

**ADVISORY COMMITTEES TO THE BOARD**

Advisory committees will be appointed only when there are definite functions to be performed. Such function shall be indicated to any committee in writing when it is appointed.

Advisory committees are to be appointed at the pleasure of the board.

Advisory committees will be appointed primarily to advise the board. In general, individual members of such committees shall not be requested to perform specific services for the board. Unique talents of members can best be utilized on a consultative basis.

Advisory committees will not be appointed to advise on matters requiring decision by the board unless adequate time is available for a thorough study by the committee.

The board will seek the advice of the superintendent before establishing or dissolving any advisory committee.

Specific topics for study or well-defined areas of activity shall be assigned in writing to each committee immediately following its appointment.

Upon completing its assignment, each committee shall either be given new charges or shall be dissolved promptly. No committee shall be allowed to continue for prolonged periods without a definite assignment.

Each committee shall be instructed as to:

- A. The role of the committee being advisory only;
- B. The service the board wishes it to render;
- C. The resources the board intends to provide to help it complete its task;
- D. The approximate dates on which the board wishes it to submit reports;
- E. The time and place of the first meeting;
- F. Its relationships with the board as a whole, with members of the professional staff; and



G. The approximate date on which the board wishes to dissolve the committee.

The board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committee.

Any committee mandated by state statute is exempt from this policy.

**Adopted: May 13, 1988**

**Revised: January 25, 1994**

**Reviewed: January 29, 2009**