



Job Title: Public Safety Case Worker – EAPS (Equitable Approaches to Public Safety) Grant
Department: Revere Police Department
Location: 400 Revere Beach Parkway
Hours: 40 hours per week
Salary: \$55,000 - \$65,000 annually (commensurate with experience), non-union, grant-funded employee

THE CITY OF REVERE:

The City of Revere is a thriving, fast growing, and vibrant City. Revere has become one of the most desirable cities in the region to both live and work. The City of Revere envisions a municipality that fosters a more welcoming, nurturing, and inclusive government that invests in staff success and development. The City of Revere envisions a municipality that is governed for and by its people, by building and maintaining representation reflective of our community at all levels within the organization. Representation will encompass diversity in culture, thought, experiences, abilities, gender, sexual orientation, age, socio-economic status, veterans' status, etc. Due to its distinctiveness, the City of Revere is a wonderful place to work, with great benefits, salaries, incentives, and most importantly, the opportunity to serve its residents and grow professionally in the fascinating world of public service. Creating and sustaining a culture in City Hall to ensure that residents across the city feel the government is more responsive to their needs and concerns, is an entity that they can trust, and are accountable to all is critically necessary.

DESCRIPTION:

The Public Safety Case Worker (PSCW) is part of a newly formed Behavioral Health Unit (BHU) sitting within the Revere Police Department, in collaboration with Revere's Health and Human Services Department. This position reports to the Community Service Police Captain –or designee - and is responsible for assuring that the system of care is accessible, effective, efficient, and appropriate for individuals and families referred into the BHU team. The PSCW will work to coordinate treatment referrals and follow up with the program coordinator, social worker, RPD and other city departments with the goal of decreasing high utilization and involvement with law enforcement and ensure residents are receiving appropriate follow-up care and management. The PSCW develops, implements, and monitors the impact of a variety of strategies, arrangements, systems, and procedures to ensure continuity of care. The PSCW will work in a law enforcement atmosphere to coordinate case follow-ups and foster opportunities for

residents to engage both within their neighborhoods and with public safety officials in a way that increases trust and strengthens community-police relations.

ESSENTIAL FUNCTIONS:

- The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Work as part of BHU team, receiving referrals from Social Worker, Program Coordinator, Revere police officers and administration
- Participate and take lead in case coordination, facilitate case intervention, and engage in care consultation regarding BHU clients
- Collaborate with other staff, relatives, and appropriate representatives of other agencies, including social service agencies, housing authorities and health care providers to ensure continuity of care for BHU clients
- Make appropriate referrals and complete follow-up referrals to ensure proper after care.
- Facilitate on-site and off-site interventions/meetings with cases, family members, and important members of the care team.
- Support the design and coordinate the implementation of community partner strategy to serve the highest risk individuals and families.
- Document appropriately and ensure regular communication with Revere PD regarding on-going case work, progress, and continuing concerns. Attend and participate in stakeholder meetings, conferences, and regional meetings as appropriate for the position.
- Ensure process for informed consent and HIPPA compliance measures.
- Performs other job-related duties as required

QUALIFICATIONS:

- Bachelor's degree in related fields including Social Work, Criminal Justice, Public Health, Psychology, Sociology, and/or Political Science.
- Experience working with law enforcement settings preferred.
- Bilingual with the ability to fluently speak Spanish and/or Arabic preferred.
- Must possess a valid driver's license and have access to car.
- Must pass Revere Police Background screening process and maintain the Criminal Justice.
- Information Systems (CJIS) training and certification process.
- Knowledge of system of care in Metro Boston North.
- Knowledge of Law Enforcement procedures.

SUPERVISION RECEIVED:

The incumbent works as instructed and is expected to be able to resolve conflicts, which arise and coordinate with others, as necessary.

KNOWLEDGE, ABILITY, AND SKILLS:

Knowledge:

- Working knowledge of Microsoft office software.
- Knowledge of law enforcement current practices, training models, and workflow/data systems

Abilities:

- Excellent interpersonal skills and have the ability to communicate effectively as a team player and with others.
- Ability to resolve difficult problems.
- Above-average oral communication and writing skills
- Ability to multitask.
- Ability to remain calm and collected in high stress situations.
- Ability to handle elevated levels of stress.

Skills:

- Familiarity with Excel, Power Point, and Microsoft office software and the ability to learn CAD police specific database software.
- Excellent time management, organizational, and public speaking skills required.

WORK ENVIRONMENT

Position will be based at the Revere Police Department but may require travel in the Revere area to meet with clients in the community, to coordinate follow up and outreach, and attend meetings. Work is performed primarily in office conditions during regular business hours but maintaining a flexible work schedule for occasional evening and weekend hours may arise. Daily interaction with the public in-person, by phone and or email communications as required. Communication with the public requires considerable patience, courtesy, and discretion in an impartial manner. Work frequently involves dealing with people in high pressure and/or conflict situations. The work environment characteristics described here are representative of those that an employee encounters while performing the essential functions of this job.

DISCLAIMERS:

1.The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed.

2. The City of Revere is proud to be an Equal Opportunity Employer. We are committed to creating a diverse and inclusive environment. Therefore, qualified applicant will be considered regardless of their sex, race, age, religion, color, national origin, ancestry, physical or mental disability, genetic information, marital status, sexual orientation, gender identity, gender expression, military and veteran status, or another protected category.

Interested candidates are encouraged to submit their applications via the City's [Online Application Portal](#). Please submit a resume and cover letter with your application. If you have any questions, feel free to contact us at: <mailto:jobs@revere.org>

