

REPRODUCTION OF COPYRIGHTED MATERIAL

MSAD No. 9 recognized the educational value of materials available through videotapes, computer disk, and general dark line copying. It is our intent to adhere to the provisions of copyright laws in the use of those materials. In an effort to discourage violation of copyright laws and prevent illegal activities:

- A. All employees will be expected to adhere to the provisions of United States codes restricting copying of computer software, printed materials and visual materials which may legally take place;**
- B. Illegal copies of copyright materials may not be made or may not be used on school equipment; and,**
- C. The Superintendent of Schools or designees shall provide information to staff to assist them in understanding the limitation of the copyright laws as well as guidelines/ procedures used by MSAD No. 9.**

Adopted: January 1, 1987
Reviewed: December 1994
Reviewed: January 22, 2002
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