

Revere Retirement Board

Meeting Minutes

December 14, 2022 – 10:00 a.m.

At a meeting of the Revere Retirement System (RRS), held on Wednesday, December 14, 2022, at 10:05 a.m. at 14 Yeamans St., Suite C2, Revere, the following Revere Retirement Board (RRB), members participated: Mr. Viscay, Ms. Cody, Mr. Manion, Mr. Cullen and Mr. Cataldo. Also participating in the meeting: Mr. Zapolin, Retirement Administrator and Mr. Zaleznik, Board Counsel.

The RRB recited the Pledge of Allegiance.

Agenda Item 1 – Call to Order

Agenda Item 2 – Approval of Minutes

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the regular minutes of the November 16, 2022 meeting of the RRB.

Agenda Item 3 - Legal Matters

Mr. Zapolin noted that all annual affidavits for 2022 had been received.

The RRB discussed the retirement matter of Mr. Sclafani. On an affirmative vote, Mr. Manion moving, the RRB voting 5-0 to send the updated draft letter regarding involuntary retirement to Mr. Sclafani after the Chairman has an opportunity to meet with Mr. Sclafani.

Agenda Item 4- Unfinished Business

The RRB discussed the 5% COLA local option for 2022 and reviewed PERAC Memo #29/2022 5% Local COLA option. The Board discussed the cost estimate of \$1.3M. On an affirmative vote, Mr. Cullen moving, the RRB voting 5-0 (Mr. Viscay-yes, Ms. Cody-yes, Mr. Manion-yes, Mr. Cullen-yes, Mr. Cataldo-yes) to approve the local option increase for eligible retirees and submit to the City Council for approval.

Agenda Item 5 - New Enrollments

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the membership of Ryan Canillas, School, 11/21/2022, Jamie-Lee Lightbody, Health,

11/9/2022, Melanie Risso, Library, 11/14/2022, Jacob Snyder, 311, 12/1/022, Thomas Trainor, DPW, 11/30/2022 and Julissa White, RHA, 12/5/2022.

Agenda Item 6 - New Retirements

On an affirmative vote, Mr. Manion moving, the RRB voting 5-0 to approve the retirement allowance of Doreen Christie, RHA, 11/14/2022, Super Option A \$17,170.20, subject to PERAC calculation approval.

Agenda Item 7 – Changes in Benefits

The RRB noted the passing of Carmela Penta, School, 11/27/2022 and Nicholas landolo, Police, 11/23/2022.

Agenda Item 8 – Survivor Benefits – N/A

Agenda Item 9 – Disability Benefit Awards – N/A

Agenda Item 10 – Awards of Creditable Service/Approval of Installment Plans/ Acceptance of Liability

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the transfer in Fitchburg RB FBO Thomas Skwieraski, 5y3m, \$56,352.02 and service purchase Eddy Volcimus, 4m, \$,1,899.57.

Agenda Item 11- Approval of Warrant and Addendum

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the transfer from PRIT to Bank of America in the amount of \$1,648,000.00 to fund the November 2022 retiree payroll. Mr. Zapolin noted the increase in monthly transfer due to new retirements.

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the following warrant expenditures: \$3,500.00 to Yeamans St. Investment LLC for rent, \$3,501.71 to Lawson & Weitzen LLP, \$187.40 to NationalGrid, \$337.87 to Comcast Business, \$77.17 to WB Mason Inc, \$360.00 to Sil and Viny Cleaners, \$4.29 to Crystal Rock, \$127.14 to Sharecare Health Data Svc LLC for medical records, \$515.16 to Kingsbury Press, \$8,931.46 to Chelsea RB for transfer out FBO J Herrera, \$27,566.84 to MTRB for transfer out FBO K DeOliveira Sereno and \$26,689.21 to MWRA RB for transfer out FBO C Pieroni.

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to acknowledge the November 2022 RRS retiree payroll in the amount of \$1,570,025.12 and the November 2022 RRB payroll in the amount of \$20,228.42.

Agenda Item 12a– Disability Application

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 (Mr. Viscay-yes, Ms. Cody-yes, Mr. Manion-yes, Mr. Cullen-yes, Mr. Cataldo-yes) to convene in executive session to “discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual;” MGL c. 30A, s. 21(a)(1); specifically, to discuss the physical conditions of Renee Kephart and Anthony Vinciarelli, Jr. Neither party was present. Mr. Viscay noted the reasons for the executive session and noted that the RRB would convene in public session after the executive session. The RRB will maintain minutes of the executive session. The RRB again convened in public session.

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to table the matter of Ms. Kephart’s accidental disability application and seek additional medical records from Ms. Kephart and accidents/incident reports from the City.

On an affirmative vote, Mr. Cataldo moving, the RRB voting 5-0 submit the application of Anthony Vinciarelli, Jr. to PERAC for appointment of a regional medical panel.

Agenda Item 12b – Litigation Strategy – N/A

Agenda Item 13 - New Business/Review of Administrative Items – N/A

Agenda Item 14a– Administrative/Other Items

The RRB discussed the RRB job descriptions. Mr. Cataldo proposed new formats. Mr. Zapolin and Mr. Viscay will work on the changes. The RRB will review at the next meeting.

The RRB discussed the CY23 RRB Budget. On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the budget. Mr. Zapolin will submit to the City Council.

The RRB discussed the draft RFP for Consultant Services for disability retirements. On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to prepare a full RFP and distribute.

The RRB discussed the retirement board meeting and direct deposit dates for 2023. On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to approve the meeting and direct dates.

The RRB acknowledged receipt of \$1,899.57 from Empower Retirement for service purchase FBO E Volcimus and \$56,352.02 from Fitchburg RB for transfer in FBO T Skwieraski.

Agenda Item 14b– Administrator’s Report

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to accept for October 2022: the Budget Report, Cash Flow Report, Trial Balance, Adjustments, Cash Receipts Report, Cash Disbursements Report, Reconciliation and PRIT report.

Agenda Item 15- Communications

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to place the following correspondence on file: PERAC Memo #30/2022 Proposed Regulations Regarding Compliance with IRS Code.

Agenda Item 16 – Other Inquiries

Mr. Cullen noted that the Governor had signed the Revere local option legislation on creditable service for reserve time.

On an affirmative vote, Mr. Viscay moving, the RRB voting 5-0 to adjourn the meeting at 11:12 a.m.

MV

Mr. Zapolin, Administrator

[Handwritten signature]

Mr. Cataldo

James E. Cataldo

Mr. Cullen

[Handwritten signature]

Mr. Viscay

[Handwritten signature]

Ida Cody

Ms. Cody

Mr. Manion

