



Job Title: Licensed Social Worker
Department: Health and Human Services
Location: Revere City Hall, 281 Broadway, Revere, MA 02151
Hours: Flexible, may include nights and weekends.
Salary: Salary commensurate with experience. This is a union position.

DESCRIPTION:

The City of Revere seeks a full-time licensed social worker to develop and manage programs to meet the case management and behavioral health needs of residents of the City of Revere. Reporting to the Director of Public Health, this position will work collaboratively with multiple departments within the Division of Health and Human Services.

ESSENTIAL FUNCTIONS:

The essential functions or duties listed below are intended as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or logically assigned to the position.

- Collaborate with Public Health, Elder Affairs, Veterans Services, Community Outreach/Initiatives, and Substance Use Disorder Initiatives departments to develop programming that meets the behavioral health needs of their constituents.
- Provide referral services to community resources and act as liaison between hospitals, mental health facilities, elder services, shelters, and inpatient/outpatient programs.
- Develop support groups and educational programming for high-risk residents.
- Maintains complete and accurate records of resident interactions.
- Performs other related duties as required.

QUALIFICATIONS:

- Must have three to five (3-5) years of relevant experience preferably in a municipal environment.
- Master's degree required, LCSW, LICSW, or LMHC required.
- Revere residency preferred.
- Excellent communication skills.
- Proven ability to remain calm, think under pressure, and react quickly.
- Bi-lingual English-Spanish (both written and spoken) preferred.
- Must have a valid driver's license.
- Willingness to work a flexible schedule.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge:

- Knowledge of social support services in the Revere area.
- Experience working with diverse ethnic, racial, and economic populations required.
- Prior experience working with homeless and substance use populations is helpful.
- Prior experience working with senior populations is helpful.

Skills:

- Program Development and Management.
- Strong clinic skills and understanding of mental health, case management, and social determinants of health.

Abilities:

- Ability to utilize common office technology especially the Microsoft Office Suite of Products.
- Ability to work collaboratively with multiple departments.
- Strong organizational skills necessary.
- Ability to multi-task and self-start is necessary.

WORK ENVIRONMENT

Work is performed primarily in office conditions during regular business hours but at times might include nights, weekends and/or holidays. Daily interaction with the public in-person, by phone and or email communications as required. Communication with the public requires considerable patience, courtesy, and discretion in an impartial manner. Work frequently involves dealing with difficult people in high pressure and/or conflict situations. The work environment characteristics described here are representative of those that an employee encounters while performing the essential functions of this job.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed. The City of Revere is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected veteran status, or any other legally protected basis, in accordance with applicable law.

Interested candidates should apply online by Monday, September 27, 2021 at www.revere.org/jobs. Please submit a resume, cover letter and salary requirements with your application.

