

Operations Committee

Minutes

Oct. 6, 2020

5:00 - 6:00pm

Members: Doug Dunlap, Jeff Harris, Cherieann Harrison, **Lisa Laflin**, Dennis O'Neil

Absent:

Other Board Members Present:

Staff Present: Tina Meserve, Bill Greenlaw, Sue Pratt

1. Coronavirus Relief Funds (CRF)

- a. Update Round 1 grant - The committee received an update on operation-specific items in Round 1 of the CRF. Tina has hired Sue Pratt as the Coronavirus Response Coordinator. Sue will coordinate projects and services related to the pandemic. She is currently meeting with administrators and directors to review Round 1 projects and create Round 2 grant projects. Many of the items in the first round relate to PPE and cleaning supplies for our buildings. Other purchases include a small and large bus to allow for the social distancing of students. She is working closely with Bill Greenlaw, Kris Pottle, and building administrators to identify needs.
- b. Planning for Round 2 grant - We have received an additional 2.3 million dollars in relief funds. This grant is due on October 15th. Round 2 funding focuses on improvements in our facilities and grounds to create safe environments during the pandemic. Potential projects include:
 - i. Portable for the middle school to provide more space for social distancing.
 - ii. Portable for Adult Education. The current Adult education facility lacks a quality ventilation system. A quote to upgrade the ventilation system was \$30,000-\$40,000. The portable is approximately 25 years old and in poor condition.
 - iii. Traffic flow upgrades at Cascade Brook School and Mt. Blue Middle School. Now that we ask parents to help with transportation during the emergency order, traffic congestion and students' safety are a growing concern.

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- iv. A boiler upgrade for Cascade Brook School would allow for better management of temperatures and airflow in the building.

- c. Tina discussed the potential to use ESSER funds to alleviate crowding at MBC. A building for the Superintendent's Office, Business Office, and Special Education would solve some of the space issues at the high school and FTC during the pandemic and also after we are back to a more regular structure. Any building purchase would require a vote of the board and then a referendum for voter approval. It would be a multi-step process that needs to be completed this year.

There was an agreement among committee members that these projects have short-term and long-term benefits to the district. They were supportive of further investigation into a potential building to open up space for students at MBC.

2. Facilities Use Update (15 min).

*Postponed to give more time to item #1. Tina will provide an update at the October 13 board meeting.