



City of Revere

JOB POSTING

Title: Supervisor Parks	Classification: Union
Department: Public Works	Grade: Supervisor
Reports to: General Foreman	Hours: Mon-Fri 7AM-3PM
Effective Date: TBD	Union Status: A.F.S.C.M.E.
Salary: \$33.39 per hour (plus OT opportunities)	Location: 319 Charger Street
Date Posted: 1/12/2024	Deadline: 1/25/2024

DEFINITION

This position performs a variety of duties related to the supervision and management of the Parks Department within Public Works. The incumbent serves as a first line manager to laborers, craftsperson (s) and working foreperson (s).

ESSENTIAL FUNCTIONS

The essential functions or duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Performs the duties of foreman, craftsmen, and laborers.
- Performs landscaping duties for veteran's memorials, parks, public areas and other green spaces maintained by the City.
- Participates in City-wide holiday decorating activities.
- Assists in running City events such as movies, concerts and other community activities.
- Acts as a supervisor to foreman, craftsmen, and laborers and other departmental employees
- Takes corrective action and enforces progressive discipline when necessary.
- Assists the foreman in preparing work assignments.
- Oversees Park maintenance projects and the daily activities of the parks crew.
- Enforces safety regulation.
- Maintains, tracks and orders supplies.
- Works collaboratively with outside contractors
- Assists in overseeing employees and private contractors during declared emergencies.
- Performs other related duties as required.

SUPERVISION

Performs duties for and under the direction of the Superintendent and General Foreman.

QUALIFICATIONS

- High school diploma or equivalent
- Must possess or be able to acquire within the timelines listed below and maintain the following licenses.
 - Massachusetts CDL Class B
 - Massachusetts Hoisting License Class 2A.
 - OSHA 30 or ability to obtain within 6 months.
- At least five (5) years of related experience
- At least three (3) years of supervisory experience preferably in a municipal or union setting.
- Must be able to pass a pre-employment drug screen test.
- Must be able to lift or move up to one hundred pounds with assistance.
- Must be proficient in the use of Microsoft office products.
- Must be able to use handheld computer devices.

KNOWLEDGE, SKILLS AND ABILITIES

KNOWLEDGE:

- Working knowledge of the use of common and specialized tools
- Knowledge of the occupational hazards and safety conditions of the work

SKILLS:

- Skilled in the use of power and hand tools.

ABILITIES:

- Ability to perform heavy manual labor for extended periods of time, under varying climatic conditions.
- Ability to follow oral and written instructions.
- Ability to use software on computers and mobile devices.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands, fingers, feel or operate objects, tools or controls and reach with hands and arms and to talk and hear. The employee is required to stand, walk, sit, climb or balance. The employee is frequently required to stoop, kneel, crouch or crawl. The employee must frequently lift and or move up to 25 pounds and occasionally lift and or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance and peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job.

While performing the duties of this job, the employee regularly works in outside weather conditions. Often employees will be required to work during inclement weather conditions such as heavy rain, snow, flooding, hot and cold weather conditions. The employee regularly works near moving mechanical parts and is exposed to wet and humid conditions along with vibration. The employee occasionally works in precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electric shock. Will be required to work overtime in extended workday and emergency situations. Will be required to work on call rotations for emergency response.

The noise level in the work environment is very loud in field settings and moderately loud at other work locations.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities as needed.

The City of Revere is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, national origin, disability or protected veteran status, or any other legally protected basis, in accordance with applicable law.

The listed terms, conditions and offers are not contractual bindings.

Interested candidates should apply via the City's [Online Application Portal](#).

Apply Online