

LIVE WORK (CTE Only)

Foster Career and Technical Education Center (CTE Center/FCTEC) supports the instructional use of Applied Learning Projects to assist in providing our students with the BEST educational program.

Applied Learning Projects performed by the CTE Center are for the sole purpose of instruction and must meet the educational objectives of the program's curriculum. As an instructional program, Foster CTE Center or any of its agents assumes no liability for applied projects undertaken.

Foster CTE Center does not intend to take business away from existing private enterprises when conducting live work or bringing school-based enterprise projects into the curriculum. FCTEC will work to maintain strong support and leadership from the business community in order to avoid any negative impact on private businesses due to predatory pricing or other unfair, tax-subsidized competitive practices. In order to establish a system of accountability wherein, FCTEC can more accurately project expense and revenues, distinguish between teaching supply and live-work supply expenses, and ensure that the live-work projects, while not designed to be profit-making, are not operating at a loss.

Persons seeking projects to be performed as part of the Technical Center instructional program shall first complete an Applied Learning Project Request Form, available at the center's office. The form must be completed in full and signed by the owner to indicate acceptance of the conditions set by the FCTEC; the center reserves the right to accept or reject any requests for Applied Learning Projects. All Applied Learning Projects accepted will become a learning situation with no implied guarantee or date of completion.

There is no definite waiting list. As Applied Learning Projects Request Forms are received, they are given to the instructor for review, filed, and drawn upon to BEST fulfill the educational requirements of the Program's curriculum. All projects accepted by the Foster CTE Center are subject to the approval of the Director.

Guidelines for accepting Applied Learning Projects

- All Applied Learning Projects shall meet the educational requirements of the

LIVE WORK (CTE Only)

Approved Program Curriculum

- All operations performed on Applied Learning Projects shall be conducted by students as an applied learning experience.
- No project will take unfair advantage of student labor (work must be within the scope of the training sequence).
- Applied Learning Projects Request shall only be accepted from non-profit organizations, students, and staff members. All other requests, not fulfilling the above criteria, need specific approval from the Director.
- No special consideration will be given to any one individual in such a manner that a conflict or appearance of a conflict of interest might be indicated or assumed.
- All Applied Learning Projects shall have a written estimate of expenses, signed by the owner, prior to the start of a project. Applied Learning Projects shall not exceed \$500.00 in total cost without the specific approval from the Director.
- Students shall not be compensated for operations conducted as part of an Applied Learning Project. However, the Center does accept donations to the School's scholarship fund.
- Applied Learning Projects shall not promote a religious or political position.
- Individuals shall not use the Center's lab facilities for commercial ventures.
- All live-work projects will be managed in compliance with all federal, state, and local laws and regulations.

PROJECT COSTS: The owner of the Applied Learning Project is required to provide all necessary materials any materials provided by the CTE Center will be charged to the owner. In some cases, fees are also charged to assist in covering equipment maintenance and waste disposal fees.

All projects must be paid in full to the office before the project can be removed from the Center. The office will provide a receipt to validate proof of payment.

Foster CTE Center/RSU 9 will not be held liable for supplies, tools, equipment, vehicles, and structures that are damaged, lost, stolen, or vandalized directly or indirectly from the work project.

LIVE WORK (CTE Only)

(Written at Summer Conclave, August 4, 1998)

REVISED 9/15/98

Statutory Authority: MRSA, Title 20-A, Section 8306-A

Effective Date: July 18, 1999

Effective Date of Permanent Rule: July 18, 1999

MBRSD POLICY MANUAL:

File: IJIA

APPLIED LEARNING PROJECTS POLICY

Adopted: December 14, 1999

Reviewed: March 26, 2002

Reviewed: June 8, 2009

Revised: November 23, 2021