

Educational Policy Committee

Minutes

November 2, 2021

7:00 - 8:00pm

The Forum, Mt. Blue Campus

Members: Gwen Doak, **Wayne Kinney**, Mark Prentiss, Dorothy “Dee” Robinson, Debbie Smith

Members Absent:

Other Board Members Present: Chair Coles

Staff: Chris Elkington, Laura Columbia, Nancy Allen, Chad Brackett, Doug Hodum

1. Call meeting to order - Chair Kinney at 7:07 pm.
2. Review [approved minutes](#) from the last meeting - Kinney
3. Strategic Planning Update - Kinney
 - a. We will be meeting tomorrow and we are progressing on our plan for engaging stakeholders.
 - b. Overall process to include talking points, material, and multiple events will be completed by December 16th, 2021.
4. Policy requests tabled from the last meeting - Elkington
 - a. [Board Self Evaluation](#)
 - i. A recommended policy that we currently do not have.
 - ii. Suggestions were made regarding the optional wording. First paragraph is to use the word recognizes.
 - iii. Last page, use evaluation results (not discussion of identified topics).
 - iv. Process question was reviewed, with a designated tool and timeline.
 - v. Superintendent will request template tools from MSMA for review at the next committee meeting.
 - vi. At the next mtg. we will discuss policy, tools, a proposed timeline and procedures.
 - b. [Volunteer Policy](#)
 - i. We currently do not have this policy, but it is strongly recommended that we do.
 - ii. Overall, it received a positive review by the committee with some small adjustments suggested.
 - iii. Will go to the full board for a first read.

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5. Adult Ed Review - Allen
 - a. [IHD Policy review](#)
 - i. A policy we do not have but should
 - ii. Adjustments were made to wording for ease of understanding, and made it consistent with our adult education programming.
 - iii. High school credit recovery was added.
 - iv. Committee agreed to send it to the board for first reading.
 - b. Graduation requirement changes-postponed to the next meeting.
6. New Policies - Elkington
 - a. Facilities Planning: [FB](#)
 - i. A recommended policy that needs to be updated.
 1. Suggested to adopt a new version from MSMA.
 - ii. Will be moved forward to the board for first reading.
 - b. Workplace Bullying: [GBGB](#)
 - i. New law, must have it included
 - ii. Review for spelling errors and spacing errors.
 - iii. Insert: "Superintendent", "or district administrator"
 - iv. Will be moved forward to the Board for first reading.
7. Updates to Policies - Williams/Elkington
 - a. [CTE Live Work Policy](#)
 - i. Clarity and focus were brought to the expectations.
 - ii. No questions were heard and will be moved to a first reading at the next board meeting.
8. Mini-Grant Request
 - a. Grant from Maine Environmental Education Association for waders for students to participate in aquatic classwork.
 - b. We saw it late and so agreed to put it in before the Board could see it. Will keep working towards following a more systemic process in the future.
9. Approving Co-op Hockey w/Cony - Bracket/Elkington
 - a. Two students showed interest last spring, but it is open to anyone. AD Brackett spoke with Cony about joining them.
 - b. Cony got approval for us to join from the MPA.
 - c. Our students would fall under our required procedures and guidelines for student athletes.
 - d. The overall cost is still undetermined but will be finalized when our student athletes are accepted on the team. Proposing that \$750.00 be budgeted from some of the overall costs.
 - e. Committee agreed to go to the board for approval.

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10. Apportionment Review - Kinney

- a. This is supposed to be completed a year after a census.
- b. Citizens can move forward with a petition or we can ask the commissioner of ed.
- c. Chair Kinney will draft a letter to go before the board, for the second meeting in November.

11. Future Agenda Items - Kinney

- a. Grant Review & Approval Process & Admin Procedures
- b. Textbook Review Policy
- c. 2021-2022 Policy Review Plan
 - i. Cross-reference quick review
- d. Adult Ed Graduation Requirements
- e. Board Self-Evaluation
 - i. Policy
 - ii. Tool for Evaluation
 - iii. Timeline and Process