



HEALTH CARE PROVIDER JOB DESCRIPTION

Responsible To: CEO/Director

Key Responsibility: To work with the Health Care Team and all YCamp staff members to ensure the health, safety, and well-being of all community members is met. The physical and mental health of all community members is the responsibility of all. Members of the Health Care Team are a resource for the community and take the lead in initiating the creation of necessary health care plans.

Qualifications:

- First Aid and CPR
- Licensed as a EMT, LPN, RN, NP, PA, DO, MD and eligible for practice in Maine
- Ability and willingness to work at YMCA Camp of Maine which includes leading by example, living with the 4-Core Values, being a Role Model, giving and receiving feedback, and abiding by all policies, procedures, and expectations.

Professionalism

- Conduct yourself in a manner that is consistent with the mission, values, and goals of Y Camp.
- Always be appropriately dressed and well groomed.
- Approach all greetings with enthusiasm and maintain positive interactions with campers, fellow staff members, family members, and the greater community.
- Maintain positive personal health by getting adequate rest and complete assigned tasks completely and on time.
- Lead and live with the 4-Core Values with enthusiasm and gusto.
- Motivate others to be the best version on themselves.
- Be an agent of change when opportunities arise. Take the initiative to minimize and solve problems.
- Be reliable and maintain confidentiality.
- Take steps to make the Y Camp community positive.

Management

- Maintain health records and proper documentation inline with required standards.
- Work with the Health Care Team to ensure proper medication times are maintained.
- Contact parents / guardians in a timely and effective manner when appropriate.
- Review camper and staff members health history forms to gain knowledge of health concerns and ensure completion.
- Manage individuals and groups with positive reinforcement to minimize conflict. When conflict occurs, work toward resolution that is fair and consistent in a timely manner with care and tact.
- Lead by example and motivate other to take initiative.
- Abide by all policies and expectations. Lead others to do the same.
- Maintain a positive inventory of supplies.
- Follow Standing Orders and Practice Guidelines.
- Make appointments, when necessary, with medical/dental personnel in the community
- Check replenishes & issue first aid kits
- Keep accident/incident reports that can be used for risk management assessment

- Prepare summary and evaluation of camp season including inventories, camper reports and make recommendations for the next season. Close down health center at the end of the season

Duties

- Take initiative to keep the community safe and healthy.
- Be prompt and manage time, campers, and fellow staff to keep spaces clean.
- Get to know campers and fellow campers to develop positive relationships and heighten the experience with friendship.
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned
- Oversee camper and staff member arrival and departures in regards to Health Care needs.
- Capable of maintaining effective mental, emotional and social interactions in our group-based, youth centered and community living program.
- Ability to maintain mental, emotional and social resiliency (such as handling stressful situations appropriately) needed for the job in a fast-paced, interactive environment.
- Ability to establish and maintain appropriate professional relationships and Interpersonal skills (skills used to reduce stress, reduce conflict, improve communication, enhance intimacy, increase understanding, and promote joy).
- Ability to interact effectively with individuals and groups respecting social and cultural diversity and to maintain appropriate boundaries.
- Ability to use effective and appropriate self-care practices for maintaining overall wellness.
- Ability to recognize and consider the needs of others (including campers and staff members) in daily interactions and decision-making.

By signing this Job Description, I understand that this position will effect the lives of many people. My dedication to this position will lead to a safe community where bullying and abuse are not tolerated. I will face adversity and tough decisions with an open mind and include the appropriate people in decision making. I will take ownership over what I see. I will celebrate the good. I will work to correct the bad. I understand that I have a role in the success of Y Camp.