the unemployment rates for the Commonwealth and the nation as a whole for the same period:

	<u>City of Revere</u>			<u>Massachusetts</u>	<u>U.S.</u>
			Unemployment	Unemployment	Unemployment
<u>Year</u>	<u>Labor Force</u>	<u>Employment</u>	<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
2020	29,725	25,657	13.7%	8.4%	6.7%
2019	29,727	28,851	2.9	2.8	3.5
2018	29,843	28,858	3.3	3.3	3.9
2017	28,351	27,326	3.6	3.7	4.4
2016	28,056	27,016	3.7	3.9	4.9

Source: Massachusetts Department of Employment and Training. Data based upon place of residence, not place of employment.

Building Permits

The following table sets forth the estimated dollar value of new construction and alterations of building permits for the shown years. The estimated dollar values are builders' estimates and are generally considered to be conservative. Permits issued and estimated valuations shown are for both private construction and City projects.

<u>Fiscal</u> <u>Year</u>	<u>Commercial</u>	<u>%</u>	<u>Residential</u>	<u>%</u>	<u>Total</u>
2021	\$27,144,080	48%	\$29,457,830	52%	\$56,601,910
2020	53,655,094	61	34,830,927	39	88,486,021
2019	170,380,086	88	23,277,123	12	193,657,209
2018	89,571,674 (1)	78	25,406,328	22	114,978,002
2017	22,354,410	51	21,908,970	49	44,263,380

Source: City Building Inspector.

(1) Increase attributable to increased commercial activity, see "Economic Development" above.

Income Levels and Population

	<u>Revere</u>	<u>Massachusetts</u>	<u>United States</u>
Median Family Income			
2020	\$62,568	\$81,215	\$62,843
2010	58,345	81,165	51,144
2000	45,865	61,664	50,046
1990	37,213	44,367	35,225
1980	19,004	21,166	19,908
Per Capita Income			
2020	\$30,587	43,761	\$34,103
2010	25,085	33,966	27,334
2000	19,698	25,952	21,587
1990	14,723	17,224	14,420
1980	6,660	7,459	7,313

Population Trends

<u>2020</u>	<u>2010</u>	<u>2000</u>	<u>1990</u>	<u>1980</u>
53,073	51,755	47,283	42,786	42,423

Source: U.S. Bureau of the Census.

On the basis of the 2020 Federal Census, the City has a population density of 9,095 persons per square mile.

PROPERTY TAXATION

The principal revenue source of the City is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from funds on hand. The total amount levied is subject to certain limits prescribed by law. See "Tax Limitations" herein. As to the mandatory inclusion of debt service and final judgments, see "Security and Remedies," above.

The estimated receipts for a fiscal year from sources other than the property tax may not exceed the actual receipts during the preceding fiscal year from the same sources unless approved by the State Commissioner of Revenue. Excepting special funds, the use of which is otherwise provided for by law, the deduction for appropriations voted from funds on hand for a fiscal year cannot exceed "free cash" as of the beginning of the prior fiscal year as certified by the State Director of Accounts plus up to nine months' collections and receipts on account of earlier years' taxes after that date. Subject to certain adjustments, free cash is surplus revenue less uncollected overdue property taxes from earlier years.

Although an allowance is made in the tax levy for abatements (see "Overlay" below) no reserve is generally provided for uncollectible real property taxes. Since some of the levy is inevitably not collected, this creates a cash deficiency which may or may not be offset by other items (see "Taxation to Meet Deficits" below).

Tax Levy Computation

The following table illustrates the trend in the manner in which the tax levy was determined in recent years.

	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Fiscal 2022
GROSS AMOUNT TO BE RAISED:					
Appropriations (1)	\$ 191,964,207	\$ 198,650,367	\$ 211,584,086	\$ 215,231,343	\$ 228,188,612
Local Expenditures	1,080,928	190,187	364,345	326,356	828,200
State & County Charges	10,466,333	11,954,784	12,817,554	13,021,909	15,013,807
Overlay Reserve	553,493	739,949	742,782	840,733	952,710
Total Gross Amount to be Raised	\$ 204,064,961	\$ 211,535,287	\$ 225,508,767	\$ 229,420,341	\$ 244,983,329
LESS RECEIPTS & OTHER REVENUE:					
Estimated Receipts - State (2)	\$ 72,940,728	\$ 77,864,123	\$ 82,188,178	\$ 83,280,650	\$ 95,128,783
Estimated Receipts - Local	42,685,258	41,347,124	44,664,512	42,939,065	44,594,330
Available Funds Appropriated (3):					
Other Available Funds	1,375,551	4,700,796	5,837,644	2,848,691	1,265,204
Free Cash	4,412,074	1,273,000	2,356,109	4,754,266	1,945,177
Other Revenues to Reduce Tax Rate	-	-	-	-	-
Total Estimated Receipts & Revenue	\$ 121,413,611	\$ 125,185,043	\$ 135,046,443	\$ 133,822,672	\$ 142,933,494
NET AMOUNT TO BE RAISED (TAX LEVY)	\$ 82,651,350	\$ 86,350,244	\$ 90,462,324	\$ 95,597,669	\$ 102,049,835

(1) Includes annual appropriations from taxation voted subsequent to adoption of the annual budget but prior to setting the tax rate.

(2) Estimated by the State Department of Revenue and required by law to be used in setting of the tax rate. Actual state aid payments may vary upward or downward from said estimates, and the State may withhold (generally quarterly) payments pending receipt of State and County assessments.

(3) Transfers from available funds, including "Free Cash" (see "Free Cash"), generally made as an offset to a particular appropriation item.

Assessed Valuations and Tax Levies

Property is classified for the purpose of taxation according to its use. The legislature has in substance created three classes of taxable property: (1) residential real property, (2) open space land, and (3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the annual levy to be borne by each of the three categories. The share required to be borne by residential real property is at least 50 per cent of its share of the total taxable valuation; the effective rate for open space must be at least 75 per cent of the effective rate for residential real property; and the share of commercial, industrial, and personal property must not exceed 175 percent of their share of the total valuation. A city or town may also exempt up to 20 percent of the valuation of residential real property (where used as the taxpayer's principal residence) and up to 10 percent of the valuation of commercial real property (where occupied by certain small businesses). Property may not be classified in a city or town until the State Commissioner of Revenue certifies that all property in the city or town has been assessed at its fair cash value. Such certification must take place every five years, or pursuant to a revised schedule as may be issued by the Commissioner.

Related statutes provide that certain forest land, agricultural or horticultural land (assessed at the value it has for these purposes) and recreational land (assessed on the basis of its use at a maximum of 25 percent of its fair cash value) are all to be taxed at the rate applicable to commercial property. Land classified as forest land is valued for this purpose at five percent of fair cash value but not less than ten dollars per acre.

Local assessed valuations are determined annually as of January 1 and used for the fiscal year beginning on the next July 1. The City completed professional revaluations of all real and personal property to full value for use in fiscal 1984, and most recently for use in fiscal 2018. The City's local tax rates in said fiscal years are believed to have approximated full value tax rates. (See "Tax limitations," below.)

The City has used multiple tax rates under classification since fiscal 1983 when it revalued all real and personal property in the City to full value.

The following table sets forth the trend in the City's assessed and equalized valuations.

Fiscal Year	Real Property	Personal Property	Total	Equalized Valuation(2)	Local Assessed Valuation as a Percent of Equalized Valuation
2022	\$ 8,539,944,497	\$ 146,981,779	\$ 8,686,926,276	\$ 7,759,126,900	112.0 %
2021	7,544,992,013	119,478,448	7,664,470,461	7,759,126,900	98.8
2020	7,136,951,122	98,884,337	7,235,835,459	6,112,000,400	118.4
2019	6,293,631,753	88,969,147	6,382,600,900	6,112,000,400	104.4
2018 (1)	5,622,705,384	80,577,857	5,703,283,241	4,891,574,500	116.6

(1) Revaluation year.

(2) Valuations are equalized by the State Commissioner of Revenue for purposes of distributions to and assessments upon municipalities.

Tax Rates per \$1,000 Valuation (Classified)

	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>	<u>Fiscal 2021</u>	<u>Fiscal 2022</u>
Residential	\$12.96	\$12.11	\$11.26	\$11.06	\$10.40
Commercial	25.36	23.68	21.88	21.83	20.56
Industrial	25.36	23.68	21.88	21.83	20.56
Personal	25.36	23.68	21.88	21.83	20.56

Source: Massachusetts Department of Revenue.

Largest Taxpayers

The following is a list of the 10 largest taxpayers in the City based upon assessed valuations for fiscal 2021. All of the taxpayers listed below are current in their tax payments, except as indicated below.

<u>Name</u>	<u>Nature of Business</u>	<u>Total Assessed Valuations for Fiscal 2021</u>
Overlook Revere Owner LLC	Apartments	\$ 177,607,400
CLPF Revere LLC	Warehouse Distribution	142,023,700
500 Ocean Avenue, LLC	Apartments	77,640,800
GreyStar Revere LLC	Apartments	67,343,200
Baystone Revere LLC	Apartments	65,652,600
205 Revere Beach Pkwy Partners	Apartments	57,238,200
64 VWS Owner LLC	Apartments	56,018,600
Rumney Flats Apartments LLC	Apartments	52,979,300
Waters Edge Limited Partnership*	Apartments	39,648,800
21 Revere Beach Blvd	Apartments	32,228,900
		<u>\$ 768,381,500</u>

Source: Board of Assessors.

*Currently behind in FY20 taxes.

State Equalized Valuation

In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the Commissioner of Revenue biennially makes a redetermination of the fair cash value of the taxable property in each municipality as of January 1 of even numbered years. This is known as the "equalized value." The following table sets forth the trend in equalized valuations of the City.

<u>January 1</u>	<u>State Equalized Valuations</u>	<u>Percentage Increase/Decrease</u>
2020	\$ 7,759,126,900	21.23 %
2018	6,112,000,400	19.97
2016	4,891,574,500	15.46
2014	4,135,457,600	2.96
2012	4,012,985,500	(7.75)
2010	4,323,860,400	(28.86)

Source: Massachusetts Department of Revenue.

Overlay and Abatements

The City is authorized to increase each tax levy by an amount approved by the State Commissioner of Revenue as an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay reserve, the excess is required to be added to the next tax levy. Abatements are granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. They may abate real and personal property taxes on broad grounds (including inability to pay) with the approval of the State Commissioner of Revenue.

The following table sets forth the amount of the overlay reserve for the fiscal years shown.

<u>Fiscal Year</u>	<u>Net Tax Levy(1)</u>	<u>Overlay Reserve</u>	<u>As a % of Net Levy</u>	<u>Balance as of June 30, 2020</u>
2021	\$ 94,756,936	\$ 840,733	0.89 %	N.A.
2020	89,719,542	742,782	0.83	\$ 1,473,475
2019	85,610,295	739,949	0.86	1,516,219
2018	82,097,857	553,493	0.67	91,114
2017	78,465,619	794,822	1.01	404,171

(1) Tax levy prior to addition of overlay reserve.

Tax Levies and Collections

Prior to the fiscal year 1992, the taxes for each fiscal year were due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. However, beginning in fiscal 1992 the City instituted quarterly billing of real and personal property taxes, with tax bills payable August 1, November 1, February 1 and May 1 of each fiscal year. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). (In addition, real property is subject to a lien for certain unpaid municipal charges or fees.) If the property has not been transferred, an unenforced lien expires on the fourth December 31 after the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of a legal impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below.

The City has taken several measures to improve its tax collection efforts. In 1991, the City's policies regarding tax collections were changed. The Treasurer was appointed Treasurer and Collector and additional resources were allocated to aggressively collect taxes. The Treasurer and Collector's Office developed a computer software system that has shortened the time necessary to process delinquencies and file liens on property with the Registry of Deeds.

The following table compares the City's net tax collections with its net tax levies (gross tax levy less overlay reserve for abatements):

Fiscal Year	Tax Rates		Gross Tax Levy	Net Tax Levy(1)	Collected During FY Payable (2)		Collections as of June 30, 2021 (3)(4)	
	Residential	Comm. Ind. Pers.			Dollar Amount	% of Net Levy	Dollar Amount	% of Net Levy
2021	\$ 11.06	\$ 21.83	\$ 95,597,669	\$ 94,756,936	\$ 94,762,902	100.0 %	\$ 94,762,902	100.0 %
2020	11.26	21.88	90,462,324	89,719,542	87,537,748	97.6	89,577,767	99.8
2019	12.11	23.68	86,350,244	85,610,295	84,590,410	98.8	84,622,267	98.8
2018	12.96	25.36	82,651,350	82,097,857	81,258,062	99.0	81,258,349	99.0
2017	13.99	27.53	79,260,441	78,465,619	77,897,372	99.3	77,908,069	99.3

(1) Net after deduction of overlay for abatements.

(2) Actual dollar collections. Does not deduct refunds nor include abatements or other non-cash credits.

(3) Before the end of each fiscal year all delinquent taxes are turned over to tax title. Therefore, further collections are made under Tax Title Redemptions and are no longer categorized by fiscal year or credited back to a specific levy when collected.

(4) Collections for the current fiscal year are comparable to previous fiscal years.

Tax Titles and Possessions

Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes. In either case, the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right to redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments) it can be foreclosed or taken by the municipality, becoming a "tax possession," which may be held and disposed of in the same manner as other land held for municipal purposes.

Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at the public sale or by taking), at which time the tax is written off in full by reserving the amount of tax and charging surplus. Tax Title is the actual lien on the deed of the property at the Registry of Deeds. The collections of tax titles follows different status than delinquent taxes.

<u>As of June 30</u>	<u>Total Tax Titles and Possessions</u>	<u>Total Realized Through Sale of Tax Title Property and Tax Title Redemptions (Prior 12 months)</u>
2021	\$ 3,998,815	\$ 2,092,150
2020	2,195,125	1,368,414
2019	2,637,297	371,823
2018	3,141,805	1,575,353
2017	2,969,603	2,840,760

The City has instituted a policy to sell properties that are foreclosed by the land court at public auction. Such auctions have resulted in revenues to the City in the amount of \$259,991 in fiscal 2015, \$920,000 in fiscal 2016, \$519,072 in fiscal 2017, \$372,534 in fiscal 2018 and \$655,920 in fiscal 2021.

Taxation to Meet Deficits

Overlay deficits, i.e., tax abatements (or refunds made) in excess of the overlay included in the tax levy to cover abatements, are required to be added to the next tax levy. It is generally understood that revenue deficits, i.e., those resulting from non-property tax revenues being less than anticipated, are also required to be added to the next tax levy (at least to the extent not covered by surplus revenue). Amounts lawfully expended since the prior tax levy and not included therein are also required to be included in the annual tax levy. The circumstances under which this can arise are limited since municipal departments are generally prohibited from incurring liabilities in excess of appropriations except for major disasters, mandated items, contracts in aid of housing and renewal projects and other long-term contracts. In addition, utilities must be paid at established rates and certain established salaries, e.g., civil service, must legally be paid for work actually performed, whether or not covered by appropriations.

Cities and towns are authorized to appropriate sums, and thus to levy taxes, to cover deficits arising from other causes, such as "free cash" deficits arising from a failure to collect taxes. This is not generally understood, however, and it has not been the practice to levy taxes to cover free cash deficits. Except to the extent that such deficits have been reduced or eliminated by subsequent collections of uncollected taxes (including sales of tax titles and tax possessions), lapsed appropriations, non-property tax revenues in excess of estimates, other miscellaneous items or funding loans authorized by special act, they remain in existence.

Tax Limitations

Chapter 59, Section 21C of the General Laws, also known as Proposition 2½, imposes two separate limits on the annual tax levy of a city or town.

The primary limitation is that the tax levy cannot exceed 2½ percent of the full and fair cash value. If a city or town exceeds the primary limitation, it must reduce its tax levy by at least 15 percent annually until it is in compliance, provided that the reduction can be reduced in any year to not less than 7½ percent by majority vote of the voters, or to less than 7½ percent by two-thirds vote of the voters.

For cities and towns at or below the primary limit, a secondary limitation is that the tax levy cannot exceed the maximum levy limit for the preceding fiscal year as determined by the State Commissioner of Revenue by more than 2½ percent, subject to exceptions for property added to the tax rolls or property which has had an increase, other than as part of a general revaluation, in its assessed valuation over the prior year's valuation.

This "growth" limit on the tax levy may be exceeded in any year by a majority vote of the voters, but an increase in the secondary or growth limit under this procedure does not permit a tax levy in excess of the primary limitation, since the two limitations apply independently. In addition, if the voters vote to approve taxes in excess of the "growth" limit for the purpose of funding a stabilization fund, such increased amount may only be taken into account for purposes of calculating the maximum levy limit in each subsequent year if the board of selectmen of a town or the city council of a city votes by a two-thirds vote to appropriate such increased amount in such subsequent year to the stabilization fund.

The applicable tax limits may also be reduced in any year by a majority vote of the voters.

The State Commissioner of Revenue may adjust any tax limit "to counterbalance the effects of extraordinary, non-recurring events which occurred during the base year".

The statute further provides that the voters may exclude from the taxes subject to the tax limits and from the calculation of the maximum tax levy (a) the amount required to pay debt service on bonds and notes issued before November 4, 1980, if the exclusion is approved by a majority vote of the voters, and (b) the amount required to pay debt service on any specific subsequent issue for which similar approval is obtained. Even with voter approval, the holders of the obligations for which unlimited taxes may be assessed do not have a statutory priority or security interest in the portion of the tax levy attributable to such obligations. It should be noted that Massachusetts General Laws Chapter 44, Section 20 requires that the taxes excluded from the levy limit to pay debt service on any such bonds and notes be calculated based on the true interest cost of the issue. Accordingly, the Department of Revenue limits the amount of taxes which may be levied in each year to pay debt service on any such bonds and notes to the amount of such debt service, less a pro rata portion of any original issue premium received by the city or town that was not applied to pay costs of issuance.

Voters may also exclude from the Proposition 2½ limits the amount required to pay specified capital outlay expenditures or for the city or town's apportioned share for certain capital outlay expenditures by a regional governmental unit. In addition, the city council of a city, with the approval of the mayor if required, or the board of selectmen or the town council of a town may vote to exclude from the Proposition 2½ limits taxes raised in lieu of sewer or water charges to pay debt service on bonds or notes issued by the municipality (or by an independent authority, commission or district) for water or sewer purposes, provided that the municipality's sewer or water charges are reduced accordingly.

In addition, Proposition 2½ limits the annual increase in the total assessments on cities and towns by any county, district, authority, the Commonwealth or any other governmental entity (except regional school districts, the MWRA and certain districts for which special legislation provides otherwise) to the sum of (a) 2½ percent of the prior year's assessments and (b) "any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option". Regional water districts, regional sewerage districts and regional veterans districts may exceed these limitations under statutory procedures requiring a two-thirds vote

of the district's governing body and either approval of the local appropriating authorities (by two-thirds vote in districts with more than two members or by majority vote in two-member districts) or approval of the registered voters in a local election (in the case of two-member districts). Under Proposition 2½ any State law to take effect on or after January 1, 1981 imposing a direct service or cost obligation on a city or town will become effective only if accepted or voluntarily funded by the city or town or if State funding is provided. Similarly, State rules or regulations imposing additional costs on a city or town or laws granting or increasing local tax exemptions are to take effect only if adequate State appropriations are provided. These statutory provisions do not apply to costs resulting from judicial decisions.

The City has been in full compliance with Proposition 2 1/2 since fiscal 1984 following completion of a professional revaluation of all real and personal property in the City to full value.

Unused Levy Capacity (1)

The following table sets forth the City's tax levy limits and unused levy capacity for the following fiscal years:

	For Fiscal Year				
	2022	2021	2020	2019	2018
Primary Levy Limit(2)	\$ 217,173,157	\$ 191,611,762	\$ 180,895,886	\$ 159,565,023	\$ 142,582,081
Prior Fiscal Year Levy Limit	95,665,289	90,539,665	86,416,685	82,685,765	79,270,646
Amended Prior Fiscal Year Growth	-	-	4,520	-	17,719
2.5% Levy Growth	2,391,632	2,263,492	2,160,530	2,067,144	1,982,209
New Growth(3)	4,016,375	2,862,132	1,957,926	1,663,780	1,415,191
Overrides	-	-	-	-	-
Growth Levy Limit	102,073,296	95,665,289	90,539,661	86,416,689	82,685,765
Debt Exclusions	-	-	-	-	-
Capital Expenditure Exclusions	-	-	-	-	-
Other Adjustments	-	-	-	-	-
Tax Levy Limit	102,073,296	95,665,289	90,539,661	86,416,689	82,685,765
Tax Levy	102,049,835	95,597,669	90,462,233	86,350,244	82,651,350
Unused Levy Capacity(4)	\$ 23,461	\$ 67,620	\$ 77,428	\$ 66,445	\$ 34,415
Unused Primary Levy Capacity(5)	\$ 115,123,322	\$ 96,014,093	\$ 90,433,653	\$ 73,214,779	\$ 59,930,731

(1) Source: Massachusetts Department of Revenue.

(2) 2.5% of assessed valuation.

(3) Allowed increase for new valuations - certified by the Department of Revenue.

(4) Tax Levy Limit less Tax Levy.

(5) Primary Levy Limit less Tax Levy.

Sale of Tax Receivables.

Cities and towns are authorized to sell delinquent property tax receivables by public sale or auction, either individually or in bulk.

Pledged Taxes

Taxes on certain property in designated development districts may be pledged for the payment of costs of economic development projects within such districts and may therefore be unavailable for other municipal purposes.

Initiative Petitions

Various proposals have been made in recent years for legislative amendments to the Massachusetts Constitution to impose limits on state and local taxes. To be adopted such amendments must be approved by two successive legislatures and then by the voters at a state election.

Community Preservation Act

The Massachusetts Community Preservation Act (the “CPA”) permits cities and towns that accept its provisions to levy a surcharge on its real property tax levy, dedicate revenue (other than state or federal funds), and to receive state matching funds for (i) the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use, open space, and affordable housing and (ii) the acquisition, preservation, rehabilitation and restoration of historic resources. The provisions of the CPA must be accepted by the voters of the city or town at an election after such provisions have first been accepted by either a vote of the legislative body of the city or town or an initiative petition signed by 5% of its registered voters.

A city or town may approve a surcharge of up to 3% (but not less than 1% under certain circumstances) and may make an additional commitment of funds by dedicating revenue other than state or federal funds, provided that the total funds collected do not exceed 3% of the real property tax levy, less any exemptions adopted (such as an exemption for low-income individuals and families and for low and moderate-income senior citizens, an exemption for \$100,000 of the value of each taxable parcel of residential real property or \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in Chapter 59, Section 2A of the General Laws, and an exemption for commercial and industrial properties in cities and towns with classified tax rates). In the event that the municipality shall no longer dedicate all or part of the additional funds to community preservation, the surcharge on the real property tax levy of not less than 1% shall remain in effect, provided that any such change must be approved pursuant to the same process as acceptance of the CPA. The surcharge is not counted in the total taxes assessed for the purpose of determining the permitted levy amount under Proposition 2½ (see “*Tax Limitations*” under “PROPERTY TAXATION” above). A city or town may revoke its acceptance of the provisions of the CPA at any time after 5 years from the date of such acceptance and may change the amount of the surcharge or the exemptions to the surcharge at any time, including reducing the surcharge to 1% and committing additional municipal funds as outlined above, provided that any such revocation or change must be approved pursuant to the same process as acceptance of the CPA.

Any city or town that accepts the provisions of the CPA will receive annual state matching grants to supplement amounts raised by its surcharge and dedication of revenue. The state matching funds are raised from certain recording and filing fees of the registers of deeds. Those amounts are deposited into a state trust fund and are distributed to cities and towns that have accepted the provisions of the CPA, which distributions are not subject to annual appropriation by the state legislature. The amount distributed to each city and town is based on a statutory formula and the total state distribution made to any city or town may not exceed 100% of the amount raised locally by the surcharge on the real property tax levy.

The amounts raised by the surcharge on taxes, the dedication of revenue and received in state matching funds are required to be deposited in a dedicated community preservation fund. Each city or town that accepts the provisions of the CPA is required to establish a community preservation committee to study

the community preservation needs of the community and to make recommendations to the legislative body of the city or town regarding the community preservation projects that should be funded from the community preservation fund. Upon the recommendations of the committee, the legislative body of the city or town may appropriate amounts from the fund for permitted community preservation purposes or may reserve amounts for spending in future fiscal years, provided that at least 10% of the total annual revenues to the fund must be spent or set aside for open space purposes, 10% for historic resource purposes and 10% for affordable housing purposes.

The CPA authorizes cities and towns that accept its provisions to issue bonds and notes in anticipation of the receipt of surcharge and dedicated revenues to finance community preservation projects approved under the provisions of the CPA. Bonds and notes issued under the CPA are general obligations of the city or town and are payable from amounts on deposit in the community preservation fund. In the event that a city or town revokes its acceptance of the provisions of the CPA, the surcharge shall remain in effect until all contractual obligations incurred by the city or town prior to such revocation, including the payment of bonds or notes issued under the CPA, have been fully discharged.

The City has not adopted the Community Preservation Act.

CITY FINANCES

Budget and Appropriation Process

In a city, within 170 days after the annual organization of the city government (which is ordinarily in early January), the Mayor is required to submit a budget of proposed expenditures for the fiscal year beginning on the next July 1. The city council may make appropriations for the recommended purposes and may reduce or reject any item. Without a recommendation of the Mayor, the council may not make any appropriation for a purpose not included in the proposed budget. The council may not increase any item without the recommendation of the Mayor (except as provided by legislation, subject to local acceptance, under which the school budget or regional school district assessment can be increased upon recommendation of the school committee or regional district school committee and by two-thirds vote of the council, provided that such increase does not cause the total annual budget to exceed property tax limitations). If the council fails to act on any item of the proposed budget within 45 days, that item takes effect.

If the Mayor does not make a timely budget submission, provision is made for preparation of a budget by the council. Provision is also made for supplementary appropriations upon recommendation of the Mayor. Water and sewer department expenditures are included in the budget adopted by the city council. Under certain legislation any city or town which accepts the legislation may provide that the appropriations for the operating costs of any department may be offset, in whole or in part, by estimated receipts from fees charged for services provided by the department. It is assumed that this general provision does not alter the pre-existing power of an electric department to appropriate its own receipts. The school budget is limited to the total amount appropriated by the city council, but the school committee retains full power to allocate the funds appropriated.

Under certain circumstances and subject to certain limits and requirements, the city council of a city, upon the recommendation of the mayor, may transfer amounts appropriated for the use of one department (except for a municipal light department or a school department) to another appropriation for the same department or for the use of any other department.

City department heads are generally required to submit their budget requests to the Mayor between December 1 and January 15. This does not apply to the school department, which must submit its requests in time for the Mayor to include them in his submission to the council.

State and county assessments, abatements in excess of overlays, principal and interest not otherwise provided for, and final judgments are included in the tax levy whether or not included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are taken into account by the assessors in fixing the tax levy.

Operating Budget Trends

The following table sets forth the trend in general fund budgets. The budgets exclude expenditures for "non-operating" or extraordinary items:

	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Fiscal 2022
General Management and Support	\$ 47,390,469	\$ 48,280,904	\$ 51,333,885	\$ 52,414,329	\$ 54,770,802
Protection of Persons & Property	23,283,639	22,799,610	24,702,702	25,527,942	26,193,860
Human Services	1,238,933	2,485,646	2,196,888	1,952,299	2,142,483
Services to Property	31,301,915	32,430,101	34,017,590	34,364,426	35,946,485
Culture and Recreational	1,006,710	1,051,676	1,291,724	1,349,179	1,402,468
Total General Government	<u>\$ 104,221,666</u>	<u>\$ 107,047,937</u>	<u>\$ 113,542,789</u>	<u>\$ 115,608,175</u>	<u>\$ 120,456,098</u>
School Department	<u>\$ 80,215,681</u>	<u>\$ 85,628,634</u>	<u>\$ 89,847,444</u>	<u>\$ 94,113,447</u>	<u>\$ 104,522,133</u> (1)
Total	<u>\$ 184,437,347</u>	<u>\$ 192,676,571</u>	<u>\$ 203,390,233</u>	<u>\$ 209,721,622</u>	<u>\$ 224,978,231</u>

(1) In fiscal 2022, the school department includes regional vocational assessment, which was previously included in general management and support.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Revere, Massachusetts for its annual budget for the fiscal year beginning July 1, 2015 and every year since. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is the highest form of recognition in governmental budgeting.

Education Reform

State legislation known as the Education Reform Act of 1993, as amended, imposes certain minimum expenditure requirements on municipalities with respect to funding for education and related programs, and may affect the level of state aid to be received for education. The requirements are determined on the basis of formulas affected by various measures of wealth and income, enrollments, prior levels of local spending and state aid, and other factors. At this time the City of Revere is in full compliance with the mandates of the Education Reform Act of 1993.

State Aid - In addition to grants for specified capital purposes (some of which are payable over the life of the bonds issued for the projects), the Commonwealth provides financial assistance to cities and towns for current purposes. Payments to cities and towns are derived primarily from a percentage of the State's personal income, sales and use, and corporate excise tax receipts, together with the net receipts from the State Lottery. A municipality's state aid entitlement is based on a number of different formulas, of which the "schools" and "lottery" formulas are the most important. Both of the major formulas tend to provide more state aid to poorer communities. The formulas for determining a municipality's state aid entitlement are subject to amendment by the state legislature and, while a formula might indicate that a particular amount of state aid is owed, the amount of state aid actually paid is limited to the amount appropriated by the state legislature. The state annually estimates state aid, but the actual state aid payments may vary from the estimate.

In the fall of 1986, both the State Legislature (by statute, repealed as of July 22, 1999) and the voters (by initiative petition) placed limits on the growth of state tax revenues. Although somewhat different in detail, each measure essentially limited the annual growth in state tax revenues to an average rate of growth in wages and salaries in the Commonwealth over the three previous calendar years. If not amended, the remaining law could restrict the amount of state revenues available for state aid to local communities.

State School Building Assistance Program: Under its school building assistance program, the Commonwealth of Massachusetts provides grants to cities, towns and regional school districts for school construction projects. Until July 26, 2004, the State Board of Education was responsible for approving grants for school projects and otherwise administering the program. Grant amounts ranged from 50% to 90% of approved project costs. Municipalities generally issued bonds to finance the entire project cost, and the Commonwealth disbursed the grants in equal annual installments over the term of the related bonds.

Pursuant to legislation which became effective on July 26, 2004, the state legislature created the Massachusetts School Building Authority (the "Authority") to finance and administer the school building assistance program. The Authority has assumed all powers and obligations of the Board of Education with respect to the program. In addition to certain other amounts, the legislation dedicates a portion of Commonwealth sales tax receipts to the Authority to finance the program.

Projects previously approved for grants by the State Board of Education are entitled to receive grant payments from the Authority based on the approved project cost and reimbursement rate applicable under the prior law. The Authority has paid and is expected to continue to pay the remaining amounts of the grants for such projects either in annual installments to reimburse debt service on bonds issued by the municipalities to finance such projects, or as lump sum payments to contribute to the defeasance of such bonds.

Projects on the priority waiting list as of July 22, 2004 are also entitled to receive grant payments from the Authority based on the eligible project costs and reimbursement rates applicable under the prior law. With limited exceptions, the Authority is required to fund the grants for such projects in the order in which they appear on the waiting list. Grants for any such projects that have been completed or substantially completed have been paid and are expected to continue to be paid by the Authority in lump sum payments, thereby eliminating the need for the Authority to reimburse interest expenses that would otherwise be incurred by the municipalities to permanently finance the Authority's share of such project costs. Interest on debt issued by municipalities prior to July 22, 2004 to finance such project costs, and interest on temporary debt until receipt of the grant, is included in the approved costs of such projects. Grants for any such projects that have not yet commenced or that are underway have been and are expected to continue to be paid by the Authority as project costs are incurred by the municipality pursuant to a project funding agreement between the Authority and the municipality, eliminating the need for the municipality to borrow even on a temporary basis to finance the Authority's share of the project costs in most cases.

The range of reimbursement rates for new project grant applications submitted to the Authority on or after July 22, 2007 has been reduced to between 40% and 80% of approved project costs. The Authority promulgated new regulations with respect to the application and approval process for projects submitted after July 22, 2007. The Authority expects to pay grants for such projects as project costs are incurred pursuant to project funding agreements between the Authority and the municipalities. None of the interest expense incurred on debt issued by municipalities to finance their portion of the costs of new projects will be included in the approved project costs eligible for reimbursement.

Local Options Meals Tax: On May 24, 2010, the City adopted the local meals excise tax to be effective July 22, 2010. The local meals excise tax is a 0.75% tax on the gross receipts of a vendor from the sale of restaurant meals. The tax is paid by the vendor to the State Commissioner of Revenue, who in turn pays the tax to the municipality in which the meal was sold. In fiscal 2021, the City collected \$635,412 and the revenue from this tax.

Room Occupancy Tax: An additional source of revenue for the City is the room occupancy tax. Under the room occupancy tax, local governments may tax the provision of hotel, motel, lodging houses and bed and breakfast rooms at a rate not to exceed four percent of the cost of renting such rooms. The tax is paid by

the operator of each establishment to the State Commissioner of Revenue, who in turn pays the tax back to the municipality in which the room is located. On August 10, 2009, the City increased this tax to 6% to be effective October 1, 2009. In fiscal 2021, the City collected \$548,001 from this tax.

Marijuana Excise Tax: In November 2016, voters of the Commonwealth approved a law legalizing and regulating the cultivation, manufacture, processing, distribution, sale, possession, testing and use of recreational marijuana, which was amended by the legislature in July 2017. The local adoption statute permits a municipality to impose an excise tax of up to 3% on local sales of marijuana and marijuana products by marijuana retailers operating within the community. The City approved a 3% local option excise on retail marijuana sales on March 19, 2018. The City has approved 1 medical dispensary license which includes retail and a cultivation facility. Such facility is not yet open.

Water and Sewer Enterprise Fund

The City's Water and Sewer Enterprise Fund, created in 2001, is a single, full cost recovery fund. The costs have been transferred into the Enterprise Fund from the General Fund over a number of fiscal years, and rates have been increased accordingly per 100 cubic feet, most recently as follows:

Fiscal Year	Water Rates		Fiscal Year	Sewer Rates	
	Residential	Commercial		Residential	Commercial
2021	\$ 4.06	\$ 6.73	2021	\$ 12.25	\$ 20.20
2020	3.91	6.48	2020	11.79	19.44
2019	4.01	6.51	2019	11.98	19.48
2018	4.01	6.37	2018	12.49	19.24
2017	3.75	5.93	2017	12.40	18.55

Annual Audits

The City's accounts are audited annually. The most recent audit was conducted by Powers and Sullivan for fiscal 2021 which is attached hereto as Appendix A.

The attached audit speaks only as of its date, and only to the matters expressly set forth therein. The auditors have not been engaged to review this Annual Report or to perform audit procedures regarding the post-audit period, nor have the auditors been requested to give their consent to the inclusion of their report in Appendix A. Except as stated in their report, the auditors have not been engaged to verify the financial information set out in Appendix A and are not passing upon and do not assume responsibility for the sufficiency, accuracy or completeness of the financial information presented in that appendix.

Financial Statements

Set forth on the following pages are Governmental Funds Balance Sheets for fiscal years 2021, 2020, and 2019, and Statements of Revenues, Expenditures and Changes in Fund Balances for the fiscal years 2017, 2018, 2019 and 2020 and 2021. These statements were extracted from the City's audited financial statements.

**GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2021 (1)**

	General	City Capital Projects General	Nonmajor Governmental funds	Total Governmental funds
ASSETS				
Cash and cash equivalents	\$ 20,257,925	\$ 32,501,002	\$ 19,231,138	\$ 71,990,065
Investments	4,084,998	-	-	4,084,998
Receivables, net of uncollectibles:				-
Real estate and personal property taxes	94,653	-	-	94,653
Tax liens	3,488,375	-	-	3,488,375
Motor vehicle and other excise taxes	1,395,297	-	-	1,395,297
Departmental and other	298,830	-	-	298,830
Intergovernmental	4,232,254	-	9,506,943	13,739,197
Tax foreclosures	280,958	-	-	280,958
Due from other funds	5,857,901	-	-	5,857,901
TOTAL ASSETS	\$ 39,991,191	\$ 32,501,002	\$ 28,738,081	\$ 101,230,274
LIABILITIES				
Warrants payable	983,268	396,961	3,426,975	4,807,204
Accrued payroll	725,369	-	68,581	793,950
Due to other funds	-	-	5,857,901	5,857,901
Other liabilities	1,495,146	-	-	1,495,146
Notes payable	-	-	1,000,000	1,000,000
TOTAL LIABILITIES	\$ 3,203,783	\$ 396,961	\$ 10,353,457	\$ 13,954,201
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues	5,194,819	-	210,977	5,405,796
FUND BALANCES				
Restricted	-	32,104,041	18,191,620	50,295,661
Committed	77,517	-	-	77,517
Assigned	19,517,283	-	-	19,517,283
Unassigned	11,997,789	-	(17,973)	11,979,816
TOTAL FUND BALANCES	\$ 31,592,589	\$ 32,104,041	\$ 18,173,647	\$ 81,870,277
TOTAL LIABILITIES, DEFERRED INFLOWS OR RESOURCES, AND FUND BALANCES	\$ 39,991,191	\$ 32,501,002	\$ 28,738,081	\$ 101,230,274

(1) Extracted from the audited financial statements of the City.

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2020

(1)

	General	City Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents.....	\$ 30,459,909	\$ 3,936,389	\$ 23,614,452	\$ 58,010,750
Receivables, net of uncollectibles:				
Real estate and personal property taxes.....	3,137,148	-	-	3,137,148
Tax liens.....	1,540,739	-	-	1,540,739
Motor vehicle and other excise taxes.....	1,880,682	-	-	1,880,682
Departmental and other.....	214,549	-	-	214,549
Intergovernmental.....	-	-	2,252,018	2,252,018
Tax foreclosures.....	371,823	-	-	371,823
Due from other funds.....	753,714	-	-	753,714
Other assets.....	636,602	-	-	636,602
TOTAL ASSETS.....	\$ 38,995,166	\$ 3,936,389	\$ 25,866,470	\$ 68,798,025
LIABILITIES				
Warrants payable.....	\$ 1,133,882	\$ 739,093	\$ 1,557,345	\$ 3,430,320
Accrued payroll.....	259,418	-	18,472	277,890
Due to other funds.....	-	-	753,714	753,714
Other liabilities.....	128,181	-	-	128,181
Notes payable.....	-	11,150,000	2,927,633	14,077,633
TOTAL LIABILITIES.....	1,521,481	11,889,093	5,257,164	18,667,738
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue.....	5,261,896	-	162,891	5,424,787
FUND BALANCES				
Restricted.....	-	-	20,515,675	20,515,675
Committed.....	201,934	-	-	201,934
Assigned.....	15,401,297	-	-	15,401,297
Unassigned.....	16,608,558	(7,952,704)	(69,260)	8,586,594
TOTAL FUND BALANCES.....	32,211,789	(7,952,704)	20,446,415	44,705,500
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES.....	\$ 38,995,166	\$ 3,936,389	\$ 25,866,470	\$ 68,798,025

(1) Extracted from the audited financial statements of the City.

**GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2019 (1)**

	General	City Capital Projects General	Nonmajor Governmental funds	Total Governmental funds
ASSETS				
Cash and cash equivalents	\$ 30,174,277	\$ 12,575,364	\$ 22,327,306	\$ 65,076,947
Receivables, net of uncollectibles:				
Real estate and personal property taxes	175,423	-	-	175,423
Tax liens	3,331,284	-	-	3,331,284
Motor vehicle and other excise taxes	1,280,401	-	-	1,280,401
Departmental and other	199,695	-	-	199,695
Intergovernmental	4,802,675	-	1,612,713	6,415,388
Tax foreclosures	232,029	-	-	232,029
Due from other funds	377,996	-	-	377,996
TOTAL ASSETS	\$ 40,573,780	\$ 12,575,364	\$ 23,940,019	\$ 77,089,163
LIABILITIES				
Warrants payable	1,739,384	1,221,845	1,648,865	4,610,094
Accrued payroll	216,131	-	36,628	252,759
Due to other funds	-	-	377,996	377,996
Other liabilities	379,388	-	-	379,388
Notes payable	-	11,150,000	3,435,500	14,585,500
TOTAL LIABILITIES	\$ 2,334,903	\$ 12,371,845	\$ 5,498,989	\$ 20,205,737
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues	4,765,201	-	1,335,976	6,101,177
FUND BALANCES				
Restricted	-	203,519	18,725,794	18,929,313
Committed	271,203	-	-	271,203
Assigned	13,840,088	-	-	13,840,088
Unassigned	19,362,385	-	(1,620,740)	17,741,645
TOTAL FUND BALANCES	\$ 33,473,676	\$ 203,519	\$ 17,105,054	\$ 50,782,249
TOTAL LIABILITIES, DEFERRED INFLOWS OR RESOURCES, AND FUND BALANCES	\$ 40,573,780	\$ 12,575,364	\$ 23,940,019	\$ 77,089,163

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2021 (1)

	General	City Capital Projects General	Nonmajor Governmental Funds	Total Governmental Funds
<u>REVENUES:</u>				
Real estate and personal property taxes, net of tax refunds	\$ 91,831,694	\$ -	\$ -	\$ 91,831,694
Tax and other liens	924,614	-	-	924,614
Motor vehicle excise taxes	6,640,706	-	-	6,640,706
Hotel/motel tax	548,001	-	-	548,001
Meals tax	635,412	-	-	635,412
Charges for services	2,001,470	-	1,757,293	3,758,763
Penalties and interest on taxes	794,419	-	-	794,419
Payments in lieu of taxes	210,693	-	-	210,693
Licenses and permits	1,866,058	-	-	1,866,058
Fines and forfeitures	1,408,944	-	-	1,408,944
Intergovernmental - Teachers Retirement	28,041,049	-	-	28,041,049
Intergovernmental	83,229,832	172,500	19,581,642	102,983,974
Intergovernmental - COVID-19 relief	-	-	10,306,264	10,306,264
Departmental and other	52,768	3,213,415	6,422,531	9,688,714
Investment income	258,532	-	15,578	274,110
TOTAL REVENUES	218,444,192	3,385,915	38,083,308	259,913,415
<u>EXPENDITURES:</u>				
Current:				
General government	7,020,764	1,008,500	9,450,455	17,479,719
Public safety	25,876,849	180,068	5,313,607	31,370,524
Education	89,745,541	-	17,773,634	107,519,175
Public works	3,245,139	2,392,337	4,298,007	9,935,483
Health and human services	1,678,053	-	2,145,232	3,823,285
Trash and recycling	-	-	5,053,960	5,053,960
Culture and recreation	1,086,104	-	696,808	1,782,912
Pension benefits	13,086,427	-	-	13,086,427
Pension benefits - Teachers Retirement	28,041,049	-	-	28,041,049
Employee benefits	25,352,182	-	-	25,352,182
State and county charges	13,558,757	-	-	13,558,757
Debt service:				
Principal	3,874,543	-	-	3,874,543
Interest	2,105,157	-	-	2,105,157
TOTAL EXPENDITURES	214,670,565	3,580,905	44,731,703	262,983,173
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	3,773,627	(194,990)	(6,648,395)	(3,069,758)
<u>OTHER FINANCING SOURCES (USES):</u>				
Issuance of bonds	-	36,575,000	-	36,575,000
Issuance of refunding bonds	5,490,000	-	-	-
Premium from issuance of bonds	-	3,282,310	176,006	3,458,316
Premium from issuance of refunding bonds	1,110,000	-	-	-
Payments to refunded bond escrow agent	(6,600,000)	-	-	-
Transfers in	796,901	494,425	5,895,962	7,187,288
Transfers out	(5,189,728)	(100,000)	(1,971,279)	(7,261,007)
TOTAL OTHER FINANCING SOURCES (USES)	(4,392,827)	40,251,735	4,100,689	39,959,597
NET CHANGE IN FUND BALANCES	(619,200)	40,056,745	(2,547,706)	36,889,839
FUND BALANCES AT BEGINNING OF YEAR	32,211,789	(7,952,704)	20,721,353	44,980,438
FUND BALANCES AT END OF YEAR	\$ 31,592,589	\$ 32,104,041	\$ 18,173,647	\$ 81,870,277

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2020

	General	City Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ 89,845,360	\$ -	\$ -	\$ 89,845,360
Tax and other liens.....	1,357,342	-	-	1,357,342
Motor vehicle and other excise taxes.....	5,402,654	-	-	5,402,654
Hotel/motel tax.....	1,816,373	-	-	1,816,373
Meals tax.....	715,005	-	-	715,005
Charges for services.....	1,588,895	-	1,174,288	2,763,183
Penalties and interest on taxes.....	309,592	-	-	309,592
Payments in lieu of taxes.....	245,982	-	-	245,982
Licenses and permits.....	2,740,188	-	-	2,740,188
Fines and forfeitures.....	1,403,607	-	-	1,403,607
Intergovernmental - Teachers Retirement.....	24,042,376	-	-	24,042,376
Intergovernmental.....	82,745,730	-	23,522,476	106,268,206
Intergovernmental - COVID-19 relief.....	-	-	1,382,158	1,382,158
Departmental and other.....	208,085	-	4,489,005	4,697,090
Contributions and donations.....	-	-	158,819	158,819
Investment income.....	998,069	-	137,653	1,135,722
TOTAL REVENUES.....	213,419,258	-	30,864,399	244,283,657
EXPENDITURES:				
Current:				
General government.....	7,844,993	93,769	2,850,658	10,789,420
Public safety.....	24,560,398	210,423	1,596,669	26,367,490
Education.....	88,621,789	-	18,528,046	107,149,835
Public works.....	4,160,603	8,875,455	2,086,089	15,122,147
Health and human services.....	2,113,914	-	623,641	2,737,555
Trash and recycling.....	-	-	4,444,835	4,444,835
Culture and recreation.....	1,265,610	-	562,301	1,827,911
COVID-19.....	-	-	1,382,158	1,382,158
Pension benefits.....	12,229,364	-	-	12,229,364
Pension benefits - Teachers Retirement.....	24,042,376	-	-	24,042,376
Employee benefits.....	24,840,857	-	-	24,840,857
State and county charges.....	12,996,858	-	-	12,996,858
Debt service:				
Principal.....	3,864,543	-	-	3,864,543
Interest.....	2,565,057	-	-	2,565,057
TOTAL EXPENDITURES.....	209,106,362	9,179,647	32,074,397	250,360,406

EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	<u>4,312,896</u>	<u>(9,179,647)</u>	<u>(1,209,998)</u>	<u>(6,076,749)</u>
<u>OTHER FINANCING SOURCES (USES):</u>				
Transfers in.....	626,801	1,023,424	6,703,213	8,353,438
Transfers out.....	<u>(6,201,584)</u>	<u>-</u>	<u>(2,151,854)</u>	<u>(8,353,438)</u>
TOTAL OTHER FINANCING SOURCES (USES).....	<u>(5,574,783)</u>	<u>1,023,424</u>	<u>4,551,359</u>	<u>-</u>
NET CHANGE IN FUND BALANCES.....	(1,261,887)	(8,156,223)	3,341,361	(6,076,749)
FUND BALANCES AT BEGINNING OF YEAR.....	<u>33,473,676</u>	<u>203,519</u>	<u>17,105,054</u>	<u>50,782,249</u>
FUND BALANCES AT END OF YEAR.....	<u>\$ 32,211,789</u>	<u>\$ (7,952,704)</u>	<u>\$ 20,446,415</u>	<u>\$ 44,705,500</u>

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2019 (1)

	General	City Capital Projects General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds	\$ 84,795,403	\$ -	\$ -	\$ 84,795,403
Tax liens	725,499	-	-	725,499
Motor vehicle excise taxes	6,040,326	-	-	6,040,326
Hotel/motel tax	1,903,017	-	-	1,903,017
Meals tax	720,250	-	-	720,250
Charges for services	1,616,433	-	1,228,180	2,844,613
Penalties and interest on taxes	853,417	-	-	853,417
Payments in lieu of taxes	185,119	-	-	185,119
Licenses and permits	4,521,377	-	-	4,521,377
Fines and forfeitures	1,284,332	-	-	1,284,332
Intergovernmental - Teachers Retirement	18,474,813	-	-	18,474,813
Intergovernmental	78,366,039	-	26,698,962	105,065,001
Departmental and other	590,599	-	3,655,349	4,245,948
Contributions and donations	-	-	196,815	196,815
Investment income	1,326,089	478	322,240	1,648,807
TOTAL REVENUES	201,402,713	478	32,101,546	233,504,737
EXPENDITURES:				
Current:				
General government	6,730,247	225,341	7,253,376	14,208,964
Public safety	22,663,660	1,490,764	1,851,268	26,005,692
Education	86,269,093	-	18,587,849	104,856,942
Public works	3,699,999	3,424,679	6,138,879	13,263,557
Health and human services	2,352,290	-	984,015	3,336,305
Culture and recreation	1,033,681	-	489,310	1,522,991
Pension benefits	11,631,094	-	-	11,631,094
Pension benefits - Teachers Retirement	18,474,813	-	-	18,474,813
Employee benefits	23,299,820	-	-	23,299,820
State and county charges	12,231,375	-	-	12,231,375
Debt service:				
Principal	3,664,543	-	-	3,664,543
Interest	2,303,400	-	-	2,303,400
TOTAL EXPENDITURES	194,354,015	5,140,784	35,304,697	234,799,496
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	7,048,698	(5,140,306)	(3,203,151)	(1,294,759)
OTHER FINANCING SOURCES (USES):				
Issuance of bonds	-	2,260,070	2,574,930	4,835,000
Premium from issuance of bonds	-	157,946	174,253	332,199
Transfers in	200,000	2,483,749	4,927,629	7,611,378
Transfers out	(5,988,359)	-	(1,623,019)	(7,611,378)
TOTAL OTHER FINANCING SOURCES (USES)	(5,788,359)	4,901,765	6,053,793	5,167,199
NET CHANGE IN FUND BALANCES	1,260,339	(238,541)	2,850,642	3,872,440
FUND BALANCES AT BEGINNING OF YEAR	32,213,337	442,060	14,254,412	46,909,809
FUND BALANCES AT END OF YEAR	\$ 33,473,676	\$ 203,519	\$ 17,105,054	\$ 50,782,249

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2018 (1)

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Real estate and personal property taxes, net of tax refunds	\$ 80,422,568	\$ -	\$ 80,422,568
Tax liens	1,469,225	-	1,469,225
Motor vehicle excise taxes	5,844,249	-	5,844,249
Hotel/motel tax	1,796,177	-	1,796,177
Meals tax	675,481	-	675,481
Charges for services	1,819,537	819,423	2,638,960
Penalties and interest on taxes	889,791	-	889,791
Payments in lieu of taxes	279,961	-	279,961
Licenses and permits	1,759,986	-	1,759,986
Fines and forfeitures	2,177,667	-	2,177,667
Intergovernmental - Teachers Retirement	18,145,610	-	18,145,610
Intergovernmental	72,766,674	22,544,776	95,311,450
Departmental and other	-	1,460,413	1,460,413
Contributions and donations	-	207,614	207,614
Investment income	425,818	45,737	471,555
TOTAL REVENUES	188,472,744	25,077,963	213,550,707
EXPENDITURES:			
Current:			
General government	7,892,590	1,967,804	9,860,394
Public safety	23,450,552	1,343,246	24,793,798
Education	82,043,482	23,727,209	105,770,691
Public works	6,939,971	5,016,892	11,956,863
Health and human services	2,351,719	669,181	3,020,900
Culture and recreation	1,177,144	406,465	1,583,609
Pension benefits	11,052,060	-	11,052,060
Pension benefits - Teachers Retirement	18,145,610	-	18,145,610
Employee benefits	20,310,678	-	20,310,678
State and county charges	10,394,287	-	10,394,287
Debt service:			-
Principal	3,482,543	-	3,482,543
Interest	2,447,489	-	2,447,489
TOTAL EXPENDITURES	189,688,125	33,130,797	222,818,922
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(1,215,381)	(8,052,834)	(9,268,215)
OTHER FINANCING SOURCES (USES):			
Transfers in	(856,323)	1,302,373	446,050
Transfers out	(1,211,000)	(931,872)	(2,142,872)
TOTAL OTHER FINANCING SOURCES (USES)	(2,067,323)	370,501	(1,696,822)
EXTRAORDINARY ITEM:			
July 2014 Tornado - Insurance Recovery	-	3,954,360	3,954,360
NET CHANGE IN FUND BALANCES	(1,570,058)	(3,727,973)	(5,298,031)
FUND BALANCES AT BEGINNING OF YEAR	33,783,395	17,601,868	51,385,263
FUND BALANCES AT END OF YEAR	\$ 32,213,337	\$ 13,873,895	\$ 46,087,232

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2017 (1)

	General	School Construction	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds	\$ 78,369,948	\$ -	\$ -	\$ 78,369,948
Tax liens	1,833,246	-	-	1,833,246
Motor vehicle excise taxes	5,350,845	-	-	5,350,845
Hotel/motel and meals tax	2,356,928	-	-	2,356,928
Charges for services	1,523,281	-	875,531	2,398,812
Penalties and interest on taxes	641,505	-	-	641,505
Payments in lieu of taxes	132,506	-	-	132,506
Licenses and permits	1,215,769	-	-	1,215,769
Fines and forfeitures	1,445,890	-	-	1,445,890
Intergovernmental	86,563,827	580,493	22,888,872	110,033,192
Departmental and other	-	-	3,304,698	3,304,698
Contributions	-	-	877,091	877,091
Investment income	200,031	-	12,718	212,749
TOTAL REVENUES	179,633,776	580,493	27,958,910	208,173,179
EXPENDITURES:				
Current:				
General government	8,024,834	-	1,884,176	9,909,010
Public safety	20,049,758	-	645,531	20,695,289
Education	75,355,966	54,161	17,778,677	93,188,804
Public works	7,556,518	-	2,776,990	10,333,508
Human services	2,081,799	-	559,782	2,641,581
Culture and recreation	927,061	460,067	622,248	2,009,376
Pension benefits	28,600,269	-	-	28,600,269
Employee benefits	19,239,707	-	-	19,239,707
State and county charges	9,346,992	-	-	9,346,992
Debt service:				-
Principal	2,784,683	-	-	2,784,683
Interest	2,042,251	-	-	2,042,251
TOTAL EXPENDITURES	176,009,838	514,228	24,267,404	200,791,470
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	3,623,938	66,265	3,691,506	7,381,709
OTHER FINANCING SOURCES (USES):				
Issuance of bonds	-	15,854,193	1,823,807	17,678,000
Premium from issuance of bonds	-	-	918,539	918,539
Transfers in	5,927,812	-	758,146	6,685,958
Transfers out	(2,860,925)	-	(763,446)	(3,624,371)
TOTAL OTHER FINANCING SOURCES (USES)	3,066,887	15,854,193	2,737,046	21,658,126
EXTRAORDINARY ITEM:				
July 2014 Tornado - Insurance Recovery	-	-	2,215,140	2,215,140
NET CHANGE IN FUND BALANCES	6,690,825	15,920,458	8,643,692	31,254,975
FUND BALANCES AT BEGINNING OF YEAR	27,092,570	(15,218,746)	8,256,464	20,130,288
FUND BALANCES AT END OF YEAR	\$ 33,783,395	\$ 701,712	\$ 16,900,156	\$ 51,385,263

(1) Extracted from the audited financial statements of the City.

Unassigned Fund Balance and Free Cash

The following table sets forth the trend in Unassigned General Fund balance and free cash as certified by the Bureau of Accounts.

Year	Unassigned General Fund Balance	Free Cash (July 1)
2021	\$ 11,997,789 (1)	\$ 2,000,000 (est.)
2020	16,608,558	1,329,154 (2)
2019	19,362,385	6,303,811
2018	19,560,123	6,127,553
2017	20,165,252	6,273,580
2016	16,854,365	4,412,074

(1) Decrease attributable to minor operational drawdowns in fiscal years 2020 and 2021 as the City worked to address local unemployment conditions and absorbed revenue shortfalls in both local property and local hotel and meal excise taxes.

(2) The decrease in Free Cash is a direct result of the decreased local receipts due to the pandemic.

Stabilization Fund

The City maintains a Stabilization Fund, which is accounted for in the Trust Funds. Funded by appropriations, the Stabilization Fund plus interest income may be appropriated at any City Council meeting for any municipal purpose.

The trend in Stabilization Fund balance is as follows:

<u>Stabilization Fund Balances</u>	
Fiscal Year	June 30
2021	\$ 8,990,923
2020	8,557,300
2019	8,472,452
2018	7,386,312
2017	6,445,276

The City has adopted a policy whereby 15% of land sale proceeds and 15% of annual certified free cash is annually appropriated into the Stabilization Fund.

Tax Increment Financing for Development Districts

Under recent legislation, cities and towns are authorized to establish development districts to encourage increased residential, industrial and commercial activity. All or a portion of the taxes on growth in assessed value in such districts may be pledged and used solely to finance economic development projects pursuant to the city or town's development program for the district. This includes pledging such "tax increments" for the payment of bonds issued to finance such projects. As a result of any such pledge, tax increments raised from new growth properties in development districts are not available for other municipal purposes. Tax increments are taken into account in determining the total taxes assessed for the purpose of calculating the maximum permitted tax levy under Proposition 2½.

The City has not created any such districts.

Investment of City Funds

Investments of funds of cities and towns, except for trust funds, are generally restricted by Massachusetts General Laws Chapter 44, §55. That statute permits investments of available revenue funds and bond and note proceeds in term deposits and certificates of deposits of banks and trust companies, in obligations issued or unconditionally guaranteed by the federal government or an agency thereof with a maturity of not more than one year, in repurchase agreements with a maturity of not more than 90 days secured by federal or federal agency securities, in participation units in the Massachusetts Municipal Depository Trust (“MMDT”), or in shares in SEC-registered money market funds with the highest possible rating from at least one nationally recognized rating organization.

MMDT is an investment pool created by the Commonwealth. The State Treasurer is the sole trustee, and the funds are managed under contract by an investment firm under the supervision of the State Treasurer’s office. According to the State Treasurer the Trust’s investment policy is designed to maintain an average weighted maturity of 90 days or less and is limited to high-quality, readily marketable fixed income instruments, including U.S. Government obligations and highly rated corporate securities with maturities of one year or less.

Trust funds, unless otherwise provided by the donor, may be invested in accordance with §54 of Chapter 44, which permits a broader range of investments than §55, including any bonds or notes that are legal investments for savings banks in the Commonwealth. The restrictions imposed by §54 and §55 do not apply to city and town retirement systems.

RETIREMENT SYSTEM

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 22, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. The funding schedule must provide that payment in any year of the schedule is not less than 95 percent of the amount appropriated in the previous fiscal year. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule. Pursuant to recent legislation, a system (other than the state employees' retirement system and the teachers' retirement system) which conducts an actuarial valuation as of January 1, 2009, or later, may establish a revised schedule which reduces the unfunded actuarial liability to zero by not later than June 30, 2040, subject to certain conditions. If the schedule is so extended under such provisions and a later updated valuation allows for the development of a revised schedule with reduced payments, the revised schedule shall be adjusted to provide that the appropriation for each year shall not be less than that for such year under the prior schedule, thus providing for a shorter schedule rather than reduced payments. The City extended the amortization term to 2032.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked.

The City contributes to the Revere Retirement System ("System"), a single employer, public employee retirement system that acts as the investment and administrative agent for the City. Public school teachers are covered by the Massachusetts Teachers Retirement System (MTRS) to which the City of Revere does not contribute. The System and the MTRS are contributory defined benefit plans covering all City employees and teachers deemed eligible.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of January 1, 2019 membership in the System consisted of:

Retired members and survivors	497
Active employees	620
Vested Terminated Members	<u>11</u>
Total	<u>1,128</u>

The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of credible service, level of compensation and group classification.

As of January 1, 2019, the unfunded actuarial liability of the City's retirement system was \$108,612,300 assuming a 7.25% discount rate. The System's funding policy is governed by Section 22D of Chapter 32 of the Massachusetts General Laws. Accordingly, the minimum contribution the City is required to fund each year is the actuarially determined normal cost plus an amount to amortize the unfunded liability for retirees and active employees by June 30, 2033.

The Commonwealth of Massachusetts currently reimburses the System on a semiannual basis for the portion of benefit payments owing to cost-of-living increases granted after the implementation of Proposition 2 ½, but prior to local acceptance of Chapter 17 of the Acts of 1997.

Funding Schedule (as of January 1, 2019)

Fiscal Year	Normal Cost	Net 3(8)(C)	Amort. Of UAL	Amort. Of 2003 ERI	Pension Deferral	Total Cost	Unfunded Actuarial Liability	% Total Cost Increase
2020	\$ 4,056,018	\$ 175,000	\$ 9,199,669	\$ 132,843	\$ 65,902	\$ 13,629,432	\$ 112,549,496	
2021	4,238,538	175,000	9,897,365			14,310,903	110,859,254	5.00%
2022	4,429,273	175,000	10,422,176			15,026,449	108,523,541	5.00%
2023	4,628,590	175,000	10,974,181			15,777,771	105,468,457	5.00%
2024	4,836,876	175,000	11,554,783			16,566,659	101,613,346	5.00%
2025	5,054,536	175,000	12,165,457			17,394,993	96,870,234	5.00%
2026	5,281,990	175,000	12,807,752			18,264,742	91,143,226	5.00%
2027	5,519,680	175,000	13,483,300			19,177,980	84,327,848	5.00%
2028	5,768,065	175,000	14,193,813			20,136,878	76,310,341	5.00%
2029	6,027,628	175,000	14,941,094			21,143,722	66,966,907	5.00%
2030	6,298,871	175,000	15,727,037			22,200,908	56,162,880	5.00%
2031	6,582,321	175,000	16,553,633			23,310,954	43,751,847	5.00%
2032	6,878,525	175,000	17,422,977			24,476,502	295,745,694	5.00%
2033	7,188,059	175,000	13,772,451			21,135,510	13,457,576	-13.65%
2034	7,511,521	175,000				7,686,521	-	-63.63%

Source: January 1, 2019 Actuarial Valuation Report of the Revere Retirement System, PERAC and Actuarial Valuation and Review as prepared by Public Employee Retirement Administration Commission.

Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance benefits. The Governmental Accounting Standards Board ("GASB") Statement Nos. 43 and 45, require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if the cost of such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the cost of the health care benefits they provide to employees and retirees may establish a trust fund for the purpose of paying claims. In addition, cities and towns may establish a trust fund for the purpose of pre-funding other post-employment benefits liability in the same manner as traditional pension benefits.

The City was required to implement the GASB reporting requirements for other post-employment benefits beginning in fiscal year 2008. As of June 30, 2019, the total OPEB liability for benefits was \$288,098,848 and the fiduciary net position was \$504,144, resulting in a net OPEB liability of \$287,594,704, assuming a discount rate of 2.75%. The actuarial determined contribution (ADC) is an amount determined by the actuary pursuant to GASB Statement No. 74/75 which represents a level

of funding that, if paid on an ongoing basis, is projected to cover the service cost each year and amortize any unfunded actuarial liabilities. For the fiscal year ending June 30, 2019, the ADC was \$23,186,865.

The City adopted an OPEB liability trust in fiscal 2019. The City has since deposited money into the trust with a current balance of \$1,144,274 as of June 30, 2021. The City is working on dedicating revenue streams to fund annually as part of the fiscal 2022 budget and its financial policies within.

EMPLOYEE RELATIONS

City and town employees (other than managerial and confidential employees) are entitled to join unions and to bargain collectively on questions of wages, hours and other terms and conditions of employment. Provisions for compulsory arbitration of labor disputes involving fire fighters and police officers were repealed by the initiative law adopted at the November 1980 election.

The following table sets forth the number of full-time employees in the City by major department:

<u>Department</u>	<u>No. of Employees</u>
General Government	104
Public Safety	268
Public Works	52
School	<u>1,366</u>
Total	<u>1,790</u>

The following table sets forth the collective bargaining units within the City, the number of employees in each and contract expiration date of each:

<u>Collective Bargaining Unit</u>	<u>Number of Employees Covered By Contract</u>	<u>Contract Expiration (1)</u>
Revere (School) Administrators Association	29	6/30/24
Revere Teachers Association	729	6/30/24
Educational Assistants	139	8/9/24
American Federation of State, County, and Municipal Employees, AFL-CIO	250	6/30/21
Police Officers	71	6/30/21
Police Superior Officers	35	6/30/21
Fire Department	111	6/30/21
Department of Public Works	32	6/30/21
Public Employees Local 22 Unit A	20	6/30/24
Public Employees Local 22 Unit B	111	6/30/24

(1) Expired contracts are currently in negotiations.

LITIGATION

At present there are various cases pending in either Suffolk District, Suffolk Superior, or U.S. District Court, where the City of Revere is a defendant. In the opinion of the City Solicitor, none of the pending litigation is likely to result, either individually or in the aggregate, in final judgments against the City that would materially affect its financial position.

Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on several factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law, and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his staff, and the Budget team, led by the City Auditor/Budget Director, meet with departments at various times during the fiscal year to introduce changes to the process and requesting updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus areas and communicate budgetary needs.

The budget process typically begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process, and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his staff, and City Auditor/Budget Director meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate in order for the City Council to make an informed decision regarding the finances of the City of Revere.

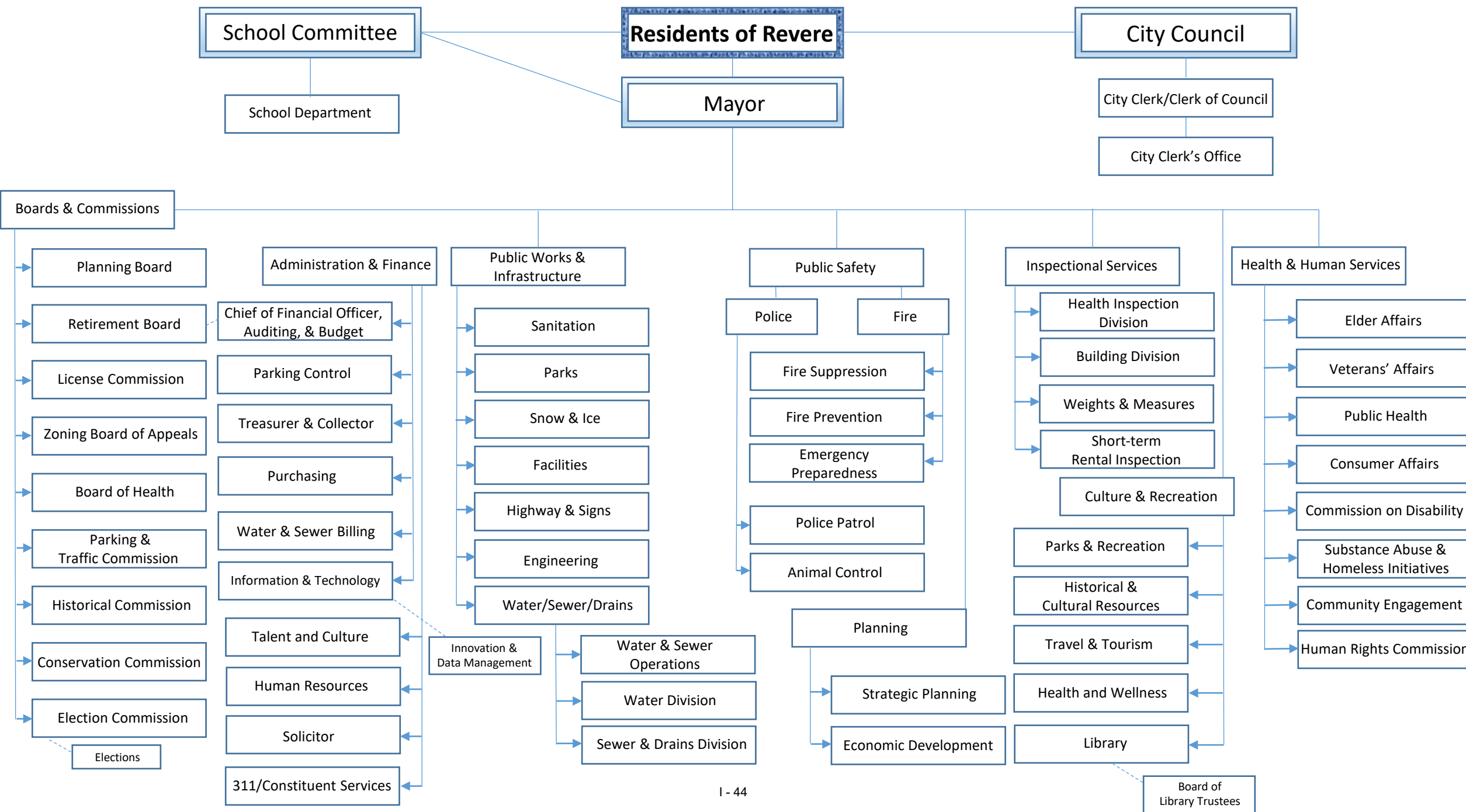
As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer. Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

CITY OF REVERE BUDGET CALENDAR - FY 2022

Mayor & Budget Committee		Start Date	End Date
Budget Team meet to review Budget Calendar.		October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.		January/February	
Forms and instructions are sent to all department heads.		February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.		Mid February to March	
All department budget submissions are forwarded to Audit staff.		March	
Budget submissions and Munis input are reviewed and updated by Budget Team.		March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.		End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by department.		Mid May	
Budgets are reviewed by Budget Team and Mayor.		April to May	
Budget Team Prepares Final Budget for City Council.		May	
Mayor & Budget Director presents balanced budget to City Council.		June	
Mayor & School Committee		Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.		January 2021	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.		Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).		April	
School Committee Votes Budget.		Typically early June	
Final School Budget to Mayor and Budget Team.		Typically right after vote	
City Council		Start Date	End Date
Mayor Submits Budget to City Council.		June	
City Council Ways & Means Budget Review process.		June	
City Council Vote on Budget.		before June 30th	



FY 2024 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week). Part time employees that receive no health or retirement benefits are not included in FTE count.

The FTE count below includes all regular, benefit eligible City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

FY2024 proposed staffing levels represent an increase of 14.71 FTE's over FY2023 for the General Fund and -0.5 FTE for the Enterprise Funds. Public school staffing increase for FY2024 represents an increase of 98.4 FTE's over FY2023. The municipal changes are as follows:

General Government

Department		FY22 Actual	FY23 Actual	FY24 Budget	Change (Bud_Act)	Note
City Council		-	-		-	a
Mayor's Office		5.77	5.00	5.00	-	
Talent & Culture	*	-	3.80	5.00	1.20	
Human Resources	*	3.00	3.00	3.00	-	
Office of Innovation & Data Management	*	7.00	10.00	10.00	-	b
Auditing	*	7.00	5.90	5.00	(0.90)	
Purchasing		2.00	2.00	2.00	-	
Information Technology		3.51	3.51	3.00	(0.51)	
Assessors		5.51	6.00	6.00	-	c
Collector/Treasurer		13.00	12.00	12.00	-	
Solicitor	*	4.00	6.00	6.00	-	
City Clerk		4.00	4.00	4.00	-	
Election Commission		3.00	4.00	4.00	-	d
Licensing		-	-	-	-	
Conservation Commission		-	-	-	-	
Zoning Board of Appeals		-	-	-	-	
Dept of Planning & Community Development	*	7.67	9.00	8.00	(1.00)	d
Engineering		3.00	4.00	4.00	-	
General Government		68.46	78.21	77.00	(1.21)	

Public Safety					
Department	FY22 Budget	FY23 Budget	FY24 Budget	Change (Bud_Act)	Note
Police Department - Sworn	109.00	110.00	115.00	5.00	e
Police Department - Civilian	9.74	9.25	11.25	2.00	f
Fire Department - Sworn *	114.00	114.00	119.00	5.00	g
Fire Department - Civilian	2.00	3.00	3.00	-	
Regional Emergency Communication Center (RECC)	-	-	-	-	
Municipal Inspections/ ISD *	19.00	18.00	9.00	(9.00)	h
Building Commissioner	-	-	8.59	8.59	h
Short Term Rental Inspections	1.00	1.00	-	(1.00)	h
Parking Control *	13.00	13.00	14.00	1.00	i
Public Safety	267.74	268.25	279.84	11.59	
School Department					
School Department *	1,344.00	1,366.50	1,464.90	98.40	
Regional Schools	-	-	-	-	
Department of Public Works					
Public Works Administration	6.50	4.00	4.50	0.50	j
Public Works Highway Division	7.00	7.00	6.00	(1.00)	j
Public Works Open Space	3.00	4.00	4.00	-	
Public Works Facilities/ Public Property	5.00	4.00	6.00	2.00	j
Public Works General	21.50	19.00	20.50	1.50	
Human Services					
HEALTH AND HUMAN SERVICES: Public Health *	10.00	15.00	19.00	4.00	k
HEALTH AND HUMAN SERVICES: Community Engagement *	1.00	5.00	-	(5.00)	k
HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Initiatives: *	2.00	3.00	-	(3.00)	k
HEALTH AND HUMAN SERVICES: Elder Affairs *	3.00	4.63	6.00	1.37	l
HEALTH AND HUMAN SERVICES: Veterans' Affairs	2.00	3.00	3.00	-	
HEALTH AND HUMAN SERVICES: Commission on Disabilities	-	-	-	-	
HEALTH AND HUMAN SERVICES: Consumer Affairs *	1.00	1.00	1.00	-	
Human Rights Commission	1.00	-	-	-	
Human Services	20.00	31.63	29.00	(2.63)	

Cultural & Recreational Departments						
Department		FY22 Budget	FY23 Budget	FY24 Budget	Change (Bud_Act)	Note
Library	*	6.72	10.00	11.00	1.00	m n o
Parks & Recreation	*	7.75	10.18	8.64	(1.54)	
Health and Wellness Center	*	-	-	6.00	6.00	
Historical & Cultural Resources	*	-	-	-	-	
Travel and Tourism	*	-	1.00	1.00	-	
Human Services		14.47	21.18	26.64	5.46	
Unclassified						
Retirement & Pension	*	2.00	2.00	2.00	-	
Total General Fund FTE's		1,738.17	1,786.77	1,899.88	113.11	
Enterprise Funds						
Dept of Public Works: Water/Sewer Enterprise Fund		23.00	22.00	21.50	(0.50)	p
Dept of Public Works: Solid Waste Enterprise Fund		7.00	6.00	6.00	-	
Total Enterprise FTE's		30.00	28.00	27.50	(0.50)	

* Includes Partial or Full Grant or other funding source

Notes:	
(a)	Increase due to reorganization and internal transfer of Director of Youth Success and Youth Works Coordinator.
(b)	Decrease due to not filling vacated 35 hr/ wk position.
(c)	Decrease due to not filling vacated 20 hr/wk position.
(d)	Decrease due to reorganization of department.
(e)	Increase to keep department at safe staffing levels.
(f)	Increase due to grant-funded Behavioral Unit employees.
(g)	Increase to keep department at safe staffing levels.
(h)	Changes due to reorganization of Municipal Inspections department and creation of Building Commissioner department.
(i)	Increase due to additional parking enforcement officer (0.5) and additional administration employee (0.5)
(j)	Changes due to reorganization of DPW Division, with a net increase of 1.5 FTE for DPW (1.0 in Facilities and 0.5 in DPW Admin)
(k)	Changes due to reorganization of Health and Human Services Division, condensing CHE and SUDHI into Public Health.
(l)	Increase due to new full time clerk position (from part time) and volunteer coordinator (1.0 FTE) due to increase activity @ center.
(m)	Increase due to an additional reference librarian (1.0 fte) to be paid from library grant funds.
(n)	Decrease due to staffing shift from Parks and Rec to Haas Health and Wellness Center
(o)	Increase due to anticipated opening of Haas Health and Wellness Center with all employees funded via ARPA in FY2024
(p)	Change due to elimination of one laborer (1.0 FTE) and additional of General Foreman (0.5 FTE) to be split with DPW admin

Section II - Department Detail

111 - City Council

Contact Information: Ashley Melnik, Clerk of Council, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To enable the public to fully participate in the governmental process by researching and providing accurate information and services in a professional manner allowing the council to make informed decisions affecting the quality of life of the residents of Revere.

FY2023 Accomplishments

- The City Council approved several loan orders totaling \$13,700,000 related to major water and sewer infrastructure improvements. These new loan orders will assist the City in complying with the demands of the EPA, the US Justice Department, and the Consent Decree specifically by conducting field investigations to evaluate site conditions for alternative connections, eliminating activities associated with illicit wastewater discharges, improving flood control, and completing pump station capital improvements.
- The City Council established a zoning ordinance legalizing Accessory Dwelling Units which will help residents with comply with fire, health, and building codes while adding to the City's affordable housing stock.
- The City Council approved matching funds or resolutions supporting the reconstruction and revitalization of several parks including Costa, Gibson, Harmon, and Liberty.



FY2024 Goals & Objectives

- 1) **Goal:** To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.

Objective: To make the City a safe place to live and work.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.
Objective: To grow the commercial tax base and provide relief to the residential taxpayers.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** To work with the Mayor and the City's financial team to establish and implement 10% residential tax exemption.
Objective: To provide financial relief to residential taxpayers.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

- 4) **Goal:** To work with the Planning & Economic Development team to create an RFP which would provide for the highest and best use of surplus city-owned properties, specifically the McKinley School.
Objective: To provide a public building or public amenities that will be useful for residents or develop privately to grow the city's tax base
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Performance Measures

	<u>Calendar Year 2021</u>	<u>Calendar Year 2022</u>	<u>Projected Calendar Year</u>	<u>Projected Calendar Year</u>
			<u>2023</u>	<u>2024</u>
Regular Meetings Held	24	26	24	24
Sub-Committee Meetings Held	32	37	35	35
Council Orders Reviewed	417	351	400	400
Ordinances Passed	11	5	5	5
Special Permits Reviewed	7	11	10	10
Loan Orders Approved	3	4	4	4

CITY OF REVERE: FY 2024 BUDGET SUMMARY
CITY COUNCIL

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011111	510100	PERMANENT SALARIES	207,194	211,338	199,565	192,318	151,597	192,318	192,318
011111	511100	LONGEVITY	36,400	30,267	25,604	20,000	19,145	28,200	28,200
011111	512400	STIPEND	79,200	79,200	73,916	72,000	53,492	72,000	72,000
011117	574100	OUTSIDE LEGAL SERVICES	-	-	-	10,000	-	10,000	10,000
TOTAL	CITY COUNCIL		322,794	320,805	299,085	294,318	224,235	302,518	302,518

City of Revere - Fiscal Year 2024 Budget

111 - CITY COUNCIL

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Council President	N	11/30/82	8.50				21,138	14,000				35,138		35,138
City Councillor	N	01/01/22	2.50				19,020	7,200				26,220		26,220
City Councillor	N	01/22/14	10.44				19,020	8,400				27,420		27,420
City Councillor	N	01/01/70	54.53				19,020	14,000				33,020		33,020
City Councillor	N	01/01/74	50.53				19,020	14,000				33,020		33,020
City Councillor	N	01/01/01	23.51				19,020	10,200				29,220		29,220
City Councillor	N	01/01/20	4.50				19,020	7,200				26,220		26,220
City Councillor	N	02/05/17	7.40					-				-		-
City Councillor	N	01/01/18	6.50				19,020	7,200				26,220		26,220
City Councillor	N	01/01/97	27.51				19,020	10,800				29,820		29,820
City Councillor	N						19,020	7,200				26,220		26,220
							192,318	100,200	-	-	-	292,518	-	292,518
OT														-
Per Mayor														292,518

City of Revere - Fiscal Year 2024 Budget

111 - CITY COUNCIL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Outside Legal Services	011117-574100	10,000	10,000	10,000	-
Total Non Payroll Expenditures		10,000	10,000	10,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	284,318	292,518	292,518	-
Total Non Payroll Expenses	10,000	10,000	10,000	-
Total Department Expenses	294,318	302,518	302,518	-

121 - Mayor

Contact Information: Patrick M. Keefe Jr., Acting Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

The Mayor's Office is dedicated to delivering high quality, efficient municipal services to the residents and business owners of Revere.

To accomplish our mission, we will:

- Professionalize City services through innovation, integrity, accountability and teamwork;
- Uphold the highest professional and ethical standards and provide accessible resources for all;
- Maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy;
- Embrace technology to meet the evolving needs of the City and its stakeholders;
- Value diversity in the community and in the workplace.



FY2023 Accomplishments

- Worked collaboratively with Department Heads and Cabinet Chiefs to leverage more than \$30,000,000 in ARPA federal funding to improve city streets, bring diverse programs to our city and help the City of Revere recover from the pandemic.
- Invested in small businesses by working with the Department of Planning and Community Development in focus areas of the Broadway and Shirley Ave business districts.
- Hosted four Community Conversations with the Mayor events, all with simultaneous interpretation, to answer resident concerns in various neighborhoods across Revere.
- Tackled mitigation strategies for rising energy costs by working with the Community First Partnership and National Grid to offer no-cost residential home energy assessments and initiated a municipal electricity aggregation program to protect Revere electricity ratepayers from predatory energy companies and pricing.

- Obtained ownership of McMackin Little League site, giving the city the ability to clean up the historic site for the first time in decades.
- Broke ground on a brand new, state-of-the-art Department of Public Works facility space, bringing more efficient services to our residents and DPW staff.
- Worked closely with HYM, Suffolk Downs, and the unions to host two union trades job opportunity sessions at the future site, ensuring union job opportunities for Revere residents.
- Distributed the first business survey post-pandemic to better understand business owners' needs in the City and prioritize programming at the Department of Planning and Community Development.
- Secured the bond authorization and broke ground at the Alden A. Mills Point of Pines Fire Station, bringing new fire apparatuses and improved access to public safety to the beachfront neighborhoods of Revere.
- Expanded public safety services to residents with 11 additional hires in the Fire Department and 10 new hires in the Police Department. Support for public safety is critical as our city continues to grow.
- Collaborated with Revere Travel and Tourism and Revere Parks and Recreation to create the first-ever Events Application Portal, streamlining the events process for nonprofits, residents, and other outside organizations.
- Expanded accessibility to City Hall through a five-month pilot with new hours of operation to better serve our working residents two nights per week.
- Hired a new Chief of Talent and Culture, prioritizing diversity and inclusion initiatives cross-departmentally and expanding the Community Liaison Office, allowing for additional outreach and translation support for the diverse neighborhoods and communities of Revere.
- Successfully launched the second year of the Revere Racial Equity Municipal Action Plan team in conjunction with the Office of Talent and Culture, Metropolitan Area Planning Council (MAPC), and Government Alliance on Race and Equity (GARE). The team is charged with promoting a more inclusive workplace and resident experience at City Hall.

FY2024 Goals & Objectives

- 1) **Goal:** To execute and finalize plans for future developments in Revere that each focus on bettering the lives of our residents, employees, business owners, and visitors.

Objective: To ensure progress on the new Point of Pines Fire Station, move forward with the opening of the Robert Haas Health and Wellness Center, open the new state-of-the-art DPW building, and work with different bodies of p ensure that parking meter revenue is reinvested directly back to the district for improvements such as pedestrian safety, trees, and benches and lighting.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize & Modernize Economic

Development.

- 2) **Goal:** To help bridge the gap between the Revere Public Schools and Revere City Hall.
Objective: To work with the Director of Youth Economic Support and Resources to expand youth-centered infrastructure in Revere, collaborate with Revere School Parent Liaisons to better communicate with our residents, focus on programs to better support our youth, and continue investing in education and the new Revere High School.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity.
- 3) **Goal:** To continue to work with the Office of Innovation and Data Management to ensure all departments are embracing technology to deliver professional and innovative ways to deliver services.
Objective: To meet the evolving needs of the City's residents, business owners, and developers.
Mayoral Focus Area: Professionalize City Services, Maximize & Modernize Economic Development, Embrace Technology, Value Diversity.
- 4) **Goal:** To continue to work with the Office of Culture and Talent to ensure diversity and inclusion initiatives for both residents, employees, and visitors in the City of Revere.
Objective: To continue efforts made by the City of Revere REMAP team and continue to expand accessibility through translation services to make Revere a more welcoming and inclusive place to work, grow, and thrive.
Mayoral Focus Area: Value Diversity, Professionalize City Services, Embrace Technology.

Performance Measures

	FY2021	FY2022	PROJECTED FY2023	PROJECTED FY2024
Newsletter Subscribers	2,500	3,191	5,911	6,030
Newsletters Sent	43	47	52	52
City of Revere Facebook Visits	35,960	45,703	55,000	65,000
City of Revere Facebook Reach	107,169	155,254	200,000	250,000

CITY OF REVERE: FY 2024 BUDGET SUMMARY
MAYOR'S OFFICE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011211	510100	PERMANENT SALARIES	479,288	460,145	466,367	493,123	354,482	504,662	504,662
011211	511100	LONGEVITY	-	-	-	-	754	-	-
011211	512301	EDUCATIONAL INCENTIVE	-	173	500	-	1,308	4,000	4,000
011211	516600	SICK LEAVE BB	-	3,627	3,797	-	5,194	-	-
011212	525000	CONTRACTED SERVICES	-	5,180	85,170	-	63,000	100,000	100,000
011212	525900	HOME CARE	45,000	-	-	100,000	-	-	-
011212	529000	RSRVE-CONTRACT NEG.	-	11,128	523,000	500,000	-	-	-
011214	540000	OFFICE SUPPLIES	15,000	28,552	6,346	15,000	4,874	15,000	15,000
011217	572200	MAYOR MUNICIPAL	35,000	-	33,749	35,000	29,160	35,000	35,000
011218	580021	CAPITAL OUTLAY	-	-	49,866	-	1,120	-	-
TOTAL	MAYOR'S OFFICE		574,288	508,806	1,168,795	1,143,123	459,891	658,662	658,662

City of Revere - Fiscal Year 2024 Budget

121 - MAYOR'S OFFICE

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Acting Mayor	N	01/01/16	8.50		39.0	1.00	146,421	-				146,421		146,421
Chief of Staff	N	06/01/23	1.08		39.0	1.00	130,765	-				130,765		130,765
Executive Secretary	N	02/17/16	8.37		39.0	1.00	74,160	-				74,160		74,160
Mayor's Aide	N	07/01/18	6.00		39.0	1.00	54,637	2,000				56,637		56,637
Administrative Assistant	N	01/27/20	4.43		39.0	1.00	58,679	2,000				60,679		60,679
						5.00	464,662	4,000	-	-	-	468,662	-	468,662
													Other PT Salaries	40,000
													OT	
													Per Mayor	508,662

City of Revere - Fiscal Year 2024 Budget

121 - MAYOR'S OFFICE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Contracted Services</u>	011212-525000	100,000	100,000	100,000	-
Communications.					
<u>Reserve - Contract Negotiations</u>	011212-529000	500,000	-	-	-
<u>Office Supplies</u>	011214-540000	15,000	15,000	15,000	-
<u>Mayor Municipal</u>	011217-572200	35,000	35,000	35,000	-
<u>Capital Outlay</u>	011218-580021	-	-	-	-
CO21-206 New Mobile City Hall Vehicle					
	Total Non Payroll Expenditures	650,000	150,000	150,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		493,123	508,662	508,662	-
Total Non Payroll Expenses		650,000	150,000	150,000	-
Total Department Expenses		1,143,123	658,662	658,662	-

124 – Talent and Culture

Contact Information: Claudia Correa, Chief Officer of Talent and Culture

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide vision, leadership, and support to the city to promote a culture that values accessibility, equity, diversity and inclusion throughout the municipality, utilizing innovative resources to better support its employees and to better respond to resident's needs.

Department Description

The Office of T&C partners with city departments, city staff, educators, local organizations, and residents to cultivate and strengthen an equitable and inclusive community city wide. To sustain such a community, the office of Talent and Culture is committed to developing new initiatives, trainings, and resources; as well as assessing and supporting existing providers to increase the engagement of the community within and across differences city-wide.

FY2023 Accomplishments

- Professional Trainings were provided to city staff and high school students.
- Negotiated bilingual stipends for bilingual employees, including Police.
- With the addition of a bilingual greater y, more than 3,500 residents were assisted in their own languages since 9/22.
- Hosted inclusion events throughout the year, including most recently the Pride flag raising.
- Moved the positions of Language Justice Coordinator and Youth Engagement and Success to report to the Chief Officer of Talent and Culture.
- Supported the Revere High School Seal of Biliteracy award ceremony.
- Requested an ADA Division to better assist residents with special needs.
- Built partnerships with local senior centers to establish stronger relationships to better serve our seniors.
- In partnership with the RPS conducted the second 21-Day Racial Equity Habit Building.
- Mapped aligned, and connected multiple public, private, and non-profit programs and organizations focused on City of Revere youth support. Including:
 - A Research Practice Partnership with Harvard Graduate School of Education resulting in a formal plan and presentation ([Implementation Plans](#), [Policy Briefs](#)) on best uses of the Haas Health and Wellness Center
 - [Children Cabinet](#) planning and development

- Engaged Amazon to support and gift the Haas Health and Wellness Center money for a Rock Wall
- Formalize [Big Futures Mentoring Program](#) and initial partnership with Big Brothers Big Sisters at RHS
- Facilitated, enhanced, and led RPS and municipal community collaboration and planning.
 - Further connecting and providing Youthworks Grant resources to provide paid internship opportunities for RHS and City Lab students.
 - Provided curriculum and community connection through experiential learning opportunities, expanded internships and service needs.
 - Initializing and leading a team including the RHS and City Lab leadership teams, Revere’s Chief of Talent and Culture, and the Chief of Community Development, to design and formalize partnership agreements and planning with HYM/Suffolk Downs for RPS Pathway and curriculum offerings.

FY2024 Goals & Objectives

- 1) **Goal:** Continue to organize and build up infrastructure within City Hall and Local partnerships to strengthen and further support Talent and Culture.
Objective: To solidify current infrastructure in city hall and the community to continue to provide support to departments and its residents.
Performance Measure: 1. Include Chief Officer of Talent and Culture in organization chart. 2. Establish and hire support staff through incremental growth 3. Identify budget operating needs required to support the work of this division.
Mayoral Focus Area: Value diversity in the community and in the workplace.

- 2) **Goal:** Conduct needs assessment to determine training for department heads and managers on inclusive leadership skills.
Objective: To assess developmental needs of city employees to determine best practices in prioritizing use of operating funds. To develop and strengthen the professional skills of all employees, especially in the areas of diversity, equity, and inclusion.
Performance Measure: Hold formal training sessions throughout FY 2024.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Value diversity in the community and in the workplace.

- 3) **Goal:** Create trackable indicators and outcomes to measure progress of municipal access, equity, inclusion, and diversity goals.
Objective: To identify and centralize standards of practice around data collection as related to demographic indicators.
Performance Measure: Launch the DEI Data Collection project in partnership with UMASS Boston and The State. Identify standards of practice for tracking and collecting data. Offer training to employees to standardize tracking and assessment.
Mayoral Focus Area: Professionalize City Services, Value diversity in the community and in the workplace.

- 4) **Goal:** Collaborate with Chief leaders and Department heads to identify equity, accessibility, and diversity goals in the annual budget process.
Objective: To support all department managers in identifying and implementing diversity, equity, and inclusion (DEI) goals.
Performance Measure: Reflection of DEI goals identified in department budgets by the end of FY 2024.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Value diversity in the community and in the workplace.
- 5) **Goal:** Increase comfort and confidence around conversations related to racial equity using REMAP as the launching platform.
Objective: To create and normalize a culture that promotes a willingness to have hard but necessary conversations about to increase accessibility, equity, and inclusion. To create pathways and a supportive infrastructure to cultivate a culture of open dialogue.
Performance Measure: 1. Continue to work with city department leadership, other municipalities, partners such as MAPC and the Boston Federal Bank. 2. Conduct needs assessment to determine the focus of training sessions to be provided. 3. Host engaging sessions for employees to participate in using a cohort model. 4. Create a leadership development and mentorship program for staff and boards that is sensitive to racial equity work.
Mayoral Focus Area: Value diversity in the community and in the workplace.
- 6) **Goal:** Integrate the work of REMAP and the HRC in efforts of aligning with the city master plan.
Objective: To maintain continuity in the work of the REMAP members and that of the Chief Officer of Talent and Culture. To initiate the implementation of recommendations made by the REMAP team to the city of Revere.
Performance Measure: Assign each recommendation to the appropriate individual(s) within the city's organizational structure. Reconnect REMAP members to the new department as a consulting board.
Mayoral Focus Area: Value diversity in the community and in the workplace.
- 7) **Goal:** Create pathways for year-round internship opportunities throughout the municipality.
Objective: To streamline the pathways for internships in the municipality. To create pathways for grad assistantships and fellowships. To expose individuals to careers in city government. To increase knowledge and pathways for productive civic engagement.
Performance Measure: Brand internship program with Youth Works for a Mayor's summer internship experience. Establish partnerships with local colleges and universities to create grad assistantships in the Office of Talent and Culture and other interested departments.
Mayoral Focus Area: Value diversity in the community and in the workplace.

CITY OF REVERE: FY 2024 BUDGET SUMMARY
TALENT AND CULTURE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011241	510100	PERMANENT SALARIES	-	-	-	202,614	70,116	531,532	226,090
011241	510900	OVERTIME	-	-	-	-	800	-	-
011241	512301	EDUCATIONAL INCENTIVE	-	-	-	-	2,149	-	-
011242	525000	CONTRACTED SERVICES	-	-	-	55,000	7,940	55,000	55,000
011242	526100	EMPLOYEE TRAINING	-	-	-	-	-	-	-
011244	540000	OFFICE SUPPLIES	-	-	-	2,500	150	2,500	2,500
011247	570000	OTHER EXPENSES	-	-	-	30,000	-	30,000	30,000
TOTAL	TALENT AND CULTURE		-	-	-	290,114	81,155	619,032	313,590

City of Revere - Fiscal Year 2024 Budget

124 - TALENT AND CULTURE

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief Officer of Talent and Ci	N	01/10/22	2.47		39.0	1.00	128,750	-				128,750		128,750
Director of Youth Success	N	07/01/05	19.01		39.0	1.00	120,047	14,405		420	4,800	139,672	139,672	-
Youth Works Coordinator	N	04/23/21	3.19		39.0	1.00	58,679	-				58,679	58,679	-
Language Justice Coordinato	N	03/02/20	4.33		39.0	1.00	58,675	-				58,675	58,675	-
RCS Clerk II	N	01/00/00	-		19.0		24,698	-				24,698	24,698	-
Program Manager/Revere C	N	07/01/19	5.00		39.0	1.00	69,642	3,000				72,642		72,642
						5.00	460,491	17,405	-	420	4,800	483,116	281,724	201,392
													Part time other	24,698
													Per Mayor	226,090

City of Revere - Fiscal Year 2024 Budget

124 - TALENT AND CULTURE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Contracted Services	011242-525000	55,000	55,000	55,000	-
Initiatives and Programming Support					
Translation Services					
ASL Interpretation					
Office Supplies	011244-540000	2,500	2,500	2,500	-
Office supplies					
Community School *	016507-570000	30,000	30,000	30,000	-
	Total Non Payroll Expenditures	87,500	87,500	87,500	-
Footnotes:					
* Moved from Parks & Recreation Budet					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
	Total Payroll Expenses	202,614	531,532	226,090	(305,442)
	Total Non Payroll Expenses	87,500	87,500	87,500	-
	Total Department Expenses	290,114	619,032	313,590	(305,442)

125 - Human Resources

Contact Information: Lina Tramelli, Director, 781-286-8202

Location: Revere City Hall, 2nd Floor, 281 Broadway, Revere, 02151

Mission Statement

The Mission Statement of the Human Resources Department is to provide the best possible services to city and school employees, retirees, surviving spouses and residents of Revere. The Human Resources Department is committed to creating a supportive, diverse, and inclusive environment amongst new employees and current employees to help them succeed on their roles while enjoying the opportunity to provide services to the Residents of Revere.

FY2023 Accomplishments

- Ensured compliance with State and Federal regulations as they apply to Labor laws.
- Supported and managed employees' benefits for over 1300 school employees, more than 400 FT City employees, more than 400 retirees, including teachers and more than 150 surviving spouses.
- Created supportive programs and training to help retain employees, such as Hazwopper OSHA Class for DPW Water & Sewer.
- Made refinements to the employee on-boarding and off-boarding process.
- Provided employees with support building resumes and similar professional development.
- Upgraded job descriptions to attract a broader pool of candidates.
- Reactivated departmental bi-weekly staff meetings and employee info sessions.
- Set up professional and personal development training courses to better support the employees and serve the public.
- Applied for a MA DPW Safety Grant and Revere was awarded with \$8,000.

FY2024 Goals & Objectives

- 1) **Goal:** Activate or create an Employee Self-service Platform, either through MUNIS or a different platform.

Objective: Activating or creating a web-based Employee Self Service Page will allow employees to access all the benefits offered to them, including, but not limited to, payroll information, benefits, time accruals, training, etc., at any time from any device. In addition, employees would be able to upload educational accomplishments, change/update contact information, have access to employee evaluations, surveys, etc. Lastly, this will also support retirees by providing the opportunity to pay their health benefits online.

Performance Measure: Work closely with MIS and payroll to explore financially feasible and user-friendly platforms to fund the ESS page by the end of FY24 and launch on FY25.

Mayoral Focus Area: Embrace Technology.

- 2) **Goal:** Provide professional, personal, and cultural trainings to increase retention, productivity, and customer service.
Objective: Provide employees with professional training to better equip them to do their jobs, which leads to productivity. Facilitate professional trainings to assist employees feel more confident with their roles, which also leads to employee productivity, better customer service and personalization of City services. Cultural trainings will provide employees with a better understanding of the residents and the people we work with, which will help them provide much better customer service and become better team players.
Performance Measure: Employee Engagement Surveys will be conducted once every two quarters, this will help HR determine what is needed and progress from the employees and each department. Starting from the first quarter of FY24 training courses will be offered to each department.
Mayoral Focus Area: Value diversity in the community and in the workplace.
- 3) **Goal:** Learn and utilize the Munis Payroll and Human Resources module
Objective: Full implementation of the MUNIS system will allow the HR Department to produce and analyze HR related data which, in turn provides the ability to make informed data driven decisions regarding HR policy and practices.
Performance Measure: 1. Train all three Human Resource employees through the first quarter of FY24. 2. Enter all human resource data within six months of MUNIS upgrade. Completion of this objective is dependent upon the ability of the MIS Department to install the latest version of the MUNIS system.
Mayoral Focus Area: Embrace Technology.
- 4) **Goal:** Train department heads and managers on the progressive discipline and support process.
Objective: Effective performance management programs lead to increased productivity and engagement. Encouraging department heads to engage the HR department in the effort ensures that employees are being treated fairly and consistently regarding employee relations issues. This reduces the risk that the City will be subject to employment liability. Furthermore, it lends credibility to the progressive discipline process, which makes it more likely to lead to positive outcomes. In addition to progressive discipline, it is important that department heads know how to offer support to employees to increase productivity and change bad working practices.
Performance Measure: Hold one formal training session each quarter throughout FY 2024.
Mayoral Focus Area: Uphold Professional & Ethical Standards.
- 5) **Goal:** Conduct research on additional software to augment the Human Resource department's capabilities.
Objective: Fully utilize the software programs currently available and determine if there are additional needs.
Performance Measure: Reduce the use of paper by 50% within the Human Resource Department and provide employees easier access to electronic forms and information by the end of FY 2024.
Mayoral Focus Area: Embrace Technology.

CITY OF REVERE: FY 2024 BUDGET SUMMARY
HUMAN RESOURCES

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011251	510100	PERMANENT SALARIES	164,903	177,849	163,287	138,947	94,040	228,863	151,605
011251	510101	OTHER SALARIES	2,040	-	-	-	-	-	-
011251	511100	LONGEVITY	4,000	1,597	-	-	-	-	-
011251	512301	EDUCATIONAL INCENTIVE	19,029	12,550	5,127	5,171	-	14,906	14,906
011251	512400	STIPEND	-	-	-	900	-	8,800	,800
011251	516600	SICK LEAVE BB	-	15,818	1,202	-	1,464	-	-
011252	512100	MEDICARE TAXES	-	(1)	-	-	-	-	-
011252	525000	CONTRACTED SERVICES	-	17,210	-	-	-	-	-
011252	526100	EMPLOYEE TRAINING	20,000	-	41,288	150,000	146,076	150,000	100,000
011252	527010	RENTALS & LEASES	3,300	-	-	-	-	-	-
011254	540000	OFFICE SUPPLIES	1,500	1,471	1,741	1,500	1,391	1,500	1,500
011257	570000	OTHER EXPENSES	7,500	2,053	7,169	7,500	5,936	7,500	7,500
011257	570001	EMPLOYEE RECOGNITION	-	-	1,533	10,000	619	50,000	35,000
011257	570002	OUTSIDE CONSULTING	-	-	-	-	-	-	-
011257	574100	OUTSIDE LEGAL SERV	25,000	79,801	110,000	83,000	90,500	132,000	110,000
TOTAL	HUMAN RESOURCES		247,272	308,347	331,347	397,018	340,026	593,569	42 ,311

City of Revere - Fiscal Year 2024 Budget

125 - HUMAN RESOURCES

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
HR Director	N	03/23/23	1.27		39.0	1.00	95,000	9,500				104,500		104,500
Senior Generalist and Supen	N	05/07/18	6.15		39.0	1.00	78,775	6,306				85,081	21,270	63,811
Health Benefits Administratc	N	09/26/22	1.76		39.0	1.00	61,788	900				62,688	62,688	-
						3.00	235,563	16,706	-	-	-	252,269	83,958	168,311
													Part time other	
													Per Mayor	168,311

City of Revere - Fiscal Year 2024 Budget

125 - HUMAN RESOURCES

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Employee Training	011252-526100	150,000	150,000	100,000	(50,000)
Professional Development, Babson program. certifications, etc					
Office Supplies	011254-540000	1,500	1,500	1,500	-
Office supplies					
Other Expenses	011257-570000	7,500	7,500	7,500	-
Recruitment					
New Equipment					
Outside Legal Services	011257-574100	113,000	132,000	110,000	(22,000)
Labor Counsel					
Other legal specialists					
Employee Recognition & Team Building	011257-570001	50,000	50,000	35,000	(15,000)
Outside Consulting		-		-	-
Collins Center					
Total Non Payroll Expenditures		322,000	341,000	254,000	(87,000)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		145,018	252,569	168,311	(84,258)
Total Non Payroll Expenses		322,000	341,000	254,000	(87,000)
Total Department Expenses		467,018	593,569	422,311	(171,258)

127 - Office of Innovation and Data Management

Contact Information: Randall Mondestin, Director of Innovation & Data Management

Nicholas Romano, Revere 311 Director, 781-286-8187

Location: Revere City Hall, Ground Floor, 281 Broadway, Revere

Mission Statement

To improve the interaction between city government and residents through improved constituent experience, expanded use of technology, and utilizing data and systems change to drive city performance.

FY2023 Accomplishments

- Completed integration of the new DPW work order system. Worked closely with DPW to oversee and monitor the ongoing operation of Cartegraph.
- Improved current work order system. New service requests and users added to integrate latest department initiatives.
- Department Collaboration. Improved functional collaborations with various departments to make resources and city staff more easily accessible to the public.
- Installed digital signage throughout City Hall to expand communications opportunities for visitors, including providing wayfinding, viewing meetings, upcoming events, and city resources.
- Enhanced resident services This year, the Revere 311 was able to assist hundreds of residents in face-to-face interactions with the addition of the new Resident Services Window.
- Implemented the Community Liaison Program to bridge the connection between residents and city services, and most important, expanded the reach of City services to a broader audience.



FY2024 Goals & Objectives

- 1) **Goal:** Data Transparency

Objective: Build out a platform for public-facing data visualization and storytelling to better understand and express Revere's performance along key metrics, on an ongoing basis.

Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 2) **Goal:** Further Implement Community Liaison Program
Objective: Enhance the current Liaison program to expand outreach efforts of city resources, and to expand the presence of Revere 311 and the liaisons throughout the community
Mayoral Focus Area: Professionalize City Services
- 3) **Goal:** High-level quality assurance of service requests and communications to residents
Objective: Continue to monitor all open service requests to ensure call takers are accurately entering information and requests are addressed in a timely manner. This includes adding more descriptive closing comments for certain requests to have a more open line of communication with residents.
Mayoral Focus Area: Professionalize City Services
- 4) **Goal:** Increase accessibility through technology
Objective: The 311 department can already be reached through various channels; online, app, email, and phone call. Explore new technology and software to add an additional channel to improve ease of access to the 311 system.
Mayoral Focus Area: Embrace Technology
- 5) **Goal:** Improve the City's GIS System
Objective: Revamp the City's current GIS Mapping System to allow for integration between existing and future city software.
Mayoral Focus Area: Embrace Technology

Performance Measures

	FY 2021	FY 2022	Projected FY 2023	Projected FY 2024
Constituent Service (311) Calls Received	54,261	38,497	36,511	38,337
Constituent (311) Service Requests Opened	10,409	7,714	6,308	7,885
Constituent (311) Service Requests Closed	10,737	7,595	6,340	7,925
% Requests Closed <i>Excluding ISD Requests</i>	99.8%	99.8%	99.8%	99.8%
% 311 Requests Online <i>Web+Mobile</i>	31.6%	28.7%	28.2%	29%
% Of Calls with Waiting Time <45 sec	73%	83%	89%	89%
% Of Callers Using Spanish Que	8.8%	8.5%	9.9%	9.8%
Total Emails Received	5,025	6,107	5,804	5,920
Laserfiche Documents Created	482,585	481,395	109,634	111,827
Implementations and Software Managed	N/A	N/A	48	41
Rodent-related Constituent Service Calls	159	132	293	264
Rodent Waivers Submitted	93	90	314	283
Rodent Inspections	2,344	2,797	2,655	2,788
Rodent Treatments <i>Including Retreatments</i>	4,166	5,068	5,660	5,943
E-permitting Total Online Payments	9,050	8,184	7060	7,131
E-permitting Payments Online Total	\$1,276,552	\$ 1,278,911	\$1,317,755	\$1,383,643
E-permitting Payments % Paid Online Total	58%	53%	59%	60%
Trash App Installations	2,871	4,260	5,795	6,374
Trash Game Plays	989	1,504	1,958	2,154
Trash Schedule Views	140,000	291,813	457,783	480,672
Drone Usage Hours	0	49.5	156	49.5
Data Analyst Requests from other Departments	N/A	37	60	62
Zoom Meetings	471	1,605	1,575	1,607
Zoom Meeting Hours	3,319	7,626	11,141	11,364
Webpage Users	674,614	509,281	387,380	406,749
Public Input Subscribers	2,500	3,191	5,911	6,030

CITY OF REVERE: FY 2024 BUDGET SUMMARY
OFFICE OF INNOVATION & DATA MANAGEMENT

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011271	510100	PERMANENT SALARIES	236,372	285,790	358,529	353,018	206,578	613,350	281,417
011271	510101	OTHER SALARIES	-	-	1,440	-	-	-	-
011271	510900	OVERTIME	3,000	(1,545)	3,665	5,000	528	5,000	5,000
011271	512301	EDUCATIONAL INCENTIVE	13,058	15,883	16,500	16,982	6,773	10,566	10,566
011272	520900	TELEPHONE/COMMUNICATIONS	-	1,689	-	-	-	-	-
011272	522400	COMPUTER OPERATIONS	167,200	182,733	263,676	273,550	227,781	273,550	273,550
011272	525000	CONTRACTED SERVICES	27,000	12,154	27,588	20,000	15,635	20,000	20,000
011272	526100	EMPLOYEE TRAINING	-	-	-	-	-	-	-
011274	540000	OFFICE SUPPLIES	2,500	3,513	6,053	6,280	3,572	9,280	6,280
TOTAL	OFFICE OF INNOVATION & DATA MANAGEMEN		449,130	500,219	677,451	674,830	460,868	931,746	596,813

City of Revere - Fiscal Year 2024 Budget

127 - OFFICE OF INNOVATION & DATA MANAGEMENT

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director - 311	N	01/03/18	6.49		39	1.00	87,550	6,566				94,116	-	94,116
Director - OI DM	N	06/26/17	7.02		39	1.00	87,550	9,927				97,477	-	97,477
Call Center Representative	N	04/10/23	1.22		39	1.00	50,700	-				50,700	50,700	-
Call Center Representative	N	01/27/21	3.42		39	1.00	48,169	-				48,169	-	48,169
Call Center Representative	N	12/01/22	1.58		39	1.00	52,221	-				52,221	-	52,221
Data Analyst	N	06/01/21	3.08		39	1.00	68,760	2,000				70,760	70,760	-
Community Outreach Liaison	N	09/22/22	1.77		39	1.00	49,547	2,000				51,547	51,547	-
Canvas Coordinator	N	10/05/20	3.74		39	1.00	58,679	-				58,679	58,679	-
Community Outreach Liaison	N	02/27/23	1.34		39	1.00	50,700	-				50,700	50,700	-
Community Outreach Liaison	N	11/14/16	7.63		39	1.00	49,547	-				49,547	49,547	-
						10.00	603,423	20,493	-	-	-	623,916	331,933	291,983
													OT	5,000
													Per Mayor	296,983

City of Revere - Fiscal Year 2024 Budget

127- OFFICE OF INNOVATION & DATA MANAGEMENT

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Computer Operations	011272-522400	273,550	273,550	273,550	-
CitizenServe for epermitting		79,800	79,800	79,800	
Laserfiche		65,000	65,000	65,000	
Software		-	-	-	
Tolemi *		20,000	20,000	20,000	
Public Input		33,000	33,000	33,000	
CodeRED		-	-	-	
Everbridge		-	-	-	
Qalert Software for 311 CRM		17,500	17,500	17,500	
Aptuitiv		6,500	6,500	6,500	
Drone Ops		3,000	3,000	3,000	
Zoom		8,000	8,000	8,000	
Hyperreach		14,500	14,500	14,500	
Publicity		7,500	7,500	7,500	
IronMountain		5,500	5,500	5,500	
Licensing software		-	-	-	
Data Visualization Software (ie, Flourish)		10,500	10,500	10,500	
OneSpan		2,750	2,750	2,750	
Contracted Services	011272-525000	20,000	20,000	20,000	-
Collins Center		10,000	10,000	10,000	
Civic Engagement Tech Services		10,000	10,000	10,000	
Translation services.		-	-	-	
Office Supplies	011274-540000	6,280	9,280	6,280	(3,000)
Misc Office supplies.			-		
Printing			-		
Outreach Materials			-		
Total Non Payroll Expenditures		299,830	302,830	299,830	(3,000)
Footnotes:					
* Partially grant funded.					

Total Department Expenses				
	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	382,489	628,916	296,983	(331,933)
Total Non Payroll Expenses	299,830	302,830	299,830	(3,000)
Total Department Expenses	682,319	931,746	596,813	(334,933)

135 – Chief Financial Officer, Auditing, & Budget

Contact Information: Richard Viscay, CFO, Auditor & Budget Director, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To maintain and present a complete and accurate financial statement of the City of Revere's financial condition and to examine all bills and payrolls prior to payment to ensure any claims upon the Treasury's warrant are not fraudulent, unlawful or excessive.

Department Description

The Chief Financial Officer (CFO) is the centralized financial management organization for the City. The CFO also serves as the City Auditor and Budget Director. The primary role of the CFO is to ensure the execution of the CFO's vision and strategy, oversee financial reform where needed, and to implement continuous improvements to ensure efficient and effective financial functions for all city departments.

The Auditor's Office is responsible for the City's accounting and financial records, by verifying appropriations for all purchase orders, processing invoices for payments, approving all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State governments agencies.

The Auditor is responsible for the coordination of the annual independent audit of the City and is also responsible for providing revenue and expenditures reports for all City's Departments and Elected Officials. Whenever applicable, the Auditor shall make recommendations to the Mayor regarding the City's financial condition and internal controls that he deems appropriate.

FY2023 Accomplishments

- Received the GFOA's Distinguished Budget Award for the FY2023 budget document for the ninth consecutive year.
- Closed books and had City audit completed on a timely basis.
- Oversaw the City's independent audit in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the City and the Auditor's office will go beyond the minimum requirements of Generally Accepted Accounting Principles (GAAP) to prepare comprehensive annual financial statements and reports that evidence the spirit of transparency and full disclosure.
- Updated all departmental revolving funds in accordance with Massachusetts General Law Chapter 44 Section 53 E ½, as amended by the Municipal Modification Act, which ordained departmental revolving funds and how they are to be administered.

- Processed all CARES/ FEMA/ ARPA funds totaling \$10.3 million.
- Continued the conversion of new software for Motor Vehicle Excise/ Personal Property/ Real Estate Taxes which eliminated many manual accounting processes, reducing risks of human error.
- Successfully trained and implemented the inputting of accounts payable to the school department.
- Created internal process for all ARPA funding requests.
- Procured property and casualty insurance to ensure competitive pricing for the City.
- Added cyber security insurance to our policy in FY23 to cover the City and Schools in the event of a cyber-attack.
- Successfully negotiated an agreement with the Public Employee Committee (PEC) to reduce the City's contribution for health insurance beginning in FY2025.
- Successfully negotiated and funded contracts for Police Superior, Police Patrol, and DPW unions in FY2023.

FY2024 Goals & Objectives

- 1) **Goal:** Formalize written policies and procedures for all financial departments that handle cash and accounts receivables, as well as standardize operational procedures for all accounting and budgeting throughout the City.
Objective: To professionalize the financial operations of the City and to serve as a training manual for both new and existing employees.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Implement new software that will modify utility billing (water and sewer).
Objective: To create a budget access experience to the stakeholders of the city that is dynamic, informative, and easy to navigate.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 3) **Goal:** Continue the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.
Objective: To eliminate timely/cumbersome manual processes, such as stamping all invoices with inkpads and writing payment data manually for auditing, as well as the elimination of manual batch cover sheets.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 4) **Goal:** Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess, and evaluate fraud risk.
Objective: To ensure that the City has effective systems in place to prevent fraud against cash, inventory, payroll, accounts payable, and other areas that may arise.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

5) **Goal:** Promote training and continuing education for all staff members.

Objective: To ensure the staff of the auditing and budgeting department are maximizing their abilities as well as to serve the City and its stakeholders professionally and precisely.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

6) **Goal:** Execute random audits on internal departments.

Objective: To ensure they are following financial policies and procedures.

Mayoral Focus Area: Uphold Professional & Ethical Standards

Performance Measures

	FY 2020	FY 2021	FY 2022	FY 2023	Projected FY 2024
Free Cash Certified (General Fund)	\$ 6,303,811	\$ 1,329,154	\$1,573,554	\$5,924,275	\$5,000,000
Retained Earnings Certified (Water/Sewer)	\$ 3,017,848	\$ 655,295	\$1,164,756	\$2,236,464	\$2,000,000
General Fund Stabilization Fund Balance	\$ 8,560,371	\$ 8,893,727	\$9,333,931	\$10,377,503	\$11,000,000
Water and Sewer Stabilization Fund Balance	\$ 7,273,419	\$ 7,479,430	\$5,744,175	\$6,140,185	\$6,500,000

CITY OF REVERE: FY 2024 BUDGET SUMMARY
CHIEF FINANCIAL OFFICER, AUDITOR & BUDGET DIRECTOR

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011351	510100	PERMANENT SALARIES	353,500	389,237	409,576	421,985	298,952	508,169	498,169
011351	510900	OVERTIME	5,000	-	532	10,000	1,180	10,000	10,000
011351	511100	LONGEVITY	5,200	6,115	7,334	8,500	5,888	9,500	9,500
011351	512301	EDUCATIONAL INCENTIVE	26,161	29,403	34,098	34,886	24,928	33,663	33,663
011351	516600	SICK LEAVE BB	-	4,160	6,184	-	3,012	-	-
011352	520301	TELEPHONE	-	(134,755)	134,755	-	(104,027)	-	-
011352	522800	AUDIT & ACCOUNTING SERVICES	70,000	62,710	76,880	88,100	48,610	88,100	88,100
011352	523440	PRINTING & MAILING	2,000	2,679	4,374	3,000	2,783	3,000	3,000
011352	525000	CONTRACTED SERVICES	-	26,520	22,338	35,100	40,417	35,100	35,100
011354	540000	OFFICE SUPPLIES	10,000	10,881	9,946	10,000	6,143	10,000	10,000
011357	570900	INSURANCE	-	171,873	-	-	-	-	-
011358	580021	CAPITAL OUTLAY	-	-	196,432	-	22,780	-	-
TOTAL	AUDITING DEPARTMENT		471,861	568,823	902,448	611,571	350,667	697,532	687,532

City of Revere - Fiscal Year 2024 Budget

135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Chief Financial Officer/ Audit	N	02/01/99	25.43	X	39.0	1.00	160,530	20,053				180,583		180,583
Assistant Budget Director	N	10/20/11	12.70		39.0	1.00	89,166	18,087				107,253	10,000	97,253
Grant Admin/ Internal Audit	N	12/20/17	6.53		39.0	1.00	98,345	1,500				99,845		99,845
Assistant Auditor	N	08/02/04	19.92	X	39.0	1.00	75,994	10,000				85,994		85,994
Special Assistant	N	11/05/12	11.66		39.0	1.00	69,634	8,023				77,657		77,657
						5.00	493,669	57,663	-	-	-	551,332	10,000	541,332
													OT	10,000
													Per Mayor	551,332

City of Revere - Fiscal Year 2024 Budget

135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR

Non-Payroll Expenditures						
Account Name		Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Audit & Accounting Services		011352-522800	88,100	88,100	88,100	-
Preparation of GAAP Financial Statements.			60,100	60,100	60,100	
Annual Audit services, including completion of CAFR.			13,000	13,000	13,000	
Special Engagements			15,000	15,000	15,000	
Printing & Mailing		011352-523440	3,000	3,000	3,000	-
Printing Budgets and related supplies.						
Contracted Services		011352-525000	35,100	35,100	35,100	-
Cleargov						
Personnel Budgeting						
Office Supplies		011354-540000	10,000	10,000	10,000	-
Misc Office Expense: Certifications; Alarm services; Software upgrades.						
Staff training; Dues/ memberships.						
Total Non Payroll Expenditures			136,200	136,200	136,200	-
Footnotes:						
Total Department Expenses						
			Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses			475,371	561,332	551,332	(10,000)
Total Non Payroll Expenses			136,200	136,200	136,200	-
Total Department Expenses			611,571	697,532	687,532	(10,000)

138 - Purchasing

Contact Information: Michael Piccardi, Purchasing Agent, 781-286-8157

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner.

FY2023 Accomplishments

- Continued to use the online bidding platform (BidDocs Online) to handle the bidding process of larger, more complex, bids.
- New Point of Pines Fire Station procurement.
- Procurements to have “On-Call” Contracts with Architects, Engineers and Related Professionals.
- Utilized objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.
- Received an upgrade to Amazon Prime accounts, which has added benefits such as free shipping, for all departments in the City.
- Utilized Municibid, an online auction website, to sell surplus/excess City inventory, adding \$11,861 to the City’s Capital Improvement Stabilization Fund to date in FY2023.

FY2024 Goals & Objectives

- 1) **Goal:** Work with the IT Department to get Purchase Orders processed electronically, eliminating the signing of Purchase orders.
Objective: Efficiency of procuring products and services.
Mayoral Focus Area: Modernization and Professionalization of City Services and Maximize and Modernize Economic Development.
- 2) **Goal:** Continue to join or initiate new cooperative bids with other municipalities.
Objective: Efficiency of procuring products and services.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Continue to encourage city employees to use state contracts when in the best interest of the City.
Objective: Promote cost savings and ease of use.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 4) **Goal:** Continue to bring awareness to management and departments of state procurement requirements.
Objective: By creating a stipend for MCPPO training, departments will have a better understanding of Massachusetts procurement laws, which will create efficiencies when bidding goods and services.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	FY 2021	FY 2022	Projected FY 2023	Projected FY 2024
Purchase Orders	3,403	3,659	3900	3900
Requisitions	3,509	3,762	4000	4100
Total Bids and RFPs	30	34	50	50
New Contracts	27	30	42	45
Contract Renewals	7	8	8	6
Written Responses	8	11	8	12
State Contracts Used by City Staff	N/A	35	35	40
City Employees Trained in the Dollar Thresholds According to Mass General Laws and Purchasing Protocols	N/A	10	15	10
Total Trainings of City Staff for MUNIS System	N/A	12	12	10

CITY OF REVERE: FY 2024 BUDGET SUMMARY
PURCHASING

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011381	510100	PERMANENT SALARIES	143,065	129,827	151,967	156,314	113,883	160,958	160,958
011381	510900	OVERTIME	-	-	-	5,000	-	5,000	5,000
011381	511100	LONGEVITY	8,000	1,835	1,912	2,400	1,519	2,600	2,600
011381	512301	EDUCATIONAL INCENTIVE	2,080	2,844	3,080	3,168	3,046	4,263	4,263
011381	516600	SICK LEAVE BB	-	1,652	1,784	-	1,256	-	-
011382	522200	POSTAGE	100,000	86,296	125,661	140,000	77,973	152,000	152,000
011384	540000	OFFICE SUPPLIES	8,000	13,213	6,082	11,000	7,201	11,000	11,000
TOTAL	PURCHASING DEPARTMENT		261,145	235,667	290,485	317,882	204,877	335,821	335,821

138 - PURCHASING FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Purchasing Agent	N	12/05/05	18.58	X	39.0	1.00	93,229	5,863				99,092		99,092
Asst Purchasing Agent	N	05/20/19	5.12		39.0	1.00	66,229	2,500				68,729		68,729
						2.00	159,458	8,363	-	-	-	167,821	-	167,821
													OT	5,000
													Per Mayor	172,821

City of Revere - Fiscal Year 2024 Budget

138 - PURCHASING

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Postage	011382-522200	140,000	152,000	152,000	-
Postage for City Hall mailings (rate increased by \$.015/ piece), including quarterly tax bills, excise tax bills.					
Office Supplies	011384-540000	11,000	11,000	11,000	-
Office supplies; including printed forms, toner cartridges, paper, etc Equipment maint/repairs: Time stamp, postage machine, printers, etc Rental Lease					
Total Non Payroll Expenditures		151,000	163,000	163,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		166,882	172,821	172,821	-
Total Non Payroll Expenses		151,000	163,000	163,000	-
Total Department Expenses		317,882	335,821	335,821	-

140 - Information Technology

Contact Information: Jorge Pazos, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To integrate city-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all city departments.

The Information Technology Department will continue an ambitious modernization plan in FY24. Core City of Revere information technology assets will continue to shift to modern cloud hosted services. The City of Revere is making this shift to provide highly available, cost-effective, modern services to employees and residents. The Information Technology Department will also seek to invest in needed ongoing cybersecurity improvements.

FY2023 Accomplishments

- Converted water and sewer billing and collections applications to Tyler Munis with completion scheduled for May 2023.
- Worked with the Massachusetts Army National Guard Defensive Cyber Element to develop a cybersecurity incident response plan.
- Received and began deployment of printers and office imaging devices, upgrading obsolete equipment.

FY2024 Goals & Objectives

1. **Goal:** Upgrade Tyler Munis application from version 11.3 to 2021.5 (or most current version).
Objective: Run the latest stable version of our comprehensive, integrated municipal finance platform that will create additional efficiencies and enhance operations.
Mayoral Focus Areas: Professionalize City Government; Invest in City Services, Process Improvements
2. **Goal:** Develop a comprehensive software asset inventory and data management policy.
Objective: Improve visibility and management of City software assets and the data therein.
Mayoral Focus Areas: Improve Compliance, Process Improvements

3. **Goal:** Expand use of existing MS365 environment to include SharePoint, OneDrive, PowerBI and other applications.
4. **Objective:** Modernize traditional processes, increase collaboration, achieve compliance goals, and improve organizational access to data.
Mayoral Focus Areas: Professionalize City Government; Invest in City Services, Process Improvement

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY2024</u>
Phones and Tablets Used	28	41	83	106
New Computer Installs	115	45	15	60
Support Tickets Received	2,750	3,100	3,000	3,400
Support Tickets Resolved	2,649	3,000	2,850	3,200
Servers Migrated to Cloud	17	2	1	2
Number of Munis Users	145	166	175	206

CITY OF REVERE: FY 2024 BUDGET SUMMARY
INFORMATION TECHNOLOGY

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011401	510100	PERMANENT SALARIES	175,315	188,327	227,372	264,670	163,775	308,396	293,396
011401	510900	OVERTIME	-	-	-	-	-	5,000	-
011401	511100	LONGEVITY	3,200	-	-	1,100	-	1,200	1,200
011401	512210	TRAVEL ALLOWANCE	-	-	-	-	-	-	-
011401	512301	EDUCATIONAL INCENTIVE	5,097	5,199	7,185	8,540	4,830	8,522	8,522
011401	516600	SICK LEAVE BB	-	-	-	-	2,173	-	-
011402	520900	TELEPHONE/COMMUNIC.	73,000	97,033	67,237	77,500	45,267	79,000	77,500
011402	525000	COMP CONT SERV	963,235	842,566	1,106,233	1,080,800	861,477	986,960	986,960
011404	540000	OFFICE SUPPLIES	3,500	1,053	436	3,500	1,692	3,500	3,500
011404	545500	COMPUTER OPERATIONS	10,700	10,354	-	5,000	3,042	6,500	5,000
011407	570000	OTHER EXPENSES	-	-	-	-	-	-	-
011407	570500	TRAVEL ALLOWANCE	-	1,797	2,396	-	-	-	-
011407	587300	CAPITAL IMPROVEMENTS	-	152,471	3,599	-	-	-	-
TOTAL	INFORMATION TECHNOLOGY		1,234,047	1,298,800	1,414,458	1,441,110	1,082,256	1,399,078	1,376,078

City of Revere - Fiscal Year 2024 Budget

140 - INFORMATION TECHNOLOGY

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director	N	03/30/20	4.25		39.0	1.00	119,480	-				119,480		119,480
Assistant Director - Hardware	N	01/15/14	10.46		39.0	1.00	86,958	7,722				94,680		94,680
Assistant Director - Enterprise	N	04/17/23	1.21		39.0	1.00	86,958	2,000				88,958		88,958
						3.00	293,396	9,722	-	-	-	303,118	-	303,118
													PT Salary OT Per Mayor	303,118

City of Revere - Fiscal Year 2024 Budget

140 - INFORMATION TECHNOLOGY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Telephone/Communications	011402-520900	77,500	79,000	77,500	(1,500)
Telephone Services - Windstream		59,000	59,000	59,000	
Telephone - Licensing(Software-Yearly)		12,500	13,000	12,500	
Telephone Maintenance(Hardware-Yearly)		6,000	7,000	6,000	
Computer Contracted Services	011402-525000	1,080,800	986,960	986,960	-
Hardware & Software Support					
Annual Licensing Costs					
Munis Modules - Payroll, Purchase Orders, GL, etc.		230,000	310,000	310,000	
MSGovern TX & UB Billing		110,000	-	-	
Tyler SAAS after conversion		80,000	-	-	
Patriot Properties Property Database		21,000	22,000	22,000	
Monday.com PM Application		-	960	960	
ESRI G.I.S. Licensing		3,000	3,000	3,000	
Logmein Desktop Support		3,300	3,500	3,500	
Support Services					
Thrive		550,000	560,000	560,000	
Verizon Wireless Tablet & Phones (centralized)		36,000	38,000	38,000	
Crown Castle Internet Connection 1GB		27,000	28,000	28,000	
Retrofit Annual Printer Maintenance		9,500	9,500	9,500	
Addition Networks Internet Connection 20MB		11,000	12,000	12,000	
Office supplies	011404-540000	3,500	3,500	3,500	-
Paper for Printer and Plotter; toner and ink.					

City of Revere - Fiscal Year 2024 Budget

140 - INFORMATION TECHNOLOGY (continued)

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Computer Operations	011404-545500	5,000	6,500	5,000	(1,500)
Miscellaneous hardware for PC, printers, and Network		2,500	3,500		
M.G.I.G.A Dues		2,500	3,000		
Total Non Payroll Expenditures		1,166,800	1,075,960	1,072,960	(3,000)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		274,310	323,118	303,118	(20,000)
Total Non Payroll Expenses		1,166,800	1,075,960	1,072,960	(3,000)
Total Department Expenses		1,441,110	1,399,078	1,376,078	(23,000)

141 - Assessors

Contact Information: Dana Brangiforte, Chairman of the Board of Assessors, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

The Revere Assessors Department provides exceptional, methodical services to the residents and businesses of Revere. Our mission is to administer the City's assessment program in a manner that assures public confidence in our accuracy, productivity, and fairness in accordance with Massachusetts General laws and regulations of the Massachusetts Department of Revenue. In agreement with such laws, we administer motor vehicle excise, abatements, and statutory exemption programs. We address questions and concerns of property owners and residents with integrity and professionalism striving to deliver excellence in public service.

FY2023 Accomplishments

- Successfully navigated a billing software conversion for real estate and personal property tax.
- Timely obtained Fiscal Year 2023 Revaluation certification and tax rate from Department of Revenue.
- Performed full audit and review of all commercial and industrial properties in conjunction with an independent commercial and industrial consultant.
- Conducted 2800 property inspections towards our full list and measure goal of completing the entire city by FY2028.

FY2024 Goals & Objectives

- 1) **Goal:** Successfully perform FY2024 interim year adjustment and attain approval of our tax rate from DOR.
Objective: Submit all required supporting analysis for certification to DOR by November 1, 2023.
Mayoral Focus Area: Maximize and Modernize Economic Development
- 2) **Goal:** Enable capability to file abutters list request, change of address and motor vehicle excise abatement forms electronically.
Objective: Allow applicants to file various requests online.
Mayoral Focus Area: Embrace Technology and Professionalize City Services
- 3) **Goal:** Conduct 3000 property field reviews for FY2028 full list and measure.
Objective: Complete a full field review in house of all properties by FY2028.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 4) **Goal:** To raise community awareness of various abatement and exemption programs available to aid in tax relief.
Objective: Work collaboratively with community liaisons on specific outreach during the abatement and exemption season July 1st – April 1st of the fiscal year. Increase participation of eligible property owners.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize, Embrace Technology.

Performance Measures

	FY2021	FY2022	Projected FY 2023	Projected FY 2024
Total Value of all Real and Personal Property	\$8,148,458,661	\$9,336,960,976	\$10,639,110,707	\$11,490,239,563
Growth	\$2,862,132	\$4,016,375	\$3,031,242	\$2,500,000
Values Certified by DOR	11/23/2020	11/12/2021	11/1/2022	11/1/2023
Tax Rate Approved by DOR	12/3/2020	12/13/2021	12/1/2022	12/1/2023
# Of deeds processed	1412	1250	1150	1100
Exemptions processed	1555	1703	1725	1775
Real and Personal Property Abatement Applications	87	85	90	100
Motor Vehicle Abatements	1772	1516	1650	1600
Inspections of Properties	1764	2274	2800	3000
# Of Clause 41 C ½ senior exemptions administered	669	712	775	800
# Residential inspections	1631	1575	2583	2800
# Commercial inspections	133	125	217	200
Return rate of sales questionnaires	30%	33%	36%	40%
% Appellate Tax Board cases defended and settled	35%	70%	35%	50%

CITY OF REVERE: FY 2024 BUDGET SUMMARY
ASSESSORS

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011411	510100	PERMANENT SALARIES	335,127	342,177	357,999	399,992	254,812	413,743	398,064
011411	510900	OVERTIME	1,000	-	677	1,000	1,341	-	18,000
011411	511100	LONGEVITY	13,723	13,491	13,617	14,000	9,492	14,600	14,600
011411	512210	TRAVEL ALLOWANCE	9,785	9,792	11,646	14,400	7,200	14,400	9,600
011411	512301	EDUCATIONAL INCENTIVE	11,141	11,363	12,404	11,458	6,911	11,682	12,582
011411	516600	SICK LEAVE BB	-	5,030	12,125	-	2,607	-	-
011412	521700	REVALUATION	56,500	54,800	40,789	56,500	98,100	40,000	40,000
011412	522400	COMPUTER SERVICES	4,300	3,504	3,584	4,300	2,360	4,300	4,300
011412	525000	CONTRACTED SERVICES	-	-	4,813	30,000	23,025	30,000	30,000
011414	540000	OFFICE SUPPLIES	5,700	4,244	6,051	5,700	1,710	5,700	5,700
011417	570000	OTHER EXPENSES	2,700	550	458	2,700	2,478	2,700	2,700
TOTAL	ASSESSORS		439,976	444,951	464,163	540,050	410,037	537,125	535,546

City of Revere - Fiscal Year 2024 Budget

141 - ASSESSORS

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Department Request														
Per Mayor:														
Assessor / Chairman	N	04/14/06	18.22	X	39.0	1.00	102,422	10,282			4,800	117,504		117,504
Assessor/ Field Lister	N	06/26/17	7.02		39.0	1.00	69,032	-			4,800	73,832		73,832
Clerk II	N				39.0	1.00	45,756	2,900				48,656		48,656
Special Asst to the Board	N	12/31/86	37.52	X	39.0	1.00	73,123	6,400				79,523		79,523
Principal Clerk	N	10/09/90	33.75	X	39.0	1.00	55,175	5,600				60,775		60,775
Principal Clerk	N	03/04/19	5.33		39.0	1.00	52,556	2,000				54,556		54,556
						6.00	398,064	27,182	-	-	9,600	434,846	-	434,846
													PT	18,000
													Per Mayor	452,846

City of Revere - Fiscal Year 2024 Budget

141 - ASSESSORS

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Revaluation FY2024 Interim Year Adjustment	011412-521700	56,500	40,000	40,000	-
Computer Services Supplies & Service Maint. for tax bills.	011412-522400	4,300	4,300	4,300	-
Contracted Services Commercial and industrial consulting services.	011412-525000	30,000	30,000	30,000	-
Office Supplies Office Supplies, Book Binding, Mailings	011414-540000	5,700	5,700	5,700	-
Other Expenses Dues, conferences, continuing educational courses.	011417-570000	2,700	2,700	2,700	-
Total Non Payroll Expenditures		99,200	82,700	82,700	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		440,850	454,425	452,846	(1,579)
Total Non Payroll Expenses		99,200	82,700	82,700	-
Total Department Expenses		540,050	537,125	535,546	(1,579)

145–Collector/Treasurer

Contact Information: Cathy Bowden, Treasurer/Collector, 781-286-8136

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To maximize the City's financial resources by efficiently and effectively administering the collections of all the City's receivables and by effectively and efficiently managing the City's bank accounts, short-term investments, disbursements, and debt.

FY2023 Accomplishments

- Maintained a Bond Rating from Standard and Poor's Rating Agency at AA with a positive outlook.
- The implementation of lock box for processing payments received via mail has decreased the time taken to process and deposit payments as well as created capacity in the Collector's office to handle other constituent issues.
- Implemented a new software for our collections, tax title, cashiering and utility billing that will synergize with the City's current general ledger accounting system, which will ultimately significantly decrease the amount of manual postings and adjustments and will allow for more timely reporting on cash receipts and accounts receivable.
- Upgraded the over-the-counter credit card processing machines. Streamline all on-line payments with City-Hall systems.
- Selected a vendor for timekeeper project involving the Department of Public Works and Water/Sewer/Drain department.
- Continued reduction of the number of bank accounts to reduce fees and simplify reconciliation processes. Working with bank to electronically pay vendors, instead of paper checks.
- Investing City funds in higher rate CDs to take advantage of the current economic climate.
- Reviewing the Elderly & Disability Tax/Water Abatement Application making it more efficient for the constituents.
- Posted Abandoned and Unclaimed Property Checks in Newspaper and Website deemed for Abandonment.

FY2024 Goals & Objectives

- 1) **Goal:** Implement new receivable software in both Treasurer and Collector's office

Objective: Create efficiencies and increase automation of processes that were previously administered manually.

Mayoral Focus Area: Professionalize City Services, Uphold Professional and Modernize Economic Development.

- 2) **Goal:** Establish and/or review all financial policies in the City and further reduce them to a written format.
Objective: Provide a clear understanding to the financial departments and to City leaders of the procedures that will be followed.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 3) **Goal:** Establish financial policies for funding for the newly created OPEB Liability Trust Fund.
Objective: Take a responsible approach to the City's future obligations.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 4) **Goal:** Assist the Department of Public Works and Water/Sewer/Drain departments on implementing their time keeping system to Executive Time, attendance, and scheduling system (MUNIS integration).
Objective: To track time more efficiently using technology vs. manual punch clock record keeping.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 5) **Goal:** Increase training for all staff, including Treasurer and Collector best practices, customer service, and any other training involving currently used technologies and financial systems.
Objective: To ensure that all employees can perform their jobs at peak levels and to encourage development of staff to create opportunities from job growth and promotions.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
COLLECTOR/ TREASURER**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011451	510100	PERMANENT SALARIES	758,948	552,674	665,583	767,641	545,595	803,975	777,807
011451	510900	OVERTIME	25,000	4,479	6,069	10,000	5,289	10,000	10,000
011451	511100	LONGEVITY	18,000	7,978	7,700	10,000	6,150	10,400	10,400
011451	512301	EDUCATIONAL INCENTIVE	38,632	22,279	25,431	26,559	21,391	30,043	30,382
011451	516600	SICK LEAVE BB	-	9,231	4,535	-	7,282	-	-
011452	523440	PRINTING AND MAILING	-	-	8,246	20,000	22,226	20,000	20,000
011452	525000	CONTRACTED SERVICES	-	-	5,613	65,000	27,728	65,000	65,000
011454	540000	OFFICE SUPPLIES	70,000	72,453	58,113	45,000	35,691	45,000	45,000
011454	545500	COMPUTER OPERATIONS	25,000	-	-	15,000	-	15,000	15,000
011457	572100	BANKING SERVICES	300,000	510,042	314,024	250,000	163,729	250,000	250,000
TOTAL	COLLECTOR/ TREASURER		1,235,580	1,179,134	1,095,312	1,209,200	835,082	1,249,418	1,223,589

City of Revere - Fiscal Year 2024 Budget

145 - COLLECTOR/ TREASURER

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Collector/ Treasurer	N	10/09/90	33.75	X	39.0	1.00	115,000	14,225				129,225		129,225
Assistant Treasurer	N	07/16/18	5.96		39.0	1.00	72,377	2,900				75,277		75,277
Hris/ Payroll	N	06/29/20	4.01		39.0	1.00	74,263	-				74,263		74,263
Principal Accounting Clerk	N	04/11/07	17.23	X	39.0	1.00	58,182	6,564				64,746		64,746
Clerk I	N	04/22/19	5.19		39.0	1.00	46,518	-				46,518	23,259	23,259
Assistant Collector	N	01/15/14	10.46		39.0	1.00	72,377	8,438				80,815		80,815
Principal Accounting Clerk	N	07/19/11	12.96		39.0	1.00	55,402	6,455				61,857		61,857
Principal Accounting Clerk	N	01/29/20	4.42		39.0	1.00	55,402	-				55,402		55,402
Principal Clerk	N	03/15/21	3.30		39.0	1.00	52,554	900				53,454		53,454
Principal Accounting Clerk	N	07/29/21	2.92		39.0	1.00	55,405	2,900				58,305		58,305
Principal Clerk	N	04/11/22	2.22		39.0	1.00	52,554	2,000				54,554		54,554
Clerk Ii	N	01/00/00	124.58		39.0	1.00	47,432	-				47,432		47,432
						12.00	757,466	44,382	-	-	-	801,848	23,259	778,589
													PT Salaries	40,000
													OT	10,000
													Per Mayor	828,589

City of Revere - Fiscal Year 2024 Budget

145 - COLLECTOR/TREASURER

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Printing & Mailing</u>	011452-523440	20,000	20,000	20,000	-
<u>Contracted Services</u>	011452-525000	65,000	65,000	65,000	-
Lockbox services; armored car services; equipment lease.					
<u>Office Supplies</u>	011454-540000	45,000	45,000	45,000	-
<u>Computer Operations</u>	011454-545500	15,000	15,000	15,000	-
<u>Banking Services</u>	011457-572100	250,000	250,000	250,000	-
Monthly Charges for all Treasury bank accounts.					
	Total Non Payroll Expenditures	395,000	395,000	395,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		814,200	854,418	828,589	(25,829)
Total Non Payroll Expenses		395,000	395,000	395,000	-
Total Department Expenses		1,209,200	1,249,418	1,223,589	(25,829)

151 – Solicitor's Office

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide legal counsel for the City to operate at maximum potential with minimal risk.

FY2023 Accomplishments

- Defended and managed Chapter 84 (a law that governs injuries or damages sustained on public ways) and Chapter 258 (law that governs all other negligence claims) citizen claims filed with the Solicitor's Office (not filed in court) with minimal cost to the City.
- Defended lawsuits against the City and its Boards.
- Assisted with reviewing and creating a Human Rights Commission ordinance.
- Assisted with creating grant documents to implement aesthetic improvements to businesses on Broadway and Shirley Avenue.
- Assisted with drafting a memo as to the powers of an Acting Mayor.
- Reviewed and researched the first amendment as relates to public use of a city-owned flagpole.
- Assisted and reviewed changes to regulations for indoor smoking establishments.
- Assisted and reviewed proposals for dog licensing policies at large residential apartment buildings.
- Researched the implementation of an age-limit for firefighter recruits.
- Assisted with the drafting of bio safety and biological agents regulations for labs and life-sciences research facilities.
- Assisted and supported Human Resources.
- Assisted departments with implementation and responses to the Commonwealth's public records law, and adherence to the Commonwealth's open meeting law.
- Acted as the City's point person for participation as a municipal plaintiff in the national opioid litigation.
- Assisted with reviewing, editing, implementing, signing, and distributing city contracts.
- Assisted with drafting, editing, and reviewing various grant agreements.
- Assisted with drafting ARPA/CLFRF funded subrecipient contracts as needed.
- Oversaw and assisted with eminent domain taking of Wonderland property for the location and construction of a New Revere High School.

- Assisted with oversight of EPA/DEP Consent Decree.
- Reviewed, assisted, or created real estate documents for drainage easements.

FY2024 Goals & Objectives

- 1) **Goal:** Continue to successfully defend claims against the City.
Objective: Utilize all available resources to defend claims and suits, including the assistance of outside counsel.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 2) **Goal:** Revise, amend or create new ordinances as needed.
Objective: To improve government efficiency. Meet with department heads and/or committees to discuss and conduct review of ordinances and regulations.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 3) **Goal:** Address City's real estate and land-use needs.
Objective: Work with department heads and City's real estate attorneys to clear title, procure land, and establish or remove easements and encroachments to City properties.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 4) **Goal:** Ensure compliance with federal and state laws as they apply to municipalities
Objective: Work with department heads and staff to inform/educate as to proper procedures for complying with the public records law, open meeting law, ethics rules, and enforcement powers and limitation
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>Projected FY 2024</u>
Contracts Administered and Reviewed	48	37	69	51
Lawsuits Defended and Settled	13	12	14	13
Citizen Ch. 84/Ch. 258 Claims Denied and Settled	35	34	40	37

CITY OF REVERE: FY 2024 BUDGET SUMMARY
SOLICITOR'S OFFICE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011511	510100	PERMANENT SALARIES	314,451	311,814	344,159	459,527	315,117	458,060	458,260
011511	511100	LONGEVITY	6,800	5,681	5,979	10,600	4,583	11,400	11,200
011511	512301	EDUCATIONAL INCENTIVE	25,414	28,187	31,853	44,416	25,314	48,317	48,317
011511	516600	SICK LEAVE BB	-	5,864	5,779	-	5,264	-	-
011512	522410	LEGAL RESEARCH SERV&PUBL	9,000	7,468	5,873	9,000	5,591	9,000	9,000
011514	540000	OFFICE SUPPLIES	7,500	3,483	3,767	7,500	2,067	7,500	7,500
011517	570000	OTHER EXPENSES	12,500	1,197	671	4,000	619	4,000	4,000
011517	571000	LITIGATION	3,000	-	1,137	3,000	2,696	3,000	3,000
011517	571100	JUDGMENTS	-	1,500	-	-	-	-	-
011517	571300	SETTLEMENT	25,000	172,358	160,952	25,000	277,863	500,000	25,000
011517	574100	OUTSIDE LEGAL SERV	100,000	77,873	220,038	250,000	315,110	575,000	250,000
TOTAL	SOLICITOR'S OFFICE		503,665	615,425	780,207	813,043	954,222	1,616,277	816,277

City of Revere - Fiscal Year 2024 Budget

151 - SOLICITOR'S OFFICE

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Solicitor	N	05/10/01	23.16	X	39.0	1.00	132,589	16,859				149,448		149,448
First Assistant Solicitor	N	07/09/98	25.99	X	39.0	1.00	119,049	15,905				134,954		134,954
Principal Clerk/ Paralegal	N	01/04/21	3.49		39.0	1.00	64,176	4,813				68,989		68,989
Assistant Solicitor	N	10/01/07	16.76		39.0	1.00	119,392	13,939				133,331	133,331	-
Administrative Assistant	N	09/16/10	13.80		39.0	1.00	58,679	6,001				64,680		64,680
Policy Advisor	N	10/06/22	1.73		39.0	1.00	72,106	2,900				75,006		75,006
						6.00	565,991	60,417	-	-	-	626,408	133,331	493,077
													PT Salaries	24,700
													OT	
													Per Mayor	517,777

* Parking Hearing Officer to be paid from Parking Meter Receipts. 40U Hearing Officer to be paid from 40U Revolving Fund.

City of Revere - Fiscal Year 2024 Budget

151 - SOLICITOR'S OFFICE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Legal Research Services and Publications	011512-522410	9,000	9,000	9,000	-
Online research, legal/educational books, materials & services					
Office Supplies	011514-540000	7,500	7,500	7,500	-
Copier lease, equipment maint., office supplies & stationary					
Other Charges & Expenses	011517-570000	4,000	4,000	4,000	-
Bar dues, non litigation travel, music licenses					
Litigation Expenses	011517-570000	3,000	3,000	3,000	-
Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees					
Releases/Settlements	011517-571300	25,000	500,000	25,000	(475,000)
Settlement/Payment of Legal Claims					
Outside Legal Services	011517-574100	250,000	575,000	250,000	(325,000)
Contracted Legal Services					
Total Non Payroll Expenditures		<u>298,500</u>	<u>1,098,500</u>	<u>298,500</u>	<u>(800,000)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		514,543	517,777	517,777	-
Total Non Payroll Expenses		298,500	1,098,500	298,500	(800,000)
Total Department Expenses		<u>813,043</u>	<u>1,616,277</u>	<u>816,277</u>	<u>(800,000)</u>

161 - City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To accurately preserve public records, establish, maintain, correct, index, and certify all vital statistics and to perform other duties as may be required by Massachusetts General Laws.

FY2023 Accomplishments

- For fiscal year 2023, maintained highly accurate vital records in compliance with Massachusetts General Laws by registering 694 birth records, 464 death records, and 430 marriage licenses.
- For fiscal year 2023, the Office of the Clerk has registered 318 new business certificates and/or business certificate renewals.
- Launched online requests for dog licenses using City Hall Systems.
- Electronically stored in Laserfiche Zoning Board of Appeals files from 1930 – 1978 to enable quick and efficient document retrieval and to ensure safe and secure filing of commonly requested permanent records.



FY2024 Goals & Objectives

- 1) **Goal:** To launch online requests and payments for Chapter 148 licenses.
Objective: To serve the public quickly and efficiently by offering an alternative method of obtaining certain documents.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, and Value Diversity.
- 2) **Goal:** Continue to build the electronic file system within LaserFiche for all City Council special permits and Zoning Board of Appeals variances.
Objective: To provide property owners and developers with the most accurate and historical information relative to their properties and building projects.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

- 3) **Goal:** Continue to maintain and build a well-organized public records archive to implement and utilize Laserfiche throughout various departments.

Objective: To facilitate and respond to public records requests and improve record storage quickly and efficiently.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Performance Measures

The City Clerk anticipates that the number of vital records registered will continue to increase over time as the City of Revere increases in population.

	<u>Fiscal Year</u> <u>2021</u>	<u>Fiscal Year</u> <u>2022</u>	<u>Projected</u> <u>Fiscal Year 2023</u>	<u>Projected</u> <u>Fiscal Year 2024</u>
Births Recorded	694	700	710	720
Deaths Recorded	464	520	530	540
Marriage Licenses Recorded	430	440	450	460
Business Certificates Issued	318	300	300	310
Dog Licenses Issued	813	800	800	800

* As of March 17, 2023

CITY OF REVERE: FY 2024 BUDGET SUMMARY
CITY CLERK

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011611	510100	PERMANENT SALARIES	330,294	276,894	300,622	315,655	225,270	303,325	306,115
011611	510900	OVERTIME	-	348	-	-	-	-	-
011611	511100	LONGEVITY	11,790	7,938	6,685	4,100	5,146	7,190	4,400
011611	512301	EDUCATIONAL INCENTIVE	13,270	11,266	12,212	11,955	9,736	14,313	14,313
011611	516600	SICK LEAVE BB	-	7,764	2,888	-	2,164	-	-
011612	521900	MEMORIALS	-	-	-	-	-	-	-
011612	525000	CONTRACTED SERVICES	17,000	20,916	20,891	25,950	25,891	25,950	25,950
011614	540000	OFFICE SUPPLIES	28,750	22,456	20,564	25,000	10,240	25,000	25,000
TOTAL	CITY CLERK		401,104	347,582	363,863	382,660	278,447	375,778	375,778

City of Revere - Fiscal Year 2024 Budget

161 - CITY CLERK

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
City Clerk	N	01/07/04	20.49	X	39.0	1.00	105,496	25,652				131,148		131,148
Assistant City Clerk	N	08/29/11	12.85		39.0	1.00	58,679	16,856				75,535		75,535
Clerk II	N	02/28/22	2.34		39.0	1.00	50,700	-				50,700		50,700
Clerk II	N	09/22/22	1.77		39.0	1.00	50,700	2,900				53,600		53,600
						4.00	265,575	45,408	-	-	-	310,983	-	310,983
													PT Salaries	13,845
													OT	-
													Per Mayor	324,828

City of Revere - Fiscal Year 2024 Budget

161 - CITY CLERK

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Contracted Services	011612-525000	25,950	25,950	25,950	-
Granicus - Existing software					
Granicus - Boards and Commissions management software					
Office Supplies	011614-540000	25,000	25,000	25,000	-
Other Charges & Expenditures	011612-525000	-	-	-	-
Legal review & republication of City Ordinances.					
	Total Non Payroll Expenditures	<u>50,950</u>	<u>50,950</u>	<u>50,950</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	331,710	324,828	324,828	-
Total Non Payroll Expenses	50,950	50,950	50,950	-
Total Department Expenses	<u>382,660</u>	<u>375,778</u>	<u>375,778</u>	<u>-</u>

162 - Election Commission

Contact Information: Paul J. Fahey, Election Commissioner, 781-286-8200

Location: Revere City Hall, First Floor, 281 Broadway, Revere, MA 02151

Mission Statement

The Election Department directs all municipal, state, and federal elections in Revere. We pledge to conduct secure elections, maintain accurate voter registration records, provide voter education, and encourage voter participation. We adhere to all relevant election laws and regulations. We provide exceptional customer service to anyone seeking our assistance. We work toward meeting and succeeding goals while embracing value, diversity, technology, and teamwork. To accomplish this mission, we will:

- Provide safe and accurate access to the electoral system for all registered voters in Revere.
- Embrace technology by providing voters with data that can be accessed quickly and easily, with election results available as soon as possible after the close of polls.
- Work with the Secretary of State Elections Division and Office of Campaign and Political Finance to ensure compliance with laws and regulations on elections and campaign finance.

FY2023 Accomplishments

- Implemented the VOTES Act, including voting by mail and early voting for elections in Revere.
- Administered state primary and general elections in fall 2022 as well as special election for Ward 5 Councilor in July 2022.
- Prepared and distributed 2022 street list.
- Notarized approximately 150 documents for residents.
- Conducted 2023 Annual City Census, which was mailed out to all city residents in March 2023.
- Processed 2022 Campaign Finance reports from all candidates for local offices in Revere.
- Recruited, trained, and managed poll worker pool of over 125 individuals.
- Worked closely with the School Department to support consolidated polling location at schools, including Revere High School.
- Improved signage at polling locations and updated City website to provide more information to voters.
- Pursued various outreach activities to the Revere community to ensure that all segments are being reached and heard.
- Worked with Mayor Arrigo and his leadership team to address DEI initiatives through the REMAP process.
- Re-established sub-precinct 5-1A for residents of the Jack Satter House and surrounding areas.



FY 2024 Goals & Objectives

- 1) **Goal:** To continue to work with communities of interest to increase voter registration and participation in the electoral process.
Objective: Provide equitable access for registering voters, recruiting poll workers, and identifying voting opportunities to the maximum extent allowed by state law.
Mayoral Focus Area: Value Diversity.
- 2) **Goal:** To continue to communicate effectively with voters about changes to voting locations.
Objective: Ensure that we use various methods of communication, expressed to the Mayor and City Council in a clear communications plan, about voting location changes for any reason.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** To seek to leverage technology to improve the election process and to conserve resources.
Objective: Endeavor to identify and implement approved election technology, such as poll pads, when allowed under state law. These efforts will support “green initiatives” to reduce the extensive use of paper by the Elections Department.
Mayoral Focus Area: Embrace Technology.
- 4) **Goal:** To continue to focus on youth engagement with the election process.
Objective: Identify young people in Revere for internship and election poll worker positions, as well as opportunities for the Election Commissioner to educate young people, particularly in the Revere Public Schools, about the electoral process.
Mayoral Focus Area: Value Diversity.
- 5) **Goal:** To ensure that the Election Department use of Revere Public School (RPS) facilities is respectful to all parties, with a particular focus on the safety of the students.
Objective: Work with the Superintendent to ensure that RPS facilities used for voting locations are safe and secure, and that there is mutual respect for both the educational and election uses of these spaces.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 6) **Goal:** To provide quality customer service to all parties seeking our assistance and to treat all people equally and with respect and dignity.

Objective: Show all people interacting with our office that we are here to assist them by listening to their concerns and by seeking to provide them with a solution to their situation by being professional, courteous, patient, and respectful. Measure satisfaction with qualitative and quantitative tools.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards and Value Diversity.

Performance Measures

	FY 2021	FY 2022	Estimated FY 2023	Projected FY 2024
New Voters Registered	2,300	2,800	3,050	4,500
Absentee Voters Processed	600	1,209	250	500
Early Voting and Vote by Mail Voters Processed	19,335	3,115	5,700	10,000
Notary Public Services	125	150	175	200
Census Forms Mailed	24,000	25,000	33,000	35,000
Census Forms Returned	17,500	17,000	16,500	17,000
Confirmation Cards Sent to Voters to Confirm Residency	15,000	11,000	11,500	11,000
Voters deleted due to death	259	125	300	325
Number of Registered Voters	29,000	30,000	31,000	35,000
Population per Federal Government	59,000	60,000	62,000	64,000

CITY OF REVERE: FY 2024 BUDGET SUMMARY
ELECTION COMMISSION

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011621	510100	PERMANENT SALARIES	178,064	174,430	222,939	242,387	169,905	254,273	254,273
011621	510101	OTHER SALARIES	23,000	31,752	25,034	23,000	18,613	35,000	35,000
011621	510102	POLL WORKERS	79,000	69,678	131,929	67,000	67,000	105,000	105,000
011621	510103	CUSTODIANS/ELECTION	6,000	9,361	11,894	6,000	6,000	9,000	9,000
011621	511100	LONGEVITY	3,800	3,802	3,009	1,400	950	1,600	1,600
011621	512301	EDUCATIONAL INCENTIVE	9,708	9,902	12,847	12,273	7,507	10,401	10,401
011621	516600	SICK LEAVE BB	-	1,669	12,996	-	-	-	-
011622	522100	RENTALS	8,700	11,255	10,859	14,200	5,342	16,000	14,200
011622	522200	POSTAGE	16,500	14,764	24,301	17,500	22,265	19,000	17,500
011622	522400	COMPUTER SERVICES	22,000	17,926	15,208	24,000	12,703	24,000	24,000
011622	523440	PRINTING & MAILING	28,000	20,534	45,564	30,500	26,234	32,000	30,500
011622	525000	CONTRACTED SERVICES	4,100	1,709	1,207	3,000	2,894	3,000	3,000
011624	540000	OFFICE SUPPLIES	2,500	2,691	2,266	3,250	773	3,250	3,250
011628	541620	ELECTION SUPPLIES	5,500	3,947	5,906	5,750	(9,443)	10,000	5,750
TOTAL	ELECTION		386,872	373,420	525,958	450,260	330,743	522,524	513,474

City of Revere - Fiscal Year 2024 Budget

162 - ELECTION COMMISSION

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Election Commissioner	N	12/06/21	2.57		39.0	1.00	90,176	3,000	-	-	-	93,176		93,176
Assistant to Commissioner	N	06/15/10	14.05		39.0	1.00	58,679	6,901	-	-	-	65,580		65,580
Clerk II	N	08/30/21	2.84		39.0	1.00	50,700	3,900	-	-	-	54,600		54,600
Clerk I	N	10/18/16	7.70		39.0	1.00	46,518	-				46,518		46,518
						4.00	246,073	13,801	-			259,874	-	259,874
													Staff OT	9,000
													DPW OT	26,000
													Board Salaries	6,400
													School Custodial OT	9,000
													Per Mayor	310,274

City of Revere - Fiscal Year 2024 Budget

162 - ELECTION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Poll Workers Salaries	011621-510102	67,000	105,000	105,000	-
FY 2024 has three elections (two local, one presidential primary) plus additional cost of early voting and vote by mail processing.					
Rentals	011622-522100	14,200	16,000	14,200	(1,800)
Truck rentals for three elections plus storage space.					
Postage	011622-522200	17,500	19,000	17,500	(1,500)
Computer Services	011622-522400	24,000	24,000	24,000	-
Code memory packs for (2) Local Elections. Annual Maintenance contract of Unity software and (23) tabulators; repairs.					
Printing & Mailing	011622-523440	30,500	32,000	30,500	(1,500)
Annual city census, annual street listing, and confirmation cards; signs and envelopes.					
Contracted Services	011622-525000	3,000	3,000	3,000	-
Constable services; shredding; alarm monitoring; bind voter registrations; shipping charges.					
Office Supplies	011624-540000	3,250	3,250	3,250	-
Election Supplies	011624-541620	5,750	10,000	5,750	(4,250)
Includes newspaper ads for last day to register. Increase to purchase additional signage for polling locations per request of City Council.					
Total Non Payroll Expenditures		<u>165,200</u>	<u>212,250</u>	<u>203,200</u>	<u>(9,050)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	285,060	310,274	310,274	-
Total Non Payroll Expenses	165,200	212,250	203,200	(9,050)
Total Department Expenses	<u>450,260</u>	<u>522,524</u>	<u>513,474</u>	<u>(9,050)</u>

CITY OF REVERE: FY 2024 BUDGET SUMMARY
LICENSE COMMISSION

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011651	510100	PERMANENT SALARIES	3,200	3,200	3,200	6,400	2,400	6,400	6,400
011654	540000	OFFICE SUPPLIES	3,000	787	-	3,000	487	3,000	3,000
TOTAL	LICENSE COMMISSION		6,200	3,987	3,200	9,400	2,887	9,400	9,400

165 - LICENSING COMMISSION FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman	N					-		3,200				3,200		3,200
Board member	N					-		1,600				1,600		1,600
Board member	N					-		1,600				1,600		1,600
						-	-	6,400	-	-	-	6,400	-	6,400
													OT Per Mayor	6,400

City of Revere - Fiscal Year 2024 Budget

165 - LICENSING COMMISSION

Non-Payroll Expenditures						
Account Name		Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Office Supplies</u>		011654-540000	3,000	3,000	3,000	-
Office Supplies & Stationary						
		Total Non Payroll Expenditures	3,000	3,000	3,000	-
<u>Footnotes:</u>						
Total Department Expenses						
			Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses			6,400	6,400	6,400	-
Total Non Payroll Expenses			3,000	3,000	3,000	-
Total Department Expenses			9,400	9,400	9,400	-

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011711	510100	PERMANENT SALARIES	6,400	5,600	10,769	37,800	8,251	12,800	12,800
011714	540000	OFFICE SUPPLIES	600	434	250	600	866	600	600
TOTAL	CONSERVATION COMMISSION		7,000	6,034	11,019	38,400	9,117	13,400	13,400

171 - CONSERVATION COMMISSION FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Chairman	N							3,200				3,200		3,200	
Board member	N							1,600				1,600		1,600	
Board member	N							1,600				1,600		1,600	
Board member	N							1,600				1,600		1,600	
Board member	N							1,600				1,600		1,600	
Board member	N							1,600				1,600		1,600	
Board member	N							1,600				1,600		1,600	
Clerk												-			
							-	-	12,800	-	-	-	12,800	-	12,800
													PT Salaries Per Mayor	12,800	

City of Revere - Fiscal Year 2024 Budget

171 - CONSERVATION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Office Supplies</u>	011714-540000	600	600	600	-
Office Supplies					
	Total Non Payroll Expenditures	600	600	600	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	37,800	12,800	12,800	-
Total Non Payroll Expenses	600	600	600	-
Total Department Expenses	38,400	13,400	13,400	-

176 - Zoning Board of Appeals

Contact Information: Ashley Melnik, Clerk to the Zoning Board of Appeals

Location: Office of the City Clerk, Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To hear and decide applications in a timely, professional, and impartial manner for property owners requesting variances of the Zoning Ordinances, appealing decisions of the Building Inspector, or requesting comprehensive permits pursuant to MGL Chapter 40B.



FY2023 Goals & Objectives

- 1) **Goal:** To review and consider each application received based on facts and evidence provided by each petitioner and consider testimony provided by any parties of interest to discharge the legal obligations of the Zoning Board of Appeals expeditiously and impartially.

Objective: Continue to deliver results with an objective mindset.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

The Zoning Board of Appeals anticipates that the number of applications received per year will begin to decrease due to the rising interest rates.

	<u>Calendar Year</u> 2021	<u>Calendar Year</u> 2022	<u>Calendar Year</u> 2023*	<u>Calendar Year</u> 2024 Projected
ZBA Applications	40	32	4	20
Granted	36	21	4	-
Denied	1	5	0	-
Withdrawn	3	2	0	-
Placed on File	0	1	0	-
Appeals of the Decision of the Building Inspector	1	3	0	0
Comprehensive Permits Pursuant to MGL Chapter 40B	0	0	0	0

* Applications heard as of March 17, 2023.

CITY OF REVERE: FY 2024 BUDGET SUMMARY
ZONING BOARD OF APPEALS

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011761	510100	PERMANENT SALARIES	11,600	12,800	11,133	22,200	6,833	17,200	17,200
011764	540000	OFFICE SUPPLIES	720	712	686	720	-	720	720
TOTAL	ZONING BOARD OF APPEALS		12,320	13,512	11,819	22,920	6,833	17,920	17,920

City of Revere - Fiscal Year 2024 Budget

176 - ZONING BOARD OF APPEALS

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
ZBA Clerk								6,000				6,000		6,000	
ZBA Board Chair								3,200				3,200		3,200	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member - Alternate								1,600				1,600		1,600	
							-	-	17,200	-	-	-	17,200	-	17,200
													PT Salaries Per Mayor		17,200

City of Revere - Fiscal Year 2024 Budget

176 - ZONING BOARD OF APPEALS

Non-Payroll Expenditures					
Account Name	Account Number	Adopted	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Office Supplies</u>	011764-540000	720	720	720	-
Office Supplies					
	Total Non Payroll Expenditures	720	720	720	-
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
	Total Payroll Expenses	11,600	17,200	17,200	-
	Total Non Payroll Expenses	720	720	720	-
	Total Department Expenses	12,320	17,920	17,920	-

182 – Department of Planning and Community Development (DPCD)

Contact Information: Tom Skwierawski, Chief of Planning and Community Development, 781-286-8137

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

Mission Statement

The Department of Planning and Community Development creates the environment and conditions in the City of Revere that are conducive to attracting, growing, and retaining businesses and residents, in turn stabilizing and strengthening Revere's diverse neighborhoods and quality of life. Through long-range planning, technical review, grant management, community needs assessments, and inclusive stakeholder engagement, DPCD applies its technical and community expertise to: inform and guide responsible land use and growth management, enhance our community's resiliency to natural and manmade hazards, stabilize and improve Revere's housing stock, continue investment in the city's core infrastructure and public facilities, and continually increase the overall competitiveness of our commercial sector and resident workforce in a twenty-first century economy.

FY2023 Accomplishments

- Commencing in Revere the first phase of overall Suffolk Downs redevelopment, to include new hotel development, a life sciences facility, and open space improvements slated for opening in spring 2024.
- Advancing planning for residential and mixed-use redevelopment projects including at Lee Trailer Park, Caddy Farms, and along Shirley Avenue and Revere Beach Boulevard.
- Released a revised and improved Sign and Façade program that removed barriers to program entry and includes technical design support of Gamble and Associates/Omloop.
- Processed over 220 projects through the Site Plan Review Committee and Planning Board.
- Secured \$13,000,000 to support the development of a Route 1A roundabout that will better connect pedestrians and drivers to the housing and amenities to be developed as part of the RiverFront Master Plan
- Commenced \$800,000 in Community Development Block Grant funded street and sidewalk work for FY22-FY23, the largest such allocation of grant funds for infrastructure improvements in Revere's history as a CDBG Entitlement community.
- Administered \$660,000 in CDBG funds to local agencies providing services to low- and moderate-income Revere residents.
- Developed a business district recovery plan for the Broadway Central Business District, leveraging a \$90,000 DHCD planning grant to secure \$420,000 of CLFRF/ARPA funds to implement follow-on business development and district improvements.

- Secured a \$100,000 Planning Grant for Broadway from the Massachusetts Gaming Commission for the development of Master Plan for the commercial corridor that includes wayfinding, branding and cross marketing strategies between the district's amenities and businesses.
- Secured a \$250,000 grant-funded MVP coastal resiliency study for the RiverFront and Point of Pines.
- Secured \$400,000 of PARC and MVP grants to enhance the overall resiliency, accessibility, and stormwater storage capacity of Gibson Park.
- Secured funding for open space improvements, including \$360,000 for Liberty Park reconstruction, \$100,000 for Costa Park improvements, and \$320,000 for resurfacing of Harmon, Gibson, and Costa Park.
- Secured \$1.9M for flood risk mitigation design and construction on Mills Ave and the Riverside Neighborhood.
- Secured \$1M from Seaport Economic Council for CH90 shoreline improvements that connect Gibson Point to Gibson Park resiliency and recreational improvements.
- Secured \$35,000 to finalize the design of the dock for the community Boating center to support rowing, canoeing, and kayaking.
- Supported planning, permitting, and design considerations for the new Point of Pines Fire Station.
- Led planning and permitting of the resiliency and recreation vision at the Thayer Ave Boatyard and initiating design work to transform the blighted facility to a community boating center that extends public recreational facilities from Gibson Park, as including a public dock.
- Supported 36 small businesses which received technical assistance from Roads Consulting in accounting, social media, marketing, and business growth.
- Advanced sustainability initiatives in conjunction with the North Suffolk Office of Resiliency and Sustainability, including a Green Communities grant for energy efficiency upgrades in municipal buildings, a DCR Urban Forestry Grant, and a Community Compact Grant to support a regional Zero Carbon Action Plan.
- Served as the lead partner for the three-year designation of the Shirley Avenue Business District as one of MassDevelopment's Transformative Development Initiative (TDI) Districts, continuing long-term economic development efforts in the district.
- Secured grant funds to study the adaptive reuse of underutilized city properties, including the McKinley School, 200 Winthrop Ave and the Beachmont Fire Station.
- Undertook the assessment, planning, and commencing of reconstruction of the City's public stairs.
- Oversaw the adaptive re-signalization of Broadway and related accessibility and public safety enhancements.
- Launched of new youth art career pathway program
- Secured a MAPC TAP grant to update home-based childcare ordinance in the city.

- In partnership with other municipal departments, supported the completion of first regional Digital Equity Plan with Chelsea and Everett
- Oversaw the renovation of Leach Park
- Launched a CDBG-funded small business loan program.
- Received Real Estate Technical Assistance for the Squire Road Corridor to advance a preliminary alternative land use and zoning analysis of the area.
- Advanced the implementation of priority Next Stop Revere Master Plan housing goals, including drafting zoning revisions and evaluating the feasibility of legalizing accessory dwelling units, inclusionary zoning, and establishing housing rehab programs.
- Securing FEMA, MEMA, and City Council approvals for the updated 2022 Hazard Mitigation Plan.
- Managing ongoing construction at the Revere History Museum upgrading the Electrical, HVAC and Plumbing and creating more storage for artifacts at the Revere History Museum.
- Supporting the Public Arts Commission with project planning for beautification efforts throughout the city.
- Supporting the newly formed Affordable Housing Trust Fund to develop a mission, vision, and operating principles.
- Advancing the development and launch of local travel and tourism initiatives, including support for marketing, relationship development, and strategic planning for a municipal travel and tourism division.
- Advanced the Beachmont Safe Route to School Project to 25% Engineering and Design.
- Advancing the accessibility and the policy of EV 's Charging Network citywide.
- Secured a regional MVP Grant for Revere, Saugus, Lynn, Malden and Everett for a vulnerability and Adaptation study for the Saugus/Pines River Watershed.
- Established a New regional working group with Revere, Saugus Everett, Malden, and Lynn to advance resiliency goals to protect the region, Saugus Pines River Advocates for Regional Resiliency (SPRARR).
- Led efforts to join Revere, Winthrop, and Boston's regional adaptation study for the Belle Isle Marsh collaborating on flood protection strategies for Bennington Street, the Beachmont School, Belle Isle Ave, Montfern Ave, and Fredricks Park.
- Continued to collaborate with the CHiP working group to advance air quality work, Metro Mayor's climate action team, and the Resilient Mystic Collaborative.
- Joined the iSUPER Community Advisory Board led by Northeastern University for regional Air Quality action and advocacy.
- Supported land acquisitions to advance marsh restoration that would alleviate flooding of Rte. 1A and nearby neighborhoods.

FY2023 Goals & Objectives

1. **Goal:** To continue strategic economic development initiatives for major commercial and industrial assets throughout the city.
Objective:
 - To continue progress on Suffolk Downs Phase 1 construction plans in Revere, with attention to construction of the Innovation Center and advanced manufacturing facilities, construction management, and collaboration on hiring and contracting goals.
 - To oversee ongoing planning, project review, and construction of residential and mixed-use projects on Revere Beach Boulevard, Ocean Avenue, Broadway, and Shirley Avenue.
 - To continue to support the planning and design of the new Revere High School complex.
 - To work with developers to minimize and address any residential or commercial displacement resulting from their plans.
 - To support the development of a Travel and Tourism master plan identifying strategic growth opportunities for Revere.
 - To launch planning and land use studies aimed at enhancing the functionality and productivity of the Broadway corridor.
 - To expand collaborative planning among municipalities north of Boston to promote economic/workforce development.
 - To work with DCR on the ongoing improvement, activation, and maintenance of the DCR Reservation.
 - To promote waterfront activity that activates Revere Beach as a civic, recreational, economically productive, and environmental resource for residents and visitors across all seasons.
2. **Goal:** To provide technical support and resources to cultivate a strong small business sector in Revere
Objective:
 - To implement ARPA-funded Broadway and Shirley Avenue Business District initiatives, resulting in the completion of at least three completed façade improvements, at least eight new sign improvements, and technical assistance to fifteen or more businesses.
 - To support the launch of a district management structure for the Shirley Avenue business district
 - To implement a new CDBG-funded small business loan program, supporting at least 5 new loans to Revere businesses.
 - To work with local businesses to implement a Broadway Master Plan.
 - To increase communications and awareness of all small business programs that are sponsored by the city and its partners among the small business networks.
 - To support and strength the relationship between the City and the Chamber of Commerce creating a coordinated partnership fostering long term sustainability for the organization.
 - To implement a district awareness campaign for Broadway that includes a unique brand for the corridor and a cross marketing plan linking locals' businesses to events and amenities.

- Continue to review the process and policies related to opening a small business in the city. Develop a how to guide to help small business owners navigate the process.

3. **Goal:** To advance economic mobility and stability of residents through workforce development.

Objective:

- To improve the availability and accessibility of childcare services in Revere through zoning review and program development.
- To establish partnerships and programs facilitating the access of Revere residents and businesses to building trades apprenticeships, construction and permanent jobs, contracting, purchasing, and retail opportunities at Suffolk Downs.
- To leverage the growth of the hospitality sector and travel and tourism initiatives in Revere to secure job training, seasonal and permanent employment, contracting, and other economic opportunities for Revere residents and businesses.
- To strengthen partnerships between public, non-profit, and private institutions to create more meaningful internship opportunities and entry points to quality jobs for workers
- To improve digital equity by expanding access to devices and digital literacy classes; and advising on capital investments in broadband infrastructure.

4. **Goal:** To preserve and promote housing stability, affordability, and access to housing opportunities in Revere.

Objective:

- To establish an operational structure, mission, action plan, and funding priorities for Revere's Affordable Housing Trust Fund.
- To support the implementation of the Affordable Housing Trust Funds' programs, including a homebuyer assistance program
- To advance the redevelopment of properties such as Lee Trailer Park while minimizing displacement and incorporating a significant affordable housing component.
- To collaborate with the Revere Housing Authority, nonprofit, for-profit, and other interested development partners to formulate strategies for increasing the number and variety of deed-restricted affordable housing units.
- To enhance the capacity and funding sources for nonprofit providers to provide housing, legal, financial, and homeowner assistance, and to re-establish a first-time homebuyer program in Revere.
- To support homeowners seeking technical or financial assistance to upgrade the quality, accessibility, and/or availability of existing and naturally occurring affordable housing units, such as accessory dwelling units.
- To implement a Housing Production Plan for the city

5. **Goal:** To enhance the resiliency of the city and its infrastructure.

Objective:

- To leverage Hazard Mitigation Plan findings to secure follow-on engineering, design, and construction funds that address and reduce critical risks and prioritize mitigation and adaptation measures for Revere.
- To complete a citywide tree inventory and tree management plan, and to deploy and secure additional resources to sustain City efforts to grow and maintain the City's tree canopy.
- To finalize permitting and construction of the design of a vegetated berm flood barrier for Mills Ave to protect the Riverside neighborhood from high tides, storm surges, and projected sea level rise.
- Complete the design for a new drainage system in the Riverside Neighborhood
- Secure funding for construction of the Gibson Park Recreation and Resiliency Improvements
- Secure Brownfields Funding for Soil Remediation at the former Boatworks site acquired by the city in 2021.
- To advance further design, permitting, and construction of a public boating facility at the Riverside boatyard site.
- To finalize the Zero Carbon Action Plan for the North Suffolk Region
- In partnership with Boston secure design funding for resiliency and recreational adaptation along Bennington Street, Beachmont School, Fredricks Park and Belle Isle Ave. Identify and secure funding source to reconstruct the seawalls on Rice Ave

6. **Goal:** To enhance the accessibility, reliability, and safety of transportation modes throughout the city.

Objective:

- To plan and implement a redesign of various roadways and streetscapes, including transportation and circulation improvements associated with development at Suffolk Downs, Amazon, Riverfront, and other projects with regional traffic impacts.
- To secure funding to pilot and/or implement a variety of traffic-calming and pedestrian safety initiatives, including but not limited to the installation of raised crosswalks, rapid flashing beacons, etc.
- To secure funding to advance at least one or more priority projects within the City's Complete Streets Assessment.
- To complete the launch of all BlueBike Stations citywide.
- To secure funds for and pilot a local micro-transit shuttle program providing fixed-route and last-mile services supporting the mobility of residents, local workers, and Revere visitors to priority employment, recreational, and civic destinations.
- To secure funding to complete designs for a Bike to the Sea trail from the Northern Strand to Revere Beach

- To facilitate the creation of pedestrian & bicycle friendly networks around development areas (e.g., both Amazon Facilities, Suffolk Downs, Squire Road) to eliminate the barriers that unreliable and fragmented last-mile connections create for employees and residents.
- Continue to work with the MBTA—particularly with the rollout of the Better Bus Network Redesign—to increase the frequency and reliability of bus transit for Revere Residents

7. **Goal:** To increase the quality, accessibility, and modernization of neighborhood amenities and public facilities throughout the city.

Objective:

- To continue to support the planning, permitting, and design of the new Point of Pines Fire Station.
- To continue planning for the adaptive re-use of the McKinley School, Food Hub, (200 Winthrop Ave) Winthrop Avenue Fire Station, and History Museum.
- Improve placemaking opportunities and create safe spaces along Broadway, Patriots Parkway and Shirley Avenue with the implementation of redesigned streetscapes and pedestrian accommodations.
- Continue the visioning process with the community for the Beachmont Fire Station and the feasibility of the transformation to a community arts center.
- Complete the design and construction of Liberty Park in North Revere.
- To support efforts to repurpose vacant lots and invest in underutilized parks, including efforts to rehabilitate McMackin Field and Fredericks Park
- To secure additional funds to advance the design, permitting, and construction of RiverFront public recreational boating amenities.
- To complete the resurfacing and renovation of at least three parks, including Costa, Gibson, and Harmon Parks.
- To support other city departments in their efforts to enhance accessibility and replace critical elements of their infrastructure, with special focus on a new DPW facility, a new Revere High School, improved senior centers, and improved public housing.
- Secure funding for the Public Art Commission to advance Public Art installations.
- Secure funding to design and construction funding to reconstruct the Neponset Street Park including the city's first splash pad.
- Secure funding for improvements at the vacant lot on BROADSOUND Ave for a first responders memorial, improvements at Burbank Ave and Dale/Vale, and a covid reflection sculpture at Jacobs Park

- To leverage the findings of the Revere Workforce Development Plan and MAPC Digital Equity Plan to inform municipal, public housing authority, and/or private sector investments in digital access and broadband infrastructure investments.
 - To support the efforts of the Travel and Tourism Department, Public Arts Commission, and Cultural Council to secure funding for programmatic initiatives and public realm enhancements that improve resident quality of life.
8. **Goal:** To strengthen the professional functions and sustainability of the Department of Planning and Community Development.
- Objective:**
- To increase collaborative planning and grant management capabilities to maximize Revere's access to funding opportunities.
 - To improve data collection and management systems to inform grant management and program evaluation.
 - To enhance and sustain the zoning, housing, climate resiliency, and transportation planning capabilities of the Department.
 - To cultivate higher education partnerships and technical assistance resources to enhance and complement staffing capacity.
 - To improve and modernize the functionality and accessibility of the Department's physical work environment.
 - To improve and modernize the Department's technological and public engagement functions.

Performance Measures

PLANNING AND DEVELOPMENT	FY 2021*	FY 2022*	Projected FY 2023	Projected FY 2024
SITE PLAN REVIEW				
Projects reviewed	250	225	156	140
Projects approved	200	175	136	122
ECONOMIC DEVELOPMENT PROJECTS				
Major ongoing residential projects	19	15	16	15
Major ongoing commercial projects	8	8	4	4
Major ongoing mixed-use projects	5	10	9	10
Estimated Private Investment, Major Projects	--	--	\$114,002,249	\$337,365,804
PLANNING STUDIES				
Local planning initiatives underway and/or completed	10	13	10	11
GRANT FUNDING SECURED/LEVERAGED				
Grants Secured/Private Investment leveraged through grants	--	--	\$19,077,402	\$27,371,278
COMMUNITY DEVELOPMENT PROGRAMS	FY 2021*	FY 2022*	Projected FY 2023	Projected FY 2024
SMALL BUSINESS ASSISTANCE PROGRAMS				
Attendees at Business Workshops	---	80	114	--
Recipients of 1-on-1 Technical Assistance	---	12	35	60
Loans Provided to Small Businesses	---	---		6
Loan Amounts Provided to Small Businesses	---	---		\$245,000
New signs fabricated and installed	13	4	3	42
Façade improvements made	0	4	1	20

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING				
Infrastructure (street and sidewalk) project funding awarded	\$0	\$833,845	\$1,063,000	----
Public facilities and accessibility project funding awarded	\$0	\$260,000	\$440,535	\$500,000
Public services funding awarded	\$75,000	\$661,328	\$227,000	\$150,000
Small Business supports awarded	---	---	\$338,745	190,406

INFRASTRUCTURE AND FACILITIES PROJECTS	FY 2021*	FY 2022*	Projected FY 2023	Projected FY 2024
OPEN SPACE AND PARK PROJECTS				
Parks in planning/design	5	6	2	5
Parks in construction	2	4	4	11
PUBLIC FACILITIES IMPROVEMENTS				
Municipal properties in design	---	6	1	3
Municipal properties under construction and/or rehabilitation	---	3	0	1
MOBILITY AND ACCESSIBILITY INVESTMENTS				
Mobility and Accessibility Projects in design	---	---	1	1
Mobility and Accessibility Projects under construction	---	---	8	6

*Due to transitions in DPCD leadership, FY21 and FY22 numbers may not be available due to either a) new measurables being used starting in FY23, or b) unreliable source data from that time

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
PLANNING/ COMMUNITY DEVELOPMENT**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011821	510100	PERMANENT SALARIES	259,491	214,333	271,932	191,826	153,237	804,471	306,834
011821	511100	LONGEVITY	-	-	-	-	-	-	-
011821	512301	EDUCATIONAL INCENTIVE	5,240	10,987	9,640	9,542	1,257	13,105	13,105
011821	516600	SICK LEAVE BB	-	3,405	1,719	-	-	-	-
011822	525000	CONTRACTED SERVICES	-	29,646	-	83,000	42,977	206,000	206,000
011824	540000	OFFICE SUPPLIES	4,000	4,097	3,924	8,400	3,446	8,400	8,400
011827	570000	OTHER CHARGES & EXPENDITURES	-	-	66,667	-	-	-	-
011827	572500	WORK STUDY PROGRAM	-	-	-	-	-	-	-
TOTAL	PLANNING/ COMMUNITY DEVELOPMENT		268,731	262,469	353,882	292,768	200,918	1,031,976	534,339

City of Revere - Fiscal Year 2024 Budget

182 - DEPT OF PLANNING & COMMUNITY DEVELOPMENT

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Chief of Planning and Develo	N	02/20/18	6.36		39.0	1.00	131,046	13,105				144,151	-	144,151
Administrative Asst	N	09/23/19	4.77		39.0	1.00	58,679	2,000				60,679	-	60,679
Business Liaison	N	01/03/06	18.50	X	39.0	1.00	91,319	11,732				103,051	103,051	-
Open Space and Environmer	N	09/10/14	6.81		39.0	1.00	69,642	8,064				77,706	77,706	-
Transportation Manager	N	07/01/15	9.01		39.0	1.00	69,642	6,223				75,865		75,865
Chief City Planner	N	06/01/77	44.11	X	18.0	-	59,521	-				59,521	59,521	-
CDBG Program Manager	N	03/16/20	4.29		39.0	1.00	72,377	3,000				75,377	75,377	-
Housing Planner & Project M	N	04/10/23	1.22		39.0	1.00	90,125	-				90,125	90,125	-
Associate City Planner	N	01/00/00	124.58		39.0	1.00	62,909	-				62,909	62,909	-
Board Chairman								3,200				3,200		3,200
Board Members (8)								12,800				12,800		12,800
						8.00	705,260	60,124	-	-	-	765,384	468,689	296,695
													Total PT Salaries	23,244
													Grant Funded PT Salaries	-
													OT	-
													Per Mayor	319,939

City of Revere - Fiscal Year 2024 Budget

182 - DEPT OF PLANNING & COMMUNITY DEVELOPMENT

Non-Payroll Expenditures						
Account Name		Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Contracted Services</u>		011822-525000	103,000	206,000	206,000	-
Professional engineering for project-based bid spec development, etc			50,000	50,000		
Community Reinvestment Associates - Infrastructure, travel, tourism.			-	50,000		
North Suffolk Resiliency & Sustainability			43,000	96,000		
Work Study Undergraduate/Graduate Student Funding			10,000	10,000		
<u>Office Supplies</u>		011824-540000	8,400	8,400	8,400	-
Office Supplies, legal ads, copies/ maintenance						
Document Management and Modernization						
Total Non Payroll Expenditures			111,400	214,400	214,400	-
<u>Footnotes:</u>						
Total Department Expenses						
			Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses			246,368	817,576	319,939	(497,637)
Total Non Payroll Expenses			111,400	214,400	214,400	-
Total Department Expenses			357,768	1,031,976	534,339	(497,637)

184 - Engineering

Contact Information: Nicholas Rystrom, P.E., City Engineer, 781-286-8152

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To develop, track and improve all City infrastructure, such that asset conditions are monitored and addressed appropriately, development opportunities are realized responsibly and the quality of life for residents is continually improved.

FY2023 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties in the City. Identified and corrected discrepancies within City records and the City GIS.
- Supported DPW maintenance and improvement work to City infrastructure and documented completed projects.
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree, including comprehensive sewer system rehabilitation and public/private inflow source and illicit discharge removal.
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments and street extensions) for technical compliance and for impacts to existing City infrastructure.
- Worked to design other non-Consent Decree related projects throughout the City.
- Oversaw the design and implementation of water system improvements in various locations, as well as hydrant and gate valve replacement throughout the City.
- Oversaw the final design of stormwater system improvements on Sherman St., and at Griswold Park.
- Oversaw the design and implementation of the lead service line replacement project throughout the City.



- Obtained annual City permits (MWRA, MassDOT, MassDEP, etc.) as well as maintained Year 4 compliance for the USEPA MS4 permit.
- Supported DPW operation and maintenance of instrumentation related to the automation of City assets (i.e., pump stations, tide gates, etc.)
- Worked to obtain utility easements for water distribution system improvement and stormwater system expansion.
- Oversaw the flood investigation of lands tributary to the Martin Street Tide Gate relative to municipal preparedness.
- Worked to find and hire an additional Staff Engineer for the Engineering Department

FY2024 Goals & Objectives

- 1) **Goal:** Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.
Objective: To achieve efficient and easy access to all current and historical information. To identify and resolve infrastructure discrepancies in City records and City GIS to eliminate confusion and problems for residents and City personnel. To achieve 100% accuracy of engineering and infrastructure related information.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 2) **Goal:** To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.
Objective: To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects to ensure City compliance with the United States Departments of Justice Consent Decree (CD), achieve “No Future Sanitary Sewer Overflows” and support the City’s goal of amending the CD to continue to improve infrastructure in an accelerated yet fiscally responsible and realistic manner.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 3) **Goal:** Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.
Objective: Address infrastructure concerns from residents to provide permanent resolutions quickly and efficiently.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.
Objective: Provide technical infrastructure guidance for all proposed development in the City to ensure that City and industry standards are met, and development occurs with the interests of the City in mind while considering the needs and goals of owners/developers. Produce standard details/specifications and regulations to protect the City's interest and assist owners/developers in the design/construction process.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 5) **Goal:** Improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects.
Objective: Work to improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects through collaboration with, and input from, City personnel and the City's engineering consultants.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 6) **Goal:** Move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure regarding O/M of City utilities.
Objective: Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure through implementation of advanced control/operation systems, development of routine maintenance programs, and coordination with DPW and ISD.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

- 7) **Goal:** Provide technical design and bid documents for City infrastructure projects from in-house sources rather than through third party consultants.

Objective: Work to execute more engineering design services through in-house efforts rather than through outside consultant contracts via newly hired staff.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>	<u>Projected FY 2024</u>
Scanned and catalogued department records	200	337	1,977	4,384
Address discrepancies corrected	143	104	60	23 (31)
Infrastructure discrepancies corrected	15	18	15	10 (13)
Record searches	30	49	97	73 (97)
Sanitary sewer main rehabilitation	33,000 lf	20,000 lf	29,987 lf	25,154 lf
Redirection of inflow sources	25	25	22	19
Private project technical design docs reviewed	80	50	49	27 (36)
Street opening permits reviewed	300	200	193	212 (283)
Occupancy permits reviewed	30	40	23	17 (23)

CITY OF REVERE: FY 2024 BUDGET SUMMARY
ENGINEERING

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
011841	510100	PERMANENT SALARIES	210,126	156,235	151,201	340,746	194,851	380,346	380,346
011841	511100	LONGEVITY	-	-	-	2,900	1,017	3,000	3,000
011841	512200	CLOTHING	-	-	-	-		300	300
011841	512301	EDUCATIONAL INCENTIVE	7,251	7,396	7,623	14,703	10,745	15,838	15,838
011841	516600	SICK LEAVE BB	-	2,608	2,100	-	2,162	-	-
011842	520900	TELEPHONE/COMMUNICATIONS	750	240	-	-		-	-
011842	525000	CONTRACTED SERVICES	25,000	21,400	34,723	113,600	82,471	113,600	93,600
011844	544000	MATERIALS	20,850	11,283	11,509	12,000	1,269	12,000	12,000
011847	570000	OTHER EXPENSES	2,250	-	2,040	2,250	895	2,250	2,250
011847	570500	TRAVEL ALLOWANCE	900	-	-	-		-	-
TOTAL	ENGINEERING		267,127	199,162	209,196	486,199	293,410	527,334	507,334

City of Revere - Fiscal Year 2024 Budget

184 - ENGINEERING

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
City Engineer	N	07/19/11	12.96		39.0	1.00	117,000	10,175				127,175	-	127,175
Administrative Assistant	N	01/09/17	7.48		39.0	1.00	58,679	-				58,679		58,679
Infrastructure Program Mgr	N	07/22/09	14.95		39.0	1.00	94,167	16,163	300			110,630		110,630
Staff Engineer/Project Mana	N		1.21		39.0	1.00	103,000	-				103,000		103,000
						4.00	372,846	26,338	300			399,484	-	399,484
													OT Per Mayor	399,484

City of Revere - Fiscal Year 2024 Budget

184 - ENGINEERING

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Contracted Services	011842-525000	113,600	113,600	93,600	(20,000)
On call engineering services			40,000	20,000	
Outfall sampling and MS4 Compliance			70,000	70,000	
Stormwater Education Collaborative			3,600	3,600	
Materials & Supplies	011844-544000	12,000	12,000	12,000	-
Office Supplies					
Large Format Printer Lease					
Other Charges & Expenses	011847-570000	2,250	2,250	2,250	-
Large format, flat file cabinet for perpetual record plan storage					
Renewal and 1 year subscription for 3 AutoCAD licenses					
Mobile leak locator kit and subscription					
Total Non Payroll Expenditures		127,850	127,850	107,850	(20,000)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		358,349	399,484	399,484	-
Total Non Payroll Expenses		127,850	127,850	107,850	(20,000)
Total Department Expenses		486,199	527,334	507,334	(20,000)

210 - Police Department

Contact Information: David J. Callahan, Chief of Police, 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere

Mission Statement

We, the members of the Revere Police Department are committed, take pride, and are dedicated to the needs of our community in the delivery of quality police services in an effective, responsible, and professional manner.

To maintain order while affording dignity and respect to every individual that we encounter, and to improve the quality of life through the community and inter-agency partnerships to thereby promote a safe and secure community for all.



FY2023 Accomplishments

- The department to replenish the patrol force and increase the ranks of the department, six new police officers have been hired and have successfully completed 26 weeks of training at the police academy. The department has an additional seven student officers attending the police academy.
- The department created a Behavioral Health Unit (BHU) and hired four civilian positions, a public safety case worker, a program coordinator and two behavioral health clinicians. The BHU has an officer assigned full-time and several officers that work on a part-time basis to work with the BHU staff in a collaborative effort to provide outreach and services to high utilizers or persons having significant mental health issues. The clinician is a licensed social worker that can evaluate, assess and Section 12 individuals when necessary and appropriate. The department has purchased case management software to evaluate data and outcomes/resolutions. During a two-month period, the BHU



handled over 110 follow-up calls, either by phone and or by a home visit. Resources and services were offered to these individuals in need such as: Emergency room evaluations and care, Section 12, inpatient psychological evaluations, drug and alcohol detox treatment, recovery coach services, Revere veterans services, and referrals to North Suffolk Mental Health facility that recently opened in East Boston. The BHU has been working collectively and collaboratively with numerous outside agencies, such as the Department of Mental Health, Salem Hospital, Mass General Brigham Hospital, Cambridge Health Alliance, North Suffolk Community Services and Chelsea Court Mental Health Court that was recently created at the district court.

- The department, with the assistance of a Justice Assistance Grant (JAG), expanded the Domestic Violence Unit by utilizing patrol officers to assist with and to conduct follow-ups, serve restraining orders and assist victims of domestic violence on off hours and on weekends.
- The department supported and worked collaboratively with our city partners from Revere Health and Human Services, Revere Fire Department, Revere Veterans Affairs, and the Cowan Senior Center to open a warming station for those that may be unsheltered or residents that lose their power/heat during inclement weather. The department installed additional exterior lighting around the property and a crime prevention camera to monitor the property.
- The department entered into a Memorandum of Understanding (MOU) agreement for the Regional Lock-Up Program with the Suffolk County Sheriff's Department (SCSD) to house non-bailable prisoners at SCSD's facilities for short term detentions. The SCSD has specially trained staff and the ability to conduct medical intake assessments and provide sub-acute medical services. These services are imperative, due to the extensive mental health and substance abuse issues faced in society today. This will dramatically reduce potential liability to the city and the police department.
- The department upgraded the surveillance cameras and installed new lighting in the cell block/prisoner control area. The two essential ventilation fans for the booking area and cellblock were out of service and needed immediate repair. The cellblock area was also painted. This was all done to conform with State Regulations.
- The department has made necessary electrical system upgrades to the electrical service in the building. There has also been additional work replacing interior and exterior lighting at the station.
- Completed review and update of 85% of department policies and procedures moving towards Certification and Accreditation. The Certification Program currently consists of 159 standards, all of which are mandatory. The 159 standards for certification

are part of the 257 mandatory standards for Accreditation. Certification is a significant milestone towards achieving Accreditation.

- The department implemented new computer software to track and monitor citizens' complaints, identify officers with at-risk behavior, Internal Affairs Investigations and to properly document Use of Force (UOF) incidents involving police officers. This new software is necessary for the newly formed Behavioral Health Unit (BHU) and Police Reform Legislation.
- The department purchased and implemented new computer software to document and preserve digital evidence. Each detective in the Criminal Investigation/Major Crimes Unit has been issued a new iPhone with the newest technology and camera to be able to take photographs at crime scenes and have the ability to immediately download and submit pictures as evidence. This will dramatically aid detectives in capturing, documenting, and preserving on-scene evidence that may be at substantial risk of being lost or destroyed. The software provides a usable database to preserve, cache and share digital evidence. Now, digital media accounts for a large amount of evidence collected to solve and prosecute cases. This software will also provide an option for victims or involved persons to have the ability to directly submit any form of digital evidence to the police department.
- The department upgraded the software used to monitor and review crime prevention cameras, which have been strategically placed throughout the city. The software provides a better viewing capacity and these upgrades have also allowed the department to increase the storage capacity of all city cameras as the retention capacity has become increasingly reduced due to infrastructure issues.
- The department purchased and implemented a new endpoint computer software protection system that is designed to quickly detect, analyze, block, and contain cyber-attacks in progress. The software will protect the department (sensitive data) and the computer network from today's ever-increasing threats of ransomware, malware, and viruses. This endpoint computer software will strengthen and protect the police department's computer network and cyber infrastructure from security threats and attack. Recently, several area municipal departments, including police departments, were attacked by an elaborate ransomware/malware. The computer systems/networks were successfully compromised and hacked. The RPD computer software protection system was able to defeat the immediate threat to the network and protect our intricate computer system.
- The department installed an additional back-up computer server off-site for additional protection and security for department computer network and sensitive data.

- The department has upgraded the procedures and security systems in the police evidence room.
- Conducted training for all members of the police department. In-service training focused on current legal updates and changes in MA General Laws. Training was also provided which focused on mental health evaluations, implicit bias, use of force, and de-escalation. All training was directed towards the new Police Reform Legislation. The department has continued to have officers trained in the Crisis Intervention Team (CIT) program. Currently, 75% of the department has received this training. The CIT program is a community partnership between law enforcement, mental health professionals, addiction specialists and those impacted by Behavioral Health concerns such as mental health, developmental disabilities, and addiction. The CIT program utilizes a group approach to identify appropriate resources for those impacted by mental illness away from the criminal justice system and into the health care system, when appropriate. The CIT program is supported by statistics that show communities with CIT programs in place reflect a decrease in serious and fatal incidents. Officers benefit from the program in that the statistics show Law Enforcement Officers sustained injuries from “Mental Health/Disturbances” related calls drop as much as 80%. Lastly, the statistics show a 58% decrease in the number of arrests of people with mental illness. CIT programs have been shown to help ensure Officer and Community safety in addition to the safety of the individual in crisis. The Department is the recipient of the *Crisis Intervention Team (CIT) Excellence Award*, which highlights the Behavioral Health Unit (BHU) for demonstrating the value of collaboration and partnerships across disciplines, and the Department’s commitment to serving community members impacted by behavioral health. The establishment of the BHU exemplifies this goal.
- The department had additional training in ICS-400: Advanced ICS Command and General Staff-Complex Incidents. This training is designed for emergency response personnel who would function as part of an Area Command, Emergency Operations Center, or Multiagency Coordination System during a large, complex incident or event, or those personnel who are or would likely be part of a local or regional Incident Management Team during a major incident. This training was offered and given as a direct result of the school shooting in Uvalde, Texas.
- The department conducted **Advance Law Enforcement Rapid Response Training (ALERRT)** – this curriculum and training is imperative for officers to receive for the current protocols and the appropriate active shooter response and the best practices



for law enforcement responding to these types of critical incidents. This training was as a direct result of the school shooting in Uvalde, Texas.

- The department purchased two new fully marked police vehicles and one fully marked, Ford Expedition, Supervisor Command vehicle. The Supervisor “Command” vehicle is a larger utility vehicle that is needed to carry extra equipment, including several less-lethal options required by the new Police Reform Legislation. The vehicle will carry and contain most of the equipment officers may need at the scene of a critical incident. The two newly marked police vehicles are already being utilized in the patrol division. The “Command” vehicle delivery is anticipated in June of 2023. All the purchased vehicles are replacing older, outdated police vehicles that are being cycled out of the fleet. The newly purchased vehicles will all have the newest updated police equipment available.
- The department has received two new Harley Davidson motorcycles. These motorcycles will be assigned to the Traffic Division and will be utilized for special events, and increased traffic enforcement throughout the city.
- The department has upgraded all of the police cruisers and handheld portable two-way radios and replaced older analog models with new, more efficient digital model radios. The digital system will provide dramatically improved coverage within the entire city of Revere. This will provide for enhanced communication between the Revere Police officers and the Metro North Regional Communications Center (MNRECC.) The changeover from the antiquated analog system to the all-digital technology system will be implemented in May of 2023.



- The department completed the implementation of the new, updated Taser program. The department received the upgraded devices and equipment in 2022. The new training program started in February of 2023. The department has almost doubled the number of officers in the Patrol Division with a Taser device. The Tasers assist officers to de-escalate volatile situations and prevent significant injury to the subjects and officers. In coordination with the program, the department implemented a new Taser training program which doubles the number of training hours previously committed to the program. There is also a virtual reality (VR) component to the Taser training that the department did not have in the past. This in effect places the Revere Police Department at double the state standard for certification hours on the Taser devices.



- The department, along with three neighboring police departments, received funding and the delivery of a training/shooting trailer that will be utilized for annual and additional training by the area departments. Officers have the option to live fire and/or virtual reality (VR) training scenario type drills. This is essential to officers receiving quality, reality-based training necessary for police officers in the newly created police reform laws and legislation. The project was funded by the Urban Areas Security Initiative (UASI).
- Expanded the Police Athletic League (PAL) programming to include the recently created boxing program into a daily summer program during summer vacation. The boxing program has been very successful and continues to be open every afternoon to high school and middle school students. The program is open to both boys and girls. On half school days, the School Resource Officers (SRO's) have "Half Day Hoops" and "Half Day Soccer" in the Revere High School gymnasium. Food and drinks are purchased by the department and provided to the students in the program. The Revere Police Department has been working in a collaborative effort with Revere Parks and Recreation for additional resources and support.
- The department entered into a service contract with JC-Cannistraro, a professional HVAC contractor that specializes in



HVAC service and repairs. This was imperative to provide the needed maintenance and repairs to the newly replaced HVAC cooling tower/HVAC system at the Revere Police station. The previous cooling tower initially went into service in June of 2008. The previous unit was in disrepair and failing due to lack of a regular annual maintenance program. With the service contract and maintenance plan, the life and longevity of the cooling tower will be dramatically increased. The cooling tower operates year-round and controls the air conditioning for the entire building during the summer months, and limited temperature sensitive areas in the winter months. This is especially important to maintain the proper climate control for our computer servers which control the entire computer network and systems including those essential to the MNRECC (our regional dispatch center). The department HVAC system has 47 individual heat pumps in the building that have also been neglected and were in desperate need of regular, annual maintenance. The service contract will address those necessary maintenance needs – extending the life and longevity of the heat pumps. Additionally, the thirteen ventilation fans were either not working or in need of repair. All were repaired and are in good working order.

- The boiler in the mechanical room needed significant repairs and maintenance. The repairs have been completed and the boiler will be maintained annually.
- The department repaired or replaced old worn out or damaged interior flooring in the building.
- Developed and established Revere PD app and *tip411* anonymous text a tip system that is 100% anonymous. The technology removes all identifying information from the sender. Using this method, the public can share anonymous tips and information with the police and allows police officers to respond back creating a two-way conversation that is totally anonymous. Residents can connect to the Revere Police Department to learn information, view alerts, and submit anonymous tips from their smartphone. The system allows the Revere Police Department to send out important information to the community members that are utilizing the app system. This app and *tip411* were funded with grant money obtained by the Revere Police Department.
- The department, in collaboration with the Revere Public Schools, purchased and obtained a comfort dog that will be with a School Resource Officer daily. The comfort dog will be utilized in schools to sooth and help calm children that may be in crisis. The comfort dog will also be used for community engagement and foster positive interactions with the public.

- The department received funding from Urban Areas Security Initiative (UASI) for an additional K9 (Labrador) that will be specially trained in firearms and explosive detection. The new K9 has recently completed training and is currently being utilized in the patrol division. The K9 will be used for special events, such as the annual Sandcastles Event at Revere Beach and other large events and venues in the city.
- The department continues to be actively involved and utilizes the regional Critical Incident Stress Management Team (CISM) to debrief and assist officers that have been involved/exposed to critical incidents. This regional peer support program is necessary and has been extremely beneficial for the health and wellness of the officers that serve the community. During 2022/2023, the department hosted a monthly meeting for the regional CISM Team at Revere Police Headquarters.
- For health and wellness for the officers, the department purchased new gym equipment to replace worn, broken and outdated gym equipment.



FY2024 Goals & Objectives

- 1) **Goal:** The department will conduct an independent audit of the department's property and evidence room. Subsequently, internal annual audits will be conducted.
Objective: To ensure the integrity of the department's property and evidence management system, an outside vendor will conduct an audit of the evidence and property rooms. After this audit, internal annual audits will be conducted which will include a significant representative sampling of property including high risk items.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 2) **Goal:** Complete CIT (Crisis Intervention Training) for the remaining 25% of officers in the department to further educate officers on current and updated de-escalation techniques.
Objective: To provide officers with a better ability to manage individuals experiencing some type of mental health crisis which is prevalent in society today.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity

- 3) **Goal:** Continue review of all policies and procedures to ensure compliance with recent mandated Police Reform Legislation and to move the department towards Certification and Accreditation.

Objective: To ensure complete compliance with all the changes and updates implemented through the latest Police Reform Legislation and Accreditation.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 4) **Goal:** To increase the number of opportunities for Police Officers to engage with members of the Community.

Objective: The Department will utilize a portion of Shannon Community Safety Initiative (CSI) funds to expand from an enforcement-based approach to reduce gang and youth violence, to include strengthening our community partnerships through increased participation in youth events. Further the department will focus on positively engaging with members of the youth population through home visits where relevant services can be offered.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 5) **Goal:** To continue utilizing the funding of the Equitable Approaches to Public Safety (EAPS Grant) with the newly created Behavioral Health Unit (BHU) within the Police Department. The long-term goal of the EAPS grant is to increase equitable public safety and public health outcomes; and decrease mental health, behavioral health, or other public health needs. Since the BHU was created the department has been able to appropriately provide adequate services to persons with significant mental health issues.

Objective: The Revere Police Department has hired a public safety case worker, a program coordinator, and a behavioral health clinician. This BHU will be embedded in the police department and will aim to reduce unnecessary involvement with the criminal justice system for Revere residents and create alternatives to arrest or adverse police interactions, particularly for members of vulnerable populations and communities of color. The Revere police department and the BHU will take on a proactive team approach in which they work collaboratively and provide outreach and follow-up to repeat callers and high utilizers of emergency services. This approach strives to keep people connected to mental health services and other community resources. A new case management system and software will be utilized to evaluate data and outcomes.

Mayoral Focus Area: Professionalize City Services, Uphold Professional and Ethical Standards



- 6) **Goal:** Continue to replace older police vehicles and the older, outdated emergency police equipment in the vehicles.
Objective: To replace and upgrade the department's aging and older police vehicles that are becoming challenging and difficult to maintain and repair. Some of these older police vehicles are 10-year-old and are years out of warranty.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 7) **Goal:** Continue to Update and upgrade police sidearm equipment consistent with police reform.
Objective: To update the current department service pistol with accessories which will aid Officers in properly identifying threats and deploying the minimal amount of lethal force necessary. The accessories in question are a pistol mounted light which helps officers properly identify objects in an assailant's hands and a pistol mounted holographic sight which increases an officers' accuracy to ensure innocent bystanders are not harmed while deploying necessary lethal force. The department has completed the initial trial period for the handgun update program and due to its overwhelming success, the department has changed the goal of the program. Initially, this was going to be a 4-year program – by transitioning to a 1-year program, with an immediate roll out to the entire department by the end of 2023. The department is in the final stages of the mandated bidding process and should have all of the firearms by the fall of 2023.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 8) **Goal:** Increase the amount and expand the area of crime prevention cameras throughout the city.
Objective: To utilize crime prevention cameras to deter and reduce crimes within the city of Revere. Additionally, relevant video footage will be used to complement and provide additional evidence to investigate and prosecute crimes that have been committed in the city. The department will work collaboratively with other city partners and stakeholders to resolve on-going issues, such problems at the city dog park located on Sargent Street.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 9) **Goal:** To continue to complete the replacement of all body armor throughout the department.
Objective: To continue to replace and upgrade the body armor that is worn by officers daily. The new replacement body armor will adhere to the current federal standards for Law Enforcement body armor and will promote Officers wellness by being lighter weight, allow better storage of Officer's equipment and properly fitted to help prevent Officer's equipment injuries.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards



10) **Goal:** Citizen's Academy/ Coffee with a cop/ outreach.

Objective: The Citizen's Police Academy is an excellent opportunity for community members to gain a better understanding of police procedures, policies, guidelines, responsibilities, and laws that guide the behavior and decisions made by police officers. The Academy also provides community members with an opportunity to humanize and make a personal connection with the officers. It also gives participants an opportunity for hands on experiences and creates a chance for police to explain law enforcement and investigative techniques in basic and easily understood terms. Coffee with a Cop enhances community trust, increases police legitimacy, and builds positive partnerships with community members.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

11.) **Goal:** To hire a civilian victim witness advocate and to hire another civilian in the records division in the department.

Objective: The victim witness advocate will be assigned to the Criminal Investigation Division (CID) and will assist detectives with on-going criminal investigation matters. The victim witness advocate will work directly with victims of crimes, to include victims of violent crime and sexual assault. The advocate will work collaboratively with the police department and with the Suffolk County District Attorney's Office. The records clerk will assist members of the public that come to the police station and need assistance with obtaining official police reports or other needed documents. The records clerk will also assist with filing of records, public records requests, preparing paperwork and documents for the department court liaison for court purposes. Currently, there is one records clerk and one payroll clerk that assists with some of the records function.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards



Performance Measures

	CY 2020	CY 2021	CY 2022	Projected CY 2023
<i>Calls for Service</i>	26,418	25,000	27,543	30,000
<i>Motor Vehicle Accidents</i>	517	600	721	700
<i>Sex Offenses</i>	30	37	45	48
<i>Aggravated Assaults</i>	146	116	148	143
<i>Simple Assaults</i>	252	324	331	355
<i>Motor Vehicle Theft</i>	97	90	108	123
<i>Robbery</i>	36	25	19	22
<i>Shoplifting</i>	88	72	62	75
<i>Theft from Building</i>	59	70	67	68
<i>Theft from Motor Vehicle</i>	126	74	81	90
<i>All Other Larceny</i>	244	272	320	371

CITY OF REVERE: FY 2024 BUDGET SUMMARY
POLICE DEPARTMENT

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012101	510100	PERMANENT SALARIES	1,501,796	1,367,567	1,428,339	1,568,533	1,249,339	2,011,987	1,756,263
012101	510101	OTHER SALARIES	461,000	455,779	735,038	500,000	695,257	500,000	500,000
012101	510110	CHIEF SALARY	194,035	157,808	192,203	186,500	144,588	203,794	203,794
012101	510111	EXECUTIVE OFFICER SALARY	106,396	101,228	117,744	109,588	90,867	120,947	120,947
012101	510112	SENIOR CAPT SALARY	106,396	186,028	52,054	109,588	1,625	120,947	120,947
012101	510113	CAPTAIN SALARY	191,188	295,144	278,385	208,738	255,451	230,376	230,376
012101	510114	LIEUTENANT SALARY	1,001,845	1,065,452	1,106,783	1,050,288	857,577	1,151,939	1,151,939
012101	510115	SERGEANT SALARY	1,197,371	1,240,195	1,241,306	1,162,914	936,001	1,432,446	1,432,446
012101	510116	PATROL OFFICER SALARY	3,765,134	3,842,744	4,046,478	4,268,127	3,323,673	4,647,960	4,647,960
012101	510900	OVERTIME	-	-	-	35,000	3,452	35,000	35,000
012101	511100	LONGEVITY	216,400	221,333	225,570	225,334	161,554	230,534	230,534
012101	511300	HOLIDAY PAY	575,283	557,425	565,782	634,888	293,600	764,451	764,451
012101	512000	MEDICAL EXPENSES	25,000	20,209	22,241	25,000	21,623	25,000	25,000
012101	512200	CLOTHING	127,150	120,475	114,275	128,950	70,275	146,075	146,075
012101	512301	EDUCATIONAL INCENTIVE	809,132	1,185,394	1,144,876	940,134	898,920	1,124,603	1,124,603
012101	516600	SICK LEAVE BB	-	119,499	104,201	-	103,470	-	-
012111	512200	AUXILIARY POLICE CLOTHING	4,500	4,493	-	4,500	-	4,500	4,500
012102	520300	UTILITIES	110,000	129,563	128,291	110,000	105,958	140,000	140,000
012102	520800	GASOLINE & OIL	120,000	91,680	133,185	120,000	95,115	140,000	140,000
012102	520900	TELEPHONE/COMMUNICATIONS	45,000	52,388	74,666	45,000	29,443	45,000	45,000
012102	521100	RADIO SYSTEM	30,000	11,295	31,339	30,000	21,276	30,000	30,000
012102	521800	TRAFFIC CONTROL	10,000	10,295	25,153	10,000	9,669	10,000	10,000
012102	522100	RENTALS	27,600	12,975	18,415	30,000	11,838	30,000	30,000
012102	522400	COMPUTER SERVICES	140,000	193,114	65,238	140,000	118,175	140,000	140,000
012102	523900	ANIMAL CONTROL	5,000	4,353	4,023	5,000	8,053	5,000	5,000
012102	524200	AUTO MAINTENANCE	55,000	57,929	59,389	55,000	51,103	75,000	75,000
012102	524500	BUILDING MAINT/REPAIR	75,000	116,760	91,711	75,000	76,530	100,000	75,000
012102	524600	MAINT OF EQUIPMENT	45,000	27,435	23,061	45,000	18,433	45,000	45,000
012102	524700	WEAPONS	25,000	25,495	14,365	25,000	22,980	25,000	25,000
012102	525000	CONSULTANT SERVICES	-	-	-	100,000	19,330	130,000	100,000
012102	526100	EMPLOYEE TRAINING	45,000	76,589	80,735	100,000	102,732	100,000	100,000

CITY OF REVERE: FY 2024 BUDGET SUMMARY
POLICE DEPARTMENT (continued)

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012102	528400	GRANT WRITER	32,000	35,200	32,000	32,000	32,000	32,000	32,000
012104	540000	OFFICE SUPPLIES	15,000	12,513	15,866	15,000	12,990	15,000	15,000
012104	545000	I.D.	10,000	8,181	6,134	10,000	6,011	10,000	10,000
012107	570000	OTHER EXPENSES	35,000	18,724	36,933	35,000	36,524	35,000	35,000
012107	571700	DRUG UNIT	5,000	5,000	5,000	5,000	5,000	5,000	5,000
012107	572250	GRANT MATCHING FUNDS	-	-	-	-	113,197	10,000	10,000
012108	587100	NEW EQUIPMENT	-	131,438	76,444	-	273,941	-	-
TOTAL	POLICE DEPARTMENT		11,112,226	11,961,700	12,297,220	12,145,082	10,277,572	13,872,559	13,561,835

210 - POLICE DEPARTMENT: Uniformed Base

Salaries and Wages								
Title	Step	FY 23 Budgeted		FY 24 Dept Recommendation		FY 24 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Police Chief	26	1.00	\$ 186,500	1.00	\$ 203,794	1.00	\$ 203,794	\$ -
Executive Officer	26	1.00	109,588	1.00	120,947	1.00	120,947	-
Senior Captain	26	1.00	109,588	1.00	120,947	1.00	120,947	-
Captain	26	2.00	208,738	2.00	230,376	2.00	230,376	-
Captain	16	-	-	-	-	-	-	-
Lieutenant	26	8.00	713,656	8.00	787,632	8.00	787,632	-
Lieutenant	16	4.00	336,632	3.00	275,883	3.00	275,883	-
Lieutenant	-	-	-	1.00	88,424	1.00	88,424	-
Sergeant	26	6.00	457,464	7.00	589,029	7.00	589,029	-
Sergeant	16	5.00	359,640	4.00	314,392	4.00	314,392	-
Sergeant	-	5.00	345,810	7.00	529,025	7.00	529,025	-
Patrol Officers (Step 4)	26	12.00	632,860	8.00	564,296	8.00	564,296	-
Patrol Officers (Step 4)	16	10.00	751,908	10.00	768,229	10.00	768,229	-
Patrol Officers (Step 4)	-	-	-	35.00	2,371,896	35.00	2,371,896	-
Patrol Officers (Step 3)	-	39.00	2,246,294	10.00	645,940	10.00	645,940	-
Patrol Officers (Step 2)	-	10.00	558,460	3.00	183,075	3.00	183,075	-
Patrol Officers (Step 1)	-	3.00	78,605	11.00	114,524	11.00	114,524	-
Patrol Officers (School Funded)	-	3.00	-	3.00	-	3.00	-	-
Sub Total Base Salaries		110.00	\$ 7,095,743	115.00	\$ 7,908,409	115.00	\$ 7,908,409	\$ -
Longevity			\$ 210,600		\$ 214,200		\$ 214,200	\$ -
10 Year Differential			51,301		-		-	-
Night Differential			422,718		489,210		489,210	-
B-2 Schedule			421,636		533,666		533,666	-
Narcans			52,500		75,054		75,054	-
Quinn Bill - Academic Achievement			925,337		1,106,003		1,106,003	-
Holiday Pay			634,888		764,451		764,451	-
Matching Funds			6,000		6,000		6,000	-
First Responder			50,000		50,000		50,000	-
Clothing Allowance			128,300		145,400		145,400	-
Sub Total Other Salary			\$ 2,903,280		\$ 3,383,984		\$ 3,383,984	\$ -
Court Time			225,000		225,000		225,000	-
Special Events OT			35,000		35,000		35,000	-
Overtime			225,000		225,000		225,000	-
Election Details			45,000		45,000		45,000	-
Sub Total Overtime			\$ 530,000		\$ 530,000		\$ 530,000	\$ -
Total Salaries - Uniformed base			\$ 10,529,023		\$ 11,822,393		\$ 11,822,393	\$ -

Footnotes:

City of Revere - Fiscal Year 2024 Budget

210 - POLICE DEPARTMENT: Civilian

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Administrative Assistant	N	10/18/06	17.71	X	20.0	0.51	31,424	2,681	-	-	-	34,105	-	34,105
Special Assistant	N	08/02/21	2.91		39.0	1.00	66,161	-	-	-	-	66,161	-	66,161
Clerk I	N	12/16/13	10.55		36.0	0.92	45,044	1,012	-	-	-	46,056	-	46,056
Animal Control Director	N	01/01/93	31.52	X	39.0	1.00	55,176	5,000	375	-	-	60,551	-	60,551
Mechanic	N	12/18/03	20.55	X	39.0	1.00	91,319	2,800	300	-	-	94,419	-	94,419
Victim Advocate	N	09/26/18	5.76		39.0	0.82	64,080	-	-	-	-	64,080	-	64,080
Public Safety Grant Manager	N	04/01/08	16.26		39.0	1.00	75,994	9,999	-	-	-	85,993	-	85,993
Police Clerk	N	09/22/08	15.78		39.0	1.00	55,402	3,739	-	-	-	59,141	-	59,141
Police Clerk	N	03/15/12	12.30		39.0	1.00	54,113	1,200	-	-	-	55,313	-	55,313
Crime Analyst	N	01/14/15	9.47		39.0	1.00	66,161	5,962	-	-	-	72,123	-	72,123
Grant Manager/ Public Safet	Y	08/08/22	1.90		39.0	1.00	64,890	-	-	-	-	64,890	64,890	-
Grant Program Coordinator	Y	03/30/21	3.25		39.0	1.00	68,347	3,000	-	-	-	71,347	71,347	-
						11.25	738,111	35,393	675	-	-	774,179	136,237	637,942
													PT Salaries	
													OT	5,000
													Per Mayor	642,942

City of Revere - Fiscal Year 2024 Budget

210 - POLICE DEPARTMENT

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Medical Expenses	012101-512000	25,000	25,000	25,000	-
Public Safety 111F administration; mandatory drug testing.					
Auxiliary Uniform/Clothing Allowance	012102-520000	4,500	4,500	4,500	-
Uniforms and supplies for Auxiliary Police					
Utilities	012102-520300	110,000	140,000	140,000	-
Natural gas, electricity					
Gasoline & Oil	012102-520800	120,000	140,000	140,000	-
Gas & Oil for all Police Vehicles					
Telephone/Communications	012102-520900	45,000	45,000	45,000	-
Comcast, Paetec, Verizon, Verizon Wireless, etc.					
Radio System	012102-521100	30,000	30,000	30,000	-
GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios					
Traffic Control	012102-521800	10,000	10,000	10,000	-
Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions & Badges					
Rentals	012102-522100	30,000	30,000	30,000	-
Rent for substations on Pleasant St & Shirley Ave					
Computer Services & Maintenance	012102-522400	140,000	140,000	140,000	-
Computer Hardware & Software Support, Supplies; IMC/ License support					
Animal Control	012102-523900	5,000	5,000	5,000	-
Mandated treatment of stray animals: Detention, stay, medical services and/or euthanasia.					
Automotive Maintenance	012102-524200	55,000	75,000	75,000	-
Maintenance & Repair of all Police Vehicles					
Building Maintenance & Repair	012102-524500	75,000	100,000	75,000	(25,000)
Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and Other R & M					
Maintenance Of Equipment	012102-524600	45,000	45,000	45,000	-
Repairs & Services of Equipment; Copiers, fax, printers, etc.					
Weapons & Support	012102-524700	25,000	25,000	25,000	-
Weapon, Ammunition & Support Items, Replacement of Outdated Weapons					
Contracted Services		100,000	130,000	100,000	(30,000)
Mental health support	012102-525000	-			
Suffolk County prisoner support					
Employee Training	012102-526100	100,000	100,000	100,000	-
Command Training, Supplies & Travel Expenses for Training Programs, Police Academy Tuition, Range fees, NE Regional Police Dues					

City of Revere - Fiscal Year 2024 Budget

210 - POLICE DEPARTMENT (continued)

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Grant Writer</u>	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
<u>Office Supplies</u>	012104-540000	15,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
<u>Identifications</u>	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
<u>Other Charges & Expenses</u>	012107-570000	35,000	35,000	35,000	-
Gun Permits, FID Cards, Dues, Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses, Prisoners' meals. Mandatory Random Drug Testing					
<u>Drug Unit</u>	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
<u>Grant Matching Funds</u>	012107-572250	-	10,000	10,000	-
Bullet proof vests - grant match		-	10,000		
Total Non Payroll Expenditures		<u>1,016,500</u>	<u>1,151,500</u>	<u>1,096,500</u>	<u>(55,000)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		11,128,582	12,721,059	12,465,335	(255,724)
Total Non Payroll Expenses		1,016,500	1,151,500	1,096,500	(55,000)
Total Department Expenses		<u>12,145,082</u>	<u>13,872,559</u>	<u>13,561,835</u>	<u>(310,724)</u>

220 - Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-286-8365

Location: Revere Fire Department, 400 Broadway, Revere, 02151

Mission Statement

To provide the highest quality fire suppression, prevention, rescue, and emergency services to the citizens of Revere and those visiting and maintain the expertise and training to provide these services with the utmost dedication, pride, and efficiency.

FY 2023 Accomplishments

- Placed in service (2) two new fire apparatus to replace Engine 3 and Engine 5. These new apparatuses (E-One) are equipped with the latest state of the art safety features such as a built-in air purifying ionization ventilator which help reduces and eliminate infectious pathogens and contaminates that often contaminate the inside cab of fire vehicles. These apparatuses are smaller and lighter than previously ordered, which will allow us to respond in congested areas more safely.
- Completed the permitting process for construction of the new Point of Pines Engine 2 firehouse. Site work and construction of the building will commence in the spring of 2023.
- Hired a new civilian certified apparatus mechanic. New apparatus have become more complex and computer controlled, and it is no longer possible to service our apparatus using in-house fire department personnel. A certified Emergency Vehicle Technician will be able to maintain the safety and operational readiness of our vehicle fleet. We expect to see significant cost savings in the coming years in not having to send apparatus to outside vendors for repairs. With a properly maintained fleet we expect to increase the service life of our apparatus. The expected savings in repairs should offset the cost of



salary and benefits for this new position. Having safe and properly operating apparatus and equipment is a very important part of our mission.

- Purchased 3 NFPA compliant gear dryers with a DFS grant in the amount of \$35,000.00. These are the first gear dryers that the department has purchased and will allow our members to dry their washed gear in several hours and return it to service the same day. Until now, washed gear had to air dry which often takes more than 24 hours.
- Purchased a new NFPA compliant gear washer/extractor for E3's firehouse. The new washer extractor has been ordered and will be delivered early summer 2023. This is the third washer extractor that has been purchased by the department in the last 4 years thanks to a grant program from the Massachusetts Department of Fire Services. These new washer extractors perform a crucial function of not only washing members' firefighting gear, but removing harmful carcinogens and contaminants that have been shown to cause long term health effects.
- Purchased and placed in service a new SCBA compressor through an AFG grant in the amount of \$70,000. This new compressor is a state-of-the-art NFPA compliant compressor that is designed to eliminate possible cancer causing contaminants from entering the breathing air. The new compressor will give many years of reliable service to our members.
- Received a new custom high-water rescue/response vehicle through a UASI grant in the amount of \$230,000. This vehicle is in service and will be housed at the new Point of Pines firehouse upon its completion and will be of great assistance in aiding our members in evacuating residents impacted by coastal storm surges and street flooding.
- Secured a MEMA Emergency Management Preparedness Grant in the amount of \$27,950 for the purchase of a new 30 KW diesel emergency backup generator for Headquarters. The new generator is scheduled for installation in the summer 2023 and will replace the existing natural gas emergency backup generator that has been in service for over 30 years.



- Hired and trained 11 new firefighters (May 2023) as part of a multi-year plan to bring the fire department into compliance with NFPA staffing standards allowing our members to operate more efficiently and safely while responding to and working at every type of emergency incident. This will be the first time in over 30 years that the fire department has staffed the full compliment of manpower that we are budgeted for.

FY2024 Goals & Objectives

1. **Goal:** Applied for a FEMA SAFER Staffing Grant to hire 15 additional firefighters in preparation for the reopening of E2's firehouse in the Point of Pines Neighborhood.
Objective: If awarded this grant our staffing will comply with NFPA 1710 standards which will enhance the safety of our citizens and members while responding to and working at all types of emergency incidents. The grant funding opportunity will cover 3 years of salary and benefits for the new hires, a significant savings to the city. This will also move us forward in preparation for the staffing of the new Point of Pines Firehouse scheduled to open next year.
Mayoral Focus Area: Maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy.
2. **Goal:** Applied for an AFG Grant to purchase a new pump apparatus for E2's new firehouse.
Objective: If awarded, this grant will fund the purchase of a new NFPA compliant pump apparatus for the reactivated Engine Company 2, which has been out of service since 1990. The reopening of this fire company will ensure that the residents of this isolated section of the city will have fire and emergency services available within NFPA response guidelines.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity
3. **Goal:** Purchase (2) two new engines and (1) one new ladder truck to replace our Engine 1, Engine 4, and Ladder 1.
Objective: The pump apparatus are experiencing multiple mechanical issues due to hard use and lack of preventive maintenance and the ladder truck has multiple mechanical problems that will not be cost effective to repair due to its advanced age and expected end of service life. Replacing and adding these apparatus to our fleet along with the previous capital purchase of the new Engine 3 and Engine 5 will finish our replacement of the entire fleet and allow us to have the required spares that can be put into service during large scale incidents, special events, and use as replacements while repairs or maintenance are being performed on the front-line apparatus.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity

4. **Goal:** To purchase and install a new diesel fuel pump and repair the Veeder Root system for the pump at Central Firehouse to replace the current pump.
Objective: The current pump is rotted out and is allowing moisture to get inside the gear mechanism(s) causing intermittent pump failure during cold/inclement weather. The computerized monitoring system that is used to monitor the tank for dangerous inground fuel leaks has been inoperable for many years and is required by the EPA to monitor the state of the inground fuel tank.
Mayoral Focus Area: Embrace technology to meet the evolving needs of the city and its stakeholders.
5. **Goal:** To complete crucial repairs to Central and Freeman Street Firehouses.
Objective: Replacement and upgrade of the obsolete and inefficient HVAC system(s) at the Central and Freeman Street Firehouses. Replacement of the outdated equipment will provide reliable and energy efficient heating and cooling to these aging city buildings.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork.
6. **Goal:** Install a separate HVAC system in the basement at the Central Firehouse.
Objective: This will be the first step in a multi-step, multi-year plan to move the firefighting bunker gear and equipment storage to a separate area in the basement, completion of which will comply with NFPA, NIOSH, and OSHA standards for chronic exposure to carcinogens and preventing migration of these contaminants into the living and working areas.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.
7. **Goal:** To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.
Objective: To provide for safe and sanitary conditions for the members assigned to the E3 Firehouse.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.
8. **Goal:** Purchase two (2) new 2023 Ford Explorers and one (1) new Ford F250 pickup/utility truck to replace the current Assistant Chief's 2014 Chevrolet Tahoe, a 2008 Ford Taurus in use by the Fire Prevention Division, and a 2008 prime mover for transporting/towing the departments heavy duty trailers to emergency incidents.
Objective: To continue to replace aging administrative and operational vehicles of the Revere Fire Department. This continuation of a multi-year capital improvement vehicle plan will replace our oldest vehicles in our automotive fleet with more fuel efficient and modern Ford vehicles.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

Performance Measures

	CY 2021	CY 2022	Projected CY 2023	Projected CY 2024
% POP New Firehouse completion	2	5	60	100
% Repairs for Central and Freeman Street firehouses completed	0	0	40	50
Total calls responded to				
Total Medical calls	6,783	8,005	8,000	8,300
Response time under 5 min	4935	5336	5310	5280
Training sessions	20	20	22	24
Total FTE	0	0	0	0
Total Promotions	0	4	4	4
New Fire Department apparatus purchased	0	0	3	3

CITY OF REVERE: FY 2024 BUDGET SUMMARY
FIRE DEPARTMENT

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012201	510100	PERMANENT SALARIES	689,158	739,821	880,870	913,769	743,295	2,058,039	1,242,843
012201	510104	FIRE CHIEF	148,197	155,672	163,505	160,900	124,705	159,092	175,001
012201	510105	SR DEPUTY CHIEF	116,725	120,227	127,201	128,719	95,890	122,868	135,155
012201	510106	FIRE DEPUTY CHIEF	552,603	569,173	595,658	609,384	584,005	690,954	760,052
012201	510107	CAPTAIN SALARY	1,231,887	1,278,943	1,253,963	1,353,581	1,082,826	1,273,217	1,400,543
012201	510108	LIEUTENANT REG SALARY	1,587,058	1,673,758	1,708,395	1,921,736	1,320,630	1,790,592	1,969,644
012201	510109	FIREFIGHTERS	4,145,402	4,308,035	4,678,754	5,281,174	3,620,858	5,164,567	5,681,043
012201	510900	OVERTIME	525,000	294,617	345,986	525,000	264,145	525,000	525,000
012201	511100	LONGEVITY	167,400	147,706	148,725	159,300	108,365	154,200	154,200
012201	511300	HOLIDAY PAY	400,280	519,149	424,417	658,139	271,362	767,072	767,072
012201	512000	MEDICAL EXPENSES	10,000	26,239	9,999	10,000	16,102	25,000	25,000
012201	512200	CLOTHING	119,900	120,450	125,396	138,000	64,800	142,800	142,800
012201	512301	EDUCATIONAL INCENTIVE	236,675	236,308	229,578	262,281	227,537	364,209	259,257
012201	516600	SICK LEAVE BB	-	143,407	(1)	-	178,427	-	-
012202	520300	UTILITIES	100,000	101,124	109,641	100,000	81,743	150,000	125,000
012202	520800	GASOLINE & OIL	50,000	36,456	49,789	50,000	49,973	100,000	75,000
012202	521000	FIRE ALARM	25,000	20,309	44,557	25,000	18,853	25,000	25,000
012202	521100	RADIO SYSTEM	45,000	44,130	47,198	45,000	1,908	45,000	45,000
012202	521900	MEMORIALS	1,500	1,435	500	1,500	895	1,500	1,500
012202	522400	COMPUTER SERVICES	35,000	10,039	15,233	35,000	22,137	35,000	35,000
012202	524200	AUTO MAINTENANCE	55,000	102,000	144,420	65,000	153,362	135,000	75,000
012202	524500	BUILDING MAINT/REPAIR	61,000	56,603	80,397	50,000	41,695	200,000	75,000
012202	524600	MAINT/EQUIP	-	-	-	15,000	7,373	20,000	15,000
012202	526100	EMPLOYEE TRAINING	25,000	37,517	22,982	35,000	17,613	35,000	35,000
012204	540000	OFFICE SUPPLIES	5,500	5,080	2,958	5,500	3,968	5,500	5,500
012204	542500	MEDICAL SUPPLIES	5,000	4,298	6,412	5,000	4,060	10,000	10,000
012207	570000	OTHER EXPENSES	13,000	19,743	20,320	22,000	16,169	22,000	22,000
012207	570029	FIREFIGHTING EQUIPMENT	-	-	8,868	15,000	8,030	20,000	15,000
012207	570031	FIREFIGHTER PROTECTIVE EQUIPME	-	-	7,731	15,000	11,329	20,000	15,000
012207	572250	GRANT MATCHING	-	4,343	-	8,350	6,815	8,350	8,350
012208	587100	NEW EQUIPMENT	-	6,043	110,555	15,000	2,207	-	-
012208	587200	PERSONAL EQUIPMENT	-	72,860	127,382	-	33,125	-	-
TOTAL	FIRE DEPARTMENT		10,351,285	10,855,485	11,491,390	12,629,333	9,184,202	14,069,960	13,819,960

220 - FIRE DEPARTMENT

Salaries and Wages								
Title	Step	FY 23 Budgeted		FY 24 Dept Recommendation		FY 24 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	20	1.00	\$ 146,273	1.00	\$ 159,092	1.00	\$ 159,092	\$ -
Senior Deputy Chief	20	1.00	117,017	1.00	122,868	1.00	122,868	-
Deputy Chief	20	4.00	445,784	4.00	468,064	4.00	468,064	-
Deputy Chief	16	1.00	108,200	2.00	222,890	2.00	222,890	-
Deputy Chief		-	-	-	-	-	-	-
Captain	20	8.00	768,592	6.00	605,268	6.00	605,268	-
Captain	16	4.00	373,104	6.00	576,450	6.00	576,450	-
Captain		1.00	88,834	1.00	91,499	1.00	91,499	-
Lieutenant	20	2.00	165,642	-	-	-	-	-
Lieutenant	16	13.00	1,045,317	14.00	1,159,536	14.00	1,159,536	-
Lieutenant		7.00	536,074	8.00	631,056	8.00	631,056	-
Firefighters (3)	20	7.00	499,779	5.00	374,835	5.00	374,835	-
Firefighters (3)	16	18.00	1,247,724	16.00	1,142,352	16.00	1,142,352	-
Firefighters (3)		39.00	2,574,585	36.00	2,447,856	36.00	2,447,856	-
Firefighters (2)		-	-	8.00	536,455	8.00	536,455	-
Firefighters (1)		8.00	557,475	11.00	663,069	11.00	663,069	-
Funded by Grant			(86,371)	-	-	-	-	-
Sub Total Base Salaries		114.00	\$ 8,588,029	119.00	\$ 9,201,290	119.00	\$ 9,201,290	\$ -
Hazardous Duty Pay			\$ 867,440		\$ 920,129		\$ 920,129	-
Longevity			159,300		154,200		154,200	\$ -
Academic Achievement			262,281		259,257		259,257	-
B2 Stipend			94,916		104,952		104,952	-
Narcan			75,917		80,920		80,920	-
Defibrillator Certified			197,902		220,320		220,320	-
EMT Certified			322,344		584,800		584,800	-
Holiday Pay			658,139		767,072		767,072	-
Personal Day			39,704		42,113		42,113	-
Clothing			138,000		142,800		142,800	-
Sub Total Other Salary			\$ 2,815,943		\$ 3,276,563		\$ 3,276,563	\$ -
Overtime			500,000		500,000		500,000	-
Special Event Overtime			25,000		25,000		25,000	-
Total Salaries			\$ 11,928,972		\$ 13,002,853		\$ 13,002,853	\$ -

Footnotes:

Four firefighters partially funded (35%) by grant beginning in FY19 for the first quarter of FY2022; four additional firefighters partially funded (75%) by new grant beginning in FY20.

City of Revere - Fiscal Year 2024 Budget

220 - FIRE DEPARTMENT: Civilian

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Special Assistant	N	12/04/17	6.58		39.0	1.00	69,634	-	-			69,634		69,634
Clerk II	N	02/14/22	2.38		39.0	1.00	47,423	-	-			47,423		47,423
Fleet Mechanic	Y	03/15/23	1.30		-	1.00	92,700	-	-			92,700		92,700
						3.00	209,757	-	-	-	-	209,757	-	209,757
													PT Salaries OT	
													Per Mayor	209,757

City of Revere - Fiscal Year 2024 Budget

220 - FIRE DEPARTMENT

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Medical Expenses	012201-512000	10,000	25,000	25,000	-
Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor					
Utilities	012202-520300	100,000	150,000	125,000	(25,000)
Electricity, natural gas, telephone, Comcast.					
Gasoline & Oil	012202-520800	50,000	100,000	75,000	(25,000)
Fuel - gasoline & diesel, motor oil Fuel - Boat					
Fire Alarm	012202-521000	25,000	25,000	25,000	-
Maintenance & repair; supplies. Master boxes.					
Radio System	012202-521100	45,000	45,000	45,000	-
Repair & upkeep of 911 system Maintenance Contract					
Memorials	012202-521900	1,500	1,500	1,500	-
Firefighter memorial services & supplies					
Computer Services	012202-522400	35,000	35,000	35,000	-
GovConnect Tri Tech Software					
Automotive Maintenance	012202-524200	65,000	135,000	75,000	(60,000)
Equipment maintenance & repairs; tires. Rescue boat - winterize, other other maintenance					
Building Maintenance & Repair	012202-524500	50,000	200,000	75,000	(125,000)
Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors					
Maintenance of Equipment	012202-524600	15,000	20,000	15,000	(5,000)
Employee Training	012202-526100	35,000	35,000	35,000	-
Emergency training book & test					
Office Supplies	012204-540000	5,500	5,500	5,500	-
Medical Supplies	012204-542500	5,000	10,000	10,000	-
Emergency medical services supplies: gloves, oxygen, masks, etc					

City of Revere - Fiscal Year 2024 Budget

220 - FIRE DEPARTMENT (continued)

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Other Charges & Expenses	012207-570000	22,000	22,000	22,000	-
Metro district dues, misc expenses, REPC Dues					
Firefighting Equipment *	012207-570029	15,000	20,000	15,000	(5,000)
Equipment supplies, replacements, upgrades. Fire hoses, nozzles, masks.					
Firefighter Protective Equipment *	012207-570031	15,000	20,000	15,000	(5,000)
Routinely replaced firefighter protective gear.					
Grant Matching Funds	012207-572250	8,350	8,350	8,350	-
Hazard Mitigation Plan local cost share.					
Total Non Payroll Expenditures		502,350	857,350	607,350	(250,000)
Footnotes:					
* Supplemented with CIP appropriations.					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		12,111,983	13,212,610	13,212,610	-
Total Non Payroll Expenses		502,350	857,350	607,350	(250,000)
Total Department Expenses		12,614,333	14,069,960	13,819,960	(250,000)

230 – Metro North Regional Emergency Communications Center

Contact Information: Whitney Morgan, Executive Director

Location: 400 Revere Beach Parkway, Revere

Mission Statement

The Metro North Regional Emergency Communications Center strives to make an effective difference in the communities they serve by providing high-quality, professional, and effective communications, and to ensure responder safety while striving to save lives and protect property. Through cooperation, continued education, and our commitment to excellence, we are the vital link to emergency services.

FY2023 Accomplishments

- Massachusetts State 911 Department requires 16 hours of annual continued education for telecommunicators. MNRECC telecommunicators will have an average of 32 hours of continued education for FY 2023.
- MNRECC updated the two-way radio communication system sites for Revere Police & Fire. This update provides better reliability for radio street coverage.
- MNRECC website updated to provide the community with another tool for updated emergency alerts and community information.

FY2024 Goals & Objectives

- 1) **Goal:** Efficiently process calls and dispatch emergency responder units, and improve the skills of the Emergency Telecommunication Dispatchers (ETD's).
Objective: Supplement the staffing to support the increased call volume. This will provide more opportunity for quality assurance and ongoing training.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 2) **Goal:** Increase the use of technology in the daily operations of the Emergency Communications Center (ECC) to notify and prepare the community in addition to aiding the first responders. This includes an update to Revere Police subscriber radios to P25 digital. This update will enable radios to be compatible with surrounding police communities.

Objective: MNRECC dispatchers will be able to communicate seamlessly with surrounding communities during major events and any other incidents that require the compatibility. MNRECC will also update the Revere Fire alerting system. This will enhance fire dispatch service.

Mayoral Focus Area: Embrace Technology

- 3) **Goal:** Develop staff and provide opportunities for growth and development within the 911 industry.

Objective: Certifications in Communication Center Supervisor and Communication Center Manager will be offered to qualified MNRECC candidates throughout the year. These certifications provide a foundation for MNRECC employees in a position of leadership.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>	<u>Projected FY 2024</u>
Phone Calls Received	55,020	59,680	64,340	69,000
Radio Transmissions Received	937	1,194	1,378	1,148
% 911 Calls Dispatched within 90 Seconds of Answered Call	23%	24%	N/A	N/A
Fire calls	13,770	14,130	14,151	14,202
Police calls	35,021	34,053	37,647	38,480
Average Dispatch Time for Fire	00:38	1:39	N/A	N/A
Average Dispatch Time for Police	00:55	3:08	N/A	N/A
Average Dispatch Time for Ambulance	00:27	1:38	N/A	N/A

CITY OF REVERE: FY 2024 BUDGET SUMMARY
REGIONAL EMERGENCY COMMUNICATION CENTER

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012302	525000	CONTRACTED SERVICES	1,583,986	1,496,532	1,181,043	1,565,999	1,126,051	1,560,414	1,560,414
TOTAL	REGIONAL EMERGENCY COMMUNICATION C		1,583,986	1,496,532	1,181,043	1,565,999	1,126,051	1,560,414	1,560,414

City of Revere - Fiscal Year 2024 Budget

230 - REGIONAL EMERGENCY COMMUNICATIONS CENTER

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Regional Emergency Comm. Ctr. Allocated Costs</u>					
RECC Allocated Costs		1,565,999	1,560,414	1,560,414	-
		<u>1,565,999</u>	<u>1,560,414</u>	<u>1,560,414</u>	<u>-</u>
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		-	-	-	-
Total Non Payroll Expenses		1,565,999	1,560,414	1,560,414	-
Total Department Expenses		<u>1,565,999</u>	<u>1,560,414</u>	<u>1,560,414</u>	<u>-</u>

241 – Municipal Inspections

Contact Information: Michael Wells, Director of Municipal Inspections, 781-485-8170

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To ensure the safety and welfare of the general-public by educating on the health risks & benefits and enforcement, through inspections, licensing, and permitting of State laws and City Ordinances.

FY2023 Accomplishments

- Provided efficient intake process and effective investigation of all code enforcement concerns with appropriate follow-up and prompt resolution of all service requests.
- Completed an in-depth review of all open Safe Housing Task Force properties – review in weekly meetings to identify the status of each property.
- Fine tuning the Safe Housing Task Force – more follow up to stagnant properties.
 - Sending letters to follow up on permits that have been issued with no inspections.
 - Meeting with residents to assist them through the process to get them to the end game of their property being code compliant.
- Developed inspection plan with the fire department to make sure short-term rental properties are up to code.
- Created a website for owners to register their properties, schedule inspections, pay fees, and gain access to all information relating to short-term rentals.
- Identified 157 short-term rental properties within the City of Revere
- Manage 105 current active listings.
- Conducted 47 inspections of registered properties.
- Sent 75 notices to non-compliant properties that fines will ensue if they do not come into compliance.
- Identified 80% of all active short-term rentals in the City of Revere.
- Created an automated mailing system to notify property owners of non-compliance when identified as hosting a short-term rental on a rental website.

FY2024 Goals & Objectives

- 1) **Goal:** Continue to work upon the cleanliness of the City (including all city dumpsters) and to decrease rodent population through diligent enforcement of trash ordinance by sanitary inspectors.
Objective: To keep the City as clean and rodent free as possible.
Mayoral Focus Area: Uphold Professional & Ethical Standards
- 2) **Goal:** Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.
Objective: To ensure non-compliant conditions are corrected for public safety in homes and buildings.
Mayoral Focus Area: Uphold Professional & Ethical Standards
- 3) **Goal:** Maintain Inspection results of retail Store scanner systems, electronic scales, and taxi meters.
Objective: Implement improvement for record keeping and data reporting.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Maximize & Modernize Economic Development; Uphold Professional & Ethical Standards
- 4) **Goal:** Provide public access to Food Establishment inspection reports via the City website.
Objective: Improve transparency by granting public access to food establishment inspection report information online
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development
- 5) **Goal:** Automate all Safe Housing Task Force (SHTF) inspections & Interior Housing complaints with the use of Housing Code Pro.
Objective: To eliminate manual entry of inspections to create Notice of Violations.
Mayoral Focus Area: Professionalize City Services, Embrace Technology
- 6) **Goal:** Continue to register all short-term rentals that are active in the City of Revere and bring them into safety compliance.
Objective: Identify all active short-term rental properties in the City of Revere, check for safety compliance, and register them under the new city ordinance.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Embrace Technology
- 7) **Goal:** Identify all active short-term rentals in the City of Revere using technology.

Objective: Ensure that short-term rentals will not be a detriment to the character and livability of the surrounding residential neighborhood.

Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 8) **Goal:** Inform all hosts of current city regulations and ordinances related to short-term rentals.

Objective: Create a safe environment for both renters and residents.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development

- 9) **Goal:** Issue violations for all non-compliant properties that have failed to register and bring them into compliance with the short-term rental ordinance.

Objective: Enforce compliance through measures provided in the ordinance to correct non-compliance and ensure the character and livability of the surrounding neighborhoods are not negatively impacted.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 10) **Goal:** Educate the public on short-term rentals operating within the city, how they impact them, and how they can become involved if they wish to do so.

Objective: Provide information and education to the public about short-term rentals, how they impact the neighborhood, and how they can operate their own short-term rental if they wish to do so.

Mayoral Focus Area: Maximize and Modernize Economic Development

- 11) **Goal:** Have a clear and concise short term rental ordinance.

Objective: Work with the policy writer to amend typos and inaccuracies within the short-term rental ordinance.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 12) **Goal:** Work in conjunction with the Travel & Tourism Office to create uniform information about compliant short-term rentals.

Objective: Inform tourists and travelers of rules and regulations for short-term rentals within the city to book properties safely.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 13) **Goal:** Identify properties that are currently un-identifiable.

Objective: Work with the Assessor's Office and Granicus to identify the current owner and verify property addresses.

Mayoral Focus Area: Uphold Professional & Ethical Standards

Performance Measures – Short Term Rentals

	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>	<u>Projected FY 2024</u>
Short-term rental properties identified.	170	157	50	150
Current active listings managed.	95	105	150	170
Inspections conducted.	10	47	100	100
Noncompliant Properties Identified and fined.	n/a	n/a	77	30

CITY OF REVERE: FY 2024 BUDGET SUMMARY
MUNICIPAL INSPECTIONS/ ISD

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012411	510100	PERMANENT SALARIES	1,077,319	1,018,323	1,046,135	1,156,558	812,077	629,122	393,967
012411	510101	OTHER SALARIES	-	-	-	31,745		45,480	45,418
012411	510900	SALARY - OVERTIME	-	357	28,665	15,000	1,482	15,000	15,000
012411	511100	LONGEVITY	18,887	17,974	12,098	14,000	9,387	8,091	6,000
012411	512200	CLOTHING	-	-	-	3,000		1,200	1,200
012411	512210	TRAVEL ALLOWANCE	41,400	34,200	43,475	62,400	32,711	25,288	24,000
012411	512215	CELL PHONE ALLOWANCE	3,780	3,060	3,867	4,320	2,911	1,929	1,800
012411	512301	EDUCATIONAL INCENTIVE	36,493	31,554	22,322	15,265	19,095	14,498	14,498
012411	516600	SICK LEAVE BB	-	16,065	13,871	-	1,079	-	-
012412	525000	CONTRACTED SERVICES	-	-	-	-		-	-
012412	526100	EMPLOYEE TRAINING	5,300	1,830	5,155	5,300	4,027	5,300	-
012412	527010	RENTALS AND LEASES	3,700	1,258	2,832	2,700	2,124	2,700	2,700
012414	540000	OFFICE SUPPLIES	7,000	13,610	14,026	12,000	8,006	12,000	12,000
012414	540000	OFFICE SUPPLIES HEALTH INSP	5,000	-	-	-			-
012414	545500	COMPUTER OPERATIONS	-	-	2,400	27,500	2,400	26,400	26,400
012417	570000	OTHER CHARGES & EXPENSES	-	-	-	2,000		3,500	3,500
TOTAL	MUNICIPAL INSPECTIONS		1,198,879	1,138,231	1,194,847	1,351,788	895,298	790,508	546,483

City of Revere - Fiscal Year 2024 Budget

241 - MUNICIPAL INSPECTIONS/ ISD

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director - Municipal Inspecti	N	10/13/16	7.72		39.0	1.00	108,003	8,100	-	360	4,800	121,263	-	121,263
Special Assistant to the Direc	N	10/12/06	17.73		39.0	1.00	73,123	4,759	-	-	-	77,882	77,882	-
Clerk II	N	08/17/20	3.87		39.0	1.00	50,700	900	-	-	-	51,600	-	51,600
Principal Clerk	N	07/01/13	11.01		39.0	1.00	52,554	3,239	-	-	-	55,793	55,793	-
Inspector - Sanitary	N	12/11/17	6.56		39.0	1.00	64,081	-	300	360	4,800	69,541	69,541	-
Inspector - Food	N	10/09/20	3.73		39.0	1.00	64,081	2,900	300	360	4,800	72,441	-	72,441
Inspector - Health	N	11/15/16	7.63		39.0	1.00	69,032	-	300	360	4,800	74,492	-	74,492
Inspector - Sanitary	N	07/15/05	18.97		39.0	1.00	67,291	2,400	300	360	4,800	75,151	-	75,151
Clerk II	N	07/20/21	2.95		39.0	1.00	46,518	-	-	-	-	46,518	-	46,518
						9.00	595,383	22,298	1,200	1,800	24,000	644,681	203,216	441,465
													PT Salaries	45,418
													40U OT	15,000
													Per Mayor	501,883

City of Revere - Fiscal Year 2024 Budget

241 - MUNICIPAL INSPECTIONS/ ISD

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Employee Training</u>	012412-526100	5,300	5,300	-	(5,300)
<u>Rentals and Leases</u>	012412-527010	2,700	2,700	2,700	-
Copier lease					
Kyocera copier maintenance					
<u>Office Supplies</u>	012414-540000	12,000	12,000	12,000	-
General Office Supplies					
<u>Computer Operations</u>	012414-545500	27,500	26,400	26,400	-
Food Code Pro			2,400		
Iron Mountain			2,500		
Granicus (ST Rentals)			21,500		
<u>Other Charges & Expenses</u>	012417-570000	2,000	3,500	3,500	-
Weights and measures supplies			2,000		
Short Term Rentals supplies			1,500		
Total Non Payroll Expenditures		49,500	49,900	44,600	(5,300)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		1,302,288	740,608	501,883	(238,725)
Total Non Payroll Expenses		49,500	49,900	44,600	(5,300)
Total Department Expenses		1,351,788	790,508	546,483	(244,025)

242 – Building Commissioner

Contact Information: Louis Cavagnaro, Building Commissioner

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To safeguard the public, promote the health, safety, and welfare of the City of Revere through the fair and equal administration of the building codes of the Commonwealth of Massachusetts and the City of Revere.

FY2023 Accomplishments

- Enhanced customer service and communication with the public by utilizing the translation skills of multilingual office support staff.
- Increased turnaround time on permit application in-take process.
- Hired 2 Part Time Electrical Inspectors to assist with timely inspections of all electrical permits.
- Hired 1 Part Time Building Inspector to assist with timely inspections of building permits.

FY2024 Goals & Objectives

- 1) **Goal:** Work closely with the Inspectional Services Division to ensure that all active short-term rentals that are active are in safety compliance.
Objective: Identify all active short-term rental properties in the City of Revere, check for safety compliance, and register them under the new city ordinance.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Embrace Technology
- 2) **Goal:** Ensure that all construction within the City has properly completed all paperwork to obtain building/electrical/plumbing permits as required
Objective: To make the process of pulling permits as convenient as possible to avoid any residents/contractors skipping the building permit process.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

CITY OF REVERE: FY 2024 BUDGET SUMMARY
BUILDING COMMISSIONER

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012421	510100	PERMANENT SALARIES	-	8,804	82,674	88,321	64,717	742,538	668,700
012421	510101	OTHER SALARIES	-	-	-	31,745		-	73,838
012421	510900	SALARY - OVERTIME	-	357	28,665	15,000	1,482	15,000	15,000
012421	511100	LONGEVITY	-	-	-	-		12,400	12,400
012421	512200	CLOTHING	-	-	-	3,000		1,200	1,200
012421	512210	TRAVEL ALLOWANCE	41,400	34,200	43,475	62,400	32,711	28,800	28,800
012421	512215	CELL PHONE ALLOWANCE	3,780	3,060	3,867	4,320	2,911	1,800	1,800
012421	512301	EDUCATIONAL INCENTIVE	36,493	31,554	22,322	15,265	19,095	9,623	9,623
012421	516600	SICK LEAVE BB	-	-	-	-		-	-
012424	540000	OFFICE SUPPLIES	-	-	592	21,500	398	-	-
012422	522400	COMPUTER SERVICES	-	-	19,992	2,500	21,436	-	-
TOTAL	I DI C	ISSI	81,673	77,975	201,587	244,051	142,750	811,361	811,361

City of Revere - Fiscal Year 2024 Budget

242 - BUILDING COMMISSIONER

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Building Commissioner	N	09/15/10	13.80		39.0	1.00	101,637	9,023	-	360	4,800	115,820	-	115,820
Principal Clerk	N	10/06/10	13.74		39.0	1.00	52,554	1,400	-	-	-	53,954	-	53,954
Principal Clerk	N	07/29/19	4.93		39.0	1.00	49,932	2,900	-	-	-	52,832	-	52,832
Senior Inspector	N	01/24/00	24.45	X	39.0	1.00	75,994	5,406	300	360	4,800	86,860	-	86,860
Inspector - Gas/Plumbing/M	N	08/04/04	19.92	X	39.0	1.00	90,302	4,260	300	360	4,800	100,022	-	100,022
Inspector - Electrical	N	07/24/17	6.94		39.0	1.00	86,007	2,922	300	360	4,800	94,389	-	94,389
Sealer	N	07/05/00	24.00	X	39.0	1.00	82,366	7,888	-	-	4,800	95,054	-	95,054
Inspector - Building	N	03/01/21	3.33		39.0	1.00	69,032	900	300	360	4,800	75,392	-	75,392
Part Time On Call Inspectors	N	11/03/22	1.66		23.0	0.59	48,200	-				48,200		48,200
						8.59	656,024	34,699	1,200	1,800	28,800	722,523	-	722,523
													PT Salaries	73,838
													Building OT	15,000
													Per Mayor	811,361

City of Revere - Fiscal Year 2024 Budget

242 - BUILDING COMMISSIONER

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Office Supplies</u>	012424-540000	2,500	-	-	-
<u>Computer Operations</u>	012424-545500	21,500	-	-	-
Granicus					
		24,000	-	-	-
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		88,321	811,361	811,361	-
Total Non Payroll Expenses		24,000	-	-	-
Total Department Expenses		112,321	811,361	811,361	-

295 - Parking Control

Contact Information: Zachary Babo, Director of Parking, 781-629-2542

Location: 300 Broadway, Main Floor - Suite #2, Revere, 02151

Mission Statement

To advance the City's vision for efficient and effective parking solutions that support economic growth and development and provide residents, visitors and business owners with easy-to-use technology, experienced customer service, clear information, and operational transparency.

FY2023 Accomplishments

- Implementation of the “Parking Benefits District”, which allows parking revenue collected to be spent on various items such as transportation improvements, beautification, public benches etc.
- Creation of the “Parking Advisory Committee” to guide the City in ways to utilize revenues collected from Parking.
- Hired a new clerk to further assist customers by providing excellent customer services and professional city services.
- Expanded parking options for businesses, residents, and employees by utilizing the McKinley School parking lot to create capacity and alleviate pressure on the Broadway corridor during peak usage.
- Enhanced customer service and communication with our citizens by continuing to expand our presence on social media for updates and alerts, reaching nearly 10,000 people.
- Worked collaboratively with MassDOT to address signage issues along state owned roadways.
- Investigated hundreds of requests for constituent services and resolved issues promptly.

FY2024 Goals & Objectives

- 1) **Goal:** Continue to assess current resident and visitor parking policies and procedures to identify recommendations for improvement that will create a more equitable program that more accurately reflects neighborhood boundaries/zones.
Objective: To prioritize Residential parking and alleviate congestion in neighborhoods.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology

- 2) **Goal:** Increase EV (electric-vehicle) + EVSE (electric-vehicle supply).
Objective: Work with Community Development to install several new EV Charge Stations at several publicly accessible points in the city to help reduce carbon emissions.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology
- 3) **Goal:** Advance and modernize enforcement technologies.
Objective: Introduce and implement/run trials for LPR, Barnacle and emerging technologies to the City of Revere Parking Department.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology

Performance Measures

	FY 2021	FY 2022	Projected FY 2023	Projected FY 2024
General Fund Revenue Gained	\$1,380,000	\$1,700,000	\$1,850,000	\$2,000,000
Revenue Dedicated to Parking Benefits District	N/A	N/A	\$16,476.00	14,6
Warnings Issued	508	3,849	4,600	5,200
Violations Issued	37,698	48,000	52,000	56,000
Violations Appealed	1,524	2,100	2,300	2,400
% Tickets Adjusted/Dismissed	7%	6%	4%	5%
Residential Parking Permits	27,000	29,800	31,000	32,000
Beach Parking Permits	34,000	636	0	0
Business Parking Permits	0	85	118	140
Meter Revenue	\$159,062	\$210,000	\$220,000	\$230,000
Broken Parking Meters	10	0	0	0
Broken Parking Meters Repaired within 48 Hours	100%	100%	100%	100%
% Meters Paid with Credit Card	28%	24%	24%	25%
% Meters Paid with App	10%	13%	11%	15%
% Meters Paid with Coins	62%	65%	65%	65%
Total Hours Meters in Use	60 Hours	60 Hours	60 Hours	60 Hours
Average Credit Card Payment	\$1.60	\$1.45	\$1.45	\$1.45
Average App Payment	\$1.11	\$1.19	\$1.27	\$1.32
Average Cash Payment	\$0.50	\$0.50	\$0.50	\$0.50
New Signs Posted w/ DPW	1350	946	1149	675
Total EV Stations in the City	4	8	8	12

CITY OF REVERE: FY 2024 BUDGET SUMMARY
PARKING CONTROL

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
012951	510100	PERMANENT SALARIES	416,326	389,296	439,337	541,629	391,973	774,714	619,456
012951	510101	OTHER SALARIES	-	-	-	30,183	15,237	10,000	10,000
012951	510900	OVERTIME	15,000	15,244	11,406	30,000	13,830	15,000	10,000
012951	511100	LONGEVITY	2,400	2,304	2,508	3,000	1,892	3,000	3,000
012951	512200	CLOTHING ALLOWANCE	3,000	2,250	2,813	6,000	5,250	5,625	5,625
012951	512210	TRAVEL ALLOWANCE	3,600	-	3,900	4,800	3,600	4,800	4,800
012951	512301	EDUCATIONAL INCENTIVE	-	-	3,058	17,401	2,192	25,626	25,626
012951	516600	SICK LEAVE BB	-	-	-	5,000	-	-	-
012952	523440	PRINTING & MAILING	5,000	4,130	-	-	40	5,000	5,000
012952	524600	MAINT OF EQUIPMENT	-	-	-	-	-	-	-
012952	525000	CONTRACTED SERVICES	-	-	-	-	11,543	-	-
012954	540000	OFFICE SUPPLIES	11,000	62,980	79,209	87,000	63,383	87,000	87,000
012958	587100	NEW EQUIPMENT	-	-	-	-	-	-	-
TOTAL	PARKING CONTROL		456,326	476,204	542,230	725,013	508,941	930,765	770,507
	540000	OFFICE SUPPLIES	-	-	-	-	-	-	-
TOTAL	TRAFFIC COMMISSION		-	-	-	-	-	-	-

* Previously paid from non appropriated source; offsetting revenues have been added to revenue schedule.

City of Revere - Fiscal Year 2024 Budget

295 - PARKING CONTROL

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Parking Clerk	N	07/30/18	5.92		39.0	1.00	86,955	-	-		4,800	91,755	-	91,755
Assistant Director	N	05/07/18	6.15		39.0	1.00	66,229	2,900	-		-	69,129	-	69,129
Principal Clerk	N	04/17/18	6.21		39.0	1.00	52,554	-	-		-	52,554	-	52,554
Principal Clerk	N	10/22/20	3.69		39.0	1.00	49,932	900	-		-	50,832	-	50,832
Clerk II	N	12/02/21	2.58		39.0	1.00	48,169	900	-		-	49,069	-	49,069
Parking Control Officer	N	08/01/18	5.92		40.0	1.00	51,998	5,020	750		-	57,768	-	57,768
Parking Control Officer	N	10/04/21	2.74		40.0	1.00	49,402	5,840	750		-	55,992	-	55,992
Parking Meter Technician	N	10/04/21	2.74		40.0	1.00	51,210	-	750		-	51,960	51,960	-
Parking Control Officer	N	05/14/14	10.14		40.0	1.00	51,998	-	750		-	52,748	52,748	-
Parking Control Officer	N	01/00/00	124.58		40.0	1.00	51,998	8,200	-		-	60,198	-	60,198
Parking Control Officer	N	01/00/00	124.58		20.0	0.50	23,460	2,346	375		-	26,181	-	26,181
Parking Control Officer	N	10/22/20	3.69		40.0	1.00	51,998	6,100	750		-	58,848	-	58,848
Parking Control Officer	N	02/01/17	7.41		40.0	1.00	53,900	900	750		-	55,550	55,550	-
Parking Control Officer	Y	01/00/00	124.58		40.0	1.00	49,402	4,940	750		-	55,092		55,092
Traffic and Signage	N	01/00/00	124.58		20.0	0.50	31,089	-	-		-	31,089		31,089
						14.00	770,294	38,046	5,625	-	4,800	818,765	160,258	658,507
													Parking Supervisor	10,000
													OT	10,000
													Per Mayor	678,507

City of Revere - Fiscal Year 2024 Budget

295 - PARKING CONTROL

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Printing & Mailing	012952-523440	5,000	5,000	5,000	-
Office Supplies	012954-540000	87,000	87,000	87,000	-
Parking Permits - Residential		80,000			
Misc office supplies		7,000			
Capital Expenditures	012952-527010	-			-
Total Non Payroll Expenditures		92,000	92,000	92,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		633,013	838,765	678,507	(160,258)
Total Non Payroll Expenses		92,000	92,000	92,000	-
Total Department Expenses		725,013	930,765	770,507	(160,258)

420 - Department of Public Works

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works, 781-286-8145

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

Mission Statement

To cultivate public trust and enhance the highest quality of life for Revere's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost-effective services and infrastructure that promotes public health, personal safety, economic growth, and civic vitality.

Department of Public Works: Administration

FY2023 Accomplishments

- Worked with Human Resources to streamline job postings and opportunities by implementing relevant job descriptions.
- Purchased additional safety equipment such as hard hats, safety vests, and first aid equipment for each vehicle.
- Installed GPS management system to manage assets and improve safety.



FY2024 Goals & Objectives

- 1) **Goal:** Work closely with vendors regarding the furnishing of the City's new DPW facility project, opening August 2023.

Objective: To help create a harmonious, productive, and enjoyable work environment.

Mayoral Focus Area: Professionalize City Services

- 2) **Goal:** Work closer with the Solicitor's office, Purchasing, and Auditing to help facilitate the smoother flow of documents.

Objective: To help with workflow efficiencies.

Mayoral Focus Area: Embrace technology.

- 3) **Goal:** Restructure the leadership roles by implementing the General Foreman and Lead Supervisor positions.

Objective: To streamline overall workflow.

Mayoral Focus Area: Professionalize City Services.



- 4) **Goal:** Promote an environment which encourages employees to provide services with pride and maximum efficiency.
Objective: To effectively reorganize innovation and leadership within the specific departments.
Mayoral Focus Area: Professionalize City Services.
- 5) **Goal:** Support and retain a qualified, well-trained, and diverse workforce.
Objective: To plan through training, promoting employee health and safety, and building effective work relationships.
Mayoral Focus Area: Professionalize City Services.

Department of Public Works: Highway/ Signs Division

FY2023 Accomplishments

- Inventoried and replaced aged and faded traffic signs throughout the City.
- Milled and paved 20,522 linear feet of the City's residential streets.
- Instituted first time crack sealing program for main thoroughfares to reduce pothole occurrences.

FY2023 Goals & Objectives

- 1) **Goal:** Institute policies and procedures to proactively ensure the repair/ replacement of water, sewer, and gas infrastructure.
Objective: To eliminate the occurrence of excavating newly paved streets.
Mayoral Focus Area: Embrace technology.
- 2) **Goal:** Provide opportunities for additional training workshops and create an environment which encourages employees to be proactive.
Objective: To improve skills, knowledge, and enhance productivity.
Mayoral Focus Area: Professionalize city services.
- 3) **Goal:** Utilize the City's Roland Trueviz VG2-540 sign plotter.
Objective: To limit outsourcing of sign purchases to reduce costs.
Mayoral Focus Area: Embrace technology.
- 4) **Goal:** Continue the milling and paving of city streets and sidewalks.
Objective: To improve city aesthetics and strengthen residents' city pride.
Mayoral Focus Area: Maximize and modernize economic development.

Department of Public Works: Parks & Open Space

FY2023 Accomplishments

- Completed citywide shade tree inventory.
- Planted 130 additional trees throughout the city via city funds and the DCR's 'Greening the Gateways' program.
- Completed the total renovation of the Erricola Park Tot Lot.

FY2024 Goals & Objectives

- 1) **Goal**: Continue to provide services that meet or exceed residents' expectations.
Objective: To promote an atmosphere that shows we value our residents.
Mayoral Focus Area: Professionalize city services.
- 2) **Goal**: Work in conjunction with Community Development Office to install rubber safety surfaces at Costa, Harmon, and Gibson Park tot lots.
Objective: To provide a safer environment for our neighborhood children.
Mayoral Focus Area: Professionalize city services.
- 3) **Goal**: Purchase a leaf vac and woodchipper.
Objective: To help increase the productivity of the tree maintenance program.
Mayoral Focus Area: Professionalize city services.

Department of Public Works: Facilities/ Public Property

FY2023 Accomplishments

- Completed renovations of 311, SUDHI, Human Resources, and Engineering offices.
- Completed the reconstruction of the Florence to Campbell and Bradstreet to Winthrop Ave public stairways.
- Hired an HVAC engineering service to evaluate heating and cooling improvements at City Hall.

FY2024 Goals & Objectives

- 1) **Goal**: Better coordinate planned maintenance, demand maintenance, and construction services.
Objective: To better facilitate long term successes and continued improvement.
Mayoral Focus Area: Embrace technology.

- 2) **Goal:** Implement a culture of high standards.
Objective: To encourage teamwork and accountability by building trust and credibility.
Mayoral Focus Area: Professionalize city services.
- 3) **Goal:** Continue to maintain clean, safe facilities with adequate lighting, temperature control and air quality.
Objective: To help maintain positive and healthy work environments.
Mayoral Focus Area: Professionalize city services.

CITY OF REVERE: FY 2024 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Administration

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
DEPT OF PUBLIC WORKS: Administration									
014201	510100	PERMANENT SALARIES	359,001	405,055	411,178	303,915	291,878	468,068	461,668
014201	510101	OTHER SALARIES	9,149	-	-	-	-	-	-
014201	510900	SALARY - OVERTIME	10,000	6,432	52,401	5,000	7,395	5,000	5,000
014201	511100	LONGEVITY	15,400	16,211	23,682	13,200	9,385	14,200	13,700
014201	512200	CLOTHING	3,300	2,200	15,544	1,100	600	2,700	2,100
014201	512210	TRAVEL ALLOWANCE	4,000	2,000	1,650	-	-	-	-
014201	512301	EDUCATIONAL INCENTIVE	4,064	6,712	1,167	-	-	-	-
014201	512400	STIPEND	3,700	3,700	6,661	19,200	2,704	19,700	27,200
014201	516600	SICK LEAVE BB	-	5,398	3,700	-	5,738	-	-
014202	524200	AUTOMOTIVE MAINT	-	(585)	4,077	10,000	-	10,000	10,000
014202	524600	MAINTAINCE OF EQUIP.	-	-	-	-	3,710	-	-
014202	525000	CONTRACTED SERVICES	-	3,728	1,912	-	-	-	-
014204	540000	OFFICE SUPPLIES	17,940	12,753	18,782	17,940	8,579	17,940	17,940
014204	541500	EQUIPMENT & SUPPLIES	30,000	17,283	34,016	30,000	27,825	30,000	30,000
014204	545500	COMPUTER OPERATIONS	17,180	12,137	38,828	32,030	24,474	32,030	32,030
014208	580000	CAPITAL OUTLAY	-	27,400	11,250	-	74,913	-	-
014208	587100	NEW EQUIPMENT	-	5,072	9,117	-	(1,043)	-	-
TOTAL	DEPT OF PUBLIC WORKS: Administration		473,734	525,496	633,965	432,385	456,159	599,638	599,638

City of Revere - Fiscal Year 2024 Budget

420 - DEPT OF PUBLIC WORKS: Administration

FY2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/24	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief of Infrastructure & Pub	N	02/12/14	10.39	0	39.0	0.50	81,955	500	600			83,055		83,055
Superintendent Of DPW	N	09/02/80	43.85	X	39.0	1.00	144,951	10,500	1,200		-	156,651		156,651
Administrative Assistant	N	11/01/85	38.69	X	39.0	1.00	61,618	6,400	-		-	68,018		68,018
Business Manager	N	11/23/22	1.60		39.0	0.50	49,955	7,500	-		-	57,455	7,500	49,955
Construction Oversight	N	11/05/18	5.65		39.0	1.00	80,689	3,000	300		-	83,989		83,989
General Foreman	Y				39.0	0.50	50,000	-	-		-	50,000		50,000
						4.50	469,168	27,900	2,100	-	-	499,168	7,500	491,668
													On Call Stipend	13,000
													DPW Overtime	5,000
													Per Mayor	509,668

City of Revere - Fiscal Year 2024 Budget

420 - DEPT OF PUBLIC WORKS: Administration

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Automotive Maintenance Oil changes, inspection stickers, etc.	014202-524200	10,000	10,000	10,000	-
Office Supplies Advertisements. Office supplies; paper, toner, Maint.; office equipment, etc	014204-540000	17,940	17,940	17,940	-
Equipment & Supplies Misc hardware/ building supplies	014204-541500	30,000	30,000	30,000	-
Computer Operations Work order system -Cartegraph Mobile311 for DPW Answering Service GPS Tracking - Samsarra Hardware/ Software updates & supplies	014204-545500	32,030	32,030	32,030	-
		89,970	89,970	89,970	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		342,415	509,668	509,668	-
Total Non Payroll Expenses		89,970	89,970	89,970	-
Total Department Expenses		432,385	599,638	599,638	-

CITY OF REVERE: FY 2024 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Snow & Ice

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
DEPT OF PUBLIC WORKS: Snow & Ice									
014211	511000	SNOW REMOVAL OT	100,000	139,154	138,734	100,000	124,716	100,000	100,000
014212	521600	SNOW REMOVAL PRIVATE CONTRAC	200,000	252,305	514,090	200,000	227,974	200,000	200,000
014212	522400	COMPUTER OPERATIONS	8,000	5,434	6,364	8,000	1,001	8,000	8,000
014212	524600	MAINT OF EQUIPMENT	12,000	91,650	54,006	12,000	100,736	12,000	12,000
014214	544000	MATERIALS	30,000	208,923	321,763	30,000	368,426	30,000	30,000
TOTAL	DEPT OF PUBLIC WORKS: Snow & Ice		350,000	697,465	1,034,957	350,000	822,853	350,000	350,000

City of Revere - Fiscal Year 2024 Budget

421 - DEPT OF PUBLIC WORKS: Snow & Ice

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Snow Removal - Overtime</u>	014211-511000	100,000	100,000	100,000	-
<u>Snow Removal - Private Contractors</u>	014212-521600	200,000	200,000	200,000	-
Private contractors/ ROCA snow angels					
<u>Computer Operations</u>	014212-522400	8,000	8,000	8,000	-
GPS Tracking					
<u>Maintenance of Equipment</u>	014212-524600	12,000	12,000	12,000	-
Repairs of vehicles					
<u>Materials</u>	014214-544000	30,000	30,000	30,000	-
Salt					
		350,000	350,000	350,000	-
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		100,000	100,000	100,000	-
Total Non Payroll Expenses		250,000	250,000	250,000	-
Total Department Expenses		350,000	350,000	350,000	-

CITY OF REVERE: FY 2024 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Highway Division

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
DEPT OF PUBLIC WORKS: Highway Division									
014221	510100	PERMANENT SALARIES	284,701	337,311	359,879	434,491	338,277	416,067	416,067
014221	510900	SALARY - OVERTIME	20,000	35,776	34,409	20,000	30,112	20,000	20,000
014221	511100	LONGEVITY	13,600	7,984	11,600	18,000	8,869	14,000	14,000
014221	512200	CLOTHING	5,500	6,600	6,050	7,700	3,600	7,200	7,200
014222	523500	STREET SIGNS	23,750	16,866	20,397	20,000	12,040	20,000	20,000
014222	525200	CONTR PAINTING SERV	50,000	22,148	35,593	50,000	57,168	50,000	50,000
014222	525310	CONTR POTHOLE REPAIR	47,500	63,337	11,307	20,000	48,952	20,000	20,000
014222	526201	STREET SWEEPING	135,000	154,855	145,804	149,000	113,280	149,000	149,000
014222	528900	CATCH BASIN/ LATERAL LINE	-	67,723	-	-	-	-	-
014222	529300	TRAFFIC SIGNAL REP	75,000	45,309	43,768	75,000	27,333	75,000	75,000
014224	544000	MATERIALS	100,000	92,140	95,050	100,000	93,349	100,000	100,000
014228	587100	NEW EQUIPMENT	10,000	183,335	2,392	10,000	9,790	10,000	10,000
TOTAL	DEPT OF PUBLIC WORKS: Highway Division		765,051	1,033,384	766,249	904,191	742,770	881,267	881,267

City of Revere - Fiscal Year 2024 Budget

422 - DEPT OF PUBLIC WORKS: Highway/ Signs Division

FY2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/24	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Senior Supervisor - Highway	N	11/03/86	37.68	X	40.0	1.00	81,466	6,400	1,200		-	89,066		89,066
Senior Supervisor - Signs	N	10/02/01	22.76	X	40.0	1.00	81,466	3,400	1,200		-	86,066		86,066
Highway Foreman	N	04/01/02	22.26	X	40.0	1.00	68,289	3,200	1,200		-	72,689		72,689
Signs Foreman	N	09/09/19	4.81	0	40.0	1.00	62,066	-	1,200		-	63,266		63,266
Craftsman	N			0	40.0	1.00	60,258	1,000	1,200		-	62,458		62,458
Craftsman	N	11/05/18	5.65	0	40.0	1.00	62,522	-	1,200		-	63,722		63,722
						6.00	416,067	14,000	7,200	-	-	437,267	-	437,267
													PT Salaries	
													DPW Overtime	20,000
													Per Mayor	457,267

City of Revere - Fiscal Year 2024 Budget

422 - DEPT OF PUBLIC WORKS: Highway and Signs Division

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Street Signs Sign materials; banner removal/ install	014222-523500	20,000	20,000	20,000	-
Contracted Painting Services Painting of city streets, crosswalks, & school crossing zones	014222-525200	50,000	50,000	50,000	-
Contracted Pothole & Trench repair	014222-525310	20,000	20,000	20,000	-
Street Sweeping Street sweeping services (annual contract) Street sweeping additional costs, incl advertisement and mailings	014222-526201	149,000	149,000	149,000	-
Traffic Signal Repair Signalization repairs	014222-529300	75,000	75,000	75,000	-
Materials Replacement parts: fencing hand rails, carpentry & plumbing supplies Operating supplies; asphalt; gas & propane refills.	014224-544000	100,000	100,000	100,000	-
New Equipment Highway and landscaping small equipment.	014228-587100	10,000	10,000	10,000	-
		424,000	424,000	424,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		480,191	457,267	457,267	-
Total Non Payroll Expenses		424,000	424,000	424,000	-
Total Department Expenses		904,191	881,267	881,267	-

CITY OF REVERE: FY 2024 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Parks & Open Space

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
DEPT OF PUBLIC WORKS: Parks & Open Space									
014231	510100	PERMANENT SALARIES	257,366	136,734	88,320	225,741	138,929	246,194	246,194
014231	510900	SALARY - OVERTIME	17,500	12,901	22,515	20,000	46,447	20,000	20,000
014231	511100	LONGEVITY	11,200	4,807	1,323	-	-	-	-
014231	511200	SR CITIZENS PARK MAINTENANCE	250,000	62,005	121,518	92,500	48,766	92,500	92,500
014231	512200	CLOTHING	4,400	1,650	1,650	4,400	1,200	4,800	4,800
014231	512400	STIPEND	1,200	-	-	-	288	3,000	3,000
014232	523700	SPRAYING & PLANTING	59,850	61,689	51,780	95,000	58,059	95,000	95,000
014232	523800	TREE REMOVAL	50,000	34,618	63,242	50,000	37,145	50,000	50,000
014232	525003	CONTRACTED SERVICES	-	-	32,212	113,230	44,672	113,230	113,230
014232	529400	FIELD MAINTENANCE	225,000	235,079	170,282	297,365	282,042	297,365	297,365
014234	541000	MISC TOOLS	3,800	2,972	2,081	3,000	608	3,000	3,000
014237	570150	POLICE DETAILS	25,000	13,096	12,452	20,000	2,035	20,000	20,000
014238	587300	CAPITAL IMPROVEMENTS	48,450	70,450	113,184	25,000	63,548	25,000	25,000
TOTAL	DEPT OF PUBLIC WORKS: Parks & Open Space		953,766	636,001	680,560	946,236	723,738	970,089	970,089

City of Revere - Fiscal Year 2024 Budget

423 - DEPT OF PUBLIC WORKS: Parks & Open Space

FY2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/24	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Supervisor	N	09/28/16	7.76		40.0	1.00	72,568	3,000	1,200			76,768		76,768
Working Foreman	N				40.0	1.00	62,066	-	1,200			63,266		63,266
Laborer	N	09/27/21	2.76		40.0	1.00	55,780	-	1,200			56,980		56,980
Laborer	N	08/09/21	2.89		40.0	1.00	55,780	-	1,200			56,980		56,980
						4.00	246,194	3,000	4,800	-	-	253,994	-	253,994
													Senior Park Program	92,500
													DPW Overtime	20,000
													Per Mayor	366,494

City of Revere - Fiscal Year 2024 Budget

423 - DEPT OF PUBLIC WORKS: Parks & Open Space

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Spraying and Planting	014232-523700	95,000	95,000	95,000	-
Planting/hanging flowers. Tree planting Supplies: fertilizer, mulch, plant maint. Holiday Decorations					
Tree Removal *	014232-523800	50,000	50,000	50,000	-
Tree trimming & removal					
Contracted Services	014232-525003	113,230	113,230	113,230	-
Dept of Children & Families (DCF - ROCA - 3 days/week)					
Field Maintenance	014232-529400	297,365	297,365	297,365	-
Landscaping Contract 1 Landscaping Contract 2 Field maintenance					
Miscellaneous Tools & Equipment	014234-541000	3,000	3,000	3,000	-
Replacement of small equipment: shovels, rakes, etc					
Police Details	014237-570150	20,000	20,000	20,000	-
For assisted tree removal & road work					
Capital Maintenance & Repair	014238-587300	25,000	25,000	25,000	-
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, etc Playground repairs Repairs to parks/ turf/ repair & replace park equipment					
		603,595	603,595	603,595	-
Footnotes:					
* Partially funded through CIP Appropriation.					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	342,641	366,494	366,494	-
Total Non Payroll Expenses	603,595	603,595	603,595	-
Total Department Expenses	946,236	970,089	970,089	-

CITY OF REVERE: FY 2024 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Facilities/ Public Property

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
DEPT OF PUBLIC WORKS: Facilities/ Public Property Division									
014241	510100	PERMANENT SALARIES	284,360	224,216	198,044	247,458	200,478	393,917	393,917
014241	510101	OTHER SALARIES	-	-	28,292	70,160	54,546	70,160	70,160
014241	510900	SALARY - OVERTIME	57,500	35,258	62,385	30,000	81,251	30,000	30,000
014241	511100	LONGEVITY	7,800	6,737	4,216	2,800	1,316	2,200	2,200
014241	512200	CLOTHING	21,341	4,400	2,750	4,400	1,800	7,200	7,200
014241	512400	STIPEND	5,500	2,417	1,200	1,200	1,453	1,200	1,200
014242	520400	STREET LIGHTS	618,000	812,353	583,421	550,000	665,346	550,000	550,000
014242	520500	PUBLIC BUILDING HEAT	90,000	98,175	72,615	100,000	37,442	100,000	100,000
014242	520600	PUBLIC BUILDING LIGHTS	292,000	288,278	184,805	300,000	122,858	300,000	300,000
014242	520800	GASOLINE & OIL	60,000	44,918	64,618	60,000	57,988	80,000	80,000
014242	524500	BUILDING MAINT/REPAIR	60,000	76,921	74,418	60,000	63,021	85,000	85,000
014242	524600	MAINT OF EQUIPMENT	150,000	129,320	135,313	150,000	81,062	150,000	150,000
014242	525003	PRISONERS CREW	150,000	50,547	87,376	75,000	52,700	75,000	75,000
014242	527010	RENTALS & LEASES	41,000	34,817	37,364	41,000	40,002	41,000	10,000
014242	528200	DRAINAGE & SEWER MAINT	-	-	-	-	-	-	-
014242	528500	EQUIPMENT LEASE	11,880	4,042	5,586	11,880	1,975	11,880	11,880
014242	528800	CULVERT CLEANING	-	-	-	-	-	-	-
014244	542000	JANITORIAL SUPPLIES	23,750	18,273	18,399	20,000	19,295	20,000	20,000
014248	580000	CAPITAL OUTLAY	-	8,824	26,414	-	860	-	-
TOTAL	DEPT OF PUBLIC WORKS: Facilities/ Public Property Division		1,873,131	1,839,496	1,587,215	1,723,898	1,483,393	1,917,557	1,886,557

City of Revere - Fiscal Year 2024 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property

FY2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/24	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Municipal Building Supervisc	N	11/16/06	17.63		40.0	1.00	92,583	3,400	1,200			97,183		97,183
Working Foreman	N	11/05/18	5.65		40.0	1.00	65,186	-	1,200			66,386		66,386
Craftsman	N	11/05/18	5.65		40.0	1.00	59,402	-	1,200			60,602		60,602
Laborer	N	12/02/21	2.58		40.0	1.00	55,780	-	1,200			56,980		56,980
Working Foreman	Y				40.0	1.00	65,186	-	1,200			66,386		66,386
Laborer	Y				40.0	1.00	55,780	-	1,200			56,980		56,980
						6.00	393,917	3,400	7,200	-	-	404,517	-	404,517
													Senior Maintenance	42,000
													Vocational Internships	28,160
													DPW Overtime	30,000
													Per Mayor	504,677

City of Revere - Fiscal Year 2024 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Street Lighting Street lighting for most city streets, roads, flood lights and traffic signals	014242-520400	550,000	550,000	550,000	-
Public Building Heat Heating - Oil; Natural Gas	014242-520500	100,000	100,000	100,000	-
Public Building Lights Electricity for Municipal buildings; Stadium; pump stations	014242-520600	300,000	300,000	300,000	-
Gasoline & Oil Fuel - unleaded & diesel; pump repairs	014242-520800	60,000	80,000	80,000	-
Building Maintenance & Repair HVAC/ Electric/ Plumbing/ Roofing repair services Contracted Pest control, security Elevator repairs/ inspections Misc services including lock smith, glass replacement, etc	014242-524500	60,000	85,000	85,000	-
Maintenance of Equipment Maintenance/ repairs of small equipment, landscaping, sprinklers, tanks, etc R&M fleet and small equip. Fleet inspections/registrations. Locksmith services. Materials for equipment R&M, including Hydraulic oil, etc	014242-524600	150,000	150,000	150,000	-
Contracted Services Cleaning company	014242-525003	75,000	75,000	75,000	-
Rentals & Leases Rental of land and lease of trailers for temporary relocation of DPW facility.	014242-527010	41,000	41,000	10,000	(31,000)
Rental/ Equipment Lease Copier lease; storage space; garage space	014242-528500	11,880	11,880	11,880	-

City of Revere - Fiscal Year 2024 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property Division (continued)

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Janitorial Supplies</u>	014244-542000	20,000	20,000	20,000	-
Janitorial supplies for all municipal buildings					
		1,367,880	1,412,880	1,381,880	(31,000)
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		356,018	504,677	504,677	-
Total Non Payroll Expenses		1,367,880	1,412,880	1,381,880	(31,000)
Total Department Expenses		1,723,898	1,917,557	1,886,557	(31,000)

522 - Public Health

Contact Information: Lauren Buck, Director of Public Health

Location: 25 Winthrop Ave, Revere, 02151

Mission Statement

To promote, protect, and preserve the health, safety, and wellbeing of the city's residents, workers, and visitors.

To accomplish our mission, we will:

- Promote health equity so that all those in our community enjoy optimal health.
- Prevent and monitor illness through surveillance of communicable disease, execution of vaccine clinics, and enforcement of regulations and laws.
- Promote healthy behavior through public health programming including education and outreach.
- Promote resiliency by assessing and preparing for environmental and public health risks.

FY2023 Accomplishments

- Developed and implemented a new Childhood Immunization Program that operates in conjunction with Revere Public Schools to offer a no-cost, low-barrier access point for families in Revere whose children need mandatory school-age vaccinations.
 - Delivered approximately 400 school-age mandatory vaccines (including MMR, Tdap, Polio, Varicella, Hepatitis B, & Meningococcal) to Revere Public School students.
 - Developed strong working relationship with Revere Public School nurses and the PIC to ensure that workflows are being implemented correctly.
- Successfully operated a pilot Emergency Warming Center during winter months in conjunction with Housing Families and the Revere Senior Center to provide warm place for residents and unsheltered homeless to utilize from Jan 15th – March 31st.
 - Serviced approximately 425 individual visits while maintaining regular Senior Center operations, safety, and cleanliness.
 - Developed strong relationship with non-profit community service provider - Housing Families, Inc.
- Continued to professionalize Board of Health operations including licensing, regulations, and general education.

- Issued license renewals for all body art establishments.
- Issued license renewals for all urban farming applicants.
- Worked in conjunction with the 6-City Tobacco Initiative to conduct inspections and issue fees for violations of current tobacco regulations.
- Passed new regulations on Biosafety and Use of Regulated Biological Agents
- Passed updated regulations on Tobacco Sales in accordance with updated state laws.
- Continued to spearhead COVID-19 pandemic work in the new phase of the pandemic.
 - COVID-19 Testing
 - Facilitated the transition from Suffolk Downs to the American Legion building for the lone PCR-testing facility left in the City of Revere
 - Continued to facilitate the distribution of free at-home test kits for city residents by regularly obtaining test kits through state allotments and distributing them in conjunction with 311 and local community-based organizations.
 - COVID-19 Vaccine - Continue to host, collaborate, and advertise weekly COVID-19 vaccine clinics throughout the city in collaboration with municipal departments like Revere Public Library, Revere Recreation, Revere Senior Center, Revere Public Schools, Revere Police, and the Mayor's office and community partners like Revere Housing, WEE, and Cambridge Health Alliance
 - COVID-19 protocols and procedures - continued to collaborate with Revere Public Schools and City of Revere Human Resources department regarding fluctuating COVID-19 protocols which included: masking, distancing, test and stay, pooled testing and contact tracing.
- Rodent Control
 - Worked closely with Inspections and 311 to revamp Rodent Control Program to ensure that city is efficiently utilizing resources.
 - New regular walk-through with exterminators in problem neighborhoods
 - Improved educational materials and increased outreach time to residents in conjunction with community liaisons.
 - Ensured that close relationship with contracted exterminators was maintained.
- Continued flu immunization program
 - Continued home-bound immunization program by administering flu shots to about 80 home-bound residents.

- Hosted 2 flu clinics at RHA senior buildings (50 Walnut and 45 Dolphin)
- Hosted municipal employee flu clinic.
- Strengthened capacity in Public Health Department
 - Hired an Emergency Preparedness Manager to address a gap in service related to public health emergency situations like fire victims and also plan for future emergencies.
 - Consolidated Community Health and Engagement Department under Public Health umbrella to increase efficiency.
 - Continued bi-weekly Revere Community Response Network Calls and regular social media and newsletter posting.
 - Ensured transition and continuation of Youthworks to Youth Success Department
 - Ensured transition of Food Hub work
 - Emergency food distribution transition to First Congregational Church
 - Food for Free program transition work started.
 - Ensured Food Hub transformation/construction work transitioned to Planning and DPW departments.
- Continued to strengthen relationships with municipal and community partners.
 - Homelessness
 - Worked with SUDHI department to facilitate a city-wide homelessness assessment.
 - Heat/Cooling
 - Continued to build capacity in the city's heat resiliency plan.
 - Continued to work with grant partner (MAPC) to ensure Revere has access to a sustained source of funding related to heat programming.
 - Participated in regular climate action groups.
 - Public Safety
 - Worked closely with Revere Police to facilitate EAPS grant to bring behavioral health support and a public health lens to those with multiple interactions with law enforcement.
 - Worked with North Suffolk Community Services team and MAPC for expert guidance and technical assistance.
 - Vector-borne Illness
 - Continue seasonal educational campaign to residents to ensure that mosquito-borne illnesses.
 - Ensure relationship with regional mosquito prevention group is maintained and regular prevention spraying, and barrier treatments are performed.

- Community Outreach
 - Continued to provide regular health education and services to seniors including bi-weekly blood pressure clinics and annual flu shot clinics.
 - Prioritized translating all health materials and educational materials into 4 different languages.
 - Continued outreach to home daycare providers on important health topics.

FY2024 Goals & Objectives

1. **Goal:** Continue to work towards transition towards COVID-19 endemic protocols
Objective: Continue to provide regular, accessible COVID-19 vaccine clinics for 1st dose, 2nd dose, and booster doses, for all eligible ages and populations. Continue to educate residents, employers, and schools about the latest COVID recommendations and guidelines from CDC and other state agencies. Educate and model to residents on-going safe and effective health behaviors to deal with future surges or future variants with promotional and educational materials and educational campaigns. Transition knowledge gained from COVID-19 pandemic to apply to future work.
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize Opportunities for Economic Growth
2. **Goal:** Organize and standardize public health emergency preparedness protocols and methods
Objective: Continue working with Region 4 AB preparedness planner to streamline and standardize public health preparedness tools. Work with Emergency Management Director to standardize protocols. Work towards a regional emergency preparedness conference
Mayoral Focus Area: Professionalize City Services, Upload Professional and Ethical Standards, Value Diversity
3. **Goal:** Continue to expand and fine-tune Childhood Immunization Program to increase safe and effective access for mandatory school-age vaccinations.
Objective: Work with Regional Public Health Nurse to increase clinic hours and appointment slots to ensure that Revere Public School children are meeting mandatory vaccination requirements. Continue to fine-tune workflows to ensure that referrals are being made appropriately while maintaining HIPPA compliance.
Mayoral Focus Area: Value Diversity, Professionalize City Services
4. **Goal:** Continue to increase connectedness and efficiency of Health and Human Services departments to ensure collaborative and effective public health work

Objective: Work towards bringing Substance Use and Homelessness Initiatives department under Public Health by utilizing Opioid settlement funding. Ensure that all public health staff are operating under a single data security policy written in conjunction with the IT Department. Ensure that increased connection is built between Public Health staff and community-based service organizations to ensure that resident direct service needs are being met.

Mayoral Focus Area: Professionalize City Services

Performance Measures

Category	Program	Measure	FY2021	FY2022	FY2023	Projected FY2024
Public Health	Childhood Immunization Program: Free state-mandated vaccines given to eligible RPS students	# of immunizations given	n/a	n/a	619	1,000
	COVID Vaccine Program	# of COVID Vaccine Clinics held	90	140	56	52
	Homebound Vaccine Program	# of homebound residents vaccinated	350	50	48	60
	Flu Vaccine Program	# of Flu Vaccines given	1,500	730	1,262	1,500
	Social Work Case Management	# of long-term case management cases	n/a	30	46	100
	Emergency Case Management (Fire victim follow-up)	# of individuals serviced	n/a	n/a	200	Unknown*
	Board of Health Licensing: Application processing, Inspection, Board of Health vote	# of Body Art Licenses	n/a	15	13	20
		# of Urban Farming Licenses	n/a	1	1	5
		# of BioTech Licenses	n/a	0	0	1
	Public Communication & Health Education	# of Focus on Health shows and PSA's	n/a	4	8	16
	Municipal Employee Training: Free CPR certification courses offered in conjunction with Human Resources	# of employees CPR certified	n/a	30	10	20
	AED Replacement Program	Number of new AED's installed in city buildings	n/a	n/a	8	8
	Rodent Control Program: Free extermination services for residents offered in conjunction with 311	Amount of money spent	\$57,921	\$58,762	\$73,700	\$52,000
Substance Use and Homelessness Initiatives	Emergency Warming Center: Hosted from Jan 15 th – March 31 st	# of unique individuals served	n/a	n/a	96	150
		# of total client interactions	n/a	n/a	588	700

	Post-Overdose Outreach Program: Education and distribution of naloxone kits to address of recent overdose	# of Naloxone Kits Distributed	144	150	900	1,000
	Homelessness and Substance Use Direct Service Outreach	# of Interactions with target population	716	750	1,653	1,800
	Equitable Approaches to Public Safety: Case Management to high-utilizers and high-risk individuals in conjunction with Revere Police Department (started 3/2023)	# of shared high-risk cases # of follow-ups performed	n/a n/a	n/a n/a	35 70	125 240
Healthy Eating/Active Living	Community Garden/Raised Bed Garden Program	# of community gardens # of raised beds	73 20	73 40	73 40	80 50
	Revere on the Move Community Engagement Work	# of Revere Community Response Network Calls # of weekly newsletter subscribers	n/a 1,500	n/a 1,400	24 1,300	26 1,300
	Food for Free Program: Free weekly food box distribution	# of boxes distributed	n/a	n/a	11,492	13,000
	Revere Farmer's Market/Mobile Market	Estimated # of Farmer's Market Customers	6,000	7,000	8,000	8,500
	Revere Farmer's Market	Estimated # of Farmer's Market/Mobile Market Vendors	2	15	25	30
	VolunteerRevere Program	# of registered volunteers	900	1,000	580	680
Overall	Grant Awards	Total Amount of grant funding awarded to all categories	n/a	n/a	\$668,598	\$460,000
	Multi-lingual staff	Total Amount of multi-lingual staff in all categories	2	4	5	7
	Multi-language community engagement	Estimated # of multi-language fliers distributed that advertise city programing	n/a	8,000	10,000	15,000

* dependent on severity and number of fires or other emergencies

CITY OF REVERE: FY 2024 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
PUBLIC HEALTH

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
015221	510100	PERMANENT SALARIES	662,844	667,886	615,150	835,944	619,026	1,445,220	993,528
015221	510900	SALARY - OVERTIME	-	-	-	10,000	571	10,000	5,000
015221	511100	LONGEVITY	9,800	3,171	2,400	2,800	750	2,800	2,800
015221	512210	TRAVEL ALLOWANCE	3,600	600	-	3,600	-	-	-
015221	512215	TELEPHONE/COMMUNICATIONS	360	60	-	-	-	-	-
015221	512301	EDUCATIONAL INCENTIVE	33,568	36,763	41,975	26,451	32,487	57,329	57,329
015221	516600	SICK LEAVE BB	-	8,536	4,330	-	2,417	-	-
015222	524000	PEST/ RODENT CONTROL	-	-	-	-	-	35,000	35,000
015227	525000	CONTRACTED SERVICES	-	23,500	24,914	50,000	25,500	80,000	55,000
015224	540000	OFFICE SUPPLIES	7,700	148	-	-	-	-	-
015227	570000	OTHER CHARGES & EXPENDITURES	-	4,060	6,544	7,700	4,799	37,000	17,000
TOTAL	PUBLIC HEALTH INITIATIVES		717,872	744,725	695,313	936,495	685,550	1,667,349	1,165,657

City of Revere - Fiscal Year 2024 Budget

522 - HEALTH AND HUMAN SERVICES: Public Health

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Chief - Health And Human Se	N	10/26/20	3.68		39.0	1.00	123,600	12,360				135,960		135,960
Emergency Preparedness M	Y	07/01/03	21.01		39.0	1.00	96,087	2,800		-	-	98,887	98,887	-
Social Worker	N	11/15/21	2.62		39.0	1.00	76,650	3,000				79,650	39,825	39,825
Regional Nurse	N	12/02/21	2.58		39.0	1.00	80,686	-				80,686	80,686	-
Deputy Director Of Ph	N	10/26/20	3.68		39.0	1.00	75,737	6,900				82,637	-	82,637
Clerk li	N	12/06/21	2.57		39.0	1.00	50,700	900				51,600	-	51,600
Nurse	N	09/16/19	4.79		35.0	1.00	72,411	5,245				77,656	-	77,656
Nurse	N	10/22/14	9.70		35.0	1.00	72,411	5,431				77,842	-	77,842
Nurse	N	08/24/21	2.85		35.0	1.00	68,790	4,127				72,917	-	72,917
Nurse	N	03/31/22	1.25		35.0	1.00	68,790	5,027				73,817	-	73,817
Nurse	N	04/13/22	1.21		35.0	1.00	68,790	4,127				72,917	-	72,917
Nurse	N	08/16/22	1.87		35.0	1.00	68,790	4,127				72,917	-	72,917
Nurse	N	09/15/16	7.79		35.0	1.00	72,411	5,431				77,842	-	77,842
Nurse	N	11/09/22	1.64		35.0	1.00	68,790	4,127				72,917	-	72,917
Nurse	N	03/30/23	1.25		35.0	1.00	68,790	4,127				72,917	-	72,917
Mim Regional Coordinator	N	10/08/21	2.73		39.0	1.00	65,923	2,000				67,923	67,923	-
Healthy Living Program Coor	Y	09/22/22	1.77		39.0	1.00	66,221	-				66,221	66,221	-
Substance Use And Housing	Y	01/00/00	124.58		39.0	1.00	72,385	-				72,385	36,193	36,192
Harm Reduction Specialist	N	11/01/21	2.66		39.0	1.00	61,957	-				61,957	61,957	-
						19.00	1,399,919	69,729	-	-	-	1,469,648	451,692	1,017,956
													Board Salaries	7,400
													PT Salaries	28,301
													OT	5,000
													Per Mayor	1,058,657

City of Revere - Fiscal Year 2024 Budget

522 - HEALTH AND HUMAN SERVICES: Public Health

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Pest/ Rodent Control	015222-524000	-	35,000	35,000	-
Contracted Services	015222-525000	50,000	80,000	55,000	(25,000)
MAPC - regional health collaborative			30,000	30,000	
Warming center			50,000	25,000	
Office Supplies	015227-570000	7,700	37,000	17,000	(20,000)
General office supplies; copier lease and maintenance.			15,000	10,000	
AED Maintenance (annual service and maintenance for AED in city buildings)			20,000	5,000	
Community Garden Maintenance Costs (approx. equals the amount of fees collected annually)			2,000	2,000	
Total Non Payroll Expenditures		57,700	152,000	107,000	(45,000)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		878,795	1,515,349	1,058,657	(456,692)
Total Non Payroll Expenses		57,700	152,000	107,000	(45,000)
Total Department Expenses		936,495	1,667,349	1,165,657	(501,692)

541 - Elder Affairs

Contact Information: Debra Peczka DiGiulio, Director, 781-286-8156

Location: Rossetti-Cowan Senior Center, 25 Winthrop Avenue, Revere, 02151

Mission Statement

To innovate and deliver services that meet the changing needs of all members of Revere's elder community including younger seniors and seniors from our diverse cultural communities.

We embrace diversity and serve through the lens of equity.

Overview

By the beginning of FY2022, all Elder Affairs' activities were in full operation. This level of activity continued until the rise in COVID rates and a return to restrictions forced a suspension of activities during January and part of February. By the middle of February Exercise programs, daily social and recreation activities resumed. As of March, all activities have been resumed.



FY2023 Accomplishments

- Implemented twelve new programs at the Senior Center.
- Continued holding monthly events such as monthly birthday parties, and additionally held new events such as cooking classes, sports watch parties, and special trips such as to see "80 for Brady."
- Held twenty-eight unique lunch and learn sessions with various topics ranging from health care to city matters to technology lessons.
- Continued to conduct weekly blood pressure screenings in conjunction with the Department of Public Health, as well as monthly hearing tests and monthly podiatry clinics.

FY2024 Goals & Objectives

1. **Goal:** Remain persistent in promoting diversity at the Senior Center.
Objective: Encourage, inspire, and represent the diverse senior members of our population by providing transportation, exercise programs, education and resources with empathy, compassion and provide assistance with language barriers.
Mayoral Focus Area: Value diversity

2. **Goal:** Provide resources to improve the mental health of our senior population.
Objective: Good mental health contributes greatly to an overall feeling of well-being. At least one in four older adults experiences some mental disorder such as depression, anxiety, or dementia. By providing supportive social connections, effective communication, and education, we hope to provide that well-being.
Mayoral Focus Area: Uphold the highest professional and ethical standards

3. **Goal:** To blend the Revere elders and students in a mutually enjoyable weekly activity group to promote friendship and shared learning experiences.
Objective: By working collaboratively with the Revere Public School system, students and seniors will meet once a week to meet, talk and play board games. We will provide an enjoyable, empathetic, caring environment to promote conversations and friendship.
Mayoral Focus Area: Professionalize City services.

Performance Measures

Elder Affairs	FY 2022	Projected FY23	Projected FY24
Total Meals Served	5,375	5,551	6106
Shuttle Riders	2573	3074	3381
Health and Exercise Program Sessions	429	480	528
Health and Exercise Participants	5765	4363	4799
Health & Welfare Clinics Sessions	116	235	258
Health and Welfare Participants	314	356	431
Recreation & Special Events	380	149	165
Recreation & Special Event Participants	2146	2664	2928
Arts and Culture Event Participants	631	313	344
Education Participants	378	490	540

CITY OF REVERE: FY 2024 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
ELDER AFFAIRS

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
015411	510100	PERMANENT SALARIES	231,519	138,675	180,860	248,923	180,312	351,803	292,057
015411	510101	OTHER SALARIES	31,945	17,679	-	26,820		26,820	-
015411	511100	LONGEVITY	3,700	-	-	-		-	-
015411	512200	CLOTHING	400	-	-	-		-	-
015411	512301	EDUCATIONAL INCENTIVE	7,259	6,483	5,976	6,385	4,972	7,412	7,412
015411	516600	SICK LEAVE BB	-	-	1,121	-		-	-
015412	520300	UTILITIES	-	-	-	22,000	12,574	22,000	22,000
015412	522100	RENTALS	4,000	45,000	45,000	45,000	45,000	45,000	45,000
015412	524500	BUILDING MAINTENANCE	-	-	-	5,250	4,304	5,250	5,250
015412	525700	ELDER PROGRAMS	-	-	-	-		-	-
015414	540000	OFFICE SUPPLIES	500	69	7,087	5,000	2,624	5,000	5,000
TOTAL	ELDER AFFAIRS		279,323	207,906	240,044	359,378	249,786	463,285	376,719

City of Revere - Fiscal Year 2024 Budget

541 - HEALTH AND HUMAN SERVICES: Elder Affairs

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director	N	01/05/16	8.49		39.0	1.00	85,493	6,412	-			91,905	-	91,905
Assistant Director	N	01/11/20	4.47		39.0	1.00	61,957	-	-			61,957	-	61,957
Volunteer Coordinator	N	10/20/22	1.70		39.0	1.00	46,518	1,000	-			47,518		47,518
Senior Center Caretaker/ Vai	N	04/01/21	3.25		39.0	1.00	44,416	-	-			44,416	44,416	-
Senior Center Van Driver	N	10/14/21	2.71		39.0	1.00	44,416	-	-			44,416	-	44,416
Clerk II	N	08/17/20	3.87		39.0	1.00	49,923	-	-			49,923		49,923
						6.00	332,723	7,412	-	-	-	340,135	44,416	295,719
													Board Members	3,750
													Other PT Salaries	
													OT	-
													Per Mayor	299,469

City of Revere - Fiscal Year 2024 Budget

541 - HEALTH AND HUMAN SERVICES: Elder Affairs

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Assessments North Shore Elder Services FY2024 Assessment	015412-522100	45,000	45,000	45,000	-
Office Supplies Copier maint, cartridges, paper, other supplies.	015414-540000	5,000	5,000	5,000	-
Utilities National Grid - Gas and Electric Delivery; Direct Energy - gas supply	015412-520300	22,000	22,000	22,000	-
Building Maintenance General Fire Extinguisher Century Security Embree Elevator VAZ Electric	015412-524500	5,250	5,250	5,250	-
		77,250	77,250	77,250	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		282,128	386,035	299,469	(86,566)
Total Non Payroll Expenses		77,250	77,250	77,250	-
Total Department Expenses		359,378	463,285	376,719	(86,566)

543 - Veterans Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To provide services and benefits to eligible veterans and their families promptly in compliance with Massachusetts General Law, and further, represent and advocate for veterans and family members with the U.S Government and private agencies, veteran service organizations, and the public to maximize utilization of available resources.

FY2023 Accomplishments

- Administered \$356,000 in Chapter 115 Benefits
- Expanded our food distribution to serve an average of 470 households in the community, adding 20 Veteran families to the food rolls.
- Continued the annual Vietnam Veterans Breakfast hosting over 100 Vietnam Veterans on March 29TH each year.
- From March 2022 to March 2023, we filed 197 VA Claims with 35% positive ratings while 6 were denied the rest are pending.
- Continued a good working relationship with veteran residents throughout Revere Housing, and the social workers at 123 Shirley Ave to ensure all veterans' housing is maintaining quality & equal housing opportunities.
- Starting the Photo ID for Revere Veterans.
- Worked to secure funding for veterans' homelessness.

FY2024 Goals & Objectives

- 1) **Goal:** Continue to expand veteran and family outreach

Objective: Host quarterly virtual and in-person coffee hours, collaborate with another city department to coordinate services, host financial advice and literacy courses provided by the Department of Veteran Services, and maintain a strong social media and Revere TV presence to inform veterans and families about our services and other resources. Start filming a monthly veteran's talk show with Revere TV to inform all our veterans of upcoming events.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity, Maximize and Modernize Economic Development

- 2) **Goal:** Continue working with veteran groups and organizations in the community to help our local posts build membership.
Objective: Reconvene the Veterans Council and continue to engage local posts for future collaboration for events and fundraisers.
Mayoral Focus Area: Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Continue building a strong working relationship with the other Health and Human Services departments.
Objective: To build on the already expanding collaborative work within the city's H&H Dept. The overlap in our clients has never been greater.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, and Value Diversity.

- 4) **Goal:** Increase community education through a comprehensive media and event outreach campaign
Objective: Partner with Revere TV to develop a monthly program dedicated to Veteran and Military issues, and implement an annual in-school reading program with 1st-3rd grade students to educate them about the importance of Veterans.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, and Value Diversity.

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>	<u>Projected FY 2024</u>
VA Claims Submitted	109	143	170	200
VA Disability Payments to Revere Veterans	\$375,778	\$405,750	\$455,000	\$500,00
Chapter 115 Cases Filed	83	83	85	90
Number of memorial ceremonies	3	0	10	6
Number of events	3	0	8	8
Amount of Chapter 115 Benefits Administered	\$554, 404	\$551,613	\$555,000	\$500,000
Average Food Bank Participants	320	325	450	470

CITY OF REVERE: FY 2024 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
VETERANS AFFAIRS

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
015431	510100	PERMANENT SALARIES	123,215	124,123	152,678	191,457	143,755	208,746	188,416
015431	510900	OVERTIME	-	814	2,127	2,000	1,517	2,000	2,000
015431	511100	LONGEVITY	2,600	2,604	2,804	3,200	2,192	3,400	3,400
015431	512210	TRAVEL ALLOWANCE	3,600	1,800	2,400	1,800	2,200	1,800	1,800
015431	512215	CELL PHONE ALLOWANCE	900	1,800	2,400	1,800	1,800	1,800	1,800
015431	512301	EDUCATIONAL INCENTIVE	5,095	5,197	5,595	5,755	5,475	7,928	7,928
015431	516600	SICK LEAVE BB	-	2,515	2,658	-	1,153	-	-
015432	525600	SPECIAL EVENTS	10,000	5,421	9,169	10,000	1,997	10,000	10,000
015434	540000	OFFICE SUPPLIES	9,750	6,152	9,077	9,750	2,932	10,750	9,750
015437	571500	VETERANS BENEFITS	805,000	573,898	421,598	705,000	343,420	705,000	705,000
TOTAL	VETERANS AFFAIRS		960,160	724,325	610,506	930,762	506,442	951,424	930,094

543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Veterans' Agent	N	02/15/17	7.38		39.0	1.00	79,037	5,928	-	1,800	1,800	88,565		88,565
Assistant to the Director	N	06/07/01	23.08		39.0	1.00	58,679	3,400				62,079		62,079
Clerk II	N	08/01/22	1.92		39.0	1.00	50,700	2,000				52,700		52,700
						3.00	188,416	11,328	-	1,800	1,800	203,344	-	203,344
													OT	2,000
													Per Mayor	205,344

City of Revere - Fiscal Year 2024 Budget

543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Special Events Veterans' memorial services, activities	015432-525600	10,000	10,000	10,000	-
Office Expense Toner cartridges, paper, office supplies Advertising Vetraspec	015434-540000	9,750	10,750	9,750	(1,000)
Veterans' Benefits Veterans payroll, health insurance, burial fees, etc	015437-571500	705,000	705,000	705,000	-
		724,750	725,750	724,750	(1,000)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		206,012	225,674	205,344	(20,330)
Total Non Payroll Expenses		724,750	725,750	724,750	(1,000)
Total Department Expenses		930,762	951,424	930,094	(21,330)

549 - Commission on Disabilities

Contact Information: Ralph DeCicco, Chair/ADA Coordinator, 781-286-8267

Location: 200 Winthrop Ave (Temporary Location) Revere, 02151

Mission Statement

To increase opportunities and remove barriers for people with disabilities by facilitating full and equal participation in all aspects of life within the City of Revere.

FY2023 Accomplishments

- Continued providing resources and needs to disabled residents due to the Covid 19 Pandemic.
- Continued to update Disability page on the city's website with important information for disabled residents and families.
- Worked with Revere Beach Partnership and Save the Bay/ Save the Harbor on implementing policies and procedures to make Revere Beach more Accessible for Residents of Revere and surrounding communities.
- Worked with our Community Planning office to finalize the re-development of the playground at Ambrose Street Park to become fully ADA compliant and Inclusive for all.



FY2024 Goals & Objectives

- 1) **Goal:** Become a full-time regularly staffed department within the City of Revere.
Objective: Be able to continue providing the necessary time and resources for the disabled residents of the City.
Mayoral Focus Area: Professionalize City Services
- 2) **Goal:** To Adopt MGL. 40 Section 22G which states, "Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assed for violations of handicap parking in said city or town to the Commission on Disabilities."
Objective: Receive funds from fines involving violations on handicap parking or placard abuse into a separate account to serve the disabled population of the City.
Mayoral Focus Area: Value Diversity
- 3) **Goal:** To Establish a permanent policy within the City of Revere that all publicly city run meetings and boards have live streamed Hybrid capabilities.
Objective: This would allow people of all abilities, languages ages, and schedules to be able to take part and have a voice at all public meetings. Live translations would also then be capable due to technology. Along with this the Commission on Disabilities is hoping to pilot a program of having an ASL interpreter at our monthly Zoom meetings with the hope of expanding this to all city meetings.
Mayoral Focus Area: Value Diversity

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>	<u>Projected FY 2024</u>
Commission Meetings	10	10	12	12
Residents Served by Phone or In-Person	650	650	650	650
Residents Registered on City Database per Disability Accessibility Surveys	100	100	50	50
Handicap Sign Applications Filed	30	30	30	30

CITY OF REVERE: FY 2024 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
COMMISSION ON DISABILITIES

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
015491	510100	PERMANENT SALARIES	6,300	5,162	13,382	23,984	15,561	24,430	9,100
015497	570000	OTHER EXPENSES	3,000	-	225	3,000	-	3,000	3,000
TOTAL	COMMISSION ON DISABILITIES		9,300	5,162	13,607	26,984	15,561	27,430	12,100

City of Revere - Fiscal Year 2024 Budget

549 - HEALTH AND HUMAN SERVICES: Commission on Disabilities

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chairman/ ADA Coordinator	N	11/14/16	7.63				-	4,300				4,300		4,300
Member	N						-	800				800		800
Member	N	11/19/18	5.62				-	800				800		800
Member	N	02/01/21	3.41				-	800				800		800
Member	N	07/13/21	2.97				-	800				800		800
Member	N						-	800				800		800
Member	N	02/01/22	2.41				-	800				800		800
							-	9,100	-	-	-	9,100	-	9,100
													Per Mayor	9,100

City of Revere - Fiscal Year 2024 Budget

549 - HEALTH AND HUMAN SERVICES: Commission on Disabilities

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Other Charges & Expenses	015497-570000	3,000	3,000	3,000	-
		3,000	3,000	3,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		23,984	24,430	9,100	(15,330)
Total Non Payroll Expenses		3,000	3,000	3,000	-
Total Department Expenses		26,984	27,430	12,100	(15,330)

590 - Consumer Affairs

Contact Information: Allan Fitzmaurice, Director, 781-286-8114

Location: Rossetti-Cowan Senior Center, 25 Winthrop Ave, Revere, 02151

Mission Statement

To mediate and resolve disputes between consumers and business and housing complaints tenants have with their landlord. To serve as an educational resource for consumers residing in the 13 municipalities, we serve by proactively offering informational presentations and responding to consumers questions and concerns.

FY 2023 Accomplishments

- Created and produced Shred-It Saturday. This event allowed residents to have their unwanted personal documents destroyed by a commercial shredding company at Revere City Hall. The entire cost of the event, including the commercial shredding service, paid advertising, and promotional materials was underwritten by Rockland Trust.
- Increased the awareness of the services available to residents and provided consumer protection information during group presentations and as a guest on public affairs radio programs that aired on eight different radio stations.
- Partnered with the Federal Trade Commission who provided high quality educational materials on various subjects including fixing your credit, how to purchase a preowned vehicle, and how to protect your identity.

FY 2024 Goals and Objectives

1. **Goal:** Provide consumer information and conduct outreach activities for the members of the Spanish and Arabic speaking communities in our service area.
Objective: To reduce the number of non-English speaking residents who fall victim to fraudulent offers and scams targeting this vulnerable population.
Mayoral Focus Area: Professionalize City Services, Uphold the highest professional and ethical standards, Value Diversity
2. **Goal:** Increase the use of traditional and nontraditional media outlets to provide consumer education and information.
Objective: Consumers who are aware of the current fraudulent activities are less likely to suffer monetary damage or purchase inferior products.
Mayoral Focus Area: Uphold the highest professional and ethical standards, Value Diversity

3. **Goal:** Sponsor an additional Shred It event each spring along with our fall event. Our office received several inquiries asking for another opportunity to have their sensitive outdated documents destroyed.

Objective: Prevent identity theft and provide a valuable cost-free service to the public.

Mayoral Focus Area: Professionalize City Services

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>Projected FY 2023</u>
Cases mediated	367	522	409	575
Amount recovered for consumers	\$257,046	\$246,000	\$228,359	\$260,000

CITY OF REVERE: FY 2024 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
CONSUMER AFFAIRS

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
015901	510100	PERMANENT SALARIES	47,058	-	-	24,960	17,166	113,761	33,280
015901	511100	LONGEVITY	2,800	-	-	-	-	-	-
015901	516600	SICK LEAVE BB	-	-	-	-	-	-	-
015904	540000	OFFICE SUPPLIES	-	-	-	5,000	3,469	5,000	5,000
TOTAL	CONSUMER AFFAIRS		49,858	-	-	29,960	20,635	118,761	38,280

590 - HEALTH AND HUMAN SERVICES: Consumer Affairs FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Director	N	06/26/17	5.00		39.0	1.00	74,866	5,615	-			80,481	80,481	-
						1.00	74,866	5,615	-			80,481	80,481	-
												Other PT Salaries		33,280
												OT		-
												Per Mayor		33,280

City of Revere - Fiscal Year 2024 Budget

590 - HEALTH AND HUMAN SERVICES: Consumer Affairs

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Office Supplies	015904-540000	5,000	5,000	5,000	-
		5,000	5,000	5,000	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		24,960	113,761	33,280	(80,481)
Total Non Payroll Expenses		5,000	5,000	5,000	-
Total Department Expenses		29,960	118,761	38,280	(80,481)

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
HUMAN RIGHTS COMMISSION**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
015951	510100	PERMANENT SALARIES	-	-	55,872	-	9,178	-	-
015951	512301	EDUCATIONAL INCENTIVE	-	-	5,587	-	918	-	-
015951	540000	OFFICE SUPPLIES	-	-	2,138	1,000	4,120	1,000	1,000
TOTAL	HUMAN RIGHTS COMMISSION		-	-	63,597	1,000	14,216	1,000	1,000

City of Revere - Fiscal Year 2024 Budget

595 - HEALTH AND HUMAN SERVICES: Human Rights Commission

Non-Payroll Expenditures						
Account Name		Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Office Supplies</u>		015904-540000	1,000	1,000	1,000	-
			<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<u>Footnotes:</u>						
Total Department Expenses						
			Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses			-	-	-	-
Total Non Payroll Expenses			1,000	1,000	1,000	-
Total Department Expenses			<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>

610 - Library

Contact Information: Diana Luongo, Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere, 02151

Mission Statement

To offer a welcoming, inclusive environment to promote lifelong learning and equitable access to the information services our community needs. We are committed to providing programs and services that foster creativity, intellectual freedom, and a culturally safe space for our patrons.

FY2023 Accomplishments

Programming & Collections

- Successfully hosted a variety of events for Children, Young adults, and adults with an average of 6,400 patrons for the year.
- Continued to Successfully partner with our community school to host our own ESL programs.
- Created a working relationship with the high school library for future collaborations.
- We now have a total of five interns from our partnership with the high school Coordinator of College, Careers, & External Learning Opportunities
- Collaborated with the Chelsea Revere Family network to host an Arabic Club
- Continued our partnership with Digital Navigators to host and supervise teens to service our patrons with digital needs.
- Continued to Partner with Youth Works to give our High School Students job opportunities at the library.
- Added a Young Adult Librarian position and created a new space to encourage teen use of the library.
- Added an Adult Services Librarian to help facilitate and build our services to our adult community.
- Added two new book clubs, one for our young adults, and one for our adults.
- Hosted two big events (Revere Reads & Read Across America) and gave away books to each kid.



- Added a maker space and 3D printer for innovative programs to promote STEM.
- Added a Lego Club
- Newly teen-developed Social Club, which promotes our new teen space and allows for volunteering and community service hours.
- Added new diverse books to our collection throughout the entire library.
- Added outdoor games and supplies to encourage more outdoor programming.
- We now have regular monthly staff meetings and individual goal-setting meetings to increase our productivity and professionalize our services to the public.
- We extended our library as both a cooling station in the summer and a warming station in the winter.
- Began our new library of things collection including VR headsets, Chromebooks, Nintendo Switch, Games, and More
- Started a newsletter for community outreach.
- Circulated both in-house and via interlibrary loans approximately 21,500 books throughout all collections.
- Distributed 374 museum passes.
- Continued to focus on new acquisitions to reflect “DICE” commitment.
- Working on adding books that talk called VOX Books to our children’s collection, these books also have AR and VR capabilities.

Physical Plant & Technology

- Added a new study room with booking capabilities through our website.
- Added our museum passes for online booking capabilities.
- Added modern furniture to our adult space with new equipment and electrical outlets.
- Order new furniture for our newly designed young adult space
- Working on changes to our website for better functionality
- Creating a QR code for our signage to include multiple languages to reduce paper and be more inclusive to our ELL patrons.
- Completed several maintenance projects and on the building, painting, and plastering, added new furniture, new equipment, and re-designed our children’s room.
- Started a young adult social media page with new engagement opportunities for our teens.
- Added a new book drop-off box to combat water-damaged books.
- Continue to share our resources through the Revere Journal, a monthly newsletter sent to our email list, along with the use of social media.
- Added new software to our public computers to reduce the overuse of printing through error.
- Renewed contract with NOBLE Network

- Added storage cabinets, and a shed to create more space in the library.
- Continued success with revitalizing our relationship with all departments in the city, to better serve our community.
- Beginning new projects to create even more for our middle-aged kids by converting the Large Print room into a media center.
- Beginning the project to change our young adult collection to be organized by genre instead of the traditional manner.

FY2024 Goals & Objectives

- 1) **Goal:** Increase quality and quantity of services to patrons and the public at large.
Objective: Hire qualified library professionals and provide ongoing professional development opportunities.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity
- 2) **Goal:** Increase our collection to include more diversity, inclusion, culture, and equity materials. (DICE)
Objective: Order more resources, including signage and books that better reflect our community.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity
- 3) **Goal:** Increase our number of cultural events.
Objective: Host monthly events encouraged by the diversity in our city.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology
- 4) **Goal:** Increase our overall presence in the community
Objective: Create pop-up library events throughout the city.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>Projected FY2024</u>
Public Computer Logins	0	6,300	7,680	8,500
Total Circulations (includes books, audio, e-books, and inter-library loans)	15,264	24,179	21,348	28,000
Number of Children's Programs	31	79	150	200
Children's Program Attendance	45	1102	3,430	4,200
Total Reach on social media	4,724	20,675	44,255	55,000
Museum Discounts Given	658	247	374	475
Number of adult programs	0	17	18	25
Number of Young Adult programs	15	25	43	60
Number in attendance of Young Adult programs	0	0	299	480
New Library Cards Distributed	n/a	934	1,032	1,500

CITY OF REVERE: FY 2024 BUDGET SUMMARY
LIBRARY

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
016101	510100	PERMANENT SALARIES	445,099	372,652	439,658	475,755	346,980	665,181	559,459
016101	510101	OTHER SALARIES	1,668	-	-	16,380	-	-	4,680
016101	510900	OVERTIME	-	-	-	5,000	90	-	-
016101	511100	LONGEVITY	5,200	2,039	692	1,100	867	1,300	1,300
016101	512301	EDUCATIONAL INCENTIVE	16,914	9,546	14,649	15,652	12,626	24,941	24,941
016101	516600	SICK LEAVE BB	-	600	-	-	-	-	-
016102	520300	UTILITIES	-	-	-	-	-	-	-
016102	524500	BUILDING MAINT/REPAIR	-	-	-	-	-	-	-
016102	525300	NOBLE	57,000	56,492	56,233	57,000	49,499	57,000	57,000
016102	526200	OTHER SERVICES	-	-	-	-	-	-	-
016104	540000	OFFICE SUPPLIES	-	-	-	6,000	5,693	6,000	6,000
016104	542000	JANITORIAL SUPPLIES	-	-	-	135,000	-	-	-
016104	542200	LIBRARY SUPPLIES	72,042	97,863	94,928	14,500	107,138	135,000	135,000
016107	573500	LOCAL MATCHING FUNDS	2,500	-	-	-	-	14,500	14,500
016108	587300	CAPITAL IMPROVEMENTS	-	-	-	40,000	7,043	100,000	40,000
TOTAL	LIBRARY		600,423	539,192	606,160	766,387	529,935	1,003,922	842,880

City of Revere - Fiscal Year 2024 Budget

610 - LIBRARY

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Library Director	N	03/14/13	11.30		39	1.00	98,345	8,676				107,021		107,021
Administrative Assistant	N	03/28/22	2.26		39	1.00	58,675	1,000				59,675		59,675
Childrens' Librarian	N	02/27/20	4.34		39	1.00	64,082	2,000				66,082		66,082
Library Technical Services	N	11/20/17	6.61		39	1.00	62,906	2,000				64,906		64,906
Library Collection Developm	N	11/15/16	7.63		39	1.00	60,872	4,565				65,437		65,437
Childrens' Librarian	N	09/07/21	2.81		39	1.00	64,081	-				64,081		64,081
Library Assistant li	N	08/02/21	2.91		39	1.00	44,416	2,000				46,416		46,416
Library Assistant li	N	01/00/00	124.58		39	1.00	44,416	900				45,316		45,316
Adult Services Librarian	N	11/14/22	1.63		39	1.00	51,966	2,000				53,966		53,966
Reference Librarian	Y	01/00/00	124.58		39	1.00	52,626	2,000				54,626	54,626	-
Library Assistant li	Y	01/00/00	124.58		39	1.00	44,416	2,000				46,416	46,416	-
						11.00	646,801	27,141	-	-	-	673,942	101,042	572,900
													Board Members	12,800
													Other PT Salaries	4,680
													OT	
													Per Mayor	590,380

City of Revere - Fiscal Year 2024 Budget

610 - LIBRARY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Other Services - NOBLE</u>	016102-525300	57,000	57,000	57,000	-
Contracted library service with North of Boston Library Exchange.					
<u>Library Supplies</u>	016104-542200	135,000	135,000	135,000	-
Books, Online databases and services, book jackets					
<u>Other Expenses</u>	016107-570000	14,500	14,500	14,500	-
Discretionary spending on library services, travel reimbursement, computer equipment					
Professional Development					
<u>Office Supplies</u>	016104-542200	6,000	6,000	6,000	-
Office Supplies					
<u>Capital Improvements *</u>	016104-542200	40,000	100,000	40,000	(60,000)
Book Mobile *					
Capital Improvements **					
Furniture and Equipment					
		252,500	312,500	252,500	(60,000)
Footnotes:					
* Funded in Capital Improvement Plan.					
** * Funded in Capital Improvement plan and other grants.					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	513,887	691,422	590,380	(101,042)
Total Non Payroll Expenses	252,500	312,500	252,500	(60,000)
Total Department Expenses	766,387	1,003,922	842,880	(161,042)

650 - Parks & Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Youth Center, 150 Beach St, Revere, 02151

Mission Statement

To enhance the quality of life for all citizens of the City of Revere by offering active recreational, educational, and cultural programming services for all age groups while providing facilities that are safe, accessible, and aesthetically pleasing to the entire community.

FY2023 Accomplishments

- Our social media content is now in a more translatable format.
- Launched multiple social media platforms (Facebook, Instagram, Twitter).
- Successfully launched our Aquatics division.
- Successfully relaunched the George V. Collela Community Center.
- Maintained City athletic facilities to the highest standards.

FY2024 Goals & Objectives

- 1) **Goal:** Provide better communication over multiple social media outlets.
Objective: Provide better communication.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity
- 2) **Goal:** Continue to grow the Aquatics Division.
Objective: Maximize recreational opportunities.
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize and Modernize Economic Development
- 3) **Goal:** Continue to expand programming across the board for kids, teenagers, and adults.
Objective: Provide additional programs for the citizens of Revere.
Mayoral Focus Area: Professionalize City Services, Value Diversity

- 4) **Goal:** Continue to lead capital project upgrading of parks, playgrounds, and open spaces.
Objective: Provide esthetically pleasing outdoor spaces for leisure activities.
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize and Modernize Economic Development
- 5) **Goal:** Launch Haas Health and Wellness Center.
Objective: Maximize recreational opportunities.
Mayoral Focus Area: Uphold professional standards, Value Diversity

Performance Measures

	FY 2021	FY2022	Projected FY2023	Projected FY2024
Estimated Number of EzFacility Clients	11,933	12,500	13,000	15,000
Estimated Calendar Year \$ Online Payments Collected	N/A	\$128,858	\$140,000	\$180,000
One Day Events Hosted	N/A	8	13	15
Total Programs	30	50	102	130
Youth Programs	N/A	40	80	95
Total Reoccurring Youth Program Events Hosted	N/A	N/A	1,221	1,500
Estimated Participants in Aquatics	N/A	N/A	200	600
Summer Interns Assigned	270	115	150	140
Est. Hours on Athletic Facility Maintenance and Field Preparation	480	500	600	840
Social Media Outreach Followers	4,570	5,224	5,500	7,000

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
016501	510100	PERMANENT SALARIES	331,122	351,926	410,405	398,120	288,437	650,176	472,590
016501	510103	CUSTODIAN SALARIES	70,000	-	54,311	70,000		70,000	70,000
016501	510800	SEASONAL SALARIES	155,000	82,728	153,541	155,000	155,617	155,000	155,000
016501	510900	OVERTIME	15,000	10,755	14,791	15,000	16,442	23,000	23,000
016501	511100	LONGEVITY	1,400	2,625	2,819	4,100	1,258	6,100	6,100
016501	512210	TRAVEL ALLOWANCE	3,600	3,600	4,800	4,800	3,600	4,800	4,800
016501	512301	EDUCATIONAL INCENTIVE	8,179	8,343	11,139	3,196	6,027	16,244	16,244
016501	516600	SICK LEAVE BB	-	7,119	8,622	-	4,347	-	-
016502	520900	TELEPHONE	-	-	-	-		-	-
016502	525600	REC. PROGRAMS	75,000	59,198	114,124	100,000	91,093	100,000	100,000
016504	541500	EQUIPMENT & SUPPLIES	22,000	20,618	29,719	30,000	26,794	30,000	30,000
016507	570000	OTHER CHARGES & EXPENSES	-	30,000	30,000	-		-	
TOTAL	PARKS & RECREATION		681,301	576,912	834,271	780,216	593,615	1,055,320	877,734

City of Revere - Fiscal Year 2024 Budget

650 - PARKS & RECREATION SERVICES

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Recreation Services Director	N	06/11/13	11.06		39.0	1.00	94,059	14,392			4,800	113,251	-	113,251
Assistant Director-Parks & Recreation	N	04/01/08	16.26		39.0	1.00	79,524	14,952			-	94,476	-	94,476
Sports & Fitness Coordinator	N	10/02/17	6.75		39.0	1.00	75,745	-			-	75,745	75,745	-
Administrative Assistant	N	10/15/07	16.72	X	39.0	1.00	61,608	2,000			-	63,608	-	63,608
Special Assistant	N	08/28/13	10.85		39.0	1.00	69,634	2,000			-	71,634	-	71,634
Activity/Program Coordinator	N	07/01/19	5.00		39.0	1.00	48,960	1,000			-	49,960	-	49,960
Activity/Program Coordinator	N	08/28/13	10.85		25.0	0.64	29,770	-			-	29,770	-	29,770
Athletic Facilities Coordinator	N	04/25/22	2.18		39.0	1.00	56,088	3,000			-	59,088	-	59,088
Pool Manager	N	12/20/22	1.53		39.0	1.00	65,327	-			-	65,327	65,327	-
						8.64	580,715	37,344	-	-	4,800	622,859	141,072	481,787
													Seasonal Salaries	155,000
													PT Salaries	17,947
													Custodial OT	70,000
													OT	23,000
													Per Mayor	747,734

City of Revere - Fiscal Year 2024 Budget

650 - PARKS & RECREATION SERVICES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Recreational Programs	016502-525600	100,000	100,000	100,000	-
Concerts, Holiday Activities & Summer Programs					
Equipment & Supplies	016504-541500	30,000	30,000	30,000	-
Office supplies, equipment lease, field supplies					
		130,000	130,000	130,000	-
Footnotes:					
* Moved to Talent and Culture Budget					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	650,216	925,320	747,734	(177,586)
Total Non Payroll Expenses	130,000	130,000	130,000	-
Total Department Expenses	780,216	1,055,320	877,734	(177,586)

City of Revere - Fiscal Year 2024 Budget

651 - HEALTH AND WELLNESS CENTER

FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
GENERAL MANAGER	N	01/00/00	124.58		39.0	1.00	87,550	-	-	-	-	87,550	87,550	-
ASST GENERAL MANAGER (D	N	01/00/00	124.58		39.0	1.00	70,000	-	-	-	-	70,000	70,000	-
SITE SUPERVISOR	O	01/00/00	124.58		39.0	1.00	53,296	-	-	-	-	53,296	53,296	-
SITE SUPERVISOR (NIGHT)	O	01/00/00	124.58		39.0	1.00	53,296	-	-	-	-	53,296	53,296	-
CUSTODIAL/ MAINTENANCE	O	01/00/00	124.58		39.0	1.00	45,000	-	-	-	-	45,000	45,000	-
CLERK II	O	01/00/00	124.58		39.0	1.00	45,756	-	-	-	-	45,756	45,756	-
						6.00	354,898	-	-	-	-	354,898	354,898	-
Other PT Salaries														
OT														-
Per Mayor														-

City of Revere - Fiscal Year 2024 Budget

651 - HEALTH & WELLNESS CENTER

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Utilities</u>	016502-525600	100,000	100,000	-	(100,000)
<u>Rentals & Leases</u>	016512-522100	444,998	463,000	-	(463,000)
Rent		379,998	390,000		
Property Taxes (37%)		45,000	50,000		
Insurance		20,000	23,000		
<u>Other Expenses</u>			27,500	-	(27,500)
Equipment maintenance			7,500		
Marketing			10,000		
Office Supplies			10,000		
<u>Contracted Service</u>			72,000	-	(72,000)
Six classes; \$40/ class; 300 days/ yr					
<u>Capital Expenses</u>			360,000	-	(360,000)
Equipment			200,000		
Building repairs			100,000		
Flooring			30,000		
Lockers			30,000		
		544,998	1,022,500	-	(1,022,500)
<u>Footnotes:</u>					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		-	635,607	-	(635,607)
Total Non Payroll Expenses		544,998	1,022,500	-	(1,022,500)
Total Department Expenses		544,998	1,658,107	-	(1,658,107)

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
HISTORICAL AND CULTURAL RESOURCES**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
016917	570000	OTHER CHARGES & EXPENDITURES	10,000	10,000	-	10,000	-	10,000	10,000
TOTAL		HISTORICAL AND CULTURAL RESOURCES	10,000	10,000	-	10,000	-	10,000	10,000

City of Revere - Fiscal Year 2024 Budget

691 - HISTORICAL AND CULTURAL RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Other Charges & Expenditures	016917-570000	10,000	10,000	10,000	-
		<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	10,000	10,000	10,000	-
Total Department Expenses	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>

CITY OF REVERE: FY 2024 BUDGET SUMMARY
TRAVEL AND TOURISM

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
016951	510100	PERMANENT SALARIES	-	-	-	-	-	-	-
016951	510900	OVERTIME	-	-	-	-	-	-	-
016951	511100	LONGEVITY	-	-	-	-	-	-	-
016951	512210	TRAVEL ALLOWANCE	-	-	-	-	-	-	-
016951	512301	EDUCATIONAL INCENTIVE	-	-	-	-	-	-	-
016952	527010	RENTALS AND LEASES	-	-	-	-	-	-	-
016954	540000	OFFICE SUPPLIES	-	-	-	-	-	-	-
016957	570000	OTHER CHARGES	-	-	-	-	-	-	-
TOTAL	TRAVEL AND TOURISM		-	-	-	-	-	-	-

City of Revere - Fiscal Year 2024 Budget

695 - TRAVEL AND TOURISM

Non-Payroll Expenditures				
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024
Other Charges & Expenditures	016957-570000	-	-	-
Website Hosting, Maintenance and Digital Marketing			18,000	
Yearly Visitor's Guide Design				
Yearly Visitor's Guide Paper				
Yearly Visitor's Guide Printing			2,100	
Tourism Memberships				
		-	-	-
Footnotes:				
Total Department Expenses				
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024
Total Payroll Expenses		-	-	-
Total Non Payroll Expenses		-	-	-
Total Department Expenses		-	-	-

CITY OF REVERE: FY 2024 BUDGET SUMMARY
DEBT SERVICE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
017009	591100	BONDED DEBT	2,739,543	3,339,543	3,344,542	4,504,743	4,145,743	5,344,543	4,604,543
017009	591210	INTEREST ON ST DEBT	397,761	140,956	14,958	34,000	25,340	94,161	94,161
017009	591500	INTEREST ON LT DEBT	1,948,804	1,766,907	3,250,317	2,955,279	1,838,166	4,435,950	4,405,369
TOTAL	DEBT SERVICE		5,086,108	5,247,406	6,609,817	7,494,022	6,009,248	9,874,654	9,104,073

City of Revere - Fiscal Year 2024 Budget

700 - DEBT SERVICE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Bonded Debt	017009-591100	4,504,743	5,344,543	4,604,543	(740,000)
Principal Payments on O/S Bonded indebtedness (Tax levy)		5,449,243	5,604,543	5,604,543	
Paydown of BANS		-	-	-	
Less: Lease Rental Car Subsidy		(225,000)	-	(680,000)	
Less: Ameresco Pymt from School Dept		(465,000)	-	-	
Less: School Bldg Debt Serv. Premiums		(7,000)	-	(50,000)	
Less: W/S Enterprise offset of DPW Building		(247,500)	(260,000)	(260,000)	
Less: W/S Enterprise offset of DPW Building (2)		-	-	(10,000)	
Interest on Short Term Debt	017009-591210	34,000	94,161	94,161	-
Interest pymts on Temporary Borrowing (Tax Levy)					
Interest on Long Term Debt	017009-591500	2,651,873	4,435,950	4,405,369	(30,582)
Interest pymts on O/S Bonded Indebtedness		3,458,060	4,726,670	4,726,670	
Less: Ameresco School Charge back		(199,375)	-	-	
Less: W/S Enterprise offset of DPW Building		(303,406)	(290,720)	(290,720)	
Less: W/S Enterprise offset of DPW Building (2)		(303,406)	-	(30,582)	
		<u>7,190,616</u>	<u>9,874,654</u>	<u>9,104,073</u>	<u>(770,582)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		-	-	-	-
Total Non Payroll Expenses		7,190,616	9,874,654	9,104,073	(770,582)
Total Department Expenses		<u>7,190,616</u>	<u>9,874,654</u>	<u>9,104,073</u>	<u>(770,582)</u>

CITY OF REVERE: FY 2024 BUDGET SUMMARY
EMPLOYEE BENEFITS AND PROPERTY & CASUALTY INSURANCE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
019001	511900	GROUP HEALTH	21,848,404	22,393,749	22,763,932	23,582,337	16,953,251	25,390,941	25,300,000
019001	512100	MEDICARE TAXES	1,500,000	1,540,714	1,728,083	1,650,000	1,203,868	1,750,000	1,750,000
019001	516600	SICK LEAVE BUY BACK	-	-	-	-	-	-	-
019407	570900	INSURANCE	1,010,000	1,241,314	998,457	1,150,000	850,514	1,250,000	1,250,000
TOTAL	UNCLASSIFIED		24,358,404	25,175,777	25,490,472	26,382,337	19,007,633	28,390,941	28,300,000

City of Revere - Fiscal Year 2024 Budget

900 - EMPLOYEE BENEFITS AND PROPERTY & CASUALTY INSURANCE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Health Insurance	019001-511900	23,582,337	25,390,941	25,300,000	(90,941)
Net Health Insurance/ EAP					
Employee Dental/ Vision					
Medicare Taxes	019001-512100	1,650,000	1,750,000	1,750,000	-
Employer Medicare tax @ 1.45%					
Sick Leave Buy Back	019001-516600	-	-	-	-
Insurance Premiums	019407-570900	1,150,000	1,250,000	1,250,000	-
Insurance premiums (Property, vehicles, casualty, legal/officers liability)				-	
Insurance environmental (3 year 2021)				-	
Deductibles					
Insurance advisory service					
		26,382,337	28,390,941	28,300,000	(90,941)
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		-	-	-	-
Total Non Payroll Expenses		26,382,337	28,390,941	28,300,000	(90,941)
Total Department Expenses		26,382,337	28,390,941	28,300,000	(90,941)

911 – Retirement

Contact Information: Richard Viscay – Chief Financial Officer (CFO)

Cathy Bowden – Treasurer/Collector

Location: 281 Broadway, Revere, MA 02151

Mission Statement

To provide benefits to retirees in an efficient manner, provide guidance to active members on their retirement plans and assure the long-term stability of the retirement system funds.

Board Members

- Richard Viscay, Chairman – Ex-Officio member
- Ida Cody, Mayor’s Appointee
- Sean Manion, Elected Member
- James Cullen, Elected Member
- Gennaro Cataldo, Fifth Member

FY2023 Accomplishments

- Processed many retirements and assured accurate calculations.
- Voted to grant a Cost-of-Living Adjustment for eligible retirees.
- Produced a newsletter to educate retirees and active employees about retirement as part of a plan to increase counselling and education about the retirement system as a part of a plan for life after work.
- Processed disability retirements in an efficient and effective manner, utilizing both the state and independent medical experts to assure that only eligible retirees receive long term disability benefits.
- Scanned all retirement documents to assure permanent storage of records.

FY2024 Goals & Objectives

- 1) Goal: Enact a retirement counselling and education program to provide guidance to active members and retirees using one on one counselling, group education sessions and producing educational materials for members of all ages.

Objective: Provide excellent customer service to retirees and active members of all ages.

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity

- 2) **Goal:** Facilitate state and private audits of the retirement system to assure members that funds and operations are conducted in a fiduciarily appropriate manner.

Objective: Work with PERAC and Powers & Sullivan auditors to complete appropriate audits.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 3) **Goal:** Ensure that disability retirement process is conducted in a fair and efficient manner, utilizing medical experts with an emphasis on exploring modified duties as an alternate to retirement.

Objective: Work to assure disability retirements are efficient and appropriate.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY2023</u>	<u>Projected FY2024</u>
Assets under management	\$203,214,069	\$245,772,676	\$227,792,452.43	\$235,000,000
Active Members	653	691	694	750
Retired Members/Survivors	495	593	609	625
Inactive Members	104	113	155	165
Disability Retirees	90	91	95	100

CITY OF REVERE: FY 2024 BUDGET SUMMARY
RETIREMENT & PENSION OFFICE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
019111	511800	CONTRIBUTORY PENSION	12,655,956	13,513,019	14,051,278	14,902,828	15,034,329	16,058,471	15,874,306
TOTAL	PENSION & RETIREMENT		12,655,956	13,513,019	14,051,278	14,902,828	15,034,329	16,058,471	15,874,306

City of Revere - Fiscal Year 2024 Budget

911 - RETIREMENT & PENSION

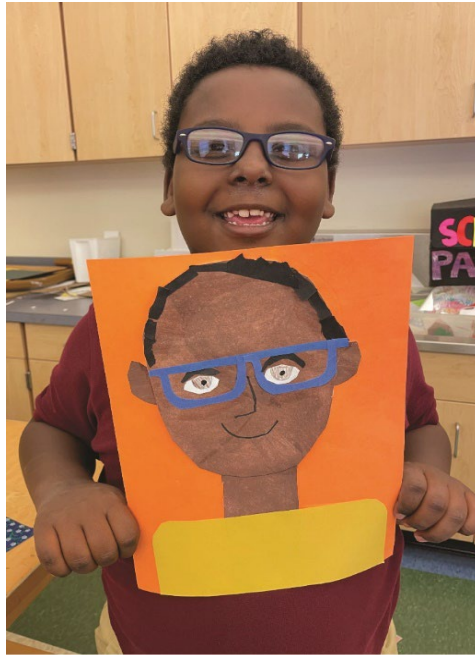
Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Retirement Expenses	019117-575000	14,902,828	16,058,471	15,874,306	(184,165)
	Total Non Payroll Expenditures	<u>14,902,828</u>	<u>16,058,471</u>	<u>15,874,306</u>	<u>(184,165)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
	Total Payroll Expenses	-	-	-	-
	Total Non Payroll Expenses	14,902,828	16,058,471	15,874,306	(184,165)
	Total Department Expenses	<u>14,902,828</u>	<u>16,058,471</u>	<u>15,874,306</u>	<u>(184,165)</u>

Section III - Revere Public Schools



REVERE PUBLIC SCHOOLS FY24 BUDGET

To be voted by School Committee at their June 20, 2023 meeting



BUDGET SNAPSHOT

	FY23 AS VOTED	FY24 IN PROCESS	INCREASE (DECREASE)	% INC

REVENUES

Chapter 70	84,453,160	98,418,182	13,965,022	17%
Net Minimum Contr.	41,009,518	44,549,397	3,539,879	9%
TOTAL REVENUES	125,462,678	142,967,579	17,504,901	14%

SCHEDULE 19

City Charge Backs	26,909,509	31,630,543	4,721,034	18%
Excludable Costs	10,069,679	10,374,610	304,931	3%
<i>Excludable Costs (no Trans)</i>	<i>1,775,870</i>	<i>1,233,743</i>	<i>(542,127)</i>	<i>-31%</i>
<i>Excludable Costs (Trans)</i>	<i>8,293,809</i>	<i>9,140,867</i>	<i>847,058</i>	<i>10%</i>

NET CHARGE BACKS	16,839,830	21,255,933	4,416,103	26%

APPROPRIATION	108,622,848	121,711,646	13,088,798	12%

Salary*	72,207,893.00	83,521,116.00	11,313,223	16%
Nonsalary	36,414,955.00	38,190,530.00	1,775,575	5%

SCHOOLS BUDGET	108,622,848	121,711,646	13,088,798	12%

* This salary figure assumes \$5,000,000 of classroom teacher salaries will be covered by reappropriated CFWD funds (unspent FY23 monies) in FY24.

SUMMARIZED BY SERIES

SERIES	CATEGORY	SALARY	NON-SALARY	TOTAL
1000	ADMINISTRATION	\$ 2,444,381	\$ 1,100,224	\$ 3,544,605
2000	INSTRUCTIONAL SERVICES	\$ 73,151,409	\$ 4,054,074	\$ 77,205,483
3000	OTHER STUDENT SERVICES	\$ 4,609,852	\$ 8,480,314	\$ 13,090,166
4000	OPERATION OF PLANT/MAINT	\$ 2,577,728	\$ 7,298,904	\$ 9,876,632
5000	EMPLOYEE BENEFITS & INSURANCE	\$ 711,556	\$ 498,750	\$ 1,210,306
6000	CIVIC & COMMUNITY SERVICES	\$ 26,190	\$ -	\$ 26,190
7000	BUILDING IMPROVEMENTS	\$ -	\$ 100,000	\$ 100,000
9000	PROGRAMS WITH OTHER SCHOOLS	\$ -	\$ 16,658,264	\$ 16,658,264
	SCHOOL DEPARTMENT BUDGET	\$ 83,521,116	\$ 38,190,530	\$ 121,711,646
	CITY QUALIFYING COSTS			\$ 31,630,543
	SCHOOL EXCLUDABLE COSTS			\$ 10,374,610
	NET SCHOOL SPENDING			\$ 142,967,579

CFWD ANALYSIS

At the end of each fiscal year, the School Department carries forward a certain amount of unexpended funds that have been realized in Net School Spending-eligible accounts and must be re-appropriated and spent in the subsequent fiscal year to meet the DESE's Net School Spending requirement. During our budget process we estimate what that carry forward amount will be based on current year spending trends. We then earmark a certain amount of those carry forward funds to cover instructional costs for classroom teachers. Any additional carry forward funds are either held as District Reserve or re-appropriated for other purposes by the School Committee.

Each year our actual carry forward amount is composed of three different amounts:

- 1: Funds realized through the liquidation of previous year's encumbrances. (These encumbrances were reported as expenditures on the EOYR, but since we never actually paid the bills (i.e. never actually spent the money) we are required to spend these dollars in the subsequent fiscal year.)
- 2: Surplus funds realized from current year budget.
- 3: District Reserve that we are amassing to kick in when ESSER funding ends.

Below is a simple chart showing our most recent CFWD amount and what we are anticipating will flow from FY23 into FY24.

	FY22 into FY23 Actual*	FY23 into FY24 Anticipated**
Prv Yr Encumbrances Never Spent	4,096,850	3,457,501
Current Year Surplus	7,037,360	5,107,890
District Reserve	3,610,505	6,002,680
Total	14,744,714	14,568,071

* Note that \$1,499,250.34 of the previous year's liquidations were in non-NSS accounts

** Note that \$777,164 of these liquidations are in non-NSS accounts

In summary, as of this draft of the budget, we are expecting to maintain the \$6,002,680 in District Reserve and also to be free to re-appropriate any additional CFWD funds. The first \$5,000,000 of that we are earmarking in this budget to cover \$5,000,000 worth of classroom teachers in FY24.

CFWD ALLOCATIONS

Based on the preceding analysis, our intention is to use the first \$5,000,000 of CFWD that we must spend in order to meet our Net School Spending requirement for FY24 on classroom teachers according to the following breakout. All additional CFWD that must be spent on Net School Spending eligible expenditures will be properly appropriated by the School Committee once the City formally closes the FY23 books.

School	Original Budget	Covered by CFWD	Actual Voted
Beachmont	2,680,350	200,000	2,480,350
Garfield	4,880,681	500,000	4,380,681
Lincoln	3,662,254	300,000	3,362,254
Hill	4,355,432	400,000	3,955,432
Paul Revere	3,145,562	200,000	2,945,562
Whelan	4,402,106	500,000	3,902,106
Rumney	3,689,024	300,000	3,389,024
Garfield	3,782,224	400,000	3,382,224
Anthony	4,164,233	400,000	3,764,233
Revere High	12,221,035	1,700,000	10,521,035
City Lab	1,190,771	100,000	1,090,771
Total	48,173,672	5,000,000	43,173,672

SCHEDULE 19

ANALYSIS

Each year City and School Department officials negotiate an agreement of what monies the City will spend on behalf of the School Department and what monies the School Department will spend on behalf of the City. Below is a list of material changes in this year's Schedule 19 agreement. (Note: Our negotiations are still ongoing as of the publishing of this first version of the budget.)

- 1: We have added 70% of the Retired Teachers Health Insurance assessment as found on the Commonwealth of Massachusetts Department of Revenue "Cherry Sheet" as a qualifying City cost.
- 2: We have increased the qualifying City cost for non-employee insurances to come better in line with actual costs.
- 3: The City has shifted their obligation for long-term debt for the energy improvement work from an excludable cost in the School Department budget to their budget

SCHEDULE 19

AGREEMENT

	FY23 FINAL	FY24 IN PROCESS	CHANGE	%CH
Chapter 70	84,453,160	98,418,182	13,965,022	17%
Net Minimum Contribution	41,009,518	44,549,397	3,539,879	9%
NSS REQUIREMENT	125,462,678	142,967,579	17,504,901	14%
<i>Less Qualifying City Costs</i>				
Administration (1000)	1,001,528	1,123,882	122,354	12%
Support Staff (3200)	804,401	857,083	52,682	7%
Operations/Maintenance (4210)	203,247	213,409	10,162	5%
Employee Retirement Contribution	3,478,002	3,775,946	297,944	9%
Active Employee Insurance (5200)	13,415,051	13,809,142	394,091	3%
Retired Employee Insurance (5250)	626,184	2,643,956	2,017,772	322%
Non Employee Insurance (5260)	150,000	427,800	277,800	185%
Tuitions (incl. School Choice) (9100)	7,231,096	8,779,325	1,548,229	21%
TOTAL	26,909,509	31,630,543	4,721,034	18%
<i>Add Excludable School Committee Costs</i>				
Finance & Technology (1000)	56,822	58,527	1,705	3%
Pupil Transportation (3300)	8,293,809	9,140,867	847,058	10%
School Security (3600)	365,037	375,988	10,951	3%
Custodial & Grounds (4110)	235,234	240,176	4,942	2%
Crossing Guards (5550)	411,605	435,056	23,451	6%
Civic Activities & Community Service (5550)	23,297	23,996	699	3%
Asset Acquisition & Improvement (5550)	683,875	100,000	-583,875	-85%
TOTAL	10,069,679	10,374,610	304,931	3%
SCHOOL APPROPRIATION	108,622,848	121,711,646	13,088,798	12%

NET SCHOOL SPENDING ANALYSIS

Each year the Department of Elementary and Secondary Education requires the City of Revere to spend a minimum amount of money on education. This amount is referred as our "Net School Spending Requirement." The chart format below is taken from the DESE's End of Year Financial Report (EOYR) where it is determined whether or not the City met its obligation. There is a 5% allowance for underspending in any given fiscal year. If the City falls short of its obligation in a given fiscal year, the amount it was short by gets added to the expectation of what it will spend in the subsequent fiscal year. This additional amount does not appear on the "cherry sheet" that the Commonwealth of Massachusetts publishes. Nor does it appear in the DESE's Net School Spending Requirement formula worksheet. Rather, it appears on line 32 of the EOYR's Net School Spending Requirement Report. The specific line is entitled "Unexpended Net School Spending."

Below is a simple chart that displays our current projection of how actual spending/budgeting intersects with Revere's Net School Spending requirements.

	<i>fact</i> FY22	<i>projected</i> FY23	<i>projected</i> FY24
Preliminary Required Net School Spending	119,408,964	125,462,678	142,967,579
Additional Carry Forward Required To Spend	0	3,099,046	3,450,408
Required Net School Spending on EOYR	119,408,964	128,561,724	146,417,987
Preliminary Actual Net School Spending	118,742,143	127,791,653	148,417,986 **
Line 60 Pr Yr Liq of Reported Encumbrances*	(2,432,224)	(2,680,337)	(2,000,000)
Actual Net School Spending	116,309,919	125,111,316	146,417,986
Unexpended Net School Spending	(3,099,047)	(3,450,408)	0
% Over (Under)	-2.60%	-2.68%	0.00%

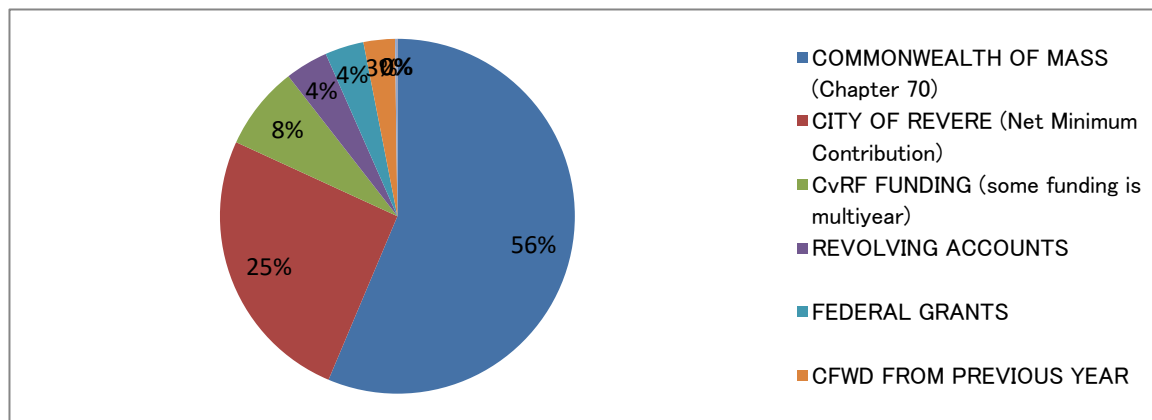
* Since we report encumbrances as expenses on the EOYR but (naturally) do not actually pay all encumbrances out to the penny, the DESE requires us to actually spend these liquidated funds in the subsequent year. This is why they reduce our preliminary Net School Spending amount by the amount of liquidated encumbrances from the previous year. This is also why School Committee always re-appropriates this portion of the CFWD each year - so we can actually spend it.

** What this cell assumes is that we will spend a minimum of \$5,450,408 of CFWD funds in FY24 to meet our Net School Spending Requirement based on what our original FY24 Net School Spending Requirement is.

(\$142,967,579 + \$5,450,408 = \$148,417,986)

FUNDING SOURCES

FUNDING SOURCE	AMOUNT	% WHOLE
COMMONWEALTH OF MASS (Chapter 70)	98,418,182	56.3%
CITY OF REVERE (Net Minimum Contribution)	44,549,397	25.5%
CvRF FUNDING (some funding is multiyear)	13,310,347	7.6%
REVOLVING ACCOUNTS	6,834,987	3.9%
FEDERAL GRANTS	6,179,525	3.5%
CFWD FROM PREVIOUS YEAR	5,000,000	2.9%
STATE GRANTS	341,457	0.2%
EARLY CHILDHOOD GRANTS	35,576	0.0%
TOTAL	174,669,471	100%



SPECIAL FUNDS

FY22
ACTUAL

FY23
ACTUAL

FY24
ANTICIPATED

CORONAVIRUS RELIEF FUNDING GRANTS

ESSER III	1,947,708	4,219,031	13,310,347
TOTAL FEDERAL	8,168,960	6,674,123	13,310,347

FEDERAL GRANTS

Title I	3,135,576	3,023,742	3,174,929
Title IIA	363,353	286,219	300,530
Title III	292,153	319,267	335,230
Title IV	186,287	224,423	235,644
IDEA	1,961,807	2,031,611	2,133,192
TOTAL FEDERAL	5,939,176	5,885,262	6,179,525

STATE GRANTS

State Grants	201,159	325,197	341,457
TOTAL STATE	201,159	325,197	341,457

EEC GRANTS

SPED Child Development	32,360	35,576	37,355
TOTAL EEC	32,360	35,576	37,355

REVOLVING ACCOUNTS

Revolving Accounts	6,569,577	6,700,968	6,834,987
TOTAL REVOLVING	6,569,577	6,700,968	6,834,987

SALARY ACCOUNTS SUMMARY

FY23 FY24 VARIANCE % CH

1000 SERIES

School Committee	51,700	82,500	30,800	60%
Superintendents	574,614	765,314	190,700	33%
Superintendent Clerical Staff	190,863	200,527	9,664	5%
Other District Wide Administration	54,886	57,682	2,796	5%
Human Resources	227,875	231,633	3,758	2%
Business and Finance	463,689	476,397	12,708	3%
Business and Finance Clerical Staff	385,652	397,771	12,119	3%
Administrative Technology	147,088	150,030	2,942	2%

TOTAL 1000 SERIES	2,096,367	2,361,854	265,487	13%

2000 SERIES

DIRECTORS AND PRINCIPALS/ASSISTANT PRINCIPALS

Curriculum Directors	494,024	689,157	195,133	39%
Principals	1,598,985	1,640,461	41,476	3%
Assistant Principals	2,877,257	2,960,196	82,939	3%

FY23 FY24 VARIANCE % CH

CLASSROOM TEACHERS AND SPECIALISTS

Beachmont Elementary	1,873,030	2,480,350	607,320	32%
Garfield Elementary	3,741,975	4,380,681	638,706	17%
Lincoln Elementary	2,715,029	3,362,254	647,225	24%
Hill Elementary	3,423,990	4,055,432	631,442	18%
Paul Revere Elementary	2,359,026	2,945,562	586,536	25%
Whelan Elementary	3,155,616	3,902,106	746,490	24%
Rumney Middle	2,648,913	3,389,024	740,111	28%
Garfield Middle	2,784,433	3,382,224	597,791	21%
Anthony Middle	3,148,448	3,764,233	615,785	20%
Revere High School	9,309,641	10,521,035	1,211,394	13%
City Lab High School	836,791	1,090,771	253,980	30%
Special Needs	9,679,866	10,076,002	396,136	4%

INSTRUCTIONAL SUPPORT AND COORDINATION

Instructional Support	651,240	889,815	238,575	37%
Instructional Coordinators (SPED)	1,225,473	2,146,691	921,218	75%

GUIDANCE COUNSELORS AND SOCIAL WORKERS

Guidance	1,423,577	1,574,416	150,839	11%
Social Workers, Psychologists, Adjustme	2,036,681	2,671,258	634,577	31%

FY23 FY24 VARIANCE % CH

OPERATIONAL ASSISTANTS AND TECHNOLOGISTS

Operational Assistants: Directors	523,708	553,737	30,029	6%
Operational Assistants: Principals	908,227	964,112	55,885	6%
Building Technologists	982,201	998,599	16,398	2%

PARAPROFESSIONALS

Regular Aides	195,825	371,394	175,569	90%
SPED Aides	1,405,272	1,932,508	527,236	38%

MISCELLANEOUS

Miscellaneous Payments to Teachers	822,250	810,450	-11,800	-1%
Substitute Teachers	770,000	775,760	5,760	1%
Librarians	234,010	257,511	23,501	10%
Professional Develop Leadership	181,603	186,486	4,883	3%
Degree Changes	300,000	300,000	0	0%
Miscellaneous	155,822	161,711	5,889	4%

TOTAL 2000 SERIES	62,462,913	73,233,936	10,771,023	17%

FY23 FY24 VARIANCE % CH

3000 SERIES

Attendance/Parent Liasion	1,083,080	1,490,067	406,987	38%
Nurses	616,222	425,991	-190,231	-31%
Health Aides	395,544	313,410	-82,134	-21%
Transportation	929,524	1,031,553	102,029	11%
Athletics	403,296	406,699	3,403	1%
Security	1,065,651	942,132	-123,519	-12%

TOTAL 3000 SERIES	4,493,317	4,609,852	116,535	3%

4000 SERIES

Custodial	1,879,419	1,935,063	55,644	3%
Maintenance	547,988	642,665	94,677	17%

TOTAL 4000 SERIES	2,427,407	2,577,728	150,321	6%

FY23 FY24 VARIANCE % CH

5000 SERIES

Retirement/Buyback Incentives	50,000	50,000	0	0%
Sick Leave Buyback	76,500	76,500	0	0%
Unemployment	150,000	150,000	0	0%
School Crossing Guards	411,605	435,056	23,451	6%

TOTAL 5000 SERIES	688,105	711,556	23,451	3%

6000 SERIES

Civic Activities & Community Service	39,784	26,190	-13,594	-34%

TOTAL 6000 SERIES	39,784	26,190	-13,594	-34%

TOTAL SALARY ACCOUNTS	72,207,893	83,521,116	11,313,223	16%

FY24 STAFFING LEVELS

	FY23	FY24	CHANGE
TOTAL	1,366.5	1,464.9	98.4
LEADERSHIP	59.0	60.0	1.0
Superintendents	1.0	1.0	0.0
Assistant Superintendents	3.0	3.0	0.0
Directors	7.0	8.0	1.0
Assistant Directors	3.0	3.0	0.0
Principals	11.0	11.0	0.0
Assistant Principals	23.0	23.0	0.0
Human Resources	2.0	2.0	0.0
Business/Finance	4.0	4.0	0.0
Administrative Technology	1.0	1.0	0.0
Parent Information	1.0	1.0	0.0
Communications	1.0	1.0	0.0
Athletics	1.0	1.0	0.0
Plant and Maintenance	1.0	1.0	0.0
INSTRUCTIONAL STAFF	748.0	823.0	75.0
Classroom Teachers	668.0	725.0	57.0
<i>Beachmont</i>	<i>25.0</i>	<i>30.0</i>	<i>5.0</i>
<i>Garfield</i>	<i>50.0</i>	<i>53.0</i>	<i>3.0</i>
<i>Lincoln</i>	<i>39.0</i>	<i>44.0</i>	<i>5.0</i>
<i>Hill</i>	<i>47.0</i>	<i>50.0</i>	<i>3.0</i>
<i>Paul Revere</i>	<i>30.0</i>	<i>34.0</i>	<i>4.0</i>
<i>Whelan</i>	<i>45.0</i>	<i>50.0</i>	<i>5.0</i>
<i>Rumney Marsh</i>	<i>44.0</i>	<i>48.0</i>	<i>4.0</i>
<i>Garfield</i>	<i>42.0</i>	<i>47.0</i>	<i>5.0</i>
<i>Susan B. Anthony</i>	<i>45.0</i>	<i>50.0</i>	<i>5.0</i>
<i>Revere High</i>	<i>128.0</i>	<i>141.0</i>	<i>13.0</i>
<i>City Lab</i>	<i>10.0</i>	<i>14.0</i>	<i>4.0</i>
<i>SPED</i>	<i>116.0</i>	<i>121.0</i>	<i>5.0</i>
<i>ESSER II</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>
<i>ESSER III</i>	<i>17.0</i>	<i>16.0</i>	<i>-1.0</i>
<i>Title I</i>	<i>21.0</i>	<i>19.0</i>	<i>-2.0</i>

FY24 STAFFING LEVELS

	FY23	FY24	CHANGE
<i>Title II</i>	2.0	2.0	0.0
<i>Title IV</i>	1.0	1.0	0.0
<i>Early Childhood</i>	6.0	5.0	-1.0
Instructional Coaches	11.0	11.0	0.0
Instructional Coordinators/BCBA	16.0	29.0	13.0
Librarians	1.0	1.0	0.0
Guidance Counselors	15.0	16.0	1.0
Social Workers	32.0	33.0	1.0
Psychologists	5.0	8.0	3.0
SUPPORT STAFF	559.5	581.9	22.4
Operations Assistants	35.5	35.5	0.0
<i>Superintendent</i>	3.0	3.0	0.0
<i>Business/Finance</i>	7.0	6.0	-1.0
<i>Special Education</i>	3.5	3.5	0.0
<i>Curriculum</i>	2.0	3.0	1.0
<i>Guidance</i>	1.0	1.0	0.0
<i>3000 Series</i>	1.0	1.0	0.0
<i>Transportation</i>	1.0	1.0	0.0
<i>Food Services</i>	1.0	1.0	0.0
<i>Plant and Maintenance</i>	1.0	1.0	0.0
<i>Schools</i>	15.0	15.0	0.0
Copy Center Clerk	1.0	1.0	0.0
Office Manager	1.0	1.0	0.0
Buiding Technologists	12.0	12.0	0.0
Paraprofessionals	187.0	206.0	19.0
<i>Regular Aides</i>	11.0	15.0	4.0
<i>Specual Education Aides</i>	130.0	152.0	22.0
<i>Library Aides</i>	11.0	10.0	-1.0
<i>Health Aides</i>	13.0	10.0	-3.0
<i>Title I Aides</i>	10.0	7.0	-3.0
<i>Title III Aides</i>	12.0	12.0	0.0
Nurses	15.0	15.4	0.4
Homeless, Attendance, Residency, Truancy	4.0	4.0	0.0
Parent Information	5.0	12.0	7.0
Family Liasons	13.0	12.0	-1.0

REVERE PUBLIC SCHOOLS

FY24 STAFFING LEVELS

	FY23	FY24	CHANGE
School Resource Officers	3.0	3.0	0.0
Security Guards	22.0	24.0	2.0
Bus Drivers	12.0	13.0	1.0
Bus Monitors	30.0	24.0	-6.0
Crossing Guards	38.0	38.0	0.0
Cafeteria Workers	150.0	150.0	0.0
Custodians	24.0	24.0	0.0
Tradesmen	7.0	7.0	0.0

NON-SALARY ACCOUNTS SUMMARY

FY23 FY24 VARIANCE %

1000 SERIES: ADMINISTRATION NON SALARY

District Administration	1,016,132	1,100,224	84,092	8%
1000 SERIES TOTAL	1,016,132	1,100,224	84,092	8%

2000 SERIES: INSTRUCTIONAL NON SALARY

Schools

Beachmont Elementary	58,000	60,900	2,900	5%
Garfield Elementary	80,000	84,000	4,000	5%
Lincoln Elementary	73,000	76,650	3,650	5%
Hill Elementary	74,000	77,700	3,700	5%
Paul Revere Elementary	65,000	68,250	3,250	5%
Whelan Elementary	76,000	79,800	3,800	5%
Rumney Middle	67,000	70,350	3,350	5%
Garfield Middle	64,000	67,200	3,200	5%
Anthony Middle	65,000	118,250	53,250	82%
Revere High	146,000	461,000	315,000	216%
City Lab High	18,000	18,900	900	5%

	FY23	FY24	VARIANCE	%

Districtwide

Curriculum Directors	40,000	72,000	32,000	80%
Instructional District Wide	619,438	831,974	212,536	34%
Professional Development	230,000	284,600	54,600	24%
Guidance & Testing	75,000	80,000	5,000	7%

Special Education

SPED Program Services	1,600,000	1,602,500	2,500	0%

Technology

Classrooms and Labs	550,400	0	-550,400	-100%
2000 SERIES TOTAL	3,900,838	4,054,074	153,236	4%

	FY23	FY24	VARIANCE	%

3000 SERIES: OTHER STUDENT SERVICES NON SALARY

Comprehensive Health	50,000	52,500	2,500	5%
School Security	30,000	34,000	4,000	13%
Athletics	190,000	199,500	9,500	5%
Transportation	7,364,285	8,109,314	745,029	10%
Food Services	85,000	85,000	0	0%
3000 SERIES TOTAL	7,719,285	8,480,314	761,029	10%

4000 SERIES: OPERATION OF PLANT/MAINTENANCE NON SALARY

Custodial	1,693,167	1,777,825	84,658	5%
Utilities	2,773,000	2,556,000	-217,000	-8%
Operations & Maintenance	1,916,031	2,270,042	354,011	18%
Network & Telecom	694,286	695,037	751	0%
4000 SERIES TOTAL	7,076,484	7,298,904	222,420	3%

5000 SERIES: EMPLOYEE BENEFITS AND INSURANCE NON SALARY

Employee Benefits	475,000	498,750	23,750	5%
5000 SERIES TOTAL	475,000	498,750	23,750	5%

	FY23	FY24	VARIANCE	%

7000 SERIES: BUILDING IMPROVEMENTS

Building Improvements	683,875	100,000	-583,875	-85%
7000 SERIES TOTAL	683,875	100,000	-583,875	-85%

9000 SERIES: PROGRAMS WITH OTHER SCHOOLS

Tuitions	15,543,341	16,658,264	1,114,923	7%
9000 SERIES TOTAL	15,543,341	16,658,264	1,114,923	7%

TOTAL NON-SALARY AC	36,414,955	38,190,530	1,775,575	5%



NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL
FY 2024 BUDGET
April 13, 2023

Northeast Metropolitan Regional Vocational School
FY 24 Budget
Executive Summary

The following FY24 School Budget is submitted by the Northeast Metropolitan Administration for the School Committee's review and consideration.

This budget was developed in support to our mission statement of supplying our students a rigorous academic and career/technical education. Due to the continued increase of supply costs carrying over from worldwide raw material shortages we experienced in FY23, we have increased the supply budgets for many of the vocational shops within the budget.

Knowing the financial constraints faced by our member communities, we set out to limit our total operating assessment increase to 3%. I am pleased to announce that we were able to achieve this goal and **our total assessment including the debt assessment for FY24 is \$17,950,172, \$485,620 or 2.78% over the FY23 assessment.** FY24 marks the second year of a capital assessment which will be used to pay for the principal and interest on our first bond issue for our approved school building project. The first year payment of \$1,862,200 has been reduced to \$1,737,600, as we were able to lock in a lower than projected 3.49% interest rate in April 2022. This been assessed to the member communities to pay for the principal and interest payment on the second year of bonding. We were able to minimize the original operating assessment by utilizing the following funding and strategies:

- Increase in Chapter 70 funding, \$1,304,476 more than the budgeted FY23 amount
- We plan is to utilize \$700,000 from excess and deficiency certified funds to offset our budget assessment impact to member communities in FY24 of which; we will use a regular offset of \$300,000 to reduce the total assessment to member communities;; \$400,000 will be coupled with our \$1,200,000 transportation reimbursement received in FY23 to almost fully offset the cost of transportation to the member communities in FY24.

With the increase in projected revenue and use of E&D, we were able to significantly reduce the financial impact to our member communities. Northeast Metropolitan Regional Vocation School's total operating budget request for FY24 is \$33,923,146. This represents an increase of \$410,146 over the FY23 budget appropriation. The major driving factors of the operating budget increase are as follows:

- Increase in contractual obligations due to steps and lanes, of approximately \$499,219
- Increase to Sick Leave Buy Back Line Item of \$52,000 for anticipated retirements
- Increase in funding due to Addition of Assistant Superintendent Position based on the significantly expanded responsibilities of the district due to the new building project, and followed by the increased enrollment upon completion of \$170,000
- Increase in funding for new LPN position of \$90,755
- Increase in funding for new .5 plumbing teacher of \$44,572
- Addition of Funding for new coaching positions of \$28,563
- Increase for Transportation Contract of \$61,300
- Increase to fund compensated absences of 25,000
- Increase in Insurance Coverage projected 5% increase of \$263,866
- Increase in funding for Maintenance Supplies and Services of \$51,968
- Increase in Funding for Dues/Subscription/Contracted Services of \$58,000
- Increase in Funding For Superintendent Special Events-DECA of \$10,000
- Increase in funding for Legal Services of \$15,000
- Increase in Funding For Technology Subscriptions of \$26,990
- Increase in Funding For Technology Supplies of \$81,050
- Increase in Funding for Supplies due to increased raw material costs of \$74,888
- Increase in Funding For Tech Equipment of \$61,000

We were able to offset the total cost of the operating budget by reducing the following line items by evaluating historical cost data and future needs:

- Reduction of salary request as a result of retirements and attrition of \$277,925
- Removal of Contracted Services Line of \$800,000
- Reduction in Total Debt Service Amount of \$124,600 due to lower interest rate
- Removal of Parliamentarian of \$1,500

A detailed summary of revenues and expenditures can be found in the next section.

The FY24 budget proposal includes the following highlights and assumptions:

Based on our Chapter 70 formula calculation, Northeast Metro Tech is projected to receive \$14,072,974 in aid for FY24. This amount is \$1,304,476 higher than our budgeted aid in FY23.

We anticipate FY24 transportation revenue of \$1,200,000 , which is \$200,000 more than the revenue we received in FY23.

	FY22 Budget	FY23 Budget	FY24 Appropriation	Change	% Change
Chapter 70 Aid	\$ 11,195,113	\$ 12,768,498	\$ 14,072,974	\$ 1,304,476	10.22%
Transportation Aid (Reimbursement Fund)	\$ 1,200,000	\$ 1,000,000	\$ 1,200,000	\$ 200,000	20.00%
Total State Revenue	\$ 12,395,113	\$ 13,768,498	\$ 15,272,974	\$ 1,504,476	10.93%

Expenses

Northeast Metropolitan Regional Vocational School's total operating expense before debt service for FY24 is projected to be \$32,185,546 ; 1.69% or \$534,746 over the FY23 total operating budget of \$31,650,800 .

	FY22 Budget	FY23 Budget	FY24 Request	Change	% Change
Northeast Metro Tech	\$ 29,861,016	\$ 31,650,800	\$ 32,185,546	\$ 534,746	1.69%
with debt service		\$ 33,513,000	\$ 33,923,146	\$ 410,146	1.22%

This total request can be attributed to increases in Salary, Contracted Services, Supplies, and Equipment over the FY23 budget amount.

Northeast Metropolitan Regional Vocational School's salary request for FY24 is \$19,090,948 ; \$607,184 or 3.28% over the FY23 budget of \$18,483,764 . The increase in the salary request can be attributed to the following conditions:

	FY22 Actual	FY23 Budget	FY24 Request	Change	% Change
Total Salary	\$ 16,502,244	\$ 18,483,764	\$ 19,090,948	\$ 607,184	3.28%

Highlighted Salary Expenses	FTE	Change
Steps and Lanes/Salary Increases		\$ 499,219
Addition of Assistant Superintendent	1.0	\$ 170,000
Addition of LPN	1.0	\$ 90,755
Addition of .5 Plumbing Teacher	0.5	\$ 44,572
Addition of Assistant Wrestling, Tennis, Lacrosse Coaches		\$ 28,563
Increase Sick Leave Buyback for Retirements		\$ 52,000
Salary Savings		\$ (277,925)

Total Increase of Highlighted Expenses 2.5 \$ 607,184

Northeast Metropolitan Regional Vocational School's FY24 Contractual Services budget is \$11,610,397 ; -2.43% or \$(289,376) less than the FY23 budget of \$11,899,773 . The decrease in the contracted services request can be mainly attributed to the following expenses and conditions:

	FY22 Actual	FY23 Budget	FY24 Request	Change	% Change
Total Contracted Services	\$ 9,506,542	\$ 11,899,773	\$ 11,610,397	\$ (289,376)	-2.43%

Highlighted Contracted Service Expenses	Notes	Increase in Funding
Yr 5 of Transportation contract \$400 to \$415 per bus		\$ 51,300
Increase per Bus Athletic Transportation		\$ 10,000
Implement Compensated Absences Fund		\$ 25,000
Increases in Insurance Coverage 5% projected		\$ 263,866
Increase funding for Maintenance Services		\$ 51,968
Increase In Funding for Dues and Subs/Cont Services		\$ 58,000
Increase In Funding For Super Special Events-DECA		\$ 10,000
Increase For Technology Subscriptions		\$ 26,990
Removal of Capital Projects Funding Request		\$ (800,000)
Removal of Parliamentarian		\$ (1,500)
Increase in Legal Service Costs		\$ 15,000

Total Increase of Highlighted Expenses \$ (289,376)

Northeast Metropolitan Regional Vocational School's Supplies and Materials budget for FY24 is \$1,350,069 ;13.06% or \$155,938 higher than the FY23 amount of \$1,194,131 . The increase in supplies is due to the consumable supplies budget requested by department heads during the budget process.

	FY22 Actual	FY23 Budget	FY24 Request	Change	% Change
Total Supplies	\$ 1,393,987	\$ 1,194,131	\$ 1,350,069	\$ 155,938	13.06%

Highlighted Supply Expenses	Notes	Increase in Funding
Increase in Funding for Technology Supplies		\$ 81,050
Increase in Funding to Offset Rise in Supply Costs		\$ 74,888

Total Increase of Highlighted Expenses \$ 155,938

Northeast Metropolitan Regional Vocational School's FY24 equipment/technology budget is \$134,132 ; 83.41% or \$61,000 higher than the FY23 budget amount. The increase in equipment is attributed to:

	FY22 Actual	FY23 Budget	FY24 Request	Change	% Change
Total Equipment	\$ 122,229	\$ 73,132	\$ 134,132	\$ 61,000	83.41%

Highlighted Equipment Expenses	Increase in Funding				
Increase in Funding for Tech Equipment				\$ 61,000	

Total Increase of Highlighted Expenses \$ 61,000

Summary

Regionalization exists as a measure to offer services at a reduced cost to its member districts. Knowing the financial constraints faced by each member City and Town, Northeast aims to limit the annual operating assessment increase to a maximum of 3%. We are able to attain that goal by using \$300,000 from our other funding sources to offset total expenditures, therefore reducing the assessment.

Funding Summary	FY22 Actual	FY23 Budget	FY24 Request	Change	% Change
Northeast Metro Tech Total Operating Expense	\$ 29,861,016	\$ 31,650,800	\$ 32,185,546	\$ 534,746	1.69%
Total Chapter 70 Revenue Applied to Budget	\$ 11,195,113	\$ 12,768,498	\$ 14,072,974	\$ 1,304,476	10.22%
Total Transportation Applied	\$ 1,200,000	\$ 1,579,950	\$ 1,600,000	\$ 20,050	1.27%
Total Other Funds (E&D and Capital Projects Fund)	\$ 2,000,000	\$ 1,700,000	\$ 300,000	\$ (1,400,000)	-82.35%
Total Assessment Requested Before Debt Service	\$ 15,465,903	\$ 15,602,352	\$ 16,212,572	\$ 610,220	3.91%
Total Debt Service	\$ -	\$ 1,862,200	\$ 1,737,600	\$ (124,600)	-6.69%
			\$ 17,950,172	\$ 485,620	cross check
Northeast Metro Tech Requested Assessment	\$ 15,465,903	\$ 17,464,552	\$ 17,950,172	\$ 485,620	2.78%

Before the capital assessment, the total assessment increase results in an increase of 3.91%. After application of the debt service number of \$1,737,600, the total increase to the member communities is 2.78%.

District	FY22 Actual	FY23 Budget	FY24 Request	Change	% Change	% Change
Chelsea	\$ 1,002,864	\$ 1,255,248	\$ 1,253,752	-9	\$ (1,497)	-0.1%
Malden	\$ 1,618,957	\$ 1,869,733	\$ 1,969,812	5	\$ 100,079	5.4%
Melrose	\$ 754,661	\$ 1,050,138	\$ 1,270,738	10	\$ 220,600	21.0%
North Reading	\$ 588,959	\$ 645,192	\$ 798,333	6	\$ 153,141	23.7%
Reading	\$ 571,636	\$ 639,569	\$ 631,268	-2	\$ (8,301)	-1.3%
Revere	\$ 1,818,956	\$ 2,202,229	\$ 2,281,918	3	\$ 79,690	3.6%
Saugus	\$ 2,944,794	\$ 2,715,853	\$ 2,620,058	-9	\$ (95,795)	-3.5%
Stoneham	\$ 1,375,880	\$ 1,534,237	\$ 1,368,936	-11	\$ (165,301)	-10.8%
Wakefield	\$ 1,732,232	\$ 2,017,068	\$ 2,038,570	-5	\$ 21,502	1.1%
Winchester	\$ 190,545	\$ 309,625	\$ 266,832	-3	\$ (42,792)	-13.8%
Winthrop	\$ 891,675	\$ 1,041,127	\$ 1,033,403	-2	\$ (7,725)	-0.7%
Woburn	\$ 1,974,744	\$ 2,184,533	\$ 2,416,552	4	\$ 232,019	10.6%
Funding from Cities/Towns	\$ 15,465,903	\$ 17,464,552	\$ 17,950,172	-13	\$ 485,620	2.78%

District	Minimum Contribution	Transp.	Budget Adjustment Assessment	Total Operating Assessment Before Capital	Capital/Debt Assessment	Total Assessment w	Students	Enrollment Percentage
Chelsea	\$ 848,548	\$ 5,603	\$ 88,068	\$ 942,219	\$ 311,533	\$ 1,253,752	232	17.9%
Malden	\$ 1,692,108	\$ 3,840	\$ 60,357	\$ 1,756,305	\$ 213,507	\$ 1,969,812	159	12.3%
Melrose	\$ 1,155,465	\$ 1,594	\$ 25,054	\$ 1,182,113	\$ 88,626	\$ 1,270,738	66	5.1%
N. Reading	\$ 728,470	\$ 966	\$ 15,184	\$ 744,620	\$ 53,713	\$ 798,333	40	3.1%
Reading	\$ 577,124	\$ 749	\$ 11,768	\$ 589,640	\$ 41,627	\$ 631,268	31	2.4%
Revere	\$ 1,834,797	\$ 6,182	\$ 97,179	\$ 1,938,158	\$ 343,760	\$ 2,281,918	256	19.8%
Saugus	\$ 2,368,552	\$ 3,478	\$ 54,663	\$ 2,426,693	\$ 193,365	\$ 2,620,058	144	11.1%
Stoneham	\$ 1,246,676	\$ 1,690	\$ 26,572	\$ 1,274,939	\$ 93,997	\$ 1,368,936	70	5.4%
Wakefield	\$ 1,862,167	\$ 2,439	\$ 38,340	\$ 1,902,946	\$ 135,624	\$ 2,038,570	101	7.8%
Winchester	\$ 244,127	\$ 314	\$ 4,935	\$ 249,376	\$ 17,457	\$ 266,832	13	1.0%
Winthrop	\$ 926,862	\$ 1,473	\$ 23,156	\$ 951,491	\$ 81,912	\$ 1,033,403	61	4.7%
Woburn	\$ 2,205,217	\$ 2,922	\$ 45,932	\$ 2,254,071	\$ 162,480	\$ 2,416,552	121	9.4%
Total	\$15,690,113	\$31,250	\$491,209	\$16,212,572	\$1,737,600	\$17,950,172	1294	100%

Total FY24				cross check	\$1,737,600
Operating Budget Request	\$ 32,185,546				
Expenditures					
Net school					
Spending	\$ 29,763,087				
Transportation	\$ 1,631,250				
Capital					
Projects Fund	\$ -				
E&D	\$ 300,000				
Supplementary Requests	\$ 491,209				
Bond					
Anticipatory	\$ 1,737,600	\$ 1,737,600			
Total FY23 Request	\$ 33,923,146	\$ 33,923,146			
Available Revenues					
Chapter 70					
Funds	\$ 14,072,974				
Transportation					
Fund	\$ 1,600,000	1.2 mil from transportation, 400K from e&d			
E&D	\$ 300,000				
Capital					
Projects					
Funding From					
Revolving	\$ -				
Total					
Revenues	\$ 15,972,974				
Total Assessment	\$ 17,950,172				

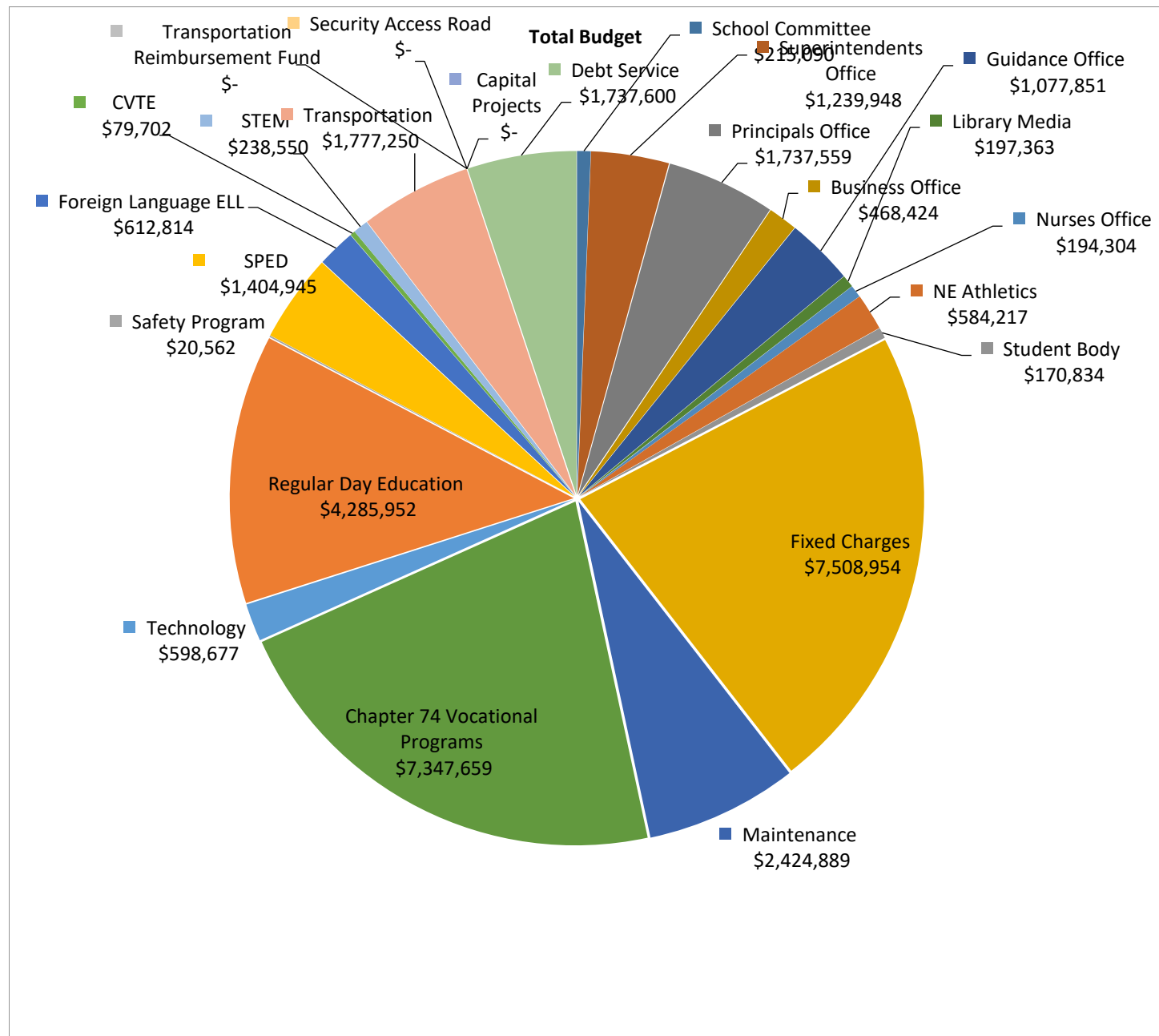
**Northeast Metropolitan Regional Vocational School
Comparison of Assessments**

	Budget	Operating Budget	Variance	Total Budget	Total Budget	Variance \$	Variance %
	FY 2023	FY2024	Operating	w Capital FY2023	w Capital FY2024		
Gross Budget	\$ 31,650,800	\$ 32,185,546	\$ 534,746	\$ 33,513,000	\$ 33,923,146	\$ 410,146	1.30%
Less Revenues							
Chapter 70 Aid	\$ 12,768,498	\$ 14,072,974	\$ 1,304,476	\$ 12,768,498	\$ 14,072,974	\$ 1,304,476	10.22%
Transportation	\$ 1,579,950	\$ 1,600,000	\$ 20,050	\$ 1,579,950	\$ 1,600,000	\$ 20,050	1.27%
Other Sources (E&D + Capital)	\$ 1,700,000	\$ 300,000	\$ (1,400,000)	\$ 1,700,000	\$ 300,000	\$ (1,400,000)	-82.35%
Total Revenues	\$ 16,048,448	\$ 15,972,974	\$ (75,474)	\$ 16,048,448	\$ 15,972,974	\$ (75,474)	-0.47%
Net Assessments	\$ 15,465,903	\$16,212,572	\$ 746,668	\$ 17,464,552	\$ 17,950,172	\$ 485,620	3.14%
Chelsea	\$ 911,874	\$ 942,219	\$ 30,345	\$ 1,255,248	\$ 1,253,752	\$ (1,497)	\$ 311,533
Malden	\$ 1,650,315	\$ 1,756,305	\$ 105,990	\$ 1,869,733	\$ 1,969,812	\$ 100,079	\$ 213,507
Melrose	\$ 970,350	\$ 1,182,113	\$ 211,763	\$ 1,050,138	\$ 1,270,738	\$ 220,600	\$ 88,626
North Reading	\$ 596,749	\$ 744,620	\$ 147,871	\$ 645,192	\$ 798,333	\$ 153,141	\$ 53,713
Reading	\$ 592,551	\$ 589,640	\$ (2,910)	\$ 639,569	\$ 631,268	\$ (8,301)	\$ 41,627
Revere	\$ 1,841,757	\$ 1,938,158	\$ 96,401	\$ 2,202,229	\$ 2,281,918	\$ 79,690	\$ 343,760
Saugus	\$ 2,497,860	\$ 2,426,693	\$ (71,168)	\$ 2,715,853	\$ 2,620,058	\$ (95,795)	\$ 193,365
Stoneham	\$ 1,418,829	\$ 1,274,939	\$ (143,890)	\$ 1,534,237	\$ 1,368,936	\$ (165,301)	\$ 93,997
Wakefield	\$ 1,866,041	\$ 1,902,946	\$ 36,906	\$ 2,017,068	\$ 2,038,570	\$ 21,502	\$ 135,624
Winchester	\$ 286,828	\$ 249,376	\$ (37,452)	\$ 309,625	\$ 266,832	\$ (42,792)	\$ 17,457
Winthrop	\$ 951,366	\$ 951,491	\$ 125	\$ 1,041,127	\$ 1,033,403	\$ (7,725)	\$ 81,912
Woburn	\$ 2,017,833	\$ 2,254,071	\$ 236,239	\$ 2,184,533	\$ 2,416,552	\$ 232,019	\$ 162,480
Total	\$15,602,352	\$16,212,572	\$610,220	\$17,464,552	\$17,950,172	\$485,620	\$ 1,737,600
							total debt asmt

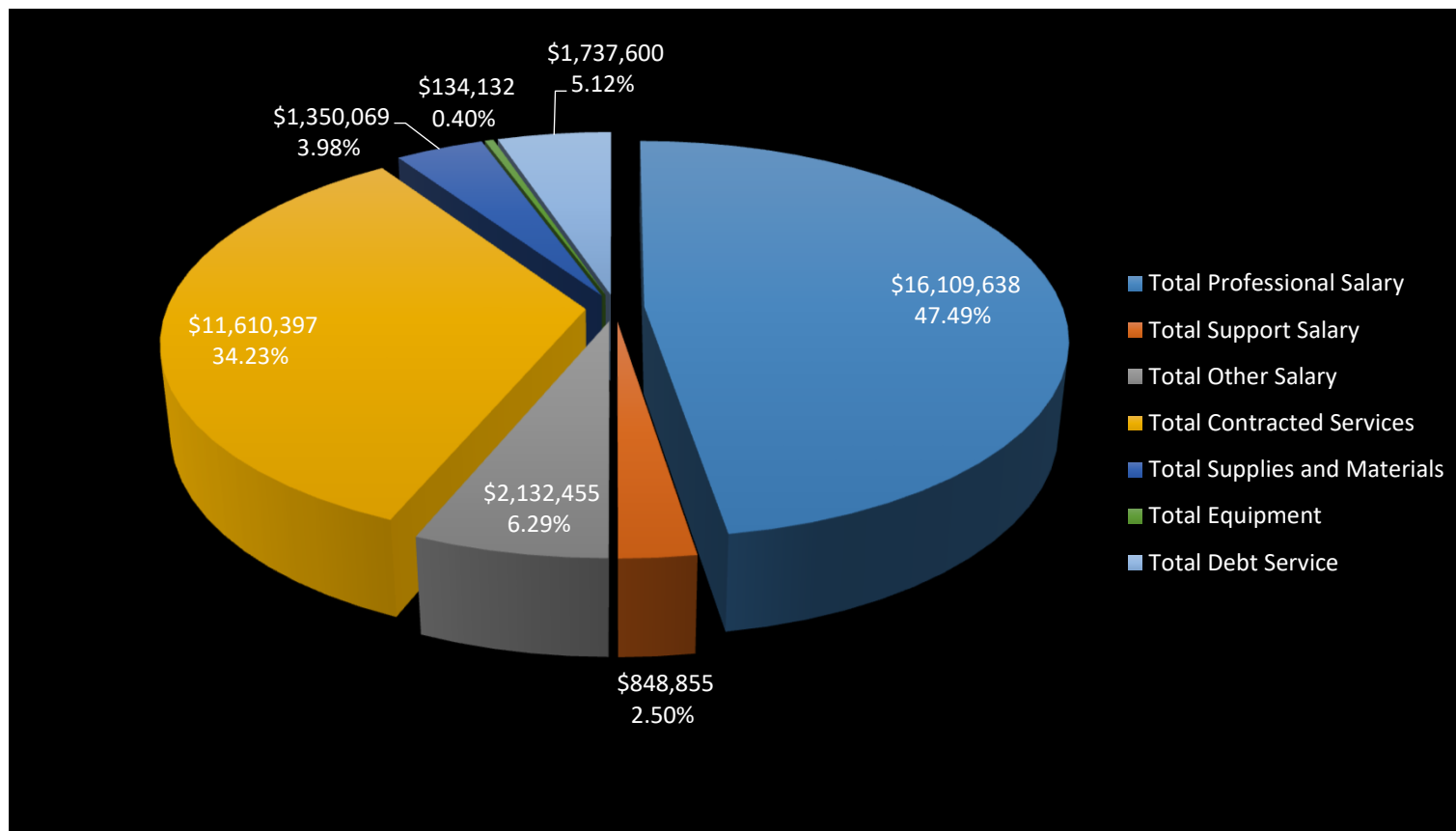
Enrollment	Students Oct 1, 2021 (FY23)	Students Oct 1, 2022 (FY24)	Variance	Contribution %	Per Pupil Cost of Assessment
Chelsea	241	232	-9	17.93%	\$ 5,404
Malden	154	159	5	12.29%	\$ 12,389
Melrose	56	66	10	5.10%	\$ 19,254
North Reading	34	40	6	3.09%	\$ 19,958
Reading	33	31	-2	2.40%	\$ 20,363
Revere	253	256	3	19.78%	\$ 8,914
Saugus	153	144	-9	11.13%	\$ 18,195
Stoneham	81	70	-11	5.41%	\$ 19,556
Wakefield	106	101	-5	7.81%	\$ 20,184
Winchester	16	13	-3	1.00%	\$ 20,526
Winthrop	63	61	-2	4.71%	\$ 16,941
Woburn	117	121	4	9.35%	\$ 19,972
Total Enrollment	1307	1294	-13	100.00%	

	FY23 Minimum	FY24 Minimum	Change	% increase	% of Total
Chelsea	\$ 845,841	\$ 848,548	\$ 2,707.00	0.3%	5.41%
Malden	\$ 1,608,120	\$ 1,692,108	\$ 83,988.00	5.2%	10.78%
Melrose	\$ 955,006	\$ 1,155,465	\$ 200,459.00	21.0%	7.36%
North Reading	\$ 587,433	\$ 728,470	\$ 141,037.00	24.0%	4.64%
Reading	\$ 583,509	\$ 577,124	\$ (6,385.00)	-1.1%	3.68%
Revere	\$ 1,772,436	\$ 1,834,797	\$ 62,361.00	3.5%	11.69%
Saugus	\$ 2,455,939	\$ 2,368,552	\$ (87,387.00)	-3.6%	15.10%
Stoneham	\$ 1,396,635	\$ 1,246,676	\$ (149,959.00)	-10.7%	7.95%
Wakefield	\$ 1,836,997	\$ 1,862,167	\$ 25,170.00	1.4%	11.87%
Winchester	\$ 282,444	\$ 244,127	\$ (38,317.00)	-13.6%	1.56%
Winthrop	\$ 934,104	\$ 926,862	\$ (7,242.00)	-0.8%	5.91%
Woburn	\$ 1,985,775	\$ 2,205,217	\$ 219,442.00	11.1%	14.05%
Total	\$ 15,244,239	\$ 15,690,113	\$ 445,874	2.92%	100.00%

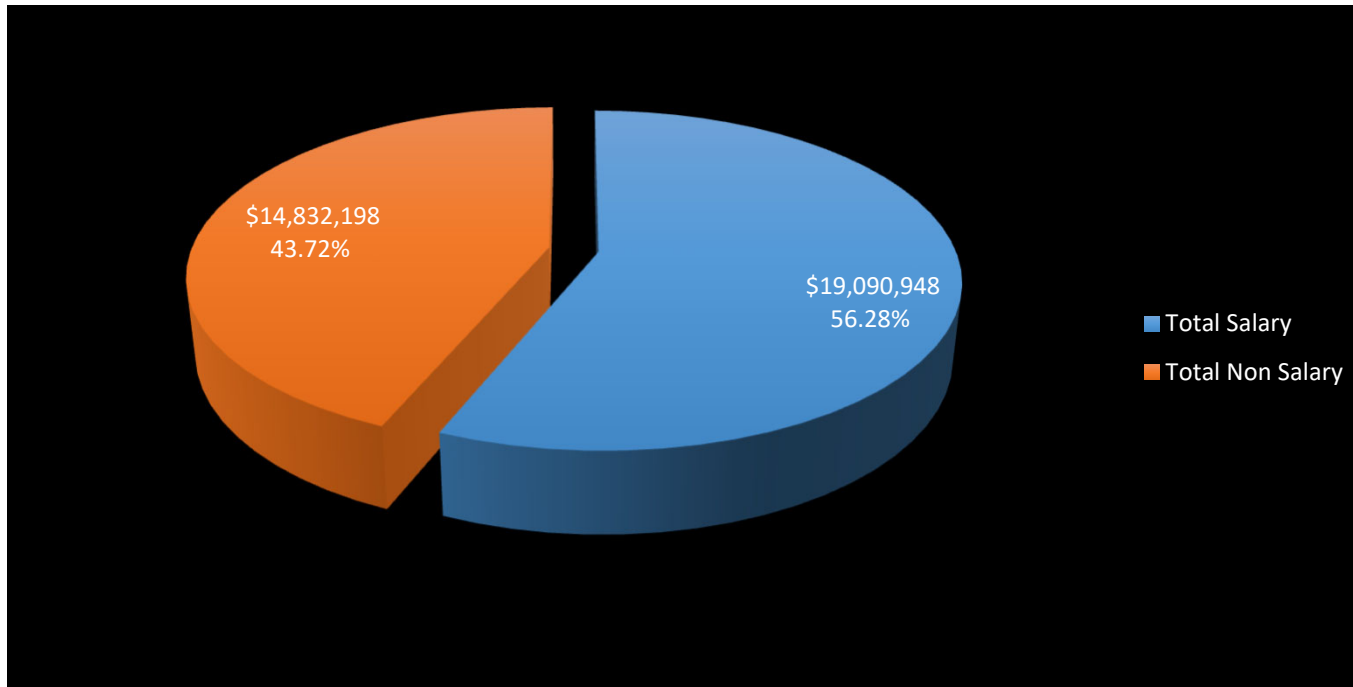
Description	FY23						
	FY22 Expended	Budgeted Staff	FY23 Budget	FY24 Staff Request	FY24 Request	Change	% Change
School Committee	\$ 210,349	2.0	\$ 199,632	2.0	\$ 215,090	\$ 15,458	7.74%
Superintendents Office	\$ 953,648	3.0	\$ 1,002,403	4.0	\$ 1,239,948	\$ 237,545	23.70%
Principals Office	\$ 1,731,187	12.5	\$ 1,648,798	13.5	\$ 1,737,559	\$ 88,762	5.38%
Business Office	\$ 387,684	5.5	\$ 463,347	5.5	\$ 468,424	\$ 5,077	1.10%
Guidance Office	\$ 899,162	11.0	\$ 1,118,613	11.0	\$ 1,077,851	\$ (40,763)	-3.64%
Library Media	\$ 186,038	3.0	\$ 187,928	3.0	\$ 197,363	\$ 9,434	5.02%
Nurses Office	\$ 98,064	1.0	\$ 100,976	2.0	\$ 194,304	\$ 93,328	92.43%
NE Athletics	\$ 562,672		\$ 555,354		\$ 584,217	\$ 28,863	5.20%
Student Body	\$ 127,116	1.0	\$ 201,931		\$ 170,834	\$ (31,097)	-15.40%
Fixed Charges	\$ 5,517,155		\$ 7,177,088		\$ 7,508,954	\$ 331,866	4.62%
Maintenance	\$ 2,363,515	11.0	\$ 2,361,534	11.0	\$ 2,424,889	\$ 63,355	2.68%
Chapter 74 Vocational Programs	\$ 6,020,195	66.0	\$ 7,060,000	67.5	\$ 7,347,659	\$ 287,659	4.07%
Technology	\$ 565,995	3.0	\$ 420,485	3.0	\$ 598,677	\$ 178,191	42.38%
Regular Day Education	\$ 3,919,662	44.5	\$ 4,279,464	43.5	\$ 4,285,952	\$ 6,488	0.15%
Safety Program	\$ 20,683		\$ 19,994		\$ 20,562	\$ 569	2.85%
SPED	\$ 1,459,019	15.0	\$ 1,445,801	14.0	\$ 1,404,945	\$ (40,856)	-2.83%
Foreign Language ELL	\$ 479,187	6.0	\$ 582,140	6.0	\$ 612,814	\$ 30,674	5.27%
CVTE	\$ 70,211		\$ 77,617		\$ 79,702	\$ 2,086	2.69%
STEM	\$ 214,715	2.0	\$ 231,743	2.0	\$ 238,550	\$ 6,807	2.94%
Transportation	\$ 1,738,745		\$ 1,715,950		\$ 1,777,250	\$ 61,300	3.57%
Transportation Reimbursement Fund							
Security Access Road			\$ -		\$ -	\$ -	
Capital Projects			\$ 800,000		\$ -	\$ (800,000)	-100.00%
Debt Service	\$ -		\$ 1,862,200		\$ 1,737,600	\$ (124,600)	
Total Budget	\$ 27,525,002	186.5	\$ 33,513,000	188.0	\$ 33,923,146	\$ 410,146	1.22%



Description	FY22 Expended	FY23 Budgeted Staff	FY23 Budget	FY24 Staff Request	FY24 Request	Change	% Change
Total Professional Salary	\$ 13,787,761	150.0	\$ 15,584,678	150.5	\$ 16,109,638	\$ 524,960	3.37%
Total Support Salary	\$ 701,627	12.5	\$ 868,543	12.5	\$ 848,855	\$ (19,688)	-2.27%
Total Other Salary	\$ 2,012,857	24.0	\$ 2,030,543	25.0	\$ 2,132,455	\$ 101,912	5.02%
Total Contracted Services	\$ 9,506,542		\$ 11,899,773		\$ 11,610,397	\$ (289,376)	-2.43%
Total Supplies and Materials	\$ 1,393,987		\$ 1,194,131		\$ 1,350,069	\$ 155,938	13.06%
Total Equipment	\$ 122,229		\$ 73,132		\$ 134,132	\$ 61,000	83.41%
Total Debt Service	\$ -		\$ 1,862,200		\$ 1,737,600	\$ (124,600)	
Total Budget	\$ 27,525,002	186.5	\$ 33,513,000	188.0	\$ 33,923,146	\$ 410,146	1.22%



Description	FY22 Expended	FY23 Budgeted Staff	FY23 Budget	FY24 Staff Request	FY24 Request	Change	% Change
Total Salary	\$ 16,502,244	186.5	\$ 18,483,764	188.0	\$ 19,090,948	\$ 607,184	3.28%
Total Non Salary	\$ 11,022,758		\$ 15,029,235		\$ 14,832,198	\$ (197,038)	-1.31%
Total Budget	\$ 27,525,002	186.5	\$ 33,513,000	188.0	\$ 33,923,146	\$ 410,146	1.22%



Memorandum

To: Mayor Brian Arrigo

CC: Ms. Richard Viscay- CFO/City Auditor
Ms. Cathy Bowden-Treasurer/Collector
Mr. Patrick Keefe- City Council President

From: Jay Picone, Director of Finance

Date: 4/14/2023

Re: FY24 Northeast Metropolitan Regional Vocational School Assessment

At the public hearing on April 13, 2023, the Northeast Metropolitan Regional Vocational School Committee voted unanimously for a FY24 budget increase of 1.22% over last year's operating budget. Member community assessments are based on the minimum contribution, transportation, and additional vocational supplies and equipment needed to operate quality vocational educational programs. This year's operational budget request also includes an additional 2.5 FTEs funded by the additional Chapter 70 funds attributed to the Student Opportunity Act.

Regional assessments are based on approval of the State Budget submitted by Governor Healey, but the final budget may be amended by the House or Senate before final passage. Member communities are assessed on the Northeast October 1 enrollment numbers from sending districts. In addition to fluctuating enrollments, district assessments are based on property wealth and by the income level of residents. Consequently, some communities may see an increase in assessments based on enrollment numbers and demographic changes, while other communities may see a decrease in assessments using the same data. By using a combination of the increased Chapter 70 funding, transportation reimbursement and application of E&D funding, we were able to significantly offset the increases in the operating budget, therefore reducing the required assessment. The total assessment increase for FY24 for our member communities equates to 2.78%

Below is the information needed by Revere for inclusion in the FY 24 City Budget:

District:	Revere
FY24 Operating Assessment:	\$1,938,158
FY24 Debt Assessment:	\$343,760
FY24 Total Assessment:	\$2,281,918
FY24 Enrollment:	256

CITY OF REVERE: FY 2024 BUDGET SUMMARY
REGIONAL SCHOOLS

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
013221	510100	PERMANENT SALARIES	6,000	9,000	7,000	6,000	4,500	6,000	6,000
013221	511100	LONGEVITY	6,800	-	-	-	-	-	-
013221	512400	STIPEND	6,000	1,000	5,000	6,000	4,500	6,000	6,000
013222	524800	NE REG SCH	2,115,505	1,980,630	1,818,956	2,202,229	1,651,672	2,281,918	2,281,918
TOTAL	REGIONAL SCHOOLS		2,134,305	1,990,630	1,830,956	2,214,229	1,660,672	2,293,918	2,293,918

322 - REGIONAL SCHOOLS FY 2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Vocational School Represent	N	01/15/21	3.46				6,000	6,000				12,000		12,000
							6,000	6,000	-	-	-	12,000	-	12,000
													OT Per Mayor	12,000

City of Revere - Fiscal Year 2024 Budget

322 - REGIONAL SCHOOLS

Non-Payroll Expenditures						
Account Name		Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Northeast Regional School</u>		013222-524800	2,202,229	2,281,918	2,281,918	-
Operating Assessment				1,938,158		
Debt Assessment				343,760		
Total Non Payroll Expenditures			<u>2,202,229</u>	<u>2,281,918</u>	<u>2,281,918</u>	<u>-</u>
<u>Footnotes:</u>						
Total Department Expenses						
			Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses			12,000	12,000	12,000	-
Total Non Payroll Expenses			2,202,229	2,281,918	2,281,918	-
Total Department Expenses			<u>2,214,229</u>	<u>2,293,918</u>	<u>2,293,918</u>	<u>-</u>

Section IV- Enterprise Funds

430 – Water & Sewer Enterprise

Contact Information: Don Ciaramella, Chief of Engineering & Infrastructure 781-286-8145

Location: 321R Charger Street, Revere, 02151

Mission Statement

To provide an adequate supply of safe and reliable drinking water and sewer services to the City of Revere's residents, businesses, and visitors. To ensure the quality of life in our community through consistent maintenance and improvements to infrastructure which includes 107 miles of water main and 99 miles of sewer main. Actively inspire and educate our neighborhoods on sewer system limitations and the environmental impacts of improper disposal.

FY2023 Accomplishments

- Installed 8,400 linear feet of water main on Beverly St, Argyle St, Ellerton St, York St, Jackson St, Bay Rd, Clinton Rd, Loring Rd, Lawrence Rd, Avon St, Sweeney Ave, Pomona St, and Ambrose St
- Milano Ave pump station upgrades
- Griswold Park drain pump station installed.
- Point of Pines drain station pump rebuild.
- Sherman St drainage system installed.
- 29 hydrants replaced; 42 hydrants rebuilt.
- 410 hydrant inspections completed.
- New drainage installed on Walnut Ave
- Shirley Ave drainage rerouted.
- Mill St drainage repairs
- 7 Sewer Station Pumps renovated.
- Townline Brook tide gate repairs
- 96 water main break repairs
- 23 water services replaced.
- 300 linear feet of lead removed.



FY2024 Goals & Objectives

- 1) **Goal:** To maintain a safe and adequate supply of drinking water
Objective: Actively continue to replace 3 miles of water main annually.
Mayoral Goal: Uphold the highest professional and ethical standards.
- 2) **Goal:** To ensure the proper transmission of water throughout the city for public health and safety
Objective: Replace, inspect, and maintain the city's fire hydrants
Mayoral Goal: Uphold the highest professional and ethical standards.
- 3) **Goal:** Increase dependability of sewer stations.
Objective: Upgrade electronics and emergency power systems of Waitt Park and Point of Pines sewer stations.
Mayoral Goal: Uphold the highest professional and ethical standards.
- 4) **Goal:** Staff the Water Sewer Department at full complement.
Objective: Fill critical infrastructure supporting positions.
Mayoral Goal: Professionalize City Services
- 5) **Goal:** Eliminate all dry weather Sanitary Sewer Overflows.
Objective: Maintain a dependable sewer system cleaning program to eliminate all dry weather SSOs.
Mayoral Goal: Uphold the highest professional and ethical standards.

Performance Measures

	<u>FY2021</u>	<u>FY2022</u>	<u>Projected FY2023</u>	<u>Projected FY2024</u>
Total Work Orders Completed	5,489	4,572	4,168	3,960
Total Water Orders Completed	2,767	1,969	2,023	1,922
Total Sewer Orders Completed	1,790	1,578	1,463	1,390
Total Drain Orders Completed	932	1,025	682	647
Catch Basin Cleanings and Maintenance Completed	363	392	300	353
Pump Station Inspections Completed	634	358	205	242
Manhole Inspections and Repairs Completed	96	88	80	94
Hydrant Inspection and Maintenance Orders Completed	913	549	658	776
Sink Hole Repairs Completed	18	10	15	14
Turn-on and Shut offs Completed	221	107	56	66
Sewer Line Cleanings	564	561	320	378
Water Box Repairs Completed	63	50	53	50
Water Mark-Out and Dig Safe Orders Completed	1,174	1,244	1,615	1,906
Tide Gate Maintenances Completed	63	36	10	10
Leaks Detected	48	40	22	21
Meter Inspections, troubleshoot, and replacements	164	132	289	251
Street Opening Permits Received	249	216	153	145

CITY OF REVERE: FY 2024 BUDGET SUMMARY
WATER & SEWER ENTERPRISE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
604301	510100	PERMANENT SALARIES	1,548,925	1,427,703	1,551,510	1,537,103	1,126,190	1,666,041	1,610,261
604301	510900	SALARY - OVERTIME	146,000	255,504	288,441	129,196	223,802	129,196	129,196
604301	511100	LONGEVITY	28,000	11,908	13,688	17,300	11,417	11,400	11,400
604301	512200	CLOTHING ALLOWANCE	20,900	17,600	14,300	18,700	5,100	17,400	16,200
604301	512210	TRAVEL ALLOWANCE	-					-	-
604301	512301	EDUCATIONAL INCENTIVE	13,140	7,652	13,032	10,897	11,013	16,216	16,216
604301	512400	STIPEND	14,000	16,754	29,140	42,591	20,568	25,500	25,500
604301	516600	SALARY - SICK LEAVE BUY BACK	-	12,574	13,893	-	3,726	-	-
604302	520800	GASOLINE & OIL	66,500	30,957	77,258	66,500	62,387	66,500	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	22,000	7,162	5,132	3,620	3,854	3,620	3,620
604302	521200	MWRA ASSESSMENT - SEWER	10,994,231	10,748,405	11,066,469	12,420,922	9,246,016	12,736,382	12,736,382
604302	521300	MWRA ASSESSMENT - WATER	5,263,284	5,591,863	5,756,009	6,348,919	3,809,351	6,408,428	6,408,428
604302	522400	COMPUTER SERVICES	39,000	50,683	88,512	97,897	87,455	97,897	97,897
604302	522800	AUDIT & ACCOUNTING SERVICES	12,000	11,400	13,000	12,000		13,000	13,000
604302	523440	PRINTING & MAILING	40,000	45,035	59,435	40,000	31,165	40,000	40,000
604302	524000	PEST/ RODENT CONTROL	100,000	51,761	16,722	5,000	12,680	5,000	5,000
604302	524500	BUILDING MAINTENANCE & REPAIR	100,000	94,971	54,441	50,000	48,542	50,000	50,000
604302	524600	MAINTENANCE OF EQUIPMENT	100,000	100,073	49,249	50,000	45,564	50,000	50,000
604302	525000	CONTRACTED SERVICES	-	-		-	3,596	-	-
604302	525100	MEDICAL EXPENSES	-	699	610	2,000	295	2,000	2,000
604302	526500	PREVENTATIVE MAINTENANCE	-	-	7,408	30,000	30,000	30,000	30,000
604302	526600	EMERGENCY REPAIRS	-	-	28,976	100,000	24,066	100,000	100,000
604302	527010	RENTALS & LEASES	50,000	37,849	40,775	55,000	49,099	55,000	55,000
604302	528200	DRAINAGE AND SEWER MAINTENAN	275,000	405,927	354,717	275,000	100,204	275,000	275,000
604302	528300	LEAK DETECTION	16,000	13,125	-	16,000	16,478	16,000	16,000
604302	528600	SAFE WATER DRINKING ASSESSMEN	15,400	12,432	12,295	15,400	12,464	15,400	15,400
604302	528800	CULVERT CLEANING	-	9,849	15,705	25,000	6,100	25,000	25,000
604302	528900	CATCH BASIN/LATERAL LINE	500,000	176,767	140,160	125,000	30,708	125,000	125,000
604304	540000	OFFICE SUPPLIES	15,000	15,312	4,269	15,000	8,452	15,000	15,000
604304	541000	MISCELLANEOUS TOOLS & EQUIP.	35,000	27,840	36,855	35,000	13,130	35,000	35,000
604304	541500	WATER METERS	-	-	23,767	30,000	11,864	30,000	30,000

**CITY OF REVERE: FY 2024 BUDGET SUMMARY
WATER & SEWER ENTERPRISE (continued)**

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
604304	544000	MATERIALS	100,000	177,459	142,647	100,000	135,256	100,000	100,000
604304	544500	SEWER & WATER SERVICES	32,000	23,732	23,736	25,000	15,736	25,000	25,000
604307	570150	POLICE DETAILS	25,000	21,841	27,975	25,000	21,263	25,000	25,000
604307	572100	BANKING SERVICES	70,000	118	-	-	-	-	-
604308	574100	OUTSIDE LEGAL SERVICES	25,000	12,474	34,114	25,000	28,073	25,000	25,000
604308	580000	CAPITAL OUTLAY	-	-	3,930	-	17,020	-	-
604308	587100	NEW EQUIPMENT	-	218,688	78,478	-	-	-	-
604308	587300	CAPITAL IMPROVEMENTS	-	467,781	-	-	87,749	-	-
604309	591100	BONDED DEBT	3,656,327	45,321	4,828,822	5,326,121	4,312,359	6,188,557	6,188,557
604309	591200	NOTES AND BONDS	-	3,089,663	7,486	-	83,580	-	-
604309	591210	SRF BOND ADMIN FEES	112,781	42,041	116,271	114,467	114,466	144,495	144,495
604309	591215	INTEREST ON ST DEBT	-	109,994	-	-	-	-	-
604309	591500	INTEREST ON LT DEBT	1,689,835	1,689,823	1,771,336	2,180,130	1,725,819	2,598,480	2,598,480
604308	596000	TRANSFERS OUT	-	2,352,516	2,342,969	-	335,470	-	-
TOTAL	WATER & SEWER ENTERPRISE		25,125,323	27,433,257	29,153,530	29,369,763	21,932,076	31,166,512	31,109,532

City of Revere - Fiscal Year 2024 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

FY2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/24	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief Of Public Works/ Infra:	N	02/12/14	10.39		39.0	0.50	163,909	500	1,200		-	165,609	82,805	82,805
Assistant Superintendent	N	01/00/00	124.58		39.0	1.00	115,000	-	-		-	115,000	-	115,000
Class 4 Water Distribution O	N	01/01/06	18.51		39.0	1.00	116,984	2,400	-		-	119,384	-	119,384
Business Manager	N	11/23/22	0.60		39.0	0.50	99,910	-	-		-	99,910	49,955	49,955
General Foreman	N	01/00/00	124.58		39.0	0.50	50,000	-	-		-	50,000	-	50,000
Special Assistant W&S Admin	N	01/18/17	7.45		39.0	1.00	69,642	5,223	-		-	74,865	-	74,865
Ami Analyst	N	12/10/18	5.56		39.0	1.00	61,957	-	-		-	61,957	-	61,957
Principal Clerk	N	01/00/00	124.58		39.0	1.00	47,417	1,000	-		-	48,417	-	48,417
Principal Clerk	N	01/15/14	10.46		39.0	1.00	52,553	10,041	-		-	62,594	-	62,594
Clerk Of The Works	N	11/16/06	17.63		40.0	1.00	98,869	2,200	300		-	101,369	-	101,369
Const Oversite Mgr	N	11/06/17	6.65		39.0	1.00	80,689	9,052	300		-	90,041	-	90,041
Water Meter Technician	N	02/05/96	28.42		40.0	1.00	77,314	4,200	1,200		-	82,714	-	82,714
Supervisor - Water	N	11/06/17	6.65		40.0	1.00	72,568	-	1,200		-	73,768	-	73,768
Supervisor - Drain	N	09/03/19	4.83		40.0	1.00	72,568	4,000	1,200		-	77,768	-	77,768
Supervisor - Sewer	N	08/30/21	2.84		40.0	1.00	72,568	9,000	1,200		-	82,768	-	82,768
Working Foreman	N	11/05/18	5.65		40.0	1.00	65,186	1,500	1,200		-	67,886	-	67,886
Working Foreman	N	11/13/17	6.63		40.0	1.00	65,186	1,500	1,200		-	67,886	-	67,886
Working Foreman	N	09/09/19	4.81		40.0	1.00	65,186	-	1,200		-	66,386	-	66,386
Craftsman	N	08/12/13	10.89		40.0	1.00	62,522	1,000	1,200		-	64,722	-	64,722
Craftsman	N	01/00/00	124.58		40.0	1.00	62,522	-	1,200		-	63,722	-	63,722
Laborer	N	01/00/00	124.58		40.0	1.00	55,780	-	1,200		-	56,980	-	56,980
Laborer - Meters	N	11/27/18	5.59		40.0	1.00	55,785	-	1,200		-	56,985	-	56,985
Laborer	N	08/02/21	2.91		40.0	1.00	58,905	1,500	1,200		-	61,605	-	61,605
						21.50	1,743,020	53,116	16,200	-	-	1,812,336	132,760	1,679,577
													On Call	26,000
													Emergency OT	83,196
													Scheduled OT	20,000
														1,808,773

City of Revere - Fiscal Year 2024 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Gasoline & Oil</u>	604302-520800	66,500	66,500	66,500	-
Fuel for vehicles					
<u>Telephone Communication</u>	604302-520900	3,620	3,620	3,620	-
W/S alarms/fax data line		1,800	1,800		
Answering Services		1,200	1,200		
Cell Phones		-	-		
Water meter reader transmitter		500	500		
Phone storage		120	120		
<u>MWRA Assessment - Sewer</u>	604302-521200	12,420,922	12,736,382	12,736,382	-
<u>MWRA Assessment - Water</u>	604302-521300	6,348,919	6,408,428	6,408,428	-
<u>Computer Services</u>	604302-522400	97,897	97,897	97,897	-
Sensus Analytics Software		33,347	33,347	33,347	
Asset tracking		11,500	11,500	11,500	
Cartegraph		11,750	11,750	11,750	
GPS Tracking		12,500	12,500	12,500	
Computer Hardware/Meter Handheld Devices		12,000	12,000	12,000	
Computer Software		10,000	10,000	10,000	
Citizen Serve		6,800	6,800	6,800	
<u>Audit & Accounting Services</u>	604302-522800	12,000	13,000	13,000	-
<u>Printing & Mailing</u>	604302-523440	40,000	40,000	40,000	-
<u>Pest/ Rodent Control</u>	604302-524000	5,000	5,000	5,000	-
<u>Building Maintenance & Repair</u>	604302-524500	50,000	50,000	50,000	-
Building alarm; general repairs; pump station repairs.					
Pump Stations Preventative Maintenance					-
<u>Maintenance of Equipment</u>	604302-524600	50,000	50,000	50,000	-
Repairs of vehicles.					
<u>Contracted Services</u>	604302-525000	-	-	-	-
Project Mgmt & design for EPA Consent Decree				-	
Fire hydrant inspections				-	
<u>Medical Expenses</u>	604302-525100	2,000	2,000	2,000	-
<u>Preventative Maintenance</u>	604302-526500	30,000	30,000	30,000	-
Generator Preventive Maintenance & Repairs					
Pump Preventive Maintenance & Repairs					
<u>Emergency Repairs</u>	604302-526600	100,000	100,000	100,000	-
Emergency Water Main Repair					

City of Revere - Fiscal Year 2024 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Rentals & Leases	604302-527010	55,000	55,000	55,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.					
Copy machine lease					
Other rentals as needed					
Drainage & Sewer Maintenance	604302-528200	275,000	275,000	275,000	-
Removal of excavation materials	120,000		120,000	120,000	
Wet well cleaning of pump stations	150,000		150,000	150,000	
DEP Regulatory sampling of drainage outfalls	-		-	-	
On call engineering services - emergency	-		-	-	
Soil testing	5,000		5,000	5,000	
Leak Detection	604302-528300	16,000	16,000	16,000	-
Safe Water Drinking Assessment	604302-528600	15,400	15,400	15,400	-
Culvert Cleaning	604302-528800	25,000	25,000	25,000	-
Phragmites/invasive species - fire prevention					
Catch Basin/ Lateral Line	604302-528900	125,000	125,000	125,000	-
Contracted cleaning of sewer lines.					
Office Supplies	604304-540000	15,000	15,000	15,000	-
Office Supplies.					
Tools & Equipment	604304-541000	35,000	35,000	35,000	-
Small tools					
Clothing					
Equipment					
Water Meters	604304-541500	30,000	30,000	30,000	-
Materials & Supplies	604304-544000	100,000	100,000	100,000	-
Processed Gravel					
Materials for emergency water projects					
Concrete					
Infrastructure materials - manhole covers/hydrants/piping/couplings/ etc.					
Replenish supplies (paint etc.)					
Pavement work					
Sewer & Water Services	604304-544500	25,000	25,000	25,000	-
Dig Safe	5,000		5,000	5,000	
EZpass	5,000		5,000	5,000	
MBTA Utility Fees	13,000		13,000	13,000	
Educational Membership Fees (NEWEA etc..)	2,000		2,000	2,000	
MWRA Lab Fees	-		-	-	

City of Revere - Fiscal Year 2024 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
<u>Sewer & Water Police Details</u>	604307-570150	25,000	25,000	25,000	-
<u>Banking Services - Lockbox</u>	604307-572100	-	-	-	-
<u>Outside Legal Services</u>	604308-574100	25,000	25,000	25,000	-
<u>New Equipment *</u>	604308-587100	-	-	-	-
<u>Capital Improvements</u>	604308-587300	-	-	-	-
Total Non Payroll Expenditures		19,993,258	20,369,227	20,369,227	-
<u>Footnotes:</u>					
* Funded through CIP.					

City of Revere - Fiscal Year 2024 Budget

DEBT SERVICE: Water and Sewer Enterprise Fund

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Bonded Debt	604309-591100	5,326,121	6,188,557	6,188,557	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)			5,918,557	5,918,557	
W/S Enterprise offset of DPW Building	-	-	260,000	260,000	
W/S Enterprise offset of DPW Building (2)			10,000	10,000	
SRF Bond Administrative Fees *	604309-591210	114,467	144,495	144,495	-
Interest on Short Term Debt	604309-591215	-	-	-	-
Interest on Long Term Debt	604309-591500	2,180,130	2,598,480	2,598,480	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)			2,277,178	2,277,178	
W/S Enterprise offset of DPW Building	-	-	290,720	290,720	
W/S Enterprise offset of DPW Building (2)			30,582	30,582	
		<u>7,620,718</u>	<u>8,931,532</u>	<u>8,931,532</u>	<u>-</u>
Footnotes:					

Total Department Expenses				
	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses	1,755,787	1,865,753	1,808,773	(56,980)
Total Non Payroll Expenses	1,223,417	1,224,417	1,224,417	-
MWRA Assessments	18,769,841	19,144,810	19,144,810	
Total Debt Expense	7,620,718	8,931,532	8,931,532	-
Total Department Expenses	<u>29,369,763</u>	<u>31,166,512</u>	<u>31,109,532</u>	<u>(56,980)</u>

425 – Solid Waste Enterprise

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

Mission Statement

To cultivate public trust and enhance the highest quality of life for Revere's residents, businesses, and visitors through a responsive and responsible team committed to providing well planned infrastructure, environmentally sensitive, and cost-effective services that promote public health, personal safety, economic growth, and community pride.

FY2023 Accomplishments

- Utilized the new city trash vehicle cooperatively with Capitol Waste by increasing the frequency of emptying parks and public trash barrels throughout the City.
- Augmented city personnel by utilizing the assistance of the Roca transitional workforce.
- Established a revolving trash fund to help fund the trash and recycling cart program.
- Instituted a mattress disposal program to comply with newly implemented Massachusetts regulations.

FY2024 Goals & Objectives

- 1) **Goal:** Eliminate waste before it is produced by increasing public awareness regarding behavior changes by utilizing community dialogue, policy development, and social media.
Objective: To reduce the volume of solid waste that the City produces.
Mayoral Focus Area: Professionalize city services.
- 2) **Goal:** Sponsor a household hazardous waste day.
Objective: To provide accessible, environmental, and economic benefits to the community for the safe disposal of special waste materials.
Mayoral Focus Area: Uphold professional and ethical standards.



- 3) **Goal:** Increase the frequency of street sweeping by using contracted and city owned street sweeper.
Objective: Cleaner City streets to better enhance quality of life.
Mayoral Focus Area: Professionalize city services, uphold professional and ethical standards.
- 4) **Goal:** Promote an environment which encourages employees to provide services with pride and maximum efficiency.
Objective: Effectively recognize innovation and leadership within the department.
Mayoral Focus Area: Professionalize city services, uphold professional and ethical standards.

Performance Measures

	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY23</u>	<u>Projected FY24</u>
Trash and Recycle Cart Deliveries, Investigations, and Repairs	1,038	891	723	795
Public Land Cleaning	1435	786	711	782
Deceased Animal Pick Up	311	353	370	333

CITY OF REVERE: FY 2024 BUDGET SUMMARY
SOLID WASTE/ RECYCLING ENTERPRISE

Org	Object	DESCRIPTION	FY2020 Actual	FY2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Q3 YTD	FY2024 Dept Req	FY 2024 Mayors Rec
624231	510100	PERMANENT SALARIES	337,884	345,699	411,166	363,297	352,591	405,786	405,786
624231	510900	SALARY - OVERTIME	30,000	49,186	70,198	20,000	35,271	20,000	20,000
624231	511100	LONGEVITY	16,400	16,846	18,571	19,500	16,168	19,500	19,500
624231	512200	CLOTHING	6,600	6,600	6,050	5,500	3,600	6,000	6,000
624231	512210	TRAVEL ALLOWANCE	2,000	1,487	2,000	2,000	1,260	2,000	2,000
624231	512400	STIPEND	2,700	4,517	3,392	12,900	3,140	10,700	10,700
624231	516600	SALARY - SICK LEAVE BUY BACK	-	1,020	-	-	-	-	-
624232	521400	RUBBISH REMOVAL	2,163,000	2,150,234	2,296,073	2,200,427	1,931,405	2,244,436	2,244,436
624232	521450	RECYCLING DISPOSAL	300,000	603,701	77,724	200,000	5,441	200,000	200,000
624232	521500	RUBBISH DISPOSAL	1,220,000	1,362,298	1,745,557	1,506,367	1,083,369	1,551,558	1,551,558
624232	522400	COMPUTER SERVICES	18,000	10,190	13,183	17,800	14,535	19,600	19,600
624232	524000	PEST/ RODENT CONTROL	20,000	-	-	5,000	9,977	5,000	5,000
624232	525000	CONTRACTED SERVICES	-	-	-	-	-	-	-
624238	580000	CAPITAL OUTLAY	340,000	348,522	197,339	-	-	-	-
624238	587100	NEW EQUIPMENT	20,000	264	54,530	15,000	22,732	15,000	15,000
TOTAL	SOLID WASTE/RECYLCING ENTERPRISE		4,476,584	4,900,565	4,895,783	4,367,791	3,479,489	4,499,580	4,499,580

City of Revere - Fiscal Year 2024 Budget

425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

FY2024

Job Title	New Position?	Service Date	Yrs of Service at 6/30/24	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Sanitation Senior Supervisor	N	09/22/86	37.80	X	40.0	1.00	81,466	8,900	1,200		2,000	93,566		93,566
Supervisor	N	04/04/88	36.26	X	40.0	1.00	76,040	5,800	1,200		-	83,040		83,040
Foreman	N	12/12/11	12.56	X	40.0	1.00	65,186	1,300	1,200		-	67,686		67,686
Foreman	N	01/04/87	37.51		40.0	1.00	68,289	6,200	1,200		-	75,689		75,689
Foreman	N	09/28/15	8.76		40.0	1.00	59,402	3,000	1,200		-	63,602		63,602
Principal Accounting Clerk	N	09/24/18	5.77		39.0	1.00	55,403	5,000	-		-	60,403		60,403
						6.00	405,786	30,200	6,000	-	2,000	443,986	-	443,986
													PT Salaries	
													DPW Overtime	20,000
													Per Mayor	463,986

City of Revere - Fiscal Year 2024 Budget

425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

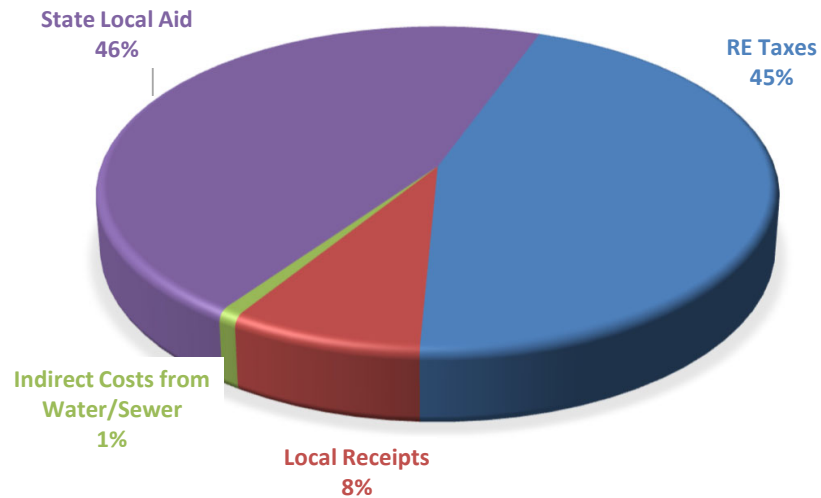
Account Name					
	Account Number	Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Rubbish Removal	624232-521400	2,200,427	2,244,436	2,244,436	-
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
Recycling Disposal	624232-521450	200,000	200,000	200,000	-
Rubbish Disposal	624232-521500	1,506,367	1,551,558	1,551,558	-
Disposal of yard & curbside waste materials, paint & oil, white goods, etc.					
Computer Services	624232-522400	17,800	19,600	19,600	-
Trash app Trash cart tracking software					
Pest/ Rodent Control	624232-524000	5,000	5,000	5,000	-
Capital Outlay	624238-580000	-	-	-	-
Trash barrels - lease.					
New Equipment	624238-587100	15,000	15,000	15,000	-
Purchase of additional waste or recycling barrels as needed.					
Total Non Payroll Expenditures		3,944,594	4,035,594	4,035,594	-
Footnotes:					
Total Department Expenses					
		Adopted FY 2023	Dep Req FY 2024	Mayor Req FY 2024	Difference
Total Payroll Expenses		423,197	463,986	463,986	-
Total Non Payroll Expenses		3,944,594	4,035,594	4,035,594	-
Total Department Expenses		4,367,791	4,499,580	4,499,580	-

Section V - Revenue Detail

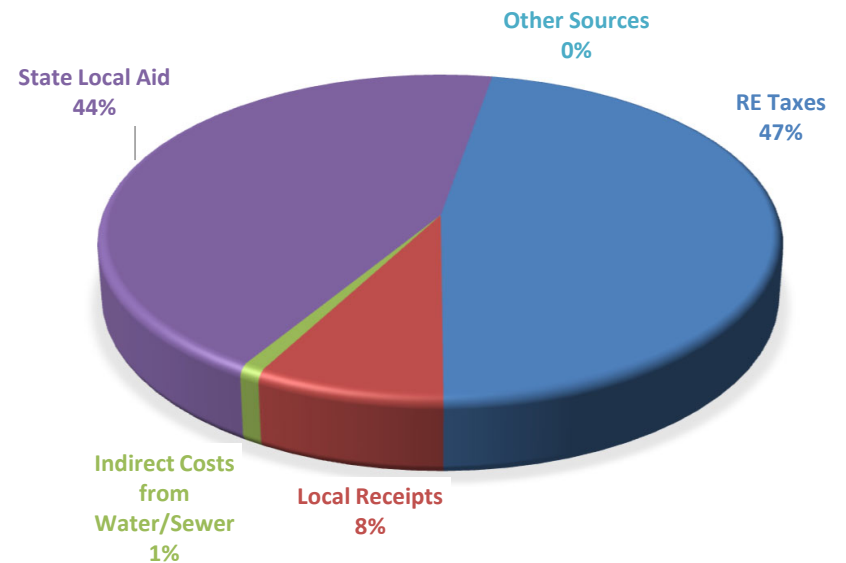
TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including real estate taxes, local receipts, and state aid. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

**FY 2024 ESTIMATED REVENUES
GENERAL FUND**

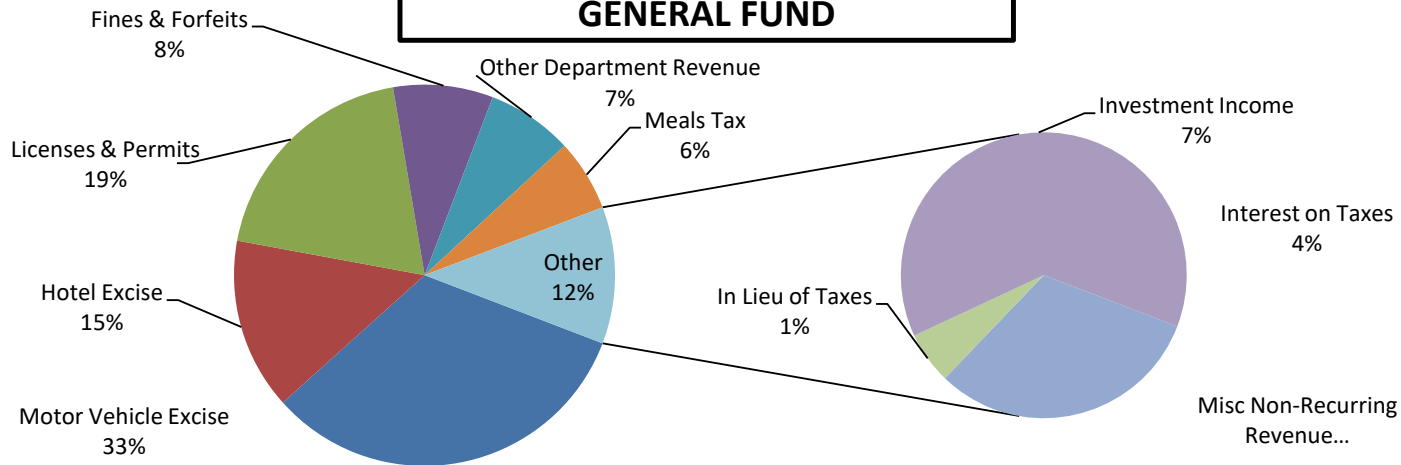


**FY 2023 ESTIMATED REVENUES
GENERAL FUND**

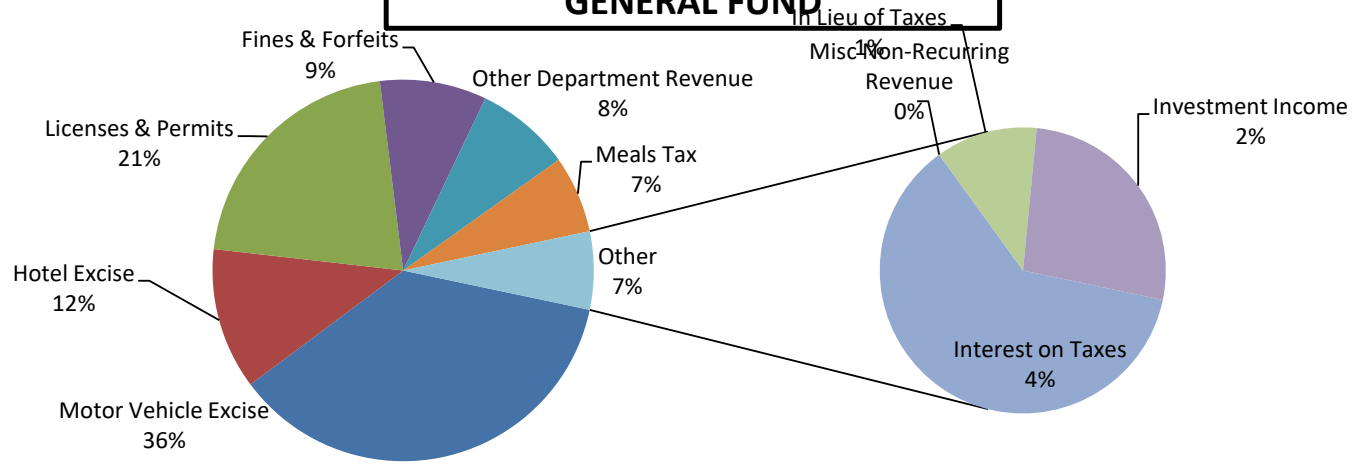


LOCAL RECEIPTS - GENERAL FUND

FY 2024 ESTIMATED LOCAL RECEIPTS GENERAL FUND

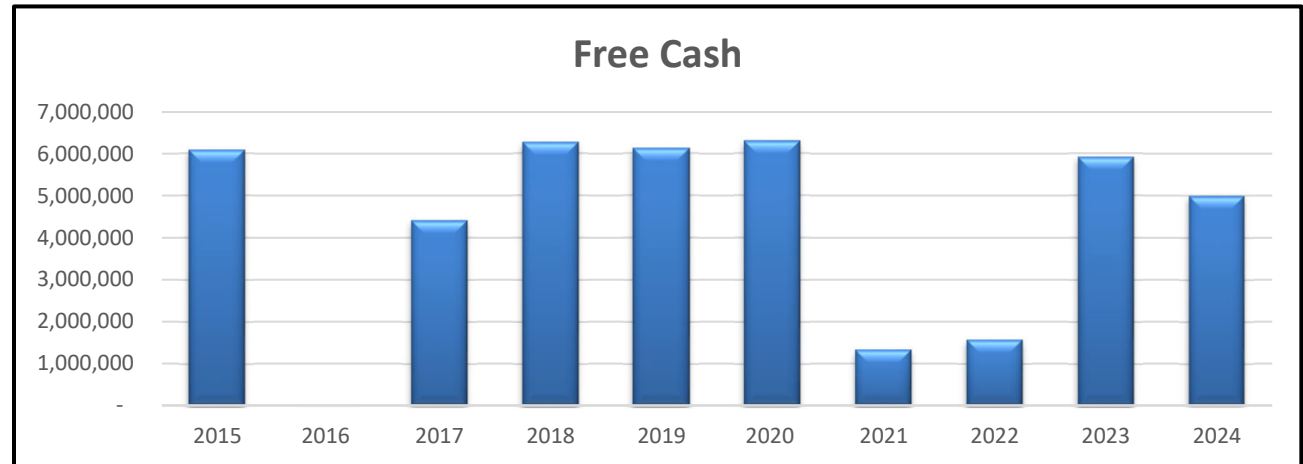


FY 2023 ESTIMATED LOCAL RECEIPTS GENERAL FUND



City of Revere - Free Cash - 10 Year Analysis

	<u>FREE CASH</u>	
2015	6,088,407	14 FC
2016	-	
2017	4,412,174	15,16FC *
2018	6,273,580	17 FC
2019	6,127,553	18 FC
2020	6,303,811	19 FC
2021	1,329,154	20 FC
2022	1,573,554	21 FC
2023	5,924,275	22 FC
2024	5,000,000	est



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund. Beginning in FY2018, the City has been growing the Capital Improvement Stabilization Fund by appropriating 20% of Free Cash.

All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

At June 30, 2022, the most recent year that has been certified by the state, Free Cash totaled \$5,924,275. It is anticipated that free cash will increase to approximately \$5 million in the coming year.

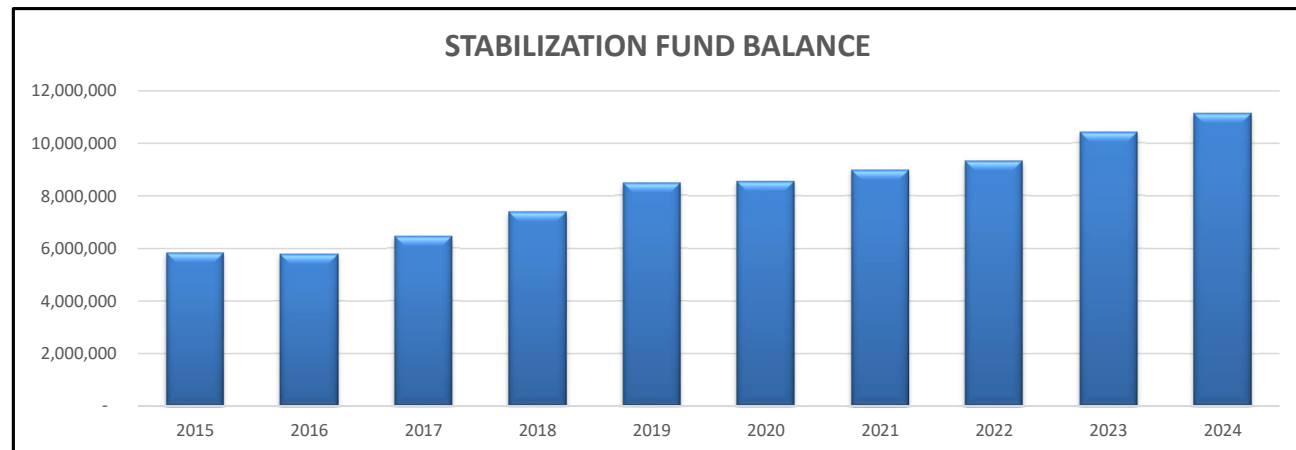
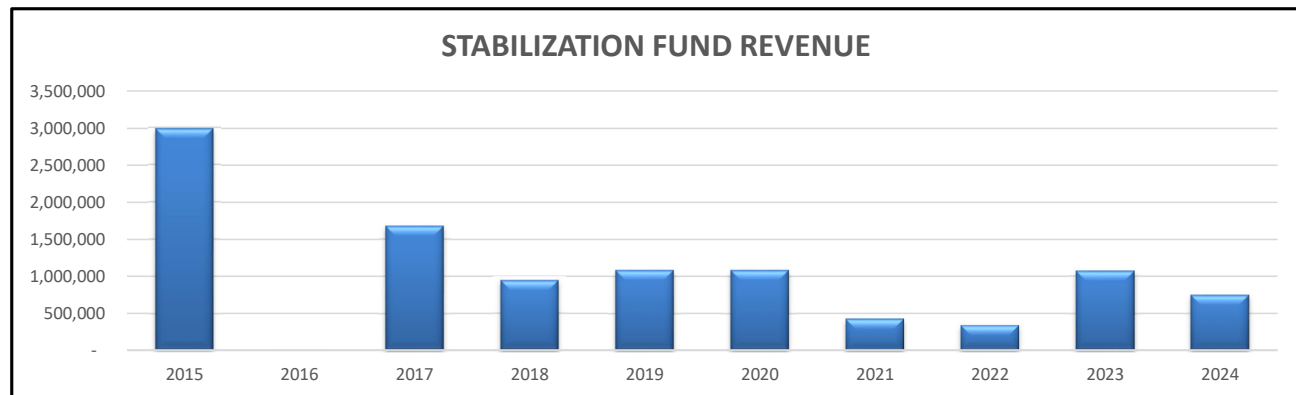
* FY2015 and FY2016 Free Cash were combined due to a timing issue in FY2016.

City of Revere - Stabilization Fund - 10 Year Analysis

STABILIZATION FUND		
FY	REVENUE	FUND BALANCE
2015	2,987,948	5,838,592
2016	-	5,766,592
2017	1,678,683	6,445,276
2018	941,037	7,386,313
2019	1,086,140	8,472,453
2020	1,087,917	8,560,370
2021	430,553	8,990,923
2022	343,008	9,333,931
2023	1,074,641	10,408,573
2024	750,000	11,158,573

A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund.

The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



Revenue sources for the stabilization fund are as follows:

- Free cash:** Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- Sale of Property:** Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
- Host Community Fees:** Per city ordinance, within ninety days of the receipt of any proceed from any host community fee or fund established pursuant to legislation providing for racinos, class III casinos or any other expanding game, the Mayor shall present to the city council, a transfer to the stabilization fund a sum of at least fifty percent of such proceeds. Funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the city is authorized by statute to incur debt for a period of five years or more.
- Other:** The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two thirds vote of the city council.

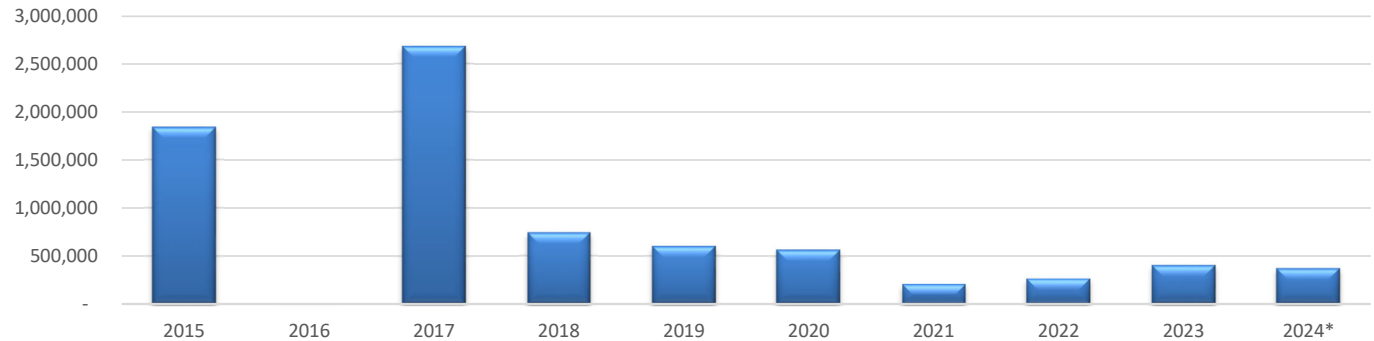
City of Revere - Water/ Sewer Stabilization Fund - 10 Year Analysis

WS ENTERPRISE STABILIZATION FUND

FY	REVENUE	FUND BALANCE
2015	1,841,475	2,827,785
2016	-	2,827,785
2017	2,685,593	5,513,378
2018	741,023	6,101,401
2019	605,767	6,707,168
2020	566,251	7,273,419
2021	206,011	7,479,430
2022	264,745	5,744,175
2023	407,470	5,151,645
2024*	375,000	5,526,645

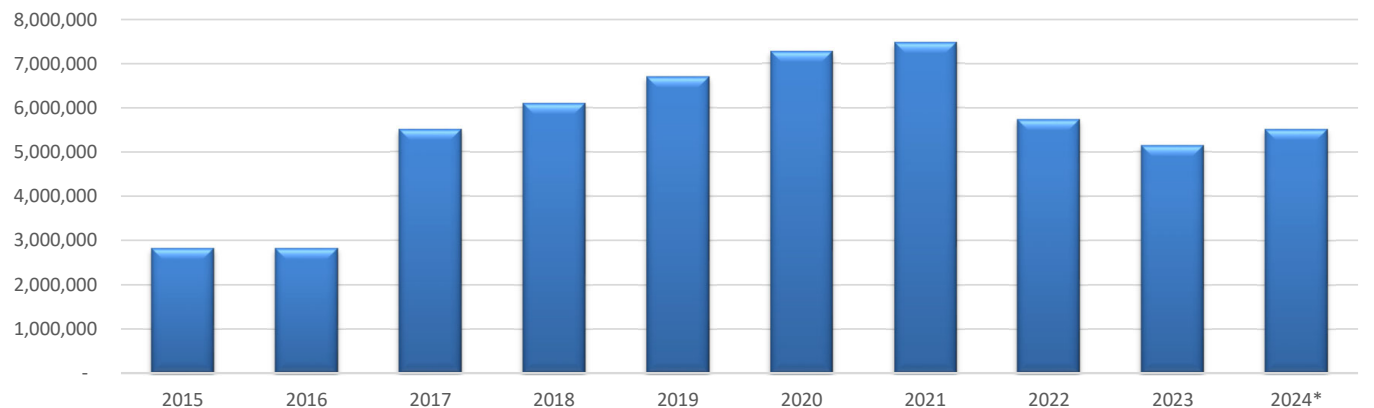
* Estimated

WATER SEWER ENTERPRISE STABILIZATION FUND REVENUE



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

WATER SEWER ENTERPRISE STABILIZATION FUND BALANCE



Revenue sources for the stabilization fund are as follows:

- Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

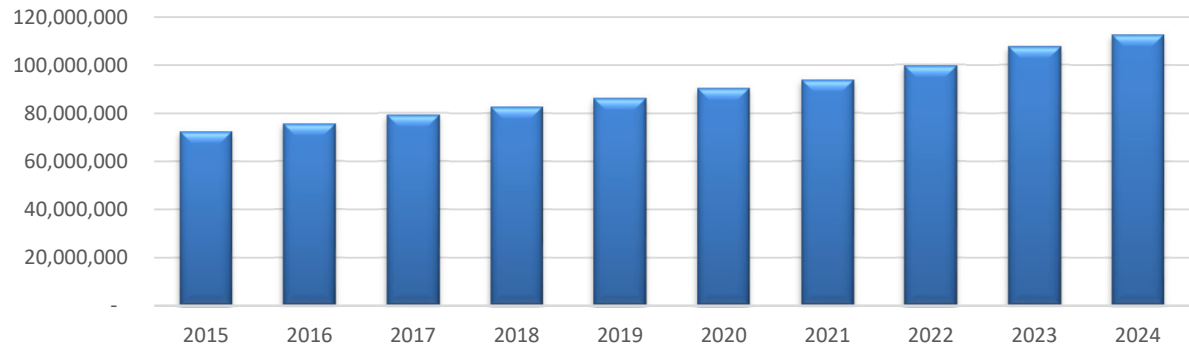
City of Revere - Local Revenue - 10 Year Analysis

Real & Personal Property Taxes

Actual

2015	72,494,502
2016	75,555,755
2017	79,270,645
2018	82,651,350
2019	86,350,243
2020	90,462,324
2021	93,769,513
2022	99,747,952
2023	107,656,370 Projected
2024	112,731,779 Projected

Real & Personal Property Taxes



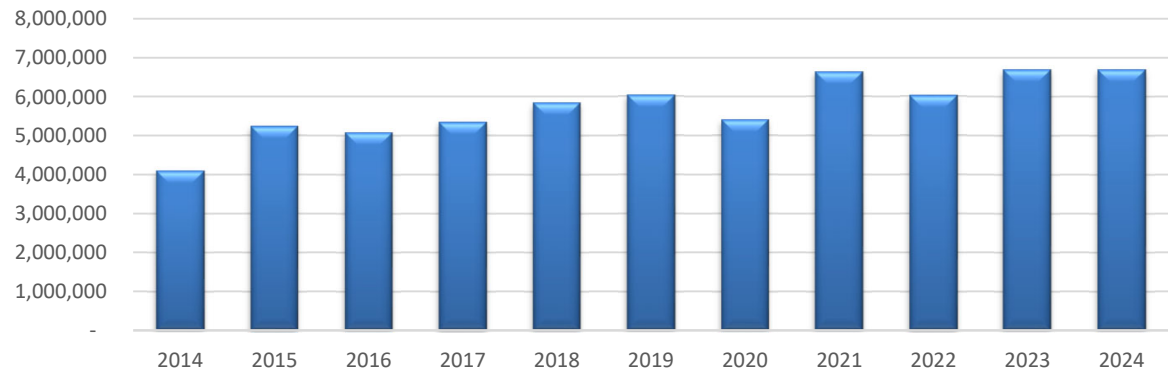
Real Estate & Personal Property Taxes: Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Motor Vehicle Excise

Actual

2014	4,100,000
2015	5,239,805
2016	5,081,711
2017	5,350,845
2018	5,844,249
2019	6,040,326
2020	5,402,654
2021	6,640,706
2022	6,030,338
2023	6,700,000 Projected
2024	6,700,000 Projected

Motor Vehicle Excise



Motor Vehicle Excise: The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration. The City of Revere notifies the Registry of delinquent taxpayers, through an excise delinquent file prepared for the RMV by the deputy collector. Through a 'marking' process of the RMV, residents who do not pay their excise taxes in a timely manner are not allowed to renew registrations or licenses.

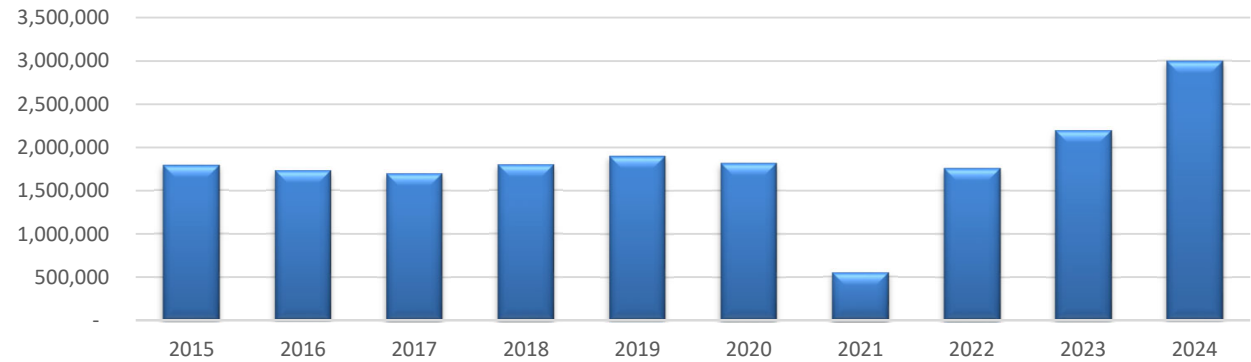
City of Revere - Local Revenue - 10 Year Analysis

Hotel Excise

Actual

2015	1,788,577	
2016	1,727,749	
2017	1,699,684	
2018	1,796,177	
2019	1,903,018	
2020	1,816,373	
2021	548,001	
2022	1,757,032	
2023	2,200,000	Projected
2024	3,000,000	Projected

Hotel Excise Taxes



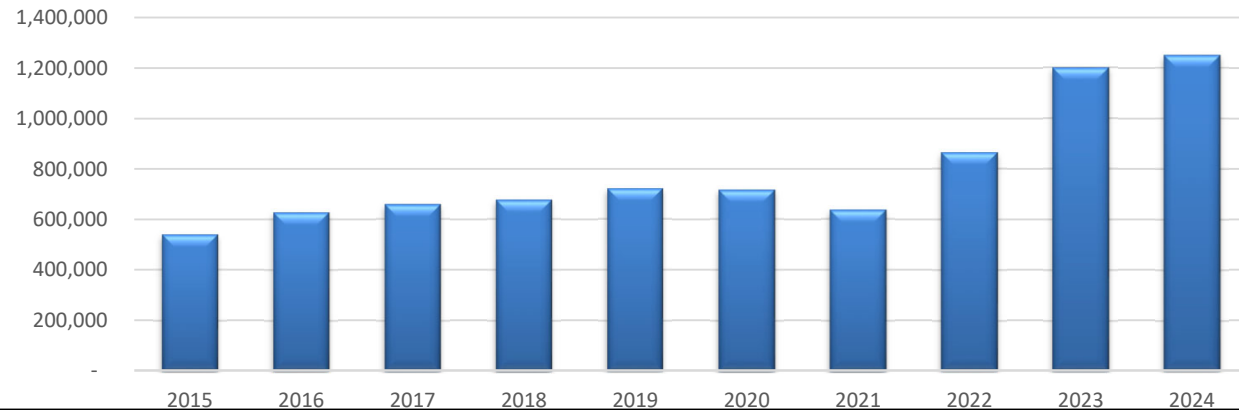
Hotel Excise Taxes: (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy.

Meals Tax

Actual

2015	537,968	
2016	626,835	
2017	657,244	
2018	675,481	
2019	720,250	
2020	715,005	
2021	635,412	
2022	864,367	
2023	1,200,000	Projected
2024	1,250,000	Projected

Meals Tax



Meals Tax: (MGL Chapter 27 §60 and 156 of the Acts of 2009). This category was new for FY 2011 as allowed by the Commonwealth of Massachusetts in FY 2010.

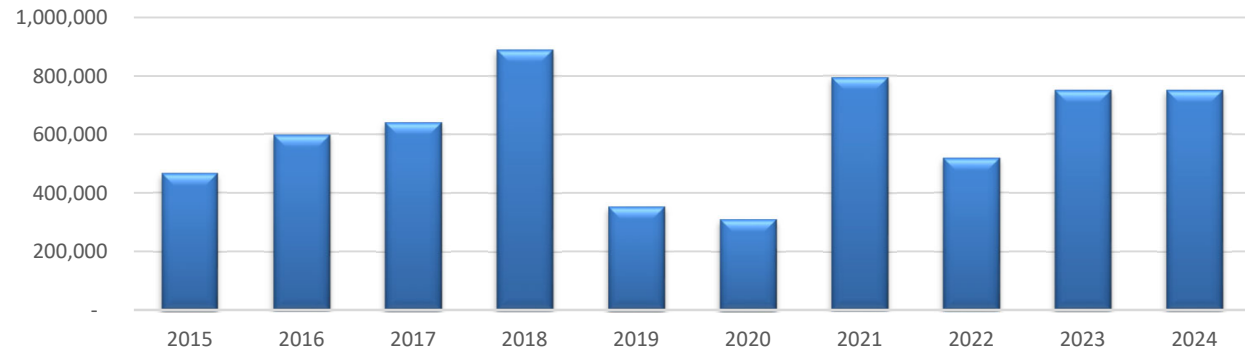
City of Revere - Local Revenue - 10 Year Analysis

Interest on Taxes

Actual

2015	465,719
2016	597,950
2017	641,505
2018	889,791
2019	351,221
2020	309,592
2021	794,419
2022	518,003
2023	750,000 Projected
2024	750,000 Projected

Interest on Taxes



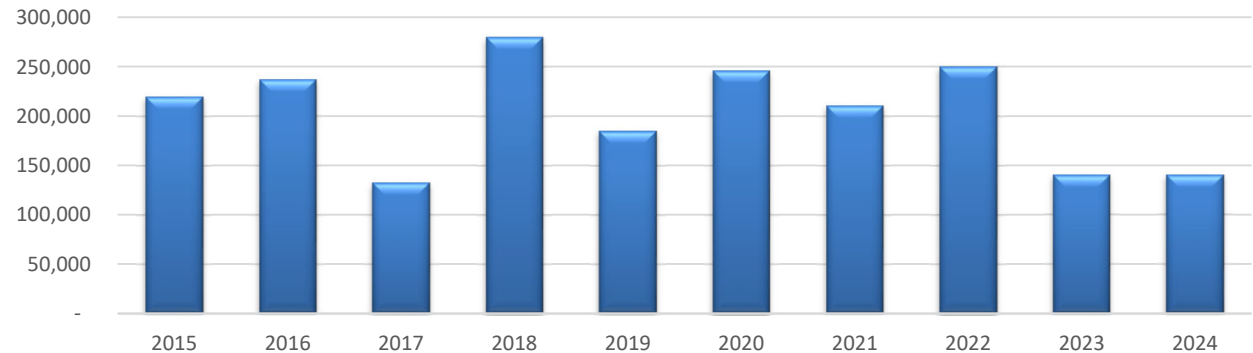
Interest on Taxes: This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes.

Payment In Lieu of Taxes

Actual

2015	219,835
2016	236,873
2017	132,506
2018	279,961
2019	185,119
2020	245,982
2021	210,693
2022	250,234
2023	140,000 Projected
2024	140,000 Projected

Payment in Lieu of Taxes



Payment in Lieu of Taxes: Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.

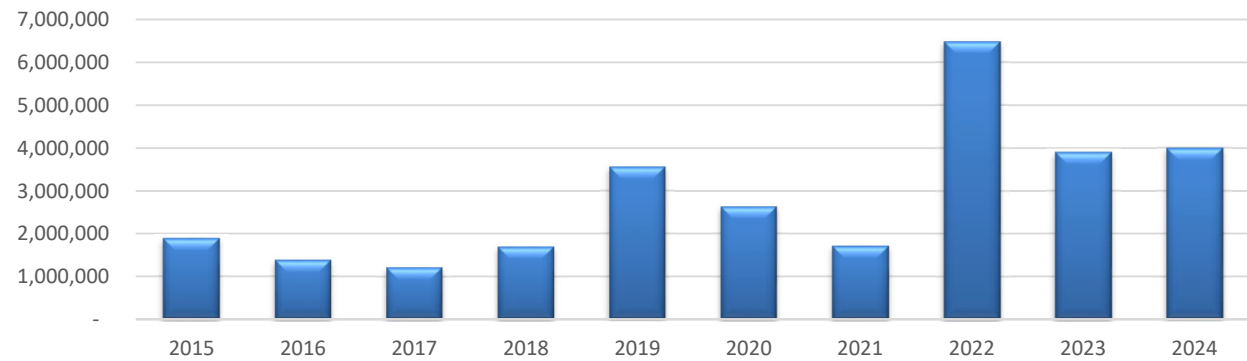
City of Revere - Local Revenue - 10 Year Analysis

Licenses and Permits

Actual

2015	1,881,508
2016	1,382,497
2017	1,215,769
2018	1,699,345
2019	3,560,639
2020	2,631,700
2021	1,712,972
2022	6,490,307
2023	3,900,000 Projected
2024	4,000,000 Projected

Licenses and Permits



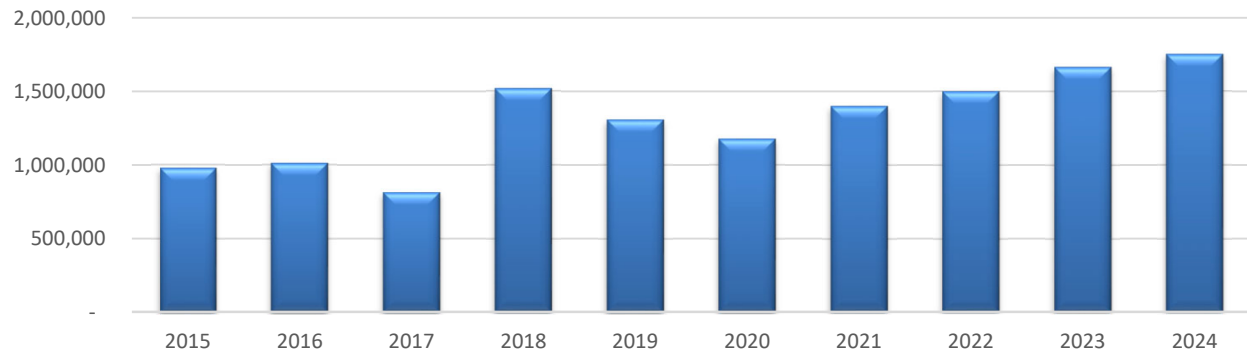
Licenses and Permits: License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body.

Fines and Forfeits

Actual

2015	977,642
2016	1,010,412
2017	812,165
2018	1,516,913
2019	1,305,851
2020	1,176,545
2021	1,399,289
2022	1,500,000
2023	1,665,097 Projected
2024	1,750,000 Projected

Fines and Forfeits



Fines and Forfeits: *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis

Parking Fines - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles.

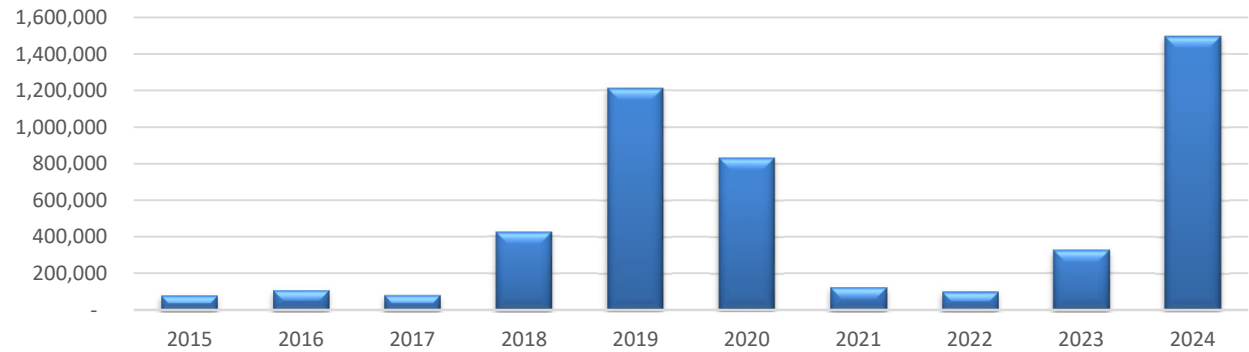
City of Revere - Local Revenue - 10 Year Analysis

Investment Income

Actual

2015	79,004	
2016	106,959	
2017	80,000	
2018	425,818	
2019	1,214,506	
2020	833,972	
2021	124,118	
2022	100,000	
2023	325,000	Projected
2024	1,500,000	Projected

Investment Income



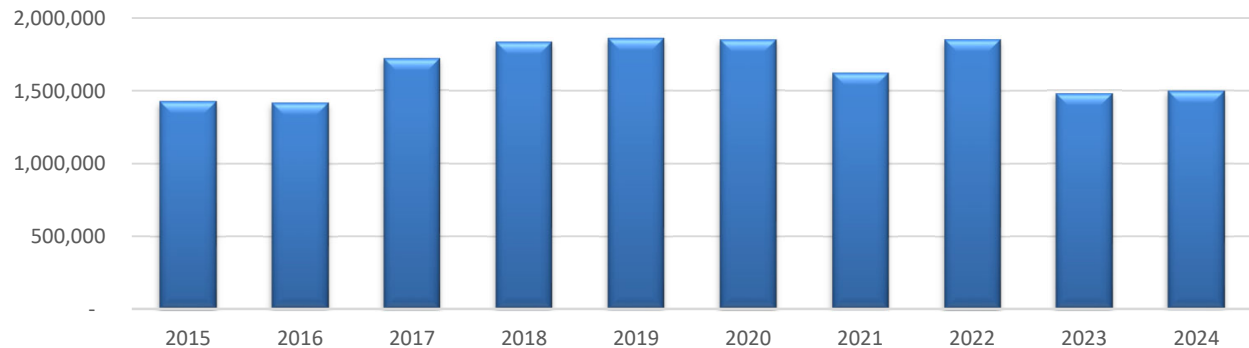
Interest Income: Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options.

Other Department Revenue

Actual

2015	1,427,482	
2016	1,419,000	
2017	1,719,515	
2018	1,835,193	
2019	1,863,198	
2020	1,850,000	
2021	1,624,400	
2022	1,854,610	
2023	1,479,750	Projected
2024	1,500,000	Projected

Other Departmental Revenue



Other Departmental Revenue: Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Municipal Inspections, Collector/Treasurer, and other departments.

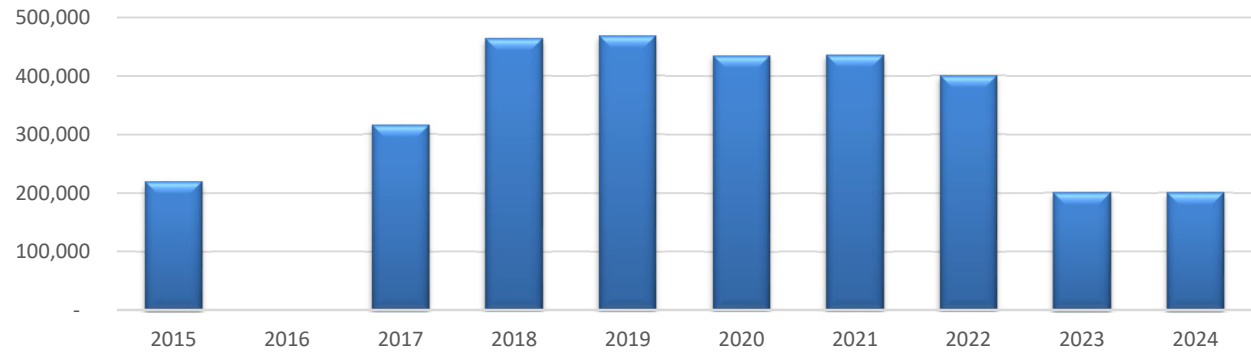
City of Revere - Local Revenue - 10 Year Analysis

Miscellaneous Recurring

Actual

2015	219,922	
2016	-	
2017	315,691	
2018	463,922	
2019	467,802	
2020	435,192	
2021	436,251	
2022	400,000	
2023	200,000	Projected
2024	200,000	Projected

Miscellaneous Recurring



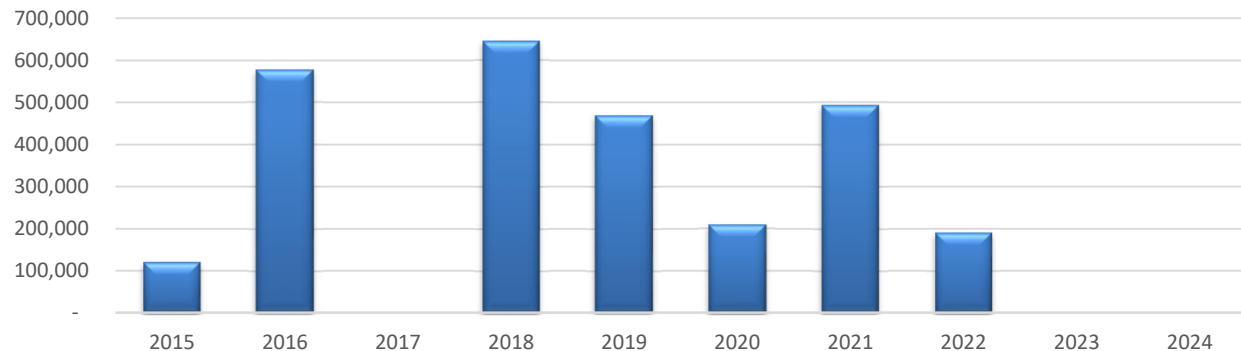
Miscellaneous Recurring Revenue: This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

Miscellaneous Non-Recurring Revenue

Actual

2015	120,346	
2016	577,027	
2017	-	
2018	645,525	
2019	468,952	
2020	208,806	
2021	493,168	
2022	190,345	
2023	-	Projected
2024	-	Projected

Miscellaneous Non-Recurring Revenue



Miscellaneous Non-Recurring Revenue: This category is used for all one time income sources.

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

GENERAL FUND - 01				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017	22,291,324	26,761,888	4,470,564	17%
FY 2018	26,761,888	23,129,749	(3,632,139)	-16%
FY 2019	23,129,749	23,237,152	107,403	0%
FY 2020	23,237,152	20,530,761	(2,706,391)	-13%
FY 2021	20,530,761	19,153,521	(1,377,240)	-7%
FY 2022	19,153,521	32,931,151	13,777,630	42%
FY 2023 Est	32,931,151	33,931,151	1,000,000	3%
FY 2024 Est	33,931,151	34,931,151	1,000,000	3%

WATER/SEWER ENTERPRISE FUND - 60				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017	5,057,610	6,010,681	953,071	16%
FY 2018	6,010,681	5,836,229	(174,452)	-3%
FY 2019	5,836,229	5,879,403	43,174	1%
FY 2020	5,879,403	3,243,902	(2,635,501)	-81%
FY 2021	3,243,902	3,100,332	(143,570)	-5%
FY 2022	3,100,332	4,036,833	936,501	23%
FY 2023 Est	4,036,833	3,485,704	(551,129)	-16%
FY 2024 Est	3,485,704	3,200,000	(285,704)	-9%

STABILIZATION FUND - GENERAL FUND - 8415				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017	5,766,592	6,445,276	678,684	11%
FY 2018	6,445,276	7,386,313	941,037	13%
FY 2019	7,386,313	8,472,453	1,086,140	13%
FY 2020	8,472,453	8,560,371	87,918	1%
FY 2021	8,560,371	8,990,923	430,552	5%
FY 2022	8,990,923	9,232,000	241,077	3%
FY 2023 Est	9,232,000	10,408,573	1,176,573	11%
FY 2024 Est	10,408,573	11,158,573	750,000	7%

STABILIZATION FUND - WATER/SEWER ENTERPRISE - 8440				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017	2,827,785	5,513,378	2,685,593	49%
FY 2018	5,513,378	6,101,401	588,023	10%
FY 2019	6,101,401	6,707,168	605,767	9%
FY 2020	6,707,168	7,273,419	566,251	8%
FY 2021	7,273,419	7,479,430	206,011	3%
FY 2022	7,479,430	5,702,113	(1,777,317)	-31%
FY 2023 Est	5,702,113	5,151,645	(550,468)	-11%
FY 2024 Est	5,151,645	5,526,645	375,000	7%

The City voted to use \$1 million from the stabilization fund to help stabilize rates for FY2023.

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

HEALTH INSURANCE TRUST FUND - 8402				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	6,026,654	3,339,162	(2,687,492)	-80%
FY 2016	3,339,162	4,508,000	1,168,838	26%
FY 2017	4,508,000	4,394,660	(113,340)	-3%
FY 2018	4,394,660	3,147,190	(1,247,470)	-40%
FY 2019	3,147,190	4,888,655	1,741,466	36%
FY 2020	4,888,655	9,354,544	4,465,889	48%
FY 2021	9,354,544	12,222,582	2,868,037	23%
FY 2022	12,222,582	12,656,705	434,123	3%
FY 2023 Est	12,656,705	12,356,705	(300,000)	-2%
FY 2024 Est	12,356,705	11,750,000	(606,705)	-5%

WORKERS COMP INS FUND - 8404				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	386,924	386,924	100%
FY 2019	386,924	293,327	(93,597)	-32%
FY 2020	293,327	267,842	(25,485)	-10%
FY 2021	267,842	(93,701)	(361,543)	386%
FY 2022	(93,701)	16,668	110,369	662%
FY 2023 Est	16,668	30,000	13,332	44%
FY 2024 Est	30,000	27,500	(2,500)	-9%

COMMUNITY IMPROVEMENT TRUST FUND - 8405				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	59	367,705	367,646	100%
FY 2016	367,705	367,705	0	0%
FY 2017	367,705	806,128	438,423	54%
FY 2018	806,128	755,805	(50,323)	-7%
FY 2019	755,805	505,106	(250,699)	-50%
FY 2020	505,106	748,368	243,262	33%
FY 2021	748,368	391,925	(356,443)	-91%
FY 2022	391,925	692,245	300,320	43%
FY 2023 Est	692,245	884,129	191,884	22%
FY 2024 Est	884,129	950,000	65,871	7%

STABILIZATION FUND - CAPITAL IMPROVEMENT - 8411				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	1,000,000	1,000,000	100%
FY 2018	1,000,000	981,716	(18,284)	-2%
FY 2019	981,716	1,082,526	100,810	9%
FY 2020	1,082,526	1,311,839	229,313	17%
FY 2021	1,311,839	358,316	(953,523)	-266%
FY 2022	358,316	117,004	(241,312)	-206%
FY 2023 Est	117,004	435,258	318,254	73%
FY 2024 Est	435,258	400,000	(35,258)	-9%

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

COMMUNITY SCHOLARSHIP FUND - 8407

	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	34,898	36,580	1,682	5%
FY 2016	36,580	75,552	38,972	52%
FY 2017	75,552	76,089	536	1%
FY 2018	76,089	56,592	(19,496)	-34%
FY 2019	56,592	44,068	(12,524)	-28%
FY 2020	44,068	34,160	(9,908)	-29%
FY 2021	34,160	37,907	3,747	10%
FY 2022	37,907	29,465	(8,442)	-29%
FY 2023 Est	29,465	28,000	(1,465)	-5%
FY 2024 Est	28,000	30,000	2,000	7%

POST EMPL BENE STABILIZATION - 8413

	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	250,000	250,000	100%
FY 2019	250,000	504,144	254,144	50%
FY 2020	504,144	749,670	245,526	33%
FY 2021	749,670	1,144,274	394,604	34%
FY 2022	1,144,274	1,432,729	288,455	20%
FY 2023 Est	1,432,729	1,682,729	250,000	15%
FY 2024 Est	1,682,729	1,932,729	250,000	13%

The City's goal is to add \$250,000/year minimum to fully fund OPEB liabilities.

SICK LEAVE BUY BACK STABILIZATION - 8414

	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	425,000	425,000	100%
FY 2019	425,000	70,370	(354,630)	-504%
FY 2020	70,370	19,570	(50,800)	-260%
FY 2021	19,570	19,814	244	1%
FY 2022	19,814	20,000	186	1%
FY 2023 Est	20,000	20,000	-	0%
FY 2024 Est	20,000	20,000	-	0%

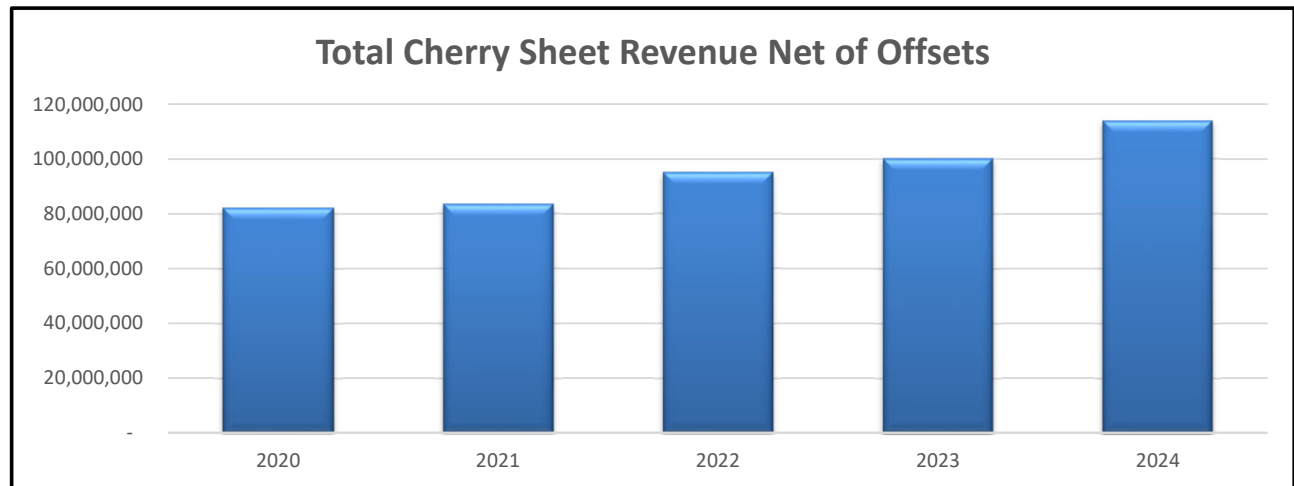
SOLID WASTE ENTERPRISE FUND - 62

	BEG FB	END FB	INC/(DEC)	% VAR
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	524	524	100%
FY 2019	524	15,260	14,736	97%
FY 2020	15,260	158,180	142,920	90%
FY 2021	158,180	366,874	208,694	57%
FY 2022	366,874	341,698	(25,176)	-7%
FY 2023 Est	341,698	350,000	8,302	2%
FY 2024 Est	350,000	325,000	(25,000)	-8%

Revenue Detail: Summary Charts

State Local Aid Receipts ("Cherry Sheet") - The Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are issued once the state budget is enacted by the Legislature and approved by the Governor. Funds received under programs designated as "Offset Items" may be spent without appropriation in the local budget. All other receipt items on the Cherry Sheet are considered revenues of the municipality or regional school district's general fund and may be spent for any purpose, subject to appropriation.

Total Cherry Sheet Revenue (Net of Offsets)	
	<u>Actual</u>
2020	82,284,423
2021	83,502,441
2022	95,038,719
2023	100,281,391 Projected
2024	113,913,498 Projected



Total Cherry Sheet Revenue (Net of Offsets) - The total of all cherry sheet revenue is shown above.

Library Offset Receipts	
	<u>Actual</u>
2020	70,820
2021	85,530
2022	90,064
2023	136,628 Projected
2024	138,915 Projected

Cherry Sheet Offsets -

The state provides receipts that are paid directly to departments through state granting agencies and are not part of the City's General Fund Cherry Sheet Revenue.

The only offset receipt that the City receives is for public libraries. The purpose of these library offset receipts is to provide improved library services, resources and facilities. Library offset receipts also encourage libraries to provide incentive to develop improved services. Library offset payments must be held in a separate municipal account and shall be expended by the public library without appropriation.

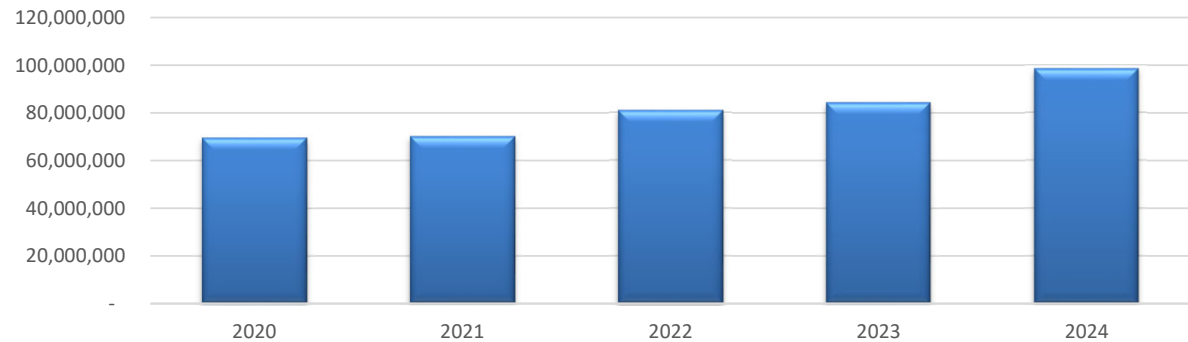
Revenue Detail: Summary Charts

Chapter 70 Reimbursement

Actual

2020	69,669,229	
2021	70,298,333	
2022	80,950,866	
2023	84,453,160	Projected
2024	98,418,182	Projected

Cherry Sheet - Chapter 70



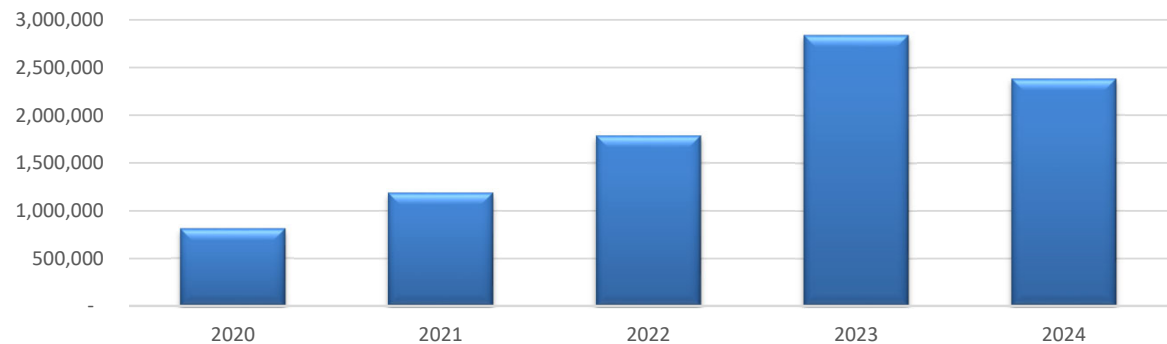
Chapter 70 - Education Reform was undertaken in an effort to ensure both adequate funding of the Commonwealth's public schools and to bring equity to local taxation effort based on a community's ability to pay. Before receiving any educational aid, all districts are required to submit End of Year Pupil and Financial Reports to the Department of Elementary and Secondary Education.

Charter School Reimbursement

Actual

2020	807,825	
2021	1,190,126	
2022	1,786,780	
2023	2,843,629	Projected
2024	2,382,115	Projected

Cherry Sheet - Charter School



Charter School Reimbursement - The purpose of this revenue is to reimburse sending districts for the student tuition and the capital facilities tuition component they pay to Commonwealth charter schools. Sending districts are reimbursed a portion of the costs associated with pupils attending charter schools beginning with the second quarterly distribution.

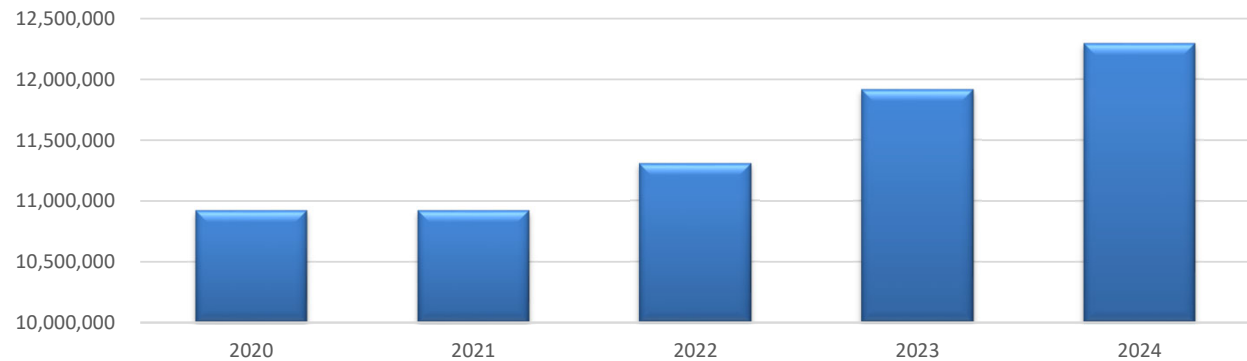
Revenue Detail: Summary Charts

Unrestricted General Government Aid

Actual

2020	10,923,350	
2021	10,923,350	
2022	11,305,667	
2023	11,916,173	Projected
2024	12,297,491	Projected

Cherry Sheet - Unrestricted General Government Aid



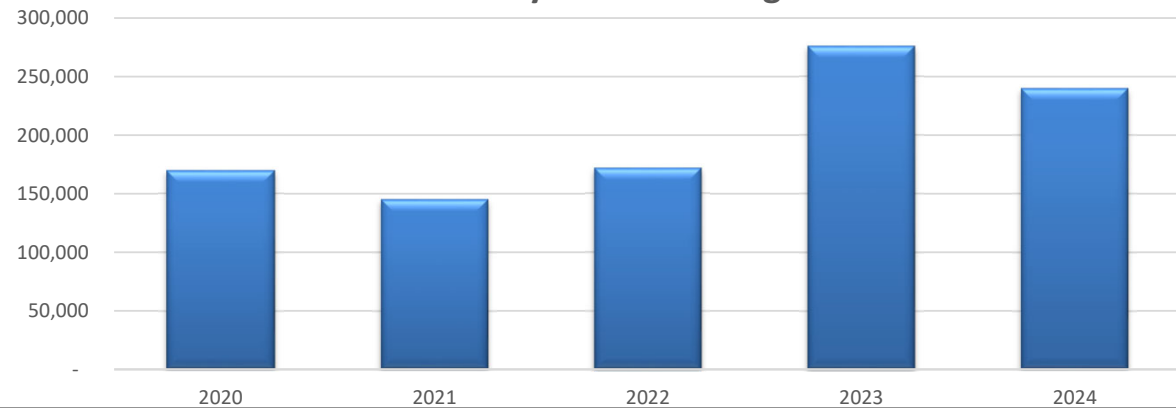
Unrestricted General Government Aid - The purpose of this aid is to provide general purpose financial assistance to municipalities. The Lottery formula is equalizing, with municipalities with lower property values receiving proportionately more aid than those with greater property values.

Local Share of Racing Taxes

Actual

2020	169,794	
2021	145,094	
2022	171,750	
2023	276,000	Projected
2024	240,000	Projected

Cherry Sheet - Racing Taxes



Local Share of Racing Taxes - To return a portion of the taxes collected from race tracks to those municipalities where the tracks are located. The Racing Commission certifies to the Treasurer the amounts to be distributed.

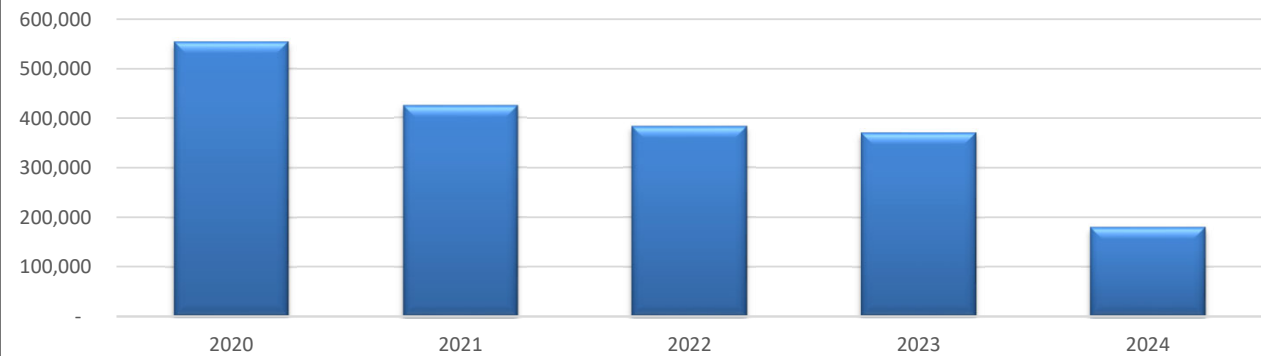
Revenue Detail: Summary Charts

Veterans' Benefits

Actual

2020	554,812	
2021	424,705	
2022	383,169	
2023	371,076	Projected
2024	180,004	Projected

Cherry Sheet - Veterans' Benefits



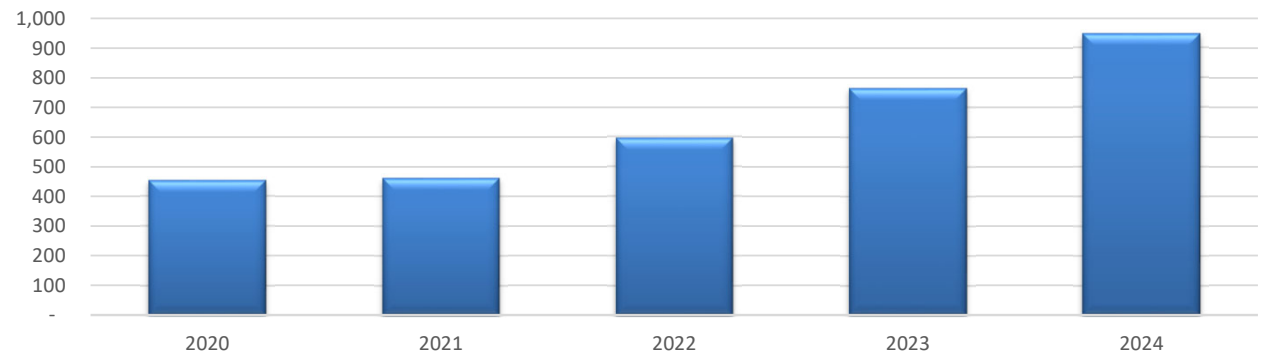
Veterans Benefits - To reimburse municipalities for a portion of authorized amounts spent for veterans' financial, medical, and burial benefits. The veterans' agent and the treasurer of each municipality shall certify the names and other information required within 30 days after the end of the month in which the expenditures were made.

State Owned Land

Actual

2020	453	
2021	462	
2022	595	
2023	765	Projected
2024	947	Projected

Cherry Sheet - State Owned Land



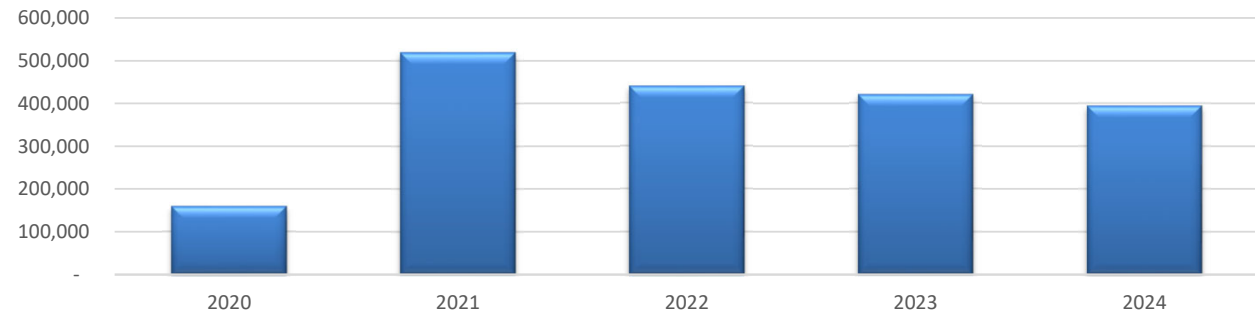
State Owned Land - To reimburse communities for forgone tax revenues due to certain types of tax exempt state owned land. The Bureau of Local Assessment is required to conduct a reappraisal of all eligible property every four years.

Revenue Detail: Summary Charts

Exemption - Vets, Spouses & Elderly

	<u>Actual</u>	
2020	158,960	
2021	520,371	
2022	439,892	
2023	420,588	Projected
2024	394,759	Projected

Cherry Sheet - Exemptions - Vets, Blind, Spouses & Elderly



The Cherry Sheet reimburses the City for loss of taxes due to real estate abatements to veterans, surviving spouses, and the legally blind. The amounts are determined by Chapter 50, Section 5 of M. G. L.

Section VI - Debt

Indebtedness

Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the city council subject to the mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the city council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the treasurer with the approval of the mayor.

Debt Limits

General Debt Limit. The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit applies at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes. The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. (See "Taxation to Meet Deficits" under "PROPERTY TAXATION" above.) In any event, the period from an original borrowing to its final maturity cannot exceed one year.

Types of Obligation

General Obligations. Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes. These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue (“DOR”). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as “qualified bonds” with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 nor more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes. Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes. These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds

had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes. These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes. These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds. Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth's Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

CITY OF REVERE
Direct Debt Summary
As of June 30, 2021,
Including Subsequent Issues

General Obligation Bonds (1)(2):

Inside the General Debt Limit:			
Water	\$	4,288,798	
School		3,418,160	
General		64,816,500	
ESCO		4,655,000	
MCWT		<u>76,201,165</u>	
Total Inside Debt Limit			\$ 153,379,623
Outside the General Debt Limit:			
Water		3,217,406	
School		17,601,965	
MCWT		<u>6,053,072</u>	
Total Outside Debt Limit			<u>26,872,443</u>
Total Outstanding			\$ 180,252,066
Bonds dated February 24, 2022			14,785,000

Temporary Loans

Bond Anticipation Notes Outstanding (3)		895,000	
Pending New Money (4)		<u>1,270,505</u>	
Total Short-Term Debt Outstanding After These Issues			<u>2,165,505</u>

Total Direct Debt

\$ 197,202,571

- (1) Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.
(2) \$82,885,000 is State Qualified.
(3) Payable August 11, 2022.
(4) Payable February 23, 2023.

Principal Payments by Purpose

The following table sets forth the principal payments by purpose on outstanding bonds of the City as of June 30, 2021.

Principal Payments by Purpose As of June 30, 2021						
Fiscal Year	School (1)	Water (2)	General (3)	MCWT (4)	ESCO	Total
2022	\$ 1,319,543	\$ 1,339,095	\$ 2,025,000	\$ 3,489,727	\$ 435,000	\$ 8,608,364
2023	1,339,243	1,293,000	3,036,500	3,558,989	465,000	9,692,732
2024	1,364,543	984,113	3,075,000	3,629,886	490,000	9,543,542
2025	1,389,543	1,008,000	2,835,000	3,702,455	530,000	9,464,997
2026	1,154,543	878,899	2,975,000	3,776,739	555,000	9,340,180
2027	1,054,543	739,100	2,880,000	3,598,068	590,000	8,861,710
2028	1,089,543	555,100	2,990,000	3,670,371	625,000	8,930,013
2029	899,543	375,600	3,040,000	3,744,383	660,000	8,719,526
2030	924,543	222,297	2,885,000	3,529,459	305,000	7,866,298
2031	939,543	111,000	3,000,000	3,398,510	-	7,449,052
2032	555,000	-	2,790,000	3,256,847	-	6,601,847
2033	580,000	-	2,715,000	3,326,361	-	6,621,361
2034	595,000	-	2,790,000	3,049,546	-	6,434,546
2035	615,000	-	2,880,000	3,114,893	-	6,609,893
2036	630,000	-	2,765,000	3,102,632	-	6,497,632
2037	650,000	-	2,840,000	3,169,491	-	6,659,491
2038	675,000	-	2,930,000	2,515,386	-	6,120,386
2039	695,000	-	3,000,000	2,569,859	-	6,264,859
2040	715,000	-	1,785,000	2,625,713	-	5,125,713
2041	745,000	-	1,825,000	2,585,843	-	5,155,843
2042	770,000	-	1,860,000	2,564,255	-	5,194,255
2043	795,000	-	1,900,000	2,622,304	-	5,317,304
2044	825,000	-	1,945,000	2,427,072	-	5,197,072
2045	700,000	-	1,995,000	2,481,612	-	5,176,612
2046	-	-	2,055,000	2,172,506	-	4,227,506
2047	-	-	-	1,871,720	-	1,871,720
2048	-	-	-	820,865	-	820,865
2049	-	-	-	833,835	-	833,835
2050	-	-	-	762,579	-	762,579
2051	-	-	-	282,334	-	282,334
	<u>\$ 21,020,125</u>	<u>\$ 7,506,204</u>	<u>\$ 64,816,500</u>	<u>\$ 82,254,237</u>	<u>\$ 4,655,000</u>	<u>\$ 180,252,066</u>

(1) \$17,189,700 is State Qualified. \$17,601,965 is outside the debt limit.

(2) \$878,800 is State Qualified. \$3,217,406 is outside the debt limit.

(3) \$64,816,500 is State Qualified.

(4) \$6,053,072 is outside the debt limit.

Annual Debt Service as of June 30, 2021

Fiscal Year	Outstanding		Total Debt Service
	Principal	Interest	
2022	\$ 8,608,364	\$ 5,339,654	\$ 13,948,018
2023	9,692,732	4,712,236	14,404,968
2024	9,543,542	4,416,598	13,960,140
2025	9,464,997	4,116,831	13,581,828
2026	9,340,180	3,827,122	13,167,302
2027	8,861,710	3,540,884	12,402,595
2028	8,930,013	3,256,898	12,186,911
2029	8,719,526	2,973,140	11,692,665
2030	7,866,298	2,716,378	10,582,676
2031	7,449,052	2,488,451	9,937,503
2032	6,601,847	2,293,324	8,895,170
2033	6,621,361	2,119,408	8,740,769
2034	6,434,546	1,944,612	8,379,157
2035	6,609,893	1,772,596	8,382,489
2036	6,497,632	1,598,396	8,096,028
2037	6,659,492	1,424,285	8,083,776
2038	6,120,386	1,254,331	7,374,717
2039	6,264,859	1,102,263	7,367,121
2040	5,125,713	947,943	6,073,656
2041	5,155,843	827,374	5,983,217
2042	5,194,255	703,529	5,897,784
2043	5,317,304	575,447	5,892,751
2044	5,197,072	445,543	5,642,615
2045	5,176,612	310,255	5,486,867
2046	4,227,506	178,980	4,406,485
2047	1,871,720	97,316	1,969,036
2048	820,865	53,713	874,578
2049	833,835	35,348	869,183
2050	762,579	17,705	780,284
2051	282,334	6,211	288,545
	<u>\$ 180,252,066</u>	<u>\$ 55,096,771</u>	<u>\$ 235,348,837</u>

Key Debt Ratios

	As of June 30,				
	2021	2020	2019	2018	2017
Long-Term Debt Outstanding (1)	\$ 180,252,066	\$ 139,174,261	\$ 133,196,679	\$ 131,345,629	\$ 132,161,083
Per Capita (2)	\$3,483	\$2,689	\$2,574	\$2,538	\$2,554
Percent of Assessed Valuation (3)	2.35 %	1.92 %	2.09 %	2.30 %	2.62 %
Percent of Equalized Valuation (4)	2.32 %	2.28 %	2.18 %	2.69 %	2.70 %
Per Capita as a Percent of Per Capita Income (2)	13.88 %	10.72 %	10.26 %	10.12 %	10.18 %

(1) Excludes overlapping debt, lease and installment purchase obligations and unfunded pension liability.

(2) Source: U.S. Department of Commerce, Bureau of the Census - latest applicable actuals or estimates.

(3) Source: Board of Assessors - assessed valuation as of prior January 1.

(4) Source: Massachusetts Department of Revenue - equalized valuation in effect for that fiscal year (equalized valuations are established for January 1 of each even-numbered year.)

Coverage of State Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of the City's outstanding state qualified debt service. The following table presents debt service on the City's state qualified bonds and the coverage ratio of total state aid to projected qualified debt service. The Bonds are not being issued as state qualified bonds. See "INDEBTEDNESS – Types of Obligations – Serial Bonds and Notes" for a description of state qualified bonds.

Fiscal Year	Total Outstanding Qualified Bond Debt Service (1)	Total State Aid (2)	Coverage Ratio
2022	\$ 6,396,354	\$ 95,128,783	14.87
2023	6,814,981	97,031,359	14.24
2024	6,694,806	98,971,986	14.78
2025	6,293,806	100,951,426	16.04
2026	6,021,331	102,970,454	17.10
2027	5,590,706	105,029,863	18.79
2028	5,570,906	107,130,460	19.23
2029	5,179,931	109,273,070	21.10
2030	4,901,931	111,458,531	22.74
2031	4,893,197	113,687,702	23.23
2032	4,591,306	115,961,456	25.26
2033	4,439,688	118,280,685	26.64
2034	4,428,381	120,646,298	27.24
2035	4,434,850	123,059,224	27.75
2036	4,230,619	125,520,409	29.67
2037	4,221,413	128,030,817	30.33
2038	4,237,888	130,591,433	30.82
2039	4,234,356	133,203,262	31.46
2040	2,944,859	135,867,327	46.14
2041	2,954,459	138,584,674	46.91
2042	2,951,144	141,356,367	47.90
2043	2,948,369	144,183,495	48.90
2044	2,952,131	147,067,165	49.82
2045	2,798,825	150,008,508	53.60
2046	2,085,825	153,008,678	73.36
Total	\$ 112,812,064		

(1) As of June 30, 2021.

(2) Includes total state aid available for coverage based on the estimated FY 2022 Cherry Sheets. State aid estimates above assume an increase at a rate of 2% each year after FY 2022. The State aid figures above no longer reflect school building assistance grants as such grants are no longer paid by the Commonwealth and are now paid by the Massachusetts School Building Authority. Therefore, such payments no longer constitute "distributable aid" of the Commonwealth under the Qualified Bond Act.

Authorized Unissued Debt and Prospective Financing

Following the delivery of the Bonds, the City will have approximately \$41.4 million authorized and unissued primarily for municipal building construction (approximately \$4.7 million), school construction (approximately \$6.1 million) and water and sewer purposes (approximately \$29.5 million). It is anticipated that the water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned, and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account on June 30, 2019, was \$935,796.

Overlapping Debt (1)

The City is in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere's gross share of such debt and the fiscal 2021 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/21</u>	<u>Revere's Estimated Share of Debt</u>	<u>Dollar Assessment (Debt & Operating Expenses) Fiscal 2021</u>
Suffolk County (2)	-	-	-
Massachusetts Water Resources Authority (3)			
Water	\$1,960,227,000	2.086%	\$3,289,290
Sewer	3,153,683,000	2.204	7,007,480
Massachusetts Bay Transportation Authority (4)	5,149,356,000	2.082	3,616,480
Northeast Metropolitan Regional Vocational School District (5)	-	20.669	1,980,630

(1) Excludes debt of the Commonwealth.

(2) All Suffolk County debt is an obligation of the City of Boston. There is no assessment to the other municipalities.

(3) Source: The Massachusetts Water Resources Authority (the "MWRA") provides wholesale drinking water services in whole or in part to 48 cities, towns and special purpose entities and provides wastewater collection and treatment services to 43 cities, towns and special purpose entities. Under its enabling legislation, as amended, the aggregate principal amount of all bonds issued by the MWRA for its corporate purposes may not exceed \$6.1 billion outstanding at any time. Its obligations are secured by revenues of the MWRA. The MWRA assesses member cities, towns and special purpose entities, which continue to provide direct retail water and sewer services to users. The cities, towns and other entities collect fees from the users to pay all or part of the assessments; some municipalities levy property taxes to pay part of the amounts assessed upon them.

(4) Source: Massachusetts Bay Transportation Authority ("MBTA"). The Massachusetts Bay Transportation Authority (the "MBTA") was created in 1964 to finance and operate mass transportation facilities within the greater Boston metropolitan area. Under its enabling act, the MBTA is authorized to issue bonds for capital purposes, other than refunding bonds, and for certain specified purposes to an outstanding amount, which does not exceed the aggregate principal amount of \$3,556,300,000. In addition, pursuant to certain of the Commonwealth's transportation bond bills, the MBTA is authorized to issue additional bonds for particular capital projects. The MBTA also is authorized to issue bonds of the purpose of refunding bonds. Under the MBTA's enabling act debt service, as well as other operating expenses of the MBTA, are to be financed by a dedicated revenue stream consisting of the amounts assessed on the cities and towns of the MBTA and a dedicated portion of the statewide sales tax. The amount assessed to each city and town is based on its weighted percentage of the total population of the authority as provided in the enabling act. The aggregate amount of such assessments is not permitted to increase by more than 2.5 percent per year.

(5) Source: District Business Manager. Assessment for fiscal 2021.

Contractual Obligations

Municipal contracts are generally limited to currently available appropriations. A city or town generally has authority to enter contracts for the exercise of any of its corporate powers for any period deemed to serve its best interests, but generally only when funds are available for the first fiscal year; obligations for succeeding fiscal years generally are expressly subject to availability and appropriation of funds. Municipalities have specific authority in relatively few cases to enter long term contractual obligations not subject to annual appropriation, including contracts for refuse disposal and sewage treatment and disposal. Municipalities may also enter into long-term contracts in aid of housing and renewal projects. There may be implied authority to make other long-term contracts required to carry out authorized municipal functions, such as contracts to purchase water from private water companies.

Municipal contracts relating to solid waste disposal facilities may contain provisions requiring the delivery of minimum amounts of waste and payments based thereon and requiring payments in certain circumstances without regard to the operational status of the facilities.

Municipal electric departments have statutory power to enter long-term contracts for joint ownership and operation of generating and transmission facilities and for the purchase or sale of capacity, including contracts requiring payments without regard to the operational status of the facilities.

Pursuant to the Home Rule Amendment to the Massachusetts Constitution, cities and towns may also be empowered to make other contracts and leases.

The City currently has two long-term contractual relationships: a contract with Refuse Energy Systems Company (RESCO) for solid waste disposal which expires June 30, 2024, and a contract which the City is currently renegotiating with Capital Waste. The Capital Waste contract will now be for collection of trash and recycling, and disposal of recycling.

The City appropriated \$2,250,380 for hauling trash and recycling, \$1,450,000 for trash disposal by Wheelabrator and \$450,000 for recycling disposal for fiscal 2022.

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - General

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
2/15/2007	A.C. Whelan	4.11% Inside	Principal	40,000.00
		Chapter 44 s. 7(3)	Interest	2,132.00
		Authorized 4/26/00&6/28/04 Order No.00-194		
2/15/2007	A.C. Whelan	4.11% Inside	Principal	150,000.00
		Chapter 44 s. 7(3)	Interest	12,000.40
		Authorized 4/26/00&6/28/04 Order No.00-194		
2/15/2007	Rumney Marsh Academy	4.11% Inside	Principal	70,000.00
		Chapter 44 s. 7(3)	Interest	4,094.00
		Authorized 12/29/00 &1/4/02		
2/15/2007	School Roof Planning	4.11% Inside	Principal	5,000.00
		Chapter 44 s. 7(22)	Interest	300.00
		Authorized 1/9/02 Order #01-590C		
2/15/2007	High School Roof Remodeling	4.11% Inside	Principal	15,000.00
		Chapter 44 s. 7(3A)	Interest	812.00
		Authorized 7/16/02 Order #02-319		
2/15/2007	Beachmont School Contamination Remediation	4.11% Outside	Principal	120,000.00
		Chapter 44 s.8(9) & 164 of the Acts of 2003	Interest	8,861.60
		Authorized 9/5/2003 Order #03-387		
6/21/2010	MSBA Loan - Paul Revere School	2.00% Inside	Principal	299,543.00
		Chapter 44 §7 G.L. c.70B	Interest	47,927.00
2/19/2015	General Obligation Bonds	3.63% Inside	Principal	140,000.00
	Land Acquisition	Chapter 44 s. 7(3) auth. 3/12/2013	Interest	63,693.76
4/16/2015	General Obligation Bonds	3.43% Inside	Principal	225,000.00
	Harry Della Russo Stadium	Chapter 44, s7(25) auth. 3/13/13	Interest	52,750.00

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
4/16/2015	General Obligation Bonds	3.36% Inside	Principal	200,000.00
	Judgement	Chapter 44 s.7(11) & Ch. 131 of the Acts of 2013	Interest	21,200.00
4/16/2015	General Obligation Bonds	3.22% Inside	Principal	230,000.00
	Fire Trucks	Chapter 44, s7(9) auth. 10/8/13	Interest	4,600.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside	Principal	590,000.00
	Public Safety 1	Chapter 44 s 7(3) C 370 and C 221	Interest	422,350.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside	Principal	30,000.00
	Public Safety 2	Chapter 44 s 7(3) C 221 of the Acts of 2008	Interest	23,700.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside	Principal	60,000.00
	Public Safety 3	Chapter 44 s 7(3) C 221 of the Acts of 2008	Interest	41,300.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside	Principal	130,000.00
	Fire Equipment	Chapter 44 s 7(9)	Interest	5,200.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside	Principal	185,000.00
	Rumney Marsh School	Chapter 44 s 7(3)	Interest	39,600.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside	Principal	10,000.00
	AC. Whelan School	Chapter 44 s 7(3)	Interest	1,400.00
4/13/2017	James J Hill School	3.47% Outside	Principal	325,000.00
		Chapter 70B, auth 3/12/2013	Interest	382,375.00
4/13/2017	St Mary's Ball Field -1	4.15% Inside	Principal	130,000.00
		Chapter 44, s. 7(1) auth. 3/12/2013	Interest	48,600.00
4/13/2017	St Mary's Ball Field -2	4.15% Inside	Principal	95,000.00
		Chapter 44, s. 7(1) auth. 3/25/2015	Interest	34,875.00
4/13/2017	Harry Della Russo	3.98% Inside	Principal	115,000.00
		Chapter 44, s. 7(1) auth. 4/12/2015	Interest	47,475.00

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
4/15/2019	Garfield School Roof	3.80% Outside	Principal	60,000.00
	General Obligation State Qualified Bonds		Interest	65,431.26
4/15/2019	Garfield School Boiler	3.80% Outside	Principal	15,000.00
	General Obligation State Qualified Bonds		Interest	13,418.76
4/15/2019	DPW Vehicles	4.67% Inside	Principal	75,000.00
	General Obligation State Qualified Bonds		Interest	15,475.00
4/15/2019	Fire Ladder Truck	4.15% Inside	Principal	65,000.00
	General Obligation State Qualified Bonds		Interest	47,675.00
08/20/2020	Refunding Bonds Paul Revere School	5.00%	Principal	70,000.00
			Interest	33,250.00
08/20/20	Refunding School & Energy Improvement	5.00%	Principal	490,000.00
			Interest	175,500.00
10/15/2020	State Qualified Bonds	Inside	Principal	220,000.00
	DCR Maintenance Building (ISQ)		Interest	244,337.50
10/15/2020	State Qualified Bonds	Inside	Principal	520,000.00
	DPW Building (ISQ)		Interest	581,437.50
10/15/2020	State Qualified Bonds	Inside	Principal	250,000.00
	Pines Fire Station Construction (ISQ)		Interest	277,462.50
2/24/2022	Fire Dept. - Two Pumper Trucks	5.00%	Principal	65,000.00
			Interest	35,525.00
2/24/2022	Lincoln School - HVAC	5.00%	Principal	70,000.00
			Interest	69,725.00
2/24/2022	Repair/Replace Public Stairs	5.00%	Principal	50,000.00
			Interest	48,925.00

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
2/24/2022	Thayer Avenue Land Acquisition	5.00%	Principal	60,000.00
			Interest	60,150.00
2/24/2022	Road Improvements	5.00%	Principal	335,000.00
			Interest	196,825.00
2/24/2022	DCR Maintenance Building	5.00%	Principal	25,000.00
			Interest	17,825.00
12/8/2022	Wonderland Land Acquisition	5.00%	Principal	70,000.00
	Public Works Building & Fire Station		Interest	1,578,491.25
<u>BANS</u>				
2/22/2024	Beachmont School Boiler		1,385,580.00	55,269.25
2/22/2024	Lincoln School Windows and Doors		160,000.00	6,382.22
2/22/2024	High School Feasibility		814,994.00	32,509.21
Total BAN Interest				94,160.68
Total Principal				5,604,543.00
Total Interest				4,726,699.53
Total P & I				10,425,403.21

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
2/15/2007	Departmental Equipment - Water	4.27% Inside	Principal	70,000.00
			Interest	7,000.00
7/8/2010	Massachusetts Clean Water Trust	2.00% Inside	Principal	30,024.00
		CW-09-4	Interest	4,857.36
			Adm. Fees	364.30
6/13/2012	Massachusetts Clean Water Trust	2.00% Inside	Principal	29,509.00
		CWP-10-15	Interest	6,218.73
			Adm. Fees	466.41
6/13/2012	Massachusetts Clean Water Trust	2.37% Inside	Principal	153,900.00
		CWP-10-22	Interest	91,839.47
			Adm. Fees	5,812.62
5/22/2013	Massachusetts Clean Water Trust	2.00% Inside	Principal	251,172.00
		CWP-11-26	Interest	55,443.14
			Adm. Fees	4,158.24
6/17/2013	MWRA - Water Bond	0.00% Outside	Principal	33,749.00
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside	Principal	61,196.00
		CWP-11-25	Interest	16,576.30
			Adm. Fees	1,243.22
5/15/2015	Mass Water Clean Water Trust	0.00%	Principal	240,500.00
2/11/2016	Mass Water Clean Water Trust Series 19	2.00% Inside	Principal	157,982.00
		Chapter 44,7(22) or 29C	Interest	9,686.44
		CW-13-17	Adm. Fees	726.48
2/11/2016	Mass Water Clean Water Trust Series 19	2.00% Inside	Principal	80,815.00
		Chapter 44,7(22) or 29C	Interest	4,955.08
		CWP-12-13	Adm. Fees	371.64

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
2/11/2016	Mass Water Clean Water Trust Series 19	2.40% Inside Chapter 44,7(1) or 8(15) or 29C CWP-13-16	Principal Interest Adm. Fees	193,972.00 143,780.52 8,986.28
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside CW-13-08	Principal Interest Adm. Fees	49,862.86 34,863.42 2,178.96
1/7/2015	Massachusetts Clean Water Trust	2.40% Inside CWP-12-12	Principal Interest Adm. Fees	158,434.68 110,774.86 6,923.42
4/13/2017	Massachusetts Clean Water Trust	CW-13-14	Principal Interest Adm. Fees	13,806.00 4,462.32 334.68
4/13/2017	Massachusetts Clean Water Trust	CW-14-11	Principal Interest Adm. Fees	55,225.00 17,849.26 1,338.70
4/13/2017	Massachusetts Clean Water Trust	CW-14-25	Principal Interest Adm. Fees	32,215.00 10,412.08 780.90
4/13/2017	Massachusetts Clean Water Trust	CW-15-18	Principal Interest Adm. Fees	78,236.00 25,286.42 1,896.48
4/13/2017	Massachusetts Clean Water Trust	CW-15-19	Principal Interest Adm. Fees	36,817.00 11,899.50 892.46

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
4/13/2017	Massachusetts Clean Water Trust	CW-14-12	Principal	321,821.76
			Interest	252,433.36
			Adm. Fees	15,777.08
4/13/2017	Massachusetts Clean Water Trust	DW-13-08	Principal	25,312.00
			Interest	8,180.92
			Adm. Fees	613.56
4/13/2017	Massachusetts Clean Water Trust	DWP-13-09	Principal	293,171.00
			Interest	94,755.28
			Adm. Fees	7,106.64
11/27/2017	MWRA - Water Bond	0.00% Outside	Principal	5,264.00
8/15/2018	MWRA - Water Bond		Principal	43,200.00
9/12/2018	Massachusetts Clean Water Trust	CWP-16-19	Principal	148,113.00
			Interest	17,286.65
			Adm. Fees	1,296.50
9/12/2018	Massachusetts Clean Water Trust	CWP-16-23	Principal	83,931.00
			Interest	9,795.77
			Adm. Fees	734.69
2/15/2019	MWRA - Water Bond	0.00% Inside	Principal	410,400.00
4/11/2019	Water & Sewer Enterprise Capital Equip	4.67% Inside	Principal	70,000.00
			Interest	15,250.00
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-17	Principal	106,999.00
			Interest	86,543.45
			Adm. Fees	5,900.69

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter		2024
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-29		Principal	115,970.00
				Interest	16,173.92
				Adm. Fees	1,213.04
4/13/2017	Massachusetts Clean Water Trust	CW-15-29		Principal	269,765.90
				Interest	211,601.20
				Adm. Fees	13,225.08
9/12/2018	Massachusetts Clean Water Trust	CW-13-16A		Principal	43,562.78
				Interest	37,553.17
				Adm. Fees	2,347.07
9/12/2018	Massachusetts Clean Water Trust	DW-13-10		Principal	23,477.14
				Interest	2,740.01
				Adm. Fees	205.50
5/11/2021	Massachusetts Clean Water Trust	2.20% CWP-17-27-A		Principal	12,466.00
				Interest	7,678.46
				Adm. Fees	523.54
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-19		Principal	50,000.00
				Interest	8,000.00
				Adm. Fees	600.00
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-26		Principal	100,000.00
				Interest	16,000.00
				Adm. Fees	1,200.00
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-27		Principal	78,201.00
				Interest	28,152.30
				Adm. Fees	2,111.42

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
5/11/2021	Massachusetts Clean Water Trust	2.20% CWP-18-28	Principal	147,180.00
			Interest	90,662.60
			Adm. Fees	6,181.54
5/11/2021	Massachusetts Clean Water Trust	2.20% DW-17-14	Principal	99,143.00
			Interest	61,071.72
			Adm. Fees	4,163.98
5/11/2021	Massachusetts Clean Water Trust	2.00% DW-18-08	Principal	25,000.00
			Interest	4,000.00
			Adm. Fees	300.00
5/11/2021	Massachusetts Clean Water Trust	2.00% DWP-18-09	Principal	23,549.00
			Interest	14,505.82
			Adm. Fees	989.04
6/14/2021	MWRA - Water Bond	0.00% Outside	Principal	111,000.00
10/24/2019	Massachusetts Clean Water Trust	2.00% DW-13-09-A	Principal	21,141.46
			Interest	8,373.35
			Adm. Fees	628.00
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-18	Principal	65,850.18
			Interest	53,261.15
			Adm. Fees	3,631.44
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-26	Principal	27,064.92
			Interest	10,719.09
			Adm. Fees	803.94
10/24/2019	Massachusetts Clean Water Trust	2.20% CW-17-27	Principal	47,562.98
			Interest	38,470.19
			Adm. Fees	2,622.97

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2024
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-28	Principal	53,122.26
			Interest	7,408.76
			Adm. Fees	555.66
12/6/2021	MWRA - Sewer Bond		Principal	33,000.00
12/6/2021	MWRA - Water Bond		Principal	130,000.00
2/24/2022	Water Mains	5.00%	Principal	100,000.00
			Interest	104,000.00
2/24/2022	DPW - Water Two Dump Trucks	5.00%	Principal	25,000.00
			Interest	10,375.00
9/12/2022	Sewer Bond	0.00% Outside	Principal	55,000.00
12/14/2022	Mass Clean Water Trust	2.00% CW-19-40	Principal	150,000.00
			Interest	32,583.33
			Adm. Fees	2,443.75
12/14/2022	Mass Clean Water Trust	2.00% CW-20-28	Principal	130,000.00
			Interest	28,238.89
			Adm. Fees	2,117.92
12/14/2022	Mass Clean Water Trust	2.00% CW-20-29	Principal	75,000.00
			Interest	16,291.67
			Adm. Fees	1,221.88
12/14/2022	Mass Clean Water Trust	2.00% CW-20-30	Principal	79,822.00
			Interest	17,338.98
			Adm. Fees	1,300.42
12/14/2022	Mass Clean Water Trust	2.00% CWP-16-17-A	Principal	285,223.00
			Interest	204,457.21
			Adm. Fees	13,940.26

FY2024 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter		2024
12/14/2022	Mass Clean Water Trust	2.00% CWP-19-39		Principal	120,820.00
				Interest	86,607.50
				Adm. Fees	5,905.06
12/14/2022	Mass Clean Water Trust	2.00% CWP-20-27		Principal	143,021.00
				Interest	102,521.83
				Adm. Fees	6,990.12
12/14/2022	Mass Clean Water Trust	2.00% CWP-20-27-A		Principal	41,987.00
				Interest	18,240.85
				Adm. Fees	1,368.06
<u>BANS</u>					
Total BAN Interest					-
Total Principal					5,918,556.92
Total Interest					2,277,177.33
Total Adm. Fees					144,493.64
Grand Total					8,340,227.89

Section VII - Financial Policies

FINANCIAL POLICIES

Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All sources of revenue and other outflows of resources as well as expenditures and inflows of resources are required to be recorded in the City's accounting records.
- All City funds shall be placed at the highest possible rate, considering security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- The City Auditor is responsible for establishing and maintaining a system of internal controls adequate to safeguard the City's assets and ensure that its accounting records are accurate. All Departments are required to follow these internal controls to meet these objectives.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as “a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period.”
- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.
- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for casinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.

- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.
- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.
- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City's bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.
- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.
- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations are required to be accepted by the City Council.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation.
- All grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.
- Departments are required to fill out the appropriate internal form to create a special revenue fund in the accounting system, which includes providing a fully signed contract by the City and funding agency, scope of work, and approved budget of expenditures.
- Spending of grant funds must not occur without approval by the City Auditor and must not occur prior to setting up a dedicated special revenue fund.
- The special revenue fund will have budgetary controls that do not allow the Department to expend beyond the approval grant amount.
- The Department is responsible for informing the City Auditor of matching fund requirements prior to applying for grants, and matching funds are required to be secured prior to setting up a special revenue fund.

- The Departments is required to submit timely reimbursements for special revenue funds and any cash deficits at year-end must be reimbursed 90 days after year-end.

Investment Policies

- The City shall invest such funds prudently, consistent with the provisions of MGL, Chapter 44, section 54, 55 and 55B.
- The City may invest in the following instruments:
 - Massachusetts Municipal Depository Trust (MMDT)
 - U. S. Treasuries that will be held to maturity: Unlimited amounts (Up to one-year maturity from date of purchase)
 - U.S. Agency obligations that will be held to maturity. Unlimited amounts (Up to one-year maturity from date of purchase)
 - Bank accounts or Certificates of Deposit, hitherto termed CD's. (Up to one year) which are fully collateralized through a third-party agreement: Unlimited amounts.
 - Bank accounts and CD's (Up to one year) fully insured by F.D.I.C. and in some cases also Depository Insurance Fund of Massachusetts (D.I.F.M): \$250,000 limit all bank accounts and CDs in one institution are considered in the aggregate to receive the \$250,000 insurance coverage.
 - Money Market Mutual Funds that are registered with the Securities and Exchange Commission that have received the highest possible rating from at least one nationally recognized statistical rating organization and as otherwise referenced in the MGL 44 Section 55.
- The City will consider the following risks to invest in high quality investments, such as credit risk, custodial risk, concentration of credit risk, interest rate risk, and foreign currency risk.
- Assets will be diversified between a combination of high-grade fixed income securities, individual equities and mutual funds within the MA Legal List as defined by MGL.
- The investment policy for long-term funds such as permanent, private purpose and any other funds with special circumstances, such as stabilization, CPA or conservation fund needs to match the needs of the anticipated requests or periodic disbursements from the financial assets most likely to meet those cash flow needs.
- The investment's performance will be measured in comparison with the stated objectives in comparison to respective benchmarks.
- The City will periodically review the creditworthiness of the financial institutions that hold and/or manage its investments.

Fraud Policy

- The City is committed to protecting its revenue, property, information, and other assets from any attempt, either by members of the public, contractors, vendors, agents, or its own employees, to gain by deceit, financial or other benefits at the expense of the taxpayers.
- Instances of fraud include:
 - Asset Misappropriations – fraudulent disbursements, skimming, cash larceny
 - Corruption – conflict of interest, bribery, illegal gratuities, and economic extortion
 - Fraudulent Statements - falsification of an organization’s financial statements in all immaterial and material aspects
- The City’s employees, elected and appointed officials must, always, comply with all applicable laws and regulations. The City will not condone the activities of its employees and/or officials who achieve results through violations of the law or unethical business dealings.
- The City shall investigate all credible suspicions of fraud. All City employees, elected and appointed officials, have a duty to cooperate with the City in its investigations. A “whistle-blower” can expect the full protection of the City as stipulated in state and federal law.
- The proper procedures if there is a suspicion of fraud includes:
 - All suspected or known instances of fraud should be reported to the City Auditor.
 - The City Auditor will investigate credible suspicions of fraud in a professional and timely manner. Where necessary, the City Auditor shall work with the City Police Chief, City Solicitor, and Independent CPA Firm. Throughout the investigation the Mayor will be informed of pertinent investigative findings.
 - At the conclusion of the investigation, the City Auditor shall determine whether there is sufficient appropriate support to conclude on the suspected fraud incident. If so, the City shall use all available remedies at law, including referring the incident to the Attorney General.
 - The City Solicitor will pursue every reasonable effort, including court ordered restitution, to obtain recovery of the City’s losses from the offender, or other appropriate source.
- The Office of the Mayor shall be the only contact point for media issues that arise in connection with fraud. No unauthorized employee may speak to the media regarding any fraud issue.
- New employees will be provided with the City’s employee manual, which includes the City’s Code of Conduct and Fraud Policy.

Basis of Accounting & Basis of Budgeting

Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust, and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

Basis of Budgeting

An annual budget comprising the General Fund and both Enterprise funds is voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town’s General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

REVOLVING FUNDS

A revolving fund is a place to set aside revenue received, through fees and charges, for providing a specific service or program. The revenue pool is, in turn, a source of funds available to use by a department without further appropriation to support the service or program. These funds are accounted for separately from the general fund. Many of these funds are established through Massachusetts General Laws (M.G.L.) and are accounted for in the manner prescribed by the law. Some examples of revolving funds established by law are School Rental Receipts (M.G.L. Ch. 40 Sec. 3), Student Activity and Athletic Fund (M.G.L. Ch. 71 Sec 47), and Wetland Protection Fund (MGL Ch. 131 Sec. 40).

When a specific law does not exist for the establishment of a specific source and use of funds, cities and towns have the option to create general departmental revolving funds under M.G.L. Ch. 44 Sec. 53E½ (see below). These funds are created with city council approval. Departmental revolving funds identify which department's receipts are to be credited to the revolving fund and specifies the program or purposes for which money may be spent. It designates the department, board or official with authority to expend the funds and places a limit on the total amount of the annual expenditure. The Municipal Modernization Act has changed some of the language, and the changes to the language are described below.

MGL - Section 53 E ½

Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of one or more revolving funds by one or more municipal agencies, boards, departments, or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service, or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund:

- (1) The programs or activities for which the revolving fund may be expended;
- (2) The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund;
- (3) The board, department or officer authorized to expend from such fund; and
- (4) Any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin.

Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

City of Revere – Revolving Funds as Adopted

I. AN ORDINANCE FURTHER AMENDING TITLE 3 OF THE ORDINANCES OF THE CITY OF REVERE

SECTION 1. Title 3, of the Revere Revised Ordinances is hereby amended by inserting the following new chapter and sections:

Chapter 3.05 – DEPARTMENTAL REVOLVING FUNDS

3.05.010 – Purpose.

As authorized by the provisions of Massachusetts General Laws chapter 44, § 53E½, this ordinance establishes and authorizes revolving funds for use by city departments, or boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities.

3.05.020 – Expenditure Limitations.

A department head, or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund; excluding full-time or part-time school bus drivers.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by the city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the city council and mayor.

3.05.030 – Interest.

Interest earned on monies credited to a revolving fund established by this ordinance shall be credited to the general fund.

3.05.040 – Procedures and Reports.

Except as provided in General Laws chapter 44, § 53E½ and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures that govern the receipt and custody of city monies and the expenditure and payment of city funds shall apply to the use of a revolving fund established and authorized by this ordinance. The city auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund, and the balance available for expenditure in the regular report the city auditor provides the department, board, committee, agency or officer on appropriations made for its use.

3.05.050 – Authorized Revolving Funds.

SEE APPENDIX – Tables; TABLE VII.

**Departmental Revolving Funds
MGL Chapter 44, Section 53 E 1/2**

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	FY 2022 Fund Balance (EOY)	FY 2023 Actual Revenues as of 3/31/23	FY 2023 Actual Expenses as of 3/31/23	FY 2023 Actual Fund Balance as of 3/31/23	FY2024 Budget Request - Maximum Annual Expenditures
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related dog expenses (police and ACO included)		29,677.57	9,003.50	(3,859.94)	34,821.13	25,000.00
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		304,405.47	212,577.00	(253,340.51)	266,206.09	450,000.00
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		2,416.29	24.54	-	2,440.83	25,000.00
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		14,968.62	5,480.00	(3,033.90)	17,414.72	20,000.00
Comm on Disabilities	1815						5,419.30	-	-	5,419.30	20,000.00
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	8,672.22	1,793.47	(2,015.00)	7,520.69	20,000.00
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		8,289.26	2,782.58	(1,500.00)	14,250.95	150,000.00
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders,	Parks/Special Event Expenses		287,560.78	175,000.00	(180,170.00)	283,390.78	250,000.00
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	16,612.82	-	-	16,612.81	50,000.00
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		15,860.75	32,250.00	(48,137.92)	(7,465.15)	100,000.00
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	16,205.97	-	(8,971.14)	(1,960.48)	40,000.00
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	13,234.60	13,547.61	(16,875.08)	(3,295.00)	50,000.00
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	12,199.87	3,812.00	(12,673.80)	(1,042.25)	40,000.00
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$150k	Professional Development, Economic Development, and Training expenses; Related insurance expenses.		26,111.48	8,246.73	(14,766.17)	(8,200.00)	250,000.00
Recreation Pool	1844	650 - Recreation	Mayor and Recreation Director	Fees collected for use of pool	Program and activity costs		33,484.11	65,913.47	(80,779.09)	(84.19)	300,000.00
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		259,905.58	39,952.14	(20,460.00)	-	100,000.00
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		54,469.50	24,780.00	-	(58,522.21)	100,000.00
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		61,754.92	770.00	(62,312.78)	212.14	50,000.00
Water/Sewer Deduct Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for deduct meters	Costs of purchasing deduct meters and other related expenses		32,189.90	20,928.00	(32,760.50)	18,136.40	75,000.00

Departmental Revolving Funds
MGL Chapter 44, Section 53 E 1/2

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	FY 2022 Fund Balance (EOY)	FY 2023 Actual Revenues as of 3/31/23	FY 2023 Actual Expenses as of 3/31/23	FY 2023 Actual Fund Balance as of 3/31/23	FY2024 Budget Request - Maximum Annual Expenditures
Trash and Recycling Barrels	1857	62 - Solid Waste	Mayor and DPW Superintendent	Charges for the purchase of additional barrels	Costs associated of purchasing additional barrels		-	30,225.00	-	30,225.00	100,000.00
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		147,419.93	19,166.71	(38,584.34)	135,429.96	40,000.00
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc.		9,875.32	1,011,324.82	(408,625.51)	566,704.47	950,000.00
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		33,549.62	9,823.20	(6,084.31)	37,288.51	50,000.00
Emergency and After Hours Inspections	1867	241 - Inspectional Services	Mayor and Inspectional Services Director	Fees and charges for emergency and after-hour inspections	Related expenses for emergency and after hour inspections		-	-	-	-	30,000.00
Electric Vehicle Charging Stations	1871	181 - Community Development	Mayor and CD Director	Charges collected from charging and parking fines related to parking in EV specific spots	Costs associated with running and maintaining EV parking throughout the city		-	-	-	-	50,000.00
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		(10,679.59)	30,000.00	(9,925.00)	9,395.45	100,000.00
Farmers Market	1878	524 -Healthy Commuities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	564.54	5,485.19	(275.00)	5,774.73	50,000.00
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Director	Donations, Council Orders,	Related Veteran's costs as approved by the Veteran's Agent		4,988.31	1,135.00	(1,200.00)	4,923.31	30,000.00
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	3,946.27	147.30	-	4,093.57	30,000.00

**Table of Departmental Revolving Funds
FY2024**

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years	FY2024 Budget Request - Maximum Annual Expenditures
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licences and related dog expenses (police and ACO included)		FY2024 and Subsequent Years	\$ 25,000.00
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		FY2024 and Subsequent Years	\$ 450,000.00
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		FY2024 and Subsequent Years	\$ 25,000.00
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		FY2024 and Subsequent Years	\$ 20,000.00
Comm on Disabilities	1815	549 - Commission on Disabilities	Mayor and Chairman	Donations, Fees, Fines and Council Orderdsd	Expenses related to Commission on Disabilities initiatives		FY2024 and Subsequent Years	\$ 20,000.00
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	FY2024 and Subsequent Years	\$ 20,000.00
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		FY2024 and Subsequent Years	\$ 150,000.00
Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders,	Parks/Special Event Expenses		FY2024 and Subsequent Years	\$ 250,000.00
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	FY2024 and Subsequent Years	\$ 50,000.00
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		FY2024 and Subsequent Years	\$ 100,000.00
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	FY2024 and Subsequent Years	\$ 40,000.00
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affiars Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	FY2024 and Subsequent Years	\$ 50,000.00
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	FY2024 and Subsequent Years	\$ 40,000.00
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$50k	Professional Development, Economic Development, and Training expenses; Related insurance expenses.		FY2024 and Subsequent Years	\$ 250,000.00
Recreation Pool	1844	650 - Recreation	Mayor and Recreation Director	Fees collected for use of pool	Program and activity costs		FY2024 and Subsequent Years	\$ 300,000.00
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		FY2024 and Subsequent Years	\$ 100,000.00
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		FY2024 and Subsequent Years	\$ 100,000.00
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		FY2023 and Subsequent Years	\$ 50,000.00

**Table of Departmental Revolving Funds
FY2024**

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years	FY2024 Budget Request - Maximum Annual Expenditures
Water/Sewer Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for meters	Costs of purchasing meters and other related expenses		FY2024 and Subsequent Years	\$ 75,000.00
Trash/ Recycling Barrels	1857	62 - Solid Waste	Mayor and DPW Superintendent	Charges for purchases of additional barrels	Costs associated with procuring additional barrels		FY2024 and Subsequent Years	\$ 100,000.00
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		FY2024 and Subsequent Years	\$ 40,000.00
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc.		FY2024 and Subsequent Years	\$ 950,000.00
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		FY2024 and Subsequent Years	\$ 50,000.00
Emergency and After Hour Inspections	1867	241 - Inspectional Services	Mayor and Inspection Services Director	Fees and charges for emergency and after hour inspections	Related expenses for emergency and after hour inspections	Fund can be used to cover additional costs, including overtime costs, of any staff needed to perform inspections.	FY2024 and Subsequent Years	\$ 30,000.00
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		FY2024 and Subsequent Years	\$ 100,000.00
Electric vehicle charging stations	1871	181 - Community Development	Mayor and CD Director	Charges collected from charging, parking fines related to parking in EV specific spots	Costs associated with running/ maintaining stations		FY2024 and Subsequent Years	\$ 50,000.00
Farmers Market	1878	524 -Healthy Communities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	FY2024 and Subsequent Years	\$ 50,000.00
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Agent	Non Tax Bill Donations, Council Orders	Related Veteran's costs as approved by the Veteran's Agent		FY2024 and Subsequent Years	\$ 30,000.00
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	FY2024 and Subsequent Years	\$ 30,000.00

Section VIII - Capital Improvement Plan

Capital Improvement Plan

Introduction

Over the next four years, the City of Revere plans to invest almost \$90 million in general fund capital improvements citywide, not including the amounts assumed for the new Revere High School construction (estimated to cost a total of \$500 million). This figure includes an array of funding from local, grant, and enterprise sources. The City's Capital Improvement Plan (CIP) for FY2023 to FY2027 strives to balance many significant and competing infrastructure needs, including vehicle and equipment acquisitions, parks and open space, public buildings and facilities, and roadways and sidewalks. Additionally, the City plans to invest over \$70 million for water, sewer, and drains projects over the next four years, with a FY2024 capital budget of just over \$20.5 million proposed.

The goal of the plan is to thoughtfully allocate the limited resources that are available, while considering the many needs identified by City departments and the School District. By looking out across multiple years, City officials can carefully schedule projects in a way to minimize the fiscal impact on local taxpayers, and department directors can plan for upgrades of equipment and infrastructure to reduce emergency repairs and purchases which can drive up costs. Departments can also contemplate and plan for multi-year projects such as the design and construction of a major roadway project or a new building, while being kept on task by being included in the CIP.

During the FY2024 fiscal year, another plan – building upon this one – will be developed for the subsequent five years. If more funding becomes available than currently anticipated, projects could be moved forward in time and/or additional projects could be added. Should finances be more constrained, projects could be moved back in time or taken off the list. Further, other projects not yet conceived of can be added if they advance the City's goals better than those included in the current version of the plan.

What is a capital budget? What is a capital project?

A capital budget is distinct from an operating budget in that the items included in a capital budget are typically large or infrequent expenses, such as construction of a new building or acquisition of a new dump truck, whereas an operating budget includes expenses that occur each year or are modest, such as salaries and vehicle maintenance. A capital budget identifies the array of resources to be used to fund a series of capital projects.

The Massachusetts Association of Town Finance Committees defines capital projects as “major, non-recurring expenditures, for one of the following purposes:

- acquisition of land for a public purpose;
- construction of a new facility or external expansion or major rehabilitation of an existing one. Examples of such town facilities include public buildings, water and sewer lines, roads and playing fields;

- purchase of vehicles or major equipment items;
- any planning, feasibility, engineering or design study related to a capital project or to a capital improvement program consisting of individual projects;
- equipment for public improvements when they are first constructed such as furniture, office equipment, or playground equipment;
- major equipment which is expensive and has a relatively long life such as a fire apparatus, garbage trucks, and construction equipment.”

The group goes on to indicate that, “typically capital projects do not include:

- equipment such as furniture or police or public works vehicles which are replaced annually in approximately the same quantity;
- equipment with a useful life of five years or less.”

What is a capital plan?

According to the Massachusetts Department of Revenue (DOR), a capital plan is a blueprint for planning a community’s capital expenditure and “one of most important responsibilities of local government officials.” Putting together multiple years of capital spending into a plan, instead of looking at each year in isolation, has multiple benefits including:

- impacts on the operating budget can be minimized through thoughtful debt management;
- high-cost repairs and emergency acquisitions can be reduced by implementing regular vehicle and equipment replacement schedules, and by undertaking major facilities improvements, such as replacing roofs, before a problem becomes chronic and damage occurs;
- large scale, ambitious public improvements can be phased over multiple years;
- critical parcels of land can be purchased before costs increase;
- costly mistakes created by lack of coordination - such as paving a street one year and then cutting into it the next year to install a sewer line – can be avoided; and,
- methodical progress can be made toward meeting community goals.

CIP Overview

Over the course of the FY2023-FY2027 Capital Improvement Plan, the City of Revere will expend close to \$590 million in funds for all general fund capital expenditures, including the construction of a new high school, the adaptive reuse study of the former fire station at Winthrop Ave, the renovation of the former McKinley school, and citywide roadway, sidewalks, and other public infrastructure. These projects range in size from \$25k for planning various citywide projects, to an additional \$6.3 million for the Point of Pines fire station. The 2024 capital budget show approximately \$53 million in expenditures, including \$4.3 million for vehicles and equipment, \$7.3 million investment in parks and open space, \$32.7 million in public buildings and facilities, and \$8.7 million for roadways and sidewalks. The city plans to issue \$8.3 million in general fund debt as part of the FY2024 general fund capital budget.

Funding for FY2024 expenditures will be provided from an array of sources, including:

- \$3.225 million in Pay as You Go capital;
- over \$36.6 million in other financing source, including grants and Chapter 90 funds;
- \$4.92 million in ARPA funds.

About the City

With 5.7 square miles of land area under its jurisdiction, the City of Revere has substantial infrastructure to manage each year as it safeguards the health and safety of the city's nearly 63,000 residents.¹ Municipal infrastructure - including roadways, parks, buildings, vehicles and equipment, and water, sewer, and drainage systems - also directly affects the quality of life of residents and the business environment. It is no surprise, therefore, that Revere and cities and towns across the country combined expend billions of dollars annually on infrastructure maintenance and improvement.

Revere's population is growing and has been doing so for some time. In fact, between 2010 and 2020, the total population grew from 51,755 to 62,186 (+10,431 residents). Revere is the fastest growing community in the Commonwealth. Per the Department of Revenue's Division of Local Services, the City of Revere has approximately 108 road miles and an income per capita of approximately \$25,000 (with the state average of \$48,000).

Infrastructure components for which the City of Revere is responsible include:

¹ U.S. Census, 2020 population estimate of 62,186 residents.

City Facilities: The City manages 16 buildings that serve a multitude of purposes.

REVERE CITY FACILITIES	
City Facility	Address
American Legion Building	249R Broadway
City Hall	281 Broadway
DPW Building	321 Rear Charger Street
Fire Station #1	360 Revere Beach Parkway
Fire Station #2	Point of Pines
Fire Station #3 (shared with City of Malden)	3 Overlook Ridge Drive
Fire Station #4 (headquarters)	400 Broadway
Fire Station #5	4 Freeman Street
Fire Department storage	929 Winthrop Avenue
Revere Historical Society	108 Beach Street
McKinley School	65 Yeamans Street
Police Department	400 Revere Beach Parkway
Public Library	179 Beach Street
Recreation Offices	150 Beach Street
Revere Food Hub	200 Winthrop Ave
Rossetti-Cowan Senior Center	25 Winthrop Avenue

In FY2024, the city will be commencing the process to renovate the historical McKinley School to create a multipurpose building that will house several needed facilities for the city. These facilities include an early childhood education center through Revere Public Schools (utilizing 11,000 sq ft of the building), the relocated Revere Food Hub (approximately 5,000 sq ft), and the remainder of the building devoted to the Metro North Regional Emergency Call Center (MNRECC). This project will be funded through multiple sources, including \$5 million through an ESSER grant for early education, \$2 for the food hub, and \$10-15 million from FEMA for the MNRECC. The total projected cost for the entire project is \$20-30 million, and it is anticipated that the renovations balance not covered by these other funding sources would be funded through bonding or other city funds.

Information Technology: The City's information technology infrastructure includes a fiber optic-based network connecting all City-owned buildings and school facilities. Software applications used citywide include payroll, purchase orders, and the general ledger. Wi-Fi access points are currently located in City Hall, the American Legion Building (e.g., Building Department), the Park and Recreation Building, and the

Senior Center. The City Network contains approximately 300 users with 11 virtualized servers and 5 physical servers that are in place.

In the FY2023 budget, the City authorized an ambitious modernization plan to move most on-premises infrastructure to modern cloud hosted services, requiring a significant up-front investment, but resulting in highly available, cost-effective, modern services to employees and residents. The City plans to use funding from the American Recovery Plan Act (ARPA) to continue to upgrade technology infrastructure and mobile capabilities citywide.

Parks and Open Space: Abutting the Atlantic Ocean, Revere is home to an array of parks and natural features. More than 20 municipal parks, playgrounds, and open spaces can be found, ranging in size from Beachmont Community Park (0.14 acres) and Neponset Street Park (0.2 acres) to Della Russo Stadium (4.41 acres). Altogether, the City maintains 20.22 acres of active recreational space in fields, parks, and playgrounds. Another 27.91 acres of City land is used primarily for passive recreation including marsh areas such as the Oak Island Marsh (17.57 acres) and Jacobs Park (5.97 acres), which is undeveloped but available to residents for passive recreation.”² An additional 33.64 acres of fields and play facilities can be found on school grounds, but are maintained by DPW and are managed by Parks & Recreation. In addition, the Revere Conservation Commission owns 21.46 acres in three locations, the largest of which is the North Revere Conservation Area (21.28 acres).³

The Commonwealth is responsible for maintaining several significant regional open space resources located in Revere including:

- Revere Beach Reservation - Revere Beach is owned by DCR and is the oldest public beach in America. It celebrated its 100th anniversary in 1996.
- Belle Isle Marsh – The Belle Isle Marsh Reservation, under the jurisdiction of DCR, preserves 152 acres of the 241-acre Belle Isle Marsh, Boston’s last remaining salt marsh. In addition to the preservation of the natural areas of the marsh, the DCR manages 28 acres of landscaped park with pathways, benches, and an observation tower.
- Rumney Marsh – Rumney Marsh is a 600+ acre reservation located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.⁴

In recent years, the City has upgraded several parks and playgrounds, including Costa Park, Harmon Park, and Gibson Park. For FY2024, the city continues to support park and open space improvements with money earmarked for a Covid memorial, a citywide tree planting initiative, updated playground equipment, and a new initiative to increase to amount of pocket parks throughout the city.

Additionally, the city has been working on making significant infrastructure improvements to the Riverfront area of the city. The Mills Ave Construction project will construct a vegetated berm on Mills Ave and reconstruct the revetment at the shoreline of the former boatyard.

² MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 41.

³ A complete list of active and passive open space can be found in Table 22 of the City of Revere Open Space and Recreation Plan (2010-2017).

⁴ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 8-9.

This project will help protect the Riverside neighborhood from flooding during high tide events, and will offer protection for the neighborhood through 2050 given current sea levels. Funding is supported by a \$1.9 million federal earmark. The Riverside drainage project will design and ultimately build an underground drainage system to replace the current antiquated system that exists in the neighborhood that does not adequately provide for stormwater drainage during high precipitation events. The new drainage system will tie into the vegetated berm for discharge. The two projects have separate, but related, purposes and will work together to help mitigate the flooding problem that occurs regularly in this neighborhood.

In FY2023, the city took possession of the McMackin Little League Field, which had been a staple in the Revere community for more than 60 years, but had not been in use since 2014. The McMackin Field project will involve the joint renovation of the field as well as the former Revere Food Hub, located just across the street at 200 Winthrop Ave. The two locations together will form a recreation and open space campus. The city has applied for funding of \$115,000 from the state to conduct due diligence and planning for the site, with an anticipated end date of June 2024 for the study. Once completed, construction will begin at one or both sites, depending on the outcome of the study. Given the complexity of the site, the field is likely to be an expensive renovation project. Current estimates for both 200 Winthrop Ave and McMackin Field are approximately \$4.5 million.

Roadways and Sidewalks: A network of approximately 117 miles of public and private roadways can be found in Revere. These include local streets, collector streets, and arterial roadways:

- Local streets comprise a majority of Revere's roadway network and provide direct access to residential properties and serve the transportation needs within a particular neighborhood.
- Collector streets primarily collect traffic off local streets and lead such traffic to and from arterial roadways. Examples of collector streets include Malden Street and Revere Street.
- Arterial roadways are typically numbered and serve regional and local automobile and truck traffic. Examples include Route 60 (Squire Road and American Legion Highway), Route 1A (North Shore Road), and Route 16 (Revere Beach Parkway). These roadways are maintained by the state and function as part of regional highway system.

While many streets have curbs and sidewalks consistent with City standards, a sizeable number do not. The streets between Squire Road and Malden Street stands out as not having curbs or sidewalks, but there are many other streets in similar condition. Curbs are an important component to the storm drainage as they channel water into culverts and sidewalks are important for pedestrian safety. No comprehensive assessment of City streets had been done prior to May 2017.

However, several years ago, the City contracted with StreetScan to analyze the condition of every local road which will provide the information needed to plan a street repair and replacement program. Past estimates were that as much as 40% of Revere's streets may not be up to appropriate standards. The City has since invested a significant amount of money on addressing these substandard streets, including a \$5 million bond authorization in FY2022 that will address the roads and sidewalks citywide.

The City has updated the StreetScan analysis by scanning all streets again this spring through our Chapter 90 funding from the State, which allocates funds to all cities and towns for roadway repairs. The City is going to spend approximately \$1.7 million of grant dollars on local roads that will complement the \$5 million bond from FY2022.

Three Blue Line transit stations - Beachmont, Revere Beach, and Wonderland – managed by the MBTA take some of the burden off of local streets by providing residents and employees with options on how to get from work to home and elsewhere, In addition, multiple MBTA bus routes cross the city, offering access to neighborhoods (e.g., routes 119 and 110, among others), T Stations (e.g., routes 116 and 411, among others), and directly to downtown Boston (e.g., routes 424, 434, and 450, among others). These busses travel predominantly on collector and arterial roadways but may also use local streets on occasion.

School Facilities: The Revere School District operates ten school facilities including six elementary schools, three middle schools, and the high school, as well as Seacoast Academy. School administration is located at 101 School Street. Each of these facilities includes associated play equipment and fields.

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Beachmont Elementary School and Seacoast Academy	15 Everard Street
Garfield Elementary School	176 Garfield Avenue
Lincoln Elementary School	68 Tuckerman Avenue
Staff Sgt. James Hill Elementary School	51 Park Avenue
A. C. Whelan Elementary School	107 Newhall Street
Garfield Middle School	176 Garfield Avenue
Paul Revere Elementary School	395 Revere Street
Rumney Marsh Academy (middle school)	140 American Legion Highway
Susan B. Anthony Middle School	107 Newhall Street
Revere High School	101 School Street

The City has completed and bonded \$2 million for a feasibility study for a new high school. This new high school is estimated to cost \$500 million dollars, with an anticipated effective reimbursement of approximately 40% of eligible costs. As such, we have a placeholder in the Capital Improvement Plan for \$500 million in FY2027, with \$200 million anticipated to be derived from MSBA grant reimbursement, and \$300 million to be bonded and paid for within the existing appropriated budget. It is anticipated that the city share of the debt service can

be supported by the new growth expected from developments at Suffolk Downs, Route 1A, Revere Showcase Cinema site, and Revere Beach.

The schools have been authorized through the MSBA's accelerated repairs program for a new boiler at the Beachmont School as well as new windows and doors at the Lincoln School. The city appropriated \$120k for studies of both projects and have now received approval on both projects. We expect that the MSBA will fund approximately 77% of the total costs of each project. We have earmarked \$1.5 million for the new boiler and \$3 million for the new windows and doors.

Sewer: The City's wastewater collection system consists of about 98 miles of separated sanitary sewer with most of the system constructed of vitrified clay pipe with brick manholes. Pipe sizes range from 6" to 36" in diameter with some larger oval shaped trunk sewers. About 75% of these pipes are 8" in diameter. Stormwater enters a separate drainage system, which was designed to keep stormwater and sanitary sewage separate. On average, the City of Revere produces 7.5 million gallons per day (MGD) of wastewater (or sewerage) that is sent to the Massachusetts Water Resources Authority (MWRA) Deer Island facility for treatment.

The City of Revere is one of 43 communities in the Greater Boston Metropolitan Area included in the sanitary sewage collection system service area of the MWRA. Most of the sewage from the municipal system flows through a 36" x 48" brick arched sewer to the MWRA twin 36" siphon near Slade's Mill. The brick arched sewer high-end portion is referred to as the Harris Street Tunnel and the entire line is the main interceptor sewer in the City. The low-lying area along Revere Beach Parkway from Vinal Street westerly across Broadway to Olive Street discharges through a separate 10" connection at the siphon. A 12" connection at the MWRA system on Washington Avenue near the Chelsea line serves a portion of the southwest corner of the City.

Trunk sewers extend from the brick sewer to various sections of the City. Because the city's topography alternates between low lying and hilly, a purely gravity-based sanitary sewer system is not feasible. Instead, sanitary sewage pumping stations exist in multiple locations including on Atwood Street, Dix Street, Furlong Drive, Goldie Street, Linehurst Road, the Lynnway, Malden Street, Marshview Terrace, Milano Avenue, North Marshall Street, Salem Street (Waitt Park), Sherman Street, and Washburn Avenue. In addition, the Garfield School, Hill School, the High School, and Della Russo Stadium all have on-site pumps that elevate waste so that it reaches the City's sewer lines. Some streets still have homes with septic disposal systems. Revere Beach Parkway from Olive Street to Borden Street and some parts of North Revere and some properties on Route 1 are among the areas without municipal sewage collection.

Revere faces a significant challenge that is not unusual to older, urban cities with aging sewer systems. During heavy rains, storm water can enter sewer pipes via cracks in pipes and sometimes direct connections between private roof drains or sump pumps, or in-street catch basins, and the sewer system which can exceed pipe capacity and cause sanitary sewage overflows at the surface and ultimately enters various streams and rivers in an unpermitted manner. This environmental and public health issue has been cause for concern for the United States Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP) and, in

November 2010, the EPA, MassDEP, and the City of Revere entered a Consent Decree (CD) that requires the City to detect and eliminate sanitary sewer overflows. Failure to comply with the decree has significant financial penalties and, if the City is making progress yet fails to meet decree deadlines, escalating daily fines could still be incurred.

The City's response to the requirements of the CD has been in progress since 2010. As required each year, the City and its consultants methodically investigate sections of the City's wastewater collection system to determine if infiltration and inflow (I/I) is occurring and what improvements are needed. The construction work to resolve the problem is then scheduled shortly thereafter. Work can include adding a cured-in-place pipe liner (CIPPL) made of fiberglass into older sewer pipes, disconnecting sources of illegal inflow, and replacing collapsed pipes, replacing dilapidated old pump stations, and many other activities necessary to operate and maintain the City's sewer system. In recent years, the City Council has authorized extensive borrowing that will be repaid by water/sewer enterprise fund revenues to meet the CD's obligations. This recent multi-million-dollar investment is making progress toward the CD's rigorous timelines but has come after decades of limited investment in sewer and storm water infrastructure. As the continued investigations reveal the extent of the challenges facing Revere, City officials have worked with the EPA and MassDEP to extend the schedule of work, required under the CD. If an extension is granted and the City is given more time to complete the work, the associated debt could be spread out over more time, thereby reducing the annual financial impact on City ratepayers. For FY2024, the city will seek \$11.5 million worth of bonds to continue with the work necessary to comply with the Consent Decree.

Storm Water Collection: Surrounded on nearly all sides by water (Belle Isle Marsh to the south, Rumney Marsh to the north, and the Atlantic Ocean to the east), the city is located partially within the Saugus River Watershed and partially within the Mystic River Watershed. Although some parts of Revere are very low lying, other areas are quite hilly. This topography, coupled with varying soil characteristics (e.g., sand, peat, clay, and ledge), and the influence of tides in the Atlantic and the two marshes affects the local water table and makes managing storm water runoff very challenging and complex in Revere. In addition, the Town Line Brook along the northern portion of Revere is tidally influenced and carries storm water from Revere and neighboring communities to the ocean.

The City of Revere's drainage system is primarily a gravity flow system with 13 large drainage areas containing 23 smaller sub-areas. However, pump stations owned by the City and or the Commonwealth of Massachusetts are located on many streets in Revere to lift water from low lying areas into the storm drains.

Due to the City being in very close proximity to the ocean and in some cases at or below sea level, its infrastructure is significantly influenced by the rising and falling tides. As a result, the City and the Commonwealth of Massachusetts maintain several tide gates throughout Revere which open and close to facilitate a natural water flow that keeps streams and marshes healthy while also preventing flooding. The tide gates are designed to prevent high tide water from rising into the streets and the storm water system to prevent flooding of City and private property. Generally, the gates operate by opening and allowing water to exit the City's drainage system during low tide. Then, they automatically close when the tide starts to rise, preventing water from entering the system. The gates are set to allow some sea water

upstream to flush the system regularly. However, in some cases where a high tide has closed a gate and heavy rains are inundating the City's system, flooding can still occur. Tide gates are located on Route 1 (Cutler Highway inlet of Townline Brook), Martin Street (inlet of Central County Ditch), and Oak Island (inlet of Eastern County Ditch), among others. It is critical that all City tide gates are maintained and operate properly. It is equally important that all tributary ditches, channels, culverts, etc. are maintained and cleaned as well. The importance of the tide gates was evident when the Oak Island gate malfunctioned in December 2014 and extensive flooding occurred.

Hydrant and gate valve replacement is a critical part of water system maintenance. Hydrant replacement increases fire protection, system reliability and water quality while gate valve replacement improves system control and operation. This project will occur throughout the City, at various locations where hydrants are out of service or at risk and where gate valves are inoperable or non-existent.

Many areas of the City of Revere, especially those areas that were at one time comprised of primarily summer residences, lack sufficient drainage facilities. As described in the City's Open Space and Recreation Plan, City staff have identified eight flood hazard areas.

- *Roughan's Point – Although the Army Corps of Engineers completed a flood protection project to prevent coastal flooding in this area, a 100-year storm could still result in flooding of streets and low-lying properties. The BROADSOUND AVENUE pump station is designed to handle flooding on BROADSOUND AVENUE.*
- *Lower Revere Street and Kelley's Meadows – These areas are adjacent to the Eastern County Ditch and vulnerable to flooding caused by heavy rainfall and coinciding high tides.*
- *Mills Avenue – During high lunar tides, this residential neighborhood floods approximately three feet. This flooding generally recedes as soon as the tide goes out. A sea wall would offer protection for this neighborhood. Due to repeated flooding, the roadway is starting to erode.*
- *Rice Avenue – There is a short sea wall on Rice Avenue, but it stops at Harrington Avenue. Flooding in this area would be mitigated by completing the gap in the sea wall at Harrington Avenue.*
- *Garfield School – The area in the vicinity of the Garfield School floods. There are ditches maintained by the MBTA along the tracks. These ditches need to be cleaned out to restore their storage capacity. Because there was an oil spill here 30 years ago, nothing can be done in this area until the soil is removed.*
- *Town Line Brook – Town Line Brook near the Malden line floods. There is a set of self-regulating tide gates on Route 1A.*
- *DPW Yard – There is flooding that occurs at the DPW yard.*

A section of the stormwater collection system on Fenno St. receives stormwater flow from Fenno's Hill and Ridge Rd. It then discharges the flow to the system on Penn St. During significant rainfall events, the system on Fenno St. surcharges, causing flooding of the street and nearby properties. Improvements to the Fenno St. section of the system, along with downstream improvements to the system on Penn St. will be constructed to alleviate the surcharging that is currently occurring. In FY2024, the city will be using \$1 million in bonded money to address this area.

Vehicles and Equipment: Many City departments, such as DPW, Fire Department, Parking Clerk, and the Police Department, use small and large vehicles and equipment on a daily basis. A recent inventory of DPW equipment found that the department uses and maintains more than 50 on- and off-road vehicles (e.g., dump truck, vactor, pickups, mowers, etc.), which are up to 18 years of age. DPW staff also use countless handheld pieces of equipment (e.g., asphalt compactors, shovels and other grounds maintenance tools, and hand tools such as wrenches) which typically have short lifespans. The Fire Department operates six fire engines, three engines with ladders, and several smaller vehicles including SUVs and pickups. The department also has five boats for water rescues, an ATV, and some trailers for oxygen and oil spill cleanup, among other uses.

As part of the annual Capital Improvement Budget submittal, and the five-year Capital Improvement Plan, the budget team continues to work with all departments to determine the needs of vehicles, equipment, and other capital items of this nature to try to balance the costs of new equipment vs. the costs of maintaining older, less reliable vehicles and equipment.

The City has requested funding for four new police vehicles (three cruisers and one administrative vehicle), as well as two new pumpers and a ladder truck for the fire department, and one new vehicle for Parking, Elder Affairs, and Health & Human services, respectively. The DPW has also requested a pickup truck with plow and sander, and a woodchipper.

Water: The City maintains 107 miles of water distribution main piping that provides potable water to all occupied properties. In addition to water mains, the City owns and operates 1,630 gate valves, 823 hydrants, and 11,810 service meters. Approximately 4 million gallons per day of potable water is purchased from the MWRA and enters the City's system through a series of six metered connections to the MWRA distribution system (four connections are currently active). The Revere water distribution system consists of three separate pressure zones which are isolated using pressure reducing valves, check valves, and closed gate valves. The entire City is fed solely from the Massachusetts Water Resources Authority (MWRA) Northern High-pressure zone.

As part of the municipal water system, the City maintains one of the last reservoirs (Thomas Carroll Way Storage Facility) in the area. However, due to the service capabilities of the MWRA, the City reservoir is obsolete and, in turn, currently not an active part of the system. Plans are being made to decommission the reservoir permanently.

In 2016, the City completed a report summarizing an evaluation of the water distribution system. This report also describes an asset management program needed to determine and report on the water system improvements required to address existing system deficiencies (including pressure, flow, and water quality). The report further evaluates future water demand projected through the year 2035 and identifies the water distribution system piping and facility improvements that are required to adequately serve Revere's needs over the next 20 years. The asset management component of the report provides the City with a long-term plan for system improvements that is based on the risk and consequence of failure for each asset in the City's distributing system, and to use risk and consequence factors to rank each asset. The report outlines a series of annual capital improvements that consist primarily of removing old pipes and replacing them with new

mains, valves, and hydrants. In addition, the City has outlined the need to remove the old reservoir which is no longer in use and to upgrade the City's potable water pumping system in the first years of the CIP.

Sections of the City's water distribution system were installed prior to 1950 and are aging, failing and inadequate. Replacement of these older sections will improve fire protection, system control & reliability and water quality. The current project limits are the Library St. – Sewall St. neighborhood and will include 10+ streets. After an initial investment of \$350,000 in FY2023 for the design of drainage improvements, an additional \$3.5 million is expected to be bonded for the construction phase of the project.

For FY2024, the City will aggressively fund the deferred repairs and maintenance of water mains citywide. Over \$5.5 million worth of funding will be allocated for water mains throughout the City, with \$532,000 coming from the MWRA's water system improvements loan program (LWSAP), \$250,000 from the Water/Sewer Enterprise Fund retained earnings, \$4 million coming from the sale of municipal bonds, and \$1 million coming from ARPA, the federal rescue plan funding that allows for water and sewer infrastructure upgrades.

Capital Funding Sources

There are several ways to finance capital improvement projects. Some of the most common methods are:

Local Resources

- **Municipal Indebtedness:** The most used method of financing large capital projects is general obligation bonds. They are issued for a period ranging from 5 to 30 years, during which time principal and interest payments are made. Payments over time have the advantage of allowing the capital expenditures to be amortized over the life of the project. Funding sources used to pay back the debt can include:
- **Bonds funded within the tax limits of Proposition 2 ½:** Debt service for these bonds must be paid within the tax levy limitations of proposition 2 ½. Funds used for this debt must be carefully planned to not impact the annual operating budget.
- **Bonds funded outside the tax limits of Proposition 2 ½:** Debt service for these bonds is paid by increasing local property taxes in an amount needed to pay the annual debt service. Known as Debt Exclusions/Exempt Debt, funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications.
- **Bonds funded with Enterprise Funds:** Debt service for these bonds is typically paid by user fees, such as water and sewer revenue. Interest costs are often subsidized by the Commonwealth and at times partial grant funds may be available (see below). Enterprise funds do not affect the general operating budget unless general funds are needed to subsidize the water and sewer revenues. These projects must be analyzed for their impact on the water or sewer rate.
- **Capital Outlay / Pay As You Go:** Pay as You Go capital projects are funded with current revenues and the entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If a city or town has the

financial capacity to pay for the project in one year, the cost to the taxpayer will be less than if bonded because there are no interest costs. Funds used for this purpose must be carefully planned to not impact the annual operating budget.

- Capital Outlay / Expenditure Exclusion: Expenditure Exclusion projects are like Pay as You Go, above, except taxes are raised outside the limits of Proposition 2 ½ and are added to the tax levy only during the year in which the project is being funded. As with a Debt Exclusion, Expenditure Exclusion funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications. Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money.
- Capital Stabilization Fund: Local officials can set aside money in a stabilization fund – outside of the general fund - to pay for all or a portion of future capital projects. A 2/3 vote of city council is required to appropriate money into and out of this fund.
- Sale of Surplus Real Property: Pursuant to Massachusetts General Laws, when real estate is sold, the proceeds must first be used to pay any debt incurred in the purchase of the property. If no debt is outstanding, the funds “may be used for any purpose or purposes for which the city, town or district is authorized to incur debt for a period of five years or more...except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land” (MGL Chapter 44, Sec. 63).
- Enterprise Retained Earnings / Stabilization Fund: Enterprise operations, such as water and sewer, can maintain operating surplus to be utilized for future enterprise fund costs. These funds can be used to stabilize the user rates, apply to annual budget needs, and/or invest in capital replacement and expansion.
- Municipal Infiltration and Inflow (I/I) Fund: This is a revolving account funded by large development projects. To obtain a sewer connection permit and tie into the Revere sewer system, the developer is required to contribute a sum to this fund. The sum is determined by a calculation dependent upon the number of gallons of wastewater generated by the project daily. The calculation is ten times the daily amount of wastewater times \$1.30. Monies in this fund are utilized for sewer and drainage infrastructure improvements.
- Free Cash: Free Cash is the difference between annual revenues and expenditures and is certified by the Commonwealth each year. After certification, free cash is available for appropriation for any municipal purpose.
- Special Purpose Funds: Communities also have established numerous “Special Purpose Accounts” for which the use is restricted for a specific purpose, some of which may be investment in department facilities and equipment. There are numerous state statutes that govern the establishment and use of these separate accounts. Examples include the sale of cemetery lots and off-street parking fees accounts.

Special Revenue Sources

Special revenue sources include state and federal funds and private grants. Examples include:

- Federal Community Development Block Grant (CDBG): In 2020, as Revere’s population exceed 62,000 residents, it became a U.S. Department of Housing & Urban Development (HUD) “entitlement” community, meaning that it was eligible to receive direct funds from HUD, rather than through the Commonwealth. To secure the funds, the City must prepare a Consolidated Plan every five years outlining the City’s goals for use of the funds. In addition, an annual plan must be prepared each year.

- Massachusetts Chapter 90 Roadway Funds: Each year, the Massachusetts Department of Transportation (Mass DOT) allocates funds to cities and towns for road maintenance and construction, and equipment. The funding calculation takes into account: a) total miles of public ways, excluding state highways (calculated at \$400 per mile); b) the number of local vehicles, which is used account for intensity of road use (\$7 times # vehicles registered in the city/town divided by the number of miles of roadway); and c) local property values (deduction of 10 cents times the total aggregate property values divided by the number of miles of roadway).
- Massachusetts Department of Environmental Protection's Dam and Seawall Repair and Removal Program: This program was created in 2013 to provide funding to municipalities to repair and remove dams, levees, seawalls, and other forms of flood control. The Dam and Seawall program offers loans at 2% interest on up to \$1 million per project, with a minimum 25% match to be provided by the municipality.
- Massachusetts Department of Environmental Protection's State Revolving Loan Funds (SRF): The Clean Water State Revolving Loan Fund (CWSRF) provides financing for sewer and drainage projects intended to reduce sewer overflows and the Drinking Water State Revolving Loan Fund (DWSRF) provides financing to improve the quality of the drinking water system. Both programs typically offer a mix of low interest (2%) loans and grant funds. Repayment does not begin until two years after the monies have been borrowed.
- Massachusetts School Building Authority (MSBA) – The MSBA provides funding for school design and construction. Projects must be accepted into the process in response to the submission of a Statement of Interest which identifies a facility problem to be solved. Subsequently, the community must appropriate funding for schematic design and later for construction before the MSBA will commit to its share of the project. If accepted, the MSBA determines the amount of reimbursement it will offer based upon community need, with a minimum base rate of 31%. The percent of reimbursement can then be increased based upon three factors: community income factor, community property wealth factor, and community poverty factor.
- Massachusetts Water Resources Authority (MWRA) Loan and Grant Programs: The MWRA offers two predominant forms of assistance. The Inflow and Infiltration Program (I/I) provides funding in the form of 45% grant and 55% loan to separate storm water from the sewer system. The Local Pipeline Assistance Program funds work on the water system through a ten-year, no-interest loan program. The goal of the pipeline assistance program is to address older water mains that “need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual, and potential bacteria growth.”⁵ Many of these pipes were constructed of unlined cast iron pipe. Just under 1/3 of pipes across the MWRA service area remain unlined; in Revere, this figure is 46%.

Many state departments also offer annual competitive grant opportunities that could be made available to the City in future years including, but not limited to: Green Community grants (project to improve sustainability), Parkland Acquisitions and Renovations for Communities grants (PARC), and the Mass Works Infrastructure Program.

The following schedule represents the City's five-year CIP as amended during the FY2024 budget process. This document is always evolving based upon departmental needs, available funding, and grant awards.

⁵ MWRA, Local Water System Assistance Program (LWSAP) For Member Communities page, <http://www.mwra.state.ma.us/comsupport/lwsap/lwsapprogram.html>, retrieved August 7, 2015.

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2023 - 2027

CAPITAL REQUEST	FY 2023	PROPOSED FUNDING SOURCE	Requested FY 2024	Requested FY 2025	Requested FY 2026	Requested FY 2027
Vehicle/Equipment Acquisition (Including I.T.)						
City Hall - Shuttle Van	\$ 80,000					
I.T. - Replacement of Technology Systems (Citywide - non school)	\$ 75,000					
I.T. - Infrastructure	\$ 100,000					
Police - Equipment (cruisers)	\$ 65,000	CIP Stab Fund	\$ 135,000	\$ 140,000	\$ 140,000	\$ 150,000
Police - Equipment (Command Vehicle/Ford Expedition)		CIP Stab Fund	\$ 90,000			
Police - Equipment (cruiser)	\$ 50,000	OFS - Towing Fees	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Police - Equipment (Tasers)	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Police - Equipment ~ Mobile Radio Replacement	\$ 50,000	CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - Equipment Crime Prevention Cameras	\$ 25,000	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Police - Equipment ~ Firearms (Replace/Upgrade)	\$ 50,000	CIP Stab Fund	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire - Equipment ~ Mobile Radio Replacement		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire - Equipment ~ All Band Portable Radio Replacement for Command Staff	\$ 25,000	CIP Stab Fund	\$ 50,000			
Fire - Equipment ~ Apparatus Mobile Radio Replacement	\$ 25,000	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire Department - Administrative Vehicles		CIP Stab Fund	\$ 65,000	\$ 65,000	\$ 70,000	
Fire Department - Operations Support Vehicle		CIP Stab Fund		\$ 70,000		\$ 70,000
Fire - Equipment ~ Building Improvements/Door Access Control	\$ 50,000					
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment	\$ 75,000	CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire Department - Equipment ~ Hoses/Nozzles/Firefighting Equipment	\$ 25,000	CIP Stab Fund	\$ 25,000			
Fire Department - Equipment ~ SCBA				\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ Fire Alarm Repairs - Citywide	\$ 25,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - EOC	\$ 92,500					
Fire Department - Equipment - Turnout Gear dryer equipment (3)	\$ 33,000					
Fire Department - Equipment SCBA Compressor	\$ 70,000	Grant - FEMA AFG				
Fire Department - Municipal Alarm Circuit Extension		ETF Funds	\$ 100,000			
Fire Department - Emergency Backup Generator (Central Fire)	\$ 25,000					
Fire Department - Emergency Backup Generator (Central Fire)	\$ 27,500					
Fire Department - High Water Rescue Vehicle	\$ 190,000					
Fire Department - Engine 2 (Point of Pines)		ARPA	\$ 850,000			
Fire Department - Engine 4 Replacement		ARPA	\$ 850,000			
Fire Department - Ladder 1 replacement		ARPA	\$ 1,300,000			
Fire Department - Refurbish reserve apparatus Engine 3 or 5				\$ 350,000		
Planning and Community Development - Blue Bike Stations		CIP Stab Fund		\$ 125,000		
Parking Department - Vehicles	\$ 35,000	CIP Stab Fund	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Elder Affairs - SUV		CIP Stab Fund	\$ 60,000			
Health & Human Services - Transportation Van		Grant	\$ 55,000			
Health & Human Services - Transportation Van		CIP Stab Fund	\$ 25,000			
DPW - Vehicles (4x4 Silverado Crew Cab with plow/sander)	\$ 75,000	Free Cash	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
DPW - Paving Roller Truck with Trailer	\$ 40,000					
DPW - Ventrex sidewalk snow plow	\$ 50,000					
DPW - Wood Chipper		Free Cash	\$ 60,000			
DPW - (2) International Dump Trucks with Plow (4 wheel drive)		Bonding		\$ 475,000		\$ 475,000
DPW - Street Sweeper Replacement		Bonding		\$ 300,000		
DPW - Vac Street Sweeper		Bonding		\$ 325,000		
DPW - Loader Replacement		Bonding				\$ 225,000
Library - Bookmobile		ARPA	\$ 125,000			
Subtotal: Equipment Acquisition	\$ 1,408,000		\$ 4,365,000	\$ 2,450,000	\$ 810,000	\$ 1,520,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2023 - 2027

CAPITAL REQUEST	FY 2023	PROPOSED FUNDING SOURCE	Requested FY 2024	Requested FY 2025	Requested FY 2026	Requested FY 2027
Parks and Open Space						
DPW - Playground Equipment replace/repairs	\$ 25,000	Free Cash	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Open Space - Tree Planting and Removal	\$ 25,000	Free Cash	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning - New Tree Plantings, Maintenance and associated repairs to sidewalks	\$ 25,000	CDBG Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Planning - Public Art	\$ 25,000	CDBG Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Planning - Citywide Tree Planting		Grant - DCR Urban Forestry	\$ 120,000			
Planning - Citywide Tree Inventory and Planting	\$ 40,000					
Planning - Park Renovations (matching funds)	\$ 171,000	CIT Funds	\$ 350,000	\$ 100,000	\$ 100,000	\$ 10,000
Planning - Park Renovations (matching funds)		Free Cash	\$ 100,000			
Planning - Pocket Park Renovations	\$ 25,000	CDBG Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Planning - Liberty Park	\$ 363,000					
Planning - Liberty Park	\$ 187,000					
Planning - Gibson Park Renovation - Permitting	\$ 150,000					
Planning - Gibson Park- Shoreline Improvements	\$ 1,000,000					
Planning - Gibson Park Renovation - Remediation		Free Cash	\$ 250,000			
Planning - Gibson Park Renovation - Remediation		EPA Grant	\$ 1,000,000			
Planning - Gibson Park Renovation - Construction		PARC Grant	\$ 500,000			
Planning - Gibson Park Renovation - Construction		Earmark (applied)	\$ 2,000,000			
Planning - Neponset St. Spash Pad	\$ 25,000					
Planning - Neponset St. Spash Pad	\$ 43,600					
Planning - Fitzhenry Park - Dog Park		CIT Funds tbd		\$ 390,000		
Planning - Pearl Ave Park		Earmark	\$ 275,000		\$ 500,000	
Planning - Riverside Neighborhood Drainage - Design		ARPA	\$ 475,000			
Planning - Riverside Neighborhood Drainage - Design		Bonding				\$ 5,000,000
Planning - Riverside Neighborhood Drainage - Construction		MVP Grant	\$ 475,000			
Planning - Frederick's Park & Berm - Design		Bonding			\$ 3,000,000	
Planning - Frederick's Park & Berm - Construction		Earmark	\$ 1,625,000			
Mills Ave Berm, Boatyard, Gibson Park - Excavation, Design, Construction						
Subtotal: Parks and Open Space	\$ 2,804,600		\$ 7,345,000	\$ 665,000	\$ 3,775,000	\$ 5,185,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2023 - 2027

CAPITAL REQUEST	FY 2023	PROPOSED FUNDING SOURCE	Requested FY 2024	Requested FY 2025	Requested FY 2026	Requested FY 2027
Public Buildings and Facilities						
All Municipal Buildings - Maintenance/Upgrades/Repairs		Free Cash	\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000
Markey Bridget - Repairs and Preventive Maintenance		Free Cash	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Planning - McMakin Field - Design		CIT Funds	\$ 250,000			
Planning - McMakin Field - Construction		Bonding			\$ 2,500,000	
Planning - Winthrop Ave Building/McMakin Field		Bonding				\$ 2,000,000
Library		Library Grant	\$ 150,000			
School/MSBA - Beachmont School Boilers (City Share @ 35% of \$2.6m estimate)		Bonding	\$ 915,320			
School/MSBA - Beachmont School Boilers (MSBA Share @ 65% of \$2.6m estimate)		MSBA Grant	\$ 1,674,038			
School/MSBA - Lincoln School Windows (City Share @ 24% of \$3.6 m estimate)		Bonding	\$ 877,980			
School/MSBA - Lincoln School Windows (MSBA Share @ 76% of \$3.6 m estimate)		MSBA Grant	\$ 2,761,810			
School - New High School (Construction - City Share @ \$500m estimate)		Bonding				\$ 300,000,000
School - New High School (Construction - City Share @ \$500m estimate)		MSBA Grant				\$ 200,000,000
DPW - Repairs to Public Stairways		CIP Stab Fund				
City/School - Feasability Planning - McKinley School	\$ 50,000					
City/School - Renovations - McKinley School		ESSER Grants	\$ 5,000,000			
City/School - Renovations - McKinley School		Federal Grant/Earmark	\$ 2,000,000			
City/School - Renovations - McKinley School		MNRECC-911 Grants	\$ 10,000,000			
City Hall - Weatherization Measures	\$ 100,000	Grant - Green Communities				
City Hall - Light Fixtures	\$ 90,000	Grant - Green Communities				
Senior Center - Building Repairs - Replace Front Ramp and Stairs		Bonding	\$ 350,000			
Senior Center - Basement repairs to increase area for Senior Center activities		CIP Stab Fund		\$ 75,000		
Senior Center - Envelope - Design - Repair Bricks, facia & cornice, doors and windows		CIP Stab Fund			\$ 50,000	
Senior Center - Envelope - Const. - Repair Bricks, facia & cornice, doors and windows		Bonded				\$ 500,000
Winthrop Ave Former Fire Station - 929 Winthrop Ave. - Adaptive Reuse Study	\$ 25,000	CIT Stab Fund	\$ 750,000			
DPW - Repairs to Public Stairways (\$1.4m)		Bonded				
DCR - Facility		Bonded				
DPW - Facility (\$22.5m bond + \$2.5m bond contingency)	\$ 2,500,000	Bonded				
Fire - Point of Pines Fire Station (\$9.2m bond issued - \$6.3m to be issued)		Bonding	\$ 6,300,000			
Planning - Riverside Boathouse - Design		ARPA	\$ 120,000			
Planning - Riverside Boathouse - Construction		ARPA	\$ 1,200,000			
Planning - Riverside Boathouse - Construction		Seaport Economic Council		\$ 2,000,000		
Planning - Riverside Boathouse - Construction		ARPA		\$ 300,000		
Planning - Revere History Museum - Strategic Plan	\$ 50,000	ARPA				
Subtotal: Public Buildings and Facilities	\$ 2,815,000		\$ 32,749,148	\$ 2,675,000	\$ 2,850,000	\$ 502,800,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2023 - 2027

CAPITAL REQUEST	FY 2023	PROPOSED FUNDING SOURCE	Requested FY 2024	Requested FY 2025	Requested FY 2026	Requested FY 2027
Roadways and Sidewalks						
DPW - Street & Sidewalk Repairs (pavement management & 311/small repairs)		Bonding		\$ 3,000,000		
DPW - Full Depth Repavement Program - Chapter 90	\$ 800,000	Special Rev - Chap 90	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Planning - Street Repairs (Transportation Network Infrastructure Fund)	\$ 75,000	Special Rev - Trans Network	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Planning - ADA Sidewalk Repairs (Complete Streets)	\$ 50,000	CDBG Funds	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning - Route 1A South - Planning and Engineering	\$ 775,000					
Planning - Route 1A South - Costruction		Grant - MassWorks	\$ 2,000,000	\$ 3,000,000		
Planning - Route 1A South - Costruction		Federal Grant	\$ 5,000,000	\$ 5,000,000		
Planning - Broadway/Page Bumpout		CDBG	\$ 250,000			
Planning - Washington Ave Sidewalks		Complete Streets Grant	\$ 500,000			
Subtotal: Roadways and Sidewalks	\$ 1,700,000		\$ 8,725,000	\$ 11,975,000	\$ 975,000	\$ 975,000
Total - General Fund Capital Expenditures	\$ 8,727,600		\$ 53,184,148	\$ 17,765,000	\$ 8,410,000	\$ 510,480,000

City of Revere
Five Year Capital Improvement Plan - Water and Sewer Enterprise Fund
Fiscal Years 2023 - 2027

CAPITAL REQUEST	FY2023	FUNDING SOURCE	FY2024	FY2025	FY2026	FY2027
Water/Sewer Vehicle & Equipment Acquisition						
GapVax Excavator		Bonding - SRF Funds	\$ 750,000.00			
Replacement Equipment for Camera Truck		Retained Earnings	\$ 60,000.00			
Water/Sewer Utility Body Pickup		Retained Earnings	\$ 125,000.00		\$ 125,000.00	
Water/Sewer Crew Cab Pickup	\$ 50,000.00	Retained Earnings				
Water Meter Van		Retained Earnings		\$ 40,000.00		
Water/Sewer Utility Van (Silverado C-4500 with under deck compressor)		Retained Earnings	\$ 140,000.00			\$ 140,000.00
Crane Truck		Retained Earnings		\$ 275,000.00		
Track Mini Excavator/Bobcat		Retained Earnings			\$ 125,000.00	
Subtotal: Vehicle & Equipment Acquisition	\$ 50,000.00		\$ 1,075,000.00	\$ 315,000.00	\$ 250,000.00	\$ 140,000.00
Water Infrastructure						
Hydrant and Gate Replacement and Maintenance - Citywide	\$ 531,500.00	MWRA LWSAP Program	\$ 531,500.00			
Hydrant and Gate Replacement and Maintenance - Citywide		Retained Earnings	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Water Infrastructure - Engineering and Design Services (Beach/Harris/Sewall/Library)	\$ 487,300.00	ARPA Funding				
Water Main Replacement - Engineering - Citywide		MWRA LWSAP Program		\$ 531,500.00	\$ 531,500.00	\$ 531,500.00
Water Main Replacement - Construction - Citywide	\$ 6,000,000.00	Bonding	\$ 4,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 2,000,000.00
Water Main Replacement - Construction - Citywide	\$ 1,000,000.00	ARPA Funding	\$ 1,000,000.00	\$ 1,000,000.00		
Subtotal: Water Infrastructure	\$ 8,018,800.00		\$ 5,781,500.00	\$ 4,781,500.00	\$ 3,781,500.00	\$ 2,781,500.00
Sewer Infrastructure & Storm Water Management						
Phase 13 Construction - I/I, IDDE, Pump Station and Drainage	\$ 12,000,000.00	Bonding - SRF Funds				
Phase 14 Investigations - I/I, IDDE, Pump Station and Drainage	\$ 1,200,000.00	Bonding - SRF Funds				
Phase 14 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 10,000,000.00			
Phase 15 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 1,000,000.00			
Phase 15 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 6,000,000.00		
Phase 16 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 850,000.00		
Phase 16 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 3,000,000.00	
Phase 17 Investigations - Conveyance Project #1, inflow/drainage and IDDE		Bonding - SRF Funds			\$ 1,000,000.00	
Conveyance Project #1 - Construction		Bonding - SRF Funds				\$ 8,000,000.00
Phase 18 Investigations - Conveyance Project #2, inflow/drainage and IDDE		Bonding - SRF Funds				\$ 1,000,000.00
Program Management - Ineligible Sewer Infrastructure/Storm Water Mgmt		Retained Earnings	\$ 200,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00
MWRA: Inflow/Infiltration Program Management	\$ 500,000.00	MWRA I/I Program Phase 11				
MWRA: Inflow/Infiltration Program Management		MWRA I/I Program Phase 12	\$ 500,000.00			
MWRA: Inflow/Infiltration Program Management		MWRA I/I Program Phase 13		\$ 600,000.00		
Point of Pines Drain Station - Pump #2		Retained Earnings				
Point of Pines Drain Station - Outfall Dredging - Design		Retained Earnings	\$ 25,000.00			
Point of Pines Drain Station - Outfall Dredging - Construction		Retained Earnings		\$ 200,000.00		
Sargent Street/Trifone Brook Infrastructure Improvements - Construction		Bonding		\$ 5,000,000.00		
Liberty Ave Drainage - Design	\$ 90,000.00	Retained Earnings				
Liberty Ave Drainage - Construction		Bonding	\$ 1,000,000.00			
Sherman St./Griswald Park Infrastructure Improvements - Construction	\$ 1,500,000.00	Bonding				
Festa & Nell Road Drainage Improvements - Construction		Bonding		\$ 350,000.00		
Fenno/Penn Drainage Improvement - Construction		Bonding	\$ 1,000,000.00			
Library/Sewell neighborhood - Drainage Improvements - Design	\$ 350,000.00	Bonding				
Library/Sewell neighborhood - Drainage Improvements - Construction		Bonding		\$ 3,500,000.00		
Taft & Wilson Area Storm Ceptor Installation - Design		Retained Earnings		\$ 75,000.00		
Taft & Wilson Area Storm Ceptor Installation - Construction		Bonding			\$ 750,000.00	\$ 750,000.00
Malden Street Drainage Infrastructure Improvements - Design		Retained Earnings			\$ 450,000.00	
Malden Street Drainage Infrastructure Improvements - Construction		Bonding				\$ 4,500,000.00
Hastings St/Martin St Headwall & Drainage Improvement - Design	\$ 50,000.00	ARPA Funding				
Hastings St/Martin St Headwall & Drainage Improvement - Planning/ Feasibility	\$ 285,640.00	MVP Grant				
Subtotal: Sewer Infrastructure & Storm Water Management	\$ 15,975,640.00		\$ 13,725,000.00	\$ 17,428,000.00	\$ 5,600,000.00	\$ 14,650,000.00
Grand Total: Water/Sewer Capital Improvement Plan	\$ 24,044,440.00		\$ 20,581,500.00	\$ 22,524,500.00	\$ 9,631,500.00	\$ 17,571,500.00

Section IX - Appendix

Departmental Fund Relationships

This table illustrates the relationship between functional units, major funds, and nonmajor funds in the aggregate. It further indicates which funds are appropriated by the City Council prior to June 30 for the following fiscal year. Trust and Agency funds are not directly appropriated; a Council Order is needed to appropriate funds into other accounts from which the money can be spent.

Department	Governmental Funds				Enterprise Funds		Trust & Agency Funds			
	Major	Non-Major	Non-Major	Non-Major	Major	Major	Non-Major	Non-Major	Non-Major	Non-Major
	General Fund	Special Revenue Funds	Revolving Funds	Capital Projects	Water/ Sewer	Trash	Permanent Trust Funds	Private Scholarships & Trusts	Agency Funds - Escrow, Details, etc.	Stabilization Funds
	Appropriated				Appropriated	Appropriated				Appropriated
City Council	Yes									
Mayor's Office	Yes	Yes	Yes							
Talent and Culture	Yes	Yes								
Human Resources	Yes	Yes					Yes			
Office of Innovation & Data Management	Yes									
Auditing	Yes	Yes		Yes				Yes		Yes
Purchasing	Yes									
Information Technology	Yes									
Assessors	Yes									
Collector/Treasurer	Yes		Yes					Yes		
Solicitor's Office	Yes									
City Clerk	Yes		Yes							
Election Commission	Yes									
License Commission	Yes									
Conservation Commission	Yes		Yes							
Zoning Board of Appeals	Yes		Yes							
Office of Strategic Plan. & Econ. Development	Yes	Yes		Yes			Yes			
Engineering	Yes	Yes								
Police Department	Yes	Yes	Yes						Yes	
Fire Department	Yes	Yes	Yes						Yes	
Regional Emergency Comm. Ctr. (RECC)	Yes									
Municipal Inspections	Yes		Yes							
Parking Control	Yes	Yes								
School Department	Yes	Yes	Yes	Yes				Yes		
Regional Schools	Yes									
Dept of Public Works: Administration	Yes	Yes	Yes							
Dept of Public Works: Snow & Ice	Yes									
Dept of Public Works: Highway Division	Yes									
Dept of Public Works: Open Space	Yes									
Dept of Public Works: Facilities/ Public Property	Yes									
Public Works - Solid Waste Enterprise		Yes				Yes				
Public Works - Water/ Sewer Enterprise			Yes	Yes	Yes					Yes
HHS: Public Health	Yes	Yes	Yes							
HHS: Elder Affairs	Yes	Yes	Yes							
HHS: Veterans' Affairs	Yes		Yes							
HHS: Commission on Disability	Yes		Yes							
HHS: Consumer Affairs		Yes								
HHS: Human Rights Commission	Yes									
Library	Yes	Yes	Yes							
Parks & Recreation Services	Yes	Yes	Yes							
Health & Wellness Center										
Historical and Cultural Resources	Yes									
Travel and Tourism		Yes								
Debt Service	Yes				Yes					
Employee Benefits and Property & Casualty Insurance	Yes									
Retirement & Pension	Yes									

Summary Contact List			
Department	Contact	Phone	Email
City Council/ City Clerk	Ashley Melnik	781-286-8131	amelnik@revere.org
Mayor's Office	Patrick M. Keefe, Jr.	781-286-8110	revere_mayor@revere.org
Talent & Culture	Claudia Correa	781-286-8311	ccorrea@revere.org
Human Resources	Lina Tramelli	781-286-8202	ltramelli@revere.org
Office of Innovation & Data Management	Nick Romano	781-286-8311	nromano@revere.org
Auditing	Richard Viscay	781-286-8131	rviscay@revere.org
Purchasing	Michael Piccardi	781-286-8157	mpiccardi@revere.org
Information Technology	Jorge Pazos	781-286-8140	jpazos@revere.org
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Collector/Treasurer	Cathy Bowden	781-286-8120	cbowden@revere.org
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Election Commission	Paul Fahey	781-286-8200	pfahey@revere.org
License Commission	Maggie Haney	781-286-8165	mhaney@revere.org
Zoning Board of Appeals	Ashley Melnik	781-286-8160	amelnik@revere.org
Office of Strategic Plan. & Econ. Development	Tom Skwierawski	781-286-8181	tskwierawski@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Police Department	David Callahan	781-284-1212	dcallahan@reverepolice.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Municipal Inspections	Michael Wells	781-286-8197	mwells@revere.org
Short Term Rentals	Nick Catinazzo	781-286-8100	ncatinazzo@revere.org
Parking Control	Zachary Babo	781-629-2542	zbabo@revere.org
Public Works	Paul Argenzio	781-286-8149	pargenzio@revere.org
Water/ Sewer/ Drain	Don Ciaramella	781-286-8145	dciamarella@revere.org
H&HS: Public Health Initiatives	Lauren Buck	781-485-8470	lbuck@revere.org
H&HS: Council on Elder Affairs	Debra Peczka DiGiulio	781-286-8156	dpeczka@revere.org
Office of Veterans Services	Marc Silvestri	781-286-8119	msilvestri@revere.org
Commission on Disability	Ralph DeCicco	781-286-8267	rdecicco@revere.org
Consumer Affairs	Allan Fitzmaurice	781-286-8114	afitzmaurice@revere.org
Library	Diana Luongo	781-286-8380	dluongo@noblenet.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Travel and Tourism	Charlie Giufriada	781-286-8311	cgiufriada@revere.org
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
121 - MAYOR'S OFFICE	Acting Mayor	Keefe	Patrick	01/01/16	1.00	146,421
121 - MAYOR'S OFFICE	Chief of Staff	Marra	Robert	06/01/23	1.00	130,765
121 - MAYOR'S OFFICE	Executive Secretary	Demaio	Linda	02/17/16	1.00	74,160
121 - MAYOR'S OFFICE	Mayor's Aide	Hill	Gianni	07/01/18	1.00	54,637
121 - MAYOR'S OFFICE	Administrative Assistant	McLaughlin	Jacqueline	01/27/20	1.00	58,679
124 - TALENT AND CULTURE	Chief Officer of Talent and Culture	Correa	Claudia	01/10/22	1.00	128,750
124 - TALENT AND CULTURE	Director of Youth Success	Perella	John	07/01/05	1.00	120,047
124 - TALENT AND CULTURE	Youth Works Coordinator	Tieng	Sorhavattiy	04/23/21	1.00	58,679
124 - TALENT AND CULTURE	Language Justice Coordinator	Abou-Fouda	Asmaa	03/02/20	1.00	58,675
124 - TALENT AND CULTURE	Program Manager/Revere Comm Sc	Drammeh	Fatou	07/01/19	1.00	69,642
125 - HUMAN RESOURCES	HR Director	Tramelli	Lina	03/23/23	1.00	95,000
125 - HUMAN RESOURCES	Senior Generalist and Supervisor	Escobar	Maria	05/07/18	1.00	78,775
125 - HUMAN RESOURCES	Health Benefits Administrator	Guzman	Yesica	09/26/22	1.00	61,788
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director - 311	Romano	Nicholas	01/03/18	1.00	87,550
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director - OI DM	Mondestin	Randall	06/26/17	1.00	87,550
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Caraballo	Jorge	04/10/23	1.00	50,700
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Rana	Rahul	01/27/21	1.00	48,169
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Snyder	Jacob	12/01/22	1.00	52,221
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Data Analyst	Vu	Yvonne	06/01/21	1.00	68,760
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Community Outreach Liaison	Abou-Hadiba	Nada	09/22/22	1.00	49,547
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Canvas Coordinator	Peneda-Alvarez	Madelyn	10/05/20	1.00	58,679
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Community Outreach Liaison	Moujahid	Maria	02/27/23	1.00	50,700
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Community Outreach Liaison	Decicco	Ralph	11/14/16	1.00	49,547
135 - AUDITING/ BUDGET	Chief Financial Officer/ Auditor/ Budget Director	Viscay	Richard	02/01/99	1.00	160,530
135 - AUDITING/ BUDGET	Assistant Budget Director	Newton	Assunta	10/20/11	1.00	89,166
135 - AUDITING/ BUDGET	Assistant Auditor	Dacey	Kevin	08/02/04	1.00	75,994
135 - AUDITING/ BUDGET	Grant Admin/ Internal Auditor	Orellana	Miguel	12/20/17	1.00	98,345
135 - AUDITING/ BUDGET	Special Assistant	lafrate	Brenda	11/05/12	1.00	69,634
138 - PURCHASING	Purchasing Agent	Piccardi	Michael	12/05/05	1.00	93,229
138 - PURCHASING	Asst Purchasing Agent	Bombaci	Acadia	05/20/19	1.00	66,229
140 - INFORMATION TECHNOLOGY	Director	Pazos	Jorge	03/30/20	1.00	119,480
140 - INFORMATION TECHNOLOGY	Assistant Director - Hardware	Skero	Vedran	01/15/14	1.00	86,958
140 - INFORMATION TECHNOLOGY	Assistant Director - Enterprise Apps	Duijvesteijn	Olle	04/17/23	1.00	86,958
141 - ASSESSORS	Assessor / Chairman	Brangiforte	Dana	04/14/06	1.00	102,422
141 - ASSESSORS	Assessor/ Field Lister	McGrath	Mathew	06/26/17	1.00	69,032
141 - ASSESSORS	Clerk II	Vacant			1.00	45,756
141 - ASSESSORS	Special Asst to the Board	Shaffer	Susan	12/31/86	1.00	73,123
141 - ASSESSORS	Principal Clerk	Gravallese	Catherine	10/09/90	1.00	55,175
141 - ASSESSORS	Principal Clerk	Romano	Gennara	03/04/19	1.00	52,556

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
145 - COLLECTOR/TREASURER	Collector/ Treasurer	Bowden	Cathy	10/09/90	1.00	115,000
145 - COLLECTOR/TREASURER	Assistant Treasurer	Restrepo	Kevin	07/16/18	1.00	72,377
145 - COLLECTOR/TREASURER	Hris/ Payroll	Mundis	Eileen	06/29/20	1.00	74,263
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Audet	Michelle	04/11/07	1.00	58,182
145 - COLLECTOR/TREASURER	Clerk I	Ferrante	Melissa	04/22/19	1.00	46,518
145 - COLLECTOR/TREASURER	Assistant Collector	Masiello	Denise	01/15/14	1.00	72,377
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Bitto	Margherita	07/19/11	1.00	55,402
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Porter	Scott	01/29/20	1.00	55,402
145 - COLLECTOR/TREASURER	Principal Clerk	Tejada	Sandra	03/15/21	1.00	52,554
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Caraballo	Azucena	07/29/21	1.00	55,405
145 - COLLECTOR/TREASURER	Principal Clerk	Puopolo	Vanessa	04/11/22	1.00	52,554
145 - COLLECTOR/TREASURER	Clerk Ii	Vacant			1.00	47,432
151 - SOLICITOR'S OFFICE	Solicitor	Capizzi	Paul	05/10/01	1.00	132,589
151 - SOLICITOR'S OFFICE	First Assistant Solicitor	Doherty	Daniel	07/09/98	1.00	119,049
151 - SOLICITOR'S OFFICE	Principal Clerk/ Paralegal	Pelletier	Sheryl	01/04/21	1.00	64,176
151 - SOLICITOR'S OFFICE	Assistant Solicitor	McCormick	Cheryl	10/01/07	1.00	119,392
151 - SOLICITOR'S OFFICE	Administrative Assistant	Haney	Maggie	09/16/10	1.00	58,679
151 - SOLICITOR'S OFFICE	Policy Advisor	Inzerillo	Claire	10/06/22	1.00	72,106
161 - CITY CLERK	City Clerk	Melnik	Ashley	01/07/04	1.00	105,496
161 - CITY CLERK	Assistant City Clerk	Beals	Christine	08/29/11	1.00	58,679
161 - CITY CLERK	Clerk II	Bianchi	Jada	02/28/22	1.00	50,700
161 - CITY CLERK	Clerk II	Bravo	Victoria	09/22/22	1.00	50,700
162 - ELECTION COMMISSION	Election Commissioner	Fahey	Paul	12/06/21	1.00	90,176
162 - ELECTION COMMISSION	Assistant to Commissioner	Welch	Caitlin	06/15/10	1.00	58,679
162 - ELECTION COMMISSION	Clerk II	Asni	Youssef	08/30/21	1.00	50,700
162 - ELECTION COMMISSION	Clerk I	Manzi		10/18/16	1.00	46,518
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Chief of Planning and Development	Skwierawaski	Thomas	02/20/18	1.00	131,046
184 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Administrative Asst	Maddrey	Tarik	09/23/19	1.00	58,679
185 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Business Liaison	Festa	John	01/03/06	1.00	91,319
186 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Open Space and Environmental Planner	Baker	Lauriellen	09/10/14	1.00	69,642
187 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Transportation Manager	Demauro	Julie	07/01/15	1.00	69,642
190 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	CDBG Program Manager	Osterman	Danielle	03/16/20	1.00	72,377
189 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Housing Planner & Project Manager	Escolero	Lorena	04/10/23	1.00	90,125
190 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Associate City Planner	Vacant			1.00	62,909
184 - ENGINEERING	City Engineer	Rystrom	Nicholas	07/19/11	1.00	117,000
184 - ENGINEERING	Administrative Assistant	Scalese	Francesca	01/09/17	1.00	58,679
184 - ENGINEERING	Infrastructure Program Mgr	Kessman	Michael	07/22/09	1.00	94,167
184 - ENGINEERING	Staff Engineer/Project Manager	Elshani	Ardi	04/17/23	1.00	103,000

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
210 - POLICE DEPARTMENT: Sworn	Police Chief	Callahan	David	02/10/91	1.00	203,794
210 - POLICE DEPARTMENT: Sworn	Executive Officer	Randall	Sean	02/10/91	1.00	120,947
210 - POLICE DEPARTMENT: Sworn	Senior Captain-26	Mangino	Michelle	04/03/96	1.00	120,947
210 - POLICE DEPARTMENT: Sworn	Captain-26	Lavita	Maria	04/03/96	1.00	115,188
210 - POLICE DEPARTMENT: Sworn	Captain-26	O'Hara	Amy	06/26/94	1.00	115,188
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Azzari	John	11/06/87	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Bruzzese	Stacey	04/12/04	1.00	91,961
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Callahan	Charles	04/26/95	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Chapman	Brian	04/26/95	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Dusseault	Patrick	01/31/05	1.00	91,961
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Impemba	Robert	01/31/05	1.00	91,961
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Malley	Glenn	05/20/95	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Malone	Thomas	02/19/95	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mason	Michael	12/06/92	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mclaughlin	Michael	04/13/86	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Romboli	Lynn	09/24/95	1.00	98,454
210 - POLICE DEPARTMENT: Sworn	Lieutenant	Zagarella	Robert	11/28/13	1.00	88,424
210 - POLICE DEPARTMENT: Sworn	Sergeant	Alfaro	Milton	09/10/14	1.00	75,575
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Cannon	John	05/19/97	1.00	84,147
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Carey	Patricia	06/16/94	1.00	84,147
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Colannino	Kevin	09/24/95	1.00	84,147
210 - POLICE DEPARTMENT: Sworn	Sergeant	Dean	Jackie	03/11/13	1.00	75,575
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Gagliardi	John	05/19/97	1.00	84,147
210 - POLICE DEPARTMENT: Sworn	TEMP Sergeant	Bagnera	Christina	04/19/17	1.00	75,575
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Gibson	Jon-Richard	11/28/13	1.00	78,598
210 - POLICE DEPARTMENT: Sworn	Sergeant	Hickey	Dennis	01/23/12	1.00	75,575
210 - POLICE DEPARTMENT: Sworn	Sergeant	Leslie	Matthew	03/11/13	1.00	75,575
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Picardi	James	02/10/91	1.00	84,147
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Pressley	David	02/19/93	1.00	84,147
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Rose	James	01/02/04	1.00	78,598
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Trovato	Michael	09/11/04	1.00	78,598
210 - POLICE DEPARTMENT: Sworn	Sergeant	Turner	Joseph	10/23/11	1.00	75,575
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Vacant	Douglas		1.00	84,147
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Ahern	Stephen	03/27/17	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Alas	Christopher	04/23/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Apollo	Daniel	03/05/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Arana	Sasha	10/14/15	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Arsenault	Dennis	09/10/14	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Bertrand	Gina	06/04/12	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Bruker	Kenneth	02/18/95	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Caramanica	David	03/04/00	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Chann	John	02/07/93	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Chhom	Pheachy	06/04/12	1.00	65,886

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Cipoletta	Randy	04/19/17	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Crevoiserat	Paul	09/01/88	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Damore	Michael	03/09/15	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Delloiacono	Anthony	09/16/15	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Dercolo	Michael	03/09/15	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Digitale	Emilio	03/27/17	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Duca	Joseph	01/31/03	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Fantasia	Nicholas	03/12/12	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Fitzgerald	Daniel	03/12/14	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Fusco	Emilio	09/16/15	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Galvez	Brenda	03/27/17	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Griffin	James	08/13/14	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Hartigan	Patrick	02/10/91	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Herrera	Chase	03/12/14	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Kephart	Renee	10/21/02	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Langone	Jeffrey	05/19/97	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Larosa	Louis	03/04/00	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Launie	Steven	09/13/06	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Lauria	Andrew	12/07/86	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Leslie	Brendon	11/19/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lessner	Keith	04/19/05	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Lucero	Paul	04/03/94	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Malvarosa	Julieann	09/24/95	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mannara	Franco	04/03/96	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Marks	Daniel	06/04/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Melendez	Joel	04/02/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Orellana	Christian	04/02/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Patrizzi	Guido	03/11/13	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Puopolo	Robert	10/30/17	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Reardon	Terence	03/05/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Resic	Kenan	03/11/13	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Romero	Jorge	10/20/07	1.00	69,839
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Silvestro	Mark	03/14/16	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Tammaro	Gregory	01/10/88	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Tiso	Michael	06/04/18	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Trifkovic	Vedran	03/12/12	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Vecchia	Derek	03/09/15	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Wilson	David	04/26/95	1.00	70,537
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Builes	Raisa	07/27/20	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Matos	Anthony	03/25/19	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	O'Hara	Kevin	05/20/19	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Sabino	Sindy	03/25/19	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Taborda	Johan	07/27/20	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Armata	Alexsandra	01/10/22	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Belschener	Taylor	06/07/21	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Crevoiserat	Paul Dash	01/10/22	1.00	64,594

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Dicenso	Jagger	06/01/20	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Kingston	Jeffrey	06/07/21	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Marks	Robert	07/06/09	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Osorio	Jose	06/01/20	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Panzini	Christopher	06/01/20	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Pham	Vu	01/10/22	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Pizzi	Stephen	11/13/17	1.00	64,594
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Berkowitz	Giana	09/19/22	1.00	61,025
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Papasodora	John	09/19/22	1.00	61,025
210 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Redding	Daniel	05/09/22	1.00	61,025
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Kong	Orion	02/20/23	1.00	57,262
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Mclaughlin	Michael	02/20/23	1.00	57,262
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Mullen	Shayna	02/20/23	1.00	57,262
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Wyzanski	Seth	02/20/23	1.00	57,262
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Cuartas	Kevin	05/08/23	1.00	57,262
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Gomez-Catano	Alejandro	05/08/23	1.00	57,262
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Gonzaga	Mickaela	05/08/23	1.00	28,631
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	28,631
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	28,631
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	28,631
210 - POLICE DEPARTMENT: Sworn	P. O. Step 1	Vacant			1.00	28,631
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Internicola	Joseph	04/12/02	1.00	78,598
210 - POLICE DEPARTMENT: Sworn	P. O. Step 4	Brenes	Bryan	10/16/17	1.00	65,886
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Singer	Joseph	10/11/06	1.00	69,839
210 - POLICE DEPARTMENT: Civilian	Administrative Assistant	Monsalve	Karol	10/18/06	0.51	31,424
210 - POLICE DEPARTMENT: Civilian	Special Assistant	Andreotti	Carole	08/02/21	1.00	66,161
210 - POLICE DEPARTMENT: Civilian	Clerk I	Turnullo	Michele	12/16/13	0.92	45,044
210 - POLICE DEPARTMENT: Civilian	Animal Control Director	Masiello	Anthony	01/01/93	1.00	55,176
210 - POLICE DEPARTMENT: Civilian	Mechanic	Defeo	Joseph	12/18/03	1.00	91,319
210 - POLICE DEPARTMENT: Civilian	Victim Advocate	Agneta	Gladys	09/26/18	0.82	64,080
210 - POLICE DEPARTMENT: Civilian	Public Safety Grant Manager	Callahan	Kathleen	04/01/08	1.00	75,994
210 - POLICE DEPARTMENT: Civilian	Police Clerk	Papasodora	Denise	09/22/08	1.00	55,402
210 - POLICE DEPARTMENT: Civilian	Police Clerk	De Los Santos	Lori	03/15/12	1.00	54,113
210 - POLICE DEPARTMENT: Civilian	Crime Analyst	White	Sarah	01/14/15	1.00	66,161
210 - POLICE DEPARTMENT: Civilian	Grant Manager/ Public Safety	Miller	Joshua	08/08/22	1.00	64,890
210 - POLICE DEPARTMENT: Civilian	Grant Program Coordinator	Ragucci	Chantel	03/30/21	1.00	68,347

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
220 - FIRE DEPARTMENT: Sworn	Fire Chief	Bright	Christopher	02/16/86	1.00	159,092
220 - FIRE DEPARTMENT: Sworn	Sr Deputy Chief	Cullen	James	04/04/99	1.00	122,868
220 - FIRE DEPARTMENT: Sworn	Deputy - 11	Cheever	Paul	08/02/04	1.00	111,445
220 - FIRE DEPARTMENT: Sworn	Deputy - 21	Giampietro	Anthony	04/04/99	1.00	117,016
220 - FIRE DEPARTMENT: Sworn	Deputy - 11	Laurano	Sean	08/29/05	1.00	111,445
220 - FIRE DEPARTMENT: Sworn	Deputy - 21	Rich	Glen	11/19/95	1.00	117,016
220 - FIRE DEPARTMENT: Sworn	Deputy - 21	Manion	Thomas	11/19/95	1.00	117,016
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Bowden	Michael	12/02/01	1.00	100,878
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Demauro	Robert	03/17/10	1.00	96,075
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Esposito	Robert	01/11/02	1.00	100,878
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Ferrante	Steven	02/16/86	1.00	100,878
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Fleming	John	11/19/95	1.00	100,878
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Griffin	Sean	10/12/11	1.00	96,075
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Holmberg	Carl	02/13/01	1.00	100,878
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Landry	Guy	06/01/97	1.00	100,878
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Laurano	Richard lii	10/12/11	1.00	96,075
220 - FIRE DEPARTMENT: Sworn	Captain	Mansfield	Robert	02/17/13	1.00	91,499
220 - FIRE DEPARTMENT: Sworn	Captain - 11	O'Hara	Kevin	08/02/04	1.00	96,075
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Parsons	Steven	08/02/04	1.00	96,075
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Wolfgang	Mark	08/02/04	1.00	96,075
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Brown	William	08/10/05	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Buonopane	Nicholas	02/17/13	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Capuano	William	10/03/11	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Churchill	William	10/03/11	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Conley	Michael	10/12/11	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Doherty	Brian	08/10/05	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Doherty	Kevin	08/27/07	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Dwyer	Andrew	08/10/15	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Forte	Michael	10/01/17	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Foster	Charles	08/10/15	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Leary	Erin	08/10/05	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Mullen	Steven	10/03/11	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Muniz	Ariel	11/14/16	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Murphy	Michael	08/10/05	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Nadworny	Jamie	09/09/13	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Noll	Joseph	02/17/11	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	O'Hara	Michael	10/12/11	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Rizzo	Ryan	11/14/16	1.00	78,882
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Robson	Corey	08/02/04	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Russo	Nicholas	08/12/13	1.00	82,824
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Warren	Michael	11/14/16	1.00	78,882

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Barry	Frank	04/04/99	1.00	74,967
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Calsimitto	Paul	06/01/97	1.00	74,967
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Iovine	Louis	02/16/86	1.00	74,967
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Mclaughlin	Peter	06/01/97	1.00	74,967
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Steriti	Edward	06/01/97	1.00	74,967
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Amato	Michael	03/14/10	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Belliveau	Robert	02/17/13	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bianchino	Jason	10/01/17	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bonasoro	Anthony	06/15/20	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bonito	Brendan	10/01/17	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Bruno	Sean	08/02/04	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bulla	Philip	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Buonfiglio	Paul	06/15/20	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Cadogan	Timothy	10/01/17	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ciampoli	Brian	09/09/13	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	D'Ambrosio	Joseph	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Delgreco	Charles	08/02/04	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dibartolomeo	Leonard	02/11/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dicarlo	Ryan	08/10/15	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Digiovanni	Michael	10/03/11	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dimartino	Michael	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Doherty	Daniel	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Dusvitch	Joseph	10/03/11	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Ferragamo	Michael	10/03/11	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferrante	Steven Jr.	08/10/15	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Festa	Gerard	02/11/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Fusco	Charles	08/02/04	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Gibson	Eric	02/11/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Hartman	Brian	02/11/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Heard	Joe	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Hill	Jason	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Iovine	Louis	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Johnson	Barry	03/14/10	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Lally	Justin	10/03/11	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Lavasseur	George	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macdonald	Samuel	09/09/13	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macmillan	William	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Mcinnis	Paul	03/14/10	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Messina	Jason	11/14/16	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Mirasolo	Christopher	08/02/04	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mullen	Michael	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ortega	Jeffrey	06/15/20	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Palleschi	Michael	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Pani	Giancarlo	11/04/19	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Parlante	Matthew	06/15/20	1.00	67,996

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Roosa	Patrick	08/10/15	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Sarcia	Kristopher	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Serino	David	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Serino	John	08/02/04	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Smith	Charles	08/02/04	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Stankovski	David	10/03/11	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stuart	Michael	09/09/13	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Tata	Matthew	06/15/20	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Trichilo	Frank	09/16/05	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Joseph	09/09/13	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Velez	Manuel	09/04/18	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Viviano	Stephen	10/03/11	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bohannon	Jordan	09/12/21	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	D'Angelo	Tyler	09/12/21	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ortega-Bueno	Hernando	09/12/21	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Pemberton	Jarel	09/12/21	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Snyder	Jacqueline	09/12/21	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stuart	Dylan	09/12/21	1.00	67,996
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Bona	Jonathan	04/24/22	1.00	64,240
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Holmberg	Nathaniel	04/24/22	1.00	64,240
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Arsenault	Joshua	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Crowe	Robert	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Deramo	Christopher	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Deramo	John	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Tango	Devin	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Dicarlo	Leann	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Porter	Seth	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Powers	John	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Disalvo	Nico	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Reardon	Patrick	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Oneil	Brandon	05/15/23	1.00	60,279
220 - FIRE DEPARTMENT: Civilian	Special Assistant	Vozzella	Alyssa	12/04/17	1.00	69,634
220 - FIRE DEPARTMENT: Civilian	Clerk II	Morigerato	Nancy	02/14/22	1.00	47,423
220 - FIRE DEPARTMENT: Civilian	Fleet Mechanic	Leonard	Steven	03/15/23	1.00	92,700
241 - MUNICIPAL INSPECTIONS/ ISD	Director - Municipal Inspections	Wells	Michael	10/13/16	1.00	108,003
241 - MUNICIPAL INSPECTIONS/ ISD	Special Assistant To The Director	Argenzio	Colleen	10/12/06	1.00	73,123
241 - MUNICIPAL INSPECTIONS/ ISD	Clerk II	Sandoval	Norma	08/17/20	1.00	50,700
241 - MUNICIPAL INSPECTIONS/ ISD	Principal Clerk	Redding	Linda	07/01/13	1.00	52,554
241 - MUNICIPAL INSPECTIONS/ ISD	Inspector - Sanitary	Habeeb	Joseph	12/11/17	1.00	64,081
241 - MUNICIPAL INSPECTIONS/ ISD	Inspector - Food	Francisci	Elfinesh	10/09/20	1.00	64,081
241 - MUNICIPAL INSPECTIONS/ ISD	Inspector - Health	Lacentra	Ricci	11/15/16	1.00	69,032
241 - MUNICIPAL INSPECTIONS/ ISD	Inspector - Sanitary	Tenaglia	Robert	07/15/05	1.00	67,291
241 - MUNICIPAL INSPECTIONS/ ISD	Clerk II	Argenzio	Vincent	07/20/21	1.00	46,518

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
242 - BUILDING COMMISSIONER	Building Commissioner	Cavagnaro	Louis	09/15/10	1.00	101,637
242 - BUILDING COMMISSIONER	Principal Clerk	Moscone	Valerie	10/06/10	1.00	52,554
242 - BUILDING COMMISSIONER	Principal Clerk	Mendes	Marcia	07/29/19	1.00	49,932
242 - BUILDING COMMISSIONER	Senior Inspector	Dicks	Richard	01/24/00	1.00	75,994
242 - BUILDING COMMISSIONER	Inspector - Gas/Plumbing/Mechanical	Locke	Mark	08/04/04	1.00	90,302
242 - BUILDING COMMISSIONER	Inspector - Electrical	Fabiano	Matteo	07/24/17	1.00	86,007
242 - BUILDING COMMISSIONER	Sealer	Ferrara	John	07/05/00	1.00	82,366
242 - BUILDING COMMISSIONER	Inspector - Building	Martins	Jorge	03/01/21	1.00	69,032
242 - BUILDING COMMISSIONER	Part Time On Call Inspectors	Argyropoulos	Paris	11/03/22	0.59	48,200
295 - PARKING CONTROL	Parking Clerk	Babo	Zach	07/30/18	1.00	86,955
295 - PARKING CONTROL	Assistant Director	Guevara-Flores	Louis	05/07/18	1.00	66,229
295 - PARKING CONTROL	Principal Clerk	DeBonis	Kelly	04/17/18	1.00	52,554
295 - PARKING CONTROL	Principal Clerk	Majano	Christian	10/22/20	1.00	49,932
295 - PARKING CONTROL	Clerk II	De Las Salas	Ligia	12/02/21	1.00	48,169
295 - PARKING CONTROL	Parking Control Officer	Basta	Marko	08/01/18	1.00	51,998
295 - PARKING CONTROL	Parking Control Officer	Benabid	Youssef	10/04/21	1.00	49,402
295 - PARKING CONTROL	Parking Meter Technician	Donovan	Stephen	10/04/21	1.00	51,210
295 - PARKING CONTROL	Parking Control Officer	Fiore	Giovanna	05/14/14	1.00	51,998
295 - PARKING CONTROL	Parking Control Officer	Vacant		01/00/00	1.00	51,998
295 - PARKING CONTROL	Parking Control Officer	Reed	William	01/00/00	0.50	23,460
295 - PARKING CONTROL	Parking Control Officer	Roudani	Abdeslam	10/22/20	1.00	51,998
295 - PARKING CONTROL	Parking Control Officer	Veras	Anthony	02/01/17	1.00	53,900
295 - PARKING CONTROL	Parking Control Officer	Vacant		01/00/00	1.00	49,402
295 - PARKING CONTROL	Traffic and Signage	Rose	James	01/00/00	0.50	31,089
420 - DEPT OF PUBLIC WORKS: Administration	Chief of Infrastructure & Public Works	Ciaramella	Donald	02/12/14	0.50	81,955
420 - DEPT OF PUBLIC WORKS: Administration	Superintendent Of DPW	Argenzio	Paul	09/02/80	1.00	144,951
420 - DEPT OF PUBLIC WORKS: Administration	Administrative Assistant	Selvitella	Elaine	11/01/85	1.00	61,618
420 - DEPT OF PUBLIC WORKS: Administration	Business Manager	Trainor	Thomas	11/23/22	0.50	49,955
420 - DEPT OF PUBLIC WORKS: Administration	Construction Oversight	Guinasso	William	11/05/18	1.00	80,689
420 - DEPT OF PUBLIC WORKS: Administration	General Foreman	Vacant			0.50	50,000
422 - DEPT OF PUBLIC WORKS: Highway Division	Senior Supervisor - Highway	Cecere	Michael	11/03/86	1.00	81,466
422 - DEPT OF PUBLIC WORKS: Highway Division	Senior Supervisor - Signs	Lavery	Paul	10/02/01	1.00	81,466
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Foreman	Deangelis	Anthony	04/01/02	1.00	68,289
422 - DEPT OF PUBLIC WORKS: Highway Division	Signs Foreman	Petrigno	Brian	09/09/19	1.00	62,066
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Vacant	Thomas	01/00/00	1.00	60,258
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Micciche	Michael	11/05/18	1.00	62,522
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Supervisor	Fabiano	Christopher	09/28/16	1.00	72,568
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Working Foreman	Vacant	Seth	01/00/00	1.00	62,066
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Laborer	Butler	Laylynn	09/27/21	1.00	55,780
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Laborer	Desantis	John	08/09/21	1.00	55,780

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Municipal Building Supervisor	Penta	Steven	11/16/06	1.00	92,583
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Working Foreman	Pino	John	11/05/18	1.00	65,186
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Craftsman	Brucker	Christopher	11/05/18	1.00	59,402
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer	Volcimus	Eddy	12/02/21	1.00	55,780
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Working Foreman	Vacant			1.00	65,186
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer	Vacant			1.00	55,780
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Chief - Health And Human Services	Buck	Lauren	10/26/20	1.00	123,600
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Emergency Preparedness Manager	Sacco-Maguire	Adrienne	07/01/03	1.00	96,087
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Social Worker	Palermo	Nicole	11/15/21	1.00	76,650
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Regional Nurse	Fulghum	Lori	12/02/21	1.00	80,686
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Deputy Director Of Ph	Sepulveda	Paula	10/26/20	1.00	75,737
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Clerk Ii	Bichou	Hajar	12/06/21	1.00	50,700
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Catano	Isabel	09/16/19	1.00	72,411
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Ciccolo	Angela	10/22/14	1.00	72,411
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Dolan	Matthew	08/24/21	1.00	68,790
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Dos Santos	Kathlen	03/31/22	1.00	68,790
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Fitzgerald	Brittany	04/13/22	1.00	68,790
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Halloran	Kristina	08/16/22	1.00	68,790
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Hatch	Jenifer	09/15/16	1.00	72,411
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Lightbody	Jamie Lee	11/09/22	1.00	68,790
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Nurse	Forristall	Lexi	03/30/23	1.00	68,790
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Mim Regional Coordinator	Moreno	Valentina	10/08/21	1.00	65,923
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Healthy Living Program Coordinator	Lumaj	Samanda	09/22/22	1.00	66,221
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Substance Use And Housing Program Manager				1.00	72,385
522 - PUBLIC HEALTH DEPARTMENT: Public Health Initiatives	Harm Reduction Specialist	Alba	Christian	11/01/21	1.00	61,957
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Director	Digiulio	Debra	01/05/16	1.00	85,493
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Assistant Director	Haas	Robert	01/11/20	1.00	61,957
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Volunteer Coordinator	Piccardi	Anna	10/20/22	1.00	46,518
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Senior Center Caretaker/ Van Driver	Moscato	Steven	04/01/21	1.00	44,416
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Senior Center Van Driver	Abou Hadiba	Tarek	10/14/21	1.00	44,416
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Clerk Ii	Granata	Joy	08/17/20	1.00	49,923
543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs	Veterans' Agent	Silvestri	Marc	02/15/17	1.00	79,037
543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs	Assistant To The Director	Dreeszen	Donna	06/07/01	1.00	58,679
543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs	Clerk Ii	Cervantes	Julia	08/01/22	1.00	50,700
590 - HEALTH AND HUMAN SERVICES: Consumer Affairs	Director	Fitzmaurice	Allan	06/26/17	1.00	74,866

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
610 - LIBRARY	Library Director	Luongo	Diana	03/14/13	1.00	98,345
610 - LIBRARY	Administrative Assistant	Quevillon	Kayla	03/28/22	1.00	58,675
610 - LIBRARY	Childrens' Librarian	Maniscalco	Krystee	02/27/20	1.00	64,082
610 - LIBRARY	Library Technical Services	Heaven	Rhea	11/20/17	1.00	62,906
610 - LIBRARY	Library Collection Development	Croghan	Ross	11/15/16	1.00	60,872
610 - LIBRARY	Childrens' Librarian	Ferrara	Lisa	09/07/21	1.00	64,081
610 - LIBRARY	Library Assistant li	Yeomans	Madison	08/02/21	1.00	44,416
610 - LIBRARY	Library Assistant li	Vacant			1.00	44,416
610 - LIBRARY	Adult Services Librarian	Russo	Melanee	11/14/22	1.00	51,966
610 - LIBRARY	Reference Librarian	Vacant			1.00	52,626
610 - LIBRARY	Library Assistant li	Vacant			1.00	44,416
650 - PARKS & RECREATION SERVICES	Recreation Services Director	Hinojosa	Michael	06/11/13	1.00	94,059
650 - PARKS & RECREATION SERVICES	Assistant Director-Parks & Rec	Vacant	Charles	04/01/08	1.00	79,524
650 - PARKS & RECREATION SERVICES	Sports & Fitness Corordinator	Leone***	John	10/02/17	1.00	75,745
650 - PARKS & RECREATION SERVICES	Administrative Assistant	Duggan	Jennifer	10/15/07	1.00	61,608
650 - PARKS & RECREATION SERVICES	Special Assistant	Borriello	Adriana	08/28/13	1.00	69,634
650 - PARKS & RECREATION SERVICES	Activity/Program Coordinator	Caputo Vranos	Sally	07/01/19	1.00	48,960
650 - PARKS & RECREATION SERVICES	Activity/Program Coordinator	Diliegro	Nanci	08/28/13	0.64	29,770
650 - PARKS & RECREATION SERVICES	Athletic Facilities Coordinator	Merullo	Joseph	04/25/22	1.00	56,088
650 - PARKS & RECREATION SERVICES	Pool Manager	Abdilahi	Sirad	12/20/22	1.00	65,327
651 - HEALTH AND WELLNESS CENTER	General Manager	Vacant			1.00	87,550
651 - HEALTH AND WELLNESS CENTER	Asst General Manager (Day)	Vacant			1.00	70,000
651 - HEALTH AND WELLNESS CENTER	Site Supervisor	Vacant			1.00	53,296
651 - HEALTH AND WELLNESS CENTER	Site Supervisor (Night)	Vacant			1.00	53,296
651 - HEALTH AND WELLNESS CENTER	Custodial/ Maintenance	Vacant			1.00	-
651 - HEALTH AND WELLNESS CENTER	Clerk li	Vacant			1.00	45,756
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Senior Supervisor	D'Ambrosio	Jay	09/22/86	1.00	78,346
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Supervisor	Demattio	Joseph	04/04/88	1.00	72,920
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Foreman	Demauro	Edward	12/12/11	1.00	62,066
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Foreman	Dibiasi	James	01/04/87	1.00	65,169
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Foreman	Vesce	Brian	09/28/15	1.00	59,402
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Principal Accounting Clerk	Anemeduris	Debra	09/24/18	1.00	55,403

City of Revere Employee Listing - Fiscal Year 2024 Budget						
Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2024 Base Salary
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Chief Of Public Works/ Infrastructure	Ciaramella	Donald	02/12/14	0.50	163,909
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant Superintendent	Vacant			1.00	115,000
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Class 4 Water Distribution Operator	Martelli	Matthew	01/01/06	1.00	116,984
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Business Manager	Trainor	Thomas	11/23/22	0.50	99,910
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	General Foreman	Vacant			0.50	50,000
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Special Assistant W&S Admin	O'Hara	Kori	01/18/17	1.00	69,642
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Ami Analyst	Micciulla	Christine	12/10/18	1.00	61,957
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Indorato	O	01/00/00	1.00	47,417
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Dusevitch	Karen	01/15/14	1.00	52,553
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Clerk Of The Works	Lake	Joseph	11/16/06	1.00	98,869
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Const Oversight Mgr	Ciaramella	Christopher	11/06/17	1.00	80,689
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Water Meter Technician	Maniscalco	John	02/05/96	1.00	77,314
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor - Water	Hilton	Marc	11/06/17	1.00	72,568
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor - Drain	Digregorio	Michael	09/03/19	1.00	72,568
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor - Sewer	Gulizia	Anthony	08/30/21	1.00	72,568
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	D'Amelio	Francesco	11/05/18	1.00	65,186
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Sevastakis	Nicholas	11/13/17	1.00	65,186
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Courage	Christopher	09/09/19	1.00	65,186
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Traversy	Thomas	08/12/13	1.00	62,522
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer - Meters	Tallent	Joseph	11/27/18	1.00	55,785
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Wells	Michael	08/02/21	1.00	58,905
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Vacant			1.00	62,522
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Vacant			1.00	55,780

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., Chair

JOHN W. PARSONS, ESQ., Executive Director

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES J. GUIDO | RICHARD MACKINNON, JR. | JENNIFER F. SULLIVAN, ESQ.

MEMORANDUM

TO: Revere Retirement Board
FROM: John W. Parsons, Esq., Executive Director
RE: Appropriation for Fiscal Year 2024
DATE: December 6, 2022

Required Fiscal Year 2024 Appropriation: **\$16,985,811**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2024 which commences July 1, 2023.

As we indicated in PERAC Memo #26/2022, we are no longer including the Projected Appropriations page as an attachment. Attached please find the portion of the Fiscal Year 2024 appropriation to be paid by each of the governmental units within your system.

Based on the agreement between the City of Revere and the Town of Winthrop, the MNRE will pay the employer's share of the normal cost (the present value of benefits earned each year) of its employees each year. Our calculations are based on the results of the January 1, 2021 actuarial valuation and the appropriation data provided to us as of September 30, 2022. We will review the normal cost for the MNRE in each actuarial valuation we perform. The next valuation will be performed as of January 1, 2023.

The allocation by governmental unit is as follows:

City	\$12,282,525
School	3,775,946
Housing	822,114
MNRE	105,226

If you have any questions, please contact PERAC's Actuary, John Boorack, at (617) 666-4446 Extension 935.

JWP/jfb
Attachment

cc: Office of the Mayor
City Council
c/o City Clerk

p:\actuarial\approp\approp24\fy24 for web\revere approp 24.docx





REVERE BUDGET- FISCAL YEAR 2024
For Period 7/1/23 Through 6/30/24
6% Rate Increase

Plan Name	Enrollment	I/F	# of Months	Rate	Share	Cost	Share	Cost	TOTAL Cost	Employer %
BLUE CHOICE NE	31	I	12	1507.29	1130.47	420,534	376.82	140,178	560,712	75.00
	16	F	12	4078.77	3059.08	587,343	1019.69	195,781	783,124	75.00
6%	BLUE CHOICE TOTALS:					1,007,877		335,959	1,343,836	
HMO BLUE NE	407	I	12	952.18	761.74	3,720,346	190.44	930,086	4,650,432	80.00
	424	F	12	2501.78	2001.42	10,183,245	500.36	2,545,811	12,729,057	80.00
HMO BLUE NE	11	I	12	952.18	856.96	113,119	95.22	12,569	125,687	90.00
(Retired pre 7/1/07)	0	F	12	2501.78	2251.60	-	250.18	-	-	90.00
6%	HMO BLUE TOTALS:					14,016,710		3,488,467	17,505,176	
HPHC HMO	157	I	12	927.29	741.83	1,397,611	185.46	349,403	1,747,014	80.00
	203	F	12	2476.89	1981.51	4,826,963	495.38	1,206,741	6,033,704	80.00
HPHC HMO	3	I	12	927.29	834.56	30,044	92.73	3,338	33,382	90.00
(Retired pre 7/1/07)	2	F	12	2476.89	2229.20	53,501	247.69	5,945	59,445	90.00
6%	HPHC TOTALS:					6,308,120		1,565,426	7,873,546	
MEDEX \$10/20/35 RX	240	I	12	812.98	609.74	1,756,037	203.25	585,346	2,341,382	75.00
6%	MEDEX TOTALS:					1,756,037		585,346	2,341,382	
MANAGED BLUE FOR SRS.	113	I	12	556.65	445.32	603,854	111.33	150,963	754,817	80.00
(Retired pre 7/1/07)	118	I	12	556.65	500.99	709,395	55.67	78,822	788,216	90.00
4.3%	MANAGED BLUE FOR SENIORS TOTALS					1,313,249		229,785	1,543,034	
DENTAL BLUE	888	I	12	47.22	23.61	251,588	23.61	251,588	503,176	50.00
	871	F	12	110.98	55.49	579,981	55.49	579,981	1,159,963	50.00
6%	DENTAL BLUE TOTALS:					831,570		831,570	1,663,139	
BUDGET TOTALS:						25,233,562		7,036,552	32,270,114	
MEDICARE PART B PENALTY:						6,000				
LIFE INSURANCE ESTIMATED PREMIUM:						50,352	(Est. avg enrollment - 958 x \$4.38 City share x 12 months)			
ABACUS HEALTH GATEWAY - DIABETES CARE REWARDS PROGRAM FEES:						60,000	(50 participants x \$100 x 12 months)			
GRAND TOTAL:						\$25,349,914				

FINAL AS OF 5/1/23

Section X - Glossary

GLOSSARY OF TERMS

Abatement - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting Period - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

Accounting System - A system of financial record keeping that record, classifies and report information on the financial status and operation of an organization.

Accrual – Revenues earned, or expenses incurred, which impact a municipality’s net position on its financial statements, although the related cash transaction has not yet occurred.

Activity - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

Adopted Budget - The resulting budget that has been approved by the City Council.

Allocation - The distribution of available monies, personnel, buildings, and equipment among various City departments, division, or cost centers.

American Rescue Plan Act (ARPA) – The American Rescue Plan Act of 2021 is an economic stimulus bill which provided relief funds to state, local and tribal governments that were negatively impacted by the coronavirus pandemic.

Amortization – An accounting technique used to periodically lower the book value of a loan or an intangible asset over a set period of time.

Annual Budget - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

Arbitrage - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit - An examination of documents, records, reports, system of internal control, accounting, and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

Balanced Budget - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes (BAN) - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

GLOSSARY OF TERMS

Budget Calendar - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

Budget Document - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

Budget Message - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

Capital Budget - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

Capital Improvement Program (CIP) - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Charges for Service - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

Cherry Sheet - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago, this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on-line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

Community Preservation Act (CPA) - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation, and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

Consent Decree: A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties.

Cost Center - The lowest hierarchical level of allocating monies. Often referred to as a program, project, or operation.

Debt Limits - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

Debt Service - Payment of interest and repayment of principal to holders of government debt instruments.

Deficit or Budget Deficit - The excess of budget expenditures over receipts. City and State laws require a balanced budget.

Department - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

Encumbrance - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received, and the actual expenditure of the appropriation is known.

GLOSSARY OF TERMS

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

Equalized Value (EQV) – The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

Exemptions - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

Expenditures - The amount of money, cash, or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.

Fiduciary - A person or organization who holds a legal or ethical relationship of trust with one or more other parties.

Financial Accountability - The obligation of government to justify the raising of public resources and for what those resources were expended.

Financial Condition - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

Financing Plan - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

Fiscal Period - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

Fiscal Year - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2022 to June 30, 2023 would be FY 23.

Fixed Asset - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full and Fair Market Valuation - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance -The portion of Fund Equity available for appropriation.

Fund Equity -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

General Fund - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

GLOSSARY OF TERMS

Government Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit, and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at www.gasb.org.

Government Finance Officers Association (GFOA) – Represents public finance officials throughout the United States and Canada. The GFOA's mission is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership.

Grant - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

Inter-fund Transactions - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Intra-fund Transactions - Financial transactions between activities within the same fund. An example would be a budget transfer.

Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Levy Ceiling - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

Levy Limit - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from "new growth".

License and Permit Fees - The charges related to regulatory activities and privileges granted by the government in connection with regulations.

Line-item Budget - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance, or salaries.

Major Funds - There are two types of major governmental funds – General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for most municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user

GLOSSARY OF TERMS

charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Massachusetts Bay Transportation Authority (MBTA) - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

Massachusetts Department of Revenue (DOR) - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

Massachusetts General Law (MGL) - The General Laws governing the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

Massachusetts Public Employee Retirement Administration Commission (PERAC) - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems.

Massachusetts School Building Authority (MSBA) - The MSBA is the state authority that oversees all school building projects and funding. The web site is www.mass.gov/msba

Massachusetts Water Resources Authority (MWRA) - A public authority in the Commonwealth of Massachusetts that provides wholesale drinking water and sewage services to certain municipalities and industrial users in the state, primarily in the Boston area.

Modified Accrual Basis - Under the modified accrual basis of accounting, required for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

New Growth - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

Non-expendable Trust Fund - A fund, the principal, and sometimes also the earnings, of which may not be expended.

Non-Tax Revenue - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

Other Financing Sources (OFS) - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

Other Financing Uses (OFU) - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

Operating Budget - A budget that applies to all outlays other than capital outlays.

GLOSSARY OF TERMS

Overlay - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

Overlay Surplus – Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

Payment in Lieu of Taxes (PILOT) - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches, and colleges are examples of tax-exempt properties.

Performance Indicator - Variables measuring the degree of goal and objective fulfillment achieved by programs.

Performance Standard - A statement of the conditions that will exist when a job is well done.

Policy - A definite course of action adopted after a review of information and directed at the realization of goals.

Priority - A value that ranks goals and objectives in order of importance relative to one another.

Procedure - A method used in carrying out a policy or plan of action.

Program - Collections of work-related activities initiated to accomplish a desired end.

Program Budget - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

Proposition 2 ½ - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Rating Agencies - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax-exempt status is to be retained.

Registry of Motor Vehicles (RMV) - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

GLOSSARY OF TERMS

Request for Proposal (RFP) - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

Reserves - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Retained Earnings - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

Revolving Fund - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

Sanitary Sewer Overflows (SSOs) – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

Service Level - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

Special Revenue Fund (SRF) - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

Submitted Budget - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

Supplemental Appropriations - Appropriations requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

Tax Anticipation Notes (TAN) - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

Tax Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Tax Rate - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share

GLOSSARY OF TERMS

of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Unit Cost - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

Valuation (100%) - Requirement that the assessed valuation must be the same as the market value for all properties.

Warrant - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

Warrant Payable - The amount of warrants outstanding and unpaid.