

Mt. Blue Support Staff Association - SICK LEAVE BANK CONTRIBUTION FORM - 2021-2022

Employee Name (Print) _____ School (Print) _____

Pursuant to Article IX; Section C (excerpts below) of the 2021-2024 Collective Bargaining Agreement between Mt. Blue Regional School District - RSU 9 and Mt. Blue Regional School District Education Association - Support Staff:

1. At the beginning of each contract year, a non-probationary employee may voluntarily contribute one (1) day of their accumulated sick leave to the sick leave bank. During the month of May, a notice will be provided to each eligible employee indicating the opportunity to become or continue their membership in the sick leave bank. The employee shall notify the superintendent each year in writing on the sick leave bank application form by June 5th. The reduction to the employee's sick leave accrual will occur on or before July 15th. Failure to contribute will disqualify the employee from using the bank until the next annual enrollment opportunity occurs and the employee makes the required contribution. **[For 2021-2022 only, the date for completion of this form will be September 30, 2021 due to the August contract ratification.]**
2. The maximum number of sick leave bank days shall not exceed two hundred and fifty (250) days and any unused sick leave days shall be carried over into the next year up to the allowable maximum number of days.
3. The bank will be administered by a continuing committee composed of the superintendent, a Board member or designee, and two (2) employees designated by the Association who are members of its executive committee. In order for days to be granted, a majority vote of the committee shall be required. The decision of the Sick Leave Bank Committee shall be final and not subject to Article XIV, Grievance Procedure.
4. An employee shall be able to withdraw from the bank only after: (i) their own sick leave accumulation has been depleted; and (ii) a waiting period of five (5) consecutive workdays has been served. Applications must be for a minimum of five (5) workdays. A maximum of thirty (30) days can be drawn by any one individual from the pool for each illness or disability. Exceptions may be granted for catastrophic illness. The Sick Leave Bank Committee may require a doctor's certificate verifying the disability or injury.

I, _____, Date: _____ **WISH** to participate in the sick leave bank and
(Signature) hereby contribute one (1) day to the Mt. Blue Support Staff Sick
Leave Bank for the 2021-2022 school year. It is understood that the day I am donating will be deducted
from my regular annual accumulated sick leave days.

I, _____, Date: _____ **DO NOT WISH** to participate in the sick
(Signature) leave bank program for the 2021-2022 school year.

**To assure your participation, the document MUST be returned to the CENTRAL OFFICE by
SEPTEMBER 30, 2021, even if you choose not to participate.**

Mt. Blue Regional School District
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Farmington, ME 04938