

The Greater Augusta Utility District (the District) is requesting proposals for a new (2021 or newer model year) utility task vehicle (UTV).

1.0 Purpose

This specification describes (1) One Utility Side-by-side utility task vehicle (UTV) required by the Greater Augusta Utility District (District). The District is seeking a vehicle to access off road infrastructure for the purpose of inspection and maintenance. The vehicle will be used to transport camera equipment through various terrain. This RFP highlights features the District would prefer when ranking proposals. The District is a quasi-municipal entity, eligible for municipal pricing platforms and is also exempt from Maine State Sales Tax.

2.0 General Requirements

2.1 Proposal submission:

Vendors shall mail or hand deliver completed submittal sheets (last page of this RFP) in a sealed envelope to:

Greater Augusta Utility District
RFP UTV submittal
12 Williams Street
Augusta, ME 04330-5225

Submittals may also be emailed to twade@gaud.ws. It is the sole responsibility of the sender to verify receipt of emailed proposals. Emailed submissions must have the subject: **RFP UTV**

2.2 Submittal Date:

Proposals **must be received** by the District no later than **Friday, October 15, 2021 at 12:00 noon EST**, at which time they will be opened and read aloud. Proposals received after the specified date and time shall be rejected.

2.3 Evaluation of Proposals:

Proposals will be opened and read aloud on **Friday, October 15, 2021 at 12:00 noon EST** at the District's 12 Williams Street office. Due to ongoing pandemic concerns, the opening can be viewed live here: <https://meet.google.com/epd-sbwe-nji?hs=122&authuser=0>.

Each proposal will be evaluated to determine how well it complies with the specifications detailed in this document. If this evaluation determines that a submittal does not comply with the specifications set forth in this request, then that proposal may be eliminated from consideration or receive a lower ranking.

2.4 Evaluation Team:

The evaluation team shall evaluate each proposal. The team may consist of all or any of the following: The District's Operations Manager, Finance Manager, General Manager, Assistant General Manager, Fleet and Equipment Manager, Assistant Operations Manager, and Equipment Operators.

2.5 Evaluation Criteria:

The evaluation team will evaluate proposals based on total price, delivery timeline and the proposal's ability to comply with the requested specifications. The District reserves the right to reject any and all proposals.

2.6 Basis of Award:

The District may purchase the equipment referred to in this RFP from the Vendor whose Proposal ranks highest by the Evaluation Team.

2.7 Award Date:

The Evaluation Team will consider each Proposal and shall notify all Submitting Vendors of its decision no later than noon, Friday, October 22, 2021. A Purchase Order will be provided to the selected Vendor shortly thereafter.

2.8 Questions:

Direct questions regarding these specifications to Tim Wade, Operations Manager, at (207) 622-3701 or twade@gaud.ws.

2.9 Delivery Date:

All proposals shall include expected delivery lead time. If expected delivery times cannot be met, the District reserves the right to cancel the order.

The successful vendor shall deliver the equipment to 12 Williams Street, Augusta, Maine, complete and as specified in this document, in good working order with a **full tank of fuel and other consumables**.

2.10 Manuals:

Factory operating, service and shop manuals (where available) for the equipment must be included with the equipment. The manuals shall be as detailed as possible, outlining all necessary operating and servicing instructions for the equipment and components. Necessary warning and safety precautions shall be included.

2.11 Warranty:

The factory warranty shall be clearly stated on the RFP submittal page.

Any extended warranty options must be noted for consideration.

2.12 Exceptions:

Vendors must list any and all exceptions or deviations from the minimum specifications set forth in this document.

3.0 Specific Requirements

3.1 Engine

- Must comply with all federal and local emissions regulations.

- Naturally aspirated gasoline or diesel engine, 500-700 cc class is preferred, all engine sizes will be considered.

3.2 Drivetrain

- Selectable four wheel drive (4WD).
- Automatic or CVT transmission
- Rear Differential lock/unlock capability with lever or push button
- Tires to be aggressive off road style.
- Camso UTV 4S1 or equivalent Track Kit sized to Proposed UTV to be priced on line provided on bid sheet. The District reserves the right to purchase UTV with or without Track Kit. Purchase with track kit must include the OEM wheels and tires shipped with the UTV. If selected, the track kit will be installed on UTV when delivered.

3.3 Features

- Single bench seat for operator and at least one rider with OEM safety belt restraint system.
- Metal cargo bed with 400 pound minimum rated cargo capacity. Dump feature is not required.
- 1,000 pound minimum towing capacity
- Rear receiver hitch
- Roll cage with solid plastic or steel roof. Total enclosed cab or compatibility for future addition of doors should be noted.
- Fold down plexiglass or polycarbonate front windshield
- Horn and audible backup alarm.
- Interior rear view mirror.
- Sun visor.
- 12 volt accessory receptacle and USB receptacle on console for phone/tablet charging.
- Gauges, lights, and alarms to include:
 - Fuel gauge
 - Hour meter
 - Tachometer
 - Engine coolant temp
 - Parking brake (visual indicator)
- High / low beam headlights
- Front electric winch with control in cab, steel rope to have 3,000 pounds or greater rating
- Windshield wiper

Comments:

- Examples of UTVs that substantially meet RFP requirements:
 - Can-am Commander or Defender Series
 - Honda Pioneer Series
 - Kubota RTV Series
 - Kawasaki MULE 4010, PRO-MX, PRO-DX

- John Deere Gator XUV835

Greater Augusta Utility District

RFP UTV Submittal Sheet

Due: **Friday, October 15, 2021 at 12:00 noon EST**

Proposal Submitted By (Vendor Name): _____

Delivered price for UTV: \$_____

Price for optional Track Kit: \$_____

Total Proposal Price: \$_____

Written price: _____

Delivery date: _____

Warranty terms: _____

Make and model number: _____

Note deviations or variations from specifications here or on an attached sheet:

Submitted By (Salesman Name Printed): _____

Signed: _____

Phone: _____

Email: _____

Date: _____

Note: GAUD is tax exempt. Tax documents available upon request.