

# Personnel and Finance Committee

## Agenda

April 5, 2022

6:00 - 7:00pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all

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Members: **Kirk Doyle**, Irv Faunce, Betsey Hyde, Judith Kaut, Lisa Laflin

Staff: Chris Elkington, Laura Columbia, Dan Higgins

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1. Call meeting to Order - Doyle
  2. Review [approved minutes](#) from the last meeting - Doyle
  3. Review Signing of Warrants - Doyle
    - a. *Upcoming*
      - Week of April 11: Irv/Judith
      - Week of May 9: Kirk/Betsey
      - Week of June 13: Lisa/Irv
  4. Updates:
    - a. Strategic Planning - Laflin
    - b. Central Office Updates - Elkington
      - i. Office Layout
      - ii. HR Position
    - c. 22-23 Budget Creation Update - Doyle
    - d. 21-22 Budget - Elkington/Higgins
    - e. ESSER Project Doc Questions - Elkington
    - f. Land for Sale [adjacent to Cascade Brook School](#) - Elkington
    - g. Souther Solar Farm Project Billing Review - Elkington/Higgins
      - i. [Jan 2022](#)      [Feb 2022](#)
  5. Superintendent's Goals - Doyle
    - a. Draft Policy [CBI](#) - Evaluation of the Superintendent
    - b. Evaluation of the Superintendent - [Tool](#)
    - c. Administration and Central Office questionnaire
  6. Maintenance Reorganization - Elkington/Higgins
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- a. Director of Maintenance Reorganization
    - i. 22-23 Plan
      - 1. Dir of Finance & Operations
      - 2. Dir of Transportation & Custodial Services
    - ii. Job Description Review
  - b. Approval
7. Mallett Outside [Wall Rot](#) from 21-22 Budget - Higgins
- a. Architect Review
  - b. Meeting with G & E 4-6-2022
  - c. Because of open district positions, money may be available in 21-22 Budget
  - d. Approval?
8. Service Vehicle Needs from 21-22 Budget - Higgins
- a. We have several vehicles we can no longer cost-effectively fix/ sticker-up
  - b. Need three newer vehicles, but can make due with two
  - c. Have found two - [Window Sticker](#)
  - d. Because of open district positions, money is available in 21-22 Budget
  - e. Approval?
9. [Knox Lawn Care Bid](#) - Higgins
- a. Quote
  - b. Questions?
10. Spring Parking Lot Resurfacing - Elkington
- a. We have several parking lots in disrepair
    - i. Cushing
    - ii. Cascade Brook
    - iii. CCHS
  - b. Because of open district positions, money is available in 21-22 Budget
  - c. Waiting for quotes to see if we can fix one, two, or all three
  - d. Approval?
11. Future Agenda Items - Doyle
- a. Open Positions
  - b. Strategic Planning Update