

**Personnel and Finance Committee
Minutes**

Central Office Conference Room

December 4, 2018

5:00

Members: **Irv Faunce**, Tami Labul, Lidie Robbins, Ryan Morgan, Jesse Sillanpaa,

Absent: Carol Coles

Other Board Members Present: Cherieann Harrison

Staff Present: Tina Meserve, Kris Pottle, John Jones

Agenda:

1. October Financial Review (Kris Pottle)
Reviewed financial including questions submitted by Carol Coles. Technology Expenses and Tuition Reimbursements were reviewed. An additional column will be added to the report for the current month expenses. Balance remaining is smaller than previous month because debt service principal and half of interest have been paid.
2. Substitute Rates Proposal, review policy GCGB (Tina Meserve)
Proposal was reviewed. Consensus in removing policy GCGB and presenting that new rates are needed to retain long-term substitutes. Long Term rate beginning day 11 was proposed to be \$140.00. Any changes to rates will be discussed during the budget process each year.
3. Grant Overview (Kris Pottle and Tina Meserve)
Reviewed process of writing and receiving approval for grants. Suggested that the grant writers meet with committee when grants are being developed in the spring.
4. Superintendent's Evaluation Process (Irv Faunce)
Discussed current goals developed last December. Committee will develop a tool to evaluate. Tina will develop goals for next year to discuss. Committee will develop a survey for board members to evaluate the superintendent. This will be on the December 18 meeting agenda.
5. Sign Warrants

Next meeting: December 18