

# Operations Committee

## Minutes

December 15, 2020

5:00 - 5:40pm

Members: Doug Dunlap, Jeff Harris, Cherieann Harrison, **Lisa Laflin**, Dennis O'Neil

Absent:

Other Board Members Present: Kirk Doyle, Craig Stickney, Jesse Sillanpaa, Angie LeClair

Staff Present: Tina Meserve, Sue Pratt, Bill Greenlaw, Monique Poulin

Meeting Video: <https://vimeo.com/491648382>

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### 1. COVID Relief Funds Projects Updates (Bill Greenlaw and Sue Pratt)

There are four grants for COVID relief funds. We have been approved for all of them. COVID 1, Adult Education, COVID 2 all need to be spent out by Dec 30, 2020. The 4th grant is ESSER funds. This grant does not have to be spent out until September 2021 and is focused mostly on personnel needs. Many of our projects will help us far into the future addressing

- a. Increase available instructional space (MBMS, Adult Learning, MBHS) - The MBMS is 28'x60' and has 2 classrooms. Adult Education modular is 4 units in 58'x70'. The adult education module has been delayed until the week of Jan 4th. We are repurposing the trusses from the current building. They are equipped with all the new specs.
- b. Parent drop-off expansion (CBS, MBMS) - CBS has been designed to improve safety of children walking to the building and the traffic issues with drop-off. There are 20 extra car spaces that enable parents to pull in and park as needed. This project is complete. The tarmac is done. At the middle school they used the survey done in the past. We adjusted the initial design slightly to save an important geological site. This is near complete. Paving will be completed next spring. Traffic patterns will be much safer. At the edge of the building we put in a walkway and lamp posts to light up the parking area.
- c. Boiler update (CBS) - We are replacing a 30 year old boiler that is not very efficient and is in need for replacement. The new boiler will improve heat at CBS and be able to keep the increased air flow moving and still have the building heated at CBS. It is a propane boiler having many advantages over the older one which is 30 years old. This current boiler system is a shared system which provides heat to the Bus Garage, CBS, MBMS and

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this one will better be able to maintain good heat to CBS when the weather is cold.

- d. Other
2. Update on items discussed at August site visits (Bill Greenlaw):
  - a. A set of gym doors (double doors) were replaced. The older doors were rusted at the bottom to the point daylight could be seen underneath. The new doors will provide additional energy efficiency and ease of access inside and outside the building.
  - b. A new LED bright light was installed at the upper corner of the exterior side of the gymnasium to light up the combined bus dropoff and staff parking lot. The lumination of light will add a level of security and safety during early morning hours and afterhours busing and other school activities.
  - c. Tarmac repairs were accomplished on the walkway leading from the upper playground to the field and playground at the lower level. Several major cracks and potholes on the edge of the tarmac were filled to the surface level. This will greatly increase the safeness for students and staff as they walk back and forth during recess times.
  - d. The structural archway at the entrance of school is thought to be drab and uninviting. Discussions were had with school staff and board members about dressing up the structural archway to make it more inviting and inspiring. Design ideas and materials best suited for the archway are underway with our RSD9 CTE Graphics Art Instructor and students.
3. Update on Wilton crosswalk lights:
  - a. An electronic controller was ordered, delivered, and installed by a local contractor who completed the necessary programming and testing to get the three way light working satisfactorily again. The controller was a long-lead time component not readily available when the light failed late this summer.