

Personnel and Finance Committee Agenda/Minutes

Chef's Table

July 16, 2019

6:00-7:00pm

Members: Irv Faunce, Carol Coles, Dennis O'Neil, and Tami Labul

Absent: Jesse Sillanpaa

Other Board Members Present: Jeff Harris, Cherieann Harrison

Staff Present: Tina Meserve

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1. Vote on Chair - Committee voted that Irv Faunce will serve as the chair for the FY 19-20 school year.
 2. Overview for the year and purpose of committee:
 - a. Sign warrants on a monthly basis. Carol and Irv - August, Dennis and Cherieann - Sept, Tami and Jess -Oct, Carol and Irv (Nov), Dennis and Cherieann -Dec.
 - b. Address contracts and policies pertaining to personnel and finances.
 - i. This year we will be negotiating the teacher's agreement. We have allocated \$15,000 for legal cost. Training will be on August 22 from 5:00-8:00.
 - ii. Members interested in serving on this committee are Irv Faunce, Dennis O'Neal Jeff Harris, Cherieann Harrison, Carol Coles will serve as an alternate if one of the above people are unavailable. Negotiations requires members to be committed to every meeting and the training offered on August 22nd.
 - iii. The Support Staff Bargaining Agreement needs to be reopened to address the new law requiring the opportunity for hourly employees for "pay-averaging". Tina will contact the union president to begin this process.
 - iv. Review policies on a 5-10 year cycle.
 - c. Review budget expenditures at least quarterly.
 3. Superintendent evaluation process

- a. Discuss timeline - the process is set on the calendar year rather than the fiscal year. Goals are set in January and evaluation process begins in November and is completed in December.
 - i. The current timeline results in problems with alignment to district goal setting that occurs on the fiscal year calendar.
 - ii. Tina would like the Board to consider changing the timeline. The timeline would mean that the board evaluation process starts in June and is finalized in July. Goals would be set in August and there could be a mid-year update from the Superintendent in January each year.
 - iii. Tina will get a copy of a sample policy and send a copy of current policy and sample. (BDD get too because works in conjunction).
4. Policy SE (postponed)
5. Accrual of salaries (postponed)
6. Purpose statement (postponed)

*Next meeting is August 5th is at 6:00 pm