

Personnel and Finance Committee

Agenda

November 2, 2021

6:00 - 7:00pm

The Forum, Mt. Blue Campus

Members: **Kirk Doyle**, Irv Faunce, Betsey Hyde, Libby Kaut, Lisa Laflin

Staff: Chris Elkington, Laura Columbia, Beth Christopher, Kris Pottle (when asked)

1. Call meeting to order - Doyle
2. Review [approved minutes](#) from the last meeting - Doyle
3. Review Signing of Warrants - Doyle
 - Week of November 8: Irv/Libby
 - Week of December 13: Kirk/Betsey
 - Week of January 10: Lisa/Irv
 - Week of February 7: Libby/Kirk
 - Week of March 7: Betsey/Lisa
 - Week of April 11: Irv/Libby
 - Week of May 9: Kirk/Betsey
 - Week of June 13: Lisa/Irv
4. [Quarterly Finance Update](#) - Christopher/Pottle
 - a. Review of Cost Center Questions
5. Maine Environmental Education Association
 - a. \$1,500 Mini-Grant for Outdoor Learning [Application](#), [Notification](#), and [Award Letter](#)
6. LD993 Update
 - a. Review of 15 days Expectation
7. RSU 9 Hiring Plan Changes - Christopher/Columbia/Elkington
 - a. Advertising strategies
 - i. Website Update
 - ii. Ad plan
 - iii. Other?
 - b. Application changes
 - i. Process Review being done
 - ii. Online Program options review
 - c. Proposed clerk position to be shared w/Salary & Benefits

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- i. Increase outreach
 - ii. More of a hands-on approach and greater support of non-professional staff
 - iii. Costs
 - iv. Will it add to the overall budget in 22-23?
8. Salary & Benefits Proposed shared position /HR
 - a. Why is it needed?
 - b. Role?
 - c. Costs
 - d. Will it add to the overall budget in 22-23?
9. Custodian & Driver hiring expectations
 - a. Difficulty of hiring
 - b. Meeting with Union on possible options
 - c. Will be asking the negotiations team to meet
10. Current Open Positions Update - Elkington
 - a. Ed Week Article - [How Staff Shortages Are Crushing Schools](#)
 - b. [National Staffing Shortages](#)
11. Future Agenda Items - Doyle
 - a. ESER 2 Funds breakdowns
 - b. What are the risks of not evaluating staff in 21-22
 - c. Budget Timeline for 22-23