

**AGENDA**

The superintendent, in cooperation with the chair, shall prepare an agenda for each meeting and have it delivered with supporting information to each board member so that he/she will typically have this material at least 48 hours prior to each regular meeting or work session meeting or 24 hours prior to each special meeting except an emergency special meeting.

Items not on the agenda for a regular meeting may be considered upon a two-thirds (2/3) vote of the board members present.

No business shall be transacted at any special meeting of the board which does not come within the purpose set forth in the agenda for the meeting.

The regular board meeting agenda will be sent to the press and school-affiliated organizations at the same time it is sent to the board. Others may be sent copies of the agenda upon written request and payment of appropriate costs for printing and mailing.

Individuals may obtain copies of the agenda either at the regular meeting or at the Superintendent's Office prior to the regular meeting.

**Adopted: January 25, 1994**

Reviewed: January 29, 2009