



Mt. Blue Regional School District



VOLUNTEER REGISTRATION AND APPROVAL PROCESS

Please read this process thoroughly BEFORE you complete the Volunteer Registration Form.

The process of becoming a volunteer for the Mt. Blue Regional School District is as follows:

1. **Registration** - Volunteers must register each school year. The registration form is available online by school at <http://www.mtbluersd.org/district-information/volunteers>. If you are volunteering for a specific student, or more than one student, you must complete a form for each student. You should register early in the school year or semester to ensure you are cleared to volunteer in time for those early events. All registrations will receive a response so long as a valid email address is included on their registration form.
2. **Background check** - Currently, all volunteers are vetted through the Maine Sex Offender Registry. And, unless you answer yes to either of the criminal record check questions on the application, a complete criminal background check is not required.

Beginning with the 2020-21 school year, a criminal background check will be completed on ALL volunteer registrations. If you are volunteering for a specific student, background checks will only be repeated when your student moves on to a new school.

3. **Volunteer orientation** - Volunteers who have not attended an orientation in the past must attend a volunteer orientation session. You will not be cleared to volunteer until you have attended an orientation session. Several sessions (day and evening) will be scheduled at the beginning of each semester and will last approximately 45 minutes. The purpose is to go over the Mt. Blue Regional School District Volunteer Procedures so all volunteers will share a clear and common understanding of their expectations.
4. Do you have questions or require more information? Please contact the Mt. Blue Regional School District's Volunteer Coordinator, Jennifer Pooler, at 778-3707 or jpooler@mtbluersd.org for assistance.