

The following shall **not** be approved:

- A. Any uses for commercial, profit-making ventures or for personal gain.
- B. Any uses for funerals.
- C. Any uses for individuals including RSU 9 staff members for recreational purposes when those functions can be conducted under the program of one of the Recreation Departments within RSU 9 geographic area. (A request by a Recreation Department may be approved by the administration under the conditions set out below.)

1. Any non-profit group or organization providing the general public a free service or a free enrichment program such as health, education, safety, or cultural programs may apply for use of the facilities.

2. Any organization offering a tuition-free instructional program, not related to a regular program in an educational facility competing with the public schools may apply for use of the appropriate facilities.

3. Meetings of the following:

Officially recognized citizen-school groups such as Parent/Teacher Organizations and Board-appointed citizen groups:

Scout troops and scouting type organizations;

Educational purposes acceptable to the Board; and Civic and general business associations for dinner and meetings to conduct seminars, show films, etc.

RSU 9 reserves the right to deny, withdraw, or postpone the approved use of a facility including athletic fields when it becomes necessary for maintenance purposes, including the care and treatment of playing surfaces.

KITCHEN / CAFETERIA USE:

It is the philosophy of RSU 9 that the building principal is responsible to the Superintendent for every aspect of operation of any school to which he/she is assigned. It is understood; however, that the School Lunch Director shall be responsible to the Superintendent for the operation of the program, even though the program functions under the responsibility of the principal. It is thus expected that the principal and the School Lunch Director will work closely with all programs involving school lunch. And any changes in procedure or in routine will be discussed between them before it is implemented.

It is policy of RSU 9 that when any outside group wishes to use a school lunch facility the application shall be made to the RSU 9 Support Services office. This office is then responsible to notify the principal and School Lunch Director, and to coordinate the program.

For use of school lunch facilities within the school by school employed personnel, the request shall be sent to the school principal who shall coordinate the requested activity with the Support Services office shall be consulted.

Unless special circumstances exist, there shall be a member of the school lunch staff present when non-school personnel use the kitchen.

All non-school lunch personnel using school lunch facilities shall be informed of the regulations pertaining to the facility and to federal school lunch commodities.

RSU 9 SUPPORT SERVICES



2019 – 2020

**FACILITY USE
(207) 778-4307**

**RSU 9
FACILITY USE POLICIES**

Applications for the use of RSU 9 facilities shall be obtained from the Support Services Department at least Ten (10) days prior to the date of the proposed use of the building.

All for-profit organizations, unless sponsored by a non-profit organization will be charged a rental fee based upon the facility location.

Proof of sponsorship along with a certificate of liability insurance will be required as part of the application procedure for outside groups.

All application will be reviewed by the school principal. The Superintendent of Schools will have final approval.

A \$.50 per seat charge will be added to the admission/donation charge of any non-school event in the Mt. Blue Learning Campus auditorium. Checks will be made payable to **RSU 9 Auditorium Seating** and sent to:

RSU 9
Support Services Department
108 Learning lane
Farmington, ME 04938

The applicant shall restore/replace any loss or damage occurring during the use of the building and its facilities to the satisfaction of RSU 9 Director of Support Services or building principal. Damage to District property must be paid for by the contract holder or their insurance carrier.

Use of school equipment is for contract holders only and must be requested at the time of the scheduling.

**RSU 9 Facility Seating Capacities
And Rental Fees**

(Per the prevailing fire and safety regulations)

<u>School</u>	<u>Seating / Rental</u>	
Academy Hill Gym	800/426	\$150
Academy Hill Café	514/240	\$75
Mallett Gym/Café		\$50
Cape Cod Hill Gym	150	\$50
Cape Cod Hill Aud	10	\$
Cape Cod Hill Café/Aud	130	\$50
Cascade Brook Gym	600	\$75
Cascade Brook Café	180	\$75
Cushing Gym	405/190	\$50
MBMS Gym	600/190	\$150
MBMS Café		\$75
MBHS Auditorium	437	\$100
MBHS Food Court		\$75
MBHS Forum	188	\$100
MBHS Library		\$50
MBHS Gym		\$175
Classrooms		\$25

**STATE LAW PROHIBITS
ALCOHOL AND SMOKING
ON ALL RSU 9
PROPERTY**

**SUNDAY ACTIVITIES
ARE DISCOURAGED**

RSU 9

***Support Services
108 Learning Lane
Farmington, ME 04938***

***(207) 778-4307
(207) 778-5805 fax***